

# FY 2021

*CITY OF*  
**IOWA CITY**  
*Adopted Budget*

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FY 2020-2022 Financial Plan  
2020-2024 Capital Improvement Plan





Over 300 guests attended the 2019 Farm to Street Dinner in support of the area's local food system.

IOWA CITY CLIMATE ACTION

# Creating a more livable, equitable & resilient tomorrow

In the last few years, Iowa City has actively committed to supporting and accelerating climate action activities that reduce carbon emissions, improve quality of life, and ensure environmental sustainability. The City Council established goals aligning with the Paris Climate Agreement in 2017 and then with the aid of an appointed Climate Action Steering Committee and significant public stakeholder feedback, developed the City's first Climate Action and Adaptation Plan, approved in September 2018. In summer 2019, City Council increased the City's goals to align with recommendations from the Intergovernmental Panel on Climate Change (IPCC) as climate research evolved. Iowa City now aims to reduce citywide carbon emissions by approximately 45% by 2030 and approach net-zero emissions by 2050.

Although these goals are ambitious, the City will persistently seek participation and partnership with the community and pursue guidance and technical expertise from the City's newly established Climate Action Commission. Along with the resolution to carbon emissions targets, the City Council also called for a report of recommendations, issued within 100 days of the resolution, to substantively accelerate progress on the initiatives described in the 2018 Climate Action Plan. This report was presented in November 2019 to the City Council, Climate Action Commission, and Iowa City community for review and comment. It was approved in April 2020 and implementation is underway.



- ✓ Achieve a **45% reduction** in greenhouse gas emissions by the year 2030
- ✓ Reach **NET ZERO emissions** by the year 2050

The new accelerated actions report specifically defines the types of programs and projects that will lead Iowa City to achieving its climate action goals. By design, it invites further collaboration and exploration with our community members for the development of Plan actions, educational opportunities, and reporting accountability, to ensure carbon emissions reduction throughout Iowa City.

**City of Iowa City, Iowa  
Adopted Budget for the  
Fiscal Year Ending June 30, 2021 &  
FY2020 - 2022 Financial Plan**

**Council:**



**Bruce Teague**  
**Mayor**  
AT-LARGE



**Mazahir Salih**  
**Mayor Pro-Tem**  
AT-LARGE



**Pauline Taylor**  
DISTRICT A



**Laura Bergus**  
AT-LARGE



**Susan Mims**  
DISTRICT B



**Janice Weiner**  
AT-LARGE



**John Thomas**  
DISTRICT C

**City Manager**  
Geoff Fruin

**Assistant City Manager**  
Ashley Monroe

**Finance Director**  
Dennis Bockenstedt

**Budget & Compliance Officer**  
Jacklyn Fleagle

**Risk & Finance**  
**Assistant**  
Michelle Cook

**Assistant to**  
**the City Manager**  
Simon Andrew



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Iowa City  
Iowa**

For the Fiscal Year Beginning

**July 1, 2019**

*Christopher P. Morrill*

Executive Director

# CITY OF IOWA CITY, IOWA

## FY2021 Adopted Budget

### FY2020 – 2022 Financial Plan 2020 – 2024 Capital Improvement Plan

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# INTRODUCTION

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Budgetary Fund Structure  
Departments and Divisions  
by Fund



To the Honorable Mayor and City Council Members,

It is my pleasure to submit to you Iowa City's operating and capital budget for the 2021 fiscal year. Although Iowa State Code requires formal adoption of an annual budget, a three-year financial plan (fiscal years 2020-2022) and five-year capital improvement program (CIP - 2020-2024) are also included for planning purposes. The budget is perhaps the most important document the City prepares as it identifies the public services to be provided and the mechanisms that finance those operations.

The budget was developed with public input, including outreach at special events and a digital survey, master plan and project workshops and open houses, recommendations from City boards and commissions, and stakeholder groups and individuals providing input directly to the City Council and staff. The budget incorporates diverse priorities while adhering to financial best practices and planning for long-term community needs.

This document aims to provide the resources to further the City Council's Strategic Plan (page 29) priorities, implement master plans adopted by Council, and continue Iowa City's tradition of providing a balanced budget while strengthening essential municipal services that our residents value. Should unexpected expenditures or revenue shortfalls arise during the fiscal year, the budget contains prudent contingencies and reserve levels that can adequately support the City's services. Any future modifications of this budget will be fully disclosed to the City Council and the general public through formal City Council actions at public meetings, in accordance with State of Iowa law.

Throughout the budget compilation process, staff utilized the City Council's Strategic Plan to help prioritize expenditure decisions. Recognizing the City Council's declaration of a climate crisis, this budget marks the largest investment in climate action the City has ever made. A new Climate Action division is being created in the City Manager's Office, with both new and reassigned staff positions. The City will use the emergency property tax levy, which is expected to generate approximately \$1 million, to fund new climate action projects. This is in addition to energy efficiency improvements and sustainability programs already present in departmental budgets. Projects and programs already underway include solar installations at the new Public Works Streets Building and Terry Trueblood Recreation Area, LED lighting replacements and continued HVAC upgrades in municipal buildings, continued funding for the Green Iowa AmeriCorps program, a Landfill and Wastewater Treatment Plant efficiency and methane study targeting the two city facilities that have the largest carbon footprints, and increased funding for the popular Community Climate Action grants. The fiscal year 2021 budget expands the resources available for climate action initiatives substantially, including dollars for increased tree plantings, incentives for carbon emission reductions in private buildings, and bolstered public engagement initiatives.

This budget also marks the largest investment in new staff the City has made in many years. Overall, there are 15.9 full time equivalent permanent positions added with this budget. This includes new permanent positions in Parks and Recreation, Police, Neighborhood and Development Services, Public Works, Transportation Services, Communications, and the Senior Center. These positions include those that the City Council converted from temporary status in

2019. The new positions are intended to both support Council Strategic Plan priorities and maintain service levels in our growing community.

## **Investment in Strategic Planning, Master Plans and Core Services**

The City Council's Strategic Plan includes seven goals for a more inclusive, just and sustainable Iowa City:

1. *Promote a Strong and Resilient Local Economy*
2. *Encourage a Vibrant and Walkable Urban Core*
3. *Foster Healthy Neighborhoods throughout the City*
4. *Maintain a Solid Financial Foundation*
5. *Enhance Community Engagement and Intergovernmental Relations*
6. *Promote Environmental Sustainability*
7. *Advance Social Justice and Racial Equity*

Significant resources are devoted to all Strategic Plan priorities, including climate action and adaptation, affordable housing, social justice and racial equity, complete streets, and healthy neighborhoods. Additionally, financial resources are provided to aggressively implement recently adopted plans that were crafted after robust public input efforts, including the Bicycle Master Plan, Parks Master Plan, Climate Action and Adaptation Plan, and the Affordable Housing Action Plan. Finally, significant resources have been provided to bolster core service levels in critical areas such as public safety, public works and other customer service orientated positions.

Substantial resources are once again devoted to affordable housing. \$1 million is earmarked for the affordable housing fund, bringing the total for this line item to an impressive \$4.65 million over five years. This is in addition to other financial support for housing, including federal program monies and other housing rehabilitation grant and loan programs that are supported by the General Fund.

Other social justice initiatives include, but are not limited to:

- Funding to support the expansion of Kirkwood Community College's English Language Learning program
- Continued elevated funding of \$75,000 for the Social Justice and Racial Equity grant program
- An increase in the City's minimum wage for temporary positions to \$13.75 effective July 1, 2020 for hourly staff with a goal of reaching \$15/hour by July 1, 2021
- Accessibility improvements, including physical improvements to sidewalks and City parks and facilities and funding for the annual community ADA Celebration
- Continued expansion of translated city documents and operational resources for enhanced cultural outreach programming
- Funds to complete fair housing testing to ensure compliance with federal, state, and local discrimination laws

Many of the City's sustainability efforts are tied to City Council adopted master plans. The Parks Master Plan, Natural Areas Plan, Bicycle Master Plan, and Climate Action and Adaptation Plan all receive significant funding in this budget. Much of the five-year capital improvement plan is devoted to implementing these plans. Tree plantings, urban forest management (including the chemical treatment of healthy Ash trees), on street bike facilities, road diets and two-way conversions, targeted usage of roundabouts, local foods efforts, and waste reduction strategies all continue to be funded, if not expanded.

Almost \$17 million in the five-year plan is budgeted for parks and recreation projects, many implementing park and accessibility improvements recommended in the Master Plan. The fiscal year 2021 budget includes funding for improvements at Scott, Napoleon, Fairmeadows, and Wetherby Parks.

Bike Master Plan projects will continue in 2020-2021. Projects completed in 2019 include bike lanes on Governor, Dodge, Mormon Trek, Clinton, and the nearly complete Foster Road extension. 2020 will see bike lanes and side path added with the McCollister Boulevard extension, a road diet on Keokuk, a bike boulevard on Sandusky and Taylor, and bike lanes on Southgate.

Significant funds are devoted to artistic and cultural endeavors, fostering the vibrant community that makes Iowa City such an attractive place to live or visit. Operational support is provided for Englert Theater, FilmScene, Summer of the Arts, City of Literature, Mission Creek Festival, and Riverside Theatre. Funds contributed to the Iowa City Downtown District are used for placemaking activities and art installations. The budget also includes a contribution to Big Splash!, a joint project with the University of Iowa and think Iowa City celebrating the Iowa River, as well as continued funding for the Cyclocross World Cup, Bike to Work Month activities, and the Juneteenth Celebration.

This budget continues to increase funding for roadway repairs, including upgraded equipment for our Streets division. Several important road rehabilitation and reconstruction projects are planned, including 2020 design work for Court Street, Benton Street, and Rochester Avenue reconstructions, First Avenue/Scott Boulevard intersection improvements, and a significantly augmented annual pavement rehabilitation program. Several noteworthy water, sewer, and landfill projects are also planned. To address the increasingly evident reality that many city facilities are substandard and fail to adequately provide for service expansion needs, the budget continues to fund our facility reserve account. This long-term financial planning strategy will help the city pre-fund the next generation of public facilities without the need for the undertaking of significant long-term debt. Of particular note, the budget includes funds for improvements to The Center and both recreation centers. Planning dollars are also included for exploration of a new Police Station and a master plan for our recreation and aquatic facilities.

## **Financial Goals**

The preparation of this budget document was guided by four primary financial goals that seek to establish a sound fiscal strategy for the upcoming year and beyond.

First, as noted above, this budget marks the most significant investment the City has ever made in climate action. The proposed budget includes use of the emergency property tax levy; a \$0.24 tax levy will generate approximately \$1 million devoted entirely to initiatives identified in the Climate Action and Adaptation Plan.

Second, the budget aims to provide sufficient resources to make substantial progress on City Council’s Strategic Plan priorities and adopted Master Plans. As noted in the previous pages of this letter, I feel this budget achieves this goal and further provides flexibility to the Council to expand efforts if warranted.

Third, the City continues to respond to the State’s 2013 property tax reforms. As the taxable percentage of multifamily rental property values continues to be reduced, there will be increased pressure on the budget. The proposed budget contains funding for new initiatives, maintains or improves service levels, and reduces the tax levy rate through a reduction in the debt service levy. The City’s ability to accomplish these objectives is principally due to the robust growth in taxable valuations in recent years. This growth has offset the losses associated with the first years of property tax reform implementation. However, it is unknown if the community can sustain the same level of valuation growth through the final few years of the property tax reform implementation period.

State property tax backfill payments currently total \$1.5 million annually. This budget is crafted anticipating the real possibility that the state legislature will end or phase out backfill payments to cities and counties. Should the backfill not be funded, the City will be able to maintain status quo operational funding but will have difficulty meeting growing service demands from our increasing population.

The City has taken steps to manage the impacts of tax reform, but maintaining service levels will require prudent decisions over the next several years as tax reform continues to be phased in through 2024. By continuing to prepare the City financially before the full impacts are realized, we will be able to shift resources and adjust operations gradually, avoiding abrupt service disruptions or steep tax rate increases. An example of this preparation includes the Emergency Reserve Fund, which was created after the tax reform legislation and now has a balance of approximately \$5 million.

Finally, the overall impact of tax and fee changes on households was considered when developing the proposed budget, including anticipating tax levy rates of the Iowa City Community School District and Johnson County. The decrease in the City’s levy rate will help maintain capacity for the possible rate increase needed to fund the School District’s facilities plan. Overall, assuming a flat property assessment, the fiscal year 2021 impact to households of City taxes and utility fees is a 0.1% decrease compared with fiscal year 2020. This includes a proposed \$0.06 decrease in

<p style="text-align: center;"><b>Financial Goals</b></p> <p style="text-align: center;">Respond to climate crisis and implement Climate Action and Adaptation Plan</p> <p style="text-align: center;">Provide resources to make significant progress in implementing City Council’s other Strategic Plan priorities and adopted Master Plans</p> <p style="text-align: center;">Balance expanding service needs and community priorities with declining taxable value of apartment buildings</p> <p style="text-align: center;">Consider the overall effect of changes on household budgets including taxes, fees, and School District/County needs</p>
--

the property tax levy rate, a previously approved 5% increase in the water rate, a \$0.90 increase in monthly curbside recycling fees, and a state mandated decrease in the taxable percentage of residential properties. Of course, property assessments have increased for many property owners and individual impacts will vary.

## **Community Fiscal Health and Outlook**

Iowa City benefits from a strong local economy anchored by the presence of the University of Iowa and the University of Iowa Hospitals and Clinics. The local economy consists of a diverse set of successful industries that together help sustain one of the lowest unemployment rates in the nation. As an organization, the City has a rich tradition of responsible budgeting policies that has created a strong financial foundation, which has helped the community weather economic recessions while sustaining service delivery and continues to serve as a cornerstone for the community's future. In 2019, Moody's Investors Service reaffirmed its highest quality bond rating (Aaa) for the City's general obligation debt with a stable outlook and noted that the City's Aaa financial position, *"is strong, characterized by balanced operations, very healthy reserves, and adequate revenue raising flexibility."* Moody's goes on to note that the stable outlook, *"reflects our expectations that the city's tax base will remain sound given ongoing economic development and the institutional stability provided by the University of Iowa. The outlook also reflects our expectation that the city's financial profile will remain healthy given prudent financial management and stable operations."* The Moody's report also notes factors that could potentially drop the City's bond rating, including: deterioration of the tax base, reductions in operating reserves, or growth in the City's debt or pension burden. Moody's also notes that Iowa City's median family income and tax base are lower than other Aaa rated communities. Our bond rating is the product of prudent budgeting and long-range financial planning. Ultimately, our strong financial position lowers the cost of borrowing and ensures more of our communities' dollars are spent on service delivery, infrastructure, and furthering Council's Strategic Plan priorities rather than on interest payments.

Despite the health of the economy and strong financial position of the organization, the public needs to be aware of the trends, pressures and opportunities that are shaping Iowa City in various fashions. Our community has many attributes that attract new residents to our city. A strong job market, good schools that are benefitting from significant capital investments, and great cultural amenities all contribute to the desirability of our area for families, retirees, and young professionals to make their permanent homes. Population growth has a profound effect on service delivery, land use, and housing affordability. The City Council has adopted a number of policies and initiatives in recent years to maintain and enhance our positive attributes considering this population growth. New residents, including students, bring a social and economic vibrancy that helps define Iowa City. However, this population growth also creates additional service demands, stresses transportation and utility infrastructure, and impacts critical quality of life factors, such as housing affordability. Fortunately, growth in our tax base in recent years has allowed the City to weather state property tax reforms implemented thus far and devote significant resources to new programs and grants while maintaining top notch service delivery.

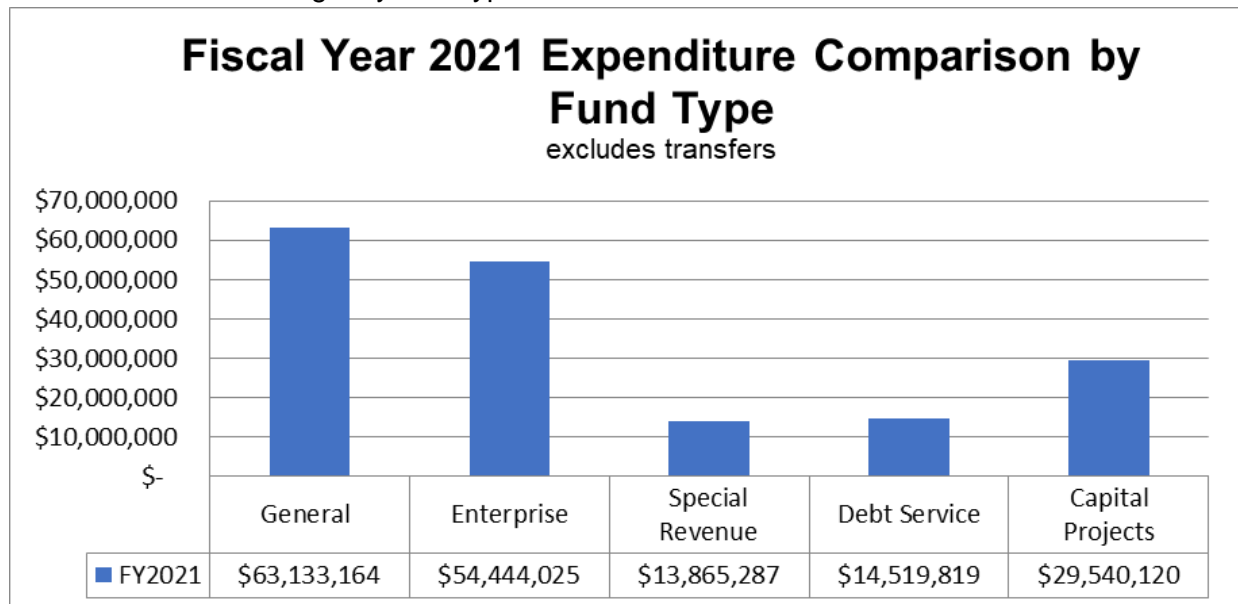
Looking ahead, it should not be assumed that the current level of growth will be sustained in future years. Any slowing of growth will place more pressure on the City's budget as tax reform implementation will continue for the next several years. For this reason, it is imperative that Iowa City continue to push forward with cautious budgeting and strong reserves that can help soften the blow of sudden revenue losses or expenditure jumps. With this approach, I am confident Iowa City can not only navigate the impacts of tax reform, but emerge from it in a strong position that will allow us to continue to invest in services and projects that make our community one of the most desirable places to grow up, raise a family, and retire.

### Fiscal Year 2021 Budget Overview

In preparing this budget document, City staff accounted for the previously-mentioned financial goals, the Strategic Plan, and adopted master plans. By adhering to these principles and priorities, the proposed budget balances both the short-term needs and the long-term health and stability of the community.

The fiscal year 2021 City budget includes projected expenditures totaling \$175,502,414. Of the total budget, \$63,133,164 is for the General Fund, \$29,540,120 is directed to Capital Projects and \$54,444,025 is related to the operations of various enterprise or business funds.

A breakdown of the budget by fund type follows:



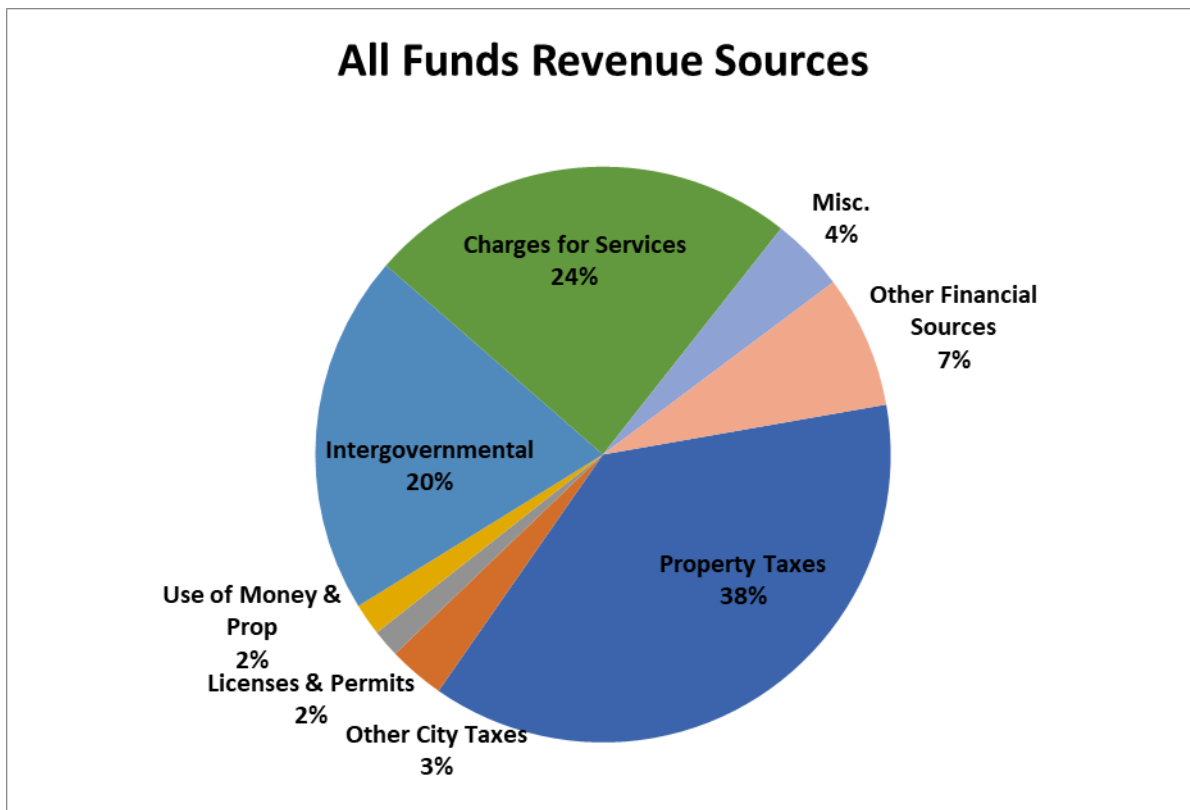
Iowa City derives the majority of its revenues through property taxes and charges for services. The following table and pie chart detail Iowa City's revenue mix across all fund types. The decrease in *Other City Taxes* is related to a decrease in TIF revenue, as dollars needed for some existing incentive agreements have already been collected. The increase in *Licenses & Permits* is due to an increase in rental inspection fees. The decrease in *Intergovernmental* is related to federal grants for road construction that are not budgeted for 2021. Overall, the City's revenue is projected to decrease 4.0%.



### All Funds Revenue Comparison of FY2020 versus FY2021

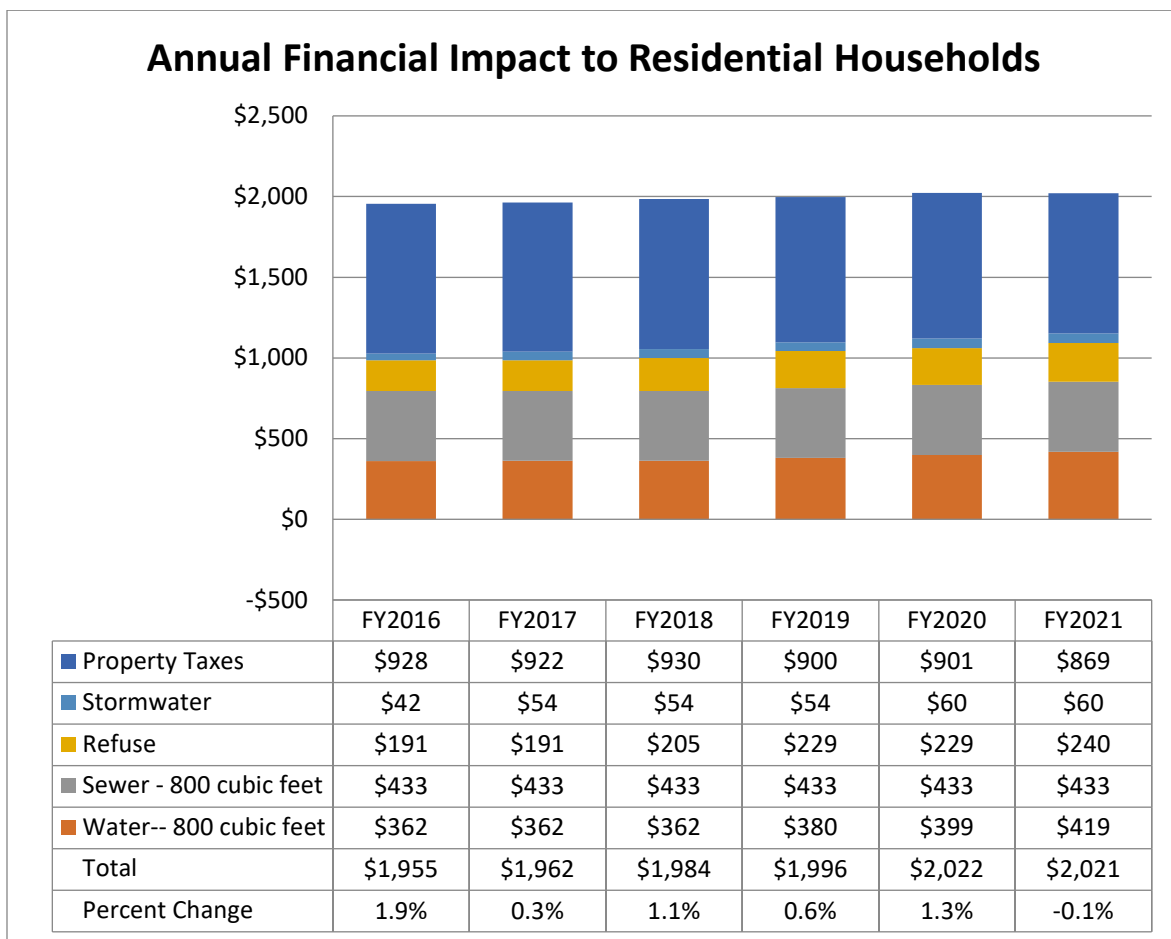
	FY2020 Revised	FY2021 Budget	Percent Change
Property Taxes	\$ 60,296,653	\$ 65,849,136	9.2%
Other City Taxes	\$ 6,210,156	\$ 5,551,461	-10.6%
Licenses & Permits	\$ 2,585,810	\$ 2,735,470	5.8%
Use of Money & Prop	\$ 3,615,275	\$ 3,143,149	-13.1%
Intergovernmental	\$ 46,379,146	\$ 35,562,244	-23.3%
Charges for Services	\$ 41,800,437	\$ 42,579,844	1.9%
Misc.	\$ 6,941,014	\$ 7,294,955	5.1%
Other Financial Sources	\$ 14,482,393	\$ 13,077,981	-9.7%
<b>Total</b>	<b>\$ 182,310,884</b>	<b>\$ 175,794,240</b>	<b>-3.6%</b>

The same fiscal year 2021 information above is displayed in the following pie chart. The chart shows the heavy reliance on taxes and charges for service to support the various services and projects contained in this budget.



It is imperative to consider how the overall revenue and expenditure recommendations in this budget will impact local households and businesses. The proposed property tax rate is \$15.77, the lowest Iowa City tax rate since fiscal year 2002. In fiscal year 2012, Iowa City's rate was one of the highest in the State of Iowa at \$17.84; the fiscal year 2021 rate represents a 11.6% decrease over nine years. In recent years, tax levy rate reductions have been made possible predominantly through decreases in property taxes levied to repay debt.

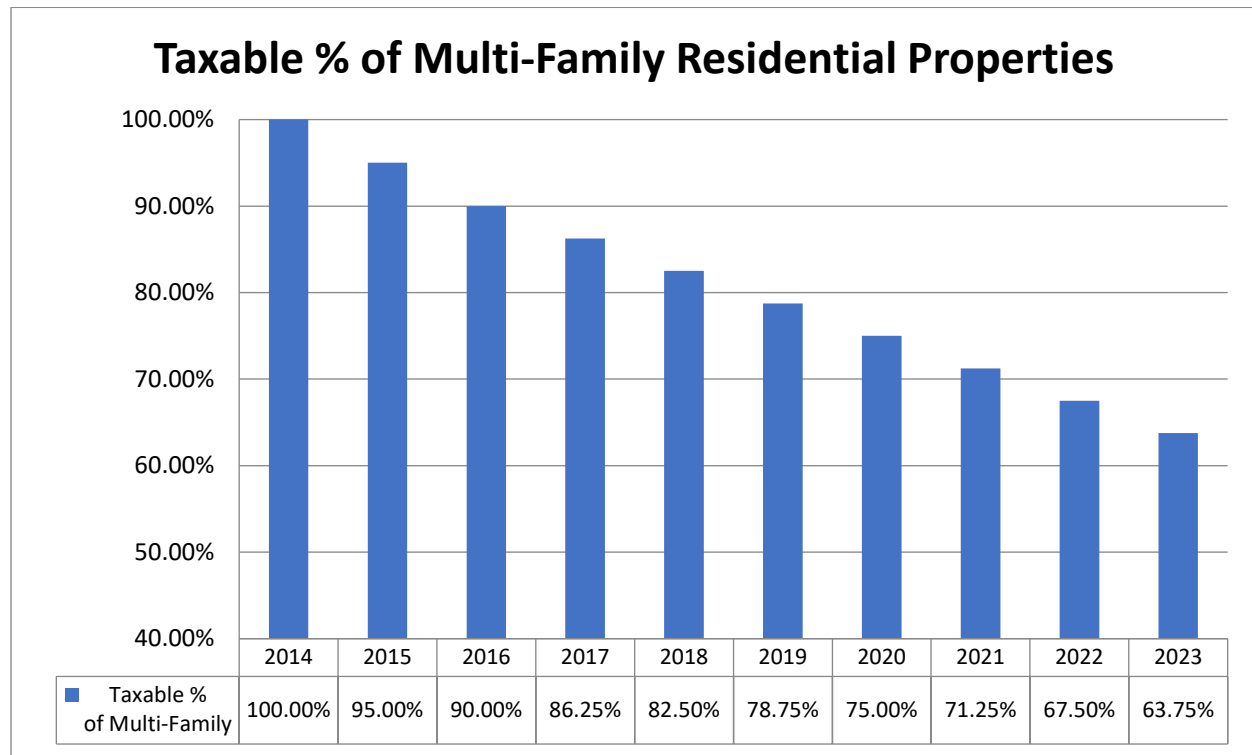
The following bar chart illustrates the estimated overall financial impact of tax and fee changes to the average household in Iowa City. With a lower property tax rate, a 5% increase in the water rate, and a \$0.90 increase in curbside recycling, it is estimated that a household with \$100,000 assessed home value will pay approximately the same in taxes and fees for basic City services in fiscal year 2021 as in fiscal year 2020.



For this table, the \$100,000 assessed value is used so that readers may easily calculate tax payments based on their own home value.

Perhaps the most significant property tax reform provision for Iowa City's budget is the reclassification of multifamily residential properties, none of which is subject to state backfill payments. Prior to assessment year 2013, multifamily properties were classified as commercial

and taxed at 100 percent of assessed value. The following graph illustrates the dropping taxable percentage of multifamily properties in the coming assessment years.



Of particular note, is the fact that after fiscal year 2023 the taxable percentage of multifamily properties will drop to match the residential taxable percentage. This percentage has been as low as 44% in past years and has more recently been in the mid-fifties. The property tax reform legislation clearly has provided significant benefit to owners of multifamily residential properties. However, it will place great strain on the City’s budget as it is fully implemented. The reduction in the taxable percentage of apartment building value reduced the City’s overall taxable valuation by over \$157 million for fiscal year 2021. This translates to an annual loss of tax revenue to the City of approximately \$2.5 million.

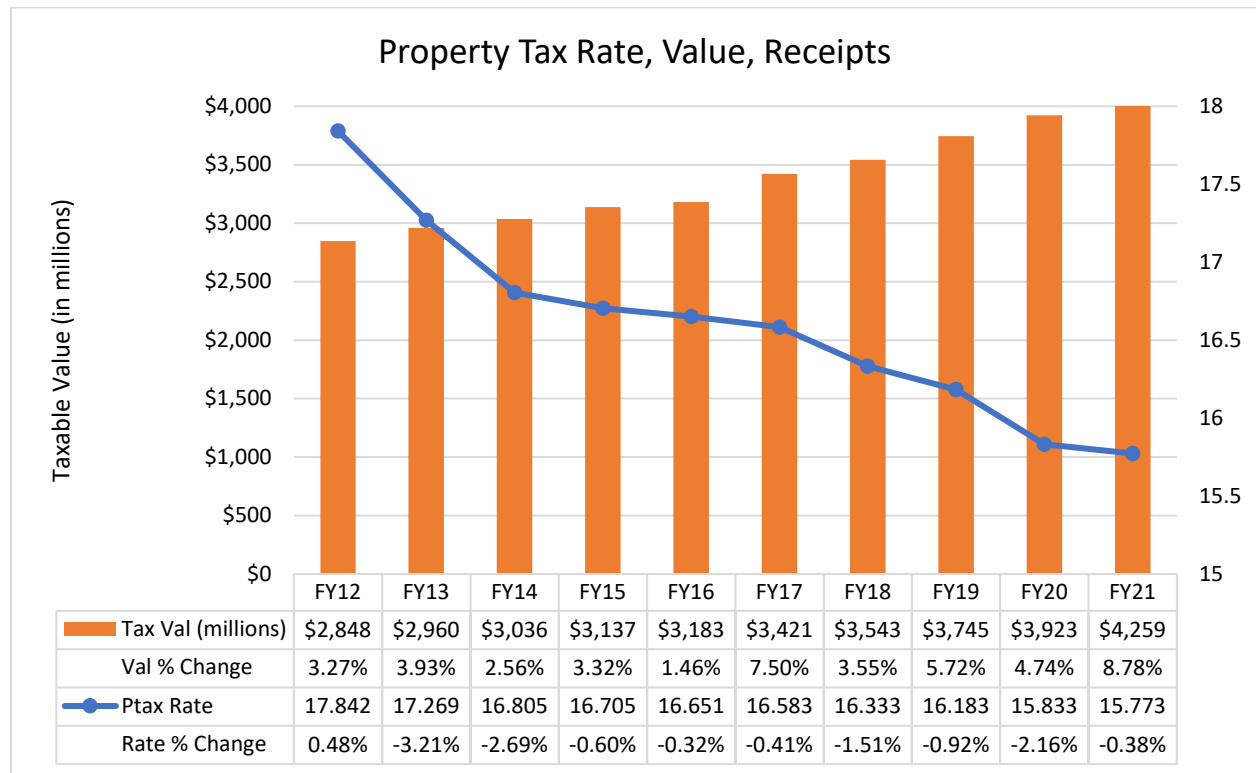
### Property Tax Overview

The taxable valuation of property subject to all levies in Iowa City increased 8.8 percent for fiscal year 2021, despite a reduction in the taxable proportion of single family and multifamily residential properties. New construction and higher property values have fortunately been sufficient to make up for the reduction in house and apartment taxability.

The budget reflects a reduction of \$0.06 in the tax levy rate which includes a reduction in the debt service levy and increases in the employee benefits and emergency levies. The fiscal year 2021 \$15.77 levy rate includes a new \$0.24 levy to generate approximately \$1 million for climate action initiatives. This marks the ninth straight year of property tax rate decreases; we are unaware of any city in Iowa that has been able to implement tax rate decreases during each of the last nine

years. The reduction in the debt service portion of the property tax levy was largely achieved through recent debt restructuring and early bond retirement strategies, in addition to the taxable valuation growth. It is important to remember that a property owner's tax bill is a function of property value, the taxable percentage of the property as determined by the state, and local levy rates from all taxing bodies. Despite our reductions in the tax levy rate, many if not most property owners' tax bills have likely increased.

The following chart is provided for a greater historical perspective on Iowa City's municipal tax rate and taxable property value. Tax levy rate reductions in recent years were made possible by prudent debt strategies, operational efficiencies, and valuation growth. The taxable percentage of residential properties has begun to decline after several years of increases.



The following chart shows a detailed breakdown of the City's property tax asking for fiscal year 2021 compared to the previous year. The debt service levy is reduced by \$0.40, the employee benefits levy is increased \$0.10, and the emergency levy will be used and set at \$0.24. Property tax dollars increased approximately 9%.

LEVIES	FY2020		FY2021	
	Dollars	Tax Rate per \$1,000	Dollars	Tax Rate per \$1,000
<b>General Fund Tax Levies:</b>				
General	\$30,486,735	8.100	\$33,473,409	8.100
Transit	\$3,575,605	0.950	\$3,925,894	0.950
Tort Liability	\$1,093,156	0.290	\$1,200,249	0.290
Library	\$1,016,225	0.270	\$1,115,780	0.270
<b>Subtotal:</b>	<b>\$36,171,721</b>	<b>9.610</b>	<b>\$39,715,332</b>	<b>9.610</b>
<b>Agland Levy</b>	<b>\$4,281</b>	3.004	<b>\$4,278</b>	3.004
<b>General Fund Property Taxes</b>	<b>\$36,176,002</b>		<b>\$39,719,610</b>	
<b>Special Revenue Levies:</b>				
Employee Benefits	\$12,210,314	3.244	\$13,819,766	3.344
Emergency	\$0	0.000	\$991,805	0.240
<b>Subtotal:</b>	<b>\$12,210,314</b>	<b>3.244</b>	<b>\$14,811,571</b>	<b>3.584</b>
<b>Debt Service</b>	<b>\$11,553,357</b>	<b>2.978</b>	<b>\$10,872,328</b>	<b>2.578</b>
<b>Total City Levy Property Taxes:</b>	<b>\$59,939,673</b>	<b>15.833</b>	<b>\$65,403,509</b>	<b>15.773</b>
<b>% Change from prior year</b>	<b>1.92%</b>	<b>-2.16%</b>	<b>9.12%</b>	<b>-0.38%</b>
<b>SSMID Levy</b>	<b>\$361,878</b>	<b>2.000</b>	<b>\$445,627</b>	<b>2.000</b>
<b>Total Property Taxes</b>	<b>\$60,301,551</b>	<b>----</b>	<b>\$65,849,136</b>	<b>----</b>

Despite the continued efforts to reduce Iowa City's property tax rate, our community is still on the higher side of cities in Eastern Iowa. Iowa City's higher rate reflects enhanced levels of public services (e.g. full-time fire department, senior center, human rights, transit and library levies, etc.), unique state or federal mandates (e.g. public safety pension contributions), and other factors, such as a significant number of University of Iowa affiliated tax-exempt properties within the jurisdiction.

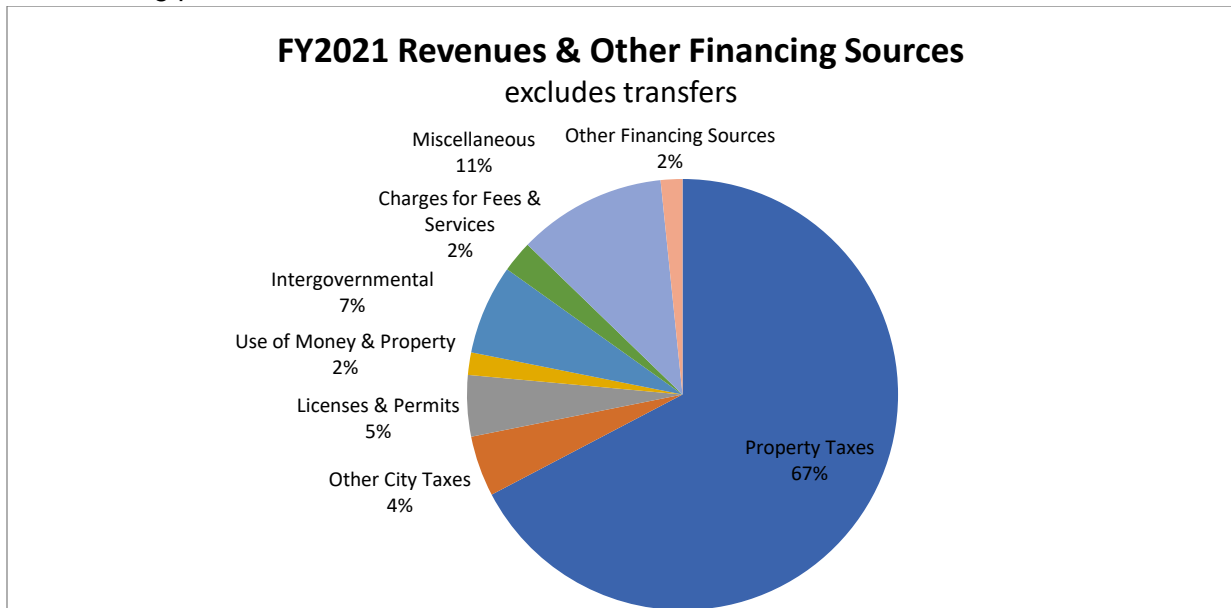
**FY2020 Municipal Property Tax Rates in Eastern Iowa**

North Liberty	\$11.03
Coralville	\$13.53
Cedar Rapids	\$15.44
Iowa City	\$15.83
Davenport	\$16.78

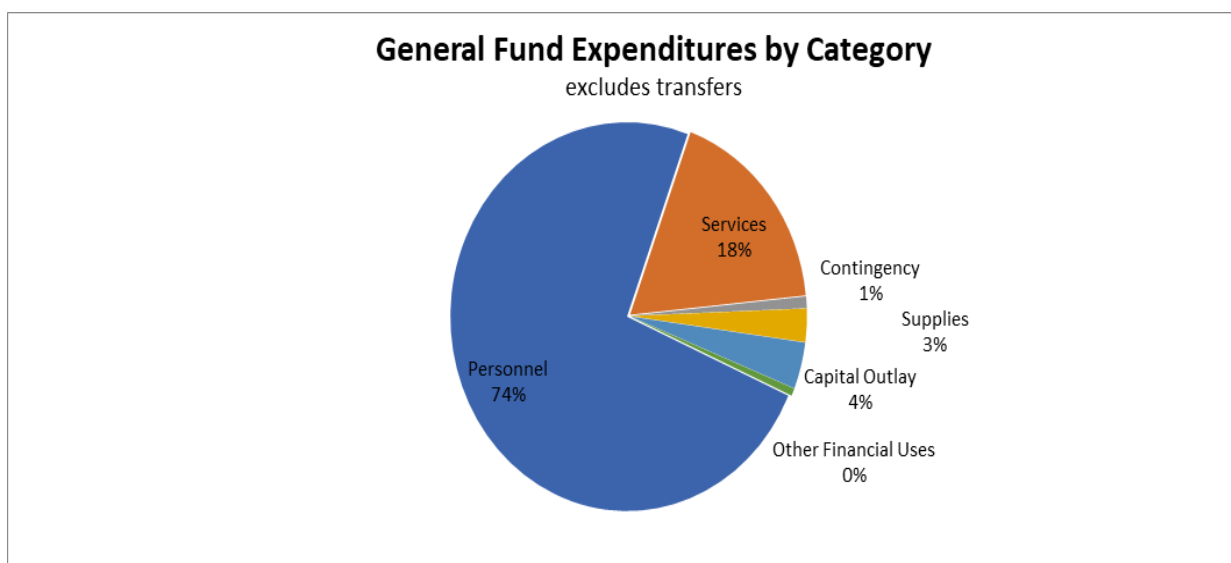
When compared to the ten largest cities in Iowa, Iowa City has moved from one of the highest tax rates in the state to the middle of the pack. Continued emphasis on a competitive tax rate will help facilitate additional growth in future years through a more affordable environment for residents and businesses. Looking ahead, it is possible Iowa City will be able to further reduce its property tax rate for the tenth straight year through the debt service levy in fiscal year 2022.

## General Fund Overview

The General Fund, which includes services such as police, fire, parks and recreation, and general government, represents approximately a third of the total budget. General Fund operations are largely supported by property taxes, which constitute approximately 67 percent of the total revenue in this fund. A complete breakdown of General Fund revenue sources can be viewed in the following pie chart.



On the expense side, General Fund operations largely consist of personnel related expenses. In the fiscal year 2021 budget, an estimated 74 percent of General Fund expenditures are personnel related. A complete view on General Fund expenditures by category can be viewed in the following pie chart.



The continued increase in the cost of routine expenses makes prioritizing expenditures in the General Fund imperative. Rising salary and benefit costs (generally 3-4% annually), increased expenses for supplies and materials, and increased service demands that result from a growing population, make prioritizing General Fund expenditures crucial. Though this proposed budget is the ninth consecutive recommended reduction in the property tax levy, the reduction is in the debt service levy and has minimal impact on the General Fund. This budget also recommends adding property tax supported staff positions recognizing the increasing service demands in our rapidly growing community. Staff remains committed to identifying efficiencies that strengthen our operation while continuing to provide the services our community expects and aligning activities with the Council's Strategic Plan.

### Enterprise / Business Fund Overview

Enterprise or Business Funds refer to specific operations intended to be self-sustaining, or without the need for subsidy from property taxes or revenue sources other than fees collected, that are directly related to the operation. The budgeted revenues, expenditures and corresponding fund balances are detailed in the following table.

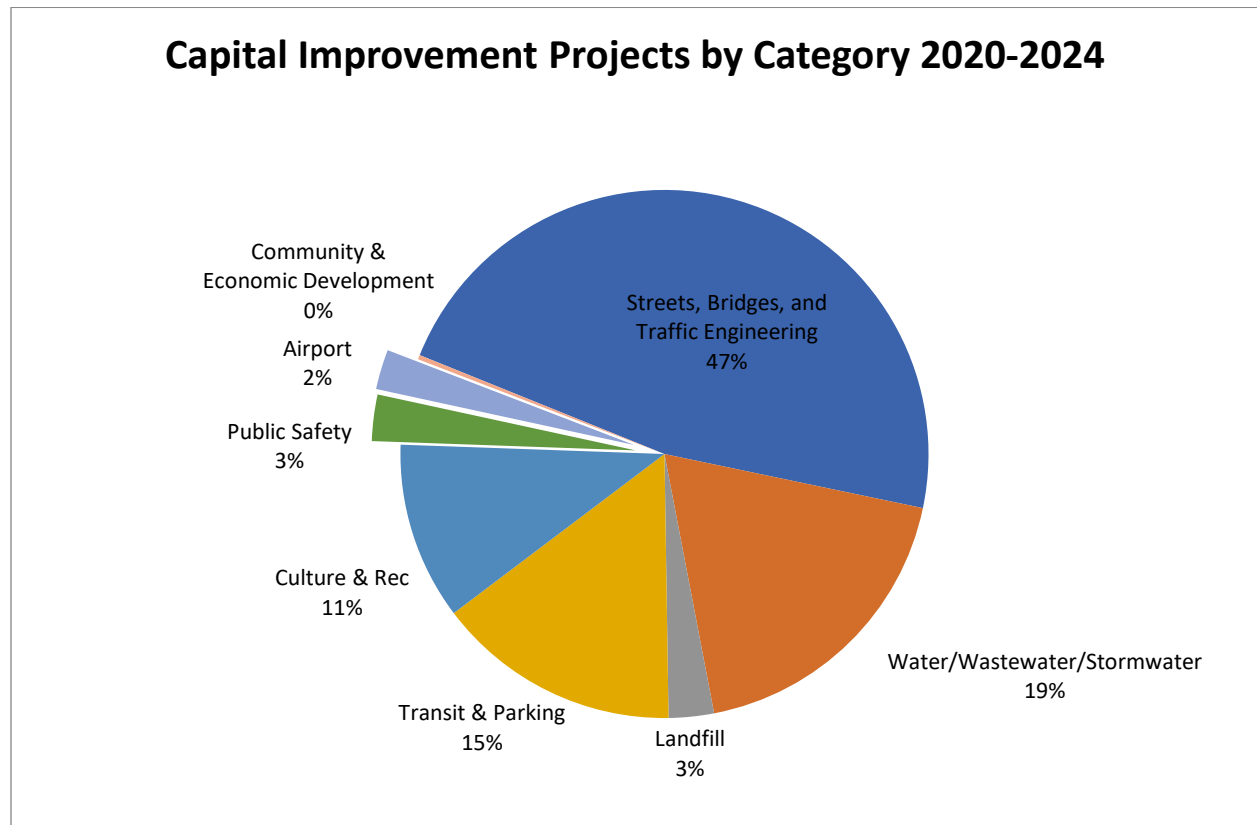
Fund	Estimated Revenues	Transfers In	Budgeted Expenditures	Transfers Out	Estimated Fund Balance 6/30/21	Restricted, Committed, Assigned	Unassigned Fund Balance, 6/30/2021	Unassigned Balance as % of Rev & Trans In
Parking	5,935,900	2,441,622	6,937,252	4,269,060	5,863,145	1,955,000	3,908,144	47%
Transit	4,457,460	4,240,088	7,988,973	310,000	6,865,970	5,114,750	1,751,220	20%
Wastewater	11,895,436	6,239,150	9,904,664	6,612,250	23,281,413	12,105,693	11,175,720	62%
Water	9,985,860	2,763,565	9,048,440	3,876,965	11,513,227	5,814,249	5,698,978	45%
Refuse	3,886,220	5,500	3,920,390	550,000	827,253	0	827,253	21%
Landfill	7,202,311	1,284,185	5,456,843	1,993,110	25,566,262	24,281,421	1,284,841	15%
Airport	364,820	100,000	367,708	65,225	244,833	117,550	127,283	27%
Stormwater	1,714,700	1,001,000	679,879	1,931,000	959,016	79,000	880,016	32%
ICHA	10,236,271	0	10,139,876	50,720	5,165,912	1,218,533	3,947,379	39%

Each of the City's enterprise funds are in varying, yet stable conditions. 5% water rate increases for both fiscal years 2020 and 2021 were approved in 2019. A \$0.90 increase in monthly curbside recycling fees is also recommended in fiscal year 2021.

### Capital Improvement Plan Highlights

The capital budget for fiscal year 2021 totals \$29,540,120 and the five-year CIP totals \$168,095,552. The majority of CIP projects in the five-year period improve the local transportation network, municipal utility system, and public parks and open spaces. The five-year program continues to reflect the City Council's priorities established in previous fiscal years.

As funding allows, non-committed dollars are directed toward critical infrastructure projects and initiatives that address the City Council’s strategic plan priorities.



Staff is projecting general obligation bond issues of \$12.2 million each year from 2020 through 2022, including 2 percent for bond issuance costs. The use of general obligation bonds is required to carry out the projects that are being recommended. The level of bonding projected is well below the thresholds established by the State of Iowa and is consistent with Iowa City’s own internal debt policies.

In addition to annual projects that require significant resources such as water and sewer main replacements, fire truck replacements, annual street overlays, facility projects, and curb ramp replacements, the capital improvements plan includes a number of projects of note. Examples of significant projects planned for the coming calendar years include the following (many projects will span multiple years):

2020

- Bike Master Plan implementation (every year of the CIP)
- McCollister Boulevard extension
- Wetherby, Fairmeadows, Scott and Napoleon Park improvements
- Enhanced annual street resurfacing
- American Legion Road reconstruction
- First Avenue/Scott Blvd improvements
- Lower Muscatine Stormwater Improvements
- Mercer Pool improvements



## 2021

- Benton Street rehabilitation
- Rochester Avenue reconstruction
- Melrose Avenue improvements
- Curbside collections automated truck
- Smart parking meter replacements
- Highway 6 Trail extension
- Glendale Park improvements
- Gilbert Street Bridge replacement

## 2022

- Chadek Green, Court Hill, Kiwanis Park improvements
- Library furnishings replacement
- Landfill building replacement
- Mercer Ball Diamond improvements
- Court Street reconstruction
- Transit facility relocation
- Market/Jefferson two-way conversion

## 2023

- Palisades and Stone Bridge Park development
- Lower City Park restrooms and shelters
- Hickory Hill Park shelters and restroom
- Happy Hollow and Ped Mall playground
- Dubuque Street reconstruction
- Rohret South Sewer
- Wastewater Digester Complex rehabilitation
- Kirkwood to Capitol Street connection

## 2024

- Dodge Street reconstruction
- Park Road reconstruction
- North Gilbert Street reconstruction
- South Side recycling site
- Terrell Mill Park redevelopment
- Whispering Meadows and Upper City Park shelters and playgrounds
- Highway 6 water main replacement

## Debt Service

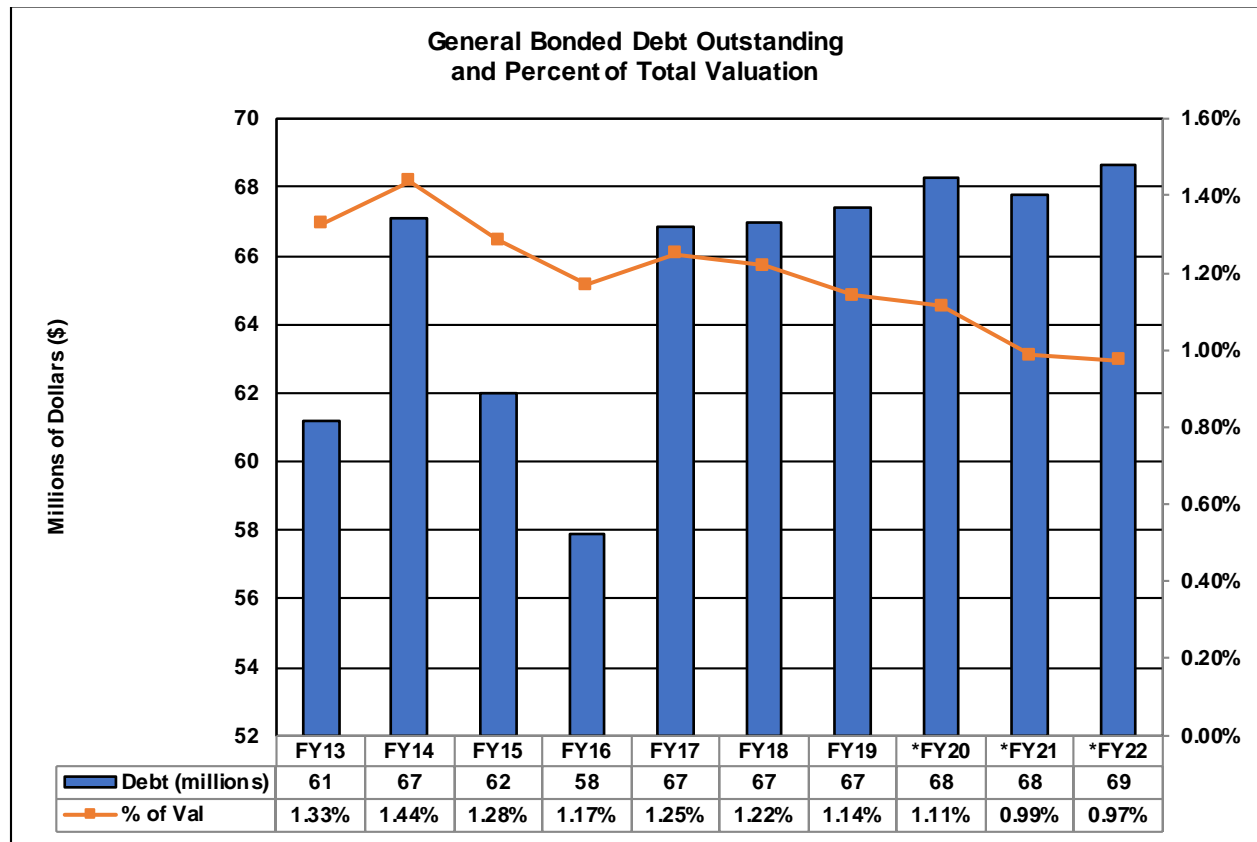
The City Council's Debt Management policy includes a goal that outstanding general obligation and tax increment revenue bonded debt not exceed 0.75% of total assessed property valuations. This follows financial best practices for Aaa rated communities. At the end of fiscal year 2021, outstanding debt is projected to be just under 1% of valuations.

The State of Iowa limits city debt to no more than 5 percent of the total assessed value of taxable property within the corporate limits as established by the City Assessor. The budget anticipates an outstanding debt of \$68 million at fiscal year 2021 year-end, which is less than 1 percent of total valuations and well below the State of Iowa threshold. Considering these figures, Iowa City is carrying debt equal to roughly 20 percent of the allowable level.

Iowa City's internal fiscal policy specifies that the debt service levy shall not exceed 30 percent of the total property tax levy. The fiscal year 2021 budget includes a debt service levy that is

approximately 16 percent of the total levy. The proposed budget recommends a reduction in the debt service levy of \$0.40.

The chart below tracks outstanding general obligation and TIF revenue debt and outstanding debt as a percentage of total valuations.



\*Budgeted and projected amounts

The budget continues to reflect prudent borrowing practices, which help preserve financial flexibility and ultimately lower the cost of borrowing. Over the last several years, Iowa City has worked to reduce its debt load, which in turn has allowed the City to devote more financial resources to service delivery and fewer resources to interest payments. Recent early general obligation bond redemptions include \$2.1 million in fiscal year 2016, \$2.2 million in fiscal year 2016, \$5.5 million in fiscal year 2018, and \$3.9 million in fiscal year 2019. These early redemptions save the City hundreds of thousands of dollars in interest expense, allowing these funds to be used to support public services rather than servicing debt payments.

### Internal Service Fund Highlights

Internal Service Funds serve needs that are internal to the City as an organization. These are non-budgetary funds and are an internal financing mechanism for operations such as vehicle replacement and information technology services. Expenditures made from these funds are charged back to departments.

All funds are in good condition with healthy balances. Strong balances create reserves that can provide flexibility to deal with unexpected costs or opportunities.

### **Looking Ahead**

This year's budget was again developed with an understanding that revenue sources in future years will continue to be affected by 2013 reforms at the state level concerning commercial property taxes, the tax classification of multifamily buildings, and the allowable growth percentage. The statewide changes will disproportionately affect growing communities with large multifamily residential markets like Iowa City.

Although we must remain cognizant of these revenue trends, the City is currently in a strong financial position. This budget adds more permanent resources and staff positions completing Strategic Plan initiatives than any other in recent fiscal years. While we must be mindful of revenue trends, especially property taxes, water revenues, and the road use tax, the City is in a position to devote significant funds to important initiatives and projects that support our community's values. It cannot be understated how rare the flexibility to invest millions of dollars in climate action initiatives, affordable housing, historic preservation, and crisis services is for a city. This is being accomplished as we try to catch up on deferred road, facility, and park maintenance, adding staff to provide core services to a rapidly growing community, despite losing over \$157 million in taxable multifamily value due to property tax reform. The ability to accomplish all of these goals simultaneously is exceptional and our community should be very proud. The capacity to fund these initiatives is the direct result of decades of prudent financial planning by City Councils and staff.

From a capital investment standpoint, the City needs to continue to focus on catching up with deferred maintenance on streets, in parks, and throughout our utility distribution system. At the same time, we must be ready to respond to new opportunities as they present themselves.

### **Conclusion and Acknowledgements**

This budget document reflects Iowa City's focus on providing high quality municipal services in a fiscally responsible manner. It was crafted with guidance provided by the City Council through the Strategic Plan and adopted Master Plans.

The City's financial condition remains strong and our reserve levels provide sufficient flexibility in the event of unexpected conditions. While property tax reform will create funding challenges in the upcoming years, with proper planning and realistic priority setting, the City will be able to achieve our long-term goals.

In conclusion, I would be remiss if I did not acknowledge the efforts of our department heads, supervisors, and staff in submitting thoughtful and responsible spending plans for the coming year. I would like to specifically recognize the efforts of the Finance Department, led by Director Dennis Bockenstedt. Additionally, I would like to recognize the hard work and analysis of Budget and Compliance Officer Jacklyn Fleagle and Risk and Finance Assistant Michelle Cook. The budget review team also consisted of Assistant City Manager Ashley Monroe and Assistant to the City Manager Simon Andrew.

The individuals noted above worked extremely hard as a team to pull this proposal together and I am extremely proud of the work they have performed to present you with what I feel is a very strong and fiscally prudent proposal.

Sincerely,



Geoff Fruin  
City Manager

# City of Iowa City Strategic Plan

## **Strategic Plan and the Financial Plan**

This Three-Year Financial Plan for fiscal years 2020 through 2022 and the fiscal year 2021 budget were prepared with a strategic plan serving as a guide. In preparing the financial plan and budget, the City recognized the impact that funding decisions would have on future progress to the organization's stated priorities in the plan. As a result, this budget aims to provide resources that accomplish the following objectives:

1. Maintain the City's core municipal services at levels that meet or exceed community expectations and the City Council's strategic plan goals, and
2. Direct discretionary funding to projects and initiatives that directly align with the stated priorities of the Strategic Plan, and
3. Continue to strengthen the City's strong financial foundation and enhance the budget document through the incorporation of best practices in the industry.

The following is a summary of the City Council's strategic plan priorities and initiatives that was adopted by the City Council.

## **Strategic Plan Priorities**

This Strategic Plan intends to foster a more Inclusive, Just and Sustainable Iowa City.

1. Promote a Strong and Resilient Local Economy
2. Encourage a Vibrant and Walkable Urban Core
3. Foster Healthy Neighborhoods throughout the City
4. Maintain a Solid Financial Foundation
5. Enhance Community Engagement and Intergovernmental Relations
6. Promote Environmental Sustainability
7. Advance Social Justice and Racial Equity

## **Strategic Plan Projects, Programs, Policies and Initiatives**

### **Promote a Strong and Resilient Local Economy**

- Undertake a comprehensive assessment of the current public transit system and implement changes to assure that the service best meets the needs of the entire community
- Effectively market and grow the local food economy
- Through cooperation with the Iowa City School District, Iowa Workforce Development, Kirkwood Community College, Iowa Works, and others, increase opportunities for marginalized populations and low-income individuals to obtain access to skills training and good jobs

- Work with Procter & Gamble and impacted supply chain companies, local economic development organizations, and labor unions to respond effectively to the company's decision to terminate its local production of beauty care products

#### Encourage a Vibrant and Walkable Urban Core

- Collaborate with the University of Iowa on its redevelopment of University-owned property located in the Riverfront Crossings District, and on improving the quality, accessibility, and use of the Iowa River Corridor
- Preserve important parts of Iowa City's history by considering the designation of additional buildings as historic landmarks, and, by considering the creation of an historic preservation district for part of the downtown after consulting with stakeholders
- Evaluate existing strategies and consider additional actions to address the need for reinvestment in the city's existing private housing stock

#### Foster Healthy Neighborhoods throughout the City

- Modify the existing Affordable Housing Action Plan to include new strategies to improve the availability and affordability of housing in Iowa City
- Embed the "Missing Middle" concept into the City's land development practices by adopting a Form Based Code for at least one (preferably two) of our neighborhoods
- Ensure the next two budgets contain sufficient funds to make meaningful progress toward achieving the goals of the Bicycle Master Plan and Parks Master Plan
- Complete an analysis of traffic accident data and identify actions to improve the safety of our roadways for motorists, bicyclists, and pedestrians

#### Maintain a Solid Financial Foundation

- Continue to monitor the impact of the 2013 property tax reform and evaluate alternative revenue sources as determined necessary
- Continue to build the City's Emergency Fund
- Monitor potential changes to Moody's rating criteria and maintain the City's Aaa bond rating
- Continue to reduce the City's property tax levy
- Maintain healthy fund balances throughout the City's diverse operations

#### Enhance Community Engagement and Intergovernmental Relations

- Experiment with innovative ways of engaging with diverse populations in person and on social media
- Improve collaborative problem-solving with governmental entities in the region on topics of shared interest
- Improve relationships with the executive branch and legislature by reaching out to legislators and other elected officials and working with City lobbyists

### Promote Environmental Sustainability

- Adopt an effective Climate Action and Adaptation Plan and ensure the next two budgets contain sufficient funds to facilitate achieving its goal
- Support efforts to increase the reach of the Parks and Recreation Foundation

### Advance Social Justice and Racial Equity

- Support organizations and efforts that provide services to people experiencing and recovering from trauma and crisis related to mental health and substance abuse
- Consider a policy to limit city business to vendors that pay all employees a wage of \$10.10 or higher
- Explore expanded use of a racial equity toolkit within City government, embedding it within city department and Council levels
- Consider elevating hourly staff wages to \$15/hour or more within two years

## **City of Iowa City Other Planning Processes**

**Comprehensive Plan/District Plans** - The City of Iowa City Comprehensive Plan, titled Iowa City 2030, was adopted in the summer of 2013; it presents a vision for Iowa City, provides a strategy for realizing the vision and sets policies for the growth and development of specific geographic areas of the city. The Comprehensive Plan guides decisions on planning and development issues as they arise. The plan evolves as amendments are made.

