

MEMORANDUM
COMMUNITY POLICE REVIEW BOARD
A Board of the City of Iowa City

DATE: June 5, 2020
TO: CPRB Members
FROM: Chris Olney
RE: REVISED Board Packet for meeting on Tuesday, June 9, 2020

Enclosed please find the following documents for your review and comment at the next board meeting:

- Agenda for 6/9/20
 - Minutes of the meeting on 5/12/20
 - Correspondence from Carol deProsse
 - ICPD Standard Operating Guideline – SOG# 20-01 Subject: Public Input Requests, Reference: Investigations, Media Relations, Missing Persons
 - Office Contacts – May 2020
 - Complaint Deadline
 - Media Release: Iowa City and University of Iowa issue joint statement on police policy following George Floyd demonstrations
-

COMMUNITY POLICE REVIEW BOARD
Tuesday, June 9, 2020
Electronic Formal Meeting – 5:30 PM
ZOOM MEETING PLATFORM

Electronic Meeting

(Pursuant to Iowa Code section 21.8)

An electronic meeting is being held because a meeting in person is impossible or impractical due to concerns for the health and safety of Commission members, staff and the public presented by COVID-19.

You can participate in the meeting and can comment on an agenda item by going to <https://zoom.us/meeting/register/JJtfu2pqjMiH9WDzMJfgFguLT8VHLtjDbC3> via the internet to visit the Zoom meeting's registration page and submit the required information.

Once approved, you will receive an email message with a link to join the meeting. If you are asked for a meeting or webinar ID, enter the ID number found in the email. A meeting password may also be included in the email. Enter the password when prompted.

If you have no computer or smartphone, or a computer without a microphone, you may call in by telephone by dialing (312) 626-6799. When prompted, enter the meeting or webinar ID. The ID number for this meeting is: 960-9414-8851

Once connected, you may dial *9 to "raise your hand," letting the meeting host know you would like to speak. Providing comments in person is not an option.

- ITEM NO. 1 CALL TO ORDER and ROLL CALL**
- ITEM NO. 2 CONSIDER MOTION ADOPTING CONSENT CALENDAR AS PRESENTED OR AMENDED**
- Minutes of the meeting on 05/12/20
 - Correspondence from Carol deProsse
 - ICPD Standard Operating Guideline – SOG# 20-01 Subject: Public Input Requests, Reference: Investigations, Media Relations, Missing Persons
- ITEM NO. 3 NEW BUSINESS**
- ITEM NO. 4 OLD BUSINESS**
- ITEM NO. 5 PUBLIC DISCUSSION**
- ITEM NO. 6 BOARD INFORMATION**
- ITEM NO. 7 STAFF INFORMATION**

ITEM NO. 8

CONSIDER MOTION TO ADJOURN TO EXECUTIVE SESSION based on Section 21.5(1)(a) of the Code of Iowa to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that government body's possession or continued receipt of federal funds, and 22.7(11) personal information in confidential personnel records of public bodies including but not limited to cities, boards of supervisors and school districts, and 22-7(5) police officer investigative reports, except where disclosure is authorized elsewhere in the Code; and 22.7(18) Communications not required by law, rule or procedure that are made to a government body or to any of its employees by identified persons outside of government, to the extent that the government body receiving those communications from such persons outside of government could reasonably believe that those persons would be discouraged from making them to that government body if they were available for general public examination.

ITEM NO. 9

MEETING SCHEDULE and FUTURE AGENDAS

- July 14, 2020, 5:30 PM, Electronic Zoom Meeting
- August 11, 2020, 5:30 PM, Helling Conference Rm
- September 8, 2020, 5:30 PM, Helling Conference Rm
- October 13, 2020 , 5:30 PM, Helling Conference Rm

ITEM NO. 10

ADJOURNMENT

**COMMUNITY POLICE REVIEW BOARD
MINUTES – May 12, 2020**

Electronic Meeting (Pursuant to Iowa Code section 21.8)

An electronic meeting was held because a meeting in person was impossible or impractical due to concerns for the health and safety of council members, staff and the public presented by COVID-19.

CALL TO ORDER: Chair Monique Galpin called the meeting to order at 5:34 P.M.

