

## Senior Center Commission Agenda

Thursday, May 16, 2019

4 PM

Iowa City/Johnson County Senior Center - Room 205

1. **Introductions/Welcome**—*K. Bowen*
2. **Minutes (April 18, 2019)**
3. **Public Discussion for items not on the agenda**
4. **Commission Assignments**—*K. Bowen*
  - Board of Supervisors - *Call in advance to be placed on the agenda*  
Thursday, May 23, 30 and June 6 at 9AM at the CAB
  - City Council- *All meeting dates are tentative and should be checked prior to attending*  
Tuesday, May 21 and June 4 at 7 PM
5. **Operational Overview**—*Staff*
  - ❖ **Senior Center Policies Update**
  - ❖ **Kitchen Ideas**
6. **Commission Discussion**— *K. Bowen*
  - ❖ **Meeting Reports**
  - ❖ **Program or Membership Reports**
  - ❖ **Future Agenda Items**
7. **Adjourn**

**\*\*Next meeting is Thursday, June 20 at 4 PM room 205 at the Senior Center\*\***

### Meeting Packet Contents:

1. Agenda: Thursday, May 16, 2019
2. Minutes: Senior Center Commission, Thursday, April 18, 2019
3. Staff Reports
4. Policies: Bed Bug Policy, Facility Security, Fees and Revenue, Locker Rental, Low-Income Membership Program, Senior Center Commission
5. City Council Resolution 15-300

If you will need disability related accommodations to participate in this program or event, please contact LaTasha DeLoach at [latasha-deloch@iowa-city.org](mailto:latasha-deloch@iowa-city.org) or 319-356-5225. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

**MINUTES**  
**SENIOR CENTER COMMISSION**  
**APRIL 18, 2019**  
**ROOM 205, IOWA CITY/JOHNSON COUNTY SENIOR CENTER**

**Members Present:** Kenn Bowen, Cheryll Clamon, Scott Finlayson, Zach Goldsmith, Hiram Webber

**Members Absent:** Lorraine Dorfman

**Staff Present:** LaTasha DeLoach, Kristin Kromray

**Others Present:** Angela McConville

**CALL TO ORDER:**

The meeting was called to order by Bowen at 4:00 PM.

**RECOMMENDATIONS TO COUNCIL:**

None.

**APPROVAL OF MINUTES FROM THE FEBRUARY 21, 2019 MEETING:**

**Motion:** To accept the minutes from the February 21, 2019 meeting. Motion carried on a vote of 5/0. Finlayson/Goldsmith

**PUBLIC DISCUSSION:**

None.

**COMMISSION ASSIGNMENTS:**

Webber will attend an upcoming City Council meeting.

Bowen will attend an upcoming Board of Supervisors meeting.

**OPERATIONAL OVERVIEW:**

The Senior Center will have an Open House on May 2<sup>nd</sup> from 4-7 PM. DeLoach asked Commissioners to help get the word out about the event.

The Senior Center is now partnering with UnitedHealth Care to provide free membership for people who have specific insurance plans through UnitedHealth Care's Renew Active benefit.

DeLoach would like to partner with Horizons on providing lunch to children. The Parks and Rec department has a similar program but they are only serving at Mercer Aquatic Center. DeLoach believes that having another site will be impactful for the community.

Staff is continuing to work on the remaining policies. DeLoach reviewed the policies that were in the packet.

**Motion: To approve the Code of Conduct Policy. Motion carried on a vote of 5/0. Finlayson/Webber**

Webber noted the importance of having community partners and was glad to see this policy.

**Motion: To approve the Community Partnerships Policy. Motion carried on a vote of 5/0. Clamon/Goldsmith**

**Motion: To approve the Fee Based Classes and Programs. Motion carried on a vote of 5/0. Clamon/ Webber**

**Motion: To approve the Field Placement of University Students. Motion carried on a vote of 5/0. Goldsmith/Finlayson**

**Motion: To approve the Participant Confidentiality. Motion carried on a vote of 5/0. Webber/Finlyason**

Jessica Bristow arrived at meeting.