The plan divides the community into ten planning districts. Detailed plans will be conducted for each planning district to address the unique issues, features and goals of the different parts of the city. This process involves extensive citizen participation so that the people of Iowa City help determine the future of their community. Once adopted by the City Council, the district plans become part of the Iowa City Comprehensive Plan.

**Airport Strategic Plan** - The Iowa City Municipal Airport exists to serve the general aviation needs of the greater Iowa City community. This strategic plan is to guide the direction of the Iowa City Municipal Airport and is updated every five years. Through implementation of the Iowa City Municipal Airport Master Plan and FAA Airport Layout Plan, facilities will be maintained and upgraded to comply with the latest safety features and FAA regulations.

**Fire Strategic Plan** - The Iowa City Fire Department's Strategic Plan sets forth a comprehensive vision and mission statement that provides the agency with a clear path into the future. Additionally, this strategic plan identifies the core values that embody how the agency's members, individually and collectively, will carry out the agency's mission. In the plan, the ICFD identifies its goals, objectives, and strategies that will allow the agency to realize its vision.

**Capital Improvement Plan** – The five-year capital improvement program is developed and updated annually through a process involving all City departments in the collection and review of the capital improvement needs of the City. The plan reviews, plans, and prioritizes the capital replacement and capital expansion needs of the City in coordination with the City's financial strengths. The first year of the City's five-year capital improvement plan is integrated into the City's financial plan in the Capital Projects Fund section.

**Climate Action and Adaptation Plan** – The plan is intended to define the community's climate challenges, and the challenges and opportunities it faces in meeting climate and GHG reduction goals; serve as a mechanism to tie together the City's sustainability initiatives, strategies and plans with the community's goals; establish a set of climate action strategies, implementation plans and metrics for measuring progress, lowering community-wide greenhouse emissions and activating and engaging residents, businesses and institutions with positive actions and tangible benefits; and analyze implementation strategies using Iowa City's equity toolkit in order to ensure benefits for all members of the community.

**Park Master Plan** - The Iowa City Parks Master Plan is intended to help meet the needs of current and future residents by positioning Iowa City to build on the community's unique parks



and recreation assets and identify new opportunities. The community-driven plan establishes a clear direction to guide city staff, advisory committees, and elected officials in their efforts to enhance the community's parks system, outdoor recreation spaces and services.

**Natural Areas Master Plan** - The Natural Areas Master Plan includes assessing ecological health of city-owned natural areas and developing a ten-year Master Plan for natural area improvements and maintenance that maximizes the ecological health and benefits of these areas.

**Iowa City Public Library Strategic Plan** – The Library's strategic plan establishes the library's long range values, objectives, and goals. The plan also establishes three primary goals including connecting people to information essential for daily living and offering them opportunities for enjoyment and personal growth; encouraging discovery, learning, and greater participation in community life; and contributing to the quality of life in Iowa City by offering opportunities to explore diverse ideas, to exercise imagination, and to express creativity. The library strategic plan is updated every five years.

**Long-Range Transportation Plan** - The Long-Range Transportation Plan is the transportation vision for the community. The Long-Range Transportation Plan provides a basis for the programming of projects for all modes of federally-funded transportation. The Long-Range Transportation Plan is consistent with the land use plans of the City, is subject to a public comment process, and reflects priorities for the City that can be translated into politically and financially feasible transportation projects. The Federal requirement is that Long Range Plans are revised and adopted every five years.

**Iowa City Bicycle Master Plan** - Iowa City has completed a Bicycle Master Plan that builds upon other City planning efforts to expand the role that bicycling plays in achieving the City's stated goals for transportation, economic development, neighborhood livability, community identity, safety, environmental preservation, and health and wellness. The goal is to create a Bicycle Master Plan that identifies and prioritizes bicycle improvements based on existing conditions, adopted plans and policies, and the particular needs of bicyclists in Iowa City gathered through public input. The plan will focus on identifying near- and long-term strategies and prioritized actions for increasing bicycle ridership, comfort, connectivity, and safety for bicyclists of all ages and abilities, creating a framework for expanding Iowa City's bicycle network. This includes identifying a set of timely actions and improvements to achieve a Bicycle Friendly Community 'Gold' status.

**Facilities Space Needs Study and Master Plan** - The plan primarily includes the visual observation and assessment of spaces and systems that comprise each of the City facilities involved, the understanding and prioritization (by facility) of facility space and system needs, recommendations for space and systems improvement (as determined necessary), and recommendations for improved facility energy efficiency (as needed).

## General Information

### Form of Government

The City has seven (7) Council members, who serve staggered, four-year terms. Four (4) Council members are "at-large" and are nominated by all voters and elected by all voters. Although the three (3) "district" Council members (Districts A, B, and C) are nominated solely by voters within their districts and any primary is held only within the district, they are elected by voters city-wide. Council elections are held in odd-numbered calendar years. Council members select the Mayor from among themselves at their first meeting of the calendar year after each city council election. The Mayor is a voting member of the council and has no veto power. The Mayor is the official representative of the City, presiding officer of the Council and its policy spokesperson. The City Council is the legislative body and makes all policy determinations for the City through the enactment of ordinances and resolutions. It also adopts a budget to determine how the City will obtain and spend its funds. The Council appoints members of boards, commissions and committees.

The City Manager is the chief administrative officer for the City and is appointed by the City Council. The City Manager implements policy decisions of the City Council and enforces City ordinances. In addition, the City Manager appoints and directly supervises the directors of the City's operating departments and supervises the administration of the City's personnel system and further supervises the official conduct of City employees including their employment, training, compensation, reclassification, discipline and discharge. The City Manager also oversees administration of City contracts, execution of public improvements, as well as construction, improvement, and maintenance of all City facilities. The City Manager prepares a proposed annual budget and submits it to the City Council for consideration and final approval consistent with State law, along with presenting recommendations and programs to the City Council.

The City Attorney is appointed by the City Council and works at the direction of the City Council. The City Attorney supervises the City Attorney's Office, including four Assistant City Attorneys. In addition, the City Attorney acts as Chief Legal Counsel to the City Council, City Manager, the various City departments and staff, and most City commissions, committees and boards. The City Attorney also reviews and approves proposed City ordinances, resolutions, contracts, and other legal documents; oversees property acquisition needed for public improvements; prepares legal opinions for Council and City staff; and represents the City in litigation in which the City is involved, including violations of City ordinances.

The City Clerk is appointed by the City Council, reports directly to the Council and attends all City Council meetings. The City Clerk is charged with custody of deeds, contracts and abstracts. The Clerk's office is responsible for the keeping of all ordinances, resolutions, minutes and the Iowa City City Code. The office publishes public notices, ordinances and minutes as required by law. The City Clerk's office assists

both staff and the general public in researching information. Taxi company licenses and driver authorization, dancing permits, outdoor service areas, cigarette licenses, beer/liquor licenses, and cemetery deeds are issued from the Clerk's office. City subdivision files, project files, the Domestic Partnership Registry, and an index of Council proceedings are also maintained in the office. The Clerk's office also provides staff and support for the Community Police Review Board.

## Community Profile

**Location & Transportation:** The City serves as the County seat for Johnson County. The City lies at the intersection of Highways 80 and 380. The City is approximately 115 miles east of the City of Des Moines, 20 miles south of the City of Cedar Rapids and 55 miles west of the City of Davenport. The Iowa City Municipal Airport is a general aviation airport on the south side of the City. The Cedar Rapids Airport, located 20 miles from downtown Iowa City is served by a number of national and regional air carriers. Rail service is provided by the mainline of the Chicago, Rock Island and Pacific Railroad. The Iowa City Transit, Coralville Transit, and the University of Iowa's Cambus system provides public transportation to the metropolitan area.



*Numbers near city names indicate travel time from Iowa City to that destination.*

### Iowa City by the Numbers:

- Population 67,862
- Land Area 25.01 square miles
- Average Persons Per Household 2.24
- Bachelor's Degree or Higher 59.9%
- Average Temperature 50.0°F
- Average High Temperature 59.6°F
- Average Low Temperature 40.4°F
- Average Precipitation 36.3"

Source: US Census Bureau (2010 Census & QuickFacts) and Weatherbase (November 2019)

### Iowa City: Best Of...

#### Area Recognition & Accolades 2019

- Iowa City ranked #1 for Best College Town in America by Reviews.org
- Iowa City ranked #7 for Fastest Growing Metros in the Midwest by Midwest Living
- Iowa City ranked #4 Best Place to Live in America by Livability.com
- Johnson County Ranked #1 'most Educated County in Iowa' by thestacker.com
- Iowa Ranked 2<sup>nd</sup> Best State for Opportunity by U.S. News and World Report
- Iowa City earned the top score for municipal support of LGBTQ rights – Human Rights Campaign's 2018 Municipality Equality Index

Education: Public education to the City is provided by the Iowa City Community School District, with certified enrollment of 14,572 for the 2019-20 school year. The district operates twenty elementary schools, three junior high schools, two senior high schools, and one alternative school for ninth through twelfth graders. Education is also provided through the Clear Creek – Amana Community School District, with certified enrollment of 2,489 for school year 2019-20. Iowa City is also home to Regina Catholic Education Center, a private Catholic institution, Willowind School, a private K-8 school, and Preucil School of Music, specializing in the Suzuki method of instruction. Four year college programs and vocational training are available throughout the area including University of Iowa and Kirkwood Community College.

Health Care: The City has top-notch health care with the University of Iowa Hospital and Clinics, Iowa City VA Medical Center, and Mercy Iowa City. University of Iowa Hospitals and Clinics (UIHC) is a 700+ bed comprehensive academic medical center and represent more than 200 outpatient clinics and care areas. In addition to providing primary care, UIHC offers services in more than 200 specialties. The Iowa City VA Medical Center (ICVAMC) services are available to more than 184,000 veterans in Eastern Iowa, Western Illinois, and Northern Missouri. ICVAMC provides a broad range of inpatient and outpatient health care services. Mercy Iowa City is a regional referral center and community hospital serving southeast Iowa. Mercy services include heart and vascular care, orthopedic care, maternity care, cancer care, digestive services, general surgery, emergency care, and more.

Culture: The City hosts a jazz festival each year that attracts music enthusiasts from both near and far. The annual Iowa Arts Festival features the state's best visual art, music, and food. Iowa City is also home to several community theaters, including Riverside Theatre's Shakespearean stage. Located in City Park, this open-air theater presents shows under the stars. Iowa City is also home to the recently restored historic Englert Theatre downtown and also has a vibrant Iowa City Community Theatre. In Iowa City the University of Iowa's Hancher Auditorium showcases Broadway productions and other entertainment events.

History:

Iowa City was created by an act of Legislative Assembly of the Iowa Territory on January 21, 1839, fulfilling the desire of Governor Robert Lucas to move the capital out of Burlington and closer to the center of the territory.

Commissioners Chauncey Swan and John Ronalds met on May 1, 1839, in the small settlement of Napoleon, south of present-day Iowa City, to select a site for the new capital city. The following day the commissioners selected a site on bluffs above the Iowa River north of Napoleon, placed a stake in the center of the proposed site and began planning the new capital city.

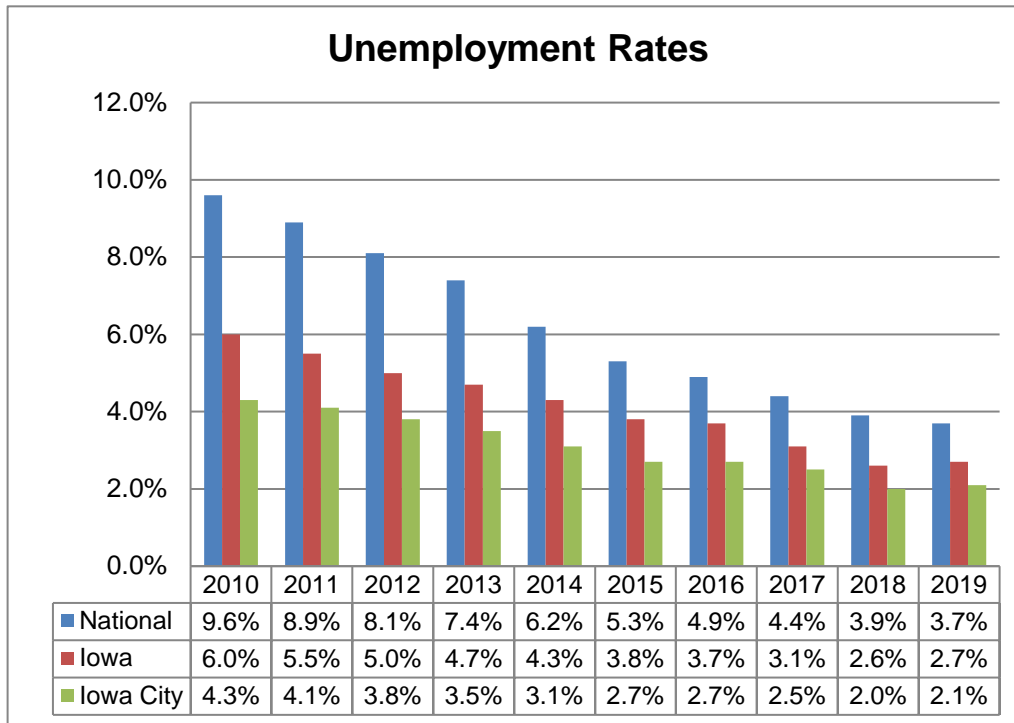
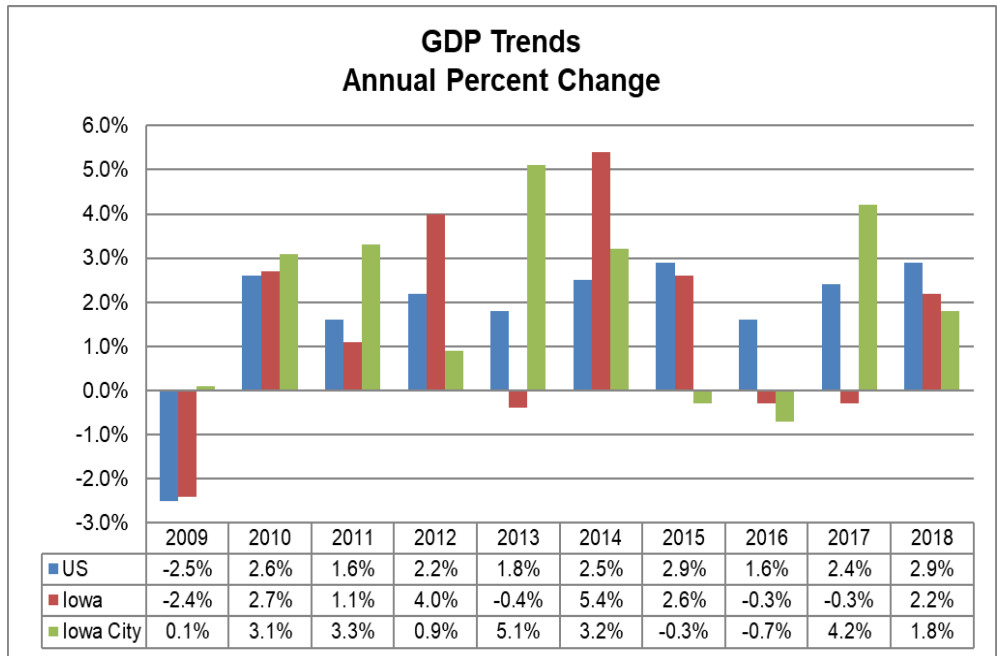
By June of that year, the town had been platted and surveyed from Brown Street in the north to Burlington Street in the south, and from the Iowa River eastward to Governor Street.

While Iowa City was selected as the territorial capital in 1839, it did not officially become the capital city until 1841; after construction on the capitol building had begun. The capitol building was completed in 1842, and the last four territorial legislatures and the first six Iowa General Assemblies met there until 1857, when the state capital was moved to Des Moines.

## Economic Overview

Until the end of 2019, the national economy continued to move toward recovery after one of the deepest recessions officially spanned from December 2007 to June 2009 (National Bureau of Economic Research). Real GDP had grown in the last thirty-six consecutive quarters after declining in five of the six preceding quarters. Continued growth is unlikely, due to the onset of the COVID-19 pandemic in early 2020.

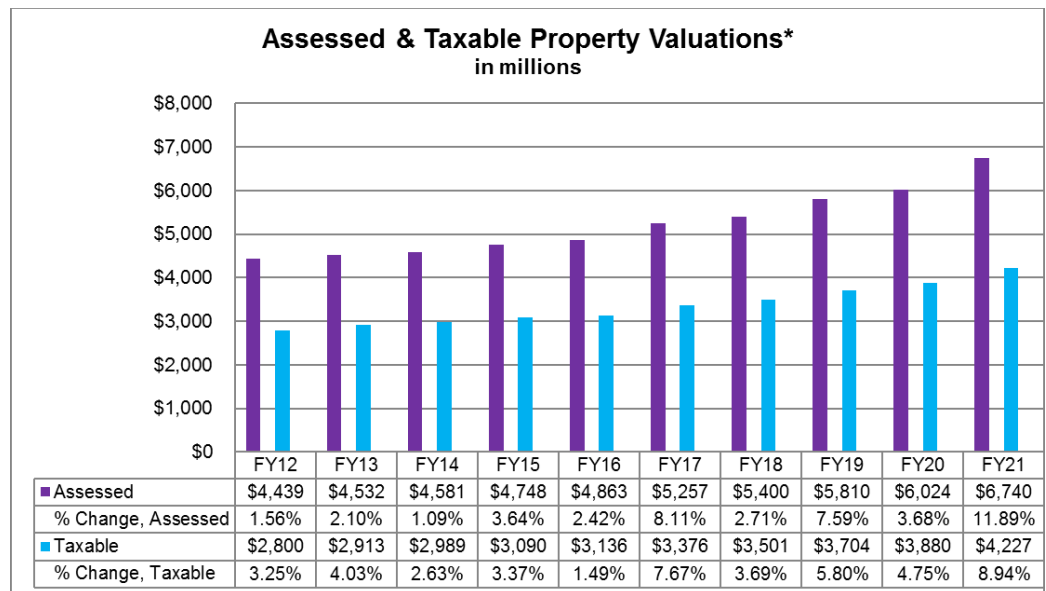
(Source: Bureau of Economic Analysis)



Iowa City's economy has fared better than the state as a whole during the economic downturn. While Iowa City's unemployment rate has returned to pre-2008 levels, it continues to remain well below state and national levels. As of February 2020 (preliminary), the Iowa City Metropolitan Statistical Area (MSA) was the third lowest unemployment rate of all MSAs nationally.

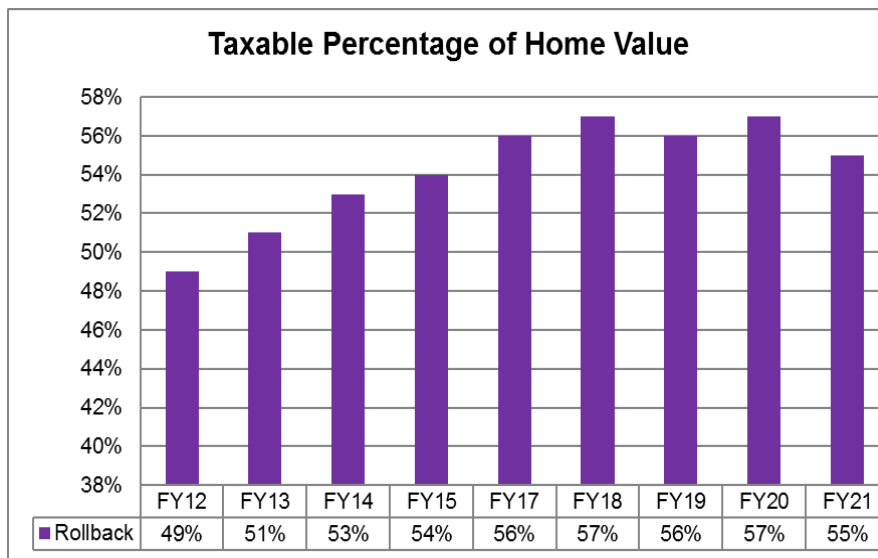
(Source: Bureau of Labor Statistics)

The growth in assessed property value has averaged 4.48% over the last ten years. The growth in taxable value has averaged 4.56% in that same timeframe and has been in part by increases in the state-mandated “rollback”; a higher percentage of residential properties’ value is taxable.



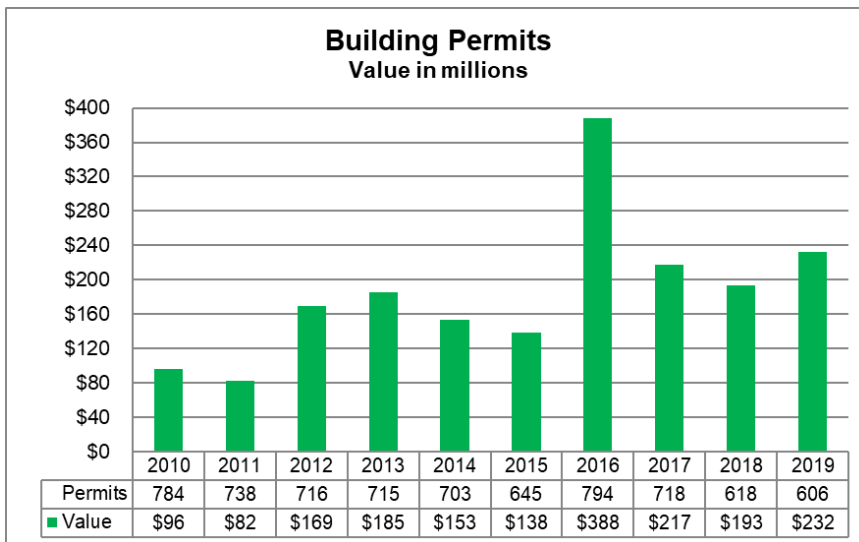
\*Assessed valuations before rollback; military exemptions deducted; includes TIF; excludes gas & electric utilities and Taxable valuations after rollback, military exemptions deducted, includes TIF, excludes gas & electric utilities  
Tax collection year displayed

(Source: Iowa Department of Management)



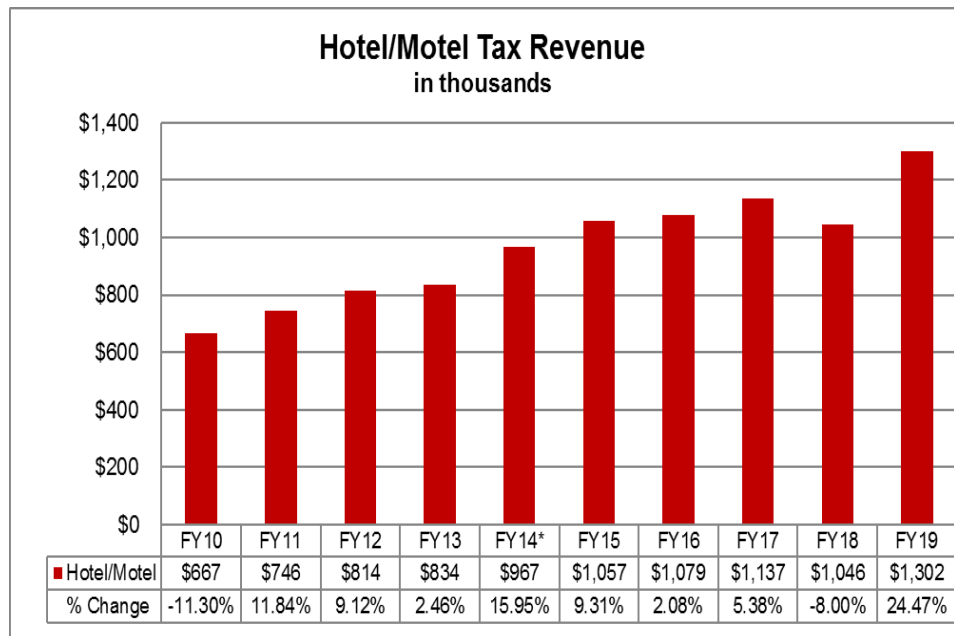
The State of Iowa limits the portion of a property’s value that is taxable, known as the assessment limitation order or “rollback”. This system is intended to limit the amount taxable value can increase in any one year. Taxable value can differ by property class (e.g. residential, commercial, agricultural, and industrial); for City revenue streams, this most notably affects the taxable value of residential properties.

The portion of residential properties’ assessed value that is taxable hit a low point in FY09, when forty-four percent of residential property values were taxable. This percentage has increased steadily for several consecutive years and decreased the last year. However, this has coincided with slower assessed value growth and an Iowa Supreme Court decision allowing some apartment complexes previously taxed as commercial properties to reorganize as residential cooperatives. Currently, ninety percent of a commercial property’s assessed value is taxable, meaning that as apartment complexes are reclassified as residential, the revenue the City realizes in property taxes from these complexes drops by approximately half. As Iowa City has more multi-unit apartment buildings per capita than elsewhere in the state, this decision disproportionately affects Iowa City’s tax base.

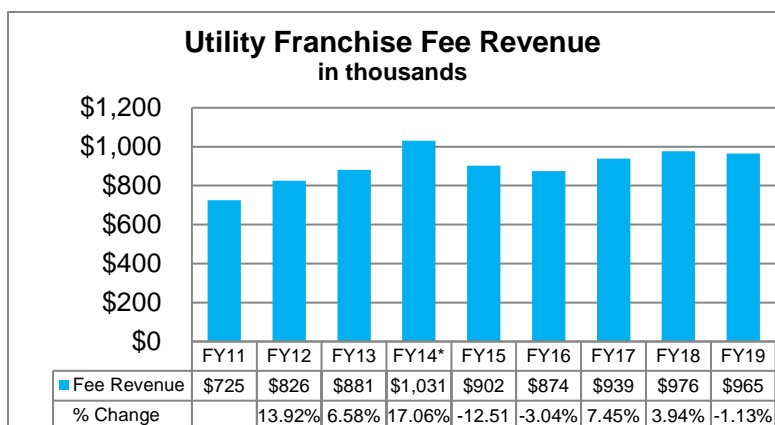


Though the value of building permits issued reached a significant all-time high of \$388 million in 2016, the value of building permits dropped to \$232 million in 2019, with the ten-year average at \$185 million.

One measure of local economic health is hotel/motel tax receipts. The City uses hotel/motel tax receipts to augment funds for public safety, parks & recreation services, and the Convention & Visitors Bureau. Generating revenue from non-low City residents reduces the tax burden on residents. Fiscal year 2019 revenues are up due to the opening of several new hotels.



\*FY14 is first period reported on an accrual bases.

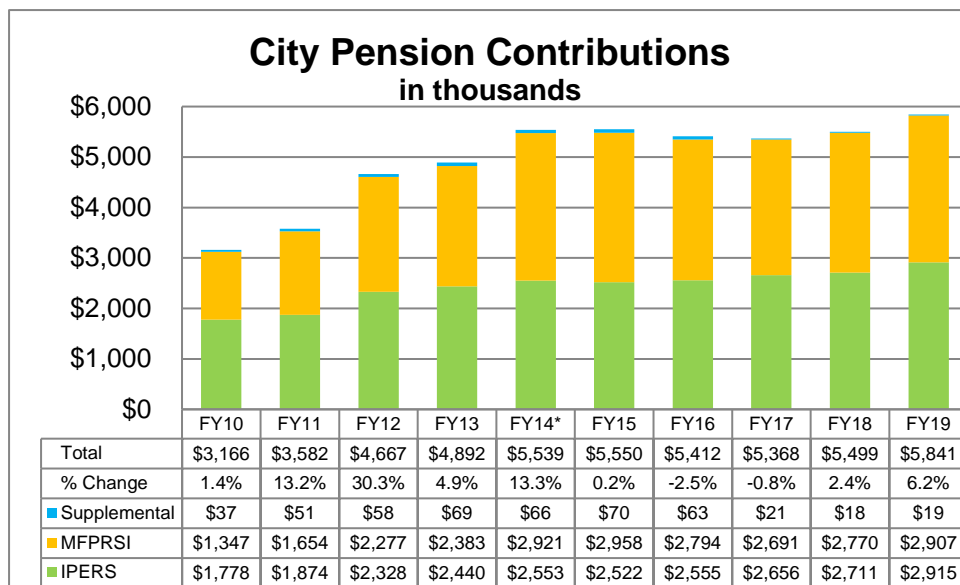
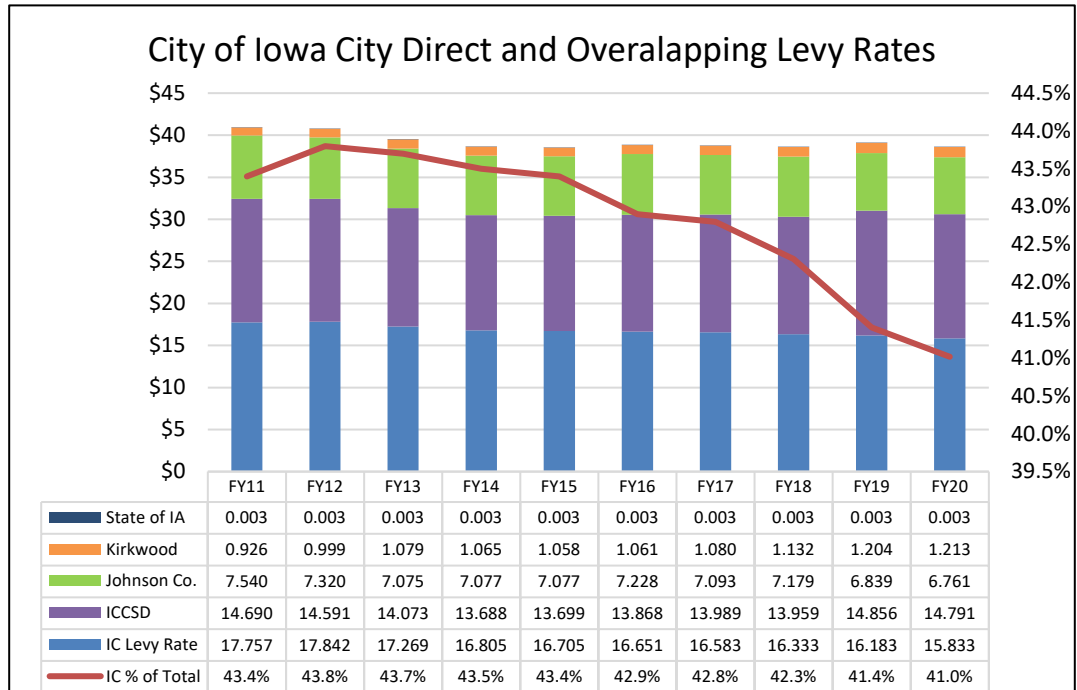


In 2009, the State of Iowa enacted legislation establishing cities' right to impose a franchise tax on gas and electric utilities. On February 16, 2010, the Iowa City City Council passed and approved an ordinance establishing a one percent (1%) tax. Of the \$965,000 for FY19, \$569,000 funded a portion of the operational costs associated with Fire Station #4 and maintenance of the right-of-ways.

\*FY14 is first period reported on an accrual bases.



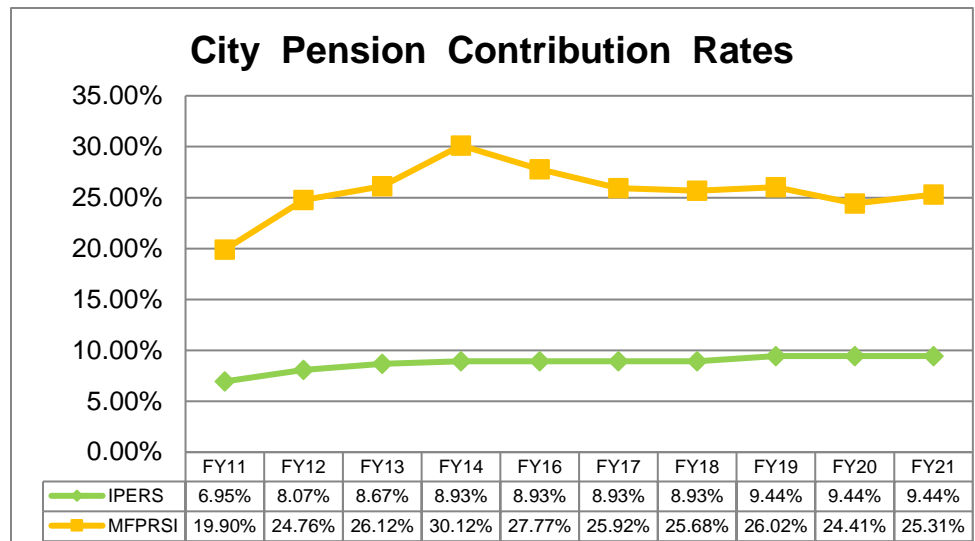
Iowa City's levy rate dropped approximately two percent (2.2%) in FY20. Iowa City's FY21 levy rate totals \$15.773; this represents a decline of four-tenths of a percent (0.4%). The rates of overlapping jurisdictions are not certified as of this publication.



City pension contributions has grown seven of the last nine years at a rapid pace, except FY17 and FY16 contributions that were a decrease of eight-tenths of a percent (.8%) and two and five-tenths of a percent (2.5%), respectively.

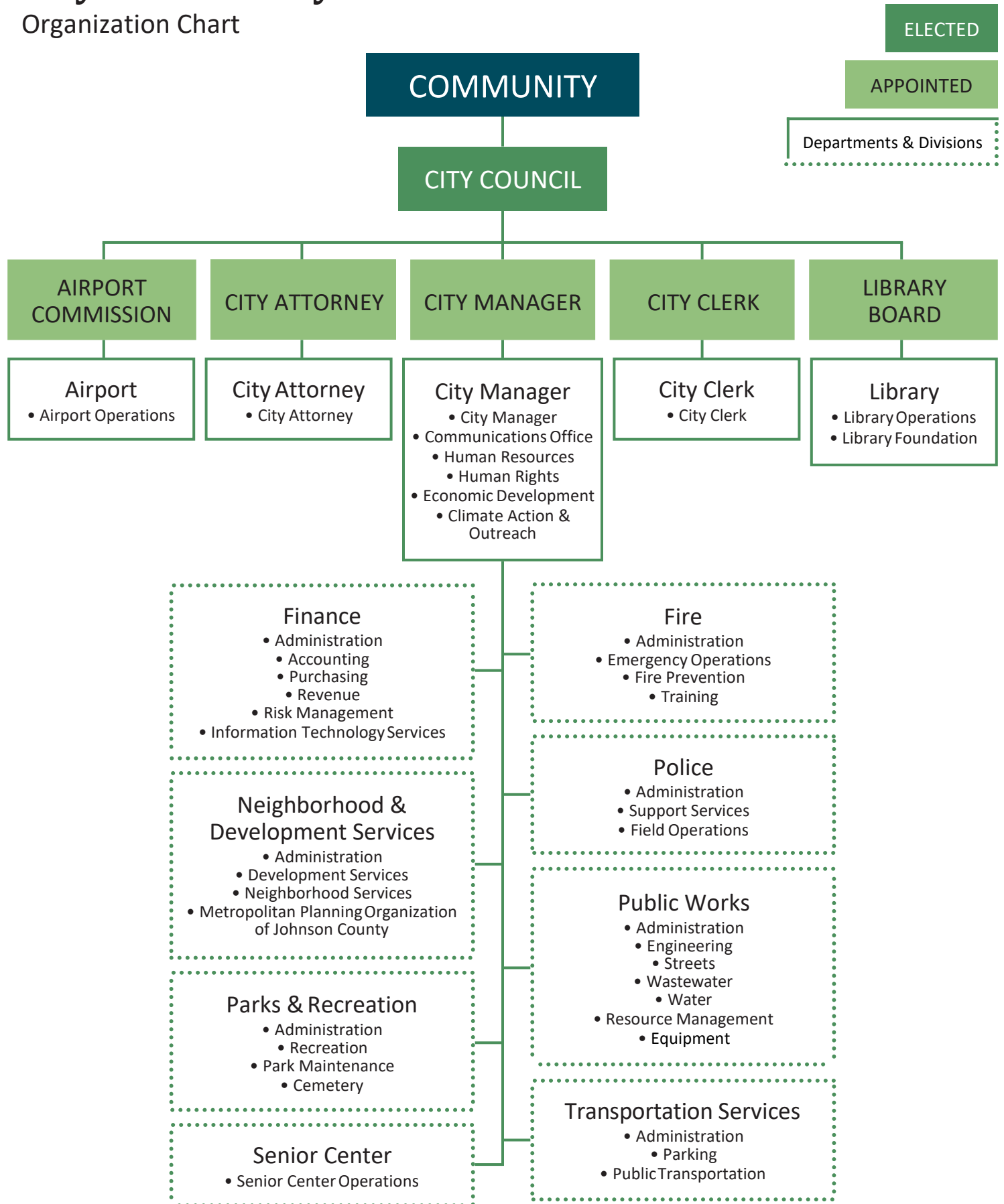
\*FY14 is first period reported on an accrual bases.

MFPRSI employee contributions are set by statute, currently nine and four-tenths percent (9.4%). City contributions are determined by the system's actuary. IPERS City and employee contributions are currently a sixty/forty split (60/40), with the City paying sixty percent of total contributions.



# City of Iowa City

## Organization Chart



# CITY CLERK

**City Clerk:** Kellie Fruehling  
**Office Location:** 410 E. Washington St.  
**Phone:** (319) 356-5043

**MISSION STATEMENT**

The City Clerk is the official recordkeeping office of the City, performing recordkeeping duties as prescribed by State Law, the City Charter, and the Municipal Code.

**DEPARTMENT DESCRIPTION**

The **City Clerk** is appointed by the City Council, reports directly to the Council and attends all City Council meetings. The City Clerk is charged with custody of deeds, contracts, and abstracts. The Clerk's office is responsible for the keeping of all ordinances, resolutions, minutes, and the City Code. The office publishes public notices, ordinances, and minutes as required by law. The City Clerk's office assists both staff and the general public in researching information. Taxi company licenses and driver authorization, outdoor service areas, cigarette licenses, beer/liquor licenses, and cemetery deeds are issued from the Clerk's office. City subdivision files, project files, the Domestic Partnership Registry, and an index of Council proceedings are also maintained in the office. The Clerk's office also provides staff support for the Community Police Review Board (CPRB).

**Boards and Commissions:**

The Community Police Review Board, based on a community initiative, was established in 1997. The board reviews police policies, procedures, and practices and may recommend modifications to them. The CPRB also reviews reports prepared after investigation of complaints about alleged police misconduct and then issues its own written report. The Board is also required to maintain a central registry of complaints and holds at least one community forum each year for the purpose of hearing the community's views on the policies, practices and procedures of the Iowa City Police Department.

**City Clerk Personnel:**

	FY2019	FY2020	FY2021
<b>Total FTEs</b>	4.00	4.00	4.00

# CITY ATTORNEY

<b>City Attorney:</b>	Eleanor Dilkes
<b>Office Location:</b>	410 E. Washington St.
<b>Phone:</b>	(319) 356-5030

**MISSION STATEMENT**

The City Attorney’s Office represents the City in litigation and provides legal advice, opinions, and services to City staff, boards, and commissions.

**DEPARTMENT DESCRIPTION**

The **City Attorney** is appointed by the City Council and works at the direction of the City Council. The City Attorney supervises the City Attorney’s Office, including four Assistant City Attorneys. In addition, the City Attorney acts as Chief Legal Counsel to the City Council, City Manager, the various City departments and staff, and most City commissions, committees and boards. The City Attorney also reviews and approves proposed City ordinances, resolutions, contracts, and other legal documents; oversees property acquisition needed for public improvements; prepares legal opinions for Council and City staff; and represents the City in litigation in which the City is involved, including violations of City ordinances.

**City Attorney Personnel:**

	FY2019	FY2020	FY2021
<b>Total FTEs</b>	5.50	5.50	5.50

## CITY MANAGER

**City Manager:** Geoff Fruin  
**Office Location:** 410 E. Washington St.  
**Phone:** (319) 356-5010

### City Manager's Office Divisions

#### General Fund:

- City Manager
- Communications Office
- Human Resources
- Human Rights
- Economic Development
- Climate Action & Outreach

### MISSION STATEMENT

The City Manager strives to ensure City services are provided in an efficient, responsible manner. Through effectively managing the City's operating departments, the City Manager seeks to implement policy that is consistent with the preferences of Iowa City's citizens, as reflected in the direction provided by the City Council. Further, the City Manager provides Council with information needed to make informed policy decisions.

### DEPARTMENT DESCRIPTION

The **City Manager** is the chief administrative officer for the City and is appointed by the City Council, managing the City's day-to-day operations under broad policy direction from Council. The City Manager supervises the activities of all City departments and advises the City Council on matters relating to planning, development, and municipal operations.

The **Communications Office** serves as the central point of contact for internal and external communications at the City. The communications team coordinates media efforts and informational and promotional campaigns for the City, maintains the City's website and intranet, utilizes social media to promote City events and programs, and supervises the Cable Television activities.

The **Human Resources** division provides services in the areas of employee & labor relations, collective bargaining, civil service compliance, employee benefits administration, recruitment of prospective employees, personnel policy development & administration, and administration of applicable employment laws.

The **Human Rights** division enforces antidiscrimination laws, conducts trainings, and serves as staff to the Human Rights Commission.

The **Economic Development** division researches, compiles, and analyzes demographic and economic data in order to recommend, implement, and advocate policies and programs designed to further the economic development of Iowa City. Staff members work closely with

the Chamber of Commerce, Iowa City Area Development Group (ICAD), University of Iowa, and others in promoting the City as a viable business location. They assist developers and prospective companies with commercial and industrial development projects. Staff advises the City Council, boards and commissions regarding economic development projects and proposals.

The **Climate Action & Outreach** division is responsible for implementation of climate action initiatives as well as tracking and publicly reporting carbon emission reduction and energy usage data. Staff provides technical support to City departments and public for environmental and climate action programs. They serve as liaison to the Climate Action Commission.

### **Boards and Commissions:**

The Human Rights commission's duties include:

1. Disseminating information to educate the public on illegal discrimination and civil rights, such as organizing and facilitating educational public forums that address one or more of the broad range of topics included within the rubric of human rights
2. Making recommendations to the City Council for such further legislation concerning discrimination as it may deem necessary and desirable
3. Cooperating within the limits of any appropriations made for its operation with other agencies or organizations both public and private whose purposes are not inconsistent with those of Title 2 of the City Code (Human Rights Ordinance)
4. Planning programs and activities designed to eliminate racial, religious, cultural and other intergroup tensions including but not limited to sex, color, creed, disability, gender identity, sexual orientation, marital status, age and national origin.

The Civil Service Commission approves all entrance and promotional examinations used by the City of Iowa City for civil service positions; holds appeal hearings involving the suspension, demotion, or discharge of employees holding civil service rights. Ascertain to the best of its ability the facts of the case to determine matters involving the rights of civil service employees and may affirm, modify, or reverse any case on its merits per Chapter 400 of the Code of Iowa.

The Telecommunications Commission serves as a review board to resolve disputes between any subscriber or potential subscriber and the cable company; reviews and audits reports by the cable company to the City as required by the Cable Television Ordinance; works with the public, the media, the City, and the cable company for the purpose of making recommendations on various issues; monitors and promotes community programming and the use of the local access channels by a wide range of individuals, institutions, and organizations; informs and educates citizens on matters related to cable TV and other communications systems; and monitors and reviews State and Federal legislative and regulatory action or change.

The Climate Action Commission is charged with assisting the City in implementation of the Climate Action and Adaptation Plan and meeting carbon emissions reduction goals. The Commission, guided by principles of equity, considers equity impacts of proposed climate initiatives and recommends changes to current and future climate action plans. The group is

also responsible for advising the City Council on climate issues, researching, analyzing, and promoting climate actions, and educating and engaging the public on climate action and the City's climate and sustainability goals.

**City Manager Personnel:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTEs</b>	15.00	15.00	*19.89

\*Note - In fiscal year 2021, the Sustainability division was moved from the Neighborhood & Development Services Department to the City Manager's Office.

# FINANCE DEPARTMENT

**Finance Director:** Dennis Bockenstedt  
**Office Location:** 410 E. Washington St.  
**Phone:** (319) 356-5050



## Finance Department Divisions:

### General Fund:

- Administration
- Accounting
- Purchasing
- Revenue

### Internal Service:

- Information Technology Services
- Risk Management
- Purchasing
- Administration

### Special Revenue Fund:

- Administration

## MISSION STATEMENT

It is the mission of the Finance Department to provide quality services to residents and to safeguard City assets. The role of the Finance Department is to support the operating departments in achieving their program objectives utilizing effective and efficient financial planning, reporting, and central support systems.

## DEPARTMENT DESCRIPTION

**Finance Administration** provides direction and administrative support to departmental operating divisions. It supervises the preparation and dissemination of financial data for use by City Council and staff in making managerial decisions and coordinates the annual budget process.

Administration also oversees the City's *Health & Dental Reserves* as Internal Service Funds which are maintained for permanent employees' health care coverage through the City's self-insurance plan. Finance Administration also manages the City's Employee Benefits Fund which is a Special Revenue Fund that collects property taxes levied for the purpose of funding public employee benefits such as IPERS, MFPRSI, health insurance, dental insurance, Social Security and Medicare, as well as other similar benefits. Finance Administration also manages the Tax Increment Financing Fund and the SSMID Fund which are Special Revenue Funds.



The **Accounting** Division provides processing and reporting of all financial transactions for the City of Iowa City. The division also provides financial controls for departments to help ensure proper stewardship of public funds. Accounting provides services that support management decisions through timely and accurate processing and reporting of payroll, accounts payable, accounts receivable, and cash transactions.

The **Purchasing** division provides quality service to City departments, protects the City's legal interests, and acts responsibly on behalf of the public by maintaining the integrity of the City's procurement system through the encouragement of open competition and the impartial and fair treatment of vendors. This division also operates the *Central Services* Internal Service Fund that manages the City's mail and copier operations and other central functions.

The **Revenue** division is responsible for the customer service, billing, and collection procedures City utility customer accounts and landfill customer accounts. The division also records and reconciles all City receipts and banking activity.

The **Risk Management** division is responsible for managing the City's property and casualty risks and selecting prudent and cost effective solutions to minimize the financial impact of losses to the City. Risk Management also coordinates the City's safety and OSHA programs.

The **Information Technology Service (ITS)** division provides server management, legacy system management, software development, system integration, desktop computer management and support, data network design and management, website application development and management, City phone systems support, and fiber optic network design and management.

**Finance Department Personnel:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	34.93	34.93	34.93

## POLICE DEPARTMENT

**Police Chief:**

Jody Matherly

**Office Location:**

410 E. Washington St.

**Phone (Front desk/non-emergency):**

(319) 356-5275



### Police Department Divisions:

#### General Fund:

- Administration
- Support Services
- Field Operations



### MISSION STATEMENT

To work in partnership with the community, enhance trust, protect with courage and empower victims of crime through excellence in service.

### DEPARTMENT DESCRIPTION

The **Administration** division oversees the Department's 85 sworn officers and 25 non-sworn personnel. Administration is responsible for the management of the Department's two operating divisions, Field Operations and Support Services.

The **Support Services** division supports or provides services to Field Operations. In addition, Support Services provides support activities to groups and organizations throughout the City. Support Services consists of Records, Property and Evidence, Computer Operations, Training / Accreditation, Crime Prevention, Planning and Research, Animal Control, and Community Relations.

The **Field Operations** division is the part of the police department normally associated with the provision of police services. Field Operations consists of the Patrol and Investigations Sections.

**Police Department Personnel:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTEs</b>	107.00	107.00	109.26

## FIRE DEPARTMENT

**Fire Chief:**

John Grier

**Administrative Office Location:**

410 E. Washington Street

**Phone (Administration/non-emergency):**

(319) 356-5260



### Fire Department Divisions

#### General Fund:

- Fire Administration
- Emergency Operations
- Fire Prevention
- Fire Training

## MISSION STATEMENT

The mission of the Iowa City Fire Department is to protect our community by providing progressive, high quality emergency and preventive services.

## DEPARTMENT DESCRIPTION

The Iowa City Fire Department is dedicated to providing the community progressive, high quality emergency and preventive services. Sixty-four full-time firefighters provide fire, medical, technical rescue, and hazardous materials emergency response to approximately 68,000 residents in the 24.4 square-mile incorporated area of Iowa City, including the University of Iowa main campus. The department operates from four fire stations and staffs four engine companies, one truck company, and a command vehicle. The Iowa City Fire Department collaborates with many other fire protection agencies at the local, state, and federal levels. Specialty areas include: Fire Investigations, the Johnson County Hazardous Materials Response Team, and Special Operations Response Team. The department is organized into four functional program divisions: **Fire Administration, Emergency Operations, Fire Prevention, and Fire Training.**

Iowa City Fire Department community projects include: fire safety education, fire station tours, juvenile fire setters intervention, a mobile fire safe house, ride-along program, the Safety Village, and is a co-leader with Mercy Hospital of the Johnson County SAFE KIDS Coalition. The department's community-driven strategic plan for fire protection services will guide the department's path into the future.

**Fire Administration** is responsible for all departmental activities, accreditation, the purchase and maintenance of computer hardware & software, and building maintenance. The department attained reaccredited agency status through the Commission on Fire Accreditation International in 2018.

**Emergency Operations** services include fire suppression, emergency medical services, technical rescue, and hazardous materials response. The Fire Department responds to over 7,000 emergency incidents annually.

**Fire Prevention** provides proactive prevention services, such as fire safety inspections of commercial and University properties, site plan reviews, and fire and environmental safety education.

**Fire Training** plans, develops, and coordinates in-house training activities with the assistance of the Training Committee. Training emphases include emergency medical services, technical rescue, fire suppression, and hazardous materials. Equipment and apparatus purchases are also overseen by this division.

**Fire Department Personnel:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	64.00	64.00	64.00

# PARKS & RECREATION

<b>Parks &amp; Recreation Director:</b>	Juli Seydell Johnson
<b>Parks Division Office Location:</b>	2275 South Gilbert Street
<b>Phone:</b>	(319) 356-5107
<b>Parks &amp; Recreation Admin. Office Location:</b>	220 South Gilbert Street
<b>Phone:</b>	(319) 356-5100



- Parks & Recreation Divisions**
- General Fund:**
- Administration
  - Recreation
  - Parks Maintenance
  - Cemetery Operations

**MISSION STATEMENT**

Provide a high-quality level of leisure time opportunities, increase the number of people served, improve the quality of program delivery, and advocate the benefits of recreational involvement to the general public.

We strive to enhance the quality of life for residents of Iowa City by providing cost-effective, quality programs and services, facilities, parks, open spaces, and information as an essential link in creating a dynamic, vital community.

**DEPARTMENT DESCRIPTION**

The **Parks & Recreation Administration** division oversees the operation of the *Parks Maintenance, Recreation, and Oakland Cemetery* Divisions. The division also manages City Hall maintenance operations (Government Buildings), and supports the City’s Farmers Markets.

The **Recreation** division manages the operation of the City’s recreation facilities and programs. The City offers programs in youth & adult sports, aquatics, culture & art programs, and special populations involvement programs designed for persons of all ages with special needs. The division also helps organize the annual Farmer’s Market and Market Music programs.

The **Park Maintenance** division oversees the maintenance of the City's green space, natural areas, and 50 designated parks. Duties include: cleaning, repairing, and maintaining park shelters; mowing, snow and ice removal; and repair of park fixtures such as picnic tables and garbage racks. Staff also assist organized sports groups through the operation of lighting and irrigation systems. Staff prepare community gardens, manage dog parks, and the City's disc golf course, among others. This division also oversees Forestry maintenance operations.

The **Cemetery Operations** division occupies 40+ acres adjacent to the western edge of Hickory Hill Park. There have been an estimated 18,000 interments in the cemetery to date. Staff maintain all cemetery grounds, buildings, equipment, and snow route. Staff assist family members and funeral homes regarding funeral arrangements, manage billing and maintain records, and assist with genealogy requests.

**Boards and Commissions:**

A nine member Parks and Recreation Commission is appointed by the City Council to recommend and review policies, rules, regulations, ordinances and budgets relating to parks, playgrounds, recreational centers and cultural functions of the city and make such reports to the City Council as the Commission deems in the public interest.

**Parks & Recreation Personnel:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTEs</b>	44.00	45.50	46.50

# LIBRARY

**Library Director:**

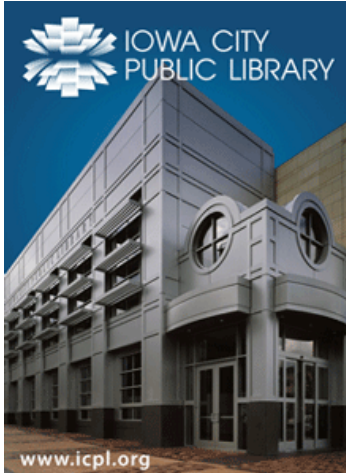
Elsworth Carman

**Location:**

123 South Linn Street

**Phone:**

(319) 356-5200



## ICPL Hours of Operation:

Mon-Thurs:  
*10 am – 9 pm*  
Friday:  
*10 am – 8 pm*  
Saturday:  
*10 am – 6 pm*  
Sunday:  
*12 pm – 5 pm*

## Iowa City Public Library Divisions:

### General Fund:

- Library Operations
- Library Foundation

## MISSION STATEMENT

The Iowa City Public Library is a center of community life that connects people of all ages with information, engages them with the world of ideas, and with each other, and enriches the community by supporting learning, promoting literacy, and encouraging creativity.

The Library values and is committed to: intellectual freedom, excellence in customer service, community building, working collaboratively, minimizing barriers to use, providing a welcoming environment, and a well-trained staff.

## DEPARTMENT DESCRIPTION

The Iowa City Public Library is the busiest public library building in the state of Iowa, with over 676,237 visitors in FY19. Items from library collections circulated over 1,292,525 times. A bookmobile provides outreach services with regular stops four days a week. Technology support includes public access computers, access to wi-fi, and a digital media lab. Online access at [www.icpl.org](http://www.icpl.org) makes collections and information available 24/7.



The Library is governed by a semi-autonomous nine-member board of trustees; which is empowered by state law and city ordinance to set policy, determine goals and objectives, direct the use of monies appropriated or gifted to the Library, and to employ staff.

Services are offered to residents of Iowa City and, through contract, residents of University Heights, Hills, Lone Tree, and rural Johnson County. Reciprocal agreements with other public libraries across Iowa provide for a sharing of services through the Open Access Program.

The majority of library funding comes from Iowa City tax support which includes a voter approved \$.27 levy (per \$1,000 taxable valuation). Other funding sources include contracts for service, library fines and fees, and gifts.

The Iowa City Public Library is separated into two budgetary divisions: **Library Operations** and the **Library Foundation**. *Operations* accounts for Library programs, services, materials, and building maintenance. The *Library Foundation's* budget accounts for personnel costs in the Iowa City Public Library Friends Foundation Development Office. These expenditures are fully reimbursed by the Foundation.

### Boards and Commissions:

Nine-member Library Board of Trustees appointed by the City Council with powers to set policy, employ a Director and staff, expend tax funds allocated by the City Council, contract with other jurisdictions, and receive and spend gift funds and other revenues.

### Library Personnel:

	FY2019	FY2020	FY2021
<b>Total FTEs</b>	46.17	46.05	45.92

## SENIOR CENTER

**Senior Center Coordinator:**

LaTasha DeLoach

**Location:**

28 South Linn Street

**Phone:**

(319) 356-5220



### Senior Center Hours of Operation:

#### Business Hours

8 AM - 5 PM,  
Monday – Friday

*Building hours are  
often extended to*

*accommodate evening  
and weekend programming.*

*Please see Calendar of Events for program schedule.*

#### Extended Member Hours

7 AM – 7 PM,  
Monday - Thursday

7 AM – 5 PM, Friday

10:30 AM – 1:30 PM,  
Saturday & Sunday

### MISSION STATEMENT

The Center enhances quality of life by creating opportunities to support wellness, social connections, community engagement and lifelong learning for diverse and growing older adult population.

### DEPARTMENT DESCRIPTION

Establishing social connections, keeping active physically and mentally, and maintaining contact with the community are cornerstones of optimal aging, and they are what we do best at The Center.

#### ***Establishing Social Connections***

- Social interaction and engagement is an essential component of all programming. Classes, programs, special events, performance groups, volunteer activities, clubs, and organizations all incorporate time for participants to interact with each other.

***Keeping Active, Physically and Mentally***

- **Classes:** The Center provides abundant educational opportunities. Classes cover everything from literature and fitness to video production, music, and art education. They are taught by knowledgeable volunteers and independent contractors. All are non-credit with no tests or educational prerequisites.
- **Volunteer Service:** Center volunteers work as teachers, leaders, project directors, building supervisors, or special project volunteers. They play a critical role in the successful operation of The Center. Notably, this type of volunteering can bring a sense of purpose or meaningfulness to a person’s life.

***Maintaining Contact with the Community***

- **Community Services Offered at The Center:** The AARP Tax Aide Program, University of Iowa Counseling Services, Volunteer Lawyers, Senior Health Insurance Information Program, Visiting Nurses Association, Senior Nutrition Program, and Respecting Your Wishes all ensure that the community comes into The Center.
- **The Center Reaches Out to the Community:** Center volunteers share information about The Center and conduct fundraising activities in a variety of venues. Performances by music, theater, choral, dance and poetry groups are regularly scheduled throughout the community. Performances benefit both the performers and the audience. Performers share their talents with the community and maintain or expand mental fitness and social connections. Viewers enjoy entertainment in an environment that promotes social interaction.

**Boards and Commissions:**

The Senior Center Commission is comprised of seven members with renewable three-year terms. Six members are appointed by the City Council. The seventh at-large member must be a Johnson County resident living outside of Iowa City. This person is appointed by a majority vote of the six Council appointees. Duties and powers of the Commission include serving in an advisory role to the City Council regarding the needs of the Senior Center. Commission members make recommendations on policies and programs and join staff and other interested persons in seeking adequate financial resources for the operation of The Center. They encourage full participation of older adults in Center programs and activities and work to ensure that The Center is well integrated into the community. Commissioners encourage partnering with other organizations to meet the needs of older adults; serve in an advocacy role regarding to the needs of older adults; and assist the City Manager in the evaluation of personnel.

**Senior Center Personnel:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTEs</b>	7.00	7.00	7.76

# NEIGHBORHOOD & DEVELOPMENT SERVICES

## Neighborhood and Development

**Services Director:**

Tracy Hightshoe

**Office Location:**

410 E. Washington St.

**Phone:**

(319) 356-5120



## Neighborhood & Development Services Divisions

### General Fund

- Administration
- Development Services
- Neighborhood Services

### Enterprise Fund

Neighborhood Services

### Special Revenue Fund

- Metro Planning Organization of Johnson County
- Neighborhood Services

## MISSION STATEMENT

To support a vibrant, sustainable community by connecting people, places and services through planning, partnerships and effective community engagement. NDS strives to improve neighborhood livability and to protect the health, safety, and welfare of Iowa City residents through administration and enforcement of the City's Code of Ordinances and Comprehensive Plan and through various housing and community development programs.

## DEPARTMENT DESCRIPTION

Neighborhood & Development Services (NDS) includes the following divisions: NDS Administration, Neighborhood Services, Development Services, and the Metro Planning Organization of Johnson County. The Iowa City Housing Authority, part of the Neighborhood Services division, is funded with federal grants; this division is found in the Enterprise Fund section of this budget.

## **Neighborhood and Development Services Administration**

*Administration* supports departmental divisions to provide high quality, proactive services and programs that protect and enhance the quality of life for all citizens through opportunities for affordable housing and the equitable, timely, and effective enforcement of land use regulations while conserving the integrity of neighborhoods.

### **Development Services**

*Building Inspection* enforces a number of codes and ordinances which relate to new construction and the maintenance of existing structures in order to protect the health and safety of the general public, and is entirely supported by permit and inspection-related fees. This activity issues building permits for new construction, additions, alterations and repairs, sign and professional permits including mechanical, plumbing, fire sprinkler, and alarms. All building site plans are reviewed and inspections are conducted to ensure safe and proper construction in adherence with code. The Building Inspection activity also enforces zoning ordinances and responds to complaints of nuisance-related ordinance violations.

*Urban Planning* coordinates preparation of the Comprehensive Plan; including district plans that focus on development, redevelopment, preservation and conservation issues within the city's ten neighborhood districts. Drafting of these plans includes extensive citizen participation through public planning workshops, surveys and interviews with property owners, developers, realtors, environmental organizations and neighborhood groups. This activity also promotes sustainable growth and development within the city by establishing comprehensive plans and associated policies and regulations that ensure that the best qualities of the city's residential, commercial, and employment areas are preserved and supported while promoting new development opportunities that will create long term value for the community. Urban Planning also fulfills state statutory requirements pertaining to zoning, development, and historic preservation.

### **Neighborhood Services**

*Community Development* is committed to providing low-to-moderate income Iowa City residents with access to safe and affordable housing, jobs and services to promote the general economic prosperity and welfare of Iowa City. This is accomplished by coordinating efforts with local agencies, businesses, nonprofit organizations and other community partners, and by administering and coordinating activities relating to city, state and federal housing and community and economic development programs. This division also oversees the following programs budgeted in the Special Revenue Funds:

- The *Community Development Block Grant (CDBG)* program and CDBG Rehabilitation are federally funded programs for community and economic development. Staff makes assessments of community employment opportunities, housing, and services for low- and moderate income residents, and use CDBG funds to fulfill identified needs.

- The *HOME* Investment Partnership program is a federally funded program through the US Department of Housing & Urban Development (HUD). The program provides safe, decent, affordable housing.

*Community Development* makes annual allocations to the area's human services agencies. Staff coordinates with United Way of Johnson County and the Housing and Community Development Commission in providing recommendations for the allocation of these funds.

*Neighborhood Outreach* supports and encourages citizens to help shape the future of their neighborhood. By assisting in the establishment of neighborhood associations, and coordinating with 33 neighborhood associations, this activity seeks to encourage action by providing ideas and resources that help associations address their needs and interests within the goals of the larger community.

*Housing Inspection* inspects more than 20,000 rental units during a two-year time period, working with property owners, managers, and tenants to ensure conformance with the Iowa City Housing Code. Code language establishes minimum health and safety standards considered necessary to protect and promote the welfare of tenants and the general public. This activity also enforces zoning ordinances and responds to complaints of nuisance-related ordinance violations.

The *Iowa City Housing Authority (ICHA)* acts as a community leader for affordable housing, family self-sufficiency, and homeownership opportunities. We provide information & education, housing assistance, and public & private partnership opportunities. The ICHA also manages the operations of the Peninsula Apartments reported in the Special Revenue Funds – Peninsula Apartments Fund.