MEMBERS PRESENT: David Selmer, Orville Townsend

MEMBERS ABSENT: Latisha McDaniel

STAFF PRESENT: Staff Chris Olney, Legal Counsel Patrick Ford

OTHERS PRESENT: Iowa City Police Captain Denise Brotherton

RECOMMENDATIONS TO COUNCIL

None.

CONSENT CALENDAR

Motion by Selmer, seconded by Townsend to adopt the consent calendar as presented or amended.

- Minutes of the Meeting on 3/10/20
- ICPD General Order 17-06 (Less Lethal Weapons)

Motion carried, 3/0, McDaniel absent.

NEW BUSINESS

None

OLD BUSINESS

Community Forum – Galpin asked Board about rescheduling Community Forum, noting that one community forum is required to be held in a calendar year. Board agreed to defer rescheduling until a later date due to Covid-19 restrictions.

Social Media Policy Discussion – Board reviewed draft memo for suggested revision to ICPD General Order 01-07 and ICPD Standard Operating Guideline SOG # 20-01.

Captain Brotherton explained the new guideline purpose is to identify steps taken by Police Department in the investigation of criminal activity or location of missing/endangered person when seeking public input via public-accessible platforms.

The Board agreed that the new standard operating guideline SOG# 20-01 addressed the Boards concerns of how and when social media is to be used in an investigation.

PUBLIC DISCUSSION

None

BOARD INFORMATION

None

CPRB minutes
DRAFT
May 12, 2020

STAFF INFORMATION

None

TENTATIVE MEETING SCHEDULE and FUTURE AGENDAS (subject to change)

June 9, 2020, 5:30 P.M. Electronic Zoom Meeting Platform

July 14, 2020, 5:30 P.M. Electronic Zoom Meeting Platform

August 11, 2020 5:30 P.M.

September 8, 2020 5:30 P.M.

ADJOURNMENT

Motion for adjournment by Townsend, seconded by Selmer

Motion carried, 3/0, McDaniel absent.

Meeting adjourned at 5:52 P.M.

**COMMUNITY POLICE REVIEW BOARD
ATTENDANCE RECORD
YEAR 2019-2020**

(Meeting Date)

NAME	5/14/19	6/11/19	7/11/19	8/13/19	9/10/19 NO QUORUM	9/24/19	10/8/19	11/12/19	12/10/19	1/14/20	2/11/20	3/10/20	5/12/20
Donald King	X	X	---	---	---	---	---	---	---	---	---	---	---
Monique Galpin	X	X	X	X		X	X	X	X	X	X	X	X
Orville Townsend	X	X	X	X		X	X	X	O/E	X	X	X	X
Latisha McDaniel	X	X	O	X		X	X	X	X	O/E	X	X	O
David Selmer	X	X	O	X		X	X	X	X	X	X	X	X
Sam Conaway	---	---	X	X		X	X	O/E	O	O	O	O	---

KEY:

- X = Present
- O = Absent
- O/E = Absent/Excused
- NM = No meeting
- = Not a Member

Chris Olney

From: Carol deProse <lonetreefox@mac.com>
Sent: Friday, June 5, 2020 10:17 AM
To: Chris Olney
Subject: Complaint
Attachments: 1401 Burry Drive.docx

Christine,

Please forward this letter on to all members of the Community Police Review Board. I tried sending it by e-mail, but apparently the city does not give them email privileges.

Thank you.

Carol

This email is from an external source.

1401 Burry Drive
Iowa City, IA 52246
June 4, 2021

Mayor Teague, Mayor pro-tem Salih, Councilmembers, City Manager Fruin, Interim Police Chief Bill Campbell and Sheriff Lonny Pulkrabek and Sheriff-electee Brad Kunkle:

As you addressed citizens this afternoon Mayor Teague, I could feel the truthful expression of your pain. But when I sent my email this morning about last night's protest expressing my "disgust and anger, it was about police/sheriff tactics to which I was referring. And to that, I was severely disappointed.

