

ON THE JOB INJURY

Your supervisor will inform you of safety rules and regulations that pertain to your work area. You must observe all warning and directive signs and exercise care in your job duties.

If you are injured at work, report the injury to your supervisor. If the accident is an emergency, seek appropriate medical care immediately. You must call the Company Nurse hotline within 24 hours of the injury. The Company Nurse will triage the injury and determine the appropriate medical care.

If the accident is not an emergency and occurs during regular office hours, you must be seen by a City physician at UI Healthcare Occupational Health at 269 N 1st Ave (phone 319-339-3921) in Iowa City. If the accident occurs after office hours or on the weekend, you should go to the Emergency Room at University of Iowa Healthcare Medical Center Downtown, 500 Bloomington Street (phone 319-339-0600) in Iowa City. (In some cases, it may be closer to take the injured employee(s) to University Hospital at 200 Hawkins Dr. Employees should use their own discretion in an emergency situation.)

Worker's Compensation may provide payment of all reasonable and necessary medical care needed to treat an injury incurred while at work. Depending on the nature of the injury and after a prescribed time, you may be eligible for disability payments. Worker's Compensation provides that the employer may choose the physician to treat an injury. The City has chosen UI Healthcare Iowa City Occupational Health and University of Iowa Healthcare.

RIGHT TO KNOW LAW

The Occupational Safety and Health Administration (OSHA) issued the Hazard Communication Standard as a "Right to Know" law for employees. It guarantees that your employer provides information to you about hazardous or potentially hazardous materials you may work with or be exposed to in the workplace.

If there are chemicals that may present a physical hazard, the area will be clearly posted. Information about the chemicals and procedures to be used in the event of exposure is contained in Safety Data Sheets (SDS). Each division has SDS pertaining to their area. Your supervisor will inform you of the location of the SDS, potential dangers of the workplace and preventive measures to maintain a safe working atmosphere.