### **Metropolitan Planning Organization of Johnson County (MPOJC)**

The MPOJC coordinates transportation planning efforts for all of Johnson County. The MPO of Johnson County serves the Iowa City Urbanized Area, which includes Iowa City, Coralville, North Liberty, Tiffin, University Heights and the University of Iowa. Member agencies outside of the Iowa City Urbanized Area include Johnson County, Hills, Lone Tree, Oxford, Shueyville, Solon and Swisher.

It is the mission of the MPO of Johnson County to fulfill state and federal requirements necessary to receive state and federal transportation capital and operating funds; to conduct transportation and traffic studies related to public and private development projects; to provide traffic data collection and analysis services, prepare and administer transportation-related grants; and serve as body for regional policy and project-related discussions.

**Boards and Commissions:**

- The Planning and Zoning Commission is charged with drafting and implementation of the zoning code and subdivision regulations in accordance with the Comprehensive Plan. Commission members review annexations and requests for rezoning and subdivision; making a final recommendation to City Council.
- The Board of Adjustment reviews requests for special exceptions, variances and other appeals pertaining to the zoning code.
- The Historic Preservation Commission conducts studies and implements regulations designed to promote the preservation of historic landmarks and districts.
- The Public Art Advisory Committee administers the Public Art Program by determining the placement of public art, the type of art to be used in a specific project, and the artist to be engaged; overseeing the acceptance of gifts of art; overseeing the maintenance and disposition of public art; and overseeing expenditures of the Public Art Program budget.
- Housing and Community Development Commission assesses and reviews policies and planning documents related to the provision of housing, jobs, and services for low and moderate income residents, reviews policies and programs of the Neighborhood Services division and makes recommendations regarding the use of public funds to meet the needs of low and moderate income residents. The Commission also seeks public participation in assessing needs and identifying strategies to meet these needs.
- The Board of Appeals holds appeal hearings on and determines the suitability of alternate materials and methods of construction and to provide for reasonable interpretation of the International Building Code, International Residential Uniform Plumbing Code, National Electrical Code, International Mechanical Code, International Fire Code, Dangerous Building Code and the Iowa City Housing Code.

**Neighborhood & Development Services Personnel:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTEs</b>	42.43	42.43	*44.55

\* In fiscal year 2021, the Sustainability Coordinator was moved from the Neighborhood & Development Services Department to the City Manager’s Office.

## PUBLIC WORKS DEPARTMENT

**Public Works Director:**

Ron Knoche

**Administrative Office Location:**

410 E. Washington St.

**Phone:**

(319) 356-5138



### Public Works Department Divisions

#### General Fund:

- Administration
- Engineering

#### Special Revenue:

- Streets Operations

#### Enterprise:

- Wastewater Treatment
- Water
- Resource Management
- Engineering

#### Internal Service:

- Equipment

### MISSION STATEMENT

The Public Works Department exists to provide the essential infrastructure and services necessary for the health, safety, and welfare of our community. These services are provided in a manner that will enhance the quality of life of our citizens today and for generations to come.

### DEPARTMENT DESCRIPTION

The Public Works Department is comprised of nine operational areas which operate from various locations throughout the city.

The **Public Works Administration** division manages and coordinates the activities of the department's seven divisions.

The **Engineering** division performs work in connection with all municipal public works improvements including bridges, roads, sanitary sewers and stormwater systems and is a General Fund account funded primarily through property tax revenue. Engineering staff review subdivision plans, design public works improvement projects, perform survey work, and inspect the construction of public works projects and subdivision improvements. Storm water activity is administered by the Engineering Division. The City of Iowa City has developed programs to reduce the discharge of pollutants carried by storm water into our local waterways. Revenue to support its mission is derived from monthly storm water utility fees collected from local residents and businesses and accounted for in the Storm Water Fund enterprise.



The **Streets Operations** division is funded by the Road Use Tax. The Streets Division is responsible for the maintenance of the City's street system. The work duties include maintenance and repair of the City's concrete and asphalt streets, street sweeping, leaf vacuum program and snow plowing.

The **Wastewater Treatment** division ensures the public health and safety of the citizens of Iowa City and locally protects the Iowa River as a water resource for the people of Iowa. The division provides proper care, operation, and maintenance of City wastewater and storm water collection systems, treatment plants, and the local environment. The division is supported primarily through user fees.

The **Water** division is responsible for maintaining clean, safe drinking water for the community. Because of the many water sources on two water well sites, Iowa City has the ability to provide an excellent blend of high quality water as well as an abundant capacity. The division produces and distributes high quality water in a quantity sufficient to meet the residential, commercial, industrial, and firefighting needs of the City. The division is supported primarily through user fees.

**Resource Management** division oversees Refuse Collection and Landfill activities. Refuse Collection activities protect the health safety and welfare of our community by providing prompt and safe curbside collection of waste materials. The activity is supported primarily through user fees. The Landfill serves Johnson County, Kalona and Riverside. Each year, the landfill takes in about 125,000 tons of trash. Trash is landfilled according to stringent federal and state regulations to ensure that environmental protection is in place. The activity is supported primarily through user fees.

The **Equipment** division provides repair, preventive maintenance and equipment management services for all major City-owned vehicular equipment with the exception of Transit buses. Fueling services are also the responsibility of the Equipment Division, along with acquisition of new vehicles/equipment and disposition of replaced vehicles/equipment. The division operates as an internal service fund and is supported through chargebacks to City divisions.

**Public Works Personnel:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTEs</b>	152.76	155.76	158.26

## TRANSPORTATION SERVICES

**Transportation Services Director:** Darian Nagle-Gamm  
**Parking Office Location:** 335 Iowa Avenue  
**Phone:** (319) 356-5096  
**Transit Office Location:** 1200 South Riverside Dr.  
**Phone:** (319) 356-5151



[www.ebongo.org](http://www.ebongo.org)

### Transportation Services Department Divisions:

#### General Fund:

- Administration

#### Enterprise Funds:

- Parking
- Public Transportation

### MISSION STATEMENT

The Iowa City Transportation Services Department is committed to providing convenient, safe and courteous service to the citizens and visitors of Iowa City.

### DEPARTMENT DESCRIPTION

The Transportation Services Department manages the City's Parking and Public Transportation divisions. All divisions are self-supporting enterprise funds with the exception of the Administration division that is located in the General Fund. The Public Transportation division was transferred out of the General Fund and into its own enterprise fund starting in fiscal year 2013.

The **Administration** division manages the activities of the two divisions and also oversees the Central Business District maintenance operations.

The **Parking** division consists of *Administration, On-street, Parking Lot, and Parking Ramp* operations. The division oversees the operation of four parking structures with 2,486 off-street spaces, 1,302 on-street and surface parking lot spaces, and 148 designated motorcycle/scooter spaces.

The **Public Transportation** division consists of *Administration, Transit Operations, Fleet Maintenance, and Court Street Transportation Center* management. The division operates and maintains a 27 bus fleet serving 19 routes during weekday peak service, as well as contracting with Johnson County SEATS for paratransit service. The Court Street Transportation Center is maintained and operated by the Transit Division.

**Transportation Services Personnel:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTEs</b>	74.76	73.01	75.51

# AIRPORT

**Operations Specialist:** Michael Tharp  
**Location:** 1801 S. Riverside Drive  
**Phone:** (319) 356-5045



**MISSION STATEMENT**

The Iowa City Municipal Airport, directed by the Airport Commission, provides a safe, cost effective general aviation facility. The Airport creates and enriches economic, educational, healthcare, cultural and recreational opportunities for the greater Iowa City community.

**DEPARTMENT DESCRIPTION**

Iowa City's Municipal Airport is a general aviation airport located in the southwest part of Iowa City. It is the oldest, continuously operating airport west of the Mississippi. Of the 118 public airports in Iowa, the Iowa City Municipal Airport is one of the busiest general aviation airports in the state.

The airfield consists of 2 runways (7/25 & 12/30) with a maximum landing distance of 5004 feet, a full parallel taxiway and an aircraft parking apron at the terminal building.

A Fixed Base Operator on the airfield provides fuel service, aircraft maintenance, flight instruction, and charter services. The airport has approximately 30,000 take-offs and landings and sells over 370,000 gallons of jet fuel and aviation gasoline to aircraft operators annually.

Airport staff is responsible for daily operation and maintenance of all airport facilities, including 59 T-Hangars, 6 corporate hangars, other airfield buildings, runways and equipment. The Operations Specialist staffs an administrative office, manages leased areas and contracts, plans and oversees airport-related capital improvements.

**Boards and Commissions:**

The Airport Commission exercises all the powers granted to cities and towns under Chapter 330 of the Code of Iowa, except the power to sell said airport. All funds derived from taxation or otherwise for airport purposes shall be under the full and absolute control of the Airport Commission, deposited with the City Treasurer, and disbursed only on the written warrants or order of the Airport Commission.

The Airport Zoning Commission's duties are:

1. To recommend amendments to the current Iowa City Airport Zoning regulations, including the repeal thereof.
2. To recommend the adoption of new Airport Zoning regulations.

The Airport Zoning Board of Adjustment's duties are:

1. To hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by an administrative official in the enforcement of the Airport Zoning Chapter.
2. To hear and decide special exceptions to the terms of the Airport Zoning Chapter upon which such board is required to pass under the Airport Zoning Chapter.
3. To authorize upon appeal in specific cases such variance from the terms of the Airport Zoning Chapter as will not be contrary to the public interest, where owing to special conditions a literal enforcement of the provisions of the Airport Zoning Chapter will result in unnecessary hardship, and so that the spirit of the Airport Zoning Chapter shall be observed and substantial justice done.

**Airport Personnel:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTEs</b>	1.00	1.00	1.00

## City of Iowa City Fund Structure

Budgetary Funds					Non-Budgetary Funds
General Fund	Special Revenue Funds	Debt Service Fund	Enterprise Funds	Capital Projects Fund	Internal Service Funds
General (10**)	CDBG (2100)	Debt Service (50**)	Parking (710*)	Capital Projects	Equipment (810*)
	HOME Grant (2110)		Transit (715*)		Risk Management (8200)
	Road Use Tax (2200)		Wastewater (720*)		Information Technology Services (830*)
	Other Shared Revenues (2300)		Water (730*)		Central Services (8400)
	Metro Planning Organization of Johnson County (2350)		Refuse Collection (7400)		Health Insurance (8500)
	Employee Benefits (2400)		Landfill (750*)		Dental Insurance (8600)
	Emergency Levy (2450)		Airport (7600)		
	Affordable Housing (2500)		Storm Water (7700)		
	Peninsula Apartments (2510)		Housing Authority (79**)		
	Tax Increment Financing (26**)				
	Self-Supporting Municipal Improvement District (2820)				
					<b>Agency Funds</b>
					Project Green (9102)

**Major funds**

## BUDGETARY FUND STRUCTURE

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

### Governmental Funds

- The **General Fund** is the City's primary operating fund and includes activities in the following program areas: general government, public works, public safety, culture and recreation, community and economic development, and health and social services.
- **Special Revenue funds** account for proceeds from specific sources (other than those accounted for within capital projects funds) which are usually required by law or regulation to be accounted for in separate funds and to be expended for specific purposes. Examples include the employee benefits tax levy; emergency tax levy; Community Development Block Grant (CDBG) funding, Road Use Tax receipts; membership contributions to the Metropolitan Planning Organization of Johnson County, taxes generated for a Self-Supporting Municipal Improvement District (SSMID), and tax increment financing (TIF) property tax receipts.
- The **Debt Service Fund** accounts for principal and interest payments on the City's general long-term debt. Funding is provided by the debt service property tax levy, transfers from Tax Increment Financing, and loan repayments.
- **Capital Project funds** account for the acquisition and/or construction of major facilities and assets in excess of \$25,000.
- **Permanent funds** account for resources in which the entity is restricted to expending earnings and not principal for purposes that support a specific program. The City's only permanent fund, the Cemetery Perpetual Care Fund, was merged into the General Fund in fiscal year 2017.

### Proprietary Funds

- **Enterprise funds** are primarily self-supporting in that they are financed by program and/or user fees for the services provided. Such functions for the City of Iowa City include Parking, Transit, Wastewater Treatment, Water, Refuse Collection, Landfill, and Storm Water. The Airport and Iowa City Housing Authority are also classified as enterprise funds. The Iowa City Housing Authority's primary funding source is through the Department of Housing and Urban Development (HUD)'s federal grant and voucher programs. The Transit and Airport funds both receive an operating subsidy from the General Fund.

- **Internal Service funds (non-budgetary)** are also self-supporting and financed on a cost-reimbursement basis through charges to the departments and divisions (budgetary units) which utilize their goods and services. Such activities are not reportable, based on the State of Iowa's budget filing requirements, nor are they reflected in the government-wide financial statements. These funds are also not included in the Major fund determinations. Funds in this category include Equipment, Information Technology Services, Risk Management, Central Services, and the Health and Dental Reserves.

### **Fiduciary Funds**

- **Agency funds (non-budgetary)** are fiduciary funds that account for resources held for the benefit of parties outside the city government. For this reason, agency funds are not appropriated through the budget process, nor are they reflected in the government-wide financial statements. The City has one agency fund, which is not presented, Project Green. Agency funds do not report revenues and expenditures; they only report assets and liabilities.

### **Major Funds**

During the preparation of the City's Comprehensive Annual Financial Report, (CAFR), funds are evaluated based upon the level of their assets, liabilities, revenues, and expenditures/expenses to determine whether or not they are a major fund. Governmental accounting standards sets forth the following minimum provisions for determining which governmental and enterprise funds to treat as a major fund:

The City's main operating fund, the General Fund is always reported as major. Other funds would be classified as major if the following two conditions are met:

1. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 10 percent of the corresponding total of all funds of that category; and
2. Total assets, liabilities, revenues or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the total for all governmental and enterprise funds combined.

If a fund is determined to be a major fund, its financial information is reported separately in the City's CAFR and cannot be reported in aggregate with other nonmajor funds of its fund category (governmental or enterprise). For budgetary presentation, all of the City's funds are presented individually.



# Departments & Divisions by Fund

## General Fund

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### General Fund

#### City Council

City Council

#### City Clerk

City Clerk

#### City Attorney

City Attorney

#### City Manager

City Manager

Communications Office

Human Resources

Human Rights

Economic Development

Climate Action & Outreach

#### Finance

Finance Administration

Accounting

Purchasing

Revenue

#### Police

Police Administration

Police Support Services

Police Field Operations

#### Public Works

Public Works Administration

Engineering Services

### Neighborhood & Development Services

NDS Administration

Development Services

Neighborhood Services

### Parks & Recreation

Parks & Recreation Administration

Recreation

Park Maintenance

Cemetery Operations

### Library

Library Operations

Library Foundation

### Fire

Fire Administration

Fire Emergency Operations

Fire Prevention

Fire Training

### Senior Center

Senior Center Operations

### Transportation Services

Transportation Services Administration

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## Debt Service Fund

### Debt Service Fund

#### Finance

Finance Administration

# Departments & Divisions by Fund

## Special Revenue Funds

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### **CDBG Fund**

**Neighborhood & Development Services**

Neighborhood Services

### **Affordable Housing Fund**

**Neighborhood & Development Services**

Neighborhood Services

### **HOME Grant Fund**

**Neighborhood & Development Services**

Neighborhood Services

### **Peninsula Apartments Fund**

**Neighborhood & Development Services**

Neighborhood Services

### **Road Use Tax Fund**

**Public Works**

Streets Operations

### **Tax Increment Financing Fund**

**Finance**

Finance Administration

### **Other Shared Revenues Fund**

**Neighborhood & Development Services**

Neighborhood Services

### **SSMID - Downtown**

**Finance**

Finance Administration

### **Metro Planning Organization of Johnson County**

**Neighborhood & Development Services**

Metro Planning Organization of Johnson County

### **Employee Benefits Fund**

**Finance**

Finance Administration

### **Emergency Levy Fund**

**City Manager**

Climate Action & Outreach

# Departments & Divisions by Fund

## Enterprise Funds

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### **Parking Fund**

#### **Transportation Services**

Parking Operations

### **Airport Fund**

#### **Airport**

Airport Operations

### **Transit Fund**

#### **Transportation Services**

Public Transportation

### **Storm Water Fund**

#### **Public Works**

Engineering Services

### **Wastewater Fund**

#### **Public Works**

Wastewater Operations

### **Refuse Collection Fund**

#### **Public Works**

Resource Management

### **Water Fund**

#### **Public Works**

Water Operations

### **Housing Authority Fund**

#### **Neighborhood & Development Services**

Neighborhood Services

### **Landfill Fund**

#### **Public Works**

Resource Management

## Internal Service Funds

---

### **Equipment Fund**

#### **Public Works**

Equipment Services

### **Central Services Fund**

#### **Finance**

Purchasing

### **Risk Management Reserve**

#### **Finance**

Risk Management

### **Health Insurance Reserve**

#### **Finance**

Finance Administration

### **Information Technology Services Fund**

#### **Finance**

Information Technology Services

### **Dental Insurance Reserve**

#### **Finance**

Finance Administration



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# FINANCIAL SUMMARY

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1

Preparation of the Financial Plan  
Financial and Fiscal Policies  
Long Range Financial Planning  
All Funds  
    Fund Balance Summary  
    Revenue Summary  
    Expenditure Summary  
    Inter Fund Transfer Schedules  
Personnel Full Time Equivalents (FTE)



# PREPARATION OF THE FINANCIAL PLAN

## Introduction

This Three-Year Financial Plan is for fiscal years 2020 through 2022. The Financial Plan includes the current year revised budget (fiscal year 2020), the one-year annual budget as required by Iowa Code (fiscal year 2021), and provides an additional projection year (fiscal year 2022) as a planning tool. The City's fiscal year begins on July 1 and ends June 30. The purpose of the overview is to disclose the basis on which the financial plan has been prepared.

The role of a government's operating budget differs from that of a private business. Budgets are an important internal planning tool for business, but they also play an external role for governmental entities. A multi-year financial plan informs parties inside and outside government of future objectives and provision of services to its constituents.

The Three-Year Financial Plan also permits a more comprehensive review of the City's financial condition, allowing analysis of current and future needs and requirements. During preparation of the plan, careful review is made of property tax levy rates, utility and user fee requirements, ending cash balances by fund, debt service obligations, bond financing needs, capital outlay for equipment purchases, and major capital improvement projects. Long range financial plans are developed for all major funds, debt service obligations, capital improvement projects, and other areas that have been identified as areas of risk, need, or general prudence.

This document contains operating budgets for the governmental funds: general, special revenue, debt service, capital project and permanent funds. It also includes budgets for the proprietary funds: enterprise and internal service funds. Internal service fund activities are considered non-budgetary in that they are not formally appropriated, reported to the State of Iowa, or included in the adopted budget resolution approved by City Council each year. This is in accordance with the State's filing requirements.

Budget projections are summarized by major revenue and expenditure categories within each division. A separate multi-year Capital Improvements Program (CIP) shows projected capital revenues and expenditures for years 2020 through 2024.

## Basis of Accounting

The modified accrual basis of accounting has been used for preparation of the City's fiscal year 2021 budget for all funds and fund types including proprietary funds. The modified accrual basis of accounting used in the preparation of the fiscal year 2021 budget is similar to the accounting basis used in the City's Comprehensive Annual Financial Report (CAFR) for the governmental funds, except for the treatment of administrative chargebacks, UniverCity property and loans, interfund loans, loan repayments, and same fund transfers.

All of the City's governmental funds are accounted for using the modified accrual basis of accounting. The modified accrual basis of accounting uses a current financial resources measurement focus, which generally includes only current assets and current liabilities on the balance sheet. Under the modified accrual basis, revenue is recognized when susceptible to accrual, which is in the period in which it becomes both available (collectible within the current period or soon thereafter to be used to pay liabilities of the current period)

and measurable (the amount of the transaction can be determined). Revenue accrued includes property taxes, intergovernmental revenue, and interest earned on investments (if they are collected within 60 days after the year-end). Expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. This basis differs from that used in the CAFR for the government-wide financial statements and the proprietary fund statements.

The government-wide financial statements and the proprietary fund statements are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting in the City's CAFR. Agency funds do not have a measurement focus and use the accrual basis of accounting. Under the accrual method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The City applies all applicable Financial Accounting Standards Board pronouncements issued on or before November 30, 1989, except those that conflict with GASB pronouncements, in accounting and reporting for these funds.

### **Annual Preparation Schedule**

The City Manager instructs the Department Directors on whether any changes in level of service can be factored into the proposed financial plan. This is done before the actual budget process starts. Changes to the financial plan are done annually during the budget process. All revenue and expenditure estimates are re-evaluated and revised if necessary.

In August each year, the Finance Department meets with Department Directors and Division Heads to review and discuss their goals and performance measures. These are reviewed against the City's long-term strategic plan and updated as necessary. The Finance Department then collects the data from each division and prepares the performance measurement results. Also in August, the City Council holds a work session to discuss their budget goals and priorities for the upcoming year.

In September, forms and instructions are delivered to departments for the annual update to the Five-Year Capital Improvement Program. The status of prior year projects is reviewed as well as the long-term debt projections. Updates to projects already in the Program, requests for new projects including their cost estimate, availability of outside funding sources, operating impact, and rating score are submitted by departments.

In early October, Department Directors and Division Heads are able to access their respective budget projections. They can make adjustments to their operating budget during this time. The Finance Department compiles salary projections, history of each department/division's actual line item expenditures, and projected revenues and costs covered by the Financial Plan. (The Finance Department projects revenues individually and uses a combination of inflation factors and individual costs to project expenditures.)

During October, the Finance Department produces the preliminary Capital Improvement Program. This is reviewed through a series of meetings by a Capital Project Review Committee and modifications are made based on project timing and coordination, community development, funding availability, and other factors.

In late October, budget entry is restricted and only accessible to the Finance Department, and the Finance Department issues the proposed Five-Year Capital Improvement Program.



In November, the Finance Department reviews the budget projections with requests added and compiles them all into a budget. Long range financial plans are reviewed and integrated into the annual budget and rate or budget adjustments are determined. All budget forms and adjustments are forwarded to the City Manager.

By mid-December, the City Manager and Finance Department decide which modifications to operations will be made. A tax levy is computed. Analysis is done so all funds have required balances or zero balances. The proposed Five-Year Capital Improvement Program, division performance measures and goals, and the annual and projected budget are combined into one document. The proposed Financial Plan document is then printed.

City Council reviews the proposed Financial Plan document during the month of January.

In February, the proposed Financial Plan document and a memo of City Council's changes are presented to the public. A notice of public hearing is published at least ten days but not more than 20 days prior to the final adoption.

In March, the final Three-Year Financial Plan and Five-Year Capital Improvement Program are adopted by the City Council following a public hearing. The State of Iowa requires a one-year budget be adopted by March 31 of each year. The applicable year in Iowa City's Three-Year Financial Plan is adopted as the annual budget to satisfy State requirements. If increases to service rates or charges are included as part of the next year's budget, those rate changes are then adopted in March following adoption of the budget.

### **Amending the Adopted Budget**

Budget amendments are typically presented to the City Council twice a year, with a public hearing held each time to allow for citizen input. The first public hearing is usually held in early fall, and the second and/or final hearing is in late spring. All amendments must be formally approved and certified to the State of Iowa by May 31st, as required by law.

The fall budget amendment is primarily comprised of appropriations from the prior year that must be 'carried-forward' or re-appropriated as part of the new fiscal year. These carry forwards are in two forms 1) unspent department appropriations, and 2) incomplete capital improvement projects.

Departments may request to carry appropriations forward into the next fiscal year that remain unspent at the end of the fiscal year. These requests are submitted to the Finance Director for review and then approved or denied by the City Manager. In order for an appropriation to be carried forward into the next fiscal year, it must meet the following criteria:

- 1) The appropriation must be for an item or service specifically listed in the requesting department's budget. Appropriations for regular and ordinary operating expenditures may not be carried forward. Purchases of items and services not listed in the requesting department's budget are not eligible for carryover.
- 2) The amount of the appropriation may not be lower than the lesser of 1) one percent of the activity's budget, or 2) \$5,000.
- 3) All appropriations to be carried forward are contingent upon adequate, available resources and fund balance.

In addition to these carry forward requests, there are many capital improvement projects that span across fiscal years. These projects must be re-appropriated in accordance with State budget law. The Finance Department compiles a summary of capital projects and their remaining, unspent appropriations, and then these unspent project appropriations are included as part of the budget amendment for the following fiscal year. These two types of budget carry forwards are the primary basis for the first budget amendment of the year.

The second budget amendment is compiled during the annual budget process. While department budget requests for the next year are being compiled during the budget process, departments also submit their revised budget requests for the current year. These requests help formulate the revised budget for the current year. Revisions to the current year budget must still comply with the City's budget amendment policy. Following the completion of the next year's budget process and approval in March, the second budget amendment is compiled and submitted for City Council approval.

## **Budget Reporting**

In accordance with Code of Iowa, the City Council annually adopts a budget following required public notice and hearing which includes all funds, except internal service funds and agency funds.

Formal and legal budgetary control is based upon nine major classes of expenditures known as functions, not by fund or fund type. These nine functions are: Public Safety, Public Works, Health and Social Services, Culture and Recreation, Community and Economic Development, General Government, Debt Service, Capital Projects and Business Type/Enterprises. The legal level control is at the aggregated function level, not at the fund or fund type level.

Financial statements which compare the fiscal year's actual revenues and expenditures to budgeted authority are published by the 31st of December immediately following the end of the fiscal year (June 30). These statements are also presented for the City, as a whole, in the notes to that year's Financial Report. Legal compliance is met if actual expenditures do not exceed the budgeted expenditures for each of the nine functions.

## Financial Plan Preparation Schedule

### **August 1 – August 31, 2019**

Finance Department meets with each division to review division performance measures and goals, and their alignment with City Council strategic plan. Performance measurement data is compiled and summarized.

### **August 20, 2019**

City Council work session discussion regarding fiscal year 2021 budget goals.

### **September 3, 2019**

Capital Improvement Program (CIP) forms and instructions are distributed to departments.

### **September 23, 2019**

Capital Improvement Program forms are due to the Finance Department.

### **October 2, 2019**

At the department staff meeting, directors will review fiscal policies and priorities, present special budget issues, distribute budget manuals, and instruct staff on budget preparation process.

### **October 3 – October 25, 2019**

Munis system is available for departments to enter fiscal year 2021 line item budgets, add fiscal year 2021 budget requests for each activity, and amend fiscal year 2020 line item budgets. Finance Department develops personnel budget through consultation with the Human Resource department and each individual department.

### **October 4, 2019**

Finance Department produces preliminary Five-Year CIP with project rankings.

### **October 10, 2019**

Capital Improvement Program review committee reviews project requests and rankings; committee makes amendments to the preliminary Program.

### **October 17, 2019**

Finance Department produces amended Five-Year Capital Improvement Program with updated project rankings.

### **October 24, 2019**

Capital Improvement Program review committee reviews amended program and makes final Program adjustments.

### **October 25, 2019**

Department directors deliver budget summary to City Manager's office and Finance Department. Munis financial system is closed for departmental updates.

### **November 1 – November 22, 2019**

City Manager and Finance Director meet with each department to discuss their divisions' fiscal year 2021 budget requests and submittals, fiscal year 2020 revised budgets, performance measures, and goals. Finance Department reviews and updates long range financial plans.

**November 22 – November 30, 2019**

City Manager’s office reviews budget requests to determine budget issues and discussion items; a comprehensive summary of significant budget issues is prepared. The Finance Department combines budget requests and long-range financial plans, and prepares financial summaries.

**December 6, 2019**

City Manager and Finance Department finalize departmental fiscal year 2021 budget requests, fiscal year 2020 revised budgets, Five-Year CIP, division goals and performance measures, and long-range financial plans.

**December 20, 2019**

Preliminary City budget document including the Three-Year Financial Plan, the Five-Year CIP, and division goals and performance measures is distributed to City Council.

**January 4 – February 25, 2020**

City Manager and City Council discuss budget process overview, budget environment, proposed budget, CIP, significant budget issues, and to incorporate Council policy preferences.

**February 4, 2020**

City Council approves notices of public hearing on the proposed maximum property tax dollars to be assessed for specified levies for fiscal year 2021.

**February 7, 2020**

Publication of notice of public hearing on the proposed maximum property tax dollars to be assessed for specified levies for fiscal year 2021.

**February 18, 2020**

City Council holds public hearing and adopts resolution setting the maximum property tax dollars to be assessed for specified levies for the fiscal year 2021 budget.

**March 3, 2020**

City Council approves notices of public hearing on the proposed fiscal year 2021 budget and the fiscal year 2020 revised budget.

**March 13, 2020**

Publication of notice of public hearing on the proposed fiscal year 2021 budget and revised fiscal year 2020 budget. City budget made available for public inspection at City Hall and library.

**March 24, 2020**

Following public hearings, the fiscal year 2021 budget, the Three-Year Financial Plan, the Five-Year CIP, and the fiscal year 2020 revised budget are adopted by City Council.

**March 31, 2020**

Adopted fiscal year 2021 budget and fiscal year 2020 revised budget are certified with Johnson County Auditor.

**April 7, 2020**

City Council sets the hearings for service fee and rate changes for fiscal year 2021, if necessary.

**July 1, 2020**

New fiscal year begins.

## **FINANCIAL AND FISCAL POLICIES**

The City of Iowa City's financial policies set forth the basic framework for the overall fiscal management of the City. These policies assist the decision-making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long-standing principles, traditions and practices, and follow generally accepted accounting principles which have guided the City in the past and have helped maintain financial stability.

### **OPERATING BUDGET POLICIES**

- The City will prepare an annual balanced budget for all operating funds. A balanced budget is one that has revenues sufficient to equal expenditures.
- The City will maintain a budgetary control system to ensure adherence to the budget and will prepare quarterly reports comparing actual revenues and expenditures to budget.
- Operating budgets are established on a fund/department/division/activity basis.
- A contingency account will be maintained in the annual General Fund operating budget to provide for unanticipated expenditures or to meet unexpected increases in service delivery costs, budgeted annually, at approximately one percent of expenditures and transfers out.
- Budget amendments may be submitted twice per year and require approval of the Department Director, the Finance Director, and the City Manager. The City Council formally reviews and approves all budget amendments processed by staff twice per year – once in the late summer/early fall and once in the spring.
  - 1) Increases or amendments to operating budgets are made only in the following situations:
    - emergency situations
    - transfer from contingency
    - expenditures with offsetting revenues or fund balance
    - carry-over of prior year budget authority for expenses that had not been incurred as of the end of the fiscal year.
  - 2) Emergency Reserve funds will be transferred to operations for the following purposes:
    - to provide natural or other disaster response or mitigation funding/interim loans
    - to mitigate fluctuations or sudden elimination of State of Iowa property tax backfill or other State operating assistance
    - to mitigate pension, insurance, or health care funding anomalies, emergencies, or spikes
    - to avoid any defaults from the payment of long term or bonded debts
    - to assist in the rehabilitation or replacement of fully depreciated or outdated municipal buildings and facilities to avoid the issuance of long-term debt
    - for any other financial emergencies declared by the City Council

- 3) Departments may request to carry-over appropriations into the next fiscal year that remain unspent at the end of the fiscal year. These requests are submitted to the Finance Director for review and then approved or denied by the City Manager, and are amended into the following year's budget. In order for an appropriation to be carried forward into the next fiscal year, it must meet the following criteria:
- The appropriation must be for an item or service specifically listed in the requesting department's budget. Appropriations for regular and ordinary operating expenditures may not be carried forward.
  - The amount of the appropriation may not be lower than the lesser of 1) one percent of the activity's budget, or 2) \$5,000.
  - All appropriations to be carried forward are contingent upon adequate, available resources and fund balance.
  - Capital improvement projects that span across fiscal years must be re-appropriated each year in accordance with State budget law. The Finance Department compiles a summary of capital projects and their remaining, unspent appropriations at year-end. These unspent project appropriations are included as part of the budget amendment for the following fiscal year.

### **OPERATING BUDGET PREPARATION CRITERIA**

#### **General Guidelines:**

- Maintain the fiscal integrity of the City's operating and capital improvement budgets in order to provide services and to construct and maintain the City's infrastructure.
- Maintain the City's responsible fiscal position and Aaa bond rating.
- Present budget data to the City Council in a format that will facilitate annual budget decisions based on a three-year planning perspective. Provide the City Council with a summary of the three-year forecasts.
- Encourage community involvement in the annual budget decision-making process through public hearings, informal meetings, budget briefs and related informational efforts.

#### **Service Level Guidelines:**

- Deliver service levels which are consistent with the community's willingness to pay and the City's available resources.
- Base decisions to reduce service levels or eliminate activities on City Council's strategic plan priorities.
- Recognize that City employees are one of the City government's most valuable resources and are essential to the delivery of high quality, efficient services.

#### **Revenue Guidelines:**

- Property tax levy rates will not exceed the limits as established by the State of Iowa.

- Revise user fee rate structures to recover the cost of the service provided to the benefiting customers while maintaining sensitivity to low income residents.

### **Expenditure Guidelines:**

- Support responsible management efforts to increase productivity by providing resources for office automation, preventive maintenance, risk management/employee safety, and employee training.

## **REVENUE POLICIES**

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.
- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a competitive property tax rate.
- The City will follow an aggressive policy of collecting revenues.
- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.
- The City will review licenses, fees, and charges annually to determine if the revenues support the cost of providing the service.
- The financial goal of the Recreation division is for program fees to provide 40% of the division's funding.
- Parking, Refuse, Wastewater Treatment, Storm Water, Landfill, and Water funds will be self-supporting through user fees. Self-supporting shall be defined as maintaining a positive net income after depreciation but before capital contributions, transfers, and extraordinary items using a GAAP basis of accounting.
- Rate adjustments will be submitted to the City Council by ordinance if state or locally legislated, or by resolution (if not state or locally legislated).

## **ECONOMIC DEVELOPMENT POLICIES**

- Alignment with the City's Strategic Plan will provide the first indicator about whether a project may be eligible for TIF.
- The City will continue to seek projects that diversify existing uses in the given urban renewal area. Such projects may include Class A office, hotel, entertainment, and residential uses, provided market studies and financial analysis support such investment.
- New office and mixed-use building projects receiving TIF in any urban renewal area shall be certified Silver or better under the LEED for New Construction Rating System current at the time of design development. New Residential projects shall be certified Silver under the National Green Building Standard or the LEED Green Building Rating System appropriate to the building type. For LEED projects, at least 8 points shall be awarded for the LEED-NC

Optimize Energy Performance credit.

- Applications for TIF support for downtown projects must indicate how the proposed project will help fulfill the overall vision of the downtown portion of the Downtown and Riverfront Crossings Plan, while encouraging appropriate infill redevelopment with a mix of building uses. Building heights must conform to the Desired Heights map in the Plan or provide exceptional public benefits to be considered otherwise. The provisions of this section will apply until a Downtown Form-Based Code or urban design plan is adopted.
- Properties in the downtown area are designated one of four ways in relation to historic preservation and affect whether a project may be eligible for TIF. More detail is available on this policy.
- TIF projects in any urban renewal area with a residential component as part of the project must provide a minimum of 15% of the units as affordable to tenants at or below 60% AMI (area median income). If those housing units are for sale, units will be targeted to households at or below 110% AMI.
- The City will not contract with or provide any economic development incentives to any person or entity who has participated in wage theft by violation of the Iowa Wage Payment Collection law, the Iowa Minimum Wage Act, the Federal Fair Labor Standards Act (FLSA) or any comparable state statute or local ordinance, which governs the payment of wages.
- When a TIF project is based on the creation or retention of jobs, certain wage thresholds must be met to help ensure the City's financial participation only serves to increase the average area wage. As a policy to incentivize the addition of high paying jobs to the local economy, a jobs-based TIF incentive would be structured using the thresholds of the State of Iowa High Quality Jobs Program.
- Recognizing that some non-profit activity and/or investment in public infrastructure may influence additional private economic development activity, TIF may be an appropriate tool to further investment in Iowa City's cultural and/or natural assets, such as Arts and cultural activities or facilities, historic preservation, public improvements that serve as a catalyst for the economic development of the urban renewal area.
- Designed to provide a consistent and transparent process for the review and analysis of all applications for TIF assistance, applications must be complete, must demonstrate sufficient need for the City's financial assistance, such that without it, the project would not occur, it should be understood that the preferred form of TIF is rebate, developer equity must be equal to or greater than City funding, and it must be project based in that the project must generate TIF increment sufficient to be self-supporting.

### **CAPITAL IMPROVEMENT PROGRAM BUDGET POLICIES**

- The City will develop a five-year Capital Improvement Program (CIP), which will be reviewed and updated annually, comply with City Council goals and be compatible with the Comprehensive Plan whenever possible.
- The complete five-year CIP funding plan must be balanced each year by matching projected expenditures with proposed revenue sources by fund.



- Funding for projects should be obtained through borrowing from:
  - bond market, general obligation or revenue bonds
  - enterprise fund operations and reserves
  - internal loans
- The City may utilize General Fund cash balances to fund capital projects whenever available and feasible. For the Airport, it is policy that the General Fund will match up to \$100,000 in grants received per year.
- The City shall utilize available funding sources for capital improvements whenever practical and feasible such as but not limited to:
  - federal and state grant funds
  - special assessments
  - developer contributions
- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.

### **RESERVE POLICIES**

- The City will establish a contingency line-item in the annual General Fund operating budget to provide for unanticipated expenditures or to meet unexpected small increases in service delivery costs, and will be budgeted at approximately one percent of expenditures.
- Operating fund balances at fiscal year-end will be maintained at a level to ensure sufficient cash flow throughout the fiscal year. Unassigned fund balance in the General Fund reserves will not go below 25% of total revenues and transfers in, with a ceiling of 35%. Fund balances in excess of 35% will be transferred to the City's Emergency fund, used to retire outstanding debt, be used to provide property tax relief, or be used for facility replacement.
- The City will maintain an Emergency fund and will strive to maintain the balance at an amount equal to the State reimbursement for commercial/industrial property tax replacement plus the City's pension and OPEB liabilities.
- Debt reserves will be maintained in accordance with applicable bond covenants in the Water, Wastewater, Parking, and business-type funds with outstanding revenue bonds.
- Reserves will be maintained in the City's business-type funds to ensure sufficient cash flow throughout the year as well as funds for capital repairs and infrastructure replacement. Unassigned reserves shall be limited to accumulated depreciation plus 35% of revenues and transfers in. Excess reserve balances will be transferred to the Emergency fund, used to retire outstanding debt, used to provide utility rate relief, or be reserved for future capital improvement needs.
- Reserves will be maintained for equipment replacement and for unexpected major repairs in the following areas: Parking, Wastewater, Water, Landfill, Transit, Equipment Replacement,

Information Technology Services, Central Services, Cable Television Equipment, and Library Computer Equipment.

- Reserves, based on actuaries, will be maintained for the Risk Management Loss Reserve, Health and Dental Insurance Reserves. Excess reserve balances may be transferred to the Emergency fund if the City's OPEB liabilities are not fully funded.
- All City trucks, cars and necessary accessories will be maintained on a replacement cost basis each year. A separate reserve fund has been set up to fund these replacements. Additions to the fleet are made through allocations in the annual budget. Only Fire Department fire trucks and equipment and Transit buses will be eligible to be purchased through the issuance of debt.
- All general obligation debt will be paid from the Debt Service Fund. General Obligation debt applicable to Enterprise Fund projects will be paid out of the Debt Service Fund, but will be abated from revenues from the respective Enterprise Fund(s).

### **DEBT POLICIES**

- Debt shall only be used to finance capital improvement projects, firefighting equipment, affordable housing developments, participation in state or federal tax credit programs, or economic development projects. Funding non-emergency capital improvement projects shall not be authorized by the City Council unless the project has been included in the Five-Year Capital Improvement Plan (CIP).
- The City shall strive to limit debt and to fund projects on a pay-as-you-go basis when possible.
- The City shall manage its debt program so that the amount of net direct debt outstanding at any time does not exceed 1.50% of the City's total assessed value. The City shall strive to meet the Moody's Aaa benchmark of net direct debt outstanding of .75% of the City's total assessed value. The City's total outstanding long-term debt will adhere to State law which sets the limit at 5% of the city's total assessed value. The use of annually appropriated debt obligations for the purpose of circumventing the debt limits of this policy is prohibited.
- The City's debt service property tax levy shall not exceed 30% of the total property tax levy.
- The City may finance capital needs through the issuance of revenue-secured debt obligations. For new issues, the amount of revenue-secured debt obligations issued should have a projected minimum revenue coverage ratio of at least 1.25 times annual debt service at issuance.
- Debt will be structured for the shortest period consistent with a fair allocation of costs to current and future beneficiaries or users. General obligation bonds will be limited to State law as to the length of debt.
- To the extent possible, repayment of debt should be structured so as to rapidly pay down principal and should use a level principal or other rapidly amortizing structure whenever possible. Long-term bonded debt should, as a general rule, be structured with level debt service payments.

- The City may use lease-purchase obligations in lieu of bonded debt. Use of these instruments will be limited to specific projects or purposes and will not be utilized as a general practice for the financing of capital improvement projects.
- The City may enter into agreements with commercial banks or other financial entities for purposes of acquiring lines of credit that shall provide access to credit under terms and conditions as specified in such agreements.
- The City may choose to issue Bond Anticipation Notes (BANs) or similar structures as a source of interim financing. Tax and Revenue Anticipation Notes will be used only on an emergency basis and will not be used as a general practice to finance ongoing operations.
- General Obligation new money bonds shall be issued by competitive sale. Debt, except for General Obligation new money bonds, may be sold through a negotiated sale or a private placement or limited public offering where it is determined to be the best method to achieve a lower interest cost and/or effectively market the debt.
- The City may issue refunding bonds when legally permissible and prudent. The net present value savings for an advanced refunding should equal or exceed seven percent. The net present value savings for a current refunding should equal or exceed five percent. The City may choose to refund outstanding indebtedness when existing bond covenants or other financial structures impinge on prudent and sound financial management regardless of projected net present value savings.
- The City's preferred rating agency will be Moody's Investors Service. The City will strive to maintain a Moody's bond rating of 'Aaa' for its General Obligation Unlimited Tax (GOULT) bonded indebtedness. The City will strive to maintain a Moody's rating of 'A3' or higher for its revenue bonded indebtedness.
- The City, as a practice, will not use derivative products in financing transactions.
- The Finance Director shall provide the City Manager and City Council an annual long-term debt disclosure report within 210 days after the fiscal year-end regarding the City's outstanding debt and debt program.

### **ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES**

- Quarterly financial reports will be prepared and submitted to the City Council.
- A three-year financial plan for all operating funds will be prepared by the City Manager and presented to the City Council for their review. This will include the current revised year and two projected years.
- A Five-Year Capital Improvement Program budget will be prepared, reviewed, and revised annually.
- An independent audit will be performed annually for all City funds.
- The City will produce a Comprehensive Annual Financial Report (CAFR) in accordance with generally accepted accounting principles as outlined by the Governmental Accounting Standards Board.

## Long Range Financial Planning

Long range financial planning is conducted by the City in numerous areas of the City's financial operations. Where long range financial plans are prepared, the applicable years of the plans are incorporated into the annual budget process and the three-year financial plan. Discussion of some of the City's operations and their long-range financial planning and projections is provided below.

### Major Fund Financial Projections

In each major operating fund, there is a long-term financial projection included at the end of each Fund Summary. Each long-term projection is presented through the year 2025 and includes a trend analysis and a chart of revenues and expenditures. These projections are done through a software package known as Whitebirch.

Major funds that have long-term financial projections incorporated are the General Fund, Employee Benefits Fund, Debt Service Fund, Parking Fund, Transit Fund, Wastewater Fund, Water Fund, Refuse Collection Fund, Landfill Fund, and the Storm Water Fund. The Housing Authority Fund does not include a long-term financial projection as this is entirely dependent on federal grant funding and will fluctuate for factors beyond the control of the City Council or management. One non-major fund that also incorporates a long-term financial projection is the Road Use Tax Fund. A long-term financial projection is included for the Road Use Tax Fund due to the importance of this fund's activities to the City's overall operation and its relevance to the General Fund and Employee Benefits Fund.

### Impact of State property tax reform

On May 22, 2013, the State of Iowa legislature passed a property tax reform bill (SF295) that will have a significant impact on the City's ability to finance services in the future. The property tax reform bill has multiple components including changes to the taxability of residential, multi-residential, commercial, and industrial property. A 'backfill' or replacement of local property taxes with State funding was established to provide financial assistance to local governing jurisdictions affected by the property tax legislation.

The City funds for which property tax is a significant funding source include the General Fund, the Debt Service Fund, the Employee Benefits Fund, the Transit Fund, the SSMID-Downtown District Fund, and the Tax Increment Financing Fund. Property tax also supports the Road Use Tax Fund, the Airport Fund, and the Metro Planning Organization of Johnson County (MPOJC) Fund through subsidy transfers from the Employee Benefits Fund and the General Fund.

The backfill revenue received from the State of Iowa to replace property tax revenues lost due to the rollback of commercial and industrial property was \$1,048,359 in fiscal year 2015, \$2,080,228 in fiscal year 2016, \$1,582,567 in fiscal year 2017, \$1,546,743 in fiscal year 2018, \$1,551,685 in fiscal year 2019 and is estimated to be \$1,751,162 in fiscal year 2020 and \$1,512,818 in fiscal year 2021. The total projected impact of the property tax reform over ten years for the City is estimated to be a loss of \$51,694,623.

The strategy that the City has undertaken in response to the property tax reform is to 1) seek revenue diversification, 2) build contingency funding to provide for unexpected events, and 3) work to build a more efficient organization and to control spending. As part of this strategy, the City has created an Emergency Reserve fund that is an assigned portion of the General Fund. The targeted balance for this reserve is the amount of the State reimbursement for the commercial/industrial property tax replacement plus the City's pension and OPEB liabilities.

The Appendix contains a State Property Tax Reform Impact Summary (pages 685-686) with further details of the bill and a description of the estimated financial impact of the provisions of SF295 to the City over its first ten years.

### Landfill Replacement & Closure Reserves

The Landfill Fund maintains a number of reserves that serve various purposes. Some of these reserves are required by law and some are created by management to financially prepare for future occurrences. Legally, the City is required to maintain and fund a closure and a post-closure reserve to ensure that sufficient funds are retained to close and monitor landfill cells as they become full. In order to comply with these funding requirements, the City hires a certified landfill engineering firm to calculate the future cost requirements and to provide us with a certified report. The City is required to have a pro-rated share of this funding placed into the proper closure and post-closure funds based upon the amount of tonnage that the landfill can accept versus how much has actually been deposited. The City maintains these accounting records and files a funding report with the State of Iowa annually. The estimated balances for fiscal year 2021 in the closure and post-closure funds are \$3,513,374 and \$11,074,502, respectfully.

The City also maintains a reserve to set funds aside for the construction of new landfill cells as current ones are closed. A cost-per-ton for landfill cell replacement has been calculated based on the actual costs to replace the last landfill cell. Each quarter, as trash is deposited into the landfill, a cost-per-ton transfer is made from the landfill operations to the replacement reserve. These funds are intended to eliminate future borrowing or significant rate adjustments in order to open new cells. The budgeted balance for the landfill cell replacement reserve for fiscal year 2021 is \$9,189,113. Discussion of the Landfill Fund can be found starting on page 449.

At June 30, 2019, it is estimated that the landfill had deposited 4,460,554 tons versus its permitted capacity of 5,375,000 or 83%.

### Capital replacement reserves

The City maintains long-term replacement reserves including cable television equipment, library equipment, vehicles and heavy equipment, information technology equipment replacement, transit system buses and facilities, parking facilities, water and wastewater facilities, airport infrastructure, and storm water infrastructure. Included in the operating budget are transfers and internal charges to the replacement reserves for the purpose of funding the replacement of these types of equipment, facilities, and infrastructure. Equipment Fund transfers are equivalent to the annual depreciation on the equipment so that these replacements are fully funded when they are necessary. The replacement reserve for transit buses and facilities is funded at 20% of accumulated depreciation

due to the availability of state and federal grants to make these purchases. Transit buses and facilities are depreciated using the straight-line method over an eight-year useful life. These grants typically fund 80% - 85% of the acquisition cost of the bus. The projected balances for replacement funds for fiscal year 2021 are as follows:

<u>Reserve</u>	<u>Fund</u>	<u>Balance</u>
Library equipment equipment	General	\$ 417,375
Public transportation buses & facilities	Transit	\$ 5,114,750
Facility replacement	General	\$ 6,000,000
Vehicles and heavy equipment	Equipment	\$ 14,180,087
Cable television equipment	General	\$ 143,529
Info technology equipment	ITS	\$ 537,386
Parking infrastructure & facilities	Parking	\$ 1,955,000
Wastewater infrastructure & facilities	Wastewater	\$ 5,820,000
Water infrastructure & facilities	Water	\$ 2,100,000
Airport infrastructure & facilities	Airport	\$ 117,550
Stowm Water infrastructure & facilities	Storm Water	\$ 79,000

The General Fund is presented beginning on page 115, the Transit Fund is presented starting on page 384, the Equipment Fund is presented on page 609, and the ITS Fund is presented beginning on page 622.

The City also collects funds to replace copy machines through a charge-per-copy that is collected in the Central Services Fund. This fund is projected to have \$786,245 in fund balance at the end of fiscal year 2021 available for the replacement of copy machines. The Central Services Fund is presented starting on page 630.

**Risk Management and Health & Dental Insurance Reserves (OPEB)**

The City contracts for actuarial services for the purpose of calculating and maintaining reserves that are intended to provide for certain liabilities. Actuarial calculations regarding liabilities for future expenditures are determined for risk management (liability, workers compensation, and property insurance) payments, health and dental insurance payments, and retiree health and dental insurance benefits. Actuarial calculations are updated annually and help determine internal charge rates and premium rates for risk management and health insurance charges. The estimated Risk Management fund reserve for fiscal year 2021 is \$3,893,092. The estimated Health Insurance reserve for fiscal year 2021 is \$11,457,180 of which \$8,877,831 is being reserved for Other Post-Employment Benefit (OPEB) liabilities. The OPEB liability was calculated with the actuarial assumption of a 3.51% discount rate, an inflation rate of 2.6% per annum, a salary increase rate of 3.25%, and an annual medical trend rate of 8.50% decreasing 0.5% each year to a 5% ultimate medical trend rate. The estimated Dental Insurance reserve for fiscal year 2021 is \$278,699. The Risk Management Reserve is presented on page 617 and the Health Insurance Reserve is presented on page 635.

## Capital Project Plan

The five-year capital improvement program (CIP) is developed and updated annually through a process involving all City departments in the collection and review of the capital improvement needs of the City. The plan reviews, plans, and prioritizes the capital replacement and capital expansion needs of the City in coordination with the City's financial and operational demands. The City's five-year capital improvement plan is integrated into the City's financial plan and annual budget. This plan also coordinates with the City's long-range debt planning to ensure that sufficient debt funding is available at the time improvements are needed or expected. The projected debt issues in the program have been integrated into the Debt Service Fund's budget.

Below is the five-year capital improvement plan expenditure summary by division.

<b>Capital Improvement Plan 2020-2024</b>						
<b>Summary by Division</b>						
	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
<b>Airport</b>	\$ 618,600	\$ 592,250	\$ 475,000	\$ 1,170,000	\$ 1,250,000	\$ 4,105,850
<b>Cemetery</b>		50,000				50,000
<b>Development Services</b>	200,000	250,000				450,000
<b>Fire</b>	1,420,000	60,000	1,300,000	1,900,000	-	4,680,000
<b>Information Technology</b>	935,000					935,000
<b>Landfill</b>	1,400,000	130,000	1,345,000	705,000	520,000	4,100,000
<b>Library</b>			400,000			400,000
<b>Parking Operations</b>	1,225,000	1,570,000	825,000	575,000	537,500	4,732,500
<b>Parks Administration</b>	50,000	50,000	405,000	260,000	50,000	815,000
<b>Parks Maintenance</b>	2,065,000	1,215,000	3,305,000	3,060,000	2,300,000	11,945,000
<b>Police</b>		90,000				90,000
<b>Public Works Administration</b>	410,000					410,000
<b>Recreation</b>	977,569	110,000	1,390,000	750,000	750,000	3,977,569
<b>Refuse Operations</b>		550,000				550,000
<b>Senior Center</b>	65,000	300,000	100,000	100,000	500,000	1,065,000
<b>Storm Water</b>	915,000	831,000	1,280,000	385,000	1,090,000	4,501,000
<b>Street Operations</b>	16,143,253	20,580,470	10,130,470	9,760,470	22,272,470	78,887,133
<b>Transit Operations</b>	200,000	150,000	20,000,000	50,000		20,400,000
<b>Wastewater Treatment</b>	3,330,000	1,870,000	2,263,000	11,464,500	1,170,000	20,097,500
<b>Water Operations</b>	1,585,000	1,115,000	814,000	870,000	1,520,000	5,904,000
<b>TOTAL</b>	<b>\$31,539,422</b>	<b>\$29,513,720</b>	<b>\$44,032,470</b>	<b>\$31,049,970</b>	<b>\$31,959,970</b>	<b>\$168,095,552</b>

Total expenditures for the Capital Improvement Program for years 2020 – 2024 are \$168,095,552. Total funding sources for the Capital Improvement Program for year 2020 – 2024 are \$168,266,152. The five-year Capital Improvement Program is presented as part of the Capital Projects Fund section of the budget starting on page 489.

**City of Iowa City  
All Fund Summary  
Fiscal Year 2021**

	General Fund (10**)	Employee Benefits Fund (2400)	Debt Service Fund (50**)	Parking Fund (710*)	Transit Fund (715*)	Wastewater Fund (720*)	Water Fund (730*)
<b>Estimated Fund Balance 7/1/2020</b>	\$ 37,483,347	\$ 3,709,849	\$ 9,449,879	\$ 8,691,934	\$ 6,467,395	\$ 21,663,741	\$ 11,689,207
<b>Revenues</b>							
Property Taxes	\$ 39,719,610	\$ 13,819,766	\$ 10,872,328	\$ -	\$ -	\$ -	\$ -
Other City Taxes	2,687,089	146,348	115,184	-	-	-	-
Licenses, Permits, & Fees	2,710,860	-	-	-	-	11,710	-
Use of Money and Property	995,115	-	100,912	75,000	197,570	201,570	225,000
Intergovernmental	4,215,877	745,895	305,674	-	2,188,180	-	-
Charges for Fees and Services	1,395,738	-	-	5,565,900	2,003,410	11,632,156	9,742,740
Miscellaneous	6,579,365	-	-	295,000	68,300	50,000	18,120
Other Financial Sources	961,184	-	56,801	-	-	-	-
<b>Sub-Total Revenues</b>	59,264,838	14,712,009	11,450,899	5,935,900	4,457,460	11,895,436	9,985,860
<b>Transfers In</b>	14,649,360	-	1,021,113	2,441,622	4,240,088	6,239,150	2,763,565
<b>Total Revenues &amp; Transfers In</b>	\$ 73,914,198	\$ 14,712,009	\$ 12,472,012	\$ 8,377,522	\$ 8,697,548	\$ 18,134,586	\$ 12,749,425
<b>Expenditures by Department</b>							
City Council	\$ 159,554	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Clerk	524,699	-	-	-	-	-	-
City Attorney	867,117	-	-	-	-	-	-
City Manager	4,286,206	-	-	-	-	-	-
Finance	4,631,600	1,321,730	14,519,819	-	-	-	-
Police	15,667,193	-	-	-	-	-	-
Fire	9,035,169	-	-	-	-	-	-
Parks & Recreation	10,443,623	-	-	-	-	-	-
Library	7,092,059	-	-	-	-	-	-
Senior Center	1,038,668	-	-	-	-	-	-
Neighborhood & Dvlpmt Services	5,614,025	-	-	-	-	-	-
Public Works	3,117,289	-	-	-	-	9,904,664	9,048,440
Transportation Services	655,962	-	-	6,937,252	7,988,973	-	-
Airport	-	-	-	-	-	-	-
Governmental Projects	-	-	-	-	-	-	-
Enterprise Projects	-	-	-	-	-	-	-
<b>Sub-Total Expenditures</b>	63,133,164	1,321,730	14,519,819	6,937,252	7,988,973	9,904,664	9,048,440
<b>Transfers Out</b>	8,767,341	12,973,473	-	4,269,060	310,000	6,612,250	3,876,965
<b>Total Expenditures &amp; Transfers Out</b>	\$ 71,900,505	\$ 14,295,203	\$ 14,519,819	\$ 11,206,312	\$ 8,298,973	\$ 16,516,914	\$ 12,925,405
<b>Estimated Fund Balance 6/30/2021</b>	\$ 39,497,040	\$ 4,126,655	\$ 7,402,072	\$ 5,863,145	\$ 6,865,970	\$ 23,281,413	\$ 11,513,227
Restricted, Committed, Assigned	13,195,809	-	-	1,955,000	5,114,750	12,105,693	5,814,249
<b>Unassigned Fund Balance 6/30/2021</b>	\$ 26,301,231	\$ 4,126,655	\$ 7,402,072	\$ 3,908,144	\$ 1,751,221	\$ 11,175,720	\$ 5,698,978

Additional information regarding changes in fund balances can be found within individual fund summaries.



**City of Iowa City  
All Fund Summary  
Fiscal Year 2021**

<b>Refuse Collection Fund (7400)</b>	<b>Landfill Fund (750*)</b>	<b>Storm Water Fund (770*)</b>	<b>Housing Authority Fund (79**)</b>	<b>Capital Projects Fund</b>	<b>Non-Major Budgetary Funds</b>	<b>Total Budgetary Funds</b>	<b>Non-Budgetary Funds</b>	<b>Total All Funds</b>
\$ 1,405,923	\$ 24,529,719	\$ 854,195	\$ 5,120,237	\$ 1,123,847	\$ 4,758,009	\$ 136,947,281	\$ 34,528,426	\$ 171,475,707
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,437,432	\$ 65,849,136	\$ -	\$ 65,849,136
-	-	-	-	-	2,602,840	5,551,461	-	5,551,461
12,900	-	-	-	-	-	2,735,470	-	2,735,470
10,000	463,891	10,000	376,520	-	487,571	3,143,149	333,500	3,476,649
-	-	-	9,782,555	7,948,636	10,375,427	35,562,244	622,535	36,184,779
3,863,320	6,638,770	1,700,000	-	-	37,810	42,579,844	618,729	43,198,573
-	99,650	4,700	63,980	-	115,840	7,294,955	21,822,146	29,117,101
-	-	-	13,216	11,871,140	175,640	13,077,981	105,150	13,183,131
3,886,220	7,202,311	1,714,700	10,236,271	19,819,776	15,232,560	175,794,240	23,502,060	199,296,300
5,500	1,284,185	1,001,000	-	11,311,860	2,266,370	47,223,813	-	47,223,813
\$ 3,891,720	\$ 8,486,496	\$ 2,715,700	\$ 10,236,271	\$ 31,131,636	\$ 17,498,930	\$ 223,018,053	\$ 23,502,060	\$ 246,520,113
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 159,554	\$ -	\$ 159,554
-	-	-	-	-	-	524,699	-	524,699
-	-	-	-	-	-	867,117	-	867,117
-	-	-	-	-	900,800	5,187,006	-	5,187,006
-	-	-	-	-	1,732,625	22,205,774	15,882,338	38,088,112
-	-	-	-	-	-	15,667,193	-	15,667,193
-	-	-	-	-	-	9,035,169	-	9,035,169
-	-	-	-	-	-	10,443,623	-	10,443,623
-	-	-	-	-	-	7,092,059	-	7,092,059
-	-	-	-	-	-	1,038,668	-	1,038,668
-	-	-	10,139,876	-	3,049,673	18,803,574	-	18,803,574
-	-	679,879	-	-	6,860,459	29,610,731	6,156,284	35,767,015
3,920,390	5,456,843	-	-	-	-	24,959,420	-	24,959,420
-	-	-	-	-	367,708	367,708	-	367,708
-	-	-	-	22,705,470	-	22,705,470	-	22,705,470
-	-	-	-	6,834,650	-	6,834,650	-	6,834,650
3,920,390	5,456,843	679,879	10,139,876	29,540,120	12,911,265	175,502,414	22,038,622	197,541,036
550,000	1,993,110	1,931,000	50,720	1,375,000	4,514,894	47,223,813	-	47,223,813
\$ 4,470,390	\$ 7,449,953	\$ 2,610,879	\$ 10,190,596	\$ 30,915,120	\$ 17,426,159	\$ 222,726,227	\$ 22,038,622	\$ 244,764,849
\$ 827,253	\$ 25,566,262	\$ 959,016	\$ 5,165,912	\$ 1,340,363	\$ 4,830,780	\$ 137,239,107	\$ 35,991,864	\$ 173,230,971
-	24,281,421	79,000	1,218,533	-	1,069,923	64,834,377	23,595,305	88,429,682
\$ 827,253	\$ 1,284,841	\$ 880,016	\$ 3,947,379	\$ 1,340,363	\$ 3,760,857	\$ 72,404,729	\$ 12,396,560	\$ 84,801,289

**City of Iowa City  
Non-Major Budgetary Fund Summary  
Fiscal Year 2021**

	CDBG Fund (2100)	HOME Grant Fund (2110)	Road Use Tax Fund (2200)	Other Shared Revenue Fund (2300)	Metro Planning Org. of Jo. Co. Fund (2350)	Emergency Levy Fund (2450)
<b>Estimated Fund Balance 7/1/2020</b>	\$ (27,805)	\$ 125,622	\$ 2,171,685	\$ (12,530)	\$ 346,568	\$ -
<b>Revenues</b>						
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 991,805
Other City Taxes	-	-	-	-	-	9,637
Licenses, Permits, & Fees	-	-	-	-	-	-
Use of Money and Property	18,215	17,706	-	-	4,000	-
Intergovernmental	658,700	482,816	8,820,140	-	366,802	-
Charges for Fees and Services	-	-	37,810	-	-	-
Miscellaneous	13,020	17,920	77,750	-	6,550	-
Other Financial Sources	95,000	80,640	-	-	-	-
<b>Sub-Total Revenues</b>	784,935	599,082	8,935,700	-	377,352	1,001,442
<b>Transfers In</b>	-	-	622,793	-	378,577	-
<b>Total Revenues &amp; Transfers In</b>	\$ 784,935	\$ 599,082	\$ 9,558,493	\$ -	\$ 755,929	\$ 1,001,442
<b>Expenditures by Department</b>						
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Clerk	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-
City Manager	-	-	-	-	-	900,800
Finance	-	-	-	-	-	-
Police	-	-	-	-	-	-
Fire	-	-	-	-	-	-
Parks & Recreation	-	-	-	-	-	-
Library	-	-	-	-	-	-
Senior Center	-	-	-	-	-	-
Neighborhood & Dvlpmt Services	734,915	471,281	-	-	785,929	-
Public Works	-	-	6,860,459	-	-	-
Transportation Services	-	-	-	-	-	-
Airport	-	-	-	-	-	-
Governmental Projects	-	-	-	-	-	-
Enterprise Projects	-	-	-	-	-	-
<b>Sub-Total Expenditures</b>	734,915	471,281	6,860,459	-	785,929	900,800
<b>Transfers Out</b>	-	-	3,257,527	-	-	100,000
<b>Total Expenditures &amp; Transfers Out</b>	\$ 734,915	\$ 471,281	\$ 10,117,986	\$ -	\$ 785,929	\$ 1,000,800
<b>Estimated Fund Balance 6/30/2021</b>	\$ 22,215	\$ 253,423	\$ 1,612,192	\$ (12,530)	\$ 316,568	\$ 642
Restricted, Committed, Assigned	-	-	-	-	-	-
<b>Unassigned Fund Balance 6/30/2021</b>	\$ 22,215	\$ 253,423	\$ 1,612,192	\$ (12,530)	\$ 316,568	\$ 642

Additional information regarding changes in fund balances can be found within individual fund summaries.