Goldsmith questioned listing out the specific employee positions in the Personnel Policy. He was concerned that if the budget changed and the Senior Center had more or less staff the policy would be incorrect. DeLoach noted all policies can be amended if needed.

**Motion: To approve the Personnel Policies. Motion carried on a vote of 5/0. Clamon/ Webber**

Commissioners felt that number 5 and 6 in the Commission policy were unclear. Commissioners would like clarification on how many terms a commissioner may serve and under what circumstances they could be reappointed.

**Motion: To defer approval of the Senior Center Commission policy until clarification from the City attorney is given. Motion carried on a vote of 5/0. Finlayson/Webber**

**Motion: To approve the Volunteer Leadership Groups policy. Motion carried on a vote of 5/0. Goldsmith/Clamon**

**Motion: To approve the Volunteer policy. Motion carried on a vote of 5/0. Clamon/Goldsmith**

Jessica Bristow, the City's historic preservation planner, explained the purpose of the rezoning sign currently in front of the Senior Center. She explained that while the Senior Center has been on the national registry for over two decades it is not currently on the local historic registry. There are 3 city properties that are being considered for this designation. Both the national and local historic registries make it possible to receive state and federal tax credits for preservation. The local designation only concerns the exterior of the building. It will save the property from being demolished or reconfigured as to be unrecognizable. The designation has been approved by the Historic Preservation Commission and the Planning and Zoning Commission. It will be discussed at the upcoming City Council meeting on Tuesday.

#### **COMMISSION DISCUSSION:**

**Motion: To appoint Angela McConville as the Johnson County Senior Center Commission representative. Motion carried on a vote of 5/0. Finlayson/Goldsmith.**

Clamon asked if there any been movement on the parking congestion in the Tower Place parking and permit lane signage. DeLoach said the parking department is aware of the parking concerns.

**Motion: To Adjourn. Motion carried on a vote of 5/0. Finlayson/ Goldsmith**

**Senior Center Commission  
Attendance Record**

Name	Term Expires	5/17/18	6/21/18	7/19/18	8/16/18	9/20/18	10/18/18	11/15/18	12/13/18	1/24/18	2/21/19	3/21/19	4/25/19
Kenn Bowen	12/31/20	X	X	X	X	NM	X	X	NM	X	X	NM	X
Cheryll Clamon	12/31/18	X	O/E	X	X	NM	X	X	NM	O/E	X	NM	X
Lorraine Dorfman	12/31/19	X	X	X	O/E	NM	X	X	NM	X	X	NM	O/E
Robert (Scott) Finlayson	12/31/20	X	O/E	X	X	NM	X	O/E	NM	X	O/E	NM	X
Zach Goldsmith	12/31/21	--	--	--	--	--	X	X	NM	X	X	NM	X
Kathy Mitchell	12/31/19	X	X	--	--	--	--	--	--	--	--	NM	--
Margaret Reese	12/31/17	X	X	X	X	NM	X	X	NM	--	--	NM	--
Hiram (Rick) Webber	12/31/20	X	X	X	X	NM	X	X	NM	X	X	NM	X

Key: X = Present  
O = Absent  
O/E = Absent/Excused  
NM = No meeting  
-- = Not a member

05/15/2019 08:35  
KKromray

CITY OF IOWA CITY  
YEAR-TO-DATE BUDGET REPORT

P 1  
glytdbud

FOR 2019 99

ACCOUNTS FOR:  
1000 General

ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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10570100 Senior Center Administrations

