

TENANT INFORMATION FORM

Return to your landlord

Your landlord has applied for a City of Iowa City loan to improve this property. The City needs information about your household and asks that the head of the household fill out this form. Please complete the entire form. All information you provide will be kept strictly confidential.

Head of Household (HoH) Name: _____ Employer: _____

Property Address: _____ Landlord's Name: _____

Primary Phone: _____ Email: _____

I am: A citizen or national of the United States A lawful Temporary/Permanent Resident

HoH Race (check all that apply): White Black/African American Asian Native American Other

HoH Ethnicity: Hispanic/Latino Total Persons Living in Your Dwelling Unit: _____

Name	Gender	Age	Relationship to HoH	Employer

Do any household members have a disability: Yes No

Are any members of the household aged 62 or older: Yes No

Are any adult members of the household full-time students: Yes No

Total approximate annual income: \$_____ Are you currently receiving rental assistance? Yes No

Monthly Income	Type of Income	Required Documentation (Copies of...)
\$	Wages (includes overtime, tips, fares, etc)	2 months of wage statements/pay stubs
\$	Interest Income (dividends, CDs, stocks, bonds, etc)	Recent bank/investment statements
\$	Social Security Income	Social Security benefit statement
\$	Retirement Income (Pension, VA, IRA, annuities)	Recent retirement account statement
\$	Welfare Assistance	Recent benefit statement
\$	Child Support/Alimony	Recent statement
\$	Gifts	List of gifts, \$ amounts, and giver
\$	Business Income	Recent tax return
\$	Unemployment/Severance/Worker's Compensation	Wage/unemployment statement

Total Approximate Assets: \$_____ (provide recent bank, investment, or other statements verifying income)

Current Monthly Rent: \$_____ Additional Rental Fees: \$_____ # Bedrooms in Unit: _____

Please check any utilities included in rent: Gas Electric Water/Sewer

I hereby certify that the above-referenced household size, income, and assets given for the purpose of establishing my eligibility for a Rental Rehabilitation Loan from the City of Iowa City is true and complete to the best of my knowledge and belief. I understand that this information is provided as part of an application submitted by my landlord and that there is no obligation on the part of the City of Iowa City to either make the loan or to certify the tenant's eligibility for Rental Assistance.

Tenant Head of Household Signature

Date

APPLICATION CHECKLIST

The following items should be submitted with your application as applicable. An application will not be accepted until all required supporting documentation is provided to the City of Iowa City.

- Completed Tenant Information Form
- Documentation verifying tenant income (as applicable)
 - 2 months of wage statements/pay stubs
 - Recent bank/investment statements
 - Social Security benefit statement
 - Recent retirement account statement
 - Recent benefit statement for any welfare assistance
 - Recent statement for any child support/alimony income
 - List of financial gifts, dollar amounts, and giver
 - Recent tax return for all adults in household
 - Wage/unemployment statement