**City of Iowa City  
Non-Major Budgetary Fund Summary  
Fiscal Year 2021**

<b>Affordable Housing Fund (2500)</b>	<b>Peninsula Apartments Fund (2510)</b>	<b>Tax Increment Financing Fund (26**)</b>	<b>SSMID - Downtown Fund (2820)</b>	<b>Airport Fund (7600)</b>	<b>Total Non-Major Budgetary Funds</b>
\$ 1,231,378	\$ 198,805	\$ 511,341	\$ -	\$ 212,946	\$ 4,758,009
\$ -	\$ -	\$ -	\$ 445,627	\$ -	\$ 1,437,432
-	-	2,593,203	-	-	2,602,840
-	-	-	-	-	-
-	68,430	15,000	-	364,220	487,571
-	-	-	46,969	-	10,375,427
-	-	-	-	-	37,810
-	-	-	-	600	115,840
-	-	-	-	-	175,640
-	68,430	2,608,203	492,596	364,820	15,232,560
1,000,000	-	165,000	-	100,000	2,266,370
<b>\$ 1,000,000</b>	<b>\$ 68,430</b>	<b>\$ 2,773,203</b>	<b>\$ 492,596</b>	<b>\$ 464,820</b>	<b>\$ 17,498,930</b>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	900,800
-	-	1,240,029	492,596	-	1,732,625
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
1,000,000	57,548	-	-	-	3,049,673
-	-	-	-	-	6,860,459
-	-	-	-	-	-
-	-	-	-	367,708	367,708
-	-	-	-	-	-
-	-	-	-	-	-
1,000,000	57,548	1,240,029	492,596	367,708	12,911,265
-	-	1,092,142	-	65,225	4,514,894
<b>\$ 1,000,000</b>	<b>\$ 57,548</b>	<b>\$ 2,332,171</b>	<b>\$ 492,596</b>	<b>\$ 432,933</b>	<b>\$ 17,426,159</b>
\$ 1,231,378	\$ 209,688	\$ 952,373	\$ -	\$ 244,833	\$ 4,830,780
-	-	952,373	-	117,550	1,069,923
<b>\$ 1,231,378</b>	<b>\$ 209,688</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 127,283</b>	<b>\$ 3,760,857</b>

**City of Iowa City  
Non-Budgetary Fund Summary  
Fiscal Year 2021**

	Equipment Fund (810*)	Risk Management Reserve (8200)	Information Technology Fund (830*)	Central Services Fund (8400)	Health Insurance Reserve (8500)	Dental Insurance Reserve (8600)	Total Non-Budgetary Funds
<b>Estimated Fund Balance 7/1/2020</b>	\$ 15,320,906	\$ 3,870,142	\$ 2,981,488	\$ 755,734	\$ 11,330,860	\$ 269,295	\$ 34,528,426
<b>Revenues</b>							
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other City Taxes	-	-	-	-	-	-	-
Licenses, Permits, & Fees	-	-	-	-	-	-	-
Use of Money and Property	150,000	45,000	30,000	5,000	100,000	3,500	333,500
Intergovernmental	622,535	-	-	-	-	-	622,535
Charges for Fees and Services	540	-	18,270	-	582,079	17,840	618,729
Miscellaneous	6,570,362	1,601,580	2,447,522	250,988	10,514,559	437,135	21,822,146
Other Financial Sources	105,150	-	-	-	-	-	105,150
<b>Sub-Total Revenues</b>	<b>7,448,587</b>	<b>1,646,580</b>	<b>2,495,792</b>	<b>255,988</b>	<b>11,196,638</b>	<b>458,475</b>	<b>23,502,060</b>
<b>Transfers In</b>	-	-	-	-	-	-	-
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 7,448,587</b>	<b>\$ 1,646,580</b>	<b>\$ 2,495,792</b>	<b>\$ 255,988</b>	<b>\$ 11,196,638</b>	<b>\$ 458,475</b>	<b>\$ 23,502,060</b>
<b>Expenditures by Department</b>							
City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Clerk	-	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-	-
City Manager	-	-	-	-	-	-	-
Finance	-	1,623,630	2,513,842	225,477	11,070,318	449,071	15,882,338
Police	-	-	-	-	-	-	-
Fire	-	-	-	-	-	-	-
Parks & Recreation	-	-	-	-	-	-	-
Library	-	-	-	-	-	-	-
Senior Center	-	-	-	-	-	-	-
Neighborhood & Dvlpmt Services	-	-	-	-	-	-	-
Public Works	6,156,284	-	-	-	-	-	6,156,284
Transportation Services	-	-	-	-	-	-	-
Airport	-	-	-	-	-	-	-
Governmental Projects	-	-	-	-	-	-	-
Enterprise Projects	-	-	-	-	-	-	-
<b>Sub-Total Expenditures</b>	<b>6,156,284</b>	<b>1,623,630</b>	<b>2,513,842</b>	<b>225,477</b>	<b>11,070,318</b>	<b>449,071</b>	<b>22,038,622</b>
<b>Transfers Out</b>	-	-	-	-	-	-	-
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 6,156,284</b>	<b>\$ 1,623,630</b>	<b>\$ 2,513,842</b>	<b>\$ 225,477</b>	<b>\$ 11,070,318</b>	<b>\$ 449,071</b>	<b>\$ 22,038,622</b>
<b>Estimated Fund Balance 6/30/2021</b>	\$ 16,613,209	\$ 3,893,092	\$ 2,963,438	\$ 786,245	\$ 11,457,180	\$ 278,699	\$ 35,991,864
Restricted, Committed, Assigned	14,180,087	-	537,386	-	8,877,831	-	23,595,305
<b>Unassigned Fund Balance 6/30/2021</b>	<b>\$ 2,433,122</b>	<b>\$ 3,893,092</b>	<b>\$ 2,426,052</b>	<b>\$ 786,245</b>	<b>\$ 2,579,349</b>	<b>\$ 278,699</b>	<b>\$ 12,396,560</b>

Additional information regarding changes in fund balances can be found within individual fund summaries.

**City of Iowa City  
All Funds  
Revenues by Fund**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b><u>Budgetary Fund Revenues</u></b>						
<b>General Fund</b>						
10** General Fund	\$ 51,151,026	\$ 51,880,377	\$ 56,279,461	\$ 55,197,612	\$ 59,264,838	\$ 60,456,484
<b>Special Revenue Funds</b>						
2100 CDBG	1,020,981	658,178	758,935	847,897	784,935	784,935
2110 HOME Grant	305,087	666,926	714,103	1,243,170	599,082	581,162
2200 Road Use Tax Fund	8,803,148	8,539,943	8,955,947	8,514,360	8,935,700	9,817,714
2300 Other Shared Revenue	577,060	270,089	8,333	44,981	-	-
2350 Metro Planning Org of Johnson Co	295,966	320,459	378,503	386,866	377,352	391,032
2400 Employee Benefits	11,145,984	11,668,231	12,845,423	13,031,767	14,712,009	15,126,602
2450 Emergency Levy	-	-	-	-	1,001,442	1,031,196
2500 Affordable Housing	3,926	415,749	422,309	-	-	-
2510 Peninsula Apartments	77,516	73,278	70,805	73,270	68,430	68,430
26** Tax Increment Financing	2,230,731	2,473,728	2,598,651	3,460,835	2,608,203	2,826,303
2820 SSMID - Downtown	318,343	354,385	397,730	398,091	492,596	505,965
<b>Debt Service Fund</b>						
5*** Debt Service	14,353,841	13,288,394	12,811,836	12,190,584	11,450,899	11,305,656
<b>Enterprise Funds</b>						
710* Parking	5,527,930	8,486,558	6,192,536	6,228,683	5,935,900	5,935,900
715* Transit	4,812,638	8,276,309	4,535,779	4,739,999	4,457,460	4,457,460
720* Wastewater	17,883,190	13,115,285	13,424,866	11,768,312	11,895,436	12,011,750
730* Water	14,934,666	9,827,060	10,065,852	9,628,406	9,985,860	10,083,287
7400 Refuse Collection	3,159,783	3,521,446	3,717,374	3,677,983	3,886,220	3,924,853
750* Landfill	7,089,948	7,028,784	7,105,849	7,130,406	7,202,311	7,202,311
7600 Airport	348,499	385,582	367,258	365,520	364,820	364,220
7700 Storm Water	1,688,423	1,589,311	1,595,027	1,727,010	1,714,700	1,731,700
79** Housing Authority	9,103,051	9,620,510	10,293,528	9,761,797	10,236,271	10,236,271
<b>Capital Projects Fund</b>						
Governmental Projects	34,610,131	12,981,813	15,145,337	28,642,793	18,167,000	12,195,000
Enterprise Projects	4,388,514	1,919,909	1,528,537	3,250,542	1,652,776	16,427,500
<b>Total Budgetary Revenues</b>	<b>\$ 193,830,381</b>	<b>\$ 167,362,304</b>	<b>\$ 170,213,979</b>	<b>\$ 182,310,884</b>	<b>\$ 175,794,240</b>	<b>\$ 187,465,732</b>
<b><u>Non-Budgetary Fund Revenues</u></b>						
<b>Capital Projects Fund</b>						
Internal Service Projects	\$ 174	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Internal Service Funds</b>						
810* Equipment	6,099,982	6,910,467	7,327,947	7,207,545	7,448,587	7,579,838
8200 Risk Management	1,625,495	1,707,274	1,671,941	1,726,350	1,646,580	1,678,160
830* Information Technology	2,147,457	2,294,690	2,444,853	2,381,939	2,495,792	2,544,742
8400 Central Services	241,819	228,890	252,275	268,622	255,988	261,005
8500 Health Insurance	8,136,943	8,401,738	8,887,214	10,261,979	11,196,638	11,722,366
8600 Dental Insurance	384,243	407,695	411,909	440,037	458,475	471,589
<b>Total Non-Budgetary Expenditures</b>	<b>\$ 18,636,114</b>	<b>\$ 19,950,757</b>	<b>\$ 20,996,138</b>	<b>\$ 22,286,472</b>	<b>\$ 23,502,060</b>	<b>\$ 24,257,701</b>
<b>Total Revenues - All Funds</b>	<b>\$ 212,466,494</b>	<b>\$ 187,313,062</b>	<b>\$ 191,210,117</b>	<b>\$ 204,597,356</b>	<b>\$ 199,296,300</b>	<b>\$ 211,723,433</b>

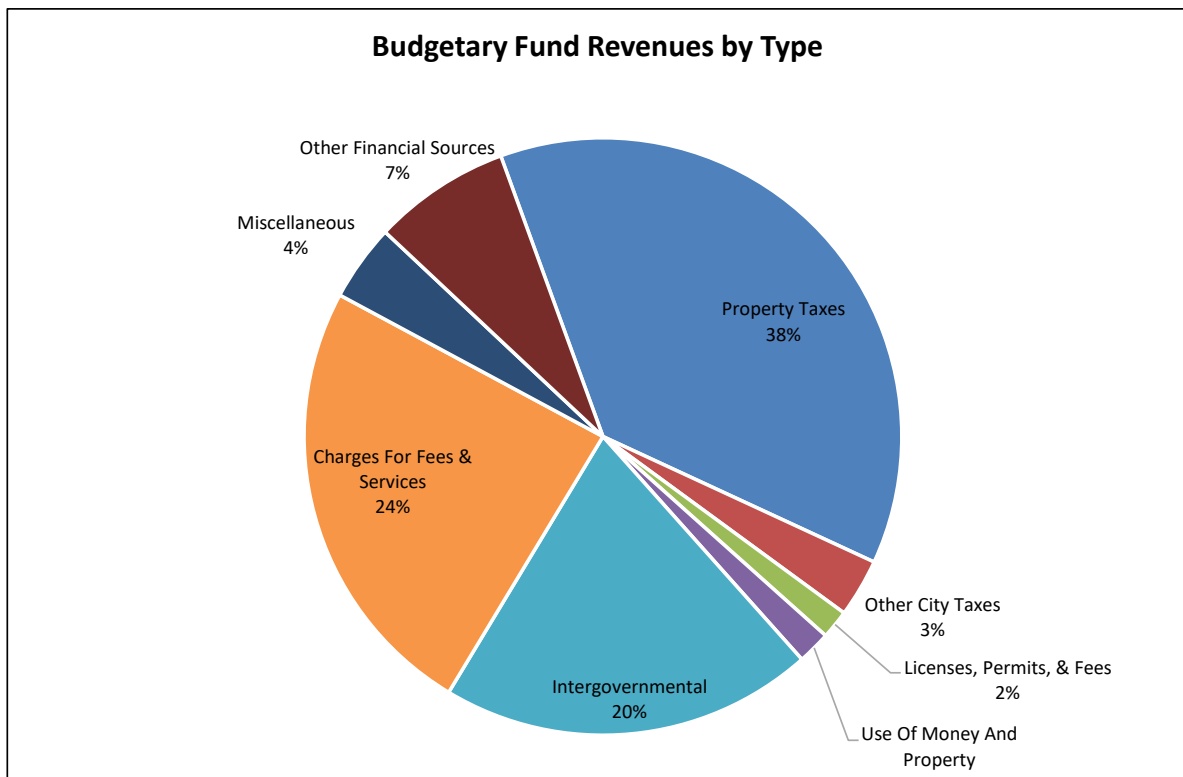
Additional information regarding specific funds can be found within individual fund summaries.

**City of Iowa City  
All Funds  
Revenues by Type**

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b><u>Budgetary Fund Revenues</u></b>						
<b>Property Taxes</b>	\$ 55,357,358	\$ 56,525,799	\$ 59,115,402	\$ 60,296,653	\$ 65,849,136	\$ 67,402,951
<b>Other City Taxes</b>						
Gas/Electric Excise Tax	726,457	684,299	667,713	676,391	<b>633,387</b>	619,610
Mobile Home Tax	65,153	61,182	58,354	61,180	<b>58,361</b>	58,361
Hotel/Motel Tax	1,136,712	1,045,696	1,301,827	1,045,700	<b>1,301,820</b>	1,301,820
Utility Franchise Tax	939,387	976,060	964,690	976,050	<b>964,690</b>	964,690
TIF Revenues	2,226,302	2,459,216	2,564,840	3,450,835	<b>2,593,203</b>	2,826,303
<b>Other City Taxes Total</b>	<b>5,094,011</b>	<b>5,226,452</b>	<b>5,557,424</b>	<b>6,210,156</b>	<b>5,551,461</b>	<b>5,770,784</b>
<b>Licenses, Permits, &amp; Fees</b>						
General Use Permits	104,296	71,654	86,756	71,650	<b>85,410</b>	85,410
Food & Liq Licenses	111,438	110,377	126,709	110,380	<b>126,710</b>	126,710
Professional License	12,015	7,605	6,150	7,610	<b>6,160</b>	6,160
Franchise Fees	685,659	662,448	586,428	512,750	<b>512,750</b>	512,750
Misc Permits & Licenses	39,951	40,881	58,608	40,830	<b>49,620</b>	49,620
Const Per & Ins Fees	2,578,024	1,850,539	2,141,423	1,842,590	<b>1,954,820</b>	1,954,820
<b>Licenses, Permits, &amp; Fees Total</b>	<b>3,531,383</b>	<b>2,743,504</b>	<b>3,006,074</b>	<b>2,585,810</b>	<b>2,735,470</b>	<b>2,735,470</b>
<b>Use Of Money And Property</b>						
Interest Revenues	1,551,921	2,879,001	4,198,581	2,135,836	<b>1,705,802</b>	1,677,683
Rents	1,370,376	1,385,468	1,290,859	1,368,819	<b>1,331,104</b>	1,331,104
Royalties & Commissions	140,491	108,842	106,716	110,620	<b>106,243</b>	106,243
<b>Use Of Money And Property Total</b>	<b>3,062,788</b>	<b>4,373,310</b>	<b>5,596,157</b>	<b>3,615,275</b>	<b>3,143,149</b>	<b>3,115,030</b>
<b>Intergovernmental</b>						
Fed Intergovnt Revenue	12,147,485	13,152,242	13,349,850	19,527,786	<b>16,820,081</b>	29,522,696
Property Tax Credits	1,590,863	1,554,683	1,559,040	1,759,102	<b>1,923,358</b>	1,898,136
Road Use Tax	8,672,279	8,426,502	8,820,138	8,426,500	<b>8,820,140</b>	9,702,154
State 28E Agreements	1,813,044	2,003,939	2,060,750	2,083,110	<b>1,976,419</b>	2,224,419
Operating Grants	139,474	73,825	69,584	73,820	<b>69,580</b>	69,580
Disaster Assistance	217,718	110,085	-	-	-	-
Other State Grants	12,999,581	5,483,837	3,203,172	9,316,962	<b>3,069,046</b>	457,295
Local 28E Agreements	1,418,467	1,151,557	1,204,577	5,191,866	<b>2,883,620</b>	1,297,300
<b>Intergovernmental Total</b>	<b>38,998,911</b>	<b>31,956,672</b>	<b>30,267,112</b>	<b>46,379,146</b>	<b>35,562,244</b>	<b>45,171,580</b>
<b>Charges For Fees &amp; Services</b>						
Building & Devlpmt	969,936	908,376	1,219,311	394,900	<b>428,570</b>	428,570
Police Services	143,562	127,496	149,766	104,990	<b>100,000</b>	100,000
Animal Care Services	11,545	10,775	14,922	10,780	<b>14,920</b>	14,920
Fire Services	10,370	7,632	9,060	7,140	<b>9,060</b>	9,060
Transit Fees	1,260,923	1,226,643	1,220,379	1,226,590	<b>1,220,390</b>	1,220,390
Culture & Recreation	780,147	774,778	767,966	778,090	<b>776,548</b>	776,548
Misc Charges For Services	72,138	69,449	69,454	73,416	<b>68,820</b>	68,820
Water Charges	9,279,458	9,475,186	9,645,556	9,336,770	<b>9,748,310</b>	9,845,793
Wastewater Charges	12,276,259	12,621,036	12,830,133	11,431,556	<b>11,631,416</b>	11,747,730
Refuse Charges	3,588,837	4,010,218	4,056,934	4,095,450	<b>4,278,720</b>	4,317,355
Landfill Charges	6,273,574	5,933,293	5,889,533	5,933,293	<b>6,224,330</b>	6,224,330
Storm Water Charges	1,522,294	1,551,384	1,568,019	1,709,510	<b>1,700,000</b>	1,717,000
Parking Charges	5,910,725	6,331,040	6,546,854	6,697,952	<b>6,378,760</b>	6,378,760
<b>Charges For Fees &amp; Services Total</b>	<b>\$ 42,099,767</b>	<b>\$ 43,047,308</b>	<b>\$ 43,987,888</b>	<b>\$ 41,800,437</b>	<b>\$ 42,579,844</b>	<b>\$ 42,849,277</b>

**City of Iowa City  
All Funds  
Revenues by Type**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Miscellaneous</b>						
Code Enforcement	\$ 238,295	\$ 232,315	\$ 278,070	\$ 235,180	\$ <b>269,340</b>	\$ 269,340
Parking Fines	578,713	475,356	602,260	475,360	<b>585,000</b>	585,000
Library Fines & Fees	154,425	143,285	135,183	106,747	<b>100,000</b>	100,000
Contrib & Donations	705,917	890,423	453,913	917,189	<b>309,310</b>	309,310
Printed Materials	43,411	42,374	51,279	40,980	<b>46,710</b>	46,710
Animal Adoption	12,015	12,955	45,839	27,960	<b>35,000</b>	35,000
Misc Merchandise	55,052	55,901	57,232	59,450	<b>62,760</b>	62,160
Intra-City Charges	3,795,296	3,962,198	4,428,621	4,541,411	<b>5,090,750</b>	5,090,750
Other Misc Revenue	2,118,650	908,992	852,007	535,927	<b>795,515</b>	777,595
Special Assessments	1,087	808	568	810	<b>570</b>	570
<b>Miscellaneous Total</b>	<b>7,702,861</b>	<b>6,724,607</b>	<b>6,904,973</b>	<b>6,941,014</b>	<b>7,294,955</b>	<b>7,276,435</b>
<b>Other Financial Sources</b>						
Debt Sales	33,795,498	12,174,462	12,565,848	11,972,340	<b>11,871,140</b>	11,935,000
Sale Of Assets	3,081,294	3,633,506	1,586,827	1,976,332	<b>501,700</b>	501,700
Insurance Recoveries	-	-	279,874	-	-	-
Loans	1,106,510	956,682	1,346,402	533,721	<b>705,141</b>	707,505
<b>Other Financial Sources Total</b>	<b>37,983,302</b>	<b>16,764,651</b>	<b>15,778,950</b>	<b>14,482,393</b>	<b>13,077,981</b>	<b>13,144,205</b>
<b>Total Budgetary Revenues</b>	<b>\$ 193,830,381</b>	<b>\$ 167,362,304</b>	<b>\$ 170,213,979</b>	<b>\$ 182,310,884</b>	<b>\$ 175,794,240</b>	<b>\$ 187,465,732</b>
<b>Non-Budgetary Fund Revenues</b>						
Capital Projects Fund	\$ 174	\$ -	\$ -	\$ -	\$ -	\$ -
Internal Service Funds	18,635,940	19,950,757	20,996,138	22,286,472	<b>23,502,060</b>	24,257,701
<b>Total Non-Budgetary Revenues</b>	<b>\$ 18,636,114</b>	<b>\$ 19,950,757</b>	<b>\$ 20,996,138</b>	<b>\$ 22,286,472</b>	<b>\$ 23,502,060</b>	<b>\$ 24,257,701</b>
<b>Total Revenues - All Funds</b>	<b>\$ 212,466,494</b>	<b>\$ 187,313,062</b>	<b>\$ 191,210,117</b>	<b>\$ 204,597,356</b>	<b>\$ 199,296,300</b>	<b>\$ 211,723,433</b>



**City of Iowa City  
All Funds  
Expenditures by Fund**

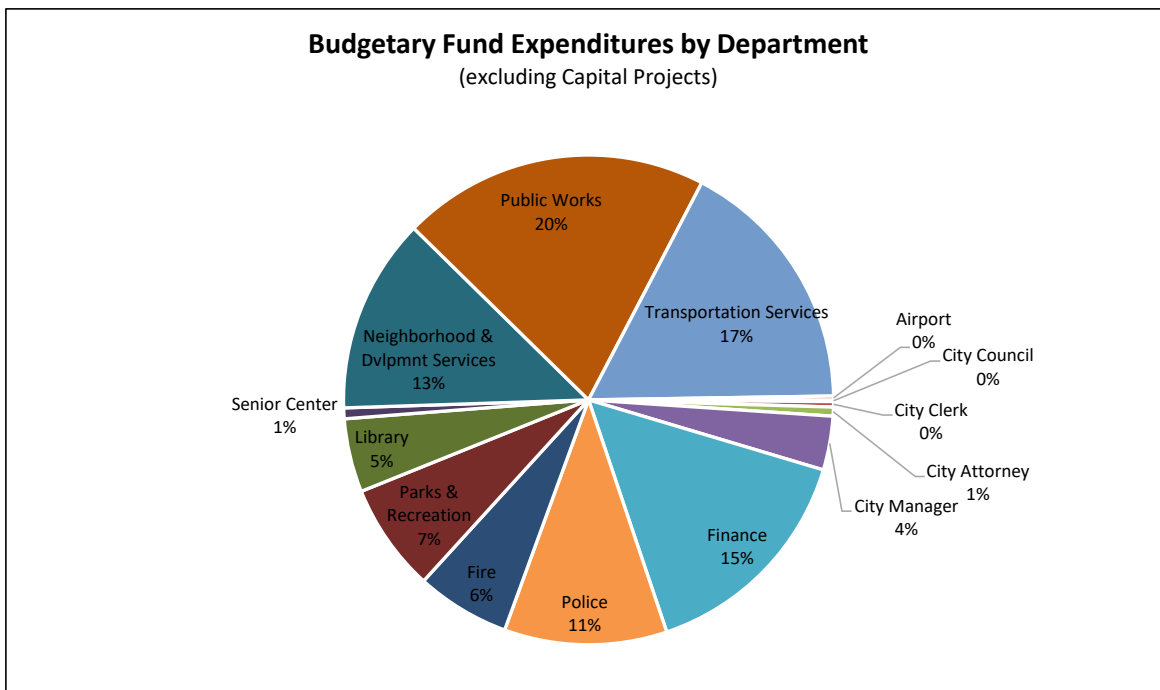
	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b><u>Budgetary Fund Expenditures</u></b>						
<b>General Fund</b>						
10** General Fund	\$ 51,413,370	\$ 52,714,596	\$ 55,494,497	\$ 62,556,284	\$ 63,133,164	\$ 64,139,224
<b>Special Revenue Funds</b>						
2100 CDBG	1,390,132	592,163	628,016	836,530	734,915	751,466
2110 HOME Grant	192,082	558,825	799,452	1,024,015	471,281	481,233
2200 Road Use Tax Fund	5,262,429	6,059,424	6,653,708	6,596,347	6,860,459	7,002,758
2300 Other Shared Revenue	652,152	333,421	29,885	39,927	-	-
2350 Metro Planning Org of Johnson Co	609,907	591,338	618,626	747,796	785,929	808,051
2400 Employee Benefits	868,301	967,457	806,781	1,293,641	1,321,730	1,348,725
2450 Emergency Levy	-	-	-	-	900,800	918,816
2500 Affordable Housing	500,000	325,000	995,422	1,404,360	1,000,000	1,000,000
2510 Peninsula Apartments	59,023	50,641	55,583	55,706	57,548	58,394
26** Tax Increment Financing	-	392,130	418,306	1,776,394	1,240,029	1,156,225
2820 SSMID - Downtown	318,343	354,385	397,730	398,091	492,596	505,965
<b>Debt Service Fund</b>						
5*** Debt Service	15,218,289	13,469,600	13,678,214	13,048,333	14,519,819	13,121,713
<b>Enterprise Funds</b>						
710* Parking	4,235,036	6,516,098	6,534,781	7,257,781	6,937,252	5,034,354
715* Transit	6,927,616	11,920,706	7,446,609	8,371,003	7,988,973	8,194,191
720* Wastewater	21,260,750	15,738,755	12,613,542	9,611,448	9,904,664	9,781,786
730* Water	12,372,374	14,382,141	8,285,265	8,834,151	9,048,440	9,181,392
7400 Refuse Collection	3,053,376	3,106,776	3,440,755	3,837,547	3,920,390	4,089,420
750* Landfill	4,973,964	4,940,648	6,064,090	5,476,781	5,456,843	5,479,183
7600 Airport	665,802	468,122	395,866	365,272	367,708	375,906
7700 Storm Water	747,069	497,954	451,277	715,551	679,879	696,298
79** Housing Authority	8,651,207	9,342,128	10,030,517	11,703,169	10,139,876	10,353,473
<b>Capital Projects Fund</b>						
Governmental Projects	32,902,808	33,751,050	39,752,910	64,420,852	22,705,470	17,030,470
Enterprise Projects	3,657,836	9,696,038	5,674,170	17,441,142	6,834,650	27,002,000
<b>Total Budgetary Expenditures</b>	<b>\$ 175,931,866</b>	<b>\$ 186,769,397</b>	<b>\$ 181,266,003</b>	<b>\$ 227,812,121</b>	<b>\$ 175,502,414</b>	<b>\$ 188,511,044</b>
<b><u>Non-Budgetary Funds Expenditures</u></b>						
<b>Capital Projects Fund</b>						
Internal Service Projects	\$ 61,633	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Internal Service Funds</b>						
810* Equipment	4,683,979	5,041,436	5,141,589	7,554,203	6,156,284	5,668,419
8200 Risk Management	1,236,127	1,947,564	1,351,299	1,740,084	1,623,630	1,657,850
830* Information Technology	1,624,715	2,034,623	2,072,637	2,392,457	2,513,842	2,457,593
8400 Central Services	201,065	188,468	176,149	214,706	225,477	271,242
8500 Health Insurance	7,218,542	7,848,190	9,105,067	10,088,009	11,070,318	11,623,759
8600 Dental Insurance	374,002	364,128	344,357	429,209	449,071	462,543
<b>Total Non-Budgetary Expenditures</b>	<b>\$ 15,400,061</b>	<b>\$ 17,424,410</b>	<b>\$ 18,191,097</b>	<b>\$ 22,418,668</b>	<b>\$ 22,038,622</b>	<b>\$ 22,141,406</b>
<b>Total Expenditures - All Funds</b>	<b>\$ 191,331,927</b>	<b>\$ 204,193,807</b>	<b>\$ 199,457,100</b>	<b>\$ 250,230,789</b>	<b>\$ 197,541,036</b>	<b>\$ 210,652,451</b>

Additional information specific funds can be found within individual fund summaries.



**City of Iowa City  
All Funds  
Expenditures by Department**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Budgetary Funds Expenditures</b>						
City Council	\$ 110,152	\$ 109,461	\$ 110,580	\$ 165,465	\$ 159,554	\$ 163,688
City Clerk	500,977	491,517	540,893	576,797	524,699	581,929
City Attorney	733,337	765,417	751,266	880,104	867,117	892,619
City Manager	2,148,884	3,083,553	3,944,970	4,430,243	5,187,006	5,331,042
Finance	19,741,817	18,989,115	19,271,220	21,470,116	22,205,774	20,877,766
Police	13,114,628	13,809,546	14,073,156	15,319,126	15,667,193	15,958,613
Fire	7,716,864	8,030,716	8,292,055	8,633,917	9,035,169	9,269,789
Parks & Recreation	7,812,840	7,993,287	8,191,404	9,961,586	10,443,623	10,224,990
Library	6,269,424	6,400,494	6,403,794	6,976,884	7,092,059	7,258,805
Senior Center	899,254	888,544	865,825	971,109	1,038,668	1,066,830
Neighborhood & Dvlpmnt Services	18,447,039	16,732,214	18,776,670	22,067,537	18,803,574	19,137,601
Public Works	41,400,547	38,587,895	30,109,215	28,564,609	29,610,731	29,868,242
Transportation Services	19,809,656	26,972,431	24,112,009	25,567,362	24,959,420	23,470,755
Airport	665,802	468,122	395,866	365,272	367,708	375,906
<b>Capital Projects Fund</b>						
Governmental Projects	32,902,808	33,751,050	39,752,910	64,420,852	22,705,470	17,030,470
Enterprise Projects	3,657,836	9,696,038	5,674,170	17,441,142	6,834,650	27,002,000
<b>Total Budgetary Expenditures</b>	<b>\$ 175,931,866</b>	<b>\$ 186,769,397</b>	<b>\$ 181,266,003</b>	<b>\$ 227,812,121</b>	<b>\$ 175,502,414</b>	<b>\$ 188,511,044</b>
<b>Non-Budgetary Funds Expenditures</b>						
<b>Capital Projects Fund</b>						
Internal Service Projects	\$ 61,633	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Internal Service Funds</b>						
Finance	10,654,450	12,382,973	13,049,508	14,864,465	15,882,338	16,472,987
Public Works	4,683,979	5,041,436	5,141,589	7,554,203	6,156,284	5,668,419
<b>Total Non-Budgetary Expenditures</b>	<b>\$ 15,400,061</b>	<b>\$ 17,424,410</b>	<b>\$ 18,191,097</b>	<b>\$ 22,418,668</b>	<b>\$ 22,038,622</b>	<b>\$ 22,141,406</b>
<b>Total Expenditures - All Funds</b>	<b>\$ 191,331,927</b>	<b>\$ 204,193,807</b>	<b>\$ 199,457,100</b>	<b>\$ 250,230,789</b>	<b>\$ 197,541,036</b>	<b>\$ 210,652,451</b>



**City of Iowa City**  
**Revised Budgeted Transfer Schedule**  
**Fiscal Year 2020**

**Transfers In**

	<b>General</b>	<b>Special Revenue</b>	<b>TIF Special Revenue</b>	<b>Capital Projects</b>	<b>Debt Service Fund</b>	<b>Enterprise</b>	<b>Debt Reserves</b>	<b>Total</b>
General Fund	\$ 2,572,422	\$ 1,069,012	\$ 107,620	\$ 2,118,272	\$ 20,052	\$ 3,904,301		\$ 9,791,679
Special Revenue Funds:								
Employee Benefits	11,467,445	515,321						11,982,766
CDBG				39,172				39,172
HOME						93,533		93,533
Road Use Tax	82,326	283,518		3,207,360	1,059,868	51,881		4,684,953
Tax Increment Financing	1,166,322			32,479				1,198,801
Enterprise Funds:								
From Parking				1,225,000		3,999,736	941,621	6,166,357
From Transit				200,000		1,275,000		1,475,000
From Wastewater				3,030,000		8,600,000	2,935,300	14,565,300
From Water				1,685,000		4,000,000	1,847,217	7,532,217
From Landfill				2,400,000		984,603		3,384,603
From Airport				132,200		114,975		247,175
From Storm Water				1,090,000		1,100,000		2,190,000
From Housing Authority	49,483							49,483
Capital Project Funds						1,750,000		1,750,000
<b>Total Transfers In:</b>	<b>\$ 15,337,998</b>	<b>\$ 1,867,851</b>	<b>\$ 107,620</b>	<b>\$ 15,159,483</b>	<b>\$ 1,079,920</b>	<b>\$ 25,874,029</b>	<b>\$ 5,724,138</b>	<b>\$ 65,151,039</b>

**Transfers Out**

	<b>General</b>	<b>Special Revenue</b>	<b>TIF Special Revenue</b>	<b>Capital Projects</b>	<b>Debt Service Fund</b>	<b>Enterprise</b>	<b>Debt Reserves</b>	<b>Total</b>
General Fund	\$ 2,572,422	\$ 11,549,771	\$ 1,166,322			\$ 49,483		\$ 15,337,998
Road Use Tax Fund								-
Other Special Revenue Funds	1,176,632	798,839						1,975,471
Debt Service Fund	20,052		1,059,868					1,079,920
Enterprise Funds	3,904,301	145,414		1,750,000		20,074,314		25,874,029
Debt Service Reserves						5,724,138		5,724,138
Capital Project Funding	2,118,272	3,246,532	32,479			9,762,200		15,159,483
<b>Total Transfers Out:</b>	<b>\$ 9,791,679</b>	<b>\$ 15,740,556</b>	<b>\$ 2,258,669</b>	<b>\$ 1,750,000</b>	<b>\$ -</b>	<b>\$ 35,610,135</b>	<b>\$ -</b>	<b>\$ 65,151,039</b>

**City of Iowa City  
Budgeted Transfer Schedule  
Fiscal Year 2021**

	<b>Transfers In</b>							<b>Total</b>
	<b>General</b>	<b>Special Revenue</b>	<b>TIF Special Revenue</b>	<b>Capital Projects</b>	<b>Debt Service Fund</b>	<b>Enterprise</b>	<b>Debt Reserves</b>	
General Fund	\$ 2,072,422	1,058,127	\$ 165,000	\$ 1,181,470	\$ 20,052	\$ 4,270,270		\$ 8,767,341
Special Revenue Funds:								
Employee Benefits	12,350,680	622,793						12,973,473
HOME								-
Road Use Tax	86,622	320,450		2,797,000		53,455		3,257,527
Emergency Levy				100,000				100,000
Tax Increment Financing	88,916			2,165	1,001,061			1,092,142
Enterprise Funds:								
From Parking				1,570,000		1,257,438	1,441,622	4,269,060
From Transit				150,000		160,000		310,000
From Wastewater				1,750,000		2,000,000	2,862,250	6,612,250
From Water				1,115,000		900,000	1,861,965	3,876,965
From Refuse Collection				550,000				550,000
From Landfill				1,100,000		893,110		1,993,110
From Airport				65,225				65,225
From Storm Water				931,000		1,000,000		1,931,000
From Housing Authority	50,720							50,720
Capital Project Funds						1,375,000		1,375,000
<b>Total Transfers In:</b>	<b>\$ 14,649,360</b>	<b>\$ 2,001,370</b>	<b>\$ 165,000</b>	<b>\$ 11,311,860</b>	<b>\$ 1,021,113</b>	<b>\$ 11,909,273</b>	<b>\$ 6,165,837</b>	<b>\$ 47,223,813</b>

	<b>Transfers Out</b>							<b>Total</b>
	<b>General</b>	<b>Special Revenue</b>	<b>TIF Special Revenue</b>	<b>Capital Projects</b>	<b>Debt Service Fund</b>	<b>Enterprise</b>	<b>Debt Reserves</b>	
General Fund	\$ 2,072,422	\$ 12,437,302	\$ 88,916			\$ 50,720		\$ 14,649,360
Road Use Tax Fund								-
Other Special Revenue Funds	1,223,127	943,243						2,166,370
Debt Service Fund	20,052		1,001,061					1,021,113
Enterprise Funds	4,270,270	53,455		1,375,000		6,210,548		11,909,273
Debt Service Reserves						6,165,837		6,165,837
Capital Project Funding	1,181,470	2,897,000	2,165			7,231,225		11,311,860
<b>Total Transfers Out:</b>	<b>\$ 8,767,341</b>	<b>\$ 16,331,000</b>	<b>\$ 1,092,142</b>	<b>\$ 1,375,000</b>	<b>\$ -</b>	<b>\$ 19,658,330</b>	<b>\$ -</b>	<b>\$ 47,223,813</b>

**City of Iowa City**  
**Projected Budget Transfer Schedule**  
**Fiscal Year 2022**

	<b>Transfers In</b>							
	<b>General</b>	<b>Special Revenue</b>	<b>TIF Special Revenue</b>	<b>Capital Projects</b>	<b>Debt Service Fund</b>	<b>Enterprise</b>	<b>Debt Reserves</b>	<b>Total</b>
General Fund	\$ 2,072,422	1,059,871	\$ 165,000	\$ 1,048,470	\$ 20,052	\$ 4,369,208		\$ 8,735,023
Special Revenue Funds:								
Employee Benefits	12,721,200	641,477						13,362,677
HOME								-
Road Use Tax	89,221	330,064		2,647,000		55,080		3,121,365
Emergency Levy				100,000				100,000
Tax Increment Financing	42,540				1,792,538			1,835,078
Enterprise Funds:								
From Parking				825,000		1,265,268	941,621	3,031,889
From Transit				4,000,000		160,000		4,160,000
From Wastewater				2,013,000		2,000,000	1,178,495	5,191,495
From Water				814,000		900,000	1,879,215	3,593,215
From Landfill				1,125,000		893,110		2,018,110
From Airport				47,500				47,500
From Storm Water				1,280,000		1,300,000		2,580,000
From Housing Authority	52,242							52,242
<b>Total Transfers In:</b>	<b>\$ 14,977,625</b>	<b>\$ 2,031,412</b>	<b>\$ 165,000</b>	<b>\$ 13,899,970</b>	<b>\$ 1,812,590</b>	<b>\$ 10,942,666</b>	<b>\$ 3,999,331</b>	<b>\$ 47,828,594</b>

	<b>Transfers Out</b>							
	<b>General</b>	<b>Special Revenue</b>	<b>TIF Special Revenue</b>	<b>Capital Projects</b>	<b>Debt Service Fund</b>	<b>Enterprise</b>	<b>Debt Reserves</b>	<b>Total</b>
General Fund	\$ 2,072,422	\$ 12,810,421	\$ 42,540			\$ 52,242		\$ 14,977,625
Road Use Tax Fund		641,477						641,477
Other Special Revenue Funds	1,224,871	330,064						1,554,935
Debt Service Fund	20,052		1,792,538					1,812,590
Enterprise Funds	4,369,208	55,080				6,518,378		10,942,666
Debt Service Reserves						3,999,331		3,999,331
Capital Project Funding	1,048,470	2,747,000				10,104,500		13,899,970
<b>Total Transfers Out:</b>	<b>\$ 8,735,023</b>	<b>\$ 16,584,042</b>	<b>\$ 1,835,078</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,674,451</b>	<b>\$ -</b>	<b>\$ 47,828,594</b>

**City of Iowa City  
Personnel Full-Time Equivalents  
Last Eight Years**

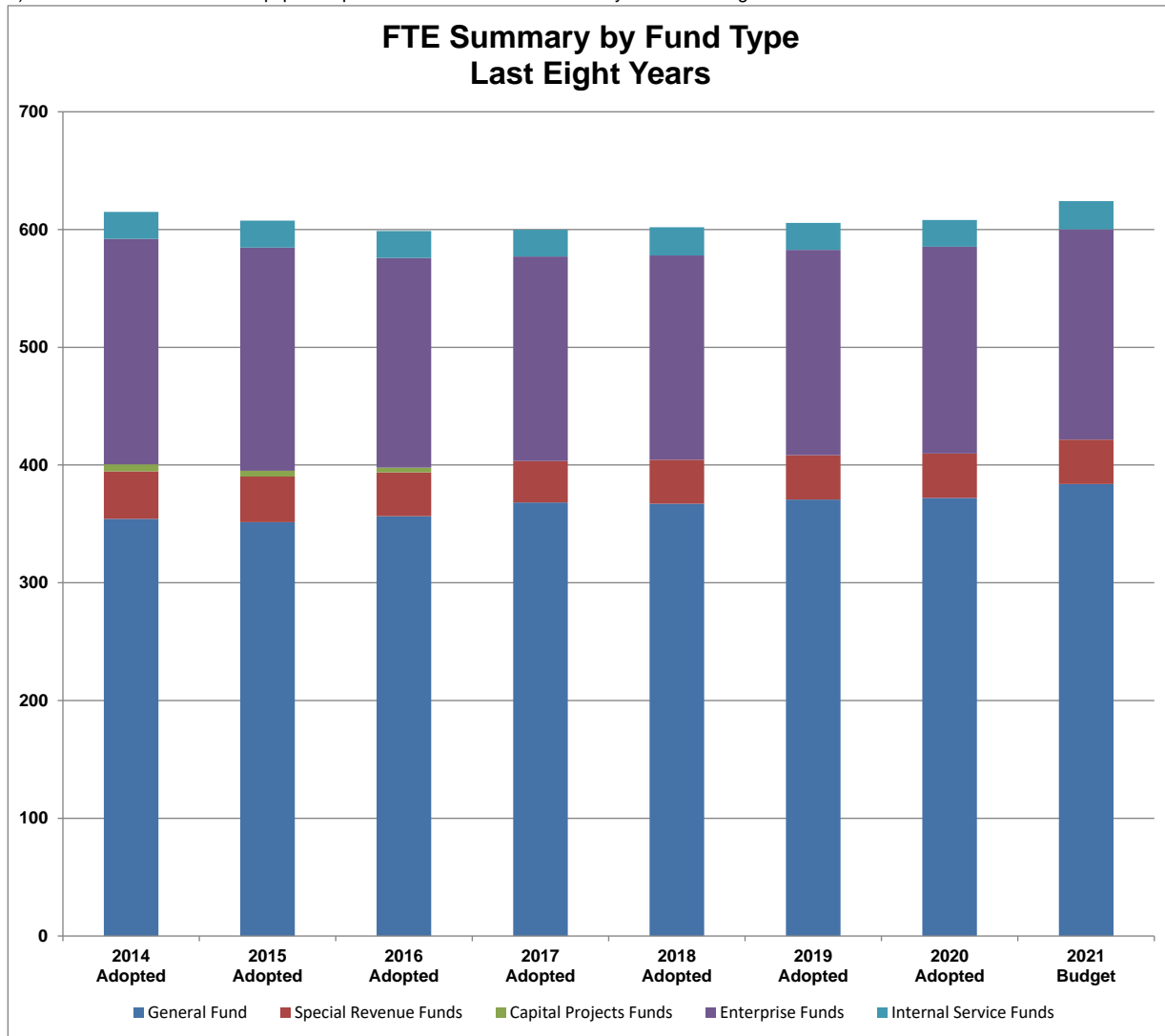
	2014 Adopted	2015 Adopted	2016 Adopted	2017 Adopted	2018 Adopted	2019 Adopted	2020 Adopted	2021 Budget	Change in FTEs FY2020-2021
<b><u>Budgetary Funds</u></b>									
<b>General Fund</b>									
City Council	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	-
City Clerk	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	-
City Attorney	5.60	5.60	5.50	5.50	5.50	5.50	5.50	5.50	-
City Manager:									
City Manager	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Communications Office (1)	3.00	3.00	7.50	7.50	6.00	6.00	6.00	7.89	1.89
Human Resources	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Human Rights	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Economic Development	-	-	-	-	1.00	1.00	1.00	1.00	-
Climate Action & Outreach (2)	-	-	-	-	-	-	-	3.00	3.00
Finance:									
Finance Administration	3.65	3.15	3.15	3.15	2.15	2.90	2.90	2.90	-
Tort Liability	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Accounting	8.00	7.00	7.60	7.60	7.60	7.00	7.00	7.00	-
Purchasing	3.44	3.44	3.44	3.50	3.50	3.50	3.50	3.50	-
Revenue	7.88	7.88	7.88	7.88	7.88	7.88	7.88	7.88	-
Disaster Assistance	0.38	-	-	-	-	-	-	-	-
Police:									
Police Administration	5.00	5.00	5.00	6.00	6.00	2.00	2.00	2.00	-
Police Support Services (3)	20.00	20.00	20.00	19.00	19.00	26.00	27.00	29.26	2.26
Police Field Operations	80.00	80.00	80.00	80.00	80.00	79.00	78.00	78.00	-
Fire:									
Fire Administration	4.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Fire Emergency Operations	59.00	59.00	59.00	59.00	59.00	59.00	59.00	59.00	-
Fire Prevention	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Fire Training	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Housing & Inspection Services:									
Housing and Inspection Admin	2.00	2.00	-	-	-	-	-	-	-
Parks and Recreation:									
Park and Rec Admin	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Government Buildings (2)	4.83	4.83	5.33	4.33	5.00	4.00	5.00	4.00	(1.00)
Recreation	15.42	15.42	14.42	15.42	14.75	14.00	14.50	14.50	-
Park Maintenance Administration	2.00	2.00	1.00	1.00	1.00	1.00	2.00	2.00	-
Park Maintenance Operations	11.00	11.00	12.00	15.00	15.00	15.00	14.00	14.00	-
Forestry (4)	3.00	3.00	3.00	3.00	3.00	5.00	5.00	7.00	2.00
CBD Maintenance Operations	3.00	3.00	3.00	-	-	-	-	-	-
Cemetery Operations	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-
Library:									
General Library (5)	42.38	42.38	42.27	43.27	43.27	43.27	43.15	43.02	(0.13)
Library Board Controlled Funds	0.75	0.75	0.50	0.50	0.50	0.50	0.50	0.50	-
Library Gifts and Bequests	-	-	-	0.40	0.40	0.40	0.40	0.40	-
Library Foundation Office	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Senior Center Administrations (6)	6.50	6.50	6.50	7.00	7.00	7.00	7.00	7.76	0.76
Neighborhood & Dvlpmnt Services:									
Neighborhood & Dvlpmnt Admin (7)	2.55	2.55	1.55	1.55	1.55	1.55	1.55	1.30	(0.25)
Sustainability Services (2)	-	-	1.00	1.00	1.00	1.00	1.00	-	(1.00)
Community Development	1.75	1.75	1.55	3.63	3.63	3.63	3.63	3.63	-
Neighborhood Outreach (7)	1.00	1.00	1.05	1.95	1.95	1.95	1.95	1.70	(0.25)
Housing Inspection (8)	5.25	5.25	5.55	6.20	6.20	8.30	8.30	8.80	0.50
Economic Development	1.00	1.00	2.00	1.00	-	-	-	-	-
Building Inspection (7) (9)	6.30	6.30	7.30	7.30	7.30	7.30	7.30	8.80	1.50
Urban Planning (10)	2.50	2.50	3.50	3.50	4.00	4.00	4.00	4.50	0.50
Public Works:									
Public Works Administration	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-
Engineering Services (11)	12.10	12.10	12.00	16.00	16.00	16.00	16.00	18.00	2.00

**City of Iowa City  
Personnel Full-Time Equivalents  
Last Eight Years**

	2014	2015	2016	2017	2018	2019	2020	2021	Change in FTEs FY2020-2021
	Adopted	Adopted	Adopted	Adopted	Adopted	Adopted	Adopted	Budget	
<b>Transportation Services:</b>									
Transportation Services Admin	-	-	-	2.00	3.00	2.00	2.00	2.00	-
CBD Maintenance Operations	-	-	-	1.00	1.00	1.00	1.00	1.00	-
<b>Sub-total General Fund</b>	<b>354.28</b>	<b>351.40</b>	<b>356.59</b>	<b>368.18</b>	<b>367.18</b>	<b>370.68</b>	<b>372.06</b>	<b>383.84</b>	<b>11.78</b>
<b>Special Revenue Funds</b>									
Community Development Block Grant	2.48	2.48	2.38	-	-	-	-	-	-
HOME Grant	0.50	0.50	0.45	-	-	-	-	-	-
<b>Road Use Tax:</b>									
Traffic Engineering	4.15	4.15	3.90	4.50	3.00	3.00	3.00	3.00	-
Streets System Maintenance	25.50	25.50	25.25	25.50	29.00	29.00	29.00	29.00	-
Other Shared Revenues	1.62	-	-	-	-	-	-	-	-
Metro Planning Org of Johnson Co	5.60	5.60	4.70	4.70	4.70	5.20	5.20	5.20	-
Employee Benefits	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	-
<b>Sub-total Special Revenue Funds</b>	<b>40.40</b>	<b>38.78</b>	<b>37.23</b>	<b>35.25</b>	<b>37.25</b>	<b>37.75</b>	<b>37.75</b>	<b>37.75</b>	<b>-</b>
<b>Enterprise Funds</b>									
Parking (12) (13) (14)	26.25	26.25	23.13	21.63	21.63	21.38	19.63	21.38	1.75
Transit (12) (13)	51.25	51.25	51.13	50.63	50.63	50.38	50.38	51.13	0.75
Wastewater	24.40	24.65	24.65	25.40	26.00	26.00	26.00	26.00	-
Water (2)	31.75	32.00	32.00	31.75	31.75	31.75	31.75	31.25	(0.50)
Refuse Collection (13)	19.35	19.35	17.85	17.50	17.50	17.88	18.88	19.38	0.50
Landfill	16.50	16.50	15.50	14.00	14.00	14.88	15.88	15.88	-
Airport Operations	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-
Storm Water (2)	2.10	2.60	2.60	2.10	1.50	1.50	2.50	2.00	(0.50)
Cable Television	6.63	5.63	-	-	-	-	-	-	-
Housing Authority (8) (15)	12.19	10.19	10.19	9.60	9.60	9.50	9.50	10.62	1.12
<b>Sub-total Enterprise Funds</b>	<b>191.42</b>	<b>189.42</b>	<b>178.05</b>	<b>173.61</b>	<b>173.61</b>	<b>174.27</b>	<b>175.52</b>	<b>178.64</b>	<b>3.12</b>
<b>Capital Project Funds</b>									
ERP Software-Finances & HR/Payroll	1.00	-	-	-	-	-	-	-	-
Iowa City Gateway Project	1.00	1.00	1.00	-	-	-	-	-	-
West Side Levee Project	1.00	1.00	1.00	-	-	-	-	-	-
Rocky Shore Lift Station Project	-	-	2.00	-	-	-	-	-	-
S. Wastewater Plant Expansion	3.00	3.00	-	-	-	-	-	-	-
<b>Sub-total Capital Project Funds</b>	<b>6.00</b>	<b>5.00</b>	<b>4.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Budgetary Funds</b>	<b>592.10</b>	<b>584.60</b>	<b>575.87</b>	<b>577.04</b>	<b>578.04</b>	<b>582.70</b>	<b>585.33</b>	<b>600.23</b>	<b>14.90</b>
<b>Non-Budgetary Funds</b>									
<b>Internal Service Funds</b>									
Equipment (16)	10.75	10.75	10.75	10.75	10.75	10.75	10.75	11.75	1.00
Risk Management	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	-
Information Technology Services	9.86	9.86	9.86	9.80	10.80	9.80	9.80	9.80	-
Central Services	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	-
<b>Sub-total Internal Service Funds</b>	<b>22.91</b>	<b>22.91</b>	<b>22.91</b>	<b>22.85</b>	<b>23.85</b>	<b>22.85</b>	<b>22.85</b>	<b>23.85</b>	<b>1.00</b>
<b>Total Non-Budgetary Funds</b>	<b>22.91</b>	<b>22.91</b>	<b>22.91</b>	<b>22.85</b>	<b>23.85</b>	<b>22.85</b>	<b>22.85</b>	<b>23.85</b>	<b>1.00</b>
<b>Total Full-Time Equivalents</b>	<b>615.01</b>	<b>607.51</b>	<b>598.78</b>	<b>599.89</b>	<b>601.89</b>	<b>605.55</b>	<b>608.18</b>	<b>624.08</b>	<b>15.90</b>

**City of Iowa City  
Personnel Full-Time Equivalents  
Last Eight Years**

- (1) Three temporary positions were converted to two .63 FTE Communications Aides and a .63 FTE Creative Assistant.
- (2) A 1.00 FTE Sustainability Coordinator moved from Sustainability Services, an 1.00 Assistant Facilities Manager moved from Government Buildings and converted to a Climate Analyst, a 1.00 Public Info Coordinator converted to a Climate Engagement Specialist.
- (3) Two temporary positions converted to two .63 FTE Animal Care Assistants, and a 1.00 FTE Police Officer was added.
- (4) Two 1.00 FTE Maintenance Worker I - Forestry positions were added in the fiscal year 2021 budget.
- (5) A .63 FTE Library Clerk was converted to a .50 FTE Library Assistant III position in the fiscal year 2021 budget.
- (6) A .50 FTE Receptionist position was increased to .63 FTE, and another .63 FTE Receptionist position was converted from a temporary position.
- (7) The NDS Administrative Secretary was replaced with the Development Services Assistant, which is allocated .30 FTE to NDS Admin, .50 FTE to Building Inspection, and .20 FTE to the Metro Planning Organization.
- (8) A .50 FTE of a Building Inspector was moved from Housing Authority to Housing Inspection.
- (9) A 1.00 FTE Building Inspector position was added into the fiscal year 2021 budget.
- (10) A .50 FTE Associate Planner position was converted to a 1.00 FTE Associated Planner into the fiscal year 2021 budget.
- (11) Two temporary positions were converted to a 1.00 FTE Public Works Aide, and a 1.00 FTE Senior Engineer was also added.
- (12) A .75 FTE Operations Specialist allocated 50% to both Parking and Transit was converted to a 1.00 FTE Operations Supervisor, and a 1.00 FTE Data Analyst allocated 50% to Parking and Transit was added in the fiscal year 2021 budget.
- (13) Customer Service Representatives hours were increased by .75 FTE and were re-distributed equally (25% each) between Parking, Transit, Refuse, and Landfill.
- (14) A 1.00 FTE Maintenance Worker I - Parking position was added in the fiscal year 2021 budget.
- (15) Two temporary positions converted to two .50 FTE Receptionist positions, and a .63 FTE Housing Program Assistant was added.
- (16) A 1.00 FTE Mechanic I - Equipment position was added in the fiscal year 2021 budget.





CITY OF IOWA CITY  
UNESCO CITY OF LITERATURE

★ Celebrating 175 Years ★



# GENERAL FUND

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Fund Summary  
Assigned, Committed & Restricted  
Fund Balance  
Revenues  
Expenditures  
Division Summaries

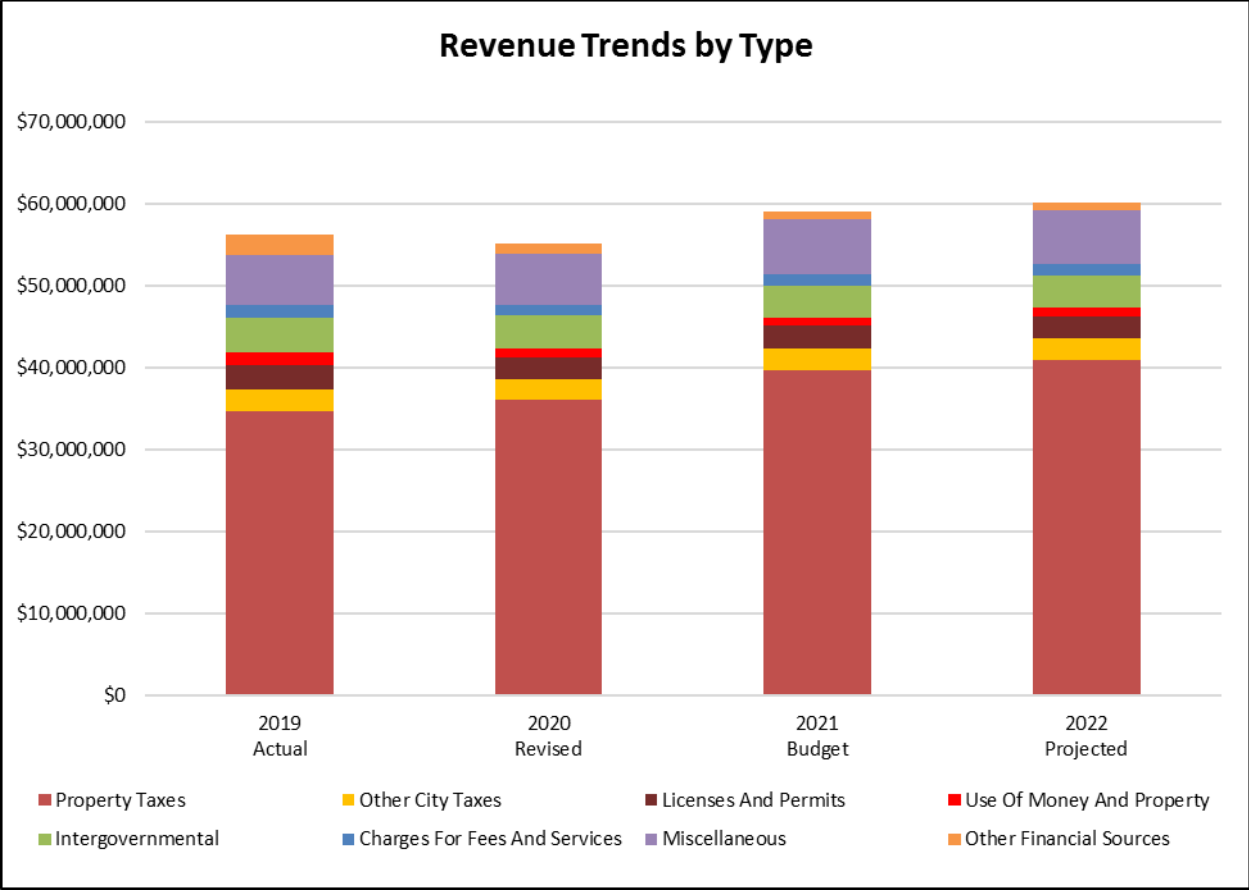


## GENERAL FUND

The General Fund is the City's main operating fund and includes activities for the following departments: City Council, City Clerk, City Attorney, City Manager, Finance, Police, Fire, Parks & Recreation, Library, Senior Center, Neighborhood & Development Services, Public Works, and Transportation Services. We present a budget where revenues exceed expenditures for the General Fund in fiscal year 2021, with revenue & transfers in and expenditures & transfers out projected at \$73.9 and \$71.9 million, respectively.

### A. General Fund Revenues

Revenues & Transfers In	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
Property Taxes	\$ 32,902,940	\$ 34,728,747	\$ 36,176,002	<b>\$ 39,719,610</b>	\$ 40,911,198
Other City Taxes	2,460,404	2,697,698	2,468,300	<b>2,687,089</b>	2,687,089
Licenses And Permits	2,734,068	2,981,465	2,576,370	<b>2,710,860</b>	2,710,860
Use Of Money And Property	1,137,695	1,568,506	1,111,577	<b>995,115</b>	995,115
Intergovernmental	3,783,350	4,098,694	4,046,645	<b>4,215,877</b>	4,215,877
Charges For Fees And Services	1,497,214	1,631,188	1,379,366	<b>1,395,738</b>	1,395,796
Miscellaneous	5,787,400	6,007,291	6,209,320	<b>6,579,365</b>	6,579,365
Other Financial Sources	1,577,306	2,565,872	1,230,032	<b>961,184</b>	961,184
<b>Sub-total Revenues:</b>	51,880,377	56,279,461	55,197,612	<b>59,264,838</b>	60,456,484
Transfers In	10,195,430	14,070,366	15,337,998	<b>14,649,360</b>	14,977,625
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 62,075,807</b>	<b>\$ 70,349,827</b>	<b>\$ 70,535,610</b>	<b>\$ 73,914,198</b>	<b>\$ 75,434,109</b>



**1. Property Taxes** - Property tax revenue of \$39.7 million is the primary funding source for General Fund operations, providing approximately 67% of total revenue, excluding transfers in, in fiscal year 2021. The fiscal year 2021 budget is an increase of 9.9% over the fiscal year 2020 revised budget of \$36.2 million and there is an average increase of 6.0% over the last five years. These totals do not include the transfer-in of the Employee Benefits property tax levy from the Employee Benefits Fund. There are a number of factors which determine the City's tax levy each year: property valuations by class, the state's annual Assessment Limitation Order (rollback), TIF district valuations and rebates, statutory limits on individual tax levies, the City's own Financial and Fiscal Policies, restrictions from external entities on other financing sources, and funding requirements for projected expenditures.

**100% Assessment** - Property valuations are set by the City and County Assessor. State law requires that all real property be reassessed every two years, specifically in odd-numbered years. Since 2003, valuations within the Iowa City corporate limits have increased an average of 7.4% in revaluation years and 2.5% in non-revaluation years.

Valuations reported by the Johnson County Auditor's office for January 1, 2019 served as the basis for determining property tax revenue in fiscal year 2021. Their report indicates an 11.8% increase in total assessed value in the last year, from \$6.13 billion to \$6.85 billion.