10570100 336110 Johnson County	-60,000	0	-60,000	-45,000.00	.00	-15,000.00	75.0%
10570100 346400 Lessons	0	0	0	.00	.00	.00	.0%
10570100 346500 Entry Fees	0	0	0	.00	.00	.00	.0%
10570100 346600 Membership Fees	-63,000	0	-63,000	-59,425.00	.00	-3,575.00	94.3%
10570100 346700 Special Events	0	0	0	.00	.00	.00	.0%
10570100 348900 Charges for Servic	0	0	0	.00	.00	.00	.0%
10570100 356200 Permit Parking	-26,000	0	-26,000	-13,295.00	.00	-12,705.00	51.1%
10570100 362100 Contrib & Donation	-64,000	0	-64,000	-6,634.98	.00	-57,365.02	10.4%
10570100 363150 Copies/Computer Ou	0	0	0	.00	.00	.00	.0%
10570100 363910 Misc Sale of Merch	-5,500	0	-5,500	-5,152.62	.00	-347.38	93.7%
10570100 369100 Reimb of Expenses	-3,092	0	-3,092	-4,736.19	.00	1,644.19	153.2%
10570100 369200 Reimbursement of D	0	0	0	.00	.00	.00	.0%
10570100 369300 Cashier Overages	0	0	0	-5.53	.00	5.53	100.0%
10570100 369900 Miscellaneous Othe	0	0	0	.00	.00	.00	.0%
10570100 382200 Building/Room Rent	-10,820	0	-10,820	-7,020.00	.00	-3,800.00	64.9%
10570100 382400 Locker Rentals	-1,790	0	-1,790	-1,715.00	.00	-75.00	95.8%
10570100 383320 Permit Parking	0	0	0	.00	.00	.00	.0%
10570100 384200 Vending Machine Co	-160	0	-160	-69.09	.00	-90.91	43.2%
10570100 384900 Other Commissions	0	0	0	.00	.00	.00	.0%
10570100 392300 Sale of Equipment	0	0	0	-71.75	.00	71.75	100.0%
10570100 393910 Misc Transfers In	0	0	0	.00	.00	.00	.0%
TOTAL Senior Center Administrations	-234,362	0	-234,362	-143,125.16	.00	-91,236.84	61.1%

10570220 Senior Center Classes

10570220 346400 Lessons	-1,230	0	-1,230	-1,125.00	.00	-105.00	91.5%
10570220 348900 Charges for Servic	-18,470	0	-18,470	-15,025.50	.00	-3,444.50	81.4%
10570220 362100 Contrib & Donation	0	0	0	.00	.00	.00	.0%
TOTAL Senior Center Classes	-19,700	0	-19,700	-16,150.50	.00	-3,549.50	82.0%

10570250 Senior Center Chorus

10570250 334900 012 Other State Gra	0	0	0	.00	.00	.00	.0%
10570250 346500 Entry Fees	-5,000	0	-5,000	-2,062.50	.00	-2,937.50	41.3%

05/15/2019 08:35  
KKromray

CITY OF IOWA CITY  
YEAR-TO-DATE BUDGET REPORT

P 2  
glytdbud

FOR 2019 99

ACCOUNTS FOR: 1000 General	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<a href="#">10570250 369100 Reimb of Expenses</a>	-500	0	-500	.00	.00	-500.00	.0%
<a href="#">10570250 369100 012 Reimb of Expens</a>	0	0	0	.00	.00	.00	.0%
TOTAL Senior Center Chorus	-5,500	0	-5,500	-2,062.50	.00	-3,437.50	37.5%
<hr/> 10570260 Senior Center Special Events							
<a href="#">10570260 346700 Special Events</a>	-4,000	0	-4,000	-2,024.58	.00	-1,975.42	50.6%
<a href="#">10570260 369100 Reimb of Expenses</a>	-15,000	0	-15,000	-1,500.00	.00	-13,500.00	10.0%
TOTAL Senior Center Special Events	-19,000	0	-19,000	-3,524.58	.00	-15,475.42	18.6%
<hr/> 10570270 Senior Center Television							
<a href="#">10570270 362100 Contrib &amp; Donation</a>	0	0	0	.00	.00	.00	.0%
<a href="#">10570270 363910 Misc Sale of Merch</a>	-850	0	-850	-553.00	.00	-297.00	65.1%
<a href="#">10570270 392300 Sale of Equipment</a>	0	0	0	.00	.00	.00	.0%
TOTAL Senior Center Television	-850	0	-850	-553.00	.00	-297.00	65.1%
TOTAL General	-279,412	0	-279,412	-165,415.74	.00	-113,996.26	59.2%
TOTAL REVENUES	-279,412	0	-279,412	-165,415.74	.00	-113,996.26	

