CITY OF IOWA CITY - Job Description

Job Class #09-07

FLSA Non-Exempt
Civil Service

Identification

Position Title: **Landfill Operator**

Department: Public Works

Division: Resource Management

Supervisor: Assistant Superintendent – Landfill

Job Summary

Under general direction, operates equipment at Landfill to recycle brush, discarded appliances and yard waste. Maintains litter control at the landfill. Monitors groundwater, leachate and air emissions. Recycles household hazardous waste, electronic waste, tires, oil and antifreeze. Performs composting and drop-site recycling. Pushes, compacts and covers solid waste. Performs general service and maintenance of landfill grounds, equipment and buildings.

Essential Job Duties and Responsibilities

Performs groundwater sampling and monitoring, storm water samples, leachate level monitoring, surface air emissions and landfill gas collection system monitoring; **manages** methane gas, **troubleshoots** and **repairs** any problems; **prepares** required reports.

Operates compost processing equipment, chipping and grinding machinery to **recycle** brush and yard waste and to **prepare** compost.

Samples and **analyzes** compost; **loads** compost and wood mulch in customer vehicles.

Receives, **collects**, **packages** and **reports** household hazardous waste and electronic waste.

Contacts vendors for shipping of all hazardous waste including electronics.

Operates scale, as needed.

Collects recycling on a predetermined route using a hook lift truck, **dumps** roll-offs.

Mows, **removes** snow and **performs** general maintenance to grounds and buildings.

Performs routine inspection and general scheduled maintenance to Landfill equipment and flare.

Picks up supplies and parts for daily landfill operations.

Drives dump truck to haul rock, compost and brush.

Removes oil and antifreeze from drop site and **dumps** into barrel for pick-up.

Regularly **assists** customers unloading; **answers** questions regarding Landfill services.

Stocks shelves of exchange room with recycled products.

Serves as backup to Landfill Operator – Heavy Equipment as needed.

Conducts self in a manner which **promotes** and **supports** diversity and inclusivity in the workplace and community.

Performs all other related duties as assigned.

Physical and Environmental Conditions

The physical demands and work environment conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job and are encountered while performing those essential functions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel, reach with hands and arms, and talk and hear. The employee frequently is required to walk and sit. The employee is occasionally required to stand, climb or balance, stoop, kneel, crouch, or crawl; smell. The employee must regularly lift and/or move up to 50 pounds and occasionally lift and/or move more than 50 pounds with assistance. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

While performing the duties of this job, the employee is regularly exposed to high, precarious places, fumes or airborne particles, toxic or caustic chemicals, outside weather conditions and vibration. The employee is frequently exposed to wet and/or humid conditions, moving mechanical parts and risk of electrical shock. The employee is occasionally exposed to explosives and communicable diseases. The employee will be exposed to flies and insects.

The noise level in the work environment is usually very loud.

Minimum Education, Experience and Certification

High school diploma or equivalent required. One year of experience in heavy equipment operation required. One year of related experience and/or training required. Landfill Operator and Hazardous Waste Operator certifications are all required within one year of hire. Valid driver's license with satisfactory driving record required. Valid Iowa Class B commercial driver's license with air brakes endorsement required within 90 days of hire. This position is subject to federal drug testing requirements including screening through the FMCSA Clearinghouse. A pre-employment drug screen is required. Must be 18 years of age per Iowa Code 92.8. Must pass criminal background check.

Preferred Education, Experience and Certification

One year of college or technical school an educational institution accredited by a DOE recognized accreditation body preferred. Two years of related experience and/or training preferred. Composting and forklift certifications are preferred.

Knowledge, Skills, and Abilities

Knowledge of landfill rules and regulations. Knowledge of composting procedures, hazardous waste handling procedures and regulations. Knowledge of safety procedures. Skills in operating and maintaining trucks, equipment and machinery used in landfill operations. Ability to read and comprehend maintenance and parts manuals. Ability to prepare written work orders and job records. Ability to interface positively with customers, clients and service technicians. Knowledge of basic mechanics and safety procedures. Knowledge of federal, state and local regulations for landfill operations. Ability to read and comprehend maintenance and parts manuals and forms.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required of personnel so classified in this position.