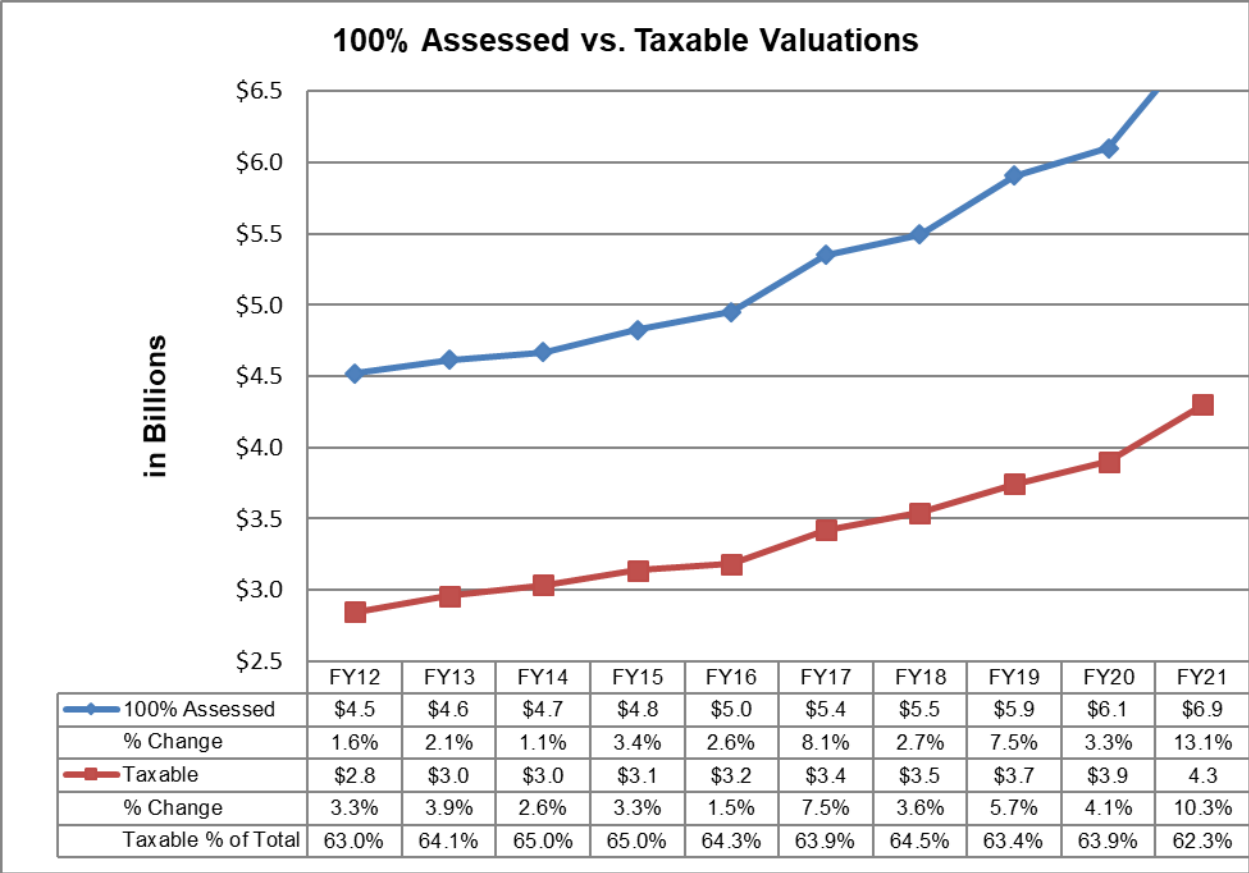
**Assessment Limitation Order / Rollback** - The State of Iowa has a statutory growth limitation of three percent (3%) annually on taxable residential property valuations. Each year, the Department of Revenue's Assessment Limitation Order sets a 'rollback' value by class which, when applied, determines taxable valuations. The growth restriction is applied to the residential valuations, limiting the growth percentage in taxable value to agricultural valuations. The impact is that the percentage growth in taxable valuations for urban residential property each year is limited to either three percent (3%) or the growth in agricultural property, whichever is lower.

Property Tax growth restrictions and rollbacks were changed with State legislation in 2013 with Iowa Senate File 295. That legislation added the following changes to property taxation:

1. the annual growth limitation on residential property of three percent (3%) was decreased from four percent (4%) starting in fiscal year 2015;
2. a rollback of ninety-five percent (95%) was added to commercial, industrial, and railroad property classes starting in fiscal year 2015 and was lowered to ninety percent (90%) starting in fiscal year 2016
3. the State added a reimbursement or "backfill" to jurisdictions for lost revenue due to the rollback of valuation on commercial, industrial, and railroad properties; this "backfill" is locked at the fiscal year 2017 amounts going forward starting in fiscal year 2018;
4. a new multi-residential class of property was added in fiscal year 2017 that has a declining rollback which will decrease each year until it matches the residential rollback percentage.

In fiscal year 2010, the rollback exempted \$1.7 billion of Iowa City's assessed valuation. In fiscal year 2021, the rollback will exempt \$2.6 billion of assessed valuations. The residential and agricultural rollbacks for fiscal year 2021 are 55.0743% and 81.4832%, respectively, compared to fiscal year 2020 rollbacks of 56.9180% and 56.1324%, respectively.

Also, in fiscal year 2021 the commercial, industrial, and railroad rollback is 90%, which is the same as fiscal year 2020. The multi-residential rollback in fiscal year 2020 is 71.25% compared to the fiscal year 2020 rate of 75%. The following graph illustrates the impact of the rollback on taxable valuations.



**2. Other City Taxes** - This category, estimated at \$2.7 million in fiscal year 2021, includes Hotel Motel Taxes of \$1,301,820, \$385,919 in gas and electric excise taxes, and \$964,690 in utility franchise taxes. The fiscal year 2021 budget is an increase of 8.9% over the fiscal year 2020 revised budget of \$2.5 million, and there is an average increase of 2.3% over the last five years.

a) *Hotel Motel Tax*: This revenue source is a state-administered tax. Estimated at \$1,301,820 in fiscal year 2021, the seven percent (7%) tax on gross hotel/motel room rental receipts is distributed as follows:

Convention & Visitor's Bureau	25.00%
Police Patrol	47.50%
Parks & Recreational Facilities	27.50%
Total Hotel Motel 7% Tax	100.00%

b) *Utility Replacement Excise Tax*: The Gas and Electric Excise tax is collected on the generation, distribution, and delivery of electricity and natural gas. This tax replaced the taxation on utility property in 1999. Cities are required to calculate property tax revenues with and without gas and electric utility property valuations. The calculated difference is required to establish the General Property Tax Equivalents which is the basis of the Iowa Department of Revenue distribution formula.

c) *Utility Franchise Taxes on utility customers: Senate File 478 was enacted by the Iowa state legislature during its 2009 session, establishing cities' right to impose a franchise tax on gas and electric utilities. On February 16, 2010, the Iowa City Council passed and approved an ordinance establishing a one percent (1%) tax to be expended for the following purposes:*

- 1) Inspecting, supervising and otherwise regulating the MidAmerican Energy Company's gas and electric franchises.
- 2) Public safety, including the equipping of fire, police and emergency services.
- 3) Public infrastructure to support commercial and industrial economic development.

Of the \$964,690 estimate for fiscal year 2021, approximately \$651,220 will remain in the City's general fund for maintenance of street right-of-way and for operational costs associated with Fire Station #4. The remaining \$313,470 is for capital improvement projects (CIP) in the right of way.

3. **Licenses & Permits** - This category consists of revenue received for building and rental housing permits/inspections, franchise fees, plumbing license and taxi license fees; beer, liquor and cigarette permit/license fees (state regulated), sign permits, burial permits, animal licensing and some miscellaneous fees. Fiscal year 2021 budget for Licenses and Permits is estimated at \$2.7 million. The fiscal year 2021 revenue is an increase of 5.2% over the fiscal year 2020 revised budget of \$2.6 million, and an average decrease of 1.3% over the last five years. These decreases have been primarily due to decreases in construction permit and license revenue from fiscal year 2017 to 2018 and conservative budgeting in fiscal years 2020 and 2021.
4. **Use of Money & Property** - This revenue source consists of interest income and rents and is budgeted at \$995,115 for fiscal year 2021. The fiscal year 2021 budget is a decrease of 10.5% of the fiscal year 2020 revised budget of \$1,111,577; however, there is an average increase of 11.2% over the last five years. The decrease from the fiscal year 2020 estimate is from a decrease in estimated interest income; the average increase over the last five years is a result of increased interest income and rent revenue.
5. **Intergovernmental** - This revenue category includes state and federal grants, 28E agreements, and contracts with local governmental entities. Intergovernmental revenue is budgeted at \$4.22 million in fiscal year 2021. The fiscal year 2021 budget is an increase of 4.2% of the fiscal year 2020 revised budget of \$4.05 million and there is an average increase of 1.0% over the last five years. The increase from the fiscal year 2021 amount is from an increase in state and federal revenue, and the average increase over the last five years is from the increases in state and local 28E agreements.

The majority of intergovernmental revenue is the result of 28E agreements with local entities for services provided to area residents, as shown in the following schedule. The largest of these agreements is for fire protection services to the University of Iowa, estimated at \$2 million in fiscal year 2021, with \$1.6 million receipted into the General Fund. The remainder is deposited into the Employee Benefits Fund as reimbursement for a percentage of Fire employee benefits and into the Capital Projects Fund as reimbursements for a percentage of Fire capital asset replacement.

<b>Intergovernmental Funding</b>	<b>FY2018 Actual</b>	<b>FY2019 Actual</b>	<b>FY2020 Revised</b>	<b>FY2021 Budget</b>	<b>FY2022 Projected</b>
<b>Local Governmental: 28E Agreements</b>					
Coralville, Johnson County & Other Governments - Animal Services	\$ 256,114	\$ 227,451	\$ 243,828	\$ 283,530	\$ 283,530
IC Comm. Schools - Mercer Pool	101,954	95,560	101,950	95,560	95,560
County, Univ Heights, Hills - Library	517,907	542,174	517,904	584,610	584,610
Johnson County - Senior Center	60,000	60,000	60,000	60,000	60,000
Downtown District - Police Department	10,000	20,000	20,000	20,000	20,000
University Heights - Fire Department	32,186	32,186	32,498	32,818	32,818
University Heights - Revenue	-	-	-	1,100	1,100
JECC - Accounting	-	29,150	29,750	30,450	30,450
<b>Local Governmental Revenue:</b>	<b>978,161</b>	<b>1,006,521</b>	<b>1,005,930</b>	<b>1,108,068</b>	<b>1,108,068</b>
<b>State Revenue:</b>					
Public Safety Grants	199,895	5,742	167,365	825	825
University of Iowa - Fire Protection	1,538,421	1,600,044	1,538,420	1,643,190	1,643,190
Operating Grants	73,825	69,584	73,820	69,580	69,580
Property Tax Credits	899,593	908,337	1,045,917	1,146,049	1,146,049
Other State Grants	11,588	3,333	-	-	-
State Disaster Assistance	4,235	-	-	-	-
<b>Total State Revenue:</b>	<b>2,727,557</b>	<b>2,587,040</b>	<b>2,825,522</b>	<b>2,859,644</b>	<b>2,859,644</b>
<b>Federal Revenue:</b>					
Public Safety Grants	69,606	497,107	215,193	248,165	248,165
Department of Interior	8,026	8,026	-	-	-
<b>Total Federal Revenue:</b>	<b>77,632</b>	<b>505,133</b>	<b>215,193</b>	<b>248,165</b>	<b>248,165</b>
<b>Total - Intergovernmental Funding:</b>	<b>\$ 3,783,350</b>	<b>\$ 4,098,694</b>	<b>\$ 4,046,645</b>	<b>\$ 4,215,877</b>	<b>\$ 4,215,877</b>

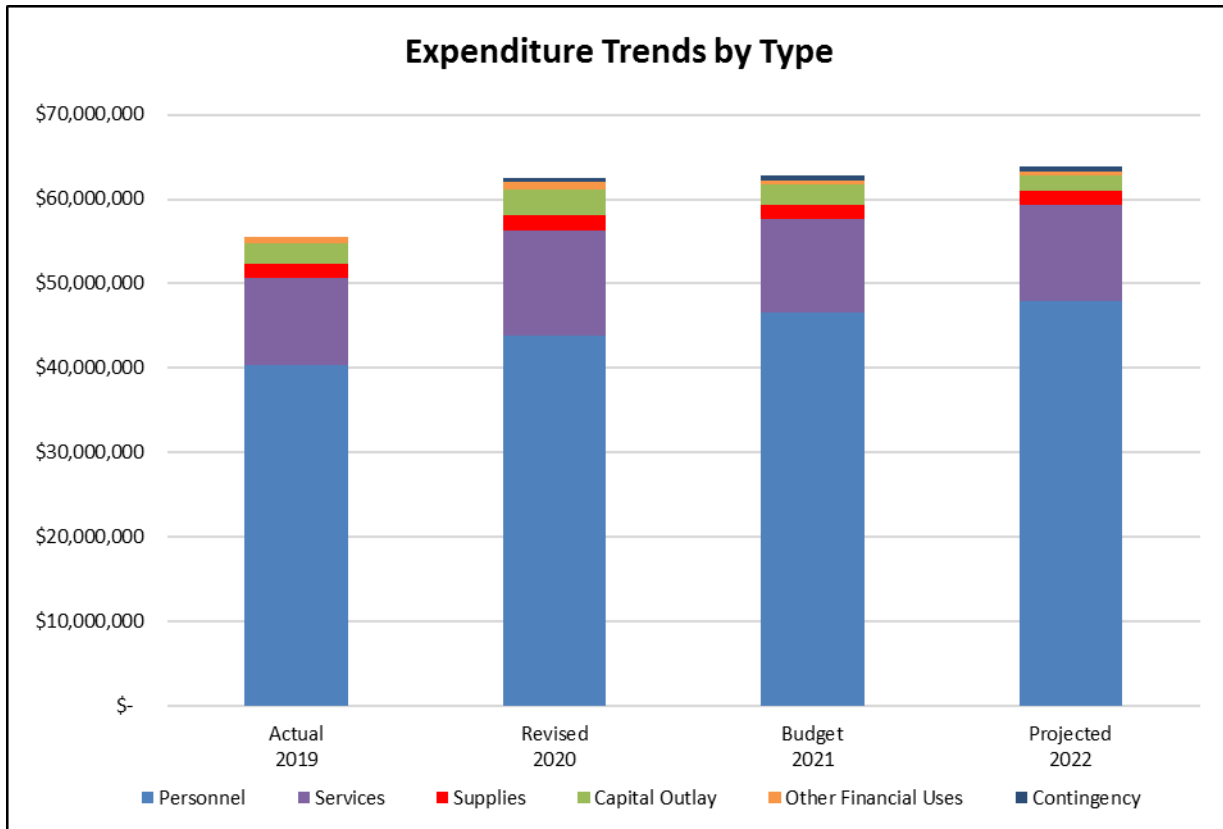
**6. Charges for Fees and Services** – These revenues are for direct fees and charges for the use of a City service, facility, or program. Divisions with fee-based services include: Parks and Recreation, Police (special events, contracted services), Fire (inspections), Housing & Building Inspection Services, Animal Care, and Cemetery services. Charges for Fees and Services are budgeted at \$1.40 million in fiscal year 2021. The fiscal year 2021 revenue is an increase of 1.2% of the fiscal year 2020 revised budget of \$1.38 million; however, there is an average decrease of 2.3% over the last five years. The increase in the fiscal year 2020 budget is due to increased police services higher than previously expected; the average decrease over the past five years is a result of decreases in building and development fees in fiscal year 2018 and fiscal year 2020.



7. **Miscellaneous** - Miscellaneous revenue is budgeted at \$6.6 million in fiscal year 2021. This category includes a variety of revenue sources, including parking fines (\$325,000), magistrate court fines and surcharges related to code enforcement (\$269,340) and library fines (\$100,000). Also included within this category are internal chargebacks of \$5.1 million to the City's Capital Projects Fund for legal and engineering services, and to the enterprise funds for administrative services. The fiscal year 2020 revenue is an increase of 6.0% of the fiscal year 2020 revised budget of \$6.2 million and there is an average increase of 7.6% over the last five years. The average increase amounts are due to the increases in administrative chargebacks for the Transportation Services Administration activity that was added to the General Fund in fiscal year 2017 and the increases of internal chargebacks.
  
8. **Other Financing Sources** – Other financing sources include a limited number of special transactions that are used to account for non-operating revenues/receipts such as the proceeds from a loan or the sale of an asset. Other Financing Sources are budgeted at \$961,184 in fiscal year 2021, which is a decrease of 21.9% from the revised budget in fiscal year 2020 of \$1.2 million. The decrease is from home sales in the UniverCity program. The UniverCity activity is budgeted at \$1.1 million in fiscal year 2020, which consists of the proceeds from the sale of assets (\$868,855) and loan proceeds from financial institutions (\$253,700). There is an average decrease of 11.2% over the last five years. These decreases are also from the UniverCity program.
  
9. **Transfers In** - The category is budgeted at \$14.6 million in fiscal year 2021. This includes an approximate \$12.4 million transfer-in of the Employee Benefits Levy from the Employee Benefits Fund. This category also includes General Fund intra-fund transfers to equipment replacement reserves and transfers in from other funds to support specific staff positions and expenditures.

**B. General Fund Expenditures**

<b>Expenditures &amp; Transfers Out</b>	<b>2019 Actual</b>	<b>2020 Revised</b>	<b>2021 Budget</b>	<b>2022 Projected</b>
Personnel	\$ 40,394,639	\$ 43,813,771	<b>\$ 46,661,678</b>	\$ 48,061,528
Services	10,300,482	12,414,445	<b>11,255,906</b>	11,523,684
Supplies	1,576,896	1,814,362	<b>1,752,995</b>	1,788,055
Capital Outlay	2,539,980	3,122,110	<b>2,445,585</b>	1,739,957
Other Financial Uses	682,500	861,000	<b>400,000</b>	400,000
Contingency	-	530,596	<b>617,000</b>	626,000
<b>Sub-total Expenditures:</b>	55,494,497	62,556,284	<b>63,133,164</b>	64,139,224
Transfers Out	11,961,397	9,791,679	<b>8,767,341</b>	8,735,023
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 67,455,894</b>	<b>\$ 72,347,963</b>	<b>\$ 71,900,505</b>	<b>\$ 72,874,247</b>



1. **Personnel** - Personnel costs account for approximately 73.9% of budgeted expenditures (excluding transfers out) within the General Fund in fiscal year 2021. Employee benefit costs are discussed in greater detail in the City Manager Address.
2. **Services** - Expenditures for services are budgeted at \$11.26 million in fiscal year 2021. Initial projections were based on fiscal year 2019 actual expenditures and projected at 2.04% annually. This is in line with the Consumer Price Index for All Urban Consumers (CPI-U) over the last five fiscal years.

Many of the operating costs within the services category have more specific inflationary guidelines and methods of projection. This includes funding for liability, fire & casualty insurance premiums; professional and consultant services; internal service fund charges (Equipment, Information Technology Services, Risk Management, and Central Services); training & education; building and equipment repair and maintenance services; vehicle and equipment rentals. These costs are adjusted individually each year, based on specific operating plans and projects, claims/loss history, trend analysis, and operations-specific needs, each year.

The Services category also includes funding for initiatives such as Aid to Human Service Agencies, Community Event Funding, support to the Iowa City Coralville Convention & Visitors Bureau, and Community and Economic Development Assistance, as follows:

\$605,000	Aid to Human Service Agencies
\$428,200	Community Event / Program Funding
\$283,250	ICCVB – Community / Economic Development Assistance
\$100,000	Economic Development Assistance

3. **Supplies** - Supplies consist primarily of commodities that are consumed or depleted, such as office and cleaning supplies, vehicle fuel and materials for repair and maintenance of buildings, streets, and equipment. Expenditures for supplies are budgeted at \$1.8 million in fiscal year 2021. Individual items costing under \$5,000 are considered supplies. This limit is consistent with the threshold utilized to capitalize assets for the comprehensive annual financial report.
4. **Capital Outlay** – The general fund capital outlay is budgeted at \$2.4 million in fiscal year 2021 and includes police vehicle replacements, library materials, operating equipment, UniverCity Properties, and building maintenance and improvements of \$5,000 or greater.
5. **Other Financial Uses** - This category is budgeted at \$400,000 in fiscal year 2021. This consists from loan repayments to financial institutions that are from the homes sold in the UniverCity program.

- 6. Contingency** - A General Fund contingency amount is established each fiscal year for those unforeseen expenditures that arise following formal adoption of the annual budget. This amount is available for appropriation by formal amendment, subject to recommendation from the Finance Director and City Manager, and approval by City Council. Contingency is budgeted at one percent (1%) of General Fund expenditures (excluding transfers) - approximately \$617,000 in fiscal year 2021.
- 7. Transfers Out** - This category is budgeted at \$8.8 million in fiscal year 2021. One of the largest transfers out is from the transit property tax levy of \$4.1 million that is being transferred into the Transit Fund. Other major transfers out include approximately \$1.2 million to the Capital Projects Fund and \$1,00,000 to the Affordable Housing Fund.

The General Fund borrowed \$2.1 million from the Landfill Cell Replacement Reserve during fiscal year 2019 to help construct portions of the new Public Works Facility. Principal payments are reflected as a transfer out. The following is a summary of that loan:

Loan	Date	Loan Amount	Final Payment	Principal Outstanding as of 6/30/20	Total Payment FY21	FY21 Principal	FY21 Interest
2019 Public Works Facility Loan	6/30/2019	\$ 2,100,000	2039	\$ 2,022,179	\$139,759	\$ 80,182	\$ 59,577

**C. Fund Balance**

It is part of the City’s Financial & Fiscal Policies that the General Fund’s unassigned fund balance shall not fall below twenty-five percent (25%) of total revenues and transfers in and not grow greater than thirty-five percent (35%). This policy also states that fund balance in excess of thirty percent (35%) of revenues and transfers in will be transferred to the City’s Emergency Fund, used to retire outstanding debt, used to provide property tax relief, or be used for facility replacement.

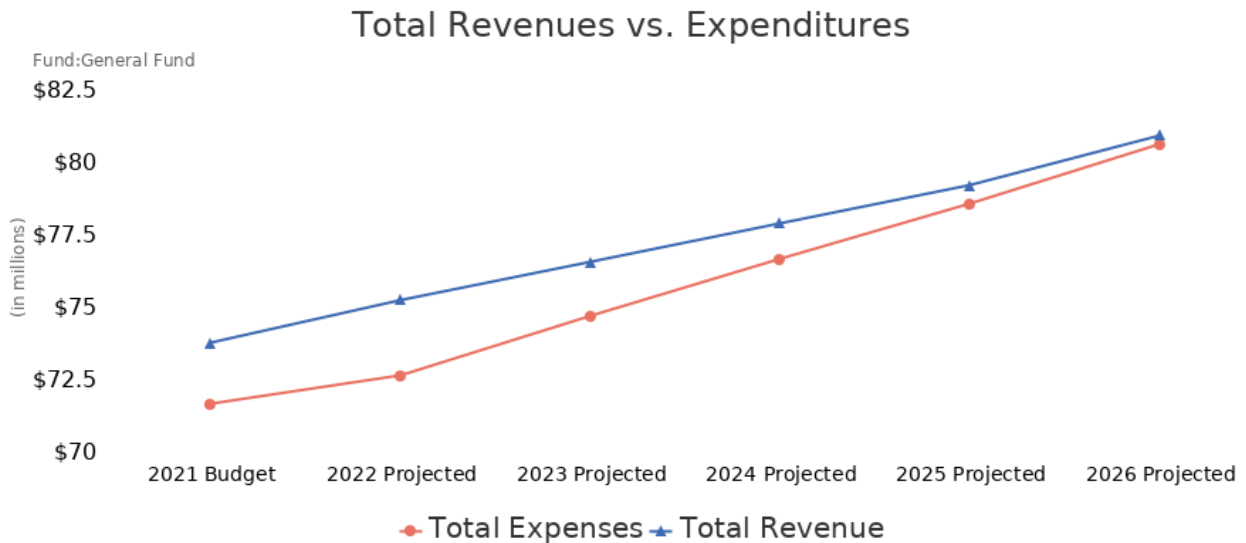
General Fund unassigned fund balance was transferred into the Emergency Fund in fiscal year 2014, fiscal year 2015, fiscal year 2016, fiscal year 2017, fiscal year 2019 and fiscal year 2020 of \$1.7 million, \$1.3 million, \$1.7 million, \$500,000, \$450,000 and \$500,000, respectively. No transfer is being proposed in fiscal year 2021. \$500,000 was revised into the Emergency Fund expenditures in fiscal year 2020 for the acquisition and demolition of a residential property in the flood plain. The Emergency Fund’s estimated balance is \$5.2 million at the end of fiscal year 2021.

In the fiscal year 2019, fiscal year 2020, fiscal year 2021 and fiscal year 2022 budgets, \$2.0 million, each, of General Fund unassigned fund balance is to be transferred into the Facility Master Plan Reserve, within the General Fund. This fund is assigned to implementation of the 2012 Facilities Space Needs Study and Master Plan.

General Fund’s unassigned fund balance is relied upon to provide cash flow during the first quarter of the fiscal year as the majority of property taxes are not received until October/November. The following chart demonstrates how expenditures have exceeded receipts in the first three months over the past ten years.

3 Months @ Sept. 30	Receipts	Expenditures	Shortfall
FY2020	\$ 9,517,460	\$ 15,862,567	(6,345,107)
FY2019	9,833,115	15,455,184	(5,622,069)
FY2018	7,859,044	14,422,373	(6,563,329)
FY2017	7,917,409	15,727,049	(7,809,640)
FY2016	10,402,991	13,341,071	(2,938,080)
FY2015	7,163,587	13,309,505	(6,145,918)
FY2014	11,705,632	15,145,130	(3,439,498)
FY2013	9,727,204	16,725,202	(6,997,998)
FY2012	12,090,490	15,441,933	(3,351,443)
FY2011	8,976,380	13,778,695	(4,802,315)

**D. Long-term Projections**



Future property tax revenues were projected to grow 2.94% for fiscal year 2022, 2.97% for 2023, 2.45% in 2024, 3.00% in 2025, and 3.00% in fiscal year 2026. Odd numbered years are re-evaluation years, which typically lead to higher growth rates. The overall annual growth rates include individual property class assessed value growth ranging from 0 – 5%, as well as changes in the rollback percentages. The Multi-Residential Property Class rollback will continue to decrease until it aligns with the Residential Rollback in fiscal year 2024. All other revenues were projected at a flatline.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually.

**General Fund (1000 - 1027)**  
**Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Fund Balance, July 1</b>	\$ 48,135,654	\$ 40,724,250	\$ 36,401,766	\$ 39,295,700	\$ 37,483,347	\$ 39,497,040
<b>Revenues:</b>						
Property Taxes	\$ 31,754,702	\$ 32,902,940	\$ 34,728,747	\$ 36,176,002	\$ 39,719,610	\$ 40,911,198
Other City Taxes	2,534,880	2,460,404	2,697,698	2,468,300	2,687,089	2,687,089
Licenses And Permits	3,521,079	2,734,068	2,981,465	2,576,370	2,710,860	2,710,860
Use Of Money And Property	812,954	1,137,695	1,568,506	1,111,577	995,115	995,115
Intergovernmental	3,580,793	3,783,350	4,098,694	4,046,645	4,215,877	4,215,877
Charges For Fees And Services	1,697,137	1,497,214	1,631,188	1,379,366	1,395,738	1,395,796
Miscellaneous	5,484,920	5,787,400	6,007,291	6,209,320	6,579,365	6,579,365
Other Financial Sources	1,764,562	1,577,306	2,565,872	1,230,032	961,184	961,184
<b>Sub-Total Revenues</b>	51,151,026	51,880,377	56,279,461	55,197,612	59,264,838	60,456,484
<b>Transfers In:</b>						
Operating Transfers In	10,655,199	10,195,430	14,070,366	15,337,998	14,649,360	14,977,625
<b>Sub-Total Transfers In</b>	10,655,199	10,195,430	14,070,366	15,337,998	14,649,360	14,977,625
<b>Total Revenues &amp; Transfers In</b>	\$ 61,806,225	\$ 62,075,807	\$ 70,349,827	\$ 70,535,610	\$ 73,914,198	\$ 75,434,109
<b>Expenditures by Department:</b>						
City Council	\$ 110,152	\$ 109,461	\$ 110,580	\$ 165,465	\$ 159,554	\$ 163,688
City Clerk	500,977	491,517	540,893	576,797	524,699	581,929
City Attorney	733,337	765,417	751,266	880,104	867,117	892,619
City Manager	2,148,884	3,083,553	3,944,970	4,430,243	4,286,206	4,412,226
Finance	3,655,228	3,805,542	3,970,187	4,953,657	4,631,600	4,745,139
Police	13,114,628	13,809,546	14,073,156	15,319,126	15,667,193	15,958,613
Fire	7,716,864	8,030,716	8,292,055	8,633,917	9,035,169	9,269,789
Parks and Recreation	7,812,840	7,993,287	8,191,404	9,961,586	10,443,623	10,224,990
Library	6,269,424	6,400,494	6,403,794	6,976,884	7,092,059	7,258,805
Senior Center	899,254	888,544	865,825	971,109	1,038,668	1,066,830
Neighborhood & Development Services	6,074,193	4,938,698	5,619,169	6,256,034	5,614,025	5,684,984
Public Works	1,757,925	1,909,621	2,105,423	2,807,112	3,117,289	3,206,008
Transportation Services	619,664	488,203	625,773	624,250	655,962	673,606
<b>Sub-Total Expenditures</b>	51,413,370	52,714,596	55,494,497	62,556,284	63,133,164	64,139,224
<b>Transfers Out:</b>						
Capital Project Fund	13,708,054	9,333,240	4,482,101	2,118,272	1,181,470	1,048,470
GO Bond Abatement	60,052	20,052	20,052	20,052	20,052	20,052
General Levy	182,444	183,788	184,551	169,012	158,127	159,871
Emergency Fund	500,000	-	450,000	500,000	-	-
Facility Master Plan Reserve	-	-	2,000,000	2,000,000	2,000,000	2,000,000
Interfund Loan Repayment to Landfill	-	-	-	77,822	80,182	82,621
Transfers Out - Transit Fund	3,271,633	3,376,455	3,563,749	3,721,479	4,080,088	4,176,587
Transfers Out - Affordable Housing Fund	-	650,093	1,002,700	1,000,000	1,000,000	1,000,000
Misc Transfers Out	82,076	120,068	258,243	185,042	247,422	247,422
<b>Sub-Total Transfers Out</b>	17,804,258	13,683,695	11,961,397	9,791,679	8,767,341	8,735,023
<b>Total Expenditures &amp; Transfers Out</b>	\$ 69,217,629	\$ 66,398,291	\$ 67,455,893	\$ 72,347,963	\$ 71,900,505	\$ 72,874,247
<b>Fund Balance, June 30</b>	\$ 40,724,250	\$ 36,401,766	\$ 39,295,700	\$ 37,483,347	\$ 39,497,040	\$ 42,056,902
Prior Year Accounting Adjustment	-	-	-	-	-	-
<b>Adjusted Fund Balance, June 30</b>	40,724,250	36,401,766	39,295,700	37,483,347	39,497,040	42,056,902
Restricted / Committed /Assigned	15,073,066	7,034,006	9,053,822	11,137,010	13,195,809	15,293,349
<b>Unassigned Balance</b>	\$ 25,651,185	\$ 29,367,761	\$ 30,241,878	\$ 26,346,337	\$ 26,301,231	\$ 26,763,553
<b>% of Revenues &amp; Transfers In</b>	42%	47%	43%	37%	36%	35%

**General Fund  
Assigned, Committed & Restricted Fund Balance**

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projection</b>
<b>Assigned:</b>						
(Available for current and / or future operations)						
Library Special Revenue Funds	\$ 814,236	\$ 898,683	\$ 986,872	\$ 1,055,746	\$ <b>1,096,042</b>	\$ 1,140,187
Library Foundation Development	(3,457)	(3,976)	(4,075)	(7,758)	(7,758)	(7,758)
Library Equipment Replacement Reserve	231,975	261,786	323,289	355,872	<b>417,375</b>	478,859
Senior Center Gift Funds	13,870	2,875	799	799	<b>799</b>	799
New Horizons Band	10	-	-	-	-	-
Cable Replacement Reserves	146,835	151,584	123,529	133,529	<b>143,529</b>	138,529
Energy Efficiency Revolving Loan Fund	185,455	226,416	-	-	-	-
Facility Master Plan Reserve	-	-	2,000,000	4,000,000	<b>6,000,000</b>	8,000,000
Animal Shelter Bequest Funds	-	135,048	148,119	148,119	<b>148,119</b>	148,119
	<b>\$ 1,388,924</b>	<b>\$ 1,672,415</b>	<b>\$ 3,578,533</b>	<b>\$ 5,686,307</b>	<b>\$ 7,798,106</b>	<b>\$ 9,898,735</b>
<b>Committed:</b>						
(Available for current and / or future operations)						
Emergency Funds	<b>\$ 5,198,779</b>	<b>\$ 4,961,882</b>	<b>\$ 5,068,879</b>	<b>\$ 5,219,179</b>	<b>\$ 5,219,179</b>	<b>\$ 5,219,179</b>
	<b>\$ 5,198,779</b>	<b>\$ 4,961,882</b>	<b>\$ 5,068,879</b>	<b>\$ 5,219,179</b>	<b>\$ 5,219,179</b>	<b>\$ 5,219,179</b>
<b>Restricted:</b>						
(Not available for general operations)						
Police Forfeiture Share	\$ 305,687	\$ 236,724	\$ 196,844	\$ 95,408	\$ <b>45,408</b>	\$ 45,408
Police Abandon Property	43,248	46,636	17,058	17,058	<b>17,058</b>	17,058
Cemetery Perpetual Care	114,846	116,348	119,058	119,058	<b>116,058</b>	112,968
Public Art	-	-	73,450	-	-	-
Local Option Sales Tax	8,021,582	-	-	-	-	-
	<b>\$ 8,485,362</b>	<b>\$ 399,708</b>	<b>\$ 406,411</b>	<b>\$ 231,525</b>	<b>\$ 178,525</b>	<b>\$ 175,435</b>
<b>Total Assigned / Committed / Restricted:</b>	<b>\$ 15,073,066</b>	<b>\$ 7,034,006</b>	<b>\$ 9,053,822</b>	<b>\$ 11,137,010</b>	<b>\$ 13,195,809</b>	<b>\$ 15,293,349</b>
<b>Unassigned</b>	<b>25,651,185</b>	<b>29,367,761</b>	<b>30,241,878</b>	<b>26,346,337</b>	<b>26,301,231</b>	<b>26,763,553</b>
<b>General Fund Ending Fund Balance</b>	<b>\$ 40,724,250</b>	<b>\$ 36,401,766</b>	<b>\$ 39,295,700</b>	<b>\$ 37,483,347</b>	<b>\$ 39,497,040</b>	<b>\$ 42,056,902</b>

**General Fund  
Revenues by Type**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Property Taxes</b>						
Property Taxes	\$ 31,754,702	\$ 32,902,940	\$ 34,728,747	\$ 36,176,002	\$ 39,719,610	\$ 40,911,198
<b>Other City Taxes</b>						
Gas/Electric Excise Tax	421,007	402,645	396,527	410,550	385,919	385,919
Mobile Home Tax	37,774	36,004	34,654	36,000	34,660	34,660
Hotel/Motel Tax	1,136,712	1,045,696	1,301,827	1,045,700	1,301,820	1,301,820
Utility Franchise Tax	939,387	976,060	964,690	976,050	964,690	964,690
<b>Licenses And Permits</b>						
General Use Permits	104,220	71,654	73,856	71,650	72,510	72,510
Food & Liq Licenses	111,438	110,377	126,709	110,380	126,710	126,710
Professional License	12,015	7,605	6,150	7,610	6,160	6,160
Franchise Fees	685,659	662,448	586,428	512,750	512,750	512,750
Const Per & Ins Fees	2,578,024	1,850,539	2,141,423	1,842,590	1,954,820	1,954,820
Misc Lic & Permits	29,723	31,445	46,899	31,390	37,910	37,910
<b>Use Of Money And Property</b>						
Interest Revenues	307,260	655,650	1,136,303	647,877	536,068	536,068
Rents	463,696	459,331	410,623	444,230	437,584	437,584
Royalties & Commiss	41,998	22,714	21,580	19,470	21,463	21,463
<b>Intergovernmental</b>						
Fed Intergovnt Rev	9,216	77,632	505,133	215,193	248,165	248,165
Property Tax Credits	908,715	899,593	908,337	1,045,917	1,146,049	1,146,049
State 28E Agreements	1,421,950	1,538,421	1,600,044	1,538,420	1,643,190	1,643,190
Operating Grants	95,389	73,825	69,584	73,820	69,580	69,580
Disaster Assistance	-	4,235	-	-	-	-
Other State Grants	226,121	211,482	9,075	167,365	825	825
Local 28E Agreements	919,402	978,161	1,006,521	1,005,930	1,108,068	1,108,068
<b>Charges For Fees And Services</b>						
Building & Devlpmt	649,237	477,627	584,388	373,900	390,760	390,760
Police Services	143,562	127,496	149,766	104,990	100,000	100,000
Animal Care Services	11,545	10,775	14,922	10,780	14,920	14,920
Fire Services	10,370	7,632	9,060	7,140	9,060	9,060
Transit Fees	-	955	-	900	-	-
Culture & Recreation	780,147	774,778	767,966	778,090	776,548	776,548
Misc Charges For Svc	70,369	66,214	68,544	71,626	67,910	67,910
Water Charges	5,275	5,412	5,574	5,410	5,570	5,626
Refuse Charges	275	317	218	320	220	222
Parking Charges	26,359	26,010	30,750	26,210	30,750	30,750
<b>Miscellaneous</b>						
Code Enforcement	238,295	232,315	278,070	235,180	269,340	269,340
Parking Fines	356,796	319,868	362,426	319,870	325,000	325,000
Library Fines & Fees	154,425	143,285	135,183	106,747	100,000	100,000
Contrib & Donations	430,857	746,621	435,580	567,208	309,310	309,310
Printed Materials	42,022	41,117	46,900	40,980	46,710	46,710
Animal Adoption	12,015	12,955	45,839	27,960	35,000	35,000
Misc Merchandise	29,655	24,775	21,077	24,460	25,220	25,220
Intra-City Charges	3,770,049	3,936,476	4,396,524	4,515,766	5,059,050	5,059,050
Other Misc Revenue	449,718	329,180	285,124	370,339	409,165	409,165
Special Assessments	1,087	808	568	810	570	570
<b>Other Financial Sources</b>						
Sale Of Assets	915,899	920,174	1,585,434	976,332	501,700	501,700
Bonds	-	17,357	-	-	-	-
Loans	848,663	639,775	980,438	253,700	459,484	459,484
<b>Total Revenues</b>	<b>\$ 51,151,026</b>	<b>\$ 51,880,377</b>	<b>\$ 56,279,461</b>	<b>\$ 55,197,612</b>	<b>\$ 59,264,838</b>	<b>\$ 60,456,484</b>



**General Fund  
Expenditures by Department and Division**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>City Council</b>						
City Council	\$ 110,152	\$ 109,461	\$ 110,580	\$ 165,465	\$ 159,554	\$ 163,688
<b>City Clerk</b>						
City Clerk	500,977	491,517	540,893	576,797	524,699	581,929
<b>City Attorney</b>						
City Attorney	733,337	765,417	751,266	880,104	867,117	892,619
<b>City Manager</b>						
City Manager	535,636	737,126	787,008	845,083	864,626	887,995
Communications Office	821,876	718,093	804,935	891,487	905,579	946,077
Human Resources	463,221	482,968	523,801	608,136	615,615	632,107
Human Rights	328,151	332,455	432,981	447,233	467,699	479,623
Economic Development	-	812,912	1,396,245	1,638,304	1,037,624	1,060,014
Climate Action & Outreach	-	-	-	-	395,063	406,410
<b>Finance</b>						
Finance Administration	1,483,352	1,536,946	1,741,922	2,519,983	2,131,469	2,176,245
Accounting	754,564	805,002	744,479	845,461	872,761	897,778
Purchasing	360,939	350,638	364,063	402,128	411,483	423,303
Revenue	1,056,373	1,112,956	1,119,723	1,186,085	1,215,887	1,247,813
<b>Police</b>						
Police Administration	964,554	1,116,173	574,814	600,290	660,558	677,191
Police Support Services	1,905,662	2,252,663	2,922,558	3,561,186	3,644,337	3,743,005
Police Field Operations	10,244,411	10,440,709	10,575,784	11,157,650	11,362,298	11,538,418
<b>Fire</b>						
Fire Administration	858,673	932,672	874,148	962,300	964,599	984,416
Fire Emergency Operations	6,509,977	6,737,948	7,053,288	7,234,248	7,633,560	7,847,637
Fire Prevention	205,405	205,487	207,419	243,197	244,862	251,619
Fire Training	142,810	154,609	157,201	194,172	192,148	186,116
<b>Parks and Recreation</b>						
Park and Rec Admin	1,080,451	1,111,340	1,132,359	1,332,767	1,369,262	1,403,878
Recreation	3,116,291	3,143,589	2,986,271	3,600,511	3,650,638	3,721,258
Park Maintenance	3,274,743	3,390,502	3,723,027	4,627,741	5,005,865	4,670,329
Cemetery Operations	341,356	347,855	349,747	400,567	417,858	429,524
<b>Library</b>						
Library Operations	6,084,171	6,282,036	6,281,591	6,766,829	6,874,914	7,035,146
Library Foundation Office	185,254	118,457	122,203	210,055	217,145	223,659
<b>Senior Center</b>						
Senior Center	899,254	888,544	865,825	971,109	1,038,668	1,066,830
<b>Neighborhood &amp; Dvlpmt Services</b>						
Neighborhood & Dvlpmt Admin	490,486	461,966	460,228	582,142	296,438	304,856
Neighborhood Services	2,929,117	3,067,334	3,559,545	3,541,679	3,351,488	3,359,485
Economic Development	994,263	-	-	-	-	-
Development Services	1,660,328	1,409,397	1,599,396	2,132,213	1,966,099	2,020,643
<b>Public Works</b>						
Public Works Administration	314,751	328,547	336,644	507,181	625,484	641,364
Engineering Services	1,443,174	1,581,073	1,768,779	2,299,931	2,491,805	2,564,644
<b>Transportation Services</b>						
Administration	619,664	488,203	625,773	624,250	655,962	673,606
<b>Total Expenditures</b>	<u>\$ 51,413,370</u>	<u>\$ 52,714,596</u>	<u>\$ 55,494,497</u>	<u>\$ 62,556,284</u>	<u>\$ 63,133,164</u>	<u>\$ 64,139,224</u>

## CITY COUNCIL

The City has seven (7) Council members, who serve staggered, four-year terms. Four Council members are "at-large" and are nominated by all voters and elected by all voters. Although the three "district" Council members (Districts A, B, and C) are nominated solely by voters within their districts and any primary is held only within the district, they are elected by voters city-wide. Council elections are held in odd-numbered calendar years.

Council members select the Mayor from among themselves at their first meeting of the calendar year after each City Council election. The Mayor is a voting member of the council and has no veto power. The Mayor is the official representative of the City, presiding officer of the Council and its policy spokesperson.

The Council appoints the City Manager, City Attorney, and City Clerk. The City Manager serves as the Chief Administrative Officer of the City.

### Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	7.00	7.00	7.00

### Financial Highlights:

Personnel expenditures increased by 24.63% due to a change in the pay plan for Council members. Service expenditures include the City's dues for memberships in the Iowa League of Cities, Iowa Metropolitan Coalition, US Conference of Mayors, Mayors Innovation Project, and the National League of Cities. Services also include travel and conference expenditures for Council.

Supplies expenditures decreased by 88.54%, as there was a one-time purchase of Council Chambers chair replacements in fiscal year 2020.

### Activity Summary

**Activity: City Council (110100)**  
**Division: City Council**

**Fund: General (1000)**  
**Department: City Council**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 110,148	\$ 109,461	\$ 110,580	\$ 165,465	\$ 159,554	\$ 163,688
Other Financial Sources						
Sale Of Assets	4	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 110,152</b>	<b>\$ 109,461</b>	<b>\$ 110,580</b>	<b>\$ 165,465</b>	<b>\$ 159,554</b>	<b>\$ 163,688</b>
<b>Expenditures:</b>						
Personnel	\$ 54,697	\$ 55,329	\$ 54,282	\$ 75,630	\$ 94,254	\$ 97,082
Services	49,017	51,272	55,087	62,278	62,143	63,386
Supplies	6,439	2,860	1,211	27,557	3,157	3,220
<b>Total Expenditures</b>	<b>\$ 110,152</b>	<b>\$ 109,461</b>	<b>\$ 110,580</b>	<b>\$ 165,465</b>	<b>\$ 159,554</b>	<b>\$ 163,688</b>
<b>Personnel Services - FTE</b>						
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	
City Council	7.00	7.00	7.00	7.00	7.00	
<b>Total Personnel</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	

## **CITY CLERK**

The City Clerk is the official recordkeeping office of the City, performing recordkeeping duties as prescribed by State Law, the City Charter, and the Municipal Code.

The City Clerk is appointed by the City Council, reports directly to the Council and attends all City Council meetings. The City Clerk is charged with custody of deeds, contracts, and abstracts. The Clerk's office is responsible for the keeping of all ordinances, resolutions, minutes, and the City Code. The office publishes and posts public notices, ordinances, and minutes as required by law. The City Clerk's office assists both staff and the general public in researching information. Taxi company licenses and driver photo ID's, outdoor service areas, cigarette licenses, beer/liquor licenses, and cemetery deeds are issued from the Clerk's office. City subdivision files, project files, the Domestic Partnership Registry, and an index of Council proceedings are also maintained in the office. In addition, the Clerk's office provides service to Boards and Commissions by announcing and publishing vacancies; monitoring applications and appointments; notifying applicants and updating the City website of members.

The office provides staff support to the Community Police Review Board (CPRB), which was formed based on a community initiative and established in 1997. The board reviews police policies, procedures, and practices and may recommend modifications to them. The CPRB also reviews reports prepared after investigation of complaints about alleged police misconduct and then issues its own written report. The Board is also required to maintain a central registry of complaints and holds at least one community forum each year for the purpose of hearing community views on the policies, practices and procedures of the Iowa City Police Department.

## **HIGHLIGHTS**

### **Recent Accomplishments:**

- Reorganizing & creating on-line forms for public assembly/parade permits
- Using Laserfiche forms/workflow for the internal staff review process for public assembly permits
- Incorporate more functions into the Agenda Management software: Information packets, work session agendas/minutes

### **Upcoming Challenges:**

- Ongoing updates for the older section (Block 1) of Oakland Cemetery; issuance of electronic deeds
- Utilize Laserfiche forms to create more online forms
- Redesign public assembly/Ped mall use permits webpage
- Reorganizing & creating on-line forms for Ped mall use permits
- Using Laserfiche forms/workflow for the internal staff review process for Ped mall use permits

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	4.00	4.00	4.00

**Staffing Level Change Summary:**

There are no staffing level changes in fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

Fiscal year 2021 Services expenditures decreased by 26.41% due to City Council biennial election expenses in fiscal year 2020.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, Foster Healthy Neighborhoods throughout the City, Maintain a Solid Financial Foundation, Enhance Community Engagement and Intergovernmental Relations, Promote Environmental Sustainability, Advance Social Justice and Racial Equity*

**Department Goal/Objective:** Provide support to the City Council, City staff, and individuals to implement strategic plan.

**Performance Measures:**

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Ordinances & Resolutions Received and Finalized (with attached documents e.g. Contracts)	390	417	377	346	382
Legal Publications Published	518	636	585	552	572
Notice to Bidders Posted	12	44	33	23	28
Council Meeting and Information Packets Distributed	115	112	121	107	113

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City, Maintain a Solid Financial Foundation*

**Department Goal/Objective:** Assist in dissemination of City Code information and in enforcement; Accept subdivision applications; liquor licenses; taxicab licenses; entertainment venues; special exceptions; cigarette permit; solid waste container permits.

**Performance Measures:**

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Number of Licenses and Permits Processed	918	667	521	685	697
Board & Commission Applications Processed	80	85	78	111	88

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**Strategic Plan Goal:***Enhance Community Engagement and Intergovernmental Relations***Department Goal/Objective:**

Provide support to the City Council, City staff, and individuals to Efficient and timely release of information from Council and City departments as requested (agenda packets, press releases, etc.); and ad hoc committees. Archive documents as required by state code and City policy.

**Performance Measures:**

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Number of Committees/ Commissions Meetings Staffed (Diversity; Charter Review; Community Police Review Board; Senior Services)	12	13	13	15	13
Number of Council folders converted from microfilm	N/A	184	N/A	N/A	N/A
Number of Images converted from microfilm - Council folders	94,480	114,883	66,163	N/A	N/A
Number of Images Electronically Archived (JC Recorder and Project Files)	11,760	9,108	6,030	10,974	9,468
Number of Board and Commission Meeting Packets Archived	165	147	171	155	159

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### Activity Summary

**Activity: City Clerk (120100)** **Fund: General (1000)**  
**Division: City Clerk** **Department: City Clerk**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 468,459	\$ 468,644	\$ 503,485	\$ 552,092	\$ 500,884	\$ 557,987
Licenses And Permits						
Professional License	9,630	4,925	3,505	4,930	3,510	3,510
Miscellaneous						
Code Enforcement	5,850	114	23,537	3,000	5,000	5,000
Other Misc Revenue	12,016	10,371	9,013	10,370	8,980	8,980
Printed Materials	20	46	46	-	-	-
Other Financial Sources						
Sale Of Assets	-	53	-	-	-	-
<b>Total Revenues</b>	<b>\$ 495,975</b>	<b>\$ 484,152</b>	<b>\$ 539,586</b>	<b>\$ 570,392</b>	<b>\$ 518,374</b>	<b>\$ 575,477</b>

<b>Expenditures:</b>						
Personnel	\$ 395,110	\$ 379,113	\$ 410,597	\$ 419,102	\$ 407,561	\$ 419,788
Services	98,838	94,702	125,985	149,516	110,030	154,891
Supplies	2,027	10,337	3,004	1,774	783	799
<b>Total Expenditures</b>	<b>\$ 495,975</b>	<b>\$ 484,152</b>	<b>\$ 539,586</b>	<b>\$ 570,392</b>	<b>\$ 518,374</b>	<b>\$ 575,477</b>

Personnel Services - FTE	2017	2018	2019	2020	2021
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
License Specialist	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

### Activity Summary

**Activity: Community Police Review Board (120200)** **Fund: General (1000)**  
**Division: City Clerk** **Department: City Clerk**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 5,003	\$ 7,365	\$ 1,307	\$ 6,405	\$ 6,325	\$ 6,452
<b>Total Revenues</b>	<b>\$ 5,003</b>	<b>\$ 7,365</b>	<b>\$ 1,307</b>	<b>\$ 6,405</b>	<b>\$ 6,325</b>	<b>\$ 6,452</b>

<b>Expenditures:</b>						
Personnel	\$ 93	\$ 112	\$ 64	\$ -	\$ -	\$ -
Services	4,909	7,253	1,244	6,405	6,325	6,452
<b>Total Expenditures</b>	<b>\$ 5,003</b>	<b>\$ 7,365</b>	<b>\$ 1,307</b>	<b>\$ 6,405</b>	<b>\$ 6,325</b>	<b>\$ 6,452</b>



# CITY ATTORNEY

The City Attorney's Office represents the City in court litigation and provides legal advice, opinions, and services to City staff, boards, and commissions.

The City Attorney is appointed by the City Council and works at the direction of the City Council. The City Attorney supervises the City Attorney's Office, including four Assistant City Attorneys. In addition, the City Attorney acts as Chief Legal Counsel to the City Council, City Manager, the various City departments and staff, and most City commissions, committees and boards. The City Attorney also reviews and approves proposed City ordinances, resolutions, contracts, and other legal documents; oversees property acquisition needed for public improvements; prepares legal opinions for Council and City staff; and represents the City in litigation in which the City is involved, including violations of City ordinances.

## Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	5.50	5.50	5.50

## Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2021 budget.

## Service Level Change Summary:

There are no service level changes in the fiscal year 2021 budget

## Financial Highlights:

The fiscal year 2020 expenditures included Capital Outlay expenditures of \$67,500 for an email management software, which is the primary cause for the overall decrease in total expenditures in fiscal year 2021.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, Foster Healthy Neighborhoods throughout the City, Maintain a Solid Financial Foundation, Enhance Community Engagement and Intergovernmental Relations, Promote Environmental Sustainability, Advance Social Justice and Racial Equity*

**Department Goal/Objective:** Provide professional legal advice and representation to the City Council, City Manager, Department Directors and Staff and City Assessor.

**Performance Measures:**

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Ordinances & Resolutions Approved (with attached documents e.g. Contracts)	390	417	377	346	382
Public Meetings of City Council, Boards and Commissions Staffed by City Attorney's Office	89	82	81	70	80
Cases in State and Federal Courts and Administrative Agencies	31	22	24	28	25

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City, Maintain a Solid Financial Foundation*

**Department Goal/Objective:** Provide Professional Representation to City in enforcement of the City Code and rules of the Housing Authority.

**Performance Measures:**

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Prosecution of Simple Misdemeanors	166	140	174	154	160
Municipal Infraction Cases	89	79	102	209	175
Housing Authority Hearings	19	20	26	30	25

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal/Objective:** Professional handling of acquisition & purchases of homes in programs endorsed by City Council (e.q. UniverCity & flood buyout).

**Performance Measures:**

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Number of Closings	10	10	11	6	6

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### Activity Summary

**Activity: City Attorney (130100)**  
**Division: City Attorney**

**Fund: General (1000)**  
**Department: City Attorney**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 691,072	\$ 697,024	\$ 695,987	\$ 808,594	\$ 809,697	\$ 834,349
Miscellaneous						
Code Enforcement	770	585	90	590	600	600
Intra-City Charges	40,677	67,300	55,011	70,430	56,650	57,500
Other Misc Revenue	817	489	166	490	170	170
Printed Materials	-	-	12	-	-	-
Other Financial Sources						
Sale Of Assets	-	19	-	-	-	-
<b>Total Revenues</b>	<b>\$ 733,337</b>	<b>\$ 765,398</b>	<b>\$ 751,266</b>	<b>\$ 880,104</b>	<b>\$ 867,117</b>	<b>\$ 892,619</b>

<b>Expenditures:</b>						
Personnel	\$ 687,684	\$ 719,637	\$ 708,247	\$ 764,974	\$ 815,953	\$ 840,432
Services	33,424	35,885	34,142	39,104	42,280	43,126
Supplies	12,229	9,896	8,876	8,526	8,884	9,062
Capital Outlay	-	-	-	67,500	-	-
<b>Total Expenditures</b>	<b>\$ 733,337</b>	<b>\$ 765,417</b>	<b>\$ 751,266</b>	<b>\$ 880,104</b>	<b>\$ 867,117</b>	<b>\$ 892,619</b>

Personnel Services - FTE	2017	2018	2019	2020	2021
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	1.50	1.50	1.50	1.50	1.50
City Attorney	1.00	1.00	1.00	1.00	1.00
First Asst City Attorney	1.00	1.00	1.00	1.00	1.00
Legal Assistant	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>

Capital Outlay	2020	2021
Software	\$ 67,500	\$ -
<b>Total Capital Outlay</b>	<b>\$ 67,500</b>	<b>\$ -</b>

## **CITY MANAGER**

The City Manager strives to ensure City services are provided in an efficient, responsible manner. Through effectively managing the City's operating departments, the City Manager seeks to implement policy that is consistent with the preferences of Iowa City's residents, as reflected in the direction provided by the City Council. Further, the City Manager provides Council with information needed to make informed policy decisions.

The City Manager is the chief administrative officer for the City and is appointed by the City Council, managing the City's day-to-day operations under broad policy direction from Council. The City Manager supervises the activities of City departments and advises the City Council on matters relating to planning, development, and municipal operations. The City Manager implements policy decisions of the City Council and enforces City ordinances through the management of the City's operating departments and the administration of the City's personnel system. The City Manager prepares a proposed annual budget and submits it to the City Council for consideration and final approval consistent with State law, along with presenting policy and program recommendations to the City Council.

There are five operating divisions within the City Manager's Office: City Manager, Communications Office, Human Resources, Human Rights, and Economic Development.

### **Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	3.00	3.00	3.00

### **Staffing Level Change Summary:**

There are no staffing changes in the fiscal year 2021 budget.

### **Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

### **Financial Highlights:**

Fiscal year 2021 Services expenditures include \$40,000 for the third year of a three-year collaboration with the University of Iowa's Big Splash event. Additionally, \$20,000 is again included for costs associated with hosting a UCI cyclocross world cup event.

### Activity Summary

**Activity: City Manager (210100)**  
**Division: City Manager**

**Fund: General (1000)**  
**Department: City Manager**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 535,357	\$ 736,746	\$ 785,103	\$ 845,083	\$ 864,626	\$ 887,995
Miscellaneous						
Misc Merchandise	-	380	1,905	-	-	-
Other Misc Revenue	280	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 535,636</b>	<b>\$ 737,126</b>	<b>\$ 787,008</b>	<b>\$ 845,083</b>	<b>\$ 864,626</b>	<b>\$ 887,995</b>
<b>Expenditures:</b>						
Personnel	\$ 444,207	\$ 527,392	\$ 546,676	\$ 592,477	\$ 607,669	\$ 625,899
Services	83,966	206,103	236,777	249,122	253,243	258,308
Supplies	7,463	3,631	3,555	3,484	3,714	3,788
<b>Total Expenditures</b>	<b>\$ 535,636</b>	<b>\$ 737,126</b>	<b>\$ 787,008</b>	<b>\$ 845,083</b>	<b>\$ 864,626</b>	<b>\$ 887,995</b>
<b>Personnel Services - FTE</b>						
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	
Assistant To The City Manager	1.00	1.00	1.00	1.00	1.00	
Asst City Manager	1.00	1.00	1.00	1.00	1.00	
City Manager	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	

# COMMUNICATIONS OFFICE

## **Communications Office**

The Communications Office serves as the central point of contact for internal and external communications at the City. The communications team coordinates media, informational efforts and promotional campaigns, maintains the City website and intranet, manages social media, and collaborates with our Cable staff to create and share photography and video content for television and social media. The team coordinates with City staff to share and advise on policies and procedures, publicizes city and community events, participates in local events to engage the public and provide information about the City, while also supporting customer service functions throughout the organization through an online customer service portal. Communications also provides creative services, as well as Communications support, to other City departments, and staffs the front lobby information desk, which serves as the customer service hub of City Hall.

## **Cable TV Office**

Cable TV Administration oversees Cable TV Office operations, provides a complaint resolution service for subscribers to the local cable company, and supports other local cable access television channels. Administration also serves as staff for the Iowa City Telecommunications Commission (ICTC) and conducts special projects such as research or community surveys. Administration monitors changes in Federal and State laws and regulations and relevant legal decisions related to cable television.

Cable staff produces local government and community video programming including public meetings and presentations, regularly featuring the Iowa City City Council and the Iowa City Foreign Relations Council; balanced political programming such as League of Women Voters and other NGO forums; informational programming such as City departmental and community organizational profiles, services, projects, or activities, including a wide variety of local musical performances sponsored by City and non-profit entities; as well as providing weekly and monthly news features that provide information about Iowa City events and initiatives. Cable staff also provides recording of internal training for departments as needed.

The Cable TV Office also schedules programming on City Channel 4, operates InfoVision channel 5, an interactive service providing local video programming on demand, manages Channel 4's web presence, which includes live and archived streaming video, and provides video content for City social media outlets.

## **Cable TV Reserves**

Cable TV's annual budget includes transfers to an equipment replacement reserve that are used to purchase equipment and supplies, including computer hardware and software.

## HIGHLIGHTS

The Cable TV Office merged into the Communications Office five years ago, which has allowed the Communications Office to have primary oversight of City-produced news, streamlining our news coordination efforts and reducing overlap and expenses. Cable TV operations were previously accounted for in an Enterprise Fund but were transferred to the General Fund in fiscal year 2016.

### Recent Accomplishments

- Created Climate Action at Work branding
- Grown social media following through strategic posting and outreach
- Managed Parks & Rec Communications for five months during staff transition
- Prioritized translation service at front desk
- Working in collaboration with local agencies to improve outreach and efficiency (SQR, Census, Transit Study, for example)
- Creation of a Climate Action Expo engagement event
- Increased live streaming of programs produced for City and non-profit entities
- Gained certification to fly a drone for aerial video and photography
- Produced five episodes of the City's new *Iowa City Matters* audio podcast

### Upcoming Challenges

- Redefining Communications priorities in order to cover new key messaging to the public and staff
- Engaging with student population
- Engaging with minority population
- Creation of a Flood Emergency Plan for the City
- Continued search for photo archival and retrieval solution
- Coordination of engagement efforts for new staff hired within other departments
- A 2019 order by the FCC could impact the amount of franchise fees received by municipalities from cable TV providers

### Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	6.00	6.00	7.89

**Staffing Level Change Summary:**

Two .63 FTE Communications Aide positions and one 1.00 FTE Creative Assistant position were converted from temporary status to permanent part-time status in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

Supplies expenditures in the Communications Office decreased by 21.6% in the fiscal year 2021 budget primarily due to increased Laserfiche costs budgeted in fiscal year 2020.



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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Enhance Community Engagement and Intergovernmental Relations*

**Department Goal:** Increase opportunities for public engagement and education.

**Department Objective:** Utilize social media, website, video messaging and media outreach to provide access to a wide audience.

**Performance Measures:**

Social media growth and digital outreach growth using e-subscription service

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Twitter (followers)	7,578	8,693	9,655	10,400	11,800
Facebook (Likes)	4,733	5,753	7,517	9,534	12,000
Instagram (followers)	1,228	1,554	2,240	3,500	4,750
Media release activity	1,593	1,588	1,584	1,600	1,584
E-subscriptions	15,132	19,401	21,175	23,000	24,500

\* As of 09/02/2016

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Video Programming					
Programming promoting urban core activities and organizations	114	100	115	105	110
Programming promoting general City initiatives, projects, and public input	219	222	322	333	360

Note: Includes full-length and short programs, public service announcements, & program segments

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### Activity Summary

**Activity: Communications Office (210200)** **Fund: General (1000)**  
**Division: Communications Office** **Department: City Manager**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 367,055	\$ 338,251	\$ 367,790	\$ 464,290	\$ 441,029	\$ 453,122
Miscellaneous						
Misc Merchandise	1,373	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 368,428</b>	<b>\$ 338,251</b>	<b>\$ 367,790</b>	<b>\$ 464,290</b>	<b>\$ 441,029</b>	<b>\$ 453,122</b>

<b>Expenditures:</b>						
Personnel	\$ 261,313	\$ 244,752	\$ 241,579	\$ 331,233	\$ 327,194	\$ 337,010
Services	26,244	36,524	24,840	49,520	48,349	49,316
Supplies	57,028	56,975	101,371	83,537	65,486	66,796
Capital Outlay	23,844	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 368,428</b>	<b>\$ 338,251</b>	<b>\$ 367,790</b>	<b>\$ 464,290</b>	<b>\$ 441,029</b>	<b>\$ 453,122</b>

<b>Personnel Services - FTE</b>	2017	2018	2019	2020	2021
Communications Assistant	1.00	-	-	-	-
Communications Creative Assistant	-	-	-	-	0.63
Communications Aide	-	-	-	-	1.26
Communications Coordinator	1.00	1.00	1.00	1.00	1.00
Digital Communications Spec	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.89</b>

### Activity Summary

<b>Activity: Cable Administration (210251)</b>	<b>Fund: General Fund (1000)</b>
<b>Division: Communications Office</b>	<b>Department: City Manager</b>

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues:</b>						
Licenses And Permits						
Franchise Fees	\$ 685,659	\$ 662,448	\$ 586,428	\$ 512,750	\$ 512,750	\$ 512,750
Miscellaneous						
Contrib & Donations	-	-	2	-	-	-
Other Misc Revenue	242	41	503	-	-	-
Other Financial Sources						
Sale Of Assets	171	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 686,073</b>	<b>\$ 662,489</b>	<b>\$ 586,933</b>	<b>\$ 512,750</b>	<b>\$ 512,750</b>	<b>\$ 512,750</b>

<b>Expenditures:</b>						
Personnel	\$ 381,005	\$ 330,185	\$ 352,075	\$ 376,897	\$ 411,442	\$ 423,785
Services	42,385	41,915	36,963	44,676	45,825	46,742
Supplies	4,502	2,490	10,053	5,624	7,283	7,429
<b>Total Expenditures</b>	<b>\$ 427,891</b>	<b>\$ 374,590</b>	<b>\$ 399,090</b>	<b>\$ 427,197</b>	<b>\$ 464,550</b>	<b>\$ 477,955</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
Clerical Assistant - Cable T.V.	0.50	-	-	-	-
Communications Tech - Cable	1.00	1.00	1.00	1.00	1.00
Media Production Assistant	-	-	-	-	1.00
Media Production Service Coordinator	1.00	1.00	1.00	1.00	1.00
Production Asst - Cable T.V.	1.00	1.00	1.00	1.00	1.00
Special Projects Asst - Cable	1.00	1.00	1.00	1.00	-
<b>Total Personnel</b>	<b>4.50</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

### Activity Summary

<b>Activity: Cable Reserves (210257)</b>	<b>Fund: Cable Replacement Reserves (1007)</b>
<b>Division: Communications Office</b>	<b>Department: City Manager</b>

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Transfer In:</b>						
Transfer-In from Cable Operations	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<b>Total Transfer In</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Expenditures:</b>						
Capital Outlay	\$ 25,557	\$ 5,251	\$ 38,054	\$ -	\$ -	\$ 15,000
<b>Total Expenditures</b>	<b>\$ 25,557</b>	<b>\$ 5,251</b>	<b>\$ 38,054</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

## HUMAN RESOURCES

The Human Resources Division provides quality, comprehensive Human Resources services to the City of Iowa City and its employees with integrity, responsiveness, and sensitivity to the employees of the City and other customers, consistent with appropriate best practices and legal requirements.

