

City of Iowa City FY18 Iowa City Community Partnerships for Climate Action Grant  
Procedure and Application Form

**Background, Vision and Principles**

**What does a sustainable community and climate look like to you?  
Iowa City is now taking applications for inspiring change at the local level through the Iowa City Community Partnerships for Climate Action Grant.**

One of the Iowa City Council Strategic Planning priorities is to reduce city-wide carbon emissions. During the next twelve months, a community steering committee, the public, City staff and a consultant will be working together to create a Climate Action Plan for Iowa City. Community input and involvement are crucial to creating an effective plan. To further these goals, the Iowa City City Council approved funding for a grant program to address and enhance local climate action through work performed by community-based organizations. A total of \$25,000 has been budgeted for this program starting July 1, 2017.

**Purpose**

The purpose of this funding is to inspire and energize a broad range of residents, businesses, and community stakeholders in order to build strong community support for the City's climate action efforts. The City hopes to encourage creative partnerships across diverse organizations. The grant will fund projects that engage the community by creating collaboration across sectors to "cross-fertilize" ideas in order to gain innovative work to stimulate creative community-based action.

Examples:

1. A climate advocacy organization could join with local labor unions and small, locally-owned renewable energy firms to conduct a job fair for lower-income individuals.
2. Local arts organizations could collaborate with the City of Literature and climate advocacy organizations to sponsor a poster design contest that would highlight the resiliency and other benefits of effective climate action.
3. A local theater, local musicians, and climate scientists/engineers could collaborate on a community-based event.

**Available Funding**

The maximum amount of each grant cannot exceed \$5,000. Funds are available on a first come, first serve basis.

**Requirements**

At least one organization or group must be principally and physically located in Iowa City. The project goals must encompass collaboration and focus on climate action in Iowa City.

Organizations that receive funding must submit a project report within one year after receiving funding.

## Process

Applications are available on July 1, 2017 and will be accepted on a rolling basis through March 31, 2018 or until funds have been expended. A review committee composed of City staff will review each complete application submitted. Organizations will be notified within 30 days of application of your grant status reward. If granted, funds will be allocated within 30 days of approval.

## Proposal Criteria

This application form has three sections, where points can be awarded. The highest score achievable is 30 points.

### Submission Instructions:

Applications can be received in one of the following ways:

- Online web form submission at [www.icgov.org/communityclimateactiongrant](http://www.icgov.org/communityclimateactiongrant);
- E-mail to [brenda-nations@iowa-city.org](mailto:brenda-nations@iowa-city.org) with the subject line: Community Partnerships for Climate Action Grant;
- Mail to: Iowa City Sustainability Services  
Community Partnerships for Climate Action Grant  
ATTN: Brenda Nations  
410 E. Washington Street  
Iowa City, IA 52240-1826

## Deadline

Applications are available on July 1, 2017 and will be accepted on a rolling basis through March 31, 2018 or until funds have been expended.

Note that this application form is a public document and information included is public record.

## Application

### Form I. Organizational Information (5 Points)

#### Organization #1

Full name of organization:

Mailing address:

Telephone number:

Email address:

Website:

Name and title of contact person for purposes of this application form:

Contact person's telephone number and email address:

How many years has the organization been in operation?

What are the 2018 goals of the organization?

**Partner Organization/s**

Full name of organization:

Mailing address:

Telephone number:

Email address:

Website:

Name and title of contact person for purposes of this application form:

Contact person's telephone number and email address:

How many years has the organization been in operation?

What are the 2018 goals of the organization?

(for additional partners,  
please add another page)

## **II. Proposal (20 points)**

1) Please describe the program, service or activity.

2) Why is there a need in this community for this program, service or activity? Please include information or data that demonstrates a need for your proposed project.

3) The intent of this grant is to create partnerships or collaborations with a diversity of organizations. Describe whether this is a new collaboration and how the organizations plan on partnering in this program, service, or activity.

4) How will this program, service or activity support Iowa City's climate action work and how will the program, service or activity encourage further creative community-based action in our community?

5) Please provide the estimated number of community members served by the program, service or activity and for what length of time they will be served. Is the program, service or activity sustainable in the community after the grant funding ends?

6) Will your program, service or activity serve specific demographics of the community? If known, please provide general characteristics of the community members served: (Response could include age, race, gender, income, geographic location, groups, etc.)

7) Are there fees charged to community members as a part of the program, service or activity (for example, is there a charge to participants for the service)?

8) What are the specific outcomes and performance measures for the program, service or activity in one year from implementation and what indicators have been identified to measure outcomes and performances?

9) Please describe any processes, tools and/or products that will be created as a part of the program, service or activity that can be shared with others in the community to enhance local climate action and education

### **III. Funding Amount Request (5 points)**

**This grant provides funding in an amount not to exceed \$5,000.**

Amount of funding request:

Identify a timeline for the program, service or activity (timeline should identify the specific time frame for the actions). Projects should aim to begin no later than May 1, 2018.

Provide a budget for the program, service or activity (the budget should identify specific expenses and how funds will be utilized.)

\*Timeline and budget should align with the narrative and your expected outcomes.

- Supplies:
- Facility rental:
- Marketing/advertising:
- Educational materials:
- Other:

**Total amount requested:**

**Total budget for project:**

**Thank you for applying for the Community Partnerships for Climate Action Grant. Applications received by 5:00 p.m. on Friday, September 1, 2017, will be reviewed and provided a response by Monday, October 2, 2017. Applications received after September 1, 2017 until March 31, 2018 will be reviewed on a rolling basis.**