I would like to know *exactly* what the "credible threat" was that prompted the end result of tossing tear gas and having at least one person sent to the hospital due to a seizure? What time did the "credible threat" come into law enforcement ears, which agency or agencies received it, how much investigation went into its origin, and who determined it to be of such consequence that it required Iowa City Police Officers to be out in riot gear, toting 'agents' for dispersal in addition to the myriad other weaponry at their disposal?

I would also like to know why the Sheriff felt it necessary to bring out a piece of mobile equipment that many of us know was acquired from U.S. military 'discards'? No matter how the Sheriff says it can be used to keep people 'safe', it also true that it can be used to hold those arrested. With a President threatening to deploy the U.S. military on the streets of my country this piece of equipment should be blown up, the remains melted down, and then casted in a mold symbolizing peace and permanently installed in front of the Civic Center.

Whose decision was it to call in State Troopers? If is my understanding that we have a shortage of qualified troopers due to a variety of reasons, and along with police and deputies it seemed that a 'show of force' was precisely intended.

To this day, after 78 years on the planet, I have never understood why a fortified law enforcement presence is deemed necessary to ward off what is well known, and that is the vast majority, if not all, of the protestors would be carrying spray paint as their weapon of dissent.

I am sending a copy of this letter to the Police Review Board in the hopes they will conduct a full investigation into my concerns, issue a report to the Council demanding changes in law enforcement practices, and getting the full endorsement of our elected and appointed officials in setting forth less confrontational exchanges between citizens and those who are supposedly hired or elected to "protect and to serve". The actions of last night at the behest of the ICPD and the Sheriff's office did nothing to advance either of those stated purposes.

Thank you,

Carol deProsse

FILED
2020 JUN -5 AM 10:35
CITY CLERK
IOWA CITY, IOWA

CC: Monique Galpin
Jerri MacConnell
Latisha McDaniel
David Selmer
Orville Townsend, Sr.

FILED

2020 JUN -5 AM 10:35

CITY CLERK
IOWA CITY, IOWA

Iowa City Police Department

Standard Operating Guideline

SOG #: 20-01	<i>Effective date:</i> July 1, 2020
<i>Subject:</i> PUBLIC INPUT REQUESTS	<i>Reference:</i> INVESTIGATIONS, MEDIA RELATIONS, MISSING PERSONS
<i>Section:</i> INVESTIGATIONS	<i>Issue #:</i> 1
<i>Command Signature:</i> Bill Campbell, Interim Chief of Police	<i>Original Issue</i> July 1, 2020

Purpose:

The purpose of this guideline is to identify those steps taken by members of the Iowa City Police Department in the investigation of criminal activity or location of missing/endangered persons when seeking public input.

Definitions:

Public Input Request: Any request made, via public-accessible platform (press releases, social media/website post, etc.), by a member of the Iowa City Police Department to the general public for information to be used in an investigative manner.

Procedures:

Unless an investigation is time-sensitive, attempts to identify suspects, persons of interest, witnesses, etc. shall be done by inquiring through various law enforcement agencies prior to making a Public Input Request.

- A. Any/all requests to use public input for investigative purposes shall be approved by a supervisor prior to making a Public Input Request.
- B. Any/all information for Public Input Requests, including pictures and video, shall be submitted via standardized form ("Public Input Request Form") to the public information officer (PIO), or designee, for review and posting/publishing.
- C. Any/all Public Input Requests shall avoid describing or labeling people with suspected/alleged roles, when possible and necessary
 - Use "person of interest" vs. "suspect"
 - Use "possible witness" vs. "eye-witness"

- D. The PIO, or designee, shall be notified by a supervisor, as soon as possible, when a person depicted/described in a Public Input Request has been identified, located, etc. and further public input is no longer needed
- E. Once sufficient public input has been received, (i.e. person's identification, location, etc.), or public input is no longer needed, the PIO, or designee, shall update and/or delete any/all Public Input Requests relating to the incident
- F. Public Input Requests will generally be made only for crimes of serious misdemeanor level or above incidents that are potential public safety concerns, and missing/endangered persons. Exceptions to this guideline require approval from Command-level personnel.
- G. The posting of driver's license photos is prohibited. The following images are allowed: booking photos, public and private surveillance, and social media posts.