The Human Resources Division strives to provide quality, comprehensive Human Resources services to the City of Iowa City and its employees in the areas of:

- Employee and labor relations for approximately 1,000 City employees, both permanent and hourly
- Collective bargaining and contract administration for three collective bargaining agreements: AFSCME, Police, and Fire unions
- Civil Service compliance per Chapter 400 of the Code of Iowa
- Comprehensive benefits administration for approximately 600 permanent employees
- Internal and external recruitment for permanent and hourly positions in compliance with Chapter 400 of the Iowa Code, collective bargaining agreements, and Personnel Policies
- Personnel policy development and administration
- Administration of applicable state and federal employment laws

## HIGHLIGHTS

### Recent Accomplishments:

- Completed entry-level Police Officer testing, certifying a hiring list in compliance with Chapter 400 of the Iowa Code
- Completed entry-level Firefighter testing, certifying a hiring list in compliance with Chapter 400 of the Iowa Code
- Implemented Neogov online training software and learning management system. Coordinated training initiatives including Sexual Harassment Prevention training for all permanent employees, Drug and Alcohol Reasonable Suspicion training for all FTA supervisors, and supervisor training webinars.
- Collectively bargained new contracts with the Police and Fire unions
- Completed analysis of conversion of hourly positions to permanent positions
- Implemented 60-day checkpoint program to enhance onboarding of new staff members
- Coordinated rollout of new employee paid vision insurance benefit and implementation of pharmacy debit card option for flexible healthcare spending accounts
- Worked with Communications to create a webpage to house relevant benefits open enrollment information and resources
- Participated in Federal Transit Authority drug and alcohol testing program audit. Addressed and responded to all audit findings. Created new Drug and Alcohol Policy to replace Commercial Driver's License Substance Abuse Prevention Program for Drugs and Alcohol
- Created and implemented new orientation for hourly employees

**Upcoming Challenges:**

- Complete Police and Fire promotional testing in compliance with Chapter 400 of the Iowa Code
- Complete update and revision of City Personnel Policies
- Implement requirements of Federal Motor Carrier Safety Administration Drug and Alcohol Clearinghouse

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	3.00	3.00	3.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2020 budget.

**Financial Highlights:**

Services expenditures budget in fiscal year 2021 decreased by 14.6% due to the police and fire promotional testing assessments in fiscal year 2020.

Supplies expenditures increased by 28.8% in the fiscal year 2021 budget for additional Wellness Committee activities.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Recruitment for permanent and temporary positions in compliance with Chapter 400 of the Iowa Code, applicable collective bargaining agreements and City policies.

**Department Objective:** To employ effective and efficient recruitment practices in a cost-effective manner.

**Performance Measures:**

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Number of Internal Hires	24	42	45	45	40
Number of External Hires	106	125	144	120	130
Positions posted but not filled	1	10	7	7	5

Averages	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Days to Fill Vacant Position	70.34	70.87	61.05	65.8	70
Advertising Expense per External Hire	\$151.84	\$41.92	\$68.06	\$34.92	\$40.00
Applicants per Hire	18.97	26.83	15.7	18.35	20

Note: Recruitment data does not include non-civilian Police and Fire Staff, Library employees, or Recreation program hourly staff. FY17 also excludes Council appointees and Police Chief recruitment which was outsourced to a consulting firm.

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019</b>	<b>CY 2020</b>
City Employee Turnover Rate	5.76%	5.07%	8.59%	8.73%	8.00%

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### Activity Summary

**Activity: Human Resources (210300)**  
**Division: Human Resources**

**Fund: General (1000)**  
**Department: City Manager**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 456,962	\$ 474,889	\$ 511,723	\$ 600,121	\$ 603,235	\$ 619,727
Charges For Fees And Services						
Misc Charges For Svc	100	40	50	-	-	-
Intra-City Charges	5,477	8,016	11,149	8,015	11,500	11,500
Other Misc Revenue	683	24	878	-	880	880
<b>Total Revenues</b>	<b>\$ 463,221</b>	<b>\$ 482,968</b>	<b>\$ 523,801</b>	<b>\$ 608,136</b>	<b>\$ 615,615</b>	<b>\$ 632,107</b>
<b>Expenditures:</b>						
Personnel	\$ 350,505	\$ 364,933	\$ 381,789	\$ 400,975	\$ 417,944	\$ 430,482
Services	92,041	95,224	100,409	159,318	136,054	138,775
Supplies	20,676	22,811	41,603	47,843	61,617	62,849
<b>Total Expenditures</b>	<b>\$ 463,221</b>	<b>\$ 482,968</b>	<b>\$ 523,801</b>	<b>\$ 608,136</b>	<b>\$ 615,615</b>	<b>\$ 632,107</b>
<b>Personnel Services - FTE</b>						
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	
Human Resources Administrator	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
Human Resources Assistant	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
Human Resources Generalist	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
<b>Total Personnel</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

## HUMAN RIGHTS

The Human Rights Office enforces the anti-discrimination laws for the City and receives, investigates and makes probable cause decisions on complaints alleging unlawful discrimination in the areas of education, credit, housing, employment, and public accommodation based upon the following characteristics: age, color, creed, disability, familial status, gender identity, marital status, national origin, presence or absence of dependents, public assistance source of income, race, religion, sex, and sexual orientation. The Office also provides training to the community on unlawful discrimination and the civil rights history of Iowa.

The Office collaborates with individuals and organizations in the planning and coordinating of events to educate on civil and human rights. The office prepares specialized materials including pamphlets, brochures and advertisements on unlawful discrimination for outreach and education. Staff of the office create yearly specialized reports and publish the annual report of the Human Rights Commission.

The equity branch of the Office coordinates with City departments to assist in efforts to eliminate inequities. Work includes publishing an annual report on racial equity and the quarterly reports on social justice and racial equity, managing the social justice and racial equity grants, liaison to the City Manager's Roundtables, implementing toolkits across departments, and reviewing the EEO Contract Compliance program.

## HIGHLIGHTS

### Recent Accomplishments:

- Workshops for City staff led by Gordon Goodwin and Jordon Bingham of the Government Alliance on Race and Equity (GARE)
- Sponsoring Q Camp, an education and leadership camp offered to LGBTQ+ youth in junior high and high school by United Action for Youth
- Recognizing the 65<sup>th</sup> Anniversary of Brown v. Board of Education with a keynote address from Cheryl Brown-Henderson and an Inclusive Teacher Awards Banquet
- Perfect score for sixth straight year on the Municipal Equality Index. The Municipal Equality Index examines how inclusive municipal laws, policies, and services are of LGBTQ people who live and work there. Cities are rated based on non-discrimination laws, the municipality as an employer, municipal services, law enforcement and the city leadership's public position on equality
- Advancement of the Social Justice and Racial Equity Grant.

### Upcoming Opportunities:

- To create a Roadmap/Action Plan for Racial Equity for the City.



**Staffing:**

Year	FY2019	FY2020	FY2021
Total FTE's	2.00	2.00	2.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

The fiscal year 2021 Services expenditure budget includes \$30,000 for agency partnerships. Funds also include \$75,000 for the Social Justice & Racial Equity Grant.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Advance Social Justice and Racial Equity*

**Department Goal:** To address unlawful discrimination through education, outreach, and enforcement.

**Department Objective:** Investigate and resolve complaints alleging unlawful discrimination in a timely manner. (Complaints filed in one fiscal year may be closed in the next fiscal year which may create a distorted difference in numbers between those opened and closed.)

**Performance Measures:**

Number of complaints resolved within a year from the date filed.

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Complaints Filed	35	40	46	44	41
Resolved Complaints	31	35	41	41	37
Percentage of Complaints Resolved	88.57%	87.50%	89.13%	93.18%	90.24%

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**Strategic Plan Goal:** *Advance Social Justice and Racial Equity*

**Department Goal:** To address unlawful discrimination through education, outreach, and enforcement.

**Department Objective:** Provide targeted information on unlawful discrimination, and the functions of the department to organizations, businesses, and other entities for outreach.

**Performance Measures:**

Yearly number of outreaches.

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Number of Outreach Efforts	47	71	88	93	97

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**Strategic Plan Goal:** *Advance Social Justice and Racial Equity*

**Department Goal:** To foster inclusiveness and assist in making the City more inclusive for all.

**Department Objective:** Survey the racial diversity of persons serving on City Boards and Commissions.

**Performance Measures:**

Survey the racial demographics of individuals serving on City boards/commission on an annual basis.

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Number of persons of color serving on boards/commissions	12	12	5*	14*	14

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\*This is self reported by the board/commission members. Some opt not to provide a response to the que

### Activity Summary

**Activity: Human Rights (210400)** **Fund: General (1000)**  
**Division: Human Rights** **Department: City Manager**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 314,526	\$ 325,279	\$ 425,455	\$ 440,133	\$ 462,079	\$ 474,003
Licenses And Permits						
Misc Lic & Permits	60	60	60	-	-	-
Charges For Fees And Services						
Special Events	5,050	2,846	3,809	2,850	3,810	3,810
Miscellaneous						
Contrib & Donations	-	-	1,850	-	-	-
Other Misc Revenue	8,515	4,250	1,807	4,250	1,810	1,810
Other Financial Sources						
Sale Of Assets	-	19	-	-	-	-
<b>Total Revenues</b>	<b>\$ 328,151</b>	<b>\$ 332,455</b>	<b>\$ 432,981</b>	<b>\$ 447,233</b>	<b>\$ 467,699</b>	<b>\$ 479,623</b>

<b>Expenditures:</b>						
Personnel	\$ 224,352	\$ 228,969	\$ 240,107	\$ 247,996	\$ 257,025	\$ 264,736
Services	95,635	89,541	167,436	182,995	196,008	199,928
Supplies	8,164	13,944	25,438	16,242	14,666	14,959
<b>Total Expenditures</b>	<b>\$ 328,151</b>	<b>\$ 332,455</b>	<b>\$ 432,981</b>	<b>\$ 447,233</b>	<b>\$ 467,699</b>	<b>\$ 479,623</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
Human Rights Coordinator	1.00	1.00	1.00	1.00	1.00
Human Rights Investigator	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## ECONOMIC DEVELOPMENT

The Economic Development Division is charged with helping to grow the community, increasing the property tax base, and attracting new jobs. The division serves as a resource for businesses operating in or considering operating in Iowa City.

The Economic Development Division is the municipal office to contact for business assistance in City of Iowa City. A division of the City Manager’s Office, they provide access to information and to individuals throughout the City organization and assist in pursuing new and expanding business endeavors.

Working in cooperation with other City departments, the Iowa City Area Development Group and other local promotional organizations, the Economic Development Division assists developers and site selection consultants with specific commercial, office, and industrial development projects. This assistance ranges from helping businesses understand local regulations to determining available local public financial assistance. The Economic Development Division acts as a municipal resource for the business community.

### HIGHLIGHTS

**Recent Accomplishments:**

- Building Change program, 3 projects
- Established Forestview Urban Renewal Area
- Worked with Kirkwood Community College on expansion of English Language learning (ELL) program

**Upcoming Challenges:**

- Establish Highway 6 Commercial Tax Abatement Areas
- Retail recruitment for IC Marketplace and other areas
- Implement Climate Action | At Work Green Business recognition program
- Create incentives for Industrial Energy Efficiency Climate Action | At Work program
- Tailwinds proposal for College Street historic preservation and redevelopment

**Staffing:**

	FY2019	FY2020	FY2021
<b>Total FTE’s</b>	1.00	1.00	1.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

### **Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

### **Financial Highlights:**

The Services expenditures decreased by 41% in fiscal year 2021 due to the final \$500,000 capital campaign fulfillment for the Englert Theater included in the fiscal year 2020 budget, as well as approximately \$170,000 in Economic Development Assistance carried forward into fiscal year 2020.

Community Development Assistance includes funding for the following organizations:

\$283,250	Convention and Visitors Bureau hotel/motel tax pass through
50,000	Englert Theater \$50,000 operating
60,000	City of Literature
20,000	Riverside Theatre
25,000	Film Scene
7,000	ReFocus Film Festival
20,000	Mission Creek Festival
25,000	Entrepreneurial Development Center, Inc.
<u>25,000</u>	Kirkwood ELL expansion
\$515,250	Total

## GOALS, OBJECTIVES, and PERFORMANCE MEASURES

**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Build tax base in effort to continue to reduce the City's property tax

**Department Objective:** Work with public and private sectors to facilitate economic development opportunities

**Performance Measures:**

City-University Urban Renewal Area (Downtown - Original Blighted Area)

	Jan 2016	Jan 2017	Jan 2018	Jan 2019 Projected	Jan 2020 Estimate
Current Value	<u>80,615,536</u>	<u>91,668,604</u>	<u>96,901,584</u>	<u>113,441,314</u>	<u>117,859,126</u>
Base Value	15,265,935	15,265,935	15,265,935	15,265,935	15,265,935
percent increase	428.1%	500.5%	534.8%	643.1%	672.0%

City-University Urban Renewal Area (Downtown 2001 Economic Development Amended Area)

	Jan 2016	Jan 2017	Jan 2018	Jan 2019 Projected	Jan 2020 Estimate
Current Value	<u>67,554,890</u>	<u>73,036,350</u>	<u>74,122,760</u>	<u>82,386,458</u>	<u>83,215,216</u>
Base Value	13,678,036	13,678,036	13,678,036	13,678,036	13,678,036
percent increase	393.9%	434.0%	441.9%	502.3%	508.4%

SSMID area within City-University Urban Renewal Area (Downtown - Original Blighted Area)

	Jan 2016	Jan 2017	Jan 2018	Jan 2019 Projected	Jan 2020 Estimate
Current Value (SSMID portion)	<u>93,981,420</u>	<u>113,423,360</u>	<u>104,525,720</u>	<u>122,534,925</u>	<u>112,056,646</u>
Base Value (SSMID portion)	55,213,745	55,213,745	54,011,518	54,011,518	54,011,518
percent increase	70.2%	105.4%	93.5%	126.9%	107.5%

SSMID area within City-University Urban Renewal Area (Downtown - Ec. Dev. amended Area)

	Jan 2016	Jan 2017	Jan 2018	Jan 2019 Projected	Jan 2020 Estimate
Current Value (SSMID portion)	<u>73,502,510</u>	<u>83,200,910</u>	<u>83,471,810</u>	<u>94,307,057</u>	<u>94,386,528</u>
Base Value (SSMID portion)	43,707,044	43,707,044	43,707,044	43,707,044	43,707,044
percent increase	68.2%	90.4%	91.0%	115.8%	116.0%

City-University Urban Renewal Area (Totals from Above Areas)

	Jan 2016	Jan 2017	Jan 2018	Jan 2019 Projected	Jan 2020 Estimate
Current Value	<u>315,654,356</u>	<u>361,329,224</u>	<u>359,021,874</u>	<u>412,669,754</u>	<u>407,517,515</u>
Base Value	127,864,760	127,864,760	126,662,533	126,662,533	126,662,533
percent increase	146.9%	182.6%	183.4%	225.8%	221.7%

City-University Urban Renewal Area (Riverfront Crossings – Amendment #10 Area)

	Jan 2016	Jan 2017	Jan 2018	Jan 2019 Projected	Jan 2020 Estimate
Current Value	153,746,284	176,843,341	218,709,250	290,753,993	297,246,513
Base Value	115,451,970	115,451,970	115,247,160	115,247,160	115,247,160
percent increase	33.2%	53.2%	89.8%	152.3%	157.9%

Towncrest Urban Renewal Area

	Jan 2016	Jan 2017	Jan 2018	Jan 2019 Projected	Jan 2020 Estimate
Current Value	38,725,378	40,715,430	42,913,338	44,281,369	45,811,905
Base Value	32,550,010	32,550,010	32,550,010	32,550,010	32,550,010
percent increase	19.0%	25.1%	31.8%	36.0%	40.7%

Urban Renewal Areas

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
New	0	1	1	0	0
Amended	3	2	2	1	1
Total Urban Renewal Areas	12	13	14	14	14

**Strategic Plan Goal:** *Promote a Strong and Resilient Local Economy*

**Department Goal:** Build stronger relations with business owners throughout the community. Develop programs aimed to enhance small business development and retention with a focus on diverse communities identify ways to market and grow the local foods economy.

**Department Objective:** Build Employment Opportunities

**Performance Measures:**

	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Unemployment Rate	2.6%	2.5%	2.0%	2.0%	25%

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
# Projects assisted that grow the Local Foods economy	2	0	4	4	6
Support ICAD in efforts to do targeted industry development	\$173,392	\$173,392	\$ 167,392	\$ 167,392	\$ 167,392



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**Strategic Plan Goal:** *Promote Environmental Sustainability*

**Department Goal:** Collaborate with community partners on sustainability efforts

**Department Objective:** Work with private sectors to include environmental sustainability measures in City-assisted projects

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Development Projects with sustainability features	1	1	0	3	0
Provide financial incentives to encourage infill and redevelopment	1	0	3	1	2

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**Strategic Plan Goal:** *Encourage a Vibrant and Walkable Urban Core*

**Department Goal:** Support historic preservation efforts.  
Encourage diverse housing types and price point for variety of income levels.

**Department Objective:** Work with public and private sectors to promote historic preservation where appropriate

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Assist Historic Preservation projects including existing building financial assistance	1	0	3	5	2
City assisted Affordable Housing Units measured by # units	18	0	15*	11	5

\* 45% of the Foster Road TIF will go toward Affordable Housing fund.

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**Strategic Plan Goal:** *Advance Social Justice and Racial Equity*

**Department Goal:** Ensure access to information and resources with a focus toward small business entrepreneurs of color

**Department Objective:** Develop and partner to present programming and provide microloan funding

**Performance Measures:**

	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Develop programs to enhance small business	1	1	0	1	0

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### Activity Summary

**Activity: Economic Development (210510)**  
**Division: Economic Development**

**Fund: General (1000)**  
**\* Department: City Manager**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues &amp; Transfer In:</b>						
General Revenues Subsidy	\$ 708,002	\$ 567,982	\$ 558,872	\$ 1,394,274	\$ 744,374	\$ 766,764
Other City Taxes						
Hotel/Motel Tax	284,178	234,520	283,249	234,520	283,250	283,250
Use Of Money And Property						
Rents	-	9,511	-	9,510	10,000	10,000
Miscellaneous						
Contrib & Donations	1,310	900	-	-	-	-
Other Misc Revenue	773	-	-	-	-	-
Other Financial Sources						
Sale Of Assets	-	-	554,125	-	-	-
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 994,263</b>	<b>\$ 812,912</b>	<b>\$ 1,396,245</b>	<b>\$ 1,638,304</b>	<b>\$ 1,037,624</b>	<b>\$ 1,060,014</b>

<b>Expenditures:</b>						
Personnel	\$ 142,230	\$ 147,331	\$ 152,068	\$ 157,417	\$ 163,782	\$ 168,695
Services	849,703	664,853	1,244,143	1,479,927	873,722	891,196
Supplies	2,330	728	35	960	120	122
<b>Total Expenditures</b>	<b>\$ 994,263</b>	<b>\$ 812,912</b>	<b>\$ 1,396,245</b>	<b>\$ 1,638,304</b>	<b>\$ 1,037,624</b>	<b>\$ 1,060,014</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Economic Development Coord	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

\* Activity prior to fiscal year 2018 reported under Neighborhood and Development Services Department

## CLIMATE ACTION AND OUTREACH

### **Sustainability**

Iowa City is committed to being a leader in progressive environmental initiatives and building a sustainable community. The Office of Climate Action and Outreach is staffed by three employees, including a Sustainability Coordinator, Climate Action Analyst, and Climate Action Engagement Specialist, responsible for coordination of City sustainability and climate action initiatives and leading the City's implementation of the Climate Action and Adaptation Plan. Staff efforts are focused upon reducing community-wide greenhouse gas emissions and promoting sustainable energy, transportation, waste management, and behavioral changes that result in reductions in carbon emissions. Staff is tasked with facilitating these projects and programs as well as encouraging community partnerships and collaborations that inspire private and individual investment in climate action and adaptation initiatives. As the current and potential impacts of climate change intertwine with City operations at many levels, this division collaborates with all City departments to ensure climate objectives are being met throughout the organization.

Current projects include overseeing the implementation of the City's first *Climate Action and Adaptation Plan* and its supplementary report, *Accelerating Iowa City's Climate Actions*. This effort involves working with the Climate Action Commission, community volunteers, and an internal team of cross-departmental staff. Other responsibilities include annually updating the community greenhouse gas emissions reporting and ensuring that the City completes requirements for the Covenant of Mayors requirements around climate action. The Office of Climate Action and Outreach communicates the City's climate action efforts through electronic media and creates community outreach opportunities through meaningful engagement around climate action.

## HIGHLIGHTS

### **Recent Accomplishments:**

- Completed the first Climate Action and Adaptation Plan in September 2018 and supplementary planning document, *Accelerating Iowa City's Climate Actions*, in November 2019
- Awarded Electric Vehicle Readiness planning grant from Iowa Economic Development Alliance and will be lead agency in conducting EV planning exercise with other Eastern Iowa cities
- Established the new Division of Climate Action and Outreach with a three-person staff
- Administered Climate Action Grants program, issuing \$50,000 in community grants for implementation of Climate Action and Adaptation Plan initiatives

**Upcoming Challenges:**

- Implementation of actions defined in Accelerating Iowa City’s Climate Actions report
- Fully staffing and organizing a newly formed division, currently without sufficient permanent office space in City Hall for all three staff
- Assisting newly established Climate Action Commission as they review and recommend City policies, procedures, and plans relating to climate action
- Executing EV readiness grant project and overseeing existing and new climate action grant programs
- Assuming volunteer coordination and communications duties from other City departments
- Analysis of municipal and community energy data and implementing projects and communication efforts that further energy efficiency

**Staffing:**

	FY2019	FY2020	FY2021
<b>Total FTE’s</b>	-	-	3.00

**Staffing Level Change Summary:**

In fiscal year 2021, the Sustainability Coordinator was moved from the Neighborhood & Development Services Department to the City Manager’s Office. Additionally, the previously allocated Assistant Facilities Manager position was moved from Government Buildings and renamed Climate Action Analyst. A position previously split between Water and Stormwater was also moved over and renamed Climate Action Engagement Specialist.

**Service Level Change Summary:**

The Climate Action & Outreach Division was newly formed in fiscal year 2021.

**Financial Highlights:**

Personnel expenditures were transferred into the Division from other Divisions and Funds in the fiscal year 2021 budget, along with some minor existing expenditures. Previous expenditures were located in the Neighborhood and Development Services and the Public Works Departments

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote Environmental Sustainability*

**Department Goal:** Reduce community-wide greenhouse gas emissions.

**Department Objective:** Monitor community-wide greenhouse gas emissions, which includes emissions used from energy in the following sectors: residential, commercial, industrial, transportation and waste.

**Performance Measures:**

Greenhouse gas emissions	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Total tonnes CO <sub>2</sub> e	857,788	974,895	1,020,073	Not Avail Yet	Not Avail Yet
Estimated population*	74,398	75,798	76,290	Not Avail Yet	Not Avail Yet
Tonnes CO <sub>2</sub> e per capita	12.9	12.8	13.4	Not Avail Yet	Not Avail Yet

\* Annual population estimates from the American Community Survey

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**Strategic Plan Goal:** *Enhance Community Engagement and Intergovernmental Relations*

**Department Goal:** Increase awareness of sustainability within the community.

**Department Objective:** External outreach within the community focusing on sustainability.

**Performance Measures:**

External Communications	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Number of Subscribers of Sustainable News e-Subscriptions	691	1,070	1,501	2,000	2,500
Number of Public Outreach Events	18	33	23	30	40

Community Survey results of the percent rated positively

Participation	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Conserved Water	73%	N/A	N/A	N/A	N/A
Recycled at Home	85%	N/A	N/A	N/A	N/A
Made Home More Energy Efficient	69%	N/A	N/A	N/A	N/A

\*Community Survey conducted during FY 2013 and FY 2017; some new measures added in FY 2017

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### Activity Summary

**Activity: Climate Action & Outreach (210610) \*** **Fund: General (1000)**  
**Division: Climate Action & Outreach** **Department: City Manager**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues &amp; Transfer In:</b>						
General Revenues Subsidy	\$ -	\$ -	\$ -	\$ -	\$ 395,063	\$ 406,410
<b>Total Revenues &amp; Transfer In</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 395,063</b>	<b>\$ 406,410</b>
<b>Expenditures:</b>						
Personnel	\$ -	\$ -	\$ -	\$ -	\$ 344,529	\$ 354,865
Services	-	-	-	-	45,934	46,853
Supplies	-	-	-	-	4,600	4,692
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 395,063</b>	<b>\$ 406,410</b>
<b>Personnel Services - FTE</b>						
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	
Sustainability Coordinator	-	-	-	-	1.00	
Climate Action Analyst	-	-	-	-	1.00	
Climate Action Engagement Specialist	-	-	-	-	1.00	
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3.00</b>	

\* This activity was formerly the Sustainability Services activity in the Neighborhood & Development Services department in fiscal year 2021.

## **FINANCE ADMINISTRATION**

Finance Administration provides direction and administrative support to departmental operating divisions. It supervises the preparation and dissemination of financial data for use by City Council and staff in making managerial decisions and coordinates the annual budget process.

The division's budget is organized into five activities: Administration, Tort Liability, Non-Operational Administration, Disaster Assistance, and the Emergency Fund.

### **Administration**

Administration monitors financial trends and provides analysis of budget to actual data and three-year financial projections. Staff provides oversight of long and short-term investment portfolios, cash flows and reserves, and oversees the preparation of general liability, fire & casualty, and workers compensation insurance specifications. Administration coordinates annual health and dental insurance renewals.

Administration prepares the annual budget, three year financial plan, and five year capital improvement program and subsequent amendments thereof.

### **Tort Liability**

Chapter 384.12 of the Iowa State Code provides municipalities within the state of Iowa the legal authority with which to levy "a tax to pay the premium costs on tort liability insurance, property insurance, and any other insurance that may be necessary in the operation of the city, the costs of a self-insurance program, the costs of a local government risk pool and amounts payable under any self-insurance program, or local government risk pool."

The Tort Liability cost center accounts for General Fund's contribution to the Risk Management Loss Reserve; general liability, fire and casualty and workers compensation premium costs. The account is administered by the Finance Department's Revenue and Risk Manager.

### **Non-Operational Administration**

The Non-Operational Administration cost center facilitates financial transactions which are non-operational in nature.

Employee Benefits Levy: State code requires that a separate fund be established to account for revenue from the Employee Benefits Levy. Monies are then transferred into Non-Op Admin to cover General Fund's share of Employee Benefit costs levied.

Utility Franchise Tax: A one percent (1%) utility franchise tax is levied by the City on gas and electric bills. These funds are used for a variety of purposes as determined by the City Council.

Community Event and Program Funding: The City's Community Events and Programming budget has financially supported groups that have requested funding for various community events. This funding was moved to the City Manager's budget in fiscal year 2018.

Contingency: The General Fund budgets a contingency of 1% of expenditures.

## Disaster Assistance

This activity accounts for Federal Emergency Management Agency (FEMA) reimbursements for repairs to public facilities damaged in floods and natural disasters. Revenue includes State of Iowa matching funds. In addition to public facility repairs, reimbursements are also provided for some flood recovery services.

## Emergency Fund

This reserve fund was created in fiscal year 2014 to hold excess fund reserves for the following purposes: to provide natural or other disaster response or mitigation funding/interim loans, to mitigate fluctuations or sudden elimination of State of Iowa property tax backfill or other State operating assistance, to mitigate pension, insurance, or health care funding anomalies, emergencies, or spikes, to avoid any defaults from the payment of long term or bonded debts, for any other financial emergencies declared by the City Council.

## HIGHLIGHTS

### Recent Accomplishments:

- Integrated Whitebirch financial projections into budget book
- Conducted receipts/deposits internal audits and organizational risk assessment
- Created facility replacement reserve in General Fund
- Updated debt policies and procedures for changes to SEC bond reporting requirements

### Upcoming Challenges:

- Implement Clearwater investment software
- Create ITS internal audit program
- Continue to seek alternative revenue sources to meet City Council strategic priorities
- Implement Climate Action Plan department goals including furthering a paperless environment
- Create capital reserves in major funds

### Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	3.90	3.90	3.90

### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2021 budget.



**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

The fiscal year 2021 Supplies expenditures in Finance Administration increased by 12.1% due to the addition of \$3,500 for time clocks in minor equipment for new and/or replacement.

Capital Outlay expenditures decreased by \$16,500 in fiscal year 2021 due to the purchase of the Clearwater investment software in fiscal year 2020.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Maintain the City's Overall Sustainable Financial Health.

**Department Objective:** Maintain the City's Aaa Bond Rating.

**Performance Measures:**

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Moody's Aaa Bond Rating (maintained)	Yes	Yes	Yes	Yes	Yes

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Accurate and Timely Financial Reporting.

**Department Objective:** Earn the GFOA Distinguished Budget Presentation Award.

**Performance Measures:**

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Budget Award	Yes	Yes	Yes	Yes	Yes

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** The City of Iowa City's investment objectives are safety, liquidity and yield. The primary objective of the City of Iowa City's investment activities is the preservation of capital and the protection of investment principal.

**Department Objective:** In investing public funds, the City's cash management portfolio is designed with the objective of regularly exceeding the average return on the six month U.S. Treasury Bill. The Treasury Bill is considered a benchmark for riskless investment transactions and therefore comprises a minimum standard for the portfolio's rate of return.

**Performance Measures:**

Quarterly Return on Investment

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
First Quarter	0.57%	0.98%	1.86%	2.21%	1.00%
Second Quarter	0.60%	1.11%	2.19%	2.03%	1.00%
Third Quarter	0.78%	1.45%	2.38%	1.75%	1.00%
Fourth Quarter	0.81%	1.66%	2.35%	1.50%	1.00%

Rolling Average Return on the Six Month U.S. Treasury Bill (prior 365 days)

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
First Quarter	0.40%	0.87%	1.87%	2.32%	1.00%
Second Quarter	0.46%	1.07%	2.15%	2.11%	1.00%
Third Quarter	0.53%	1.33%	2.33%	1.00%	1.00%
Fourth Quarter	0.69%	1.59%	2.39%	1.00%	1.00%

Amount Quarterly Return is higher (lower) than U.S. Treasury Bill

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
First Quarter	0.16%	0.11%	-0.01%	-0.12%	0.00%
Second Quarter	0.14%	0.03%	0.05%	-0.08%	0.00%
Third Quarter	0.25%	0.12%	0.05%	0.75%	0.00%
Fourth Quarter	0.12%	0.07%	-0.04%	0.50%	0.00%

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### Activity Summary

**Activity: Finance Administration (310100)** **Fund: General (1000)**  
**Division: Finance Administration** **Department: Finance**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues &amp; Transfer In:</b>						
Property Taxes	\$ 26,764,698	\$ 27,732,430	\$ 29,271,235	\$ 30,491,016	\$ 33,500,870	\$ 34,505,896
Other City Taxes						
Gas/Electric Excise Tax	354,838	339,362	334,206	346,154	325,050	325,050
Mobile Home Tax	31,837	30,345	29,208	30,340	29,210	29,210
Licenses And Permits						
Food & Liq Licenses	111,228	110,097	126,534	110,100	126,530	126,530
General Use Permits	81,540	54,561	52,443	54,560	51,100	51,100
Use Of Money And Property						
Interest Revenues	265,960	606,529	1,071,183	600,000	500,000	500,000
Intergovernmental						
Property Tax Credits	767,199	759,455	766,733	882,781	7,360	7,360
Miscellaneous						
Code Enforcement	215,873	219,925	238,738	219,930	238,740	238,740
Intra-City Charges	3,139,449	3,251,316	3,452,469	3,613,546	4,049,774	4,110,521
Other Misc Revenue	17	3,606	581	3,610	-	-
Parking Fines	356,796	319,868	362,426	319,870	325,000	325,000
Printed Materials	5	-	-	-	-	-
Other Financial Sources						
Sale Of Assets	106,467	-	10,253	-	-	-
Transfer In - Bus Type Funds	19,292	19,582	20,072	20,714	21,232	21,657
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 32,215,200</b>	<b>\$ 33,447,075</b>	<b>\$ 35,736,080</b>	<b>\$ 36,692,621</b>	<b>\$ 39,174,866</b>	<b>\$ 40,241,063</b>
<b>Expenditures:</b>						
Personnel	\$ 290,036	\$ 279,808	\$ 334,240	\$ 378,424	\$ 397,235	\$ 409,152
Services	48,878	51,678	59,617	60,048	63,402	64,670
Supplies	1,996	5,667	28,609	26,576	29,800	30,396
Capital Outlay	14,424	14,945	-	16,500	-	-
<b>Total Expenditures</b>	<b>\$ 355,334</b>	<b>\$ 352,098</b>	<b>\$ 422,465</b>	<b>\$ 481,548</b>	<b>\$ 490,437</b>	<b>\$ 504,218</b>

Personnel Services - FTE	2017	2018	2019	2020	2021
Administrative Secretary	0.25	0.25	0.25	-	-
Risk & Finance Assistant	-	-	-	0.25	0.25
Budget Management Analyst	2.00	-	-	-	-
Budget & Compliance Officer	-	1.00	1.00	1.00	1.00
Internal Auditor/Budget Analyst	-	-	0.75	0.75	0.75
Finance Director	0.90	0.90	0.90	0.90	0.90
<b>Total Personnel</b>	<b>3.15</b>	<b>2.15</b>	<b>2.90</b>	<b>2.90</b>	<b>2.90</b>

Capital Outlay	2020	2021
Software	\$ 16,500	\$ -
<b>Total Capital Outlay</b>	<b>\$ 16,500</b>	<b>\$ -</b>

### Activity Summary

**Activity: Tort Liability (310630)** **Fund: General (1000)**  
**Division: Finance Administration** **Department: Finance**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues:</b>						
Property Taxes	\$ 959,519	\$ 994,229	\$ 1,049,416	\$ 1,093,156	\$ 1,201,080	\$ 1,237,112
Other City Taxes						
Gas/Electric Excise Tax	12,723	12,168	11,984	12,317	11,655	11,655
Mobile Home Tax	1,142	1,088	1,047	1,090	1,050	1,050
Intergovernmental						
Property Tax Credits	27,212	26,947	27,229	31,369	-	-
Miscellaneous						
Intra-City Charges	18,480	7,544	2,735	7,895	8,000	8,000
<b>Total Revenues</b>	<b>\$ 1,019,076</b>	<b>\$ 1,041,977</b>	<b>\$ 1,092,410</b>	<b>\$ 1,145,827</b>	<b>\$ 1,221,785</b>	<b>\$ 1,257,817</b>
<b>Expenditures:</b>						
Personnel	\$ 133,034	\$ 133,638	\$ 140,247	\$ 145,815	\$ 151,384	\$ 155,926
Services	885,533	805,735	827,453	858,720	863,773	881,048
Supplies	5,537	5,897	5,969	5,923	6,091	6,213
<b>Total Expenditures</b>	<b>\$ 1,024,105</b>	<b>\$ 945,270</b>	<b>\$ 973,669</b>	<b>\$ 1,010,458</b>	<b>\$ 1,021,248</b>	<b>\$ 1,043,187</b>
<b>Personnel Services - FTE</b>						
	2017	2018	2019	2020	2021	
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	

### Activity Summary

**Activity: Non-Operational Admin (310710)** **Fund: General (1000)**  
**Division: Finance Administration** **Department: Finance**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues &amp; Transfer In:</b>						
Other City Taxes						
Hotel/Motel Tax	\$ -	\$ 107,617	\$ 168,832	\$ 107,620	\$ 168,830	\$ 168,830
Utility Franchise Tax	305,966	317,254	313,470	317,250	313,470	313,470
Use Of Money And Property						
Rents	6,300	7,200	7,800	7,200	7,800	7,800
Transfer-In - Employee Benefits	9,096,921	9,947,001	10,480,206	11,467,445	12,350,680	12,721,200
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 9,409,187</b>	<b>\$ 10,379,072</b>	<b>\$ 10,970,307</b>	<b>\$ 11,899,515</b>	<b>\$ 12,840,780</b>	<b>\$ 13,211,300</b>
<b>Expenditures:</b>						
Services	\$ 102,714	\$ 2,681	\$ 2,784	\$ 147,681	\$ 2,784	\$ 2,840
Supplies	1,200	-	-	-	-	-
General Fund Contingency	-	-	-	530,596	617,000	626,000
<b>Total Expenditures</b>	<b>\$ 103,914</b>	<b>\$ 2,681</b>	<b>\$ 2,784</b>	<b>\$ 678,277</b>	<b>\$ 619,784</b>	<b>\$ 628,840</b>

### Activity Summary

**Activity: Emergency Fund (310712)**  
**Division: Finance Administration**

**Fund: General (1010)**  
**Department: Finance**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ -	\$ -	\$ 450,000	\$ 500,000	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>						
Services	\$ -	\$ 1,039	\$ 1,481	\$ 9,000	\$ -	\$ -
Capital Outlay	-	235,858	341,522	340,700	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 236,897</b>	<b>\$ 343,003</b>	<b>\$ 349,700</b>	<b>\$ -</b>	<b>\$ -</b>

## ACCOUNTING

The Accounting Division provides processing and reporting of all financial transactions for the City of Iowa City. The Division also provides financial controls for departments to help ensure proper stewardship of public funds. Accounting provides services that support management decisions through timely and accurate processing and reporting of payroll, accounts payable, accounts receivable, and cash transactions.

The Division processes payments for goods and services and pays all vendors timely and accurately, taking advantage of any discounts offered, and processes and distributes payroll for all City employees accurately and timely. Accounting files quarterly and annual payroll tax returns, receives unmodified opinions on the City's annual audited financial statements and compliance with requirements described in Title 2 of the U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and prepares a Comprehensive Annual Financial Report in conformance with GAAP that meets the requirements of the GFOA excellence in financial reporting program. The Division also requests funds for City programs funded by Federal and State grants on a monthly basis and monitors these funds to ensure compliance with applicable laws and guidelines.

### HIGHLIGHTS

#### Recent Accomplishments:

- The City's Comprehensive Annual Financial Report (CAFR) for FY2018 earned the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the 33<sup>rd</sup> consecutive year. The Certificate is the highest form of recognition for excellence in state and local financial reporting
- Successfully integrated the Joint Emergency Communication Services Association (JECSA) payroll and bookkeeping services into our day-to-day operations

#### Upcoming Challenges:

- Implementation of the new Governmental Accounting Standards Board (GASB) Statement No. 87, Leases

#### Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	7.00	7.00	7.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

Supplies expenditures decreased by 69.6% in the fiscal year 2021 budget primarily due to minor equipment purchases in the fiscal year 2020 budget.



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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Accurate and timely financial reporting.

**Department Objective:** Earn the GFOA Certificate of Achievement for Excellence in Financial Reporting, receive an Unqualified/Unmodified opinion on Financial Statements from External Auditors and not have any significant deficiencies or material weaknesses in internal control

**Performance Measures:**

	FY 2017	FY 2018	FY 2019 Target	FY 2020 Projected	FY 2021 Estimate
CAFR Certificate	Yes	Yes	Yes	Yes	Yes

Audited Financial Statements	FY 2017	FY 2018	FY 2019 Target	FY 2020 Projected	FY 2021 Estimate
Auditor's Opinion on Financial Statements	Unmodified	Unmodified	Unmodified	Unmodified	Unmodified

Internal Control Deficiencies	FY 2017	FY 2018	FY 2019 Target	FY 2020 Projected	FY 2021 Estimate
Significant Deficiencies	0	0	0	0	0
Material Weaknesses	0	0	0	0	0

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**Strategic Plan Goal:** *Enhance Community Engagement and Intergovernmental Relations*

**Department Goal:** Improve customer service through expanded receipt/delivery options

**Department Objective:** Increase the number of transactions conducted electronically

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
W-2s Delivered Electronically	610	678	744	897	990
Percentage of W-2s Delivered Electronically	51.26%	55.67%	60.54%	72.46%	80.00%
Electronic Payments	2,080	3,600	5,395	5,800	6,900
Percentage of Payments Made Electronically	9.73%	16.76%	24.75%	26.00%	30.00%

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### Activity Summary

**Activity: Accounting (310200)** **Fund: General (1000)**  
**Division: Accounting** **Department: Finance**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 746,324	\$ 797,764	\$ 707,255	\$ 808,561	\$ 834,231	\$ 859,248
Intergovernmental						
Local 28E Agreements	-	-	29,150	29,750	30,450	30,450
Miscellaneous						
Other Misc Revenue	7,152	6,430	7,506	6,340	7,510	7,510
Special Assessments	1,087	808	568	810	570	570
<b>Total Revenues</b>	<b>\$ 754,564</b>	<b>\$ 805,002</b>	<b>\$ 744,479</b>	<b>\$ 845,461</b>	<b>\$ 872,761</b>	<b>\$ 897,778</b>

<b>Expenditures:</b>						
Personnel	\$ 657,740	\$ 697,654	\$ 661,549	\$ 719,107	\$ 756,225	\$ 778,912
Services	95,560	104,186	72,359	113,904	112,757	115,012
Supplies	1,263	3,162	10,572	12,450	3,779	3,855
<b>Total Expenditures</b>	<b>\$ 754,564</b>	<b>\$ 805,002</b>	<b>\$ 744,479</b>	<b>\$ 845,461</b>	<b>\$ 872,761</b>	<b>\$ 897,778</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
Account Clerk - Accounting	1.00	1.00	1.00	1.00	1.00
Sr Accountant - Payroll	1.00	1.00	1.00	1.00	1.00
Assistant Controller	1.00	1.00	1.00	1.00	1.00
Controller	1.00	1.00	1.00	1.00	1.00
Grant Accountant	0.60	0.60	-	-	-
Sr Accountant - Accounting	2.00	2.00	2.00	2.00	2.00
Sr Accounts Payable Clerk	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>7.60</b>	<b>7.60</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

## PURCHASING

The Purchasing Division provides quality service to City departments, protects the City's legal interests, and acts responsibly on behalf of the public by maintaining the integrity of the City's procurement system through the encouragement of open competition and the impartial and fair treatment of vendors.

The Purchasing Division provides services to internal clients/staff and the general public in the following areas:

- Develops and issues solicitations for the City's procurement requirements for commodities and services – including Request for Bids, Request for Proposals, and Request for Quotes.
- Administers contracts for commodity and services.
- Assists with the procurement of office furniture, equipment, and supplies.
- Assists with the transfer and sale of City's Surplus Equipment, Vehicles, etc.
- Administers City Procurement Card Program – Includes issuing cards, training internal clients, answering procurement card questions, and assisting with problem resolution.
- Sorts and distributes incoming mail for the City's departments and divisions.

## HIGHLIGHTS

### Recent Accomplishments:

- Developed and issued over 100 Solicitations including Request for Bids, Request for Proposals, and Request for Quotes
- Contracted with new online purchasing software
- Hosted Iowa Public Procurement Association conference where minority and women business enterprises were showcased
- Minority vendors are being tracked in Munis; mailers are being sent to help identify minority vendors
- New Purchasing Agent staff hire

### Upcoming Challenges:

- Increase participation of minority and women business enterprises in the City's purchasing process.
- Implement online purchasing and bidding software
- Department initiative for paperless archiving of new projects
- PCard audit program updates
- Update and implement changes to Purchasing Manual
- New staff onboarding and training
- Review, editing and creation of policies, procedures and templates

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	3.50	3.50	3.50

**Staffing Level Change Summary:**

In the fiscal year 2021 budget, the 0.50 FTE Purchasing Clerk was eliminated and replaced with a 0.50 FTE Purchasing Assistant.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

The Services expenditures increased by approximately 14.6% in the fiscal year 2021 budget primarily due to software maintenance agreement contract increases.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** To provide quality service to City departments, protect the City's legal interests, and act responsibly on behalf of the public by maintaining the integrity of the City's procurement system through the encouragement of fair and open competition.

**Department Objective:** Provide assistance to City employees in the purchase of commodities and services while ensuring inclusivity in the procurement process through fair and open competition.

**Performance Measures:**

Quantity of Solicitations and Dollar Value

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Request for Proposals	28	20	21	39	43
Request for Bids, Request for Quotes, & Cooperatives	107	81	84	113	124
Other (Purchase Agreements, Sole Source Purchases, Contract Renewals, Change Orders, Emergency Purchases, & Assisted Purchases)	64	105	92	123	129
Dollar Value of Procurements* (in millions)	\$12.6	\$5.7	\$10.8	\$10.7	\$11.2

\*amount does not include all City-Wide Contract Procurements

Request for Bids, Request for Quotes, and Cooperative Agreements

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected*</b>	<b>FY 2021 Estimate</b>
Estimated Cost Savings (rounded to the nearest thousand)	\$245,000	\$1,123,000	\$1,022,000	\$289,489	\$318,437

\*Prior to FY 2020, Request for Proposals were included in calculation

Request for Bids, Request for Proposals, and Request for Quotes

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Average Number of Bids, Proposals and Quotes Received (excluding cooperative and sole source agreements)	3.5	2	2.8	2.2	2.5

\*\*Quantities from April 2014 through July 2014

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### Activity Summary

**Activity: Purchasing (310300)** **Fund: General (1000)**  
**Division: Purchasing** **Department: Finance**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 331,725	\$ 338,388	\$ 349,625	\$ 392,788	\$ 397,963	\$ 409,783
Miscellaneous						
Other Misc Revenue	8,302	9,039	10,137	9,340	10,140	10,140
Other Commissions	20,912	3,211	3,380	-	3,380	3,380
Other Financial Sources						
Sale Of Assets	-	-	922	-	-	-
<b>Total Revenues</b>	<b>\$ 360,939</b>	<b>\$ 350,638</b>	<b>\$ 364,063</b>	<b>\$ 402,128</b>	<b>\$ 411,483</b>	<b>\$ 423,303</b>

<b>Expenditures:</b>						
Personnel	\$ 320,477	\$ 328,309	\$ 337,312	\$ 354,295	\$ 359,041	\$ 369,812
Services	39,907	21,034	24,258	42,633	48,842	49,819
Supplies	555	1,295	2,493	5,200	3,600	3,672
<b>Total Expenditures</b>	<b>\$ 360,939</b>	<b>\$ 350,638</b>	<b>\$ 364,063</b>	<b>\$ 402,128</b>	<b>\$ 411,483</b>	<b>\$ 423,303</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
Buyer I - Purchasing	1.00	1.00	1.00	1.00	1.00
Buyer II	1.00	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00	1.00
Purchasing Assistant	-	-	-	-	0.50
Purchasing Clerk	0.50	0.50	0.50	0.50	-
<b>Total Personnel</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>

## REVENUE

The Revenue Division is responsible for the customer service, billing, and collection procedures for 26,414 City of Iowa City utility accounts and 200 Landfill accounts. The Division also records and reconciles all City receipts and banking activity.

The Division strives to provide excellent customer service and timely and accurate billings to City and Iowa City utility and landfill customers, minimize revenue written off as uncollectible, and accurately record all customer receipts.

## HIGHLIGHTS

### Recent Accomplishments:

- Implemented refuse and recycling billing for University Heights
- Upgraded the Munis utility billing software
- Collected over \$10,000 for the utility donation program

### Upcoming Challenges:

- Implement electronic service order flow through Munis between customer service and water maintenance
- Evaluate and implement alternative delivery methods for late fee and shut off notices

### Staffing:

	FY2019	FY2020	FY2021
Total FTE's	7.88	7.88	7.88

### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2021 budget.

### Service Level Change Summary:

There are no service level changes in the fiscal year 2021 budget.

### Financial Highlights:

There were no major financial changes in the Revenue budget for fiscal year 2021, with the overall increase in expenditures being approximately 2.5%.

Contributions and Donations revenue increased for fiscal year 2021 to \$10,000 due to the increased popularity of the utility donation program.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Enhance Community Engagement and Intergovernmental Relations*

**Department Goal:** Improve customer service through expanded payment/service request options.

**Department Objective:** Increase the number of transactions conducted online and by Intelligent Voice Recognition system

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Active Accounts*	25,634	26,160	26,414	26,814	27,214
Total Calls***	24,532	N/A	23,364	23,100	23,100
Service Level***	78.54%	N/A	N/A	N/A	N/A
Average Speed to Answer***	N/A	N/A	13 seconds	13 seconds	13 seconds

\*Note, single purpose meter accounts were combined with the primary account w/the Munis conversion resulting in less active accounts.

\*\*\*Note, converted to new phone system in November 2017.

Phone stats are not available for FY2018.

Web Start/Stop Service	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Customer Transactions****	4,215	4,594	5,249	5,878	6,585
% Change	-30.46%	8.99%	14.26%	11.98%	12.02%

Payment Method	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Total Receipt Transactions *	339,171	341,174	347,399	354,347	361,434
Web Transactions **	98,921	107,582	110,891	114,217	117,644
IVR Transactions ***	4,767	4,681	4,889	5,133	5,390
% Web Transactions of Total Transactions	29.17%	31.53%	31.92%	32.23%	32.55%
Change in Web Transactions (%)	12.11%	8.76%	3.08%	3.00%	3.00%
% IVR Transactions of Total Transactions	1.41%	1.37%	1.41%	1.45%	1.49%
Change in IVR Transactions (%)	93.07%	-1.80%	4.44%	4.99%	5.01%

\*Note, increase in receipts in FY16 partly due to Munis generating multiple receipts for one payment, if multiple bills are paid.

\*\*Note, new 3rd party online payment software installed March 2015.

\*\*\*Note, IVR system installed Sept 2015

\*\*\*\* Note, Munis Web Start/Stop implemented January 2016

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### Activity Summary

**Activity: Revenue (310400)** **Fund: General (1000)**  
**Division: Revenue** **Department: Finance**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 1,051,135	\$ 1,104,879	\$ 1,103,988	\$ 1,175,565	\$ 1,199,087	\$ 1,231,013
Charges For Fees And Services						
Water Charges	5,275	5,412	5,574	5,410	5,570	5,570
Intergovernmental						
Local 28E Agreements	-	-	-	-	1,100	1,100
Miscellaneous						
Contrib & Donations	-	2,417	10,041	5,000	10,000	10,000
Other Misc Revenue	(38)	248	96	110	130	130
Other Financial Sources						
Sale Of Assets	-	-	24	-	-	-
<b>Total Revenues</b>	<b>\$ 1,056,373</b>	<b>\$ 1,112,956</b>	<b>\$ 1,119,723</b>	<b>\$ 1,186,085</b>	<b>\$ 1,215,887</b>	<b>\$ 1,247,813</b>

<b>Expenditures:</b>						
Personnel	\$ 660,125	\$ 681,773	\$ 703,389	\$ 730,787	\$ 760,795	\$ 783,619
Services	390,637	425,148	409,704	448,799	448,982	457,962
Supplies	5,610	6,035	6,630	6,499	6,110	6,232
<b>Total Expenditures</b>	<b>\$ 1,056,373</b>	<b>\$ 1,112,956</b>	<b>\$ 1,119,723</b>	<b>\$ 1,186,085</b>	<b>\$ 1,215,887</b>	<b>\$ 1,247,813</b>

<b>Personnel Services - FTE</b>	2017	2018	2019	2020	2021
Cashier - Revenue	1.38	1.38	1.38	1.38	1.38
Customer Service Rep - Revenue	4.00	4.00	4.00	4.00	4.00
Utility Billing Coordinator	1.00	1.00	1.00	1.00	1.00
Revenue & Risk Manager	0.50	0.50	0.50	0.50	0.50
Sr Accountant - Revenue	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>7.88</b>	<b>7.88</b>	<b>7.88</b>	<b>7.88</b>	<b>7.88</b>

## POLICE ADMINISTRATION

The *Police Administration* oversees the Department's two operating divisions, *Support Services* and *Field Operations*.

**Support Services activities:**

- Records
- Property & Evidence
- Training & Accreditation
- Crime Prevention
- Planning & Research
- Animal Services
- Community Relations
- Computer Operations
- Station Masters
- Community Outreach
- School Crossing Guards

**Field Operations activities:**

- Patrol
- Investigations
- Community Service Officer's

## HIGHLIGHTS

**Recent Accomplishments:**

- Continue to implement strategic plan to reduce disproportionality in minority contact, which is improving each year
- Reduced crime by 8%

**Upcoming Challenges:**

- As space becomes tight, a new police facility is needed to improve efficiency and workflow
- A staffing study will need to be completed in the coming years to ensure PD has adequate number of officers and proper deployment

**Staffing:**

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	2.00	2.00	2.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in fiscal year 2021 budget.

**Financial Highlights:**

The Services expenditures increased by 16.4% in fiscal year 2021 primarily due to the addition of \$50,000 for a space needs study. Additionally, Supplies expenditures increased by 72.2% in the budget for fiscal year 2021 for some minor equipment purchases.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Enhance Community Engagement and Intergovernmental Relations & Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Commit to excellence in leadership, resource management, service-delivery and improving our city and neighborhoods.

**Department Objective:** Maintain Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) accredited agency status compliance each year.

**Performance Measures:**

Maintain compliance of CALEA accreditation

CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Yes	Yes	Yes	Yes	Yes

Universal Crime Reporting (UCR 1) Violent Crimes (includes murder, non-negligent manslaughter, forcible rape, robbery, and aggravated assault)

	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Iowa City	197	156	176	166	184
Average of Comparable Cities in Iowa*	268	228	240	220	289

Universal Crime Reporting (UCR 1) Property Crimes (includes burglary, larceny-theft, and motor vehicle theft)

	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Iowa City	1,551	1,767	1,518	1,258	1,526
Average of Comparable Cities in Iowa*	2,428	2,440	2,295	1,463	2,507

\*Comparable Cities were Ames, Council Bluffs, Dubuque, Sioux City, and Waterloo

\*\*Average does not include Dubuque because FBI determined that the agency's data were over-reported, and consequently were not included in their tables

Community Survey results of the percent rated positively

Subject	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Overall feeling of safety	76%	N/A	N/A	N/A	N/A
Safe in neighborhood	96%	N/A	N/A	N/A	N/A
Safe downtown/commercial area	92%	N/A	N/A	N/A	N/A
Police	77%	N/A	N/A	N/A	N/A
Crime Prevention	61%	N/A	N/A	N/A	N/A

\*Community Survey conducted during FY 2013 and FY 2017; some new measures added in FY 2017

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### Activity Summary

**Activity: Police Administration (410100)** **Fund: General (1000)**  
**Division: Police Administration** **Department: Police**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 960,662	\$ 1,112,830	\$ 574,814	\$ 600,290	\$ 660,558	\$ 677,191
Miscellaneous						
Contrib & Donations	-	1,000	-	-	-	-
Other Misc Revenue	3,818	2,344	-	-	-	-
Other Financial Sources						
Sale Of Assets	75	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 964,554</b>	<b>\$ 1,116,173</b>	<b>\$ 574,814</b>	<b>\$ 600,290</b>	<b>\$ 660,558</b>	<b>\$ 677,191</b>

<b>Expenditures:</b>						
Personnel	\$ 688,306	\$ 800,693	\$ 319,182	\$ 330,807	\$ 342,157	\$ 352,422
Services	267,519	306,361	247,350	260,918	303,652	309,725
Supplies	8,730	9,120	8,282	8,565	14,749	15,044
<b>Total Expenditures</b>	<b>\$ 964,554</b>	<b>\$ 1,116,173</b>	<b>\$ 574,814</b>	<b>\$ 600,290</b>	<b>\$ 660,558</b>	<b>\$ 677,191</b>

<b>Personnel Services - FTE</b>	2017	2018	2019	2020	2021
Computer Syst Analyst - Police	1.00	1.00	-	-	-
CSO/Community Outreach	1.00	1.00	-	-	-
Police Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	-	-	-
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	-	-	-
<b>Total Personnel</b>	<b>6.00</b>	<b>6.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## SUPPORT SERVICES

The *Support Services Division* supports or provides services to *Field Operations*. The division is commanded by a Captain and is organized into the following activities:

- *Support Administration* is responsible for the management and oversight of the Support Services division.
- *Records* is responsible for the recording of information, the housing and maintenance of departmental records, reproduction and forwarding of records or data, providing copies of records to the public, and compiles statistics for the National Crime Reporting System.
- *Property & Evidence* maintains all property turned into the department. This includes found property as well of property held for evidentiary purposes. Additionally, the property section prepares evidentiary items for transport applicable lab facilities.
- *Training & Accreditation* is responsible for maintaining the mandated level of training for members of the department as well as ensuring those personnel are trained in those areas that are necessary for the efficient functioning of the department. Monitor general orders to ensure they comply with accreditation standards.
- *Planning & Research* is responsible for the analyzing of statistical information compiled by the Records Section in order to identify trends affecting the public so departmental resources may best be deployed. This Sergeant is also responsible for dealing with releasing information to the public and news media.
- *Animal Services* operates as a public safety/enforcement agency for the protection of the public and animals of the City. The division also operates an animal center for stray and abandoned animals.
- *Systems Analyst* is responsible for the Police information technology, CAD system support, records integration and technology. This includes wireless solutions, communication upgrades and day-to-day support of all police computer hardware and software, both in the station and mobile applications.
- *Station Masters* are responsible for staffing the Police Department's front desk on a 24 hour basis. They answer incoming phone calls from the public, release impounded vehicles, enter and confirm arrest warrants and assist walk in traffic to the Department.
- *Community Outreach* works to establish and maintain relationships within the community which foster positive communication and interactions between the police department and the public. They engage in dialogue with under-represented groups within the community to improve those relationships and educate community members on police procedures. The unit consists of Community Relations Officer, Neighborhood Response Officer, Downtown Liaison Officer and Community Outreach Assistant.
- *School Crossing Guards* staff assigned locations where children cross busy roadways on their way to and from school.

## HIGHLIGHTS

### Recent Accomplishments:

- Completed two grants (valued at \$750,000) obtained to empower victims, reduce chronic homelessness and reduce gender bias in investigations
- Closed southside substation to enhance police relations in the neighborhood and increase efficiency
- Worked with City staff to plan a five-year deer reduction strategy

### Upcoming Challenges:

- New carpet and remodeling at police facility to improve work flow and safety
- Enhance analysis of data to identify violent criminals and reduce crime rate
- Build annex to animal service building to add storage and space for dogs

### Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	26.00	27.00	29.26

### Staffing Level Change Summary:

In fiscal year 2021, two temporary positions were converted to .63 FTE Animal Center Assistants and the existing Animal Center Assistant was upgraded to a 1.00 FTE Animal Center Assistant II position. Additionally, a 1.00 FTE Police Officer position was added in the fiscal year 2021 budget.

### Service Level Change Summary:

There are no service level changes in the fiscal year 2021 budget.

### Financial Highlights:

The fiscal year 2021 Support Services Personnel expenditures increased 10.3% due to the staffing level changes, in addition to the normal cost of living and step increases.

Services expenditures in fiscal year 2021 decreased by 29.2% or \$178,965 primarily due to \$250,000 budgeted in fiscal year 2020 for management of the deer population.

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## GOALS, OBJECTIVES, and PERFORMANCE MEASURES

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**Strategic Plan Goal:** *Enhance Community Engagement and Intergovernmental Relations, Foster Healthy Neighborhoods throughout the City & Advance Social Justice and Racial Equity*

**Department Goal:** Enhance community relations and promote minority recruitment. The Department will continue to participate in the Citizen's Police Academy, Coffee with a Cop, National Night Out, Juneteenth Celebration and other programs and events. Additionally, an increase in neighborhood foot patrols and officers getting out of their patrol vehicles to engage the community and build relationships through non-enforcement interactions is specifically designed to promote a positive connection between the Department and the community. The Department hopes the minority community will also gain a better understanding of a police officer's job.

**Department Objective:** Develop programs designed to promote interaction between community members and officers. In this non-adversarial environment officers and minority community members will be able to interact and open up lines of communication. A better understanding of the job will also enhance recruitment of minority citizens.

**Performance Measures:**

	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Community Outreach Events*	1,259	1,218	916	394	450
Community Presentations*	222	185	142	149	175
Public Education Efforts on Rights*	14	10	5	1	7
Community Partnerships Events*	426	320	180	119	120

\* The intentional tracking of this information began in 2014 with the Diversity Implementation Form (DIF). Definitions for the categories listed above were not finalized until mid-2015, making it difficult to compare data from the previous year. Tabulation of outreach events was re-assessed for accuracy in late 2018 where it was found that events were being duplicated and misclassified throughout the reporting process. Accuracy in tabulation has accounted for the drop in outreach events.

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**Strategic Plan Goal:** *Enhance Community Engagement and Intergovernmental Relations & Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Increase the efficiency in which lost pets and owners are reunited.

**Department Objective:** Increase the number of pets that are licensed and/or implanted with a microchip. Pets with microchips and/or licensed are more easily identified and returned to their owners. This decreased time reduces the stress on both the pet and owner. This also increases the amount of time that officers can spend patrolling and addressing nuisance animals, which can affect the quality of life in a neighborhood. Outsourcing licensing will be evaluated, as other jurisdictions have found that privatization has increased community participation.