Membership as of 5/15/17 = 1712

**Title:** **Bed Bug Prevention and Infestation Policy**  
**Date of Current Version:** **May 2019**  
**Replaces Version:** **June 2016**

### **Background**

To diminish the presence and spread of bed bugs in the facility by outlining routine preventative measures and the immediate and long-term staff response and responsibilities following any confirmed sighting of a bed bug(s).

### **Response and Prevention Policy**

Each staff person and involved volunteers shall review annually, and receive appropriate training to be familiar with all the information and steps outlined in the Senior Center's *Bed Bug Prevention and Response Manual* and be able to initiate or facilitate action at any point in the process when needed.

### **Administration**

The Center coordinator or designee oversees and coordinates the implementation of all measures and actions identified in the *Senior Center Bed Bug Response and Prevention Manual*.

Approved by the Senior Center Commission on: \_\_\_\_\_



**Title:** Facility Security  
**Date of Current Version:** March 2019  
**Replaces Version:** April 2012

### **Background**

To provide a safe and secure building during all hours of the day. Building security is also used to provide authorized access to specific areas of the facility.

### **Facility Security**

1. Visitors must take necessary precautions to secure personal property. The City of Iowa City and The Center are not responsible for theft or loss of property.
2. Exterior lighting shall be used to illuminate all exterior door entrances to the building.
3. Battery powered backup systems for the elevator, computerized facility access system, and emergency lighting are in place and become operational during a power failure.
4. Security cameras are located throughout the facility and are monitored as needed.

### **Keys and Key Groups**

1. Keys and key groups are used to provide limited access to some interior areas of the facility.
2. The Center's operations assistant oversees facility key distribution and security.
3. To facilitate tracking and identification of keys, each one is numbered and coded. The code indicates the areas of access provided and the number is used to identify the individual assigned the key.
4. Facility keys are never assigned to visitors, participants or renters.
5. Eligible key-holders are assigned to a coded key group that will provide access only to areas of the facility necessary for them to carry out their specific job responsibilities. For instance, the grand master group provides access to the entire facility and is used by the coordinator or designee and Fire and Police departments.
6. Keys and key privileges may be revoked at the discretion of the coordinator or designee for such things as providing unauthorized access to the facility, giving the key to an unauthorized person, or failure to maintain facility security.
7. A facility grand master key and staff access card are maintained in the Knox box for the Fire and Police departments.

### **Building Access Control System**

1. To provide authorized users access to the building without compromising building security, a network of computerized access timers, proximity cards and readers are in place.
2. The building access control system allows for exterior entrances and interior spaces to be locked and unlocked on a programmed schedule, and for staff and members to access designated areas using programmed proximity cards.
3. The operations assistant is responsible for oversight and day-to-day management of the computerized door security system, and programming, issuing, or cancelling system access cards based upon approved access needs.

4. At the discretion of the coordinator or designee, proximity cards and/or access to a room or the facility can be modified or deactivated at any time for such things as providing unauthorized access to the facility or giving the access card to an unauthorized person.
5. Lost or damaged proximity cards must be reported to The Center's operations assistant immediately for deactivation.

**Administration**

The Center coordinator or designee authorizes access to the facility during non-routine hours of operation and oversees the operation of all security features, e.g. fire sprinkler system and all related components and door security system.