FILED
2020 MAY -8 AM 9:03
CITY CLERK
INDIANAPOLIS, IN

Public Input Request Form - email completed form to Sergeant of Planning/Research

Press Release Social Media Post Other _____ Unknown

Incident Information:

- ICR: _____
- Incident Date/Time: _____
- Investigating officer(s): _____
- Approving supervisor: _____

Photos/videos/attachments (list and attach to email):

- Booking photos, public and private surveillance, social media posts, etc.
- Do not include driver's license/DOT photos

Summary of events/description for the public:

- This can be brief, but should include all information you want to share. Do not include information that could negatively affect the case.
- Planning/Research Sergeant will review and may edit prior to release.

2020 MAY -8 AM 10:05
CITY CLERK
IDWA CITY CLERK
FILED

Information you are requesting from the public (identity of suspect/other victims, video evidence, etc.):

Name of officer/supervisor for public to contact with information:

COMMUNITY POLICE REVIEW BOARD
OFFICE CONTACTS
May 2020

Date
None

Description

COMMUNITY POLICE REVIEW BOARD
COMPLAINT DEADLINES

CPRB Complaint #20-01

Filed:	06/03/20
Chief's report due (90 days):	09/01/20
Chief's report filed:	??/??/20

CPRB meeting #1 (Review):	06/09/20
CPRB meeting #2 (Review):	??/??/20
CPRB meeting #3 (Review):	??/??/20

CPRB report due (90 days):	??/??/20
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CPRB Complaint #20-02

Filed:	06/04/20
Chief's report due (90 days):	09/02/20
Chief's report filed:	??/??/20

CPRB meeting #1 (Review):	??/??/20
CPRB meeting #2 (Review):	??/??/20
CPRB meeting #3 (Review):	??/??/20

CPRB report due (90 days):	??/??/20
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TENTATIVE MEETING SCHEDULE

July 14, 2020
August 11, 2020
September 8, 2020
October 13, 2020

Kellie Fruehling

From: City of Iowa City <CityofIowaCity@public.govdelivery.com>
Sent: Friday, June 5, 2020 12:11 PM
To: Kellie Fruehling
Subject: Iowa City and University of Iowa issue joint statement on police policy following George Floyd demonstrations



SHARE

Having trouble viewing this email? [View it as a Web page.](#)



FOR IMMEDIATE RELEASE

Date: 06/05/2020

Contact: [Geoff Fruin](#), City Manager

Phone: 319-356-5013

Iowa City and University of Iowa issue joint statement on police policy following George Floyd demonstrations

The City of Iowa City and the University of Iowa are committed to serving and protecting our city and campus with care and compassion.

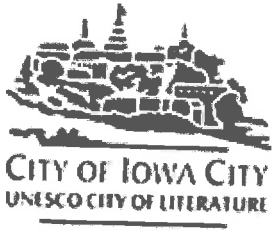
We deeply regret what transpired Wednesday night with the use of gas and flash bang devices and acknowledge that with better preparations and time we could safely accommodate Interstate 80 access to those that were demonstrating for change in honor of Mr. George Floyd. We are committed to working with all of our government and law enforcement partners to ensure the scenario from Wednesday night does not repeat itself.

More importantly, the City and the University are committed to an open and transparent review of Police Department policies.

As a starting point, Iowa City Mayor Bruce Teague has announced his commitment to [President Barack Obama's Police Use of Force Project](#), as well as a full review of the [#8CantWait Project](#). A review of these campaigns will be initiated with a commitment to thorough public involvement.

The City's Community Police Review Board will be charged with engaging the public and helping lead this effort to ensure such review is not unduly influenced by City management. Concerted effort will be made to work cooperatively with the University of Iowa Student Government throughout this review.

The men and women of the Iowa City Police Department and the University of Iowa Police Department, along with every single employee of the City of Iowa City and the students, faculty, and staff of the University stand ready to work cooperatively with our community. Racial injustice exists in many forms and we must listen to the voice of the community and act now.



Questions?
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This email was sent to kellie-fruehling@iowa-city.org using GovDelivery Communications Cloud on behalf of:
City of Iowa City · 410 E Washington Street · Iowa City, IA 52240