**Performance Measures:**

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Pets Micro-chipped	1,195	1,525	1,345	1,150	1,307
Licensed Pets	3,752	3,874	3,881	4,113	33,905

Community Survey results of percent rated positively

Subject	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Animal Control*	79%	N/A	N/A	N/A	N/A

\*Community Survey conducted during FY 2013 and FY 2017

### Activity Summary

**Activity: Police Support Services (410200/410400)** **Fund: General (1000)**  
**Division: Police Support Services** **Department: Police**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 1,485,879	\$ 1,630,622	\$ 2,421,495	\$ 3,084,210	\$ 3,113,607	\$ 3,212,275
Licenses And Permits						
Misc Lic & Permits	26,063	28,480	43,734	28,480	35,000	35,000
Use Of Money And Property						
Interest Revenues	-	-	2,919	-	-	-
Intergovernmental						
Operating Grants	1,000	-	-	-	-	-
Local 28E Agreements	225,209	266,114	247,451	263,828	303,530	303,530
Charges For Fees And Services						
Animal Care Services	11,545	10,775	14,922	10,780	14,920	14,920
Misc Charges For Svc	3,550	3,515	5,985	3,520	5,990	5,990
Miscellaneous						
Animal Adoption	12,015	12,955	45,839	27,960	35,000	35,000
Code Enforcement	293	27	45	-	-	-
Contrib & Donations	54,861	219,994	73,111	77,200	77,000	77,000
Misc Merchandise	9,294	9,464	6,255	9,460	6,250	6,250
Other Misc Revenue	47,727	43,803	21,883	28,908	21,250	21,250
Printed Materials	26,661	26,915	31,830	26,840	31,790	31,790
Other Financial Sources						
Sale Of Assets	1,566	-	7,089	-	-	-
<b>Total Revenues</b>	<b>\$ 1,905,662</b>	<b>\$ 2,252,663</b>	<b>\$ 2,922,558</b>	<b>\$ 3,561,186</b>	<b>\$ 3,644,337</b>	<b>\$ 3,743,005</b>

<b>Expenditures:</b>						
Personnel	\$ 1,427,901	\$ 1,739,101	\$ 2,446,592	\$ 2,794,342	\$ 3,088,109	\$ 3,180,752
Services	337,699	349,302	377,143	612,367	433,402	442,070
Supplies	117,325	121,504	98,822	136,977	117,826	120,183
Capital Outlay	22,738	42,757	-	17,500	5,000	-
<b>Total Expenditures</b>	<b>\$ 1,905,662</b>	<b>\$ 2,252,663</b>	<b>\$ 2,922,558</b>	<b>\$ 3,561,186</b>	<b>\$ 3,644,337</b>	<b>\$ 3,743,005</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
Animal Care Technician	2.00	2.00	2.00	2.00	2.00
Animal Center Assistant	1.00	1.00	1.00	1.00	1.26
Animal Center Assistant II	-	-	-	-	1.00
Animal Control Supervisor	1.00	1.00	1.00	-	-
Animal Control Coordinator	-	-	-	1.00	1.00
Animal Services Officer	2.00	2.00	2.00	2.00	2.00
Comm Serv Officer - Station Master	5.00	5.00	5.00	5.00	5.00
Community Outreach Assistant	-	-	1.00	1.00	1.00
Comm Serv Officer - Evidence	-	-	1.00	1.00	1.00
Comm Serv Officer - Property Room	-	-	1.00	1.00	1.00
Comm Serv Officer - Support Services Asst	-	-	-	1.00	1.00
Computer Syst Analyst - Police	-	-	1.00	1.00	1.00
Police Captain	-	-	1.00	1.00	1.00
Police Officer	3.00	3.00	4.00	4.00	5.00
Police Records Technician	4.00	4.00	4.00	4.00	4.00
Police Sergeant	1.00	1.00	2.00	2.00	2.00
<b>Total Personnel</b>	<b>19.00</b>	<b>19.00</b>	<b>26.00</b>	<b>27.00</b>	<b>29.26</b>

	2020	2021
<b>Capital Outlay</b>		
Docking Station	\$ -	\$ 5,000
Radio Console Hardware	17,500	-
<b>Total Capital Outlay</b>	<b>\$ 17,500</b>	<b>\$ -</b>

## FIELD OPERATIONS

The Police Department's Field Operations Division is organized into two sections: Patrol and Investigations. The division is commanded by a Captain.

- *Patrol:* The Patrol section is the largest section in the department and is responsible for handling calls for service from the public in addition to handling special assignments and self-initiated activities. Officers are responsible for the protection of life and property, and help maintain peace, order, and safety for all. The patrol section is divided into three watches (shifts) providing 24-hour service. Each watch is under the supervision of a Lieutenant and two Sergeants. In addition to the traditional patrol units, the patrol section also has two canine units, bicycle officers, Community Service Officers (CSOs), a Special Response Team (SRT), a Crisis Negotiation Team (CNT) and provides Crime Scene Technicians (CST) for the processing of crime scenes and Technical Accident Investigators (TI) to investigate vehicle crashes.
- *Investigations:* The Investigations section is responsible for the investigation of criminal activity beyond that which is conducted by the patrol section. The Investigations section is headed by a Lieutenant and two Sergeants. The Investigations section has investigators assigned to the Johnson County Drug Task Force, Domestic Abuse, and a Street Crimes Unit, in addition to general crime investigators.
- *Forfeitures:* Criminal forfeiture is an action brought as a part of the criminal prosecution of a defendant and requires that the government indict (charge) the property used or derived from the crime along with the defendant. The money or items that are forfeited can only be used by law enforcement for law enforcement equipment or law enforcement related activities. The money or items cannot be used to supplant a budget or budgeted item. Forfeiture is governed by State of Iowa Code chapter 809 in addition to federal guidelines.

## HIGHLIGHTS

### Recent Accomplishments:

- Started Threat Assessment training to increase community safety and reduce arrests
- Completed training all officers in Crisis Intervention Training
- Worked with community groups to enact a Hate Crimes city ordinance

### Upcoming Challenges:

- Increase patrol section presence at community events and in neighborhoods
- Continue to improve on a trauma informed approach for victim response
- Reduce violent crime through intelligence-led policing

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	79.00	78.00	78.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

The fiscal year 2021 budget includes Capital Outlay expenditures of \$63,000 for the replacement of tasers and \$291,000 for replacement of four marked patrol and three unmarked vehicles. To achieve objectives set forth in the city's Climate Action Plan, hybrid/electric vehicles will be purchased when applicable.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Traffic crash reduction.  
Address the impact of underage drinking on downtown and near downtown neighborhoods.

**Department Objective:** Increase OWI and traffic enforcement.  
Continue alcohol compliance checks, bar checks, and directed party patrols, reduce response time to loud party calls.

**Performance Measures:**

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
OWI Arrests	703	592	602	590	622
Traffic Stops	12,696	12,861	12,572	14,330	13,115

Traffic Accidents and Average Damage

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Accidents*	2,563	2,567	2,509	2,450	2,522
Average Damage, Reportable Accident*	\$5,152	\$5,644	\$5,082	5,243	5,280

\* Iowa City Police Officers respond to all calls for traffic accidents. Average damage is collected only for reportable accidents; reportable accidents include those causing personal injury or property damage over \$1,000.

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Bar Checks Performed	696	779	608	811	723
Compliance Checks	0	67	49	31	50

Response Time: Loud Party Complaints (in minutes)

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Call to Dispatch	5:36	5:33	5:49	9:39	6:39
Dispatch to On Scene	4:20	3:50	5:02	6:37	6:00

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**Strategic Plan Goal:**

**Department Goal:**

Identify and implement an achievable goal to reduce disproportionality in arrests.

**Department Objective:**

The Police Department strives to provide services to members of the community in a manner which is fair and equitable. This includes the manner in which it enforces the law and makes arrests. The Department will reduce its disproportionality in arrests through officer education and training, in conjunction with supervisory coaching and monitoring.

**Performance Measures:**

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
<b>Total # of Charges</b>	5,466	4,747	4,614	5,212	5,010
<b>Total # of Charges - White</b>	3,706	3,006	2,966	3,543	3,305
<b>Total # of Charges - Black</b>	1,616	1,624	1,543	1,523	1,576
<b>Total # of Charges - Asian</b>	111	67	72	91	85
<b>Total # of Charges - Am. Indian</b>	6	6	10	22	11
<b>Total # of Charges - Unknown</b>	27	44	23	33	32

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## Activity Summary

**Activity: Police Field Operations (410300)** **Fund: General (1000)**  
**Division: Police Field Operations** **Department: Police**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 9,219,920	\$ 9,354,810	\$ 9,189,059	\$ 10,056,170	\$ 10,425,878	\$ 10,601,998
Other City Taxes						
Hotel/Motel Tax	539,938	445,588	538,173	445,590	538,170	538,170
Use Of Money And Property						
Interest Revenues	302	585	1,462	-	-	-
Intergovernmental						
Fed Intergovnt Rev	26,969	69,606	497,107	215,193	248,165	248,165
Other State Grants	194,849	199,893	5,742	167,365	825	825
Charges For Fees And Services						
Fire Services	7,370	4,140	6,360	4,140	6,360	6,360
Police Services	143,562	127,496	149,766	104,990	100,000	100,000
Miscellaneous						
Code Enforcement	864	591	89	590	-	-
Other Misc Revenue	17,796	6,213	10,349	2,000	2,000	2,000
Contrib & Donations	650	173,100	131,070	132,312	-	-
Other Financial Sources						
Sale Of Assets	92,193	58,688	46,606	29,300	40,900	40,900
<b>Total Revenues</b>	<b>\$ 10,244,411</b>	<b>\$ 10,440,709</b>	<b>\$ 10,575,784</b>	<b>\$ 11,157,650</b>	<b>\$ 11,362,298</b>	<b>\$ 11,538,418</b>

<b>Expenditures:</b>						
Personnel	\$ 9,065,276	\$ 9,175,749	\$ 9,394,737	\$ 9,788,651	\$ 10,125,367	\$ 10,429,128
Services	548,078	591,061	748,019	621,421	629,640	642,233
Supplies	316,997	226,305	221,419	179,241	188,291	192,057
Capital Outlay	314,060	447,594	211,609	568,337	419,000	275,000
<b>Total Expenditures</b>	<b>\$ 10,244,411</b>	<b>\$ 10,440,709</b>	<b>\$ 10,575,784</b>	<b>\$ 11,157,650</b>	<b>\$ 11,362,298</b>	<b>\$ 11,538,418</b>

Personnel Services - FTE	2017	2018	2019	2020	2021
Comm Serv Officer - Evidence	1.00	1.00	-	-	-
Community Service Officer	4.00	4.00	3.00	2.00	2.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	4.00	4.00	4.00	4.00	4.00
Police Officer	63.00	63.00	63.00	63.00	63.00
Police Sergeant	7.00	7.00	8.00	8.00	8.00
<b>Total Personnel</b>	<b>80.00</b>	<b>80.00</b>	<b>79.00</b>	<b>78.00</b>	<b>78.00</b>

Capital Outlay	2020	2021
Automobiles	\$ 360,112	\$ 286,000
Tasers	-	63,000
Downtown Ped Mall Security Cameras	100,000	-
Software	-	15,000
Vehicle Equipment	5,000	5,000
Other Operating Equipment	103,225	50,000
<b>Total Capital Outlay</b>	<b>\$ 568,337</b>	<b>\$ 419,000</b>

## **FIRE ADMINISTRATION**

The Fire Administration division is under the direction of the Fire Chief. The Fire Chief is responsible for all department activities as set out by federal and state laws, and City of Iowa City ordinances. The Deputy Fire Chief is the second in command and is responsible for operational oversight, homeland security initiatives, fire service accreditation, the maintenance and purchase of computer hardware and software, maintenance of buildings and grounds, and other special projects. The three battalion chiefs have assigned administrative duties to include the health & safety committee, uniform procurement, annual physicals and immunizations. Fire administration also manages the weather alert sirens and the City of Iowa City Command Post budget.

The Iowa City Fire Department strives to accomplish the goals and objectives that flow from the City of Iowa City Strategic Plan and the Iowa City Fire Department Strategic Plan. Both are community driven documents. The Iowa City Fire Department was accredited by the Commission on Fire Accreditation International (CFAI) in August of 2008. The department was reaccredited in 2013 and again in 2018. The maintenance of fire service accreditation requires a commitment to a model of continuous quality improvement.

The budget for Fire Administration governs the acquisition, maintenance, and empowerment of all resources not otherwise associated with Emergency Operations, Fire Prevention, or Fire Training. The budget includes oversight of fixed facilities as well as the furnishings and resources that enable emergency operations personnel to be fit and ready to respond 24/7. The majority of the Administration budget goes towards routine maintenance and upkeep of the fire stations, the furnishings and equipment for not only routine business but also the equipment and resources related to the Iowa City Fire Department wellness/fitness initiative.

### **HIGHLIGHTS**

- As a requirement of international accreditation, the ICFD prepared and submitted an Annual Compliance Report which tracks agency progress on strategic recommendations related to calendar year 2018's successful re-accreditation effort. The ACR was reviewed by the Commission on Fire Accreditation International, and the ICFD was unanimously recommended to remain one of 236 internationally accredited fire departments.
- The ICFD continues to refine a relationship with the municipal data analytics company mySidewalk. Work began in calendar year 2018 to automate data analysis and modeling for use in external and internal dashboards which represent a myriad of performance dimensions. Data validation efforts between mySidewalk and the Deputy Fire Chief continue to move the product closer to a stakeholder reveal.
- Assistance with data collection, analysis and modeling allows the organization to continue the transition of the Deputy Fire Chief role from a historically administrative and accreditation-focused position to include the duties of Operations Division oversight.



- The ICFD was designated a safety-certified department by the City of Iowa City.
- Injury reduction continues to be an important part of the department's improvement process. In calendar year 2018, the department continued a substantial years-long downward trend in injury and lost-day rates. This can be attributed to an enhanced health and safety framework, as well as a robust wellness-fitness initiative.
- The Fire Chief and Deputy Fire Chief remain certified Peer Assessors for international accreditation site-visit teams. The Fire Chief performed two on-site audits of applicant agencies in the past year, which in-turn enhances ICFD leadership's perspective on international best practices.

### **Recent Accomplishments:**

- Acquisition of commercial washing and drying equipment to more adequately remove toxins and carcinogens from PPE following fires
- Sent two officers to weeklong full-immersion leadership development course
- Deputy Fire Chief selected for the Chamber's Community Leadership Program
- Actively participated in the Equity Toolkit project
- Upgraded an additional two weather alert sirens

### **Upcoming Challenges:**

- Both the department's Strategic Plan and Community Risk Assessment – Standard of Cover will be reformed in the coming months to guide the department's continuous quality improvement over the next three years
- Impending retirements will require a greater focus on succession planning
- LEED HVAC technologies require ongoing updates which is having a negative impact on the department's budget
- Station 1 facilities are aging and provide insufficient space to support desired level of operation

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	3.00	3.00	3.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

Supplies expenditures increased by 31.0% in the fiscal year 2021 budget for the purchase of ballistic helmets within safety equipment and an increase in subscription expenses for the My Sidewalk platform.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Enhanced Community Engagement and Intergovernmental Relations*

**Department Goal:** Maintain Insurance Services Office (ISO) Public Protection Classification of 2.

**Department Objective:** Maintain Commission on Fire Accreditation International (CFAI) accredited agency status by timely submission of Annual Compliance Report (ACR).  
Implement strategic and specific recommendations accepted from 2018 CFAI reaccreditation report.

**Performance Measures:**

Meet ACR requirements to maintain CFAI accredited agency status

	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
ACR Submitted	Yes	Yes	*	Yes	Yes

\*Reaccredited Year - No ACR Required

Number of reaccreditation report adopted recommendations implemented

	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Strategic Recommendations (7)	5 of 7	6 of 7	7 of 7	5 of 8	7 of 8
Specific Recommendations (9)	7 of 9	9 of 9	9 of 9	8 of 15	10 of 15

Maintain ISO Class 2 rating

	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Rating	2	2	2	2	2

Community Survey results of the percent rated positively

Subject	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Fire*	95%	N/A	N/A	N/A	N/A

\*Community Survey conducted during FY 2017

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## Activity Summary

**Activity: Fire Administration (450100)** **Fund: General (1000)**  
**Division: Fire Administration** **Department: Fire**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
Intergovernmental						
State 28E Agreements	\$ 1,421,950	\$ 1,538,421	\$ 1,600,044	\$ 1,538,420	\$ 1,643,190	\$ 1,643,190
Local 28E Agreements	31,874	32,186	32,186	32,498	32,818	32,818
Miscellaneous						
Contrib & Donations	1,000	-	400	-	-	-
Other Financial Sources						
Sale Of Assets	14	141	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,454,838</b>	<b>\$ 1,570,748</b>	<b>\$ 1,632,630</b>	<b>\$ 1,570,918</b>	<b>\$ 1,676,008</b>	<b>\$ 1,676,008</b>

<b>Expenditures:</b>						
Personnel	\$ 500,432	\$ 502,423	\$ 510,885	\$ 530,920	\$ 553,128	\$ 569,722
Services	256,592	284,004	246,911	296,270	266,940	272,279
Supplies	70,903	74,341	61,704	69,182	90,603	92,415
Capital Outlay	30,744	71,904	54,648	65,928	53,928	50,000
<b>Total Expenditures</b>	<b>\$ 858,673</b>	<b>\$ 932,672</b>	<b>\$ 874,148</b>	<b>\$ 962,300</b>	<b>\$ 964,599</b>	<b>\$ 984,416</b>

<b>Personnel Services - FTE</b>	2017	2018	2019	2020	2021
Battalion Chief	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Chief	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

<b>Capital Outlay</b>	2020	2021
Weather Alert Siren(s)	\$ 53,928	\$ 53,928
Other Operating Equipment	12,000	-
<b>Total Capital Outlay</b>	<b>\$ 65,928</b>	<b>\$ 53,928</b>

## EMERGENCY OPERATIONS

The Fire Emergency Operations is under the direction of the Deputy Fire Chief. The division works a three-shift system. Each duty shift is comprised of 24 hours and consists of one Battalion Chief, one Captain, four Lieutenants, and 14 Firefighters. Minimum staffing for the department is 16 emergency response personnel. This division is directly responsible for all emergency incident response. Calls for service are divided into four categories: fire suppression, emergency medical services, technical rescue, and hazardous materials.

- *Fire Suppression:* ICFD personnel mitigate various types of fires. They're also required to investigate false alarms. Firefighting activities typically require more resources (personnel, equipment, etc.) than any other type of emergency. Fires have a greater potential to harm people and property than do other types of emergencies. The department continually looks for ways to decrease response times to all emergencies and to reduce the number and severity of fires.
- *Emergency Medical Services:* All ICFD personnel are certified to at least the Emergency Medical Technician (EMT) level. The department does not transport patients, but rather serves as EMS first responders. The Johnson County Ambulance Service provides ALS care and transport service. Together we provide a tiered EMS response system.
- *Technical Rescue:* Technical rescue incidents are those incidents that require highly specialized knowledge, skills, tools, and techniques to safely mitigate the event. The ICFD provides several technical rescue services: water and ice rescue, trench and structural collapse rescue, vehicle and heavy machinery rescue, rope rescue, and confined space rescue. The Special Operations Response Team (SORT) provides a core group of highly trained technicians that provide team training in addition to regular company and shift level training on the various rescue disciplines.
- *Hazardous Materials Response:* The department continues to be active in haz-mat response and takes a leading role with the Johnson County Hazardous Materials Response Team (JCHMRT), which includes 15 ICFD personnel. The JCHMRT includes up to 30 members who are trained and certified to the Hazmat Technician level.

## HIGHLIGHTS

- The demand for emergency service continues to increase in Iowa City. In calendar year 2018, the ICFD responded to 7,022 emergency calls for service, representing the busiest year in the department's history. The department is on pace to reach 7,400 emergency calls in 2019. The ICFD responds to an average of 21 emergencies per day, as compared with an average of 11 per day a decade ago.
- In calendar year 2018, fire personnel responded to 142 fires, resulting in just over \$2.25 million in property damage. The pre-incident value of the affected property exceeded \$22 million, resulting in a total saved value of nearly \$20 million. The largest single fire loss in 2018 was estimated at \$1.5 million for a fire that occurred at the former City Carton recycling facility.

- As of 10/25/2019, the ICFD has responded to 116 fires, with a total property loss experience of \$1.7 million.
- Rising service demands continue to provide the ICFD with protection and response challenges. As recently as 2014, overlapping emergency incidents occurred 22 percent of the time. By 2018, that number had risen to 62 percent of the time. Overlapping calls for service negatively affect response reliability when a response vehicle is already committed. Response times to the emergency are longer because a more distant unit must respond to the emergency.
- The ICFD signed automatic aid agreements with the Coralville and North Liberty Fire Departments. All three departments have areas along municipal borders which represent challenges to rapid response. This agreement allows the departments to provide quick aid to one another in designated response areas where the ability to assemble an effective response force is hindered.

### **Recent Accomplishments:**

- The department continues to be engaged in community efforts to provide solutions and assistance to citizens who routinely call for assistance. This involvement is in the form of the crisis intervention team as well as meeting monthly with the county multi-disciplinary team
- The department has worked to provide a more robust public safety presence for University of Iowa special events. The department has participated in command post operations, emergency medical special assignments, and multi-agency Joint Hazard Assessment Teams (JHAT), and this year assigned an engine company to Kinnick Stadium during football games
- The ICFD has provided specially-trained personnel to augment the Iowa Urban Search and Rescue (USAR) task force, a team that has the potential to deploy to areas affected by significant natural disaster
- City Council procured a parcel of land for the future construction of Fire Station 5

### **Upcoming Challenges:**

- Emergency call volume continues to increase, stretching ICFD resources. Calendar year 2019 will once again see the busiest year in the ICFD's history
- Cooking fires continue to trend as the city's leading cause of building fires.
- The trend in overlapping calls for service is particularly concerning. 6 out of 10 times that the ICFD receives an emergency call, at least one fire company is already assigned to another incident, protracting response times and leaving districts without appropriate coverage
- Meeting established response time goals is a challenge that will stretch current staffing and capability. Growth and development on the east, southeast and west are impacting the ICFD's ability to respond within benchmark goals
- Station design at fire station 1 is inadequate for personnel to turnout within the prescribed benchmark goal

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	59.00	59.00	59.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

The Supplies expenditures increased by 28.8% in the fiscal year 2021 budget due to a higher year of the replacement schedule for turnout gear. Fiscal year 2021 includes the replacement of 20 sets of turnout gear compared to the 12 sets of gear set for replacement in fiscal year 2022.

Capital Outlay expenditures includes \$10,000 for a technical rescue search camera in fiscal year 2021.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Confine fires to the room or object of origin for at least 40% of all commercial and residential fires.

**Department Objective:** Arrive at incident location within six minutes of dispatch center notification, 90% of the time.

**Performance Measures:**

Total Calls and Percentage Overlapping

	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Total Calls	6,974	6,799	7,022	7,430	7,800
Percentage Overlapping	30.3%	42.2%	62.4%	46.1%	50.0%

Emergent Fire Response (All)

Citywide	Target	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
% Compliance	90%	75%	73%	72%	73%	72%
In Minutes	< 6:24	< 6:24	< 6:24	< 6:24	< 6:24	< 6:24

EMS Response

Citywide	Target	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
% Compliance	90%	74%	74%	75%	75%	75%
In Minutes	< 6:30	< 6:30	< 6:30	< 6:30	< 6:30	< 6:30

Fire Control	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Building Fires	37	44	44	37	37
Fires confined to object of origin	10	7	9	10	14
Fires confined to room of origin	17	23	27	14	14
Fires confined to floor of origin	4	2	4	4	5
Confined to building of origin	5	7	4	9	4
Beyond the building of origin	1	1	0	0	0
% Compliance	73%	68%	82%	65%	76%

\* CY 2016 was the first year outliers were included in data set.

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### Activity Summary

**Activity: Fire Emergency Operations (450200)** **Fund: General (1000)**  
**Division: Fire Emergency Operations** **Department: Fire**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 5,949,549	\$ 6,149,324	\$ 6,471,356	\$ 6,645,618	\$ 7,051,630	\$ 7,265,707
Other City Taxes						
Utility Franchise Tax	555,446	575,938	569,068	575,940	569,070	569,070
Charges For Fees And Services						
Fire Services	3,000	3,000	2,700	3,000	2,700	2,700
Miscellaneous						
Other Misc Revenue	1,982	9,686	10,164	9,690	10,160	10,160
<b>Total Revenues</b>	<b>\$ 6,509,977</b>	<b>\$ 6,737,948</b>	<b>\$ 7,053,288</b>	<b>\$ 7,234,248</b>	<b>\$ 7,633,560</b>	<b>\$ 7,847,637</b>

<b>Expenditures:</b>						
Personnel	\$ 6,178,251	\$ 6,364,666	\$ 6,616,797	\$ 6,823,056	\$ 7,160,587	\$ 7,375,405
Services	222,294	299,564	324,418	326,015	353,273	360,338
Supplies	90,320	73,718	90,543	85,177	109,700	111,894
Capital Outlay	19,112	-	21,529	-	10,000	-
<b>Total Expenditures</b>	<b>\$ 6,509,977</b>	<b>\$ 6,737,948</b>	<b>\$ 7,053,288</b>	<b>\$ 7,234,248</b>	<b>\$ 7,633,560</b>	<b>\$ 7,847,637</b>

Personnel Services - FTE	2017	2018	2019	2020	2021
Battalion Chief	2.00	2.00	2.00	2.00	2.00
Fire Captain	3.00	3.00	3.00	3.00	3.00
Fire Lieutenant	12.00	12.00	12.00	12.00	12.00
Firefighter	42.00	42.00	42.00	42.00	42.00
<b>Total Personnel</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>

Capital Outlay	2020	2021
Technical Rescue Search Camera	\$ -	\$ 10,000
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ 10,000</b>

## **FIRE PREVENTION**

The Fire Prevention Bureau (FPB) continues to serve the citizens of Iowa City through fire code compliance, plans review, fire origin and cause determination, and public education programs.

The Fire Prevention Bureau is staffed by a Battalion Chief assigned as Fire Marshal and as such reports to the Deputy Fire Chief. The Fire Marshal is directly responsible for organizing all fire prevention activities, including fire/arson investigation, code enforcement inspections, Plan reviews, and public education. A collateral-duty fire inspector assigned from each shift conducts inspections of liquor license establishments, schools, day care centers, churches, and City buildings. Emergency operations personnel conduct fire safety inspections of all commercial and University of Iowa buildings.

The FPB continues to conduct regular inspections for businesses, churches, daycares, schools, and university buildings. Multiple educational opportunities exist with each inspection: an opportunity to increase fire safety awareness through explanation of a violation and associated hazard, firefighters can become familiar with the building, and an opportunity to foster community relationships. The continued growth of the city provides additional challenges and opportunities as the Fire Marshal is the Authority Having Jurisdiction (AHJ) and any new buildings or businesses must be inspected and approved by the AHJ before the issuance of an occupancy permit.

The wide range of activities provided by fire and life-safety educators include daycare/preschool and school presentations, Kids Safety House visits, Safety Village, UI Resident Assistant Fire Academy, senior safety tips for older adults, and crowd manager training for assembly occupancy employees. Building on a long partnership with SAFE KIDS Johnson County, the department has also trained additional personnel and designated Station 4 as a child safety seat "FIT Station." The "Fired Up About Reading" program, which focuses on getting at-risk school kids to read outside of school, continues to grow and prosper and is still highly sought after by various schools and classes. This program also provided the opportunity for these youth to interact with public servants in a positive way.

Investigation of fires is an integral part of fire prevention. All reported fires are investigated by a company officer and/or a member of the fire investigation team in an attempt to determine the origin and cause. Fire investigation team members have received specialized training and are required to complete continuing education requirements on a regular basis.

## HIGHLIGHTS

- As of September 30, 2019, the FPB has conducted 801 fire and life-safety inspections
- As of September 30, 2019, the FPB investigated 103 fire incidents to determine the origin and cause of the fire. As in previous years, the kitchen remains the reported area of origin for the majority of fires (40 fires); unattended cooking accounted for the majority of these fires.

### Recent Accomplishments:

- The FPB has retained the current shift inspectors/investigators to maintain the institutional knowledge of the FPB
- The Fire Prevention Bureau, working with the Operations and Training Divisions hosted the 3<sup>rd</sup> Annual Youth Emergency Services Academy at Station 4
- The move from inspecting low risk commercial occupancies every other year to every third year has provided additional time for emergency responders to maintain training and prepare for the needs of the community while still providing fire and life safety inspections
- *The Compliance Engine* (TCE) has streamlined the review of fire protection equipment inspection reports over the last three years and has raised compliance on these systems to 89%, an increase of 7% over the previous year
- Currently 8 of the 9 personnel at Station 4 are safety seat technicians and routinely inspect and install car seats
- FM Greer has completed a 3-year term as a board member of the IAAI- Iowa Chapter. He is currently president of the Iowa Fire Marshal's Association. FF Miller currently serves as a board member for the Hawkeye State Fire Association

### Upcoming Challenges:

- Continue to identify methods to balance inspection workload with the demands of emergency response and training requirements while still meeting the requirements of accreditation
- Obtain training and education necessary to gain fire code and origin and cause certifications for the Fire Marshal and associated personnel in the Fire Prevention Bureau
- Identify programs currently available and incorporate new ideas to provide fire and life-safety education to at-risk demographics, neighborhoods, and schools
- Develop a long-term plan regarding the configuration and staffing of the fire prevention bureau to handle the increased workload of the Division along with succession planning for fire marshal position
- Explore opportunities for public/private partnerships to enhance the effectiveness of community education programs
- Develop a plan to meet the increase in safety seat inspections/installations due to the popularity of the program and loss of partner agencies
- Continue to provide fire prevention initiatives with limited resources and personnel

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	1.00	1.00	1.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

Supplies expenditures decreased in the fiscal year 2021 budget by 24.8% primarily due to minor vehicle equipment budgeted in the fiscal year 2020 budget.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City & Encourage a Vibrant and Walkable Urban Core*

**Department Goal:** Ensure fire prevention core programs meet projected jurisdictional and regional service delivery demands & needs.

**Department Objective:** Provide fire prevention services by collaborating with and educating the public, enforcing the codes, reviewing planned development, and identifying the mitigating hazards so that life and property are protected and disasters prevented.

**Performance Measures:**

Public education/fire prevention community contacts and staff hours

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Contacts (200 - Goal)	249	306	276	663	500
Staff Hours	996	1,005	1,118	2,247	1,800
Average Staff Hours per Contact	4.00	3.28	4.05	3.39	3.60

Fire & life-safety building inspections conducted

Type	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Bureau	397	436	572	460	350
Commercial	1,514	501*	539	538	520
University	534	356	294	302	150

\*Changed to a three year inspection cycle.

Increase presence and condition of smoke alarms encountered in fire incidents to 100%

Smoke Alarm Status	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Working	24	30	17	21	23
Not Working	3	1	2	4	3
None Present/Undetermined	10	13	15	15	13
Incidents	37	44	34	39	38
Percent Working	64.8%	68.2%	50.0%	53.5%	60.6%

Community Survey results of the percent rated positively

Subject	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Fire Prevention**	85%	N/A	N/A	N/A	N/A

\*\*Community Survey conducted during FY 2013 and FY 2017

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### Activity Summary

<b>Activity: Fire Prevention (450300)</b>	<b>Fund: General (1000)</b>
<b>Division: Fire Prevention</b>	<b>Department: Fire</b>

	2017		2018		2019		2020		2021		2022
	Actual		Actual		Actual		Revised		Budget		Projection
<b>Revenues:</b>											
General Revenues Subsidy	\$ 205,405		\$ 205,367		\$ 207,019		\$ 243,197		\$ 244,562		\$ 251,619
Licenses And Permits											
Misc Lic & Permits	-		-		100		-		-		-
Miscellaneous											
Other Misc Revenue	-		120		300		-		300		-
<b>Total Revenues</b>	<b>\$ 205,405</b>		<b>\$ 205,487</b>		<b>\$ 207,419</b>		<b>\$ 243,197</b>		<b>\$ 244,862</b>		<b>\$ 251,619</b>

<b>Expenditures:</b>											
Personnel	\$ 146,643		\$ 153,189		\$ 160,129		\$ 176,850		\$ 186,022		\$ 191,603
Services	38,700		37,197		35,662		42,439		40,851		41,668
Supplies	20,062		15,101		11,627		23,908		17,989		18,349
<b>Total Expenditures</b>	<b>\$ 205,405</b>		<b>\$ 205,487</b>		<b>\$ 207,419</b>		<b>\$ 243,197</b>		<b>\$ 244,862</b>		<b>\$ 251,619</b>

	2017		2018		2019		2020		2021
<b>Personnel Services - FTE</b>									
Battalion Chief	1.00		1.00		1.00		1.00		1.00
<b>Total Personnel</b>	<b>1.00</b>		<b>1.00</b>		<b>1.00</b>		<b>1.00</b>		<b>1.00</b>

## FIRE TRAINING

The Fire Training Division is under the direction of the Battalion Chief in charge of training, who in-turn reports to the Deputy Fire Chief. The Battalion Chief in charge of training is assisted by a Lieutenant who serves as the Training Officer. Together they plan, develop, and coordinate in-house training activities with the assistance of the Training Committee. This Division is directly responsible for training in the areas of emergency medical services, technical rescue, fire suppression, and hazardous materials.

## HIGHLIGHTS

- Training classes for calendar year 2018 include: structural firefighting, EMS, hazardous materials response, driver/operator, leadership/officer development, auto extrication, high and low angle rope, confined space, emergency building shoring, trench rescue and water/ice rescue.
- Battalion Chief in charge of training, Training Officer, and Deputy Fire Chief conducted a comprehensive review of the structure, format and curriculum on the long-range training plan.
- In calendar year 2018, ICFD members logged 20,728 hours of training for optimal response. On average, each ICFD member received 324 hours of training.
- Each new firefighter hired to replace a retiring or departing member received 240 hours of entry-level instruction in the ICFD recruit academy.
- The Training Division facilitated a day-long training for all officers entitled *Optimizing Human Performance at Fires and Emergencies*, which constituted a novel examination of the psychological and physiological impacts of stress on performance of the tactical athlete.
- Instituted an NFPA-compliant officer development program for new and emerging company officers.
- The Training Division facilitated delivery of the Emergency Services Youth Camps. These camps used familiarization with emergency response skills to teach character development and civic pride, and to instill a greater appreciation for the rewards of public service.

## Recent Accomplishments:

- Instituted a robust NFPA-complaint emergency vehicle driver/operator program
- Constructed a “disaster city” at Mesquakie Park. This installation facilitates training for not only the ICFD, but allows collaboration with state and federal disaster response agencies
- The new ICFD training facility is completed and will be available for use prior to Spring of 2020

**Upcoming Challenges:**

- Challenges with the State of Iowa’s certification and credentialing entity – the Iowa Fire Service Training Bureau – as that agency struggles with regulatory and austerity measures

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE’s</b>	1.00	1.00	1.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

The Supplies expenditures increased in the fiscal year 2021 budget by 63.6% with the expected completion of the new training facility in the Spring of 2020.

Capital Outlay expenditures for fiscal year 2021 also include \$11,000 for shipping containers to be used at the new training facility site.



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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation & Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Provide a service to the community that is prepared to respond to emergencies, natural disasters, catastrophic events, and other events that threaten the health and safety of the public.

**Department Objective:** Train personnel to respond to emergencies, natural disasters, hazardous materials events, and other such high risk events that threaten the health and safety of the public.

**Performance Measures:**

Training hours completed per individual (% achieved)

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Hours	% Achieved	% Achieved	% Achieved	% Achieved	% Achieved
Minimum (96)	91%	100%	100%	100%	100%
Goal (160)	61%	87%	100%	98%*	100%

During CY 2019, one member on extended leave and unable to participate in training.

Certifications obtained

Safety Officer	<b>Goal</b>	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Certified	64	33	33	33	33	33
In Process		0	0	0	0	0

Fire Officer	<b>Goal</b>	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Certified	30	25	30	38	38	38
In Process		0	0	8**	0	0

Haz Mat Tech	<b>Goal</b>	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Certified	64	64	64	64	64	64
In Process		0	0	0	0	0

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### Activity Summary

**Activity: Fire Training (450400)** **Fund: General (1000)**  
**Division: Fire Training** **Department: Fire**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 142,210	\$ 154,118	\$ 157,201	\$ 194,172	\$ 192,148	\$ 186,116
Charges For Fees And Services						
Fire Services	-	492	-	-	-	-
Miscellaneous						
Contrib & Donations	600	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 142,810</b>	<b>\$ 154,609</b>	<b>\$ 157,201</b>	<b>\$ 194,172</b>	<b>\$ 192,148</b>	<b>\$ 186,116</b>

<b>Expenditures:</b>						
Personnel	\$ 115,732	\$ 122,780	\$ 125,201	\$ 127,411	\$ 134,539	\$ 138,575
Services	24,600	25,790	29,859	43,158	37,444	38,193
Supplies	2,478	6,038	2,141	5,603	9,165	9,348
Capital Outlay	-	-	-	18,000	11,000	-
<b>Total Expenditures</b>	<b>\$ 142,810</b>	<b>\$ 154,609</b>	<b>\$ 157,201</b>	<b>\$ 194,172</b>	<b>\$ 192,148</b>	<b>\$ 186,116</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Fire Lieutenant/Training	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

<b>Capital Outlay</b>	<b>2020</b>	<b>2021</b>
Bullex Attack Digital Training Package	\$ 18,000	\$ -
Shipping Containers	-	11,000
<b>Total Capital Outlay</b>	<b>\$ 18,000</b>	<b>\$ 11,000</b>

## **PARKS & RECREATION ADMINISTRATION**

Parks & Recreation Administration is responsible for the oversight and support of the department's operating divisions. The Division's budget is organized into four activities: Administration, Parkland Acquisition, Farmers Market, and Government Buildings.

### **Administration**

Administration personnel include the Parks & Recreation Director and an Administrative Secretary. The Government Buildings function includes the Facility Manager and four maintenance staff.

### **Farmers' Market**

The Iowa City Farmers' Market makes homegrown fruits, vegetables, homemade baked goods, foodstuffs, handcrafts, and flowers available to the general public. The market season runs May through October and is held on Wednesday evenings and Saturday mornings at the Chauncey Swan parking facility.

Market Music features performances by local musicians on Wednesdays, June through October, in Chauncey Swan Park before and during the Farmers' Market. The Wednesday evening market at Mercer Park was discontinued due to lack of interest by customers and vendors.

### **Government Buildings**

Government Buildings staff provides routine custodial and maintenance services at City Hall, Robert A. Lee Recreation Center, Mercer Aquatic Center, Scanlon Gymnasium, Senior Center and other public buildings utilizing a combination of in-house and contracted approaches. Staff provides daily cleaning and maintenance for the 64,445 square foot City Hall building, including Police and Fire facilities which are in operation 24/7 and three splash pads and City Park Pool during from Memorial Day through Labor Day. HVAC zones are also maintained daily for optimal energy efficiency, productivity, and comfort.

## **HIGHLIGHTS**

### **Recent Accomplishments:**

- Received \$20,000 Iowa DNR Resource Enhancement and Protection grant for ecological restoration efforts at Terry Trueblood Recreation Area
- Riverfront Crossing Park Grand Opening was held in July 2019. Phase 4 is currently under construction
- Public Planning processes held for Wetherby, Fair Meadows and Scott Park renovation projects
- Creekside Park and Villa Park Renovations completed

- Willow Creek Park renovations and City Park Adventure Playground projects under construction

**Upcoming Challenges:**

- Aging mechanical and filtration systems at all three swimming pools
- Documenting and reporting facility operation metrics that support Climate Action Goals
- Implementing Park Master Plan vision for Recreation Services. (STEAM, support Climate Action Goals, teaching kids to swim, bicycle safely and participate in outdoor recreation
- Activating Riverfront Crossings Park and neighborhood parks throughout the City
- Replacing ash trees lost to Emerald Ash Borer infestation. Addressing public policy and education regarding tree removals and tree planting
- Increasing Parks & Rec Foundation donations and participation
- Implementing Natural Areas Plan. Documenting changes supporting Climate Action Goals

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	6.00	7.00	6.00

**Staffing Level Change Summary:**

A 1.00 FTE Assistant Facilities Manager position was moved to the new Climate Action & Outreach Division and converted to a 1.00 FTE Climate Action Analyst position.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

There is an increase of 156.1% in Services expenditures due to consultant expenses to allow for completion of a Recreation Master Plan that includes community input on recreation programs, facilities, athletic facilities and aquatic facilities.

There is a decrease in fiscal year 2021 Personnel expenditures of 20.3% within Government Buildings due to the elimination of the Assistant Facilities Manager position.

**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Monitor/utilize endowments, donations, and grant funding sources to decrease reliance on general fund subsidies. (Strategic Goal: Evaluate alternative revenue sources.)

**Department Objective:** Continue to work with the Iowa City Parks and Recreation Foundation and Community Foundation of Johnson County, which provides unique memorial opportunities and support of the Iowa City Parks and Recreation Department. Continue to research and apply for possible grant funding sources to benefit the Iowa City Parks and Recreation Department.

**Performance Measures:**

Endowments	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimated
Iowa City Parks and Recreation Foundation	\$86,133	\$108,753	\$127,747	\$141,469	\$154,470
Community Foundation of Johnson County*	\$30,000	\$35,708	\$88,591	\$91,929	\$95,266

\* Community Foundation started in CY 2012

Donations & Grant Funding	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimated
Donations**	\$47,874	\$14,016	\$25,179	\$29,023	\$22,939
Grant Funding**	\$21,565	\$27,599	\$37,500	\$28,888	\$31,329
Total	\$69,439	\$41,615	\$62,679	\$57,911	\$54,268
Per capita calculation (used 2010 US Census)	\$1.023	\$0.613	\$0.923	\$0.850	\$0.800

\*\* Amounts include both General Fund and Capital Improvement Project Funds

**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City & Enhance Community Engagement and Intergovernmental Relations*

**Department Goal:** Develop programs and events that support community engagement and neighborhood development.

**Department Objective:** Enhance and expand program offerings to include all areas and demographic segments.

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimated
Programs (in ActiveNet)	1,559	1,685	1,672	1,446*	1,700
Participants (Registered through ActiveNet)	9,895	10,182	10,024	8650*	10,200
Average Participants per Program	6	6	6	6*	6

### Activity Summary

**Activity: Park and Rec Admin (510100)** **Fund: General (1000)**  
**Division: Park and Rec Admin** **Department: Parks and Recreation**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 389,150	\$ 360,918	\$ 370,356	\$ 402,364	\$ 552,327	\$ 566,544
Charges For Fees And Services						
Parking Charges	474	-	-	200	-	-
<b>Total Revenues</b>	<b>\$ 389,624</b>	<b>\$ 360,918</b>	<b>\$ 370,356</b>	<b>\$ 402,564</b>	<b>\$ 552,327</b>	<b>\$ 566,544</b>

<b>Expenditures:</b>						
Personnel	\$ 256,910	\$ 267,514	\$ 277,308	\$ 305,296	\$ 317,085	\$ 326,598
Services	130,275	91,307	87,570	90,564	231,942	236,581
Supplies	2,440	2,096	5,478	6,704	3,300	3,366
<b>Total Expenditures</b>	<b>\$ 389,624</b>	<b>\$ 360,918</b>	<b>\$ 370,356</b>	<b>\$ 402,564</b>	<b>\$ 552,327</b>	<b>\$ 566,544</b>

<b>Personnel Services - FTE</b>	2017	2018	2019	2020	2021
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Activity Summary

**Activity: Farmers Market (510200)** **Fund: General (1000)**  
**Division: Park and Rec Admin** **Department: Parks and Recreation**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
Use Of Money And Property						
Rents	\$ 71,049	\$ 68,892	\$ 64,162	\$ 70,000	\$ 64,160	\$ 64,160
Intergovernmental						
Operating Grants	1,500	-	-	-	-	-
Charges For Fees And Services						
Misc Charges For Svc	2,395	2,274	2,114	2,270	2,110	2,110
Miscellaneous						
Contrib & Donations	4,700	10,845	6,662	5,750	10,750	10,750
Misc Merchandise	5,460	3,823	1,959	3,000	2,500	2,500
Other Misc Revenue	-	1,200	-	-	-	-
<b>Total Revenues</b>	<b>\$ 85,104</b>	<b>\$ 87,035</b>	<b>\$ 74,897</b>	<b>\$ 81,020</b>	<b>\$ 79,520</b>	<b>\$ 79,520</b>
<b>Expenditures:</b>						
Personnel	\$ 21,977	\$ 13,570	\$ 15,895	\$ 35,098	\$ 23,418	\$ 24,121
Services	27,029	28,885	35,056	35,153	36,810	37,546
Supplies	7,913	2,060	2,830	5,358	4,074	4,155
<b>Total Expenditures</b>	<b>\$ 56,920</b>	<b>\$ 44,516</b>	<b>\$ 53,781</b>	<b>\$ 75,609</b>	<b>\$ 64,302</b>	<b>\$ 65,822</b>

### Activity Summary

**Activity: Government Buildings (510300)** **Fund: General (1000)**  
**Division: Park and Rec Admin** **Department: Parks and Recreation**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 629,418	\$ 704,364	\$ 706,626	\$ 853,054	\$ 751,033	\$ 771,511
Use of Money And Property						
Royalties & Commiss	4,489	1,543	1,597	1,540	1,600	1,600
<b>Total Revenues</b>	<b>\$ 633,907</b>	<b>\$ 705,907</b>	<b>\$ 708,222</b>	<b>\$ 854,594</b>	<b>\$ 752,633</b>	<b>\$ 773,111</b>
<b>Expenditures:</b>						
Personnel	\$ 283,134	\$ 334,866	\$ 352,076	\$ 479,731	\$ 382,543	\$ 394,019
Services	324,258	345,575	330,213	344,702	338,111	344,873
Supplies	26,515	25,466	25,933	30,161	31,979	32,619
<b>Total Expenditures</b>	<b>\$ 633,907</b>	<b>\$ 705,907</b>	<b>\$ 708,222</b>	<b>\$ 854,594</b>	<b>\$ 752,633</b>	<b>\$ 771,511</b>
<b>Personnel Services - FTE</b>						
	2017	2018	2019	2020	2021	
Custodian - Govt Bldgs	2.00	2.00	2.00	2.00	2.00	2.00
M.W. I - Govt Bldgs	1.00	1.00	-	-	-	-
M.W. II - Govt Bldgs	1.00	1.00	1.00	1.00	-	-
Facilities Manager	0.33	1.00	1.00	1.00	1.00	1.00
Assistant Facilities Manager	-	-	-	1.00	1.00	1.00
<b>Total Personnel</b>	<b>4.33</b>	<b>5.00</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>	

## RECREATION

The Recreation Division manages the operation of the City's recreation facilities, programs and special events. The City offers programs that include neighborhood events, large scale community events, youth & adult sports, aquatics, social/cultural/environmental educational and enrichment programs, and programming for underserved populations. The Division's budget is the sum of nine areas: Recreation Administration, Recreation Center Operations, Social/Cultural/Environmental Activities, Aquatics, Underserved Populations, Youth Sports, Adult Sports, and Communications and Special Events.

### *Recreation Administration*

Administrative personnel include the Recreation Superintendent. Administration provides oversight and support for the other nine areas within the division. The Recreation Superintendent directly supervises the customer service attendants at both Recreation Centers.

The Iowa City Recreation Division staffs two customer service counters during open hours of operation at the Robert A. Lee Recreation Center and the Mercer Park Aquatic Center/Scanlon Gym. Customer Service staff provides information and assistance to the public. Duties include but are not limited to, answering phones, directing calls, registering patrons for activities, selling passes and taking meeting room and park shelter reservations. Customer Service Attendants perform some general maintenance tasks, hand out sports equipment, and instruct and supervise patrons in the recreation centers.

### *Recreation Center Facilities*

The Iowa City Recreation Division provides recreational facilities. The Robert A. Lee Community Recreation Center houses a variety of activity spaces including: a gymnasium, fitness room, swimming pool, arts and crafts room, social hall, and potter's studio. A kitchen and meeting rooms are also available for public use. Open gym includes basketball, volleyball, pickleball, and table tennis. Aside from scheduled programs, the fitness room and gymnasium are available to the public at no cost. Roller-skating is offered at no fee on Saturday evenings during the school year. The racquetball/game room area will be renovated in Spring of fiscal year 2020 into a space conducive to recreational programs and social gatherings. The fiscal year 2021 budget has recommended funding that will outfit the room with A/V equipment (for presentations, special events and wellness/fitness programs), provide tables & chairs (for meetings and programs), sports equipment for drop-in play and sound attenuation panels to dampen noise. This room will be available for rent to the public.

The Scanlon Gymnasium at the Mercer Park Aquatic Center provides a gymnasium, a game room and multipurpose rooms. Scanlon Gymnasium offers rentals including gym rentals and birthday party packages. With two full courts, the Scanlon Gym hosts many tournaments (soccer, volleyball, basketball) that bring in many participants to Iowa City from across the state and the Midwest. The Mercer/Scanlon facility also hosts elementary school nights, family fun nights, tot time and other special events.



Grant Wood Gym is located at Grant Wood elementary school. This gymnasium helps facilitate youth sports, basketball, volleyball and birthday party packages. In fiscal year 2021, there will be an enhanced focus on providing themed drop-in opportunities throughout the school year that will develop a set of recreational skills centered around that particular theme. These drop-in programs will be marketed heavily within the neighborhood area so that local youth are aware that they are invited to participate.

### *Social/Cultural/Environmental Activities*

Social/cultural/environmental programs are provided throughout the year and are available for all ages. Most Arts programs are offered in 4 or 6-week sessions or in workshop format. STEAM (Science, Technology, Engineering, Art, Math) programming is offered through classes, workshops, and maker space events. The potter's studio and the Arts & Crafts room are available year-round. Fiscal year 2021 budget requests include programs such as 'STEAM Saturdays' where an increasing number of programming/events will take place in neighborhood parks rather than the more traditional recreation center setting.

Special events, workshops, clinics, and community education includes Environmental Education, trips, music performances, holiday events and no-school day activities. Outreach into the neighborhoods continues to grow with programs such as Walk the Creek, Parties in the Park, Playgrounds, gardening/sustainability education and outdoor recreation programs such as fishing and geocaching. Fiscal year 2021 budget requests include funding for an annual large-scale signature community event at Riverfront Crossings Park complete with live music, cultural arts and environmental education stations, food trucks, kids/family games and activities, competitions and fireworks. Fiscal year 2021 includes plans for folklife events and sustainability education that activate the newly renovated cabins at City Park.

Summer camp offers nine weeks of swimming, crafts, roller skating, field trips, sports, and elective camps. This indoor/outdoor camp consists of nine one-week sessions for children completing grades K-6. Participants have the elective of choosing a themed sports camps or STEAM-based camp each week.

Free drop-in playground program provides supervised activities in several Iowa City park sites. This eight-week summer program is designed for children completing grades K-6 and feature sports, nature awareness, games, and craft activities. Plans are to expand this program to an evening site twice a week at Riverfront Crossings Park.

The Program Supervisor for Cultural, Social, and Environmental Programs also manages five, full-time AmeriCorps members working on sustainability initiatives through the community.

The goal in fiscal year 2021 will be to transition away from some traditional programs and classes with low participation rates and/or may no longer be truly meeting the needs of the community. In lieu of this, these resources (staff costs, program supplies & equipment) will be redirected in a concerted effort to enhance our Division's focus on small scale special events both in our parks and recreational facilities, programming that offers outdoor education and

experiences for youth in underserved neighborhoods, and clinics that support the City's Climate Action goals by educating the public on conservation and sustainability.

### *Aquatics*

Aquatics programming offers a wide variety of swimming options for the community including swim lessons, lap swimming, aqua fitness and an introduction to swim team competition. The department maintains three facilities: City Park Pool, the Robert A. Lee Recreation Center Pool and Mercer Park Aquatic Center. Three splash pads at Wetherby, Fairmeadows and Tower Court are also available for the public.

The swim lesson program's main goal is to provide quality, affordable and accessible swim lessons to all citizens of Iowa City. Swim lessons are available for all skill levels and abilities; ranging from parent/ toddler cooperative classes to adult swim lesson options. The department strives to provide a portfolio of courses that are viable and accessible to all of Iowa City. Keeping fees low and offering a scholarship program helps to facilitate this initiative. Promotional efforts for the scholarship program have recently ramped up and efforts are being made to increase awareness for free swim lessons. A '24-Hour Swim' event at City Park Pool is planned for August 2020 that will not only serve as a unique Iowa City event but will raise funding and awareness about scholarship opportunities.

City Park Pool celebrated its 70th summer in 2019 and is one of the oldest outdoor pools in the state. A T-shaped pool that features two distinct shallow areas, a diving well and an eight lane 50-meter lap swim lane. The facility remains popular and is fully accessible despite its age and includes a wading pool for families and an accessible picnic area.

The Robert A. Lee Recreation Center Pool is the main facility used for youth swim lessons. A traditional L-shaped pool with a 12-foot-deep end and 3-foot shallow end features 6 lap lanes allowing for a diverse set of offerings. This pool is kept at 84 degrees making it ideal for young children and older adults.

Mercer Park Aquatic Center is divided into three sections separated by two moveable bulkheads. The separation provides three programming areas; shallow for water walking, high paced workouts, and private lessons, a middle section designated for lap swim, and the deep end for swim teams and competitive use. Mercer Park also includes a hot tub and a small outdoor wading pool. A new lighting project is planned for MPAC that will help better illuminate the pool area and help provide a more lively atmosphere.

### *Underserved Populations*

Underserved Populations programs provide recreation experiences throughout the year for persons with special needs or population groups who have been historically underserved. Principal goals for the programs are to enhance independent leisure skills and lifestyles of persons with disabilities in addition to addressing barriers to access of recreational activities. fiscal year 2021 will focus on increasing additional event opportunities throughout the community for individuals and families with adaptive needs due to disabilities. Both program areas promote skill development and offer educational activities, while maintaining recreational

values. Program offerings include sports and fitness, arts, music and movement, independent living skills, special events, clubs and social activities.

An emphasis in fiscal year 2021 will be to increase outreach efforts by providing opportunities for outdoor education and experiences among underserved youth within Iowa City as well increasing neighborhood park visits through the facilitation of weekly small social gathering events.

### *Youth Sports*

The Youth Sports program is designed to offer participants a variety of recreational sport leagues and individual programs focused on developing skills and sportsmanship in a fun, positive and encouraging atmosphere. The program is geared for recreation play so all participants regardless of ability or knowledge of the sport have a positive experience. Program offerings include traditional sports as well as non-traditional sports. Seasons are kept short in order to prevent overlap allowing participants to register for multiple programs.

The Iowa City Parks and Recreation Department works cooperatively with other local sports organizations to maximize the program opportunities and experiences. It also works with local businesses to create team sponsorships in order to keep participant fees low.

### *Adult Sports*

Adult sports programs include men's, women's and co-recreational teams in the sports of volleyball and basketball. Competitive and recreational divisions are established to meet participant's interests and skill levels. New adult sports leagues and tournaments are being developed and the City will be partner with the Corridor Corporate Games program for its second year in 2020.

Staff schedules the Department's athletic fields including 20 baseball/softball fields and 23 soccer fields. Affiliate groups and outside user groups include: City High Baseball, Iowa City Boys Baseball, Iowa City Girls Softball, Kickers Youth and Adult Soccer, RedZone Flag Football League, Little Hawks Baseball and Softball Clubs, Trojans Baseball Club, Jaguars Softball Club, Barracudas Softball Club, Iowa Soccer League (Youth), Pearl City Soccer League (Adult), and Eastern Iowa Soccer League (Youth).

The Recreation Program Supervisor in this area also supervises garden plot rentals, contracts for event facilities and concessions at Terry Trueblood Recreation Area, the processing of special event permits, rentals of park shelters and operations at the City's two dog parks.

The focus in fiscal year 2021 will be to increase the number of adult sports leagues and tournaments, develop and promote wellness opportunities, increase neighborhood park visits through the facilitation of weekly small social gathering events, and to create bike safety and education clinics and events for youth.

*Communications & Special Events*

The Communications & Special Events program area encompasses brand development and external communication coordination including website and social media management, media and public relations, digital design and advertising, brand management, and creative/technical writing and editing.

This Program Supervisor oversees Party in the Park, Family Special events, large scale community-wide signature special events and will be adding additional community events and partnerships in 2020. This Program Supervisor also coordinates with other staff in an effort to enhance the viability and quality of special events in their particular areas.

**HIGHLIGHTS**

**Recent Accomplishments**

- Opening of Riverfront Crossings Park
- Increased environmental programming in partnership with AmeriCorps

**Upcoming Challenges**

- Outreach & increased participation

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	14.00	14.50	14.50

**Staffing Level Change Summary**

A 1.00 FTE Aquatics Assistant position was converted to a 1.00 FTE Recreation Assistant position. Additionally, a 1.00 FTE Recreation Program Supervisor position was converted to a 1.00 FTE Assistant Recreation Superintendent position.

**Service Level Change Summary**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights**

Personnel expenditures increased by 6.0% with the increase of the City-wide minimum wage to \$13.25 in fiscal year 2021. Additionally, Capital Outlay expenditures decreased by 62.4% due to sound absorption panel replacements in the fiscal year 2020 budget.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** To make the recreation programs as financially self-sufficient as possible and reduce the reliance upon property taxes.  
(Strategic Goal: Evaluate alternative revenue sources.)

**Department Objective:** Set program fees to recover more of direct program costs in order to rely less on general fund subsidies.

**Performance Measures:**

Recreation program cost recovery

Goal	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
40%	37%	38%	41%	32%*	30%

\* Scanlon Gym & RAL Gym Maintenance ORGS combined with their respective facility operation ORGS in FY20

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Provide and promote gardening throughout the City.

**Department Objective:** Provide spaces for community and neighborhood gardens.  
(Strategic Goal: Grow the local foods economy.)

**Performance Measures:**

	FY2017	FY2018	FY2019	FY2020 Projected	FY 2021 Estimate
Number of Rented Garden Plots	200	209	213	213	273
Number of Neighborhood Garden Sites	1	4	4	4	4
Number of Demonstration Gardens	3	3	0	3	4

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## Activity Summary

**Activity: Recreation (520100)** **Fund: General (1000)**  
**Division: Recreation** **Department: Parks and Recreation**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 1,969,055	\$ 2,059,493	\$ 1,908,059	\$ 2,508,401	\$ 2,529,196	\$ 2,599,816
Other City Taxes						
Hotel/Motel Tax	312,596	257,972	311,574	257,970	311,570	311,570
Use Of Money And Property						
Rents	93,710	106,685	73,868	102,220	98,344	98,344
Royalties & Commiss	6,129	7,429	6,337	7,430	6,330	6,330
Intergovernmental						
Operating Grants	1,500	-	-	-	-	-
Other State Grants	22,272	11,589	-	-	-	-
Local 28E Agreements	102,601	101,954	95,560	101,950	95,560	95,560
Charges For Fees And Services						
Culture & Recreation	590,829	584,845	572,367	614,400	589,328	589,328
Transit Fees	-	955	-	900	-	-
Miscellaneous						
Contrib & Donations	12,038	5,635	3,980	3,130	3,100	3,100
Misc Merchandise	5,687	3,198	1,666	4,110	7,210	7,210
Other Misc Revenue	(663)	1,697	8,800	-	10,000	10,000
Other Financial Sources						
Sale Of Assets	538	2,139	4,062	-	-	-
<b>Total Revenues</b>	<b>\$ 3,116,291</b>	<b>\$ 3,143,589</b>	<b>\$ 2,986,271</b>	<b>\$ 3,600,511</b>	<b>\$ 3,650,638</b>	<b>\$ 3,721,258</b>

<b>Expenditures:</b>						
Personnel	\$ 2,229,653	\$ 2,186,688	\$ 2,102,290	\$ 2,497,436	\$ 2,646,169	\$ 2,725,554
Services	619,573	640,794	626,683	672,220	658,482	671,652
Supplies	224,274	241,435	234,495	277,355	288,287	294,053
Capital Outlay	42,790	74,672	22,803	153,500	57,700	30,000
<b>Total Expenditures</b>	<b>\$ 3,116,291</b>	<b>\$ 3,143,589</b>	<b>\$ 2,986,271</b>	<b>\$ 3,600,511</b>	<b>\$ 3,650,638</b>	<b>\$ 3,721,258</b>

Personnel Services - FTE	2017	2018	2019	2020	2021
Office Coord - Recreation	1.00	1.00	-	-	-
Recreation Supt	1.00	1.00	1.00	1.00	1.00
Assistant Recreation Supt	-	-	-	-	1.00
Custodian - Govt Buildings	3.75	3.75	3.00	3.50	3.50
M.W. I - Pools	-	-	1.00	1.00	1.00
M.W. II - Pools	1.00	1.00	1.00	1.00	1.00
M.W. III - Govt Bldgs	1.00	1.00	1.00	1.00	1.00
Facilities Manager	0.67	-	-	-	-
Recreation Assistant	-	-	-	-	1.00
Aquatics Assistant	1.00	1.00	1.00	1.00	-
Rec Program Supervisor	6.00	6.00	6.00	6.00	5.00
<b>Total Personnel</b>	<b>15.42</b>	<b>14.75</b>	<b>14.00</b>	<b>14.50</b>	<b>14.50</b>

Capital Outlay	2020	2021
Facility Improvements	\$ 78,000	\$ 42,500
Copier	6,000	-
Park & Rec Equipment	4,500	3,200
Sound Absorption Replacement	\$ 65,000	-
Vacuum	-	12,000
<b>Total Capital Outlay</b>	<b>\$ 153,500</b>	<b>\$ 57,700</b>

## PARK MAINTENANCE

The Park Maintenance division budget is organized into three activities: Administration, Operations, and Forestry. The Park Maintenance Administration's management area includes 51 designated parks which include 51 outdoor shelters, 150+ pieces of playground equipment, 23 restroom facilities, 2 dog parks and 3 splash/spray pad facilities. The Park Maintenance Operations activity manages a total of 1,800+ acres land, which consists of 1600+ acres of parkland, open/green space and 200+ acres of City-owned non-parkland. The Forestry activity manages 50,000+ ROW and parkland trees encompassing the City's expanding urban forest, which includes Emerald Ash Borer (EAB) susceptible ash trees. The entire Division manages approximately 60+ miles of trails by mowing, clearing snow and pruning vegetation.

### Park Maintenance Administration

Administrative personnel provide oversight, planning, and management of the division.

### Park Maintenance Operations

Daily staff responsibilities include visiting all designated parks, cleaning and securing restroom and shelter facilities and providing for trash removal.

- Park Shelters: Staff prepares and maintains shelters for 1,300+ rented events a year. Staff is responsible for continual cleaning, maintenance and repair, which includes siding, roofing, plumbing, windows and doors, painting, electrical and concrete work, and construction of new shelters and additions.
- Playgrounds: Staff is responsible for installation of new play equipment, inspection and repairs of the existing 150+ pieces of playground equipment and play surfaces to meet industry safety standards.
- Mowing: Scheduled mowing in the 1,800+ acres of land managed include residential-style turf, prairies and 200+ acres of non-parkland along highways, water retention areas and ROWs.
- Snow and ice removal: Snow removal and winter maintenance of access roads, parking areas, bridges, 60 miles of trails and sidewalks, and ice-skating areas.
- Park Fixtures: Fixtures such as picnic tables (375), drinking fountains (52), dog waste containers (50+), and recycling and refuse containers are inspected and repaired as needed by staff during winter months.
- Natural Areas: Activities to manage, enhance, and protect City-owned woodlands, wetlands and prairie areas including controlled burns and new plantings. This activity is managed in congruence with the Natural Area Master Plan.
- Athletic Facilities: Athletic facilities staff manages softball and baseball fields, soccer fields, flag football fields and a cross country course. Staff is responsible for 19 competition level ball fields, 1 practice field, 25 competitive soccer fields, 5 general purpose/multi use sport fields and a cross country course. Ball fields are prepped daily for practices and games from April through November. Soccer fields are re-seeded, re-lined, moved to spread spot ware, daily, weekly and monthly.

- **Horticulture:** Horticulture staff provides design, installation and maintenance of planter beds and islands in all 51 parks, City Plaza (Pedestrian Mall), City Hall and all city owned areas with landscaping. Horticulture staff manages approximately 125,000 (50,000 sqft to be added) square feet of landscaping in ROWs, gateways and traffic islands throughout the city. Horticulture staff also assists with the installation and maintenance of natural areas.

**Forestry**

Forestry staff provides routine arboricultural services such as inspecting, pruning, removing and planting trees located in the city right-of-way, city parks and city-owned properties. Forestry staff responds to emergency storm damage of public and private trees when public facilities or services are impacted. Forestry staff issues and inspects contracts for tree and stump removal and tree planting. Forestry staff regularly advises Engineering and Housing Inspection Services staff regarding tree protection during construction and/or demolition projects, species selection for building permits and zoning requests. In 2019, Forestry staff contracted and completed internally the pruning 2,000 of trees, the removal of 285 trees, the treatment of 395 ash trees, the planting of 550 trees and the distribution of 400 trees within the community.

**Central Business District (CBD) Maintenance**

CBD Maintenance Operations shifted into two different places in fiscal year 2017. The horticulture activities moved into Park Maintenance Operations and the daily ground maintenance moved into the Transportation Services division.