Approved by the Senior Center Commission on:

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**Title:** Fees and Revenue  
**Date of Current Version:** March 2019  
**Replaces Version:** April 2012

### **Background**

Fees and revenue support Center operations. Participation fees contribute to diversification of funding sources, increase operational revenue, and decrease The Center's reliance upon local tax dollars.

### **Management of Fees and Revenue**

1. The staff shall comply with all applicable City and state budgeting and accounting policies and practices when conducting any financial transaction on behalf of The Center.
2. Revenue collected through participant cost sharing is deposited in the current operational budget.
3. Center generated fees shall be set with consideration of the local market. Participant cost sharing fees shall not be set so high as to intimidate or discourage potential participants or overprice services when compared to the local market.
4. A low-income membership program shall support the participation of individuals who do not have sufficient resources to participate fully in Center programs and services (See Low-Income Membership Program Policy).

### **Changes in Fee Structure**

1. Center fees shall be evaluated every two years by the staff and the Senior Center Commission.
2. Recommendations to modify fees shall be developed by staff with input from participants. Their recommendations shall be given to the Senior Center Commission for consideration and discussion. If approved, the recommendations shall be submitted to the City Council of Iowa City for final approval when required.

### **Sources of Revenue**

1. The Center shall employ a variety of revenue sources to support the operational expenses. Examples include:
  - a. Membership Program
  - b. Discounted Parking Permit Program
  - c. Rentals of rooms or lockers
  - d. Material Class Fees
  - e. Independent Contractor Class Fees

### **Administration**

The Center coordinator or designee is responsible for oversight of all fees, revenue, and administering the operational budget.

Approved by the Senior Center Commission on: \_\_\_\_\_

**Title:** Locker Rentals  
**Date of Current Version:** March 2019  
**Replaces Version:** April 2012

### **Background**

To provide a convenient and secure storage options for members.

### **Availability and Use**

1. Secure storage lockers shall be available for current Senior Center members to rent for on a monthly basis.
2. Locker rental space is available on a first come first served basis.
3. Pending availability and coordinator (or designee) approval, agencies that routinely provide programs and services at The Center may be assigned a locker for storage of program materials on a long-term basis at no cost.
4. Lockers located in the fitness area are available for storage while members are actively exercising. Locks are prohibited.
5. Lockers are to be used for storage of items used in Center activities or for storage of personal items while involved in Center activities.
6. Storage of combustible or perishable material in the locker is prohibited.
7. All lockers must be secured with locks provided by The Center. Locks not provided by The Center will be removed within 24 hours of discovery. The contents of the locker will be removed and placed in lost and found. Any prohibited materials found will be disposed of immediately.
8. Any material found in an unlocked locker in the fitness area outside of member hours will be gathered and placed in lost and found. All prohibited materials will be disposed of immediately.
9. Personal items shall be maintained in lost and found for a period not to exceed thirty (30) days.

### **Rental Periods**

1. All rental and renewal fees shall be paid in advance.
2. Monthly rentals run from the first day of the month through the last day of the month. The rental fee is not prorated. All subsequent rental fees are due on the first day of the month.
3. In the event the locker rental has expired, the operations assistant shall attempt to contact the renter. Failing prompt resolution of the situation, all personal items shall be removed from the locker and placed in lost and found. Any prohibited materials discovered will be disposed of immediately.

### **Financial Management**

1. All revenue collected from locker rentals is handled in accordance with City Policy and deposited as revenue in The Center's current operational budget.
2. The locker renter shall pay The Center a reasonable reimbursement fee for losing the lock and/or key issued to secure the rented locker.

### **Administration**

The locker rental program is managed by the operations assistant.

Approved by the Senior Center Commission on: \_\_\_\_\_

**Title:** **Low-Income Membership Program**  
**Date of Current Version:** **March 2019**  
**Replaces Version:** **April 2012**

### **Background**

The low-income membership program exists to eliminate economic barriers to full participation in Center sponsored programs and services, and promote economic and social diversity among The Center's membership.

### **Covered Programs**

1. To ensure the participation of low-income older adults in all Center programs and services, the low-income membership program shall support expenses associated with the following programs:
  - a. Memberships
  - b. Parking permits
  - c. Center sponsored class fees
  - d. Class material fees owed to The Center
2. The individual must have a low-income membership to receive parking, class, and material subsidies.
3. At the discretion of the coordinator, or designee, the membership and parking fees may be waived entirely based upon the individual's income.
4. The low-income membership program may not apply to participation fees for such things as off-site trips or clubs, performance groups, transportation services, or programs sponsored by other organizations. It does not pay for locker or room rental, or materials purchased from the class instructor or local merchants to be used in conjunction with a class.

### **Eligibility**

1. To be eligible for a low-income membership, the participant must be eligible for Senior Center membership and one or more of the following may apply:
  - a. Current participant in the City Utility Discount Program
  - b. Recipient of Medicaid benefits
  - c. Participant in the SNAP program
  - d. Participant in the City of Iowa City assisted housing program (public housing or Housing Choice Voucher, aka Section 8)
  - e. Recipient of Supplemental Security Income (SSI) or Social Security Disability Income (SSDI)
  - f. Participant in the Elderly Credit Claim on Real Estate Tax or State Rent Reimbursements.

### **Administration**

The program is administered by the coordinator (or designee).

Approved by the Senior Center Commission on: \_\_\_\_\_

**Title:** Senior Center Commission  
**Date of Current Version:** March 2019  
**Replaces Version:** August 2011

### **Background**

The Senior Center Commission is a volunteer board comprised of members of the community, Center members, and participants who advise the City Council of Iowa City on the operation of The Center. The intent of this Commission is to ensure that the community is well-represented when decisions are made involving the operation and future direction of The Center.

### **Senior Center Commission Policy**

1. The Senior Center Commission advises the City Council on matters related to The Center; makes policy and program recommendations; helps seek adequate financial resources to support operational expenses; encourages full participation by older adults in the programs and services offered; ensures that The Center is integrated into the community and cooperates with organizations sharing common missions and goals; acts as an advocate for older adults; and offers input to the City Manager in evaluation and hiring of personnel.
  - a. See RESOLUTION NO. 03-287, RESOLUTION RESCINDING RESOLUTION NO. 94-309 AND ADOPTING IN LIEU THEREOF A NEW RESOLUTION MODIFYING THE COMPOSITION OF A SENIOR CENTER COMMISSION FOR THE CITY OF IOWA CITY IOWA AND ESTABLISHING THE MEMBERSHIP, TERMS, DUTIES, POWERS AND AUTHORITY OF SAID COMMISSION, dated 9 September 2003, for specific details on the appointment of Commissioners, terms of service, powers, and authorities. This document can be found on the City of Iowa City website.
2. Effective July 1, 2010 the City Council of Iowa City requires gender balance on all City Boards and Commissions. Appointments that would not accomplish gender balance are prohibited unless the City had been unable to make a compliant appointment after 3 months of attempting to appoint a qualified applicant.
3. The Senior Center Commission complies with Iowa's Open Meetings law.
4. The Senior Center Commission meets monthly. Minutes are taken at each meeting and in a format that is in accordance with City policy. Preliminary and approved meeting minutes are submitted to the City Council and are available on the City of Iowa City website.
5. The Senior Center Commission shall operate in accordance with written by-laws that were approved by the City Council on 8 September 2003 in Resolution No. 03-287. Copies of the by-laws are available on the City of Iowa City website and at the Senior Center.
6. Terms are 3 years each. In Resolution No. 15-300 the City Council established a policy that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve. Completing part of an unfinished term does not count against this limit.

**Administration**

The Center coordinator is the staff liaison for the Senior Center Commission. Commissioners speak directly to the City Council of Iowa City to provide Center updates or to report on budgetary matters, operational recommendations, special projects, or unusual situations. Similarly, Commission members may report to the Johnson County Board of Supervisors.

The Senior Center Commission is directly accountable to the City Council of Iowa City.

The City Council is responsible for updating the purpose, role, and responsibilities of the Commission while the Commission is responsible for reviewing its by-laws on an annual basis and recommending amendments to City Council.

Approved by the Senior Center Commission on:

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Prepared by: Marian Karr, City Clerk, 410 E. Washington St., Iowa City, IA 52240 (319) 356-5041

RESOLUTION NO. 15-300

**RESOLUTION ESTABLISHING A POLICY THAT SPOUSES AND RELATIVES OF CITY COUNCIL MEMBERS, PERSONS ALREADY SERVING AS BOARD OR COMMISSION MEMBERS, AND MEMBERS OF COMPARABLE COUNTY BOARDS OR COMMISSIONS SHALL NOT BE ELIGIBLE FOR APPOINTMENT TO CITY BOARDS OR COMMISSIONS, AND ESTABLISHING A REAPPOINTMENT PROCESS FOR CITY BOARDS AND COMMISSIONS, AND REPEALING RESOLUTION 85-354.**

Whereas, the various City Boards and Commissions have been established to provide advice and assistance to the City, and to perform certain statutorily assigned tasks in some instances; and

Whereas, it is desirable that the members of each Board or Commission exercise free and unbiased judgment in addressing the issues and tasks before them; and

Whereas, Resolution 85-354 established a policy regarding relatives of Council Members that were ineligible to serve but needs to be redefined and expanded in accordance with the city's personnel policies as adopted by the City Council; and

Whereas, this City Council has determined that it would be appropriate and in the best interests of the City of Iowa City to formally establish and adopt a policy so as to assure the independence of said bodies and to define the reappointment process regarding eligibility for appointment to City Boards and Commissions

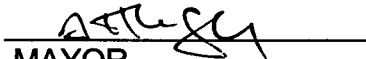
NOW, THEREFORE, IT IS HERBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF IOWA CITY, IOWA,

- A. That it is hereby established, as a formal policy of the City Council of Iowa City, that the following persons shall not be eligible for appointment to Boards and Commissions:
  1. A Council Member's spouse, domestic partner or partner by cohabitation, children, step-children, children for whom the Council Member assumes parental responsibility, mother, father, son-in-law, daughter-in-law, mother-in-law, father-in-law, step-parent, brother, sister, step-siblings and half-siblings, brother-in-law, sister-in-law, grandparents and grandchildren, aunt, uncle, niece, nephew, first cousin, foster parent, foster child, persons who are parents of the same child, and persons with whom the employee is in an intimate relationship.
  2. A current member of a City Board or Commission, unless dual or joint memberships are provided for in the resolution, ordinance, or statute which creates the Board or Commission to which appointment is being made.
  3. A current member of a comparable County Board or Commission, unless dual or joint memberships are provided for in the resolution, ordinance, or statute which creates the Board or Commission to which appointment is being made.

B. It is hereby established, as a formal policy of the City Council of Iowa City, that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

C. Resolution 85-354 is repealed in its entirety.

Passed and approved this 6th day of October, 2015.

  
MAYOR

ATTEST:   
*Deputy* CITY CLERK

Approved by:   
City Attorney's Office 9-29-15

It was moved by Payne, seconded by Mims,  
the resolution be adopted, and upon roll call there were:

AYES:	NAYS:	ABSENT:	
<u>X</u>	<u>      </u>	<u>      </u>	Botchway
<u>X</u>	<u>      </u>	<u>      </u>	Dickens
<u>X</u>	<u>      </u>	<u>      </u>	Dobyns
<u>X</u>	<u>      </u>	<u>      </u>	Hayek
<u>X</u>	<u>      </u>	<u>      </u>	Mims
<u>X</u>	<u>      </u>	<u>      </u>	Payne
<u>X</u>	<u>      </u>	<u>      </u>	Throgmorton