**HIGHLIGHTS**

**Recent Accomplishments:**

- Creekside Park Redesign project
- Villa Park Redesign project
- Hickory Hill Trails and Bridge project
- Hickory Hill REAP vegetation management project
- Pheasant Hill Park ADA project
- Highland Park ADA project
- Mercer Park ADA project
- Edible annual plantings

**Upcoming Challenges:**

- Emerald Ash Borer Infestation
- Temporary Staffing
- Added maintenance for new trails, parks, non- parkland, plantings and trees

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	21.00	21.00	23.00



**Staffing Level Change Summary:**

Two 1.00 FTE Maintenance Worker I – Forestry positions were added in the fiscal year 2021 budget, as well as \$10,000 for on-call pay for Forestry personnel.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

The Park Maintenance Operation's Capital Outlay expenditures includes \$100,000 for Natural Area Management projects and \$125,000 for a mulcher.

The Forestry Personnel expenditures increased by 44.8% due to the addition of two Maintenance Worker I positions in fiscal year 2021. Capital Outlay expenditures in Forestry also include \$125,000 for an aerial lift, \$55,000 for a grapple truck, \$55,000 for a one-ton truck, and \$10,000 for a water wagon.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Develop and enhance Parkland areas and open spaces to exceed existing and future needs of Iowa City patrons.  
(Strategic Goal: Substantially improve access and use of public spaces.)

**Department Objective:** Utilize public engagement through neighborhood meetings, outreach and social media to gather input for the purposes of planning, education and volunteerism. Review and update the master plan every five years to reflect current and future needs of the community.

**Performance Measures:**

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Acres of Developed Parkland	1,519	1,538	1,540	1,541	1,550
Acres of Undeveloped Parkland	189	200	210	220	245
Total Acres of Parkland	1,708	1,738	1,750	1,761	1,795
Total Acres per 1,000 Population (used 2010 US Census)	25.17	25.61	25.79	25.95	26.45
Total Non-Parkland*	200	220	220	225	230

\*Non-Parkland consists of highway ROWs, medians/islands and areas unmaintained by other divisions. FY2014 is the first year these areas were identified as an extra coverage absorbed by Parks.

Community Survey results of the percent rated positively

Subject	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
City Parks	91%	N/A	N/A	N/A	N/A
Open Space	67%	N/A	N/A	N/A	N/A
Participation - Visited a City Park	93%	N/A	N/A	N/A	N/A

\*Community Survey conducted during FY 2013 and FY 2017; some new measures added in FY 2017

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation & Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Create effective sustainable methods of operating and maintaining facilities that accurately distribute the costs, benefits and current level of service to the public.  
(Strategic Goal: Evaluate alternative revenue sources.)

**Department Objective:** Efficiently and equitably manage Parkland areas, open spaces and facilities utilizing sustainable techniques.

**Performance Measures:**

Park Maintenance Operating Expenses per Acre (Total Acres of Parkland)

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Operating Expenses	\$3,256,813	\$3,388,566	\$3,710,152	4,019,246	4,139,823
Per Capita (used 2010 US Census)	\$47.99	\$49.93	\$54.67	\$59.23	\$61.00
Per Acre Cost	\$1,707	\$1,731	\$1,883	\$2,024	\$2,044

\*Starting FY2014 calculation includes non-parkland acres, which more accurately reflects cost per acre.

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**Strategic Plan Goal:** *Promote Environmental Sustainability*

**STAR Objective:** **Green Infrastructure** - Design and maintain a network of green infrastructure features that integrate with the built environment to conserve ecosystem functions and provide associated benefits to human populations.

**Department Goal:** Develop and enhance Parkland areas and open spaces to exceed existing and future needs of Iowa City patrons.  
Increase the City's tree canopy coverage.

**Department Objective:**

**Performance Measures:**

Trees planted in City ROWs.

	CY 2017	CY 2018	CY 2019	CY 2020 Projected	CY 2021 Estimate
Trees planted	138	162	400	500	600

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### Activity Summary

**Activity: Park Maintenance Administration (530100)** **Fund: General (1000)**  
**Division: Park Maintenance** **Department: Parks and Recreation**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 152,855	\$ 161,393	\$ 220,660	\$ 272,772	\$ 296,930	\$ 305,380
Other Financial Sources						
Sale Of Assets	-	4	-	-	-	-
<b>Total Revenues</b>	<b>\$ 152,855</b>	<b>\$ 161,393</b>	<b>\$ 220,660</b>	<b>\$ 272,772</b>	<b>\$ 296,930</b>	<b>\$ 305,380</b>
<b>Expenditures:</b>						
Personnel	\$ 115,269	\$ 121,671	\$ 174,626	\$ 226,382	\$ 251,094	\$ 258,627
Services	34,317	32,018	40,212	37,845	43,925	44,804
Supplies	3,269	7,709	5,822	8,545	1,911	1,949
<b>Total Expenditures</b>	<b>\$ 152,855</b>	<b>\$ 161,397</b>	<b>\$ 220,660</b>	<b>\$ 272,772</b>	<b>\$ 296,930</b>	<b>\$ 305,380</b>
<b>Personnel Services - FTE</b>						
Asst Superintendent Parks/Forestry	-	-	-	1.00	1.00	
Superintendent Parks/Forestry	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	1.00	1.00	1.00	2.00	2.00	

### Activity Summary

**Activity: Park Maintenance Operations (530200)** **Fund: General (1000)**  
**Division: Park Maintenance** **Department: Parks and Recreation**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 2,186,319	\$ 2,272,300	\$ 2,235,269	\$ 3,066,046	\$ 2,987,895	\$ 2,834,602
Use Of Money And Property						
Rents	240,435	221,314	215,804	221,570	215,870	215,870
Royalties & Commiss	4,116	4,613	3,593	4,610	3,590	3,590
Intergovernmental						
Disaster Assistance	-	4,235	-	-	-	-
Charges For Fees And Services						
Culture & Recreation	113,367	110,580	118,308	88,480	109,920	109,920
Miscellaneous						
Contrib & Donations	10,000	5,872	-	5,870	-	-
Misc Merchandise	365	602	1,550	600	1,550	1,550
Other Misc Revenue	170	1,008	1,627	1,010	-	-
Other Financial Sources						
Sale Of Assets	1,670	1,636	84,144	-	-	-
<b>Total Revenues</b>	<b>\$ 2,556,441</b>	<b>\$ 2,622,160</b>	<b>\$ 2,660,295</b>	<b>\$ 3,388,186</b>	<b>\$ 3,318,825</b>	<b>\$ 3,165,532</b>

<b>Expenditures:</b>						
Personnel	\$ 1,483,184	\$ 1,496,946	\$ 1,524,896	\$ 1,646,039	\$ 1,797,034	\$ 1,850,945
Services	805,822	822,633	850,071	959,434	957,173	976,316
Supplies	212,952	266,950	252,393	286,713	282,618	288,270
Capital Outlay	54,484	35,632	32,936	496,000	282,000	50,000
<b>Total Expenditures</b>	<b>\$ 2,556,441</b>	<b>\$ 2,622,160</b>	<b>\$ 2,660,295</b>	<b>\$ 3,388,186</b>	<b>\$ 3,318,825</b>	<b>\$ 3,165,532</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
M.W. I - Parks	3.00	2.00	2.00	2.00	2.00
M.W.I - Athletic Fields	-	1.00	1.00	1.00	1.00
M.W. II - Parks	4.00	4.00	4.00	4.00	4.00
M.W. II - Horticulture	1.00	1.00	1.00	1.00	1.00
M.W. III - Parks	4.00	4.00	4.00	3.00	3.00
Sr MW - Parks	1.00	1.00	1.00	1.00	1.00
Sr MW - Horticulture Specialist	1.00	1.00	1.00	1.00	1.00
Sr MW - Turfgrass Specialist	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>14.00</b>	<b>14.00</b>

	2020	2021
<b>Capital Outlay</b>		
Natural Area Management Projects	\$ 200,000	\$ 100,000
Mulcher	-	125,000
Solar Project at Terry Trueblood	100,000	-
Laser Grade Ball Fields	10,000	20,000
Automatic Locks for Restrooms	125,000	10,000
Soccer Field Improvements	21,000	21,000
Backyard Abundance Improvements	15,000	-
Bocce Ball court	15,000	-
Other Operating Equipment	5,000	-
Irrigation Improvements	5,000	6,000
<b>Total Capital Outlay</b>	<b>\$ 496,000</b>	<b>\$ 282,000</b>

## Activity Summary

**Activity: Forestry (530300)** **Fund: General (1000)**  
**Division: Park Maintenance** **Department: Parks and Recreation**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues &amp; Transfer In:</b>						
General Revenues Subsidy	\$ 462,682	\$ 507,622	\$ 746,944	\$ 873,417	\$ 1,288,228	\$ 1,095,803
Other City Taxes						
Utility Franchise Tax	7,367	9,655	9,813	9,650	9,810	9,810
Miscellaneous						
Contrib & Donations	21,086	11,393	5,450	1,390	5,450	5,450
Transfer In -Govt Activities	74,312	78,275	79,864	82,326	86,622	88,354
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 565,447</b>	<b>\$ 606,945</b>	<b>\$ 842,072</b>	<b>\$ 966,783</b>	<b>\$ 1,390,110</b>	<b>\$ 1,199,418</b>

<b>Expenditures:</b>						
Personnel	\$ 307,588	\$ 352,169	\$ 411,921	\$ 442,364	\$ 640,567	\$ 659,784
Services	217,457	208,032	358,976	452,028	430,889	439,507
Supplies	40,402	46,744	67,539	72,391	73,654	75,127
Capital Outlay	-	-	3,636	-	245,000	25,000
<b>Total Expenditures</b>	<b>\$ 565,447</b>	<b>\$ 606,945</b>	<b>\$ 842,072</b>	<b>\$ 966,783</b>	<b>\$ 1,390,110</b>	<b>\$ 1,199,418</b>

<b>Personnel Services - FTE</b>	2017	2018	2019	2020	2021
M. W. I - Forestry	-	-	2.00	2.00	4.00
M. W. II - Forestry	1.00	1.00	1.00	1.00	1.00
M. W. III - Forestry	1.00	1.00	1.00	1.00	1.00
Sr MW - Forestry	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>3.00</b>	<b>3.00</b>	<b>5.00</b>	<b>5.00</b>	<b>7.00</b>

<b>Capital Outlay</b>	2020	2021
Water Wagon	\$ -	\$ 10,000
One-ton Truck	-	55,000
Grapple Truck	-	55,000
Aerial Lift	-	125,000
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ 245,000</b>

## CEMETERY OPERATIONS

The Cemetery Division’s budget is organized into Cemetery Operations and Cemetery Perpetual Care. Cemetery Operations manages Oakland Cemetery and Perpetual Care manages maintenance items within the cemetery. Oakland Cemetery occupies 40+ acres adjacent to the western edge of Hickory Hill Park. There have been an estimated 15,872 interments in the cemetery based on the complete burial report contained in the Cemetery Information Management System (CIMS) program. Staff maintains all cemetery grounds, buildings, equipment, and snow route.

- Assistance with family members/funeral homes regarding funeral arrangements; determine right of interment, interment placement, lot sales/repurchases; complete billing and maintain records.
- Assist the general public/funeral homes/monument dealers with genealogy requests, lot locations and explanation, enforcement of cemetery rules and regulations.
- Future expansion: mausoleum, columbarium addition, purchase surrounding property and/or expand to the east.

The **Cemetery Perpetual Care** activity accounts for donations that are dedicated for the long-term maintenance of the Oakland Cemetery. This activity was moved from a permanent fund into the General Fund in fiscal year 2017.

### HIGHLIGHTS

**Recent Accomplishments:**

- Cemetery staff has repaired and poured new foundations for over 60 monuments in the older sections of the cemetery.

**Upcoming Challenges:**

- Removal of declining ash trees throughout the cemetery.

**Staffing:**

	FY2019	FY2020	FY2021
<b>Total FTE’s</b>	3.00	3.00	3.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

The fiscal year 2021 Supplies expenditures decreased by 25.1% due to an elevated level of the number of sold cemetery plots that were purchased back in fiscal year 2020.

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## GOALS, OBJECTIVES, and PERFORMANCE MEASURES

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Track and compare the number of full burials verse cremation burials for each fiscal year.

**Department Objective:** Report burial trends to effectively estimate the current longevity of the Cemetery. Use the results to assist with the strategic planning for future expansions and needs.

**Performance Measures:**

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Full Burials	34	30	25	32	24
Cremation	51	47	38	50	52

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### Activity Summary

**Activity: Cemetery Operations (540100)** **Fund: General (1000)**  
**Division: Cemetery Operations** **Department: Parks and Recreation**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 229,837	\$ 235,080	\$ 262,994	\$ 277,404	\$ 310,368	\$ 321,944
Charges For Fees And Services						
Misc Charges For Svc	45,814	38,005	42,753	43,486	42,190	42,190
Miscellaneous						
Contrib & Donations	50	-	-	-	-	-
Other Financial Sources						
Sale Of Assets	63,630	74,770	43,999	78,177	60,800	60,800
<b>Total Revenues</b>	<b>\$ 339,330</b>	<b>\$ 347,855</b>	<b>\$ 349,747</b>	<b>\$ 399,067</b>	<b>\$ 413,358</b>	<b>\$ 424,934</b>
<b>Expenditures:</b>						
Personnel	\$ 267,895	\$ 275,350	\$ 276,948	\$ 312,629	\$ 330,916	\$ 340,843
Services	62,760	59,395	61,937	70,886	70,789	72,205
Supplies	8,675	13,109	10,861	15,552	11,653	11,886
<b>Total Expenditures</b>	<b>\$ 339,330</b>	<b>\$ 347,855</b>	<b>\$ 349,747</b>	<b>\$ 399,067</b>	<b>\$ 413,358</b>	<b>\$ 424,934</b>
<b>Personnel Services - FTE</b>						
	2017	2018	2019	2020	2021	
Cemetery Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
M.W. II - Cemetery	1.00	1.00	1.00	1.00	1.00	1.00
M.W. III - Cemetery	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	

### Activity Summary

**Activity: Cemetery Perpetual Care (540500)** **Fund: Cemetery Perpetual Care Fund (1024)**  
**Division: Cemetery Operations** **Department: Parks and Recreation**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 606	\$ 1,502	\$ 2,710	\$ 1,500	\$ 1,500	\$ 1,500
<b>Total Revenues</b>	<b>\$ 606</b>	<b>\$ 1,502</b>	<b>\$ 2,710</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
<b>Expenditures:</b>						
Services	\$ 1,860	\$ -	\$ -	\$ 1,500	\$ 4,500	\$ 4,590
Supplies	166	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 2,026</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 4,500</b>	<b>\$ 4,590</b>

## LIBRARY OPERATIONS

The Iowa City Public Library is the busiest public library building in the state of Iowa. Community surveys conducted in 2014 as part of the Library's strategic planning process showed 94.3% of respondents said the Iowa City Public Library was either essential or very important to the quality of life in the community, the highest rating the planning consultants had ever seen. The Library Operations budget is organized into General Library, Library Materials, Board Controlled Funds, Gifts & Bequests, and Gifts – Materials, and Library Replacement Reserves.

### **General Library**

This activity accounts for the bulk of the Library's budget, accounting for Library staffing, programs, public services, building repair & maintenance, and activities associated with the Library's commercial space. This budget also includes transfers to equipment replacement reserves.

### **Library Materials**

This activity accounts for the acquisition and replacement of Library materials. Materials budgets are organized into Children's Materials and Adult Materials. An increasing number of materials acquisitions in recent years are in electronic or downloadable formats.

### **Board Controlled Funds**

This activity is funded largely through State funded Library Open Access (reciprocal borrowing) and Enrich Iowa grants. 0.50 FTE are budgeted within reciprocal borrowing.

### **Gifts & Bequests**

This activity includes contributions and donations, both designated and undesignated, for Library operations, programs, and building improvements. 0.40 FTE are budgeted within undesignated gifts for Bookmobile operations.

### **Gifts – Materials**

These are donated funds designated for materials acquisitions.

### **Library Replacement Reserves**

Funded through a transfer from General Library, this activity accounts for funds set aside for the scheduled replacement of Library equipment and computer hardware.

## HIGHLIGHTS

By the numbers fiscal year 2019:

- 52,872 cardholders
- 1,292,526 circulation
- 676,237 building visits
- 16,349 Bookmobile visits
- 251,666 collection size
- 759 Bookmobile service hours
- 7 books checked out per mile driven in the Bookmobile

**Recent Accomplishments:**

- Implemented a fine free model for all children’s and teen materials
- Began new Lobby Stop service, currently serving four Iowa City retirement residences
- Created new circulating collection of Discovery Kits
- Welcomed a new Library Director
- Replaced four rooftop cooling units with mini-split units, reducing energy consumption and service costs
- Remodeled the Holds Pickup area for improved workflow and easier access for patrons
- Offered Summer Reading Program logs and gamecards in six languages

**Upcoming Challenges:**

- Crafting and implementing new strategic plan
- Evaluating space needs for children’s and teen services
- Navigating ebook publishing and sales/distribution changes
- Planning for second floor carpet and furnishing replacement project
- Integrating climate change awareness into general Library operations and public programming

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE’s</b>	44.17	44.05	43.92

**Staffing Level Change Summary:**

In fiscal year 2021 budget, a .63 FTE Library Clerk was eliminated and replaced with a .50 FTE Library Assistant III. A .50 FTE Library Assistant II was eliminated and replaced with a .50 FTE Library Assistant III.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

Fiscal year 2021 library levy property taxes are estimated to increase \$100,328, or 9.9% from fiscal year 2020.

Library Materials expenditures are budgeted to increase 5% due to rising prices of print, eBooks, and digital audiobooks, including the costs associated with new tariffs.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:**

**Department Goal:** The Iowa City Public Library actively encourages discovery, learning, and greater participation in community life.

**Department Objective:** Work with the ICCSD, preschools and summer programs to help children sign up for a library card and participate in summer reading programs.

**Performance Measures:**

Children Registering for Summer Reading Programs

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
3,142	3,468	3,360	3,500	3,600

Community Survey results of the percent rated positively

Subject	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Public Libraries	95%	N/A	N/A	N/A	N/A

\* Community Survey conducted during FY 2013 and FY 2017

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**Strategic Plan Goal:** *Advance Social Justice and Racial*

**Department Goal:** The Iowa City Public Library contributes to the quality of life in Iowa City by offering opportunities to explore diverse ideas, to exercise imagination, and to express creativity.

**Department Objective:** Provide programs, displays, and reading lists to diverse audiences on themes of social justice and racial equity.

**Performance Measures:**

Number of programs, displays, and reading lists specifically aimed at diverse audiences or relating to themes of social justice and racial equity.

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
192	352	389	400	410

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods*

**Department Goal:** Introduce Bookmobile Service.

**Department Objective:** Improve equitable access to library

**Performance Measures:**

Community Members Visits to the Bookmobile Per Week

<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
509	331	340	350	360

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### Activity Summary

**Activity: General Library (550100) Fund: General (1000)**  
**Division: Library Operations Department: Library**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues &amp; Transfer In:</b>						
General Revenues Subsidy	\$ 3,550,709	\$ 3,728,651	\$ 3,684,799	\$ 4,010,453	\$ 4,078,655	\$ 4,216,139
Property Taxes	891,992	924,259	975,562	1,016,225	1,116,553	1,150,050
Other City Taxes						
Gas/Electric Excise Tax	11,828	11,312	11,140	11,495	10,835	10,835
Mobile Home Tax	1,061	1,012	974	1,010	970	970
Use Of Money And Property						
Rents	24,000	26,000	30,000	26,000	32,500	32,500
Royalties & Commiss	2,361	2,220	1,936	2,190	1,910	1,910
Intergovernmental						
Property Tax Credits	25,297	25,051	25,313	29,161	25,171	25,171
Local 28E Agreements	500,494	517,908	542,174	517,904	584,610	584,610
Charges For Fees And Services						
Library Charges	39	28	26	-	-	-
Miscellaneous						
Library Fines & Fees	154,425	143,285	135,183	106,747	100,000	100,000
Misc Merchandise	11	8	-	-	-	-
Other Misc Revenue	14,905	15,874	12,502	32,060	12,460	12,460
Other Financial Sources						
Sale Of Assets	467	170	868	-	-	-
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 5,177,588</b>	<b>\$ 5,395,777</b>	<b>\$ 5,420,477</b>	<b>\$ 5,753,245</b>	<b>\$ 5,963,664</b>	<b>\$ 6,134,644</b>

<b>Expenditures:</b>						
Personnel	\$ 4,416,362	\$ 4,572,190	\$ 4,660,965	\$ 4,951,476	\$ 5,184,698	\$ 5,340,239
Services	616,462	681,637	635,584	660,012	653,256	666,321
Supplies	131,756	141,951	117,228	112,357	118,710	121,084
Capital Outlay	13,009	-	6,700	29,400	7,000	7,000
<b>Total Expenditures</b>	<b>\$ 5,177,588</b>	<b>\$ 5,395,777</b>	<b>\$ 5,420,477</b>	<b>\$ 5,753,245</b>	<b>\$ 5,963,664</b>	<b>\$ 6,134,644</b>

Personnel Services - FTE	2017	2018	2019	2020	2021
Custodian - Library	2.00	2.00	2.00	2.00	2.00
IT Support Specialist	1.00	1.00	1.00	1.00	1.00
Librarian II	6.00	6.00	6.00	6.00	6.00
Library Admin Coordinator	1.00	1.00	1.00	1.00	1.00
Library Assistant I	5.63	5.63	5.63	5.63	5.63
Library Assistant II	1.00	1.00	1.00	1.50	1.00
Library Assistant III	6.36	6.36	6.36	6.36	7.36
Library Building Manager	1.00	1.00	1.00	1.00	1.00
Library Clerk	2.38	2.38	2.38	1.63	1.00
Library Coordinator	5.00	5.00	5.00	5.00	5.00
Library Director	1.00	1.00	1.00	1.00	1.00
Library Web Specialist	1.00	1.00	1.00	1.00	1.00
M.W. II - Library	1.00	1.00	1.00	1.00	1.00
M.W. I - Library	0.50	0.50	0.50	0.63	0.63
Network Database Spec - Lib	1.00	1.00	1.00	1.00	1.00
Pulic Relations Specialist	0.65	0.65	0.65	0.65	0.65
Sr Librarian	2.00	2.00	2.00	2.00	2.00
Sr Library Assistant	3.75	3.75	3.75	3.75	3.75
Supervising Librarian	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>43.27</b>	<b>43.27</b>	<b>43.27</b>	<b>43.15</b>	<b>43.02</b>

Capital Outlay	2020	2021
Eastside Book Return	\$ 22,400	\$ -
RFID tags	7,000	7,000
<b>Total Capital Outlay</b>	<b>\$ 29,400</b>	<b>\$ 7,000</b>

### Activity Summary

<b>Activity: Library Materials (550200)</b>	<b>Fund: General (1000)</b>
<b>Division: Library Operations</b>	<b>Department: Library</b>

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 661,010	\$ 667,595	\$ 674,187	\$ 674,245	\$ 707,957	\$ 707,957
<b>Total Revenues</b>	\$ 661,010	\$ 667,595	\$ 674,187	\$ 674,245	\$ 707,957	\$ 707,957
<b>Expenditures:</b>						
Capital Outlay	\$ 661,010	\$ 667,595	\$ 674,187	\$ 674,245	\$ 707,957	\$ 707,957
<b>Total Expenditures</b>	\$ 661,010	\$ 667,595	\$ 674,187	\$ 674,245	\$ 707,957	\$ 707,957
<b>Capital Outlay</b>				<b>2020</b>	<b>2021</b>	
Adult Library Materials				\$ 560,195	\$ 588,176	
Children's Library Materials				114,050	119,781	
<b>Total Capital Outlay</b>				\$ 674,245	\$ 707,957	

### Activity Summary

**Activity: Library Board Controlled Funds (550300)** **Fund: Library Gifts (1001)**  
**Division: Library Operations** **Department: Library**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 5,136	\$ 10,615	\$ (3,717)	\$ 10,610	\$ -	\$ -
Intergovernmental						
Operating Grants	87,692	73,825	69,584	73,820	69,580	69,580
Charges For Fees And Services						
Refuse Charges	275	317	218	320	220	222
Miscellaneous						
Misc Merchandise	1,426	1,455	1,632	1,450	1,630	1,630
Other Misc Revenue	18,049	16,167	15,016	-	-	-
Printed Materials	14,928	13,644	14,646	13,650	14,650	14,650
<b>Total Revenues</b>	<b>\$ 127,506</b>	<b>\$ 116,023</b>	<b>\$ 97,379</b>	<b>\$ 99,850</b>	<b>\$ 86,080</b>	<b>\$ 86,082</b>

<b>Expenditures:</b>						
Personnel	\$ 29,250	\$ 30,973	\$ 25,317	\$ 33,698	\$ 32,101	\$ 33,064
Services	39,013	26,993	26,652	15,622	12,092	12,334
Supplies	30,257	835	3,880	17,752	3,914	3,992
Capital Outlay	12,722	-	-	33,500	15,000	-
<b>Total Expenditures</b>	<b>\$ 111,243</b>	<b>\$ 58,801</b>	<b>\$ 55,849</b>	<b>\$ 100,572</b>	<b>\$ 63,107</b>	<b>\$ 49,390</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Library Assistant I	0.50	0.50	0.50	0.50	0.50
<b>Total Personnel</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>

<b>Capital Outlay</b>	<b>2020</b>	<b>2021</b>
Children's Room Shelving	\$ 18,500	\$ -
Library Materials	15,000	15,000
<b>Total Capital Outlay</b>	<b>\$ 33,500</b>	<b>\$ 15,000</b>



### Activity Summary

**Activity: Library Gifts and Bequests (550400)** **Fund: Library Gifts (1001)**  
**Division: Library Operations** **Department: Library**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ -	\$ -	\$ 26,302	\$ -	\$ -	\$ -
Miscellaneous						
Contrib & Donations	\$ 229,713	\$ 187,621	\$ 118,764	\$ 187,620	\$ 118,760	\$ 118,760
Other Misc Revenue	5,274	13,983	6,915	12,824	6,920	-
<b>Total Revenues</b>	<b>\$ 234,987</b>	<b>\$ 201,604</b>	<b>\$ 151,981</b>	<b>\$ 200,444</b>	<b>\$ 125,680</b>	<b>\$ 118,760</b>

<b>Expenditures:</b>						
Personnel	\$ 8,597	\$ 26,443	\$ 27,974	\$ 61,810	\$ 66,489	\$ 68,484
Services	28,157	24,610	24,241	25,227	23,078	23,540
Supplies	21,663	28,366	19,361	51,291	19,598	19,990
Capital Outlay	1,552	10,609	5,430	10,600	-	-
<b>Total Expenditures</b>	<b>\$ 59,970</b>	<b>\$ 90,028</b>	<b>\$ 77,005</b>	<b>\$ 148,928</b>	<b>\$ 109,165</b>	<b>\$ 112,013</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
Library Assistant III	0.40	0.40	0.40	0.40	0.40
<b>Total Personnel</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>	<b>0.40</b>

	2020	2021
<b>Capital Outlay</b>		
Library Materials	\$ 10,600	\$ -
<b>Total Capital Outlay</b>	<b>\$ 10,600</b>	<b>\$ -</b>

### Activity Summary

**Activity: Library Gifts - Materials (550500)** **Fund: Library Gifts (1001)**  
**Division: Library Operations** **Department: Library**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
Miscellaneous						
Contrib & Donations	\$ 60,670	\$ 78,087	\$ 30,908	\$ 78,080	\$ 30,910	\$ 30,910
<b>Total Revenues</b>	<b>\$ 60,670</b>	<b>\$ 78,087</b>	<b>\$ 30,908</b>	<b>\$ 78,080</b>	<b>\$ 30,910</b>	<b>\$ 30,910</b>

<b>Expenditures:</b>						
Services	\$ -	\$ 200	\$ 5,000	\$ -	\$ 5,102	\$ 5,204
Capital Outlay	67,644	37,024	48,154	60,000	25,000	25,000
<b>Total Expenditures</b>	<b>\$ 67,644</b>	<b>\$ 37,224</b>	<b>\$ 53,154</b>	<b>\$ 60,000</b>	<b>\$ 30,102</b>	<b>\$ 30,204</b>

	2020	2021
<b>Capital Outlay</b>		
Adult Library Materials	\$ 40,000	\$ 15,000
Children's Library Materials	20,000	10,000
<b>Total Capital Outlay</b>	<b>\$ 60,000</b>	<b>\$ 25,000</b>

### Activity Summary

<b>Activity: Library Replacement Reserves (550800)</b>	<b>Fund: Library Replacement Reserves (1006)</b>
<b>Division: Library Operations</b>	<b>Department: Library</b>

	2017		2018		2019		2020		2021		2022
	Actual		Actual		Actual		Revised		Budget		Projection
<b>Transfer In:</b>											
Transfer In From General Fund	\$ 62,422	\$	62,422	\$	62,422	\$	62,422	\$	62,422	\$	62,422
<b>Total Transfer In</b>	<b>\$ 62,422</b>	<b>\$</b>	<b>62,422</b>	<b>\$</b>	<b>62,422</b>	<b>\$</b>	<b>62,422</b>	<b>\$</b>	<b>62,422</b>	<b>\$</b>	<b>62,422</b>
<b>Expenditures:</b>											
Supplies	\$ 6,715	\$	19,839	\$	919	\$	29,839	\$	919	\$	937
Capital Outlay	-		12,773		-		-		-		-
<b>Total Expenditures</b>	<b>\$ 6,715</b>	<b>\$</b>	<b>32,611</b>	<b>\$</b>	<b>919</b>	<b>\$</b>	<b>29,839</b>	<b>\$</b>	<b>919</b>	<b>\$</b>	<b>937</b>

## LIBRARY FOUNDATION OFFICE

The mission of the Iowa City Public Library Friends Foundation is to generate private resources to support the Iowa City Public Library. The Iowa City Public Library Friends Foundation is a 501(c)(3) non-profit organization governed by a Board of Directors. Board members are community volunteers dedicated to helping our Library continue to provide the best materials, programs, and services. The Board of Directors work with staff in the Library Development Office to plan and execute Library fundraising efforts.

The Library Foundation division accounts for personnel costs associated with the Foundation's development activities. City expenditures are fully reimbursed by the Friends Foundation. 2.0 FTEs are budgeted: Library Coordinator – Development, and a Library Assistant I.

### HIGHLIGHTS

#### Recent Accomplishments:

- Hosted a special educational program for Library friends who have included the Library in their estate plans;
- Increased Friends Foundation net assets to more than \$2,000,000;
- Received \$571,814 from individuals, businesses, and organizations to benefit the Library;
- Recruited and trained new volunteers for used bookstore;
- Welcomed new Library Director and assisted with introducing him to community.

#### Upcoming Challenges:

- Achieve increased financial goals in very competitive environment;
- Develop goals and strategies for new comprehensive plan for the Friends Foundation.

#### Staffing:

	FY2019	FY2020	FY2021
Total FTE's	2.00	2.00	2.00

#### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2021 budget.

#### Service Level Change Summary:

There are no service level changes in the fiscal year 2021 budget.

#### Financial Highlights:

The expenditures for this activity are offset by the revenues with no general funding utilized for this activity.

### Activity Summary

**Activity: Library Foundation Office (550600)**  
**Division: Library Foundation Office**

**Fund: Library Dvlp Off (Foundation) (1005)**  
**Department: Library**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
Miscellaneous						
Other Misc Revenue	\$ 201,088	\$ 117,938	\$ 122,104	\$ 206,372	\$ 217,145	\$ 223,659
<b>Total Revenues</b>	<b>\$ 201,088</b>	<b>\$ 117,938</b>	<b>\$ 122,104</b>	<b>\$ 206,372</b>	<b>\$ 217,145</b>	<b>\$ 223,659</b>
<b>Expenditures:</b>						
Personnel	\$ 185,254	\$ 118,310	\$ 122,203	\$ 209,905	\$ 217,145	\$ 223,659
Supplies	\$ -	\$ 147	\$ -	\$ 150	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 185,254</b>	<b>\$ 118,457</b>	<b>\$ 122,203</b>	<b>\$ 210,055</b>	<b>\$ 217,145</b>	<b>\$ 223,659</b>
<b>Personnel Services - FTE</b>						
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	
Library Coord - Development	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
Sr Library Assistant	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	

## SENIOR CENTER OPERATIONS

The Iowa City/Johnson County Senior Center (The Center) opened its doors in 1981 and has championed its vision for continued social involvement for community members 50+ and end social isolation.

The mission of The Center enhances quality of life by creating opportunities to support wellness, social connections, community engagement and lifelong learning for a diverse and growing older adult population.

The Center offers a variety of classes, activities, volunteer opportunities, and services. The programs and services we offer meet the needs and interests of participants and community members. They also are known to support and extend a person's health, wellbeing, and independence by fostering social connections, promoting mental and physical exercise, and encouraging community involvement.

The Center serves diverse residents across age in the community. Many programs are intergenerational, community events are common, and college age volunteers are often seen around The Center. In addition, The Center hosts practicum students and interns from a variety of academic departments at the University, including but not limited to Social Work, Public Health, and Recreational Studies.

### **Senior Center Administration (1000)**

Senior Center Administration supports The Center's staff; the facility's maintenance, operation, security, and use; programming and services; and financial management and development. It supports the work of advisory groups, including the Senior Center Commission, participant-based advisory committees, and ad hoc committees, and in collaboration with area businesses and the University of Iowa to enrich programming and serve as an educational resource.

Administration supports services provided at The Center that require a designated space to operate. These programs require varying degrees of oversight, organization, scheduling, IT support, volunteer support, and problem solving. These services are open to all members of the community. Examples include: Senior Health Insurance Information Program (SHIIP); Volunteer Lawyers; Simple and Free Pantry Exchange, the AARP Tax Aide Program; and Honoring Your Wishes advanced care planning Johnson County Public Health. In addition, the Visiting Nurse Association offers health care clinics; Horizons, Inc. serves noon congregate meals five days a week; and TRAIL of Johnson County provides services that help older adults remain in their own homes. All the services offered extend The Center's reach out into the community bringing in people of all ages, from all walks of life.

### **Senior Center Programs (1000)**

There are four budget subdivisions in the Programs activity:

- *Senior Center Classes* - Classes cover everything from literature and fitness, music, and art education. They are often open to non-members or intergenerational. A volunteer based Program Committee is active in determining the triannual curriculum. Classes are taught by volunteers or independent contractors.

- *Senior Center Special Events* – Encompass large programs of general interest that are open to all members of the community as well as events specifically for members. For instance, dances, fundraisers, band concerts, choral performances, movies, or speakers. They often have sponsors and community partners and involve many volunteers.
- *Senior Center Technology and Video (SCTV)*- Volunteers produce video content for broadcast on City Cable and Public Access channels. A part-time temporary video specialist provides instruction and training. SCTV brings programs that take place at The Center to television for homebound older adults and community members to participate virtually. They also are involved with creative endeavors and have a channel on YouTube to increase outreach. Finally, SCTV provides tech support for members and participants on a scheduled and walk-in basis.
- *Senior Center Choir*- The Center for many years has been fortunate to continue a tradition of offering a chorus. Voice of Experience is a fun and dynamic chorus open for all Senior Center members. They provide seasonal choral performances.

## HIGHLIGHTS

### Recent Accomplishments:

- At the end of fiscal year 2019 there were 1,732 members with 174 or 10% on low-income scholarships. Membership is not required to participate in many of The Centers programs and services.
- Volunteer support continues to be a cornerstone of The Center's success. In fiscal year 2019 there were 648 volunteers who donated 25,000 hours of service. This is the equivalent of nearly 13 FTEs.
- There was a total of 122,095 recorded visits (duplicated) to The Center in fiscal year 2019. 112,492 were to one of the 10,380 activities sponsored by the Center; 655 were to activities hosted by an outside organization.
- Community services expand The Center's outreach into the surrounding community. In fiscal year 2019 the *Visiting Nurses Association* had 714 health clinic visits and *Elder Services, Inc.* served 5,440 meals. *Honoring Your Wishes* had 31 consultations for advanced care planning and 3 workshops attended by 20 community members. The *AARP tax aide* and *Volunteer Lawyer* programs had 394 and 56 appointments respectively. The *Senior Health Insurance Information Program (SHIIP)* counselors did 1,060 consultations and 11 Medicare workshops attended by 256 community members.
- The Center was improved in fiscal year 2019 with a purchase of new chairs and tables for our large Assembly room. This facilitates event, congregational meal and classroom set-up, increases the variety of classroom configurations, makes it possible to accommodate a few more students per class, and promotes improved student interaction.
- The Center received \$45,852 from the Friends of The Center Senior Center Endowment in fiscal year 2019.
- The Center continues providing 20 hours/week of operational space to TRAIL of Johnson County in fiscal year 2019. TRAIL is a nonprofit organization that helps older adults remain in their own homes.

## **Recent Accomplishments:**

- Johnson County Public Health has started having office hours and testing for HIV at the Center. As well as our continued partnership with Horizons which absorbed the services offered by Elder Services.
- We realigned and updated our program guide which became more accessible and attractive by utilizing color which did not change the amount we have expended in the past outside of the increase due to membership increase.
- The Simple and Free- Pantry Exchange brought in 1,917.2 pounds of food donations throughout fiscal year 2019.
- Staff members readjusted facility capital improvement to repair and update the historic building and improve effective space usage.
- Staff increased community presentation to more groups and expanded our connection with the Downtown District and the University of Iowa.
- Staff developed an agreement with the University of Iowa School of Nursing to begin more work on wellness and emergency preparedness for older adults in the community.
- The Center continues to challenge age-based stereotypes that have a negative impact on the quality of life of older adults.
- Developed a new Mission and Vision statement that closer reflects the work of the department with clearer standards on how to make sure that we accomplish our goals.
- The Senior Center dance/pompom squad, the Pomtastiks, our Tempered Brass band and our Reading Aloud group performed and were well received at 2019 Downtown District Block Party.
- We improved accessibility at The Center by installing hearing devices in the Assembly Room to assist the community in being able to enjoy programming - for those with hearing impairment and/or need amplified assistance.
- We have improved and built stronger relationships with other senior services local government officials to better serve older adults as they continue to age at home and live longer.
- We increased our presence on social media and a new commercial that has received great feedback.
- We are officially designated as a local historic preservation site.

## **Upcoming Challenges:**

- Major construction and improvements will be happening at the Center as we improve the building with updated materials and work towards being more green and lean in our operations.
- Partnering with University of Iowa – Public Policy department to gather data to inform programming and space usage for the department. The plan that is being developed is asking more quantitative questions about the older adults we serve and those who have not engaged in our programming.
- With our new partnership we have identified new grants to apply for but we will need to build community support and update programming to qualify for some funding opportunities.
- Continues to do outreach to address member concerns about The Center membership reflecting the general population.
- Getting program guides translated in multiple languages given our content changes from season to season.

**Staffing:**

	<b>FY 2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	7.00	7.00	7.76

**Staffing Level Change Summary:**

A .50 FTE Receptionist position was increased to .63 FTE, and another .63 FTE Receptionist position was converted from a temporary position in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

The fiscal year 2021 Personnel expenditures increased by 11.4% due to the staffing level changes mentioned above.

Supplies expenditures increased by 12.55% in the fiscal year 2021 budget with the purchase of replacement recreational equipment and minor equipment.



## GOALS, OBJECTIVES, and PERFORMANCE MEASURES

**Strategic Plan Goal:** *Foster Healthy Neighborhoods Throughout the City and Enhanced Community Engagement and Intergovernmental Relationships*

**Department Goal:** The mission of The Center enhances quality of life by creating opportunities to support wellness, social connections, community engagement and lifelong learning for a diverse and growing older adult population.

**Department Objective:** Each trimester throughout the year, offer culturally responsive and diverse program opportunities that address social isolation in the Iowa City area which include wellness, social connections, community engagement, and lifelong learning.

**Performance Measures:**

Each trimester\* will have multiple classes that address the four mission areas used to address social isolation for older adults.

	FY 2017			FY 2018			FY 2019			FY 2020 Projected			FY 2021 Estimate		
	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer
Wellness	32	30	38	36	30	38	34	30	43	30	45	28	40	40	20
Social Connections	44	41	46	45	41	46	48	36	43	31	45	21	25	40	18
Community Engagement	6	7	6	6	7	6	7	8	8	8	8	10	8	8	8
Lifelong Learning	64	57	41	50	57	41	42	67	36	71	61	41	60	60	35

\*A trimester corresponds with the publication of the Senior Center Program Guide. Previous years > FY2020 classes were measured by if a class in the seven dimensions of wellness were completed. A change was made in Spring FY2020 to reflect the number of classes that would reduce social isolation for older adults.

Audit 20% of wellness programs each program guide

	FY 2017			FY 2018			FY 2019			FY 2020 Projected			FY 2021 Estimate		
	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer
Overall Satisfaction	*	*	*	*	*	*	*	*	*	*	*	90	92	92	90
Quality of instruction	*	*	*	*	*	*	*	*	*	*	*	90	92	92	90
Meeting the goal of increasing wellness	*	*	*	*	*	*	*	*	*	*	*	90	92	92	92

\* new measure Spring 2020

Audit 20% of lifelong learning programs each program guide

	FY 2017			FY 2018			FY 2019			FY 2020 Projected			FY 2021 Estimate		
	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer
Overall Satisfaction	*	*	*	*	*	*	*	*	*	*	*	92	92	92	90
Quality of instruction	*	*	*	*	*	*	*	*	*	*	*	92	92	92	90
Increase desire to learn more topics	*	*	*	*	*	*	*	*	*	*	*	92	92	92	92

\* New Measure Spring 2020

Audit 20% of social connection programs each program guide

	FY 2017			FY 2018			FY 2019			FY 2020			FY 2021		
	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer	Fall	Winter/Spring	Summer
Overall Satisfaction	*	*	*	*	*	*	*	*	*	*	*	92	92	92	90
Quality of instruction	*	*	*	*	*	*	*	*	*	*	*	92	92	92	90
Decrease social isolation	*	*	*	*	*	*	*	*	*	*	*	92	92	92	92

\* New Measure Spring 2020

**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** To enhance financial stability of the Center.

**Department Objective:** Move toward electronic communication as a cost saving measure and for customer convenience. Collaborate with Friends of the Center to fund annual operational expenses through the Senior Center Charitable Giving Account.

**Performance Measures:**

Senior Center Endowment's Annual Contribution to the Operational Budget

	Goal	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Annual Contribution	\$60,000 by FY 2020	\$34,616	\$39,782	\$45,852	\$35,000	\$35,000
Change in Contribution		-0.7%	14.9%	15.3%	-23.67%	0.00%

Cost Recovery Percentage

Goal	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
35% by FY 2025	29%	30%	30%	30.00%	32.00%

**Strategic Plan Goal:** *Advance Social Justice and Racial Equity*

**Department Goal:** To promote inclusion and diversity among participants.

**Department Objective:** Maintain and expand opportunities to reach a diverse audience for on and off-site programs.

**Performance Measures:**

Senior Center member Race/Ethnicity

(Based on optional information collected on member registration form)

Race/Ethnicity of Members	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
	Out of 1,336 known	Out of 1,366 known	Out of 1,496 known	Out of 1,438 known	Out of 1,482 known
Asian	14	15	24	21	20
Black or African American	16	14	22	27	25
Hispanic or Latino	20	18	17	14	15
Multi-Racial	N/A	1	0	2	2
Native American/Alaskan	7	4	3	4	4
Pacific Islander	N/A	1	2	4	4
White	1,261	1,295	1,406	1,347	1,400
Self-identify	18	18	7	19	12

\* At least until levels reflect community demographics of the 50 + population

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Number of diverse representation or culturally responsive programming	*	*	8	19	25

\* New Measure in FY 2019

Percent of Members who participate in the low-income membership program.

<b>Goal</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
9-11%	9%	9%	10%	11.00%	13.00%

To be eligible for the low-income discount program the person must meet one of the following:  
 1) Current participant in the Iowa City Utility Discount Program; 2) Recipient of Medicaid benefits;  
 3) Participant in the SNAP program; 4) Participant in the City of Iowa City Assisted housing program; 5)  
 Recipient of Supplemental Security Income (SSI) or Social Security Disability Income (SSDI); 6)  
 Participant in the Elderly Credit Claim on Real Estate Tax or State Rent Reimbursement. According to  
 the Iowa State University Extension and Outreach 2016 report, 4.7% of people in Johnson County over  
 65 live in poverty. However, the poverty rate for the county as a whole is much higher in the range of 13  
 - 14%.

## Activity Summary

**Activity: Senior Center Administration (570100)** **Fund: General (1000)**  
**Division: Senior Center Operations** **Department: Senior Center**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 624,076	\$ 621,717	\$ 599,807	\$ 707,728	\$ 725,244	\$ 752,552
Use Of Money And Property						
Rents	12,609	19,730	8,910	7,730	8,910	8,910
Royalties & Commiss	156	147	85	150	-	-
Intergovernmental						
Local 28E Agreements	59,224	60,000	60,000	60,000	60,000	60,000
Charges For Fees And Services						
Culture & Recreation	61,555	63,105	67,455	63,110	67,460	67,460
Parking Charges	25,885	26,010	30,750	26,010	30,750	30,750
Miscellaneous						
Contrib & Donations	38,859	44,406	53,342	70,856	53,340	53,340
Misc Merchandise	5,496	4,713	5,314	4,710	5,310	5,310
Other Misc Revenue	16,074	3,030	5,406	3,040	54,000	54,000
Other Financial Sources						
Sale Of Assets	889	815	72	-	-	-
Misc Transfers In	-	11	-	-	-	-
<b>Total Revenues</b>	<b>\$ 844,823</b>	<b>\$ 843,684</b>	<b>\$ 831,140</b>	<b>\$ 943,334</b>	<b>\$ 1,005,014</b>	<b>\$ 1,032,322</b>

<b>Expenditures:</b>						
Personnel	\$ 589,063	\$ 573,668	\$ 585,734	\$ 655,785	\$ 730,723	\$ 752,645
Services	192,671	222,366	197,617	238,845	225,731	230,246
Supplies	25,669	26,103	25,342	38,704	43,560	44,431
Capital Outlay	37,420	21,547	22,447	10,000	5,000	5,000
<b>Total Expenditures</b>	<b>\$ 844,823</b>	<b>\$ 843,684</b>	<b>\$ 831,140</b>	<b>\$ 943,334</b>	<b>\$ 1,005,014</b>	<b>\$ 1,032,322</b>

Personnel Services - FTE	2017	2018	2019	2020	2021
Development Specialist - Sr Center	0.50	0.50	0.50	0.50	0.50
M. W. III - Senior Center	1.00	1.00	1.00	-	-
Sr. M.W. - Govt Bldgs	-	-	-	1.00	-
M.W. II - Govt Bldgs	-	-	-	-	1.00
M.W. I - Senior Center	1.00	1.00	1.00	-	-
Custodian - Govt Bldgs	-	-	-	1.00	1.00
Operations Asst - Sr Center	1.00	1.00	1.00	1.00	1.00
Program Specialist - Sr Center	1.00	1.00	1.00	1.00	1.00
Receptionist - Sr Center	0.50	0.50	0.50	0.50	1.26
Senior Center Coordinator	1.00	1.00	1.00	1.00	1.00
Volunteer Specialist-Sr Center	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.76</b>

Capital Outlay	2020	2021
Building Improvements	\$ 10,000	\$ 5,000
<b>Total Capital Outlay</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>

### Activity Summary

**Activity: Senior Center Programs (570200)** **Fund: General (1000)**  
**Division: Senior Center Operations** **Department: Senior Center**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 10,646	\$ -	\$ 6,647	\$ -	\$ 7,734	\$ 8,588
Intergovernmental						
Other State Grants	9,000	-	-	-	-	-
Charges For Fees And Services						
Culture & Recreation	9,347	13,401	6,026	9,250	6,030	6,030
Misc Charges For Svc	18,471	22,352	17,616	22,350	17,620	17,620
Miscellaneous						
Contrib & Donations	320	-	-	-	-	-
Misc Merchandise	783	1,131	770	1,130	770	770
Other Misc Revenue	5,863	3,565	1,500	1,650	1,500	1,500
Other Financial Sources						
Sale Of Assets	-	1,351	-	-	-	-
<b>Total Revenues</b>	<b>\$ 54,431</b>	<b>\$ 41,801</b>	<b>\$ 32,559</b>	<b>\$ 34,380</b>	<b>\$ 33,654</b>	<b>\$ 34,508</b>
<b>Expenditures:</b>						
Personnel	\$ 15,217	\$ 11,990	\$ 15,288	\$ 15,762	\$ 18,126	\$ 18,670
Services	25,938	8,859	7,465	6,030	9,900	10,098
Supplies	13,276	12,983	9,807	5,983	5,628	5,741
<b>Total Expenditures</b>	<b>\$ 54,431</b>	<b>\$ 33,831</b>	<b>\$ 32,559</b>	<b>\$ 27,775</b>	<b>\$ 33,654</b>	<b>\$ 34,508</b>

### Activity Summary

**Activity: Senior Center Gifts and Memori (570400)**  
**Division: Senior Center Operations**

**Fund: Sr Center Gift Fund (1003)**  
**Department: Senior Center**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 72	\$ 34	\$ 49	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 72</b>	<b>\$ 34</b>	<b>\$ 49</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>						
Capital Outlay	\$ -	\$ 11,029	\$ 2,126	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 11,029</b>	<b>\$ 2,126</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# NEIGHBORHOOD & DEVELOPMENT SERVICES (NDS) ADMINISTRATION

## Administration

Neighborhood and Development Services (NDS) Administration is responsible for oversight and support of the department's four operating divisions, Administration, Development Services, Neighborhood Services (including the Housing Authority), and the Metropolitan Planning of Johnson County (MPOJC).

## HIGHLIGHTS

### Recent Accomplishments:

- The City Council adopted the Affordable Housing Action Plan in June of 2016. 14 of the initial 15 action steps have been completed. The Iowa Finance Authority awarded the City the Housing Innovation Award in October of 2018 and the City received the Iowa American Planning Association Implementation Award in October of 2019.
- Partnered with Green Iowa AmeriCorps to incorporate free home energy audits in our owner-occupied housing programs.
- The Department has supported strong development growth over the last three calendar years. 2,340 building permits were issued in calendar year 2018 with a permit value of over \$192 million.
- Our work in planning, zoning, site, design review and building code and inspection services support continued development in the Riverfront Crossings district. Since the adoption of the Riverfront Crossings Form Based Code in 2014 there has been an investment of over \$189 million.
- The City inspects over 20,000 rental units over a two-year period.
- In collaboration with Human Rights and various stakeholders, completed an Analysis of Impediments to Fair Housing to identify barriers to fair housing choice in Iowa City and developed strategies to address those barriers.
- The Department continues to build partnerships within the medical community to improve neighborhood health. This year we launched a Prescription for Play program and supplied 350 Hit the Ground Fitness Kits to University of Iowa Health Clinics in collaboration with our Parks and Recreation Department and the College of Public Health to improve the health of our youngest residents with Medicaid or Hawk-I insurance.
- Expanded the UniverCity Program into the South District. The first duplex was purchased for rehabilitation this summer and rehabilitation is almost complete. The program will support affordable homeownership available to neighborhood residents with down payment assistance and financial homebuyer counseling.

### Upcoming Challenges:

- Implementing the new permitting software, an 18-month process, without losing existing functionality. The development, testing and training process is extensive and our subject matter leads must invest large amounts of time to get the desired outcome.
- Federal, state and local budget uncertainty for all our programs and projects. Our federal funds are getting approved later making it difficult for us to plan and implement programs.



- Complexity, lack of flexibility and number of reviews (time consuming, difficulty understanding amongst enforcement officials, other departments and the development community). We currently have zoning districts, conservation/historic districts, sensitive areas ordinance, design overlays, Peninsula Code, Riverfront Crossing Form Based Code with seven sub-districts, and the upcoming South District Form Based Code to learn and implement.
- Staff capacity to complete several Council initiatives including City-wide Comprehensive and Neighborhood District Planning on key future land use and climate action goals, integrating missing middle housing in our residential zones, adopting single family in-fill standards, changes to parking ratios, expansion of form based code districts, substantial amendments to the Riverfront Crossing Form Based Code, review and code changes to support affordable housing, and increased inspection of the Energy Code for building construction.

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	2.55	2.55	1.30

**Staffing Level Change Summary:**

In fiscal year 2021, the 1.00 FTE Sustainability Coordinator was moved from the Neighborhood & Development Services department to the Climate Action & Outreach division in the City Manager department.

In fiscal year 2021, The NDS Administrative Secretary was replaced with the Development Services Assistant, which is allocated .30 FTE to NDS Admin, .50 FTE to Building Inspection, and .20 FTE to the Metro Planning Organization of Johnson County. .55 FTE of the NDS Administrative Secretary had been allocated to NDS Administration previously.

**Service Level Change Summary:**

Sustainability Services will be provided through the new Climate Action & Adaptation Division.

**Financial Highlights:**

All Sustainability Services expenditures were transferred to the new Climate Action & Adaptation division within the City Manager's Office.

### Activity Summary

Activity: Neighborhood & Dvlp Admin (610100) Fund: General (1000)  
 Division: Neighborhood & Dvlp Admin Department: Neighborhood and Development Services

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues &amp; Transfer In:</b>						
General Revenues Subsidy	\$ 314,755	\$ 240,138	\$ 224,907	\$ 249,867	\$ 239,880	\$ 247,708
Charges For Fees And Services						
Building & Devlpmt	700	800	700	800	700	700
Miscellaneous						
Code Enforcement	14,645	11,073	15,572	11,070	25,000	25,000
Other Misc Revenue	2,946	2,343	1,370	2,340	1,370	1,370
Printed Materials	14	-	-	-	-	-
Other Financial Sources						
Sale Of Assets	4	14	4	-	-	-
Transfer In -Enterprise Activities	26,795	27,197	27,877	28,769	29,488	30,078
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 359,860</b>	<b>\$ 281,564</b>	<b>\$ 270,431</b>	<b>\$ 292,846</b>	<b>\$ 296,438</b>	<b>\$ 304,856</b>
<b>Expenditures:</b>						
Personnel	\$ 241,601	\$ 230,877	\$ 226,138	\$ 244,790	\$ 248,889	\$ 256,356
Services	114,773	45,847	40,526	43,755	43,245	44,110
Supplies	3,486	4,840	3,766	4,301	4,304	4,390
<b>Total Expenditures</b>	<b>\$ 359,860</b>	<b>\$ 281,564</b>	<b>\$ 270,431</b>	<b>\$ 292,846</b>	<b>\$ 296,438</b>	<b>\$ 304,856</b>
<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	
Administrative Secretary	0.55	0.55	0.55	0.55	-	
Development Services Assistant	-	-	-	-	0.30	
NDS Director	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>1.55</b>	<b>1.55</b>	<b>1.55</b>	<b>1.55</b>	<b>1.30</b>	

### Activity Summary

**Activity: Sustainability Services (610150) \*** **Fund: General (1000)**  
**Division: Neighborhood & Dvlp Admin** **Department: Neighborhood and Development Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 126,929	\$ 180,402	\$ 185,857	\$ 289,296	\$ -	\$ -
Intergovernmental						
Operating Grants	3,697	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 130,626</b>	<b>\$ 180,402</b>	<b>\$ 185,857</b>	<b>\$ 289,296</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>						
Personnel	\$ 103,996	\$ 109,193	\$ 114,462	\$ 121,533	\$ -	\$ -
Services	21,670	54,576	68,785	167,017	-	-
Supplies	4,961	16,633	2,610	746	-	-
<b>Total Expenditures</b>	<b>\$ 130,626</b>	<b>\$ 180,402</b>	<b>\$ 185,857</b>	<b>\$ 289,296</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Personnel Services - FTE</b>						
Sustainability Coordinator	1.00	1.00	1.00	1.00	-	
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	

\* This activity converted to the Climate Action & Outreach division in the City Manager department in fiscal year 2021.

### Activity Summary

**Activity: Energy Efficiency Revolving Loan (610150)** **Fund: Energy Efficiency (1012)**  
**Division: Neighborhood & Dvlp Admin** **Department: Neighborhood and Development Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues &amp; Transfer In:</b>						
Miscellaneous						
Other Misc Revenue	\$ 40,961	\$ 40,961	\$ 17,067	\$ -	\$ -	\$ -
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 40,961</b>	<b>\$ 40,961</b>	<b>\$ 17,067</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>						
Capital Outlay	\$ -	\$ -	\$ 3,941	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,941</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* This activity was discontinued in the fiscal year 2020 budget.

## **NEIGHBORHOOD SERVICES**

The Neighborhood Services Division is responsible for the administration of various housing services, housing programs and revitalization efforts that focus on sustaining healthy neighborhoods. The Division provides housing inspection services, facilitates communication and outreach services to neighborhood associations and coordinates Iowa City's public art and PIN Grant programs. The City's federal Community Block Grant (CDBG) and HOME programs are also administered through the Neighborhood Services Division.

### **Community Development**

Community Development staff are committed to providing Iowa City residents with access to safe and affordable housing, jobs and services. This is accomplished by coordinating efforts with local organizations, businesses and other community partners, and by administering and coordinating activities relating to city, state, and federal housing and community and economic development programs.

Economic development activities include:

- Neighborhood redevelopment
- Microenterprise business development
- Working with financial institutions

The Housing Rehabilitation program works to help residents maintain and update their homes by providing financial assistance to income eligible homeowners. The availability of affordable, low or no-interest loans provides lower income homeowners the opportunity to make repairs and improve energy efficiency to their homes and ultimately helps to maintain Iowa City's housing stock. Funding is available through the federally-funded CDBG and HOME Investment Partnership programs, and through the General Rehabilitation and Improvement Program (GRIP), which is funded by general obligation bonds. CDBG and HOME descriptions can be found in the Special Revenue Fund section of this budget.

### **Neighborhood Outreach**

Neighborhood Outreach provides a conduit between all City departments and the network of neighborhood associations within Iowa City, and facilitates the distribution of funds made available by the City Council for small-scale neighborhood improvements.

Neighborhood Outreach supports and encourages citizens to help shape the future of their neighborhood. By assisting in the establishment and coordination of 33 neighborhood associations, this Division seeks to encourage action by providing ideas and resources that help associations address their needs and interests within the goals of the larger community.

The City Council has made funds available to neighborhood associations through the Program for Improving Neighborhoods (PIN) grant program, with \$20,000 available annually. Administration of this program involves making applications available to the neighborhoods, clarifying the administrative rules, assisting with project development, coordinating staff review of the applications as well as execution of contract documents and implementation of projects.

Additionally, Neighborhood Outreach works with the Public Art Advisory Committee to administer the Public Art Program. The Committee determines the placement of public art, the type of art to be used in a specific project, the artist to be engaged in accordance with the Public Art Strategic Plan. They also administer public art matching grants and oversee the maintenance and disposition of public art.

### **Public Art – Riverfront Crossing**

The Public Art assigned fund receives development fees that help pay for the purchase, installation and maintenance of public art within the Riverfront Crossings District.

### **Housing Inspection**

Housing Inspection's mission is to ensure that Iowa City's housing facilities are of the quality necessary to protect and promote the health, safety, and welfare of those persons utilizing these facilities and the general public. The Division strives to achieve these goals and contribute to the overall mission of the City by:

- The systematic inspection of all rental properties located in the City, including the inspection of high occupancy units, rooming houses, and multi-family buildings older than 1996, public housing units, fraternities/sororities, and family care units on a one-year cycle.
- The inspection of all housing related to the Housing Authority's Housing Choice Voucher Program.
- Investigating and resolving housing and nuisance complaints for all properties.

The City of Iowa City began the rental housing inspection division in the mid 1970's. The Division has nine staff members charged with inspecting over 20,000 rental units and responding to nearly 3,000 nuisance complaints on a yearly basis. Housing Inspection works with owners, property managers and tenants to ensure conformance with the Iowa City Housing Code, which establishes minimum health and safety standards necessary to protect and promote the welfare of tenants and the general public as well. Housing Inspection achieves this purpose by inspecting all rental property on a systematic basis. Starting in fiscal year 19 all units with four or more bedrooms, rooming houses, family care units, and multi-family units older than 1996 are inspected on a yearly basis. Complaint inspection may be made upon request. In an effort to promote healthier neighborhoods, staff has shifted to more pro-active inspections in our neighborhoods to address nuisance, parking, trash and litter violations.

## Human Services

Community Development staff coordinates with the United Way of Johnson County and the Housing and Community Development Commission in providing funds for human service agencies. The City Council makes annual allocations to the area's human service agencies as part of the Aid to Agencies budget process.

### HIGHLIGHTS

- Assisted 93 affordable housing units through CDBG and HOME funds, including rental acquisition, rental rehab, and owner-occupied rehab.
- Conducted an Analysis of Impediments of Fair Housing to identify barriers to fair housing choice in Iowa City and developed strategies to address those barriers.
- Partnered with Green Iowa AmeriCorps to incorporate free home energy audits in four owner-occupied rehab projects in fiscal year 2019.
- Awarded \$614,500 to 18 legacy agencies through the Aid to Agency funding allocation.
- To date, 68 homes have been renovated and sold as owner-occupied housing through the UniverCity Neighborhood Partnership.
- Onboarded two additional staff to assist with proactive code enforcement and enhanced yearly rental inspections.
- PIN grants funded 15 projects including South District Bike to Books, September Sundays and other neighborhood events, alley improvements, signage, and neighborhood newsletters.
- Staff and the Public Art Advisory Committee gathered input for the Public Art Strategic Plan and committed \$25,000 in funds for art projects. The City Hall art installation "Komorebi" was also completed.

### Recent Accomplishments:

- Awarded \$19,000 to three emerging agencies through a new Aid to Agency set-aside
- Provided \$25,000 in microenterprise technical assistance for 24 persons working to start home-based child care businesses

### Upcoming Challenges:

- Staff capacity to successfully administer all existing programs in addition to newly developed programs
- Ongoing monitoring of all affordable units
- Training new staff

### Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	13.88	13.88	14.13

**Staffing Level Change Summary:**

A .50 FTE Building Inspector was moved from the Iowa City Housing Authority to Housing Inspections in the fiscal year 2021 budget.

In fiscal year 2021, The NDS Administrative Secretary was replaced with the Development Services Assistant, which is allocated .30 FTE to NDS Admin, .50 FTE to Building Inspection, and .20 FTE to the Metro Planning Organization of Johnson County. .25 FTE of the NDS Administrative Secretary had been allocated to Neighborhood Outreach previously.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

In Community Development, Capital Outlay expenditures increased 8.5% to \$530,000. This amount includes funds for the acquisition and rehab of one UniverCity house and one South District Home Ownership Program house.

In Housing Inspections, Services expenditures increased 46.2% due to costs associated with increased code enforcement. Additionally, capital outlay includes \$22,000 for a vehicle for a Building Inspector.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Effectively resolve complaints to protect the health, safety, and livability of Iowa City's neighborhoods.

**Department Objective:** Expand proactive neighborhood code enforcement efforts.

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Rental Permits	4,413	4,509	4,557	4,540	4,575
Rental Units	18,373	19,032	19,838	19,950	20,000
Housing, Zoning & Nuisance	1,597	1,416	3,783	2,500	3,000

Percent Citizen Complaints/Inquires are Resolved within 14 days

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
	82%	85%	87%	91%	92%

**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Improve the City's private residential building stock.

**Department Objective:** Stabilize neighborhoods through UniverCity, South District, and GRIP reinvestment programs.

**Performance Measures:**

Rental Properties Converted to Single Family Homes (UniverCity & South District)

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
	3	5	4	3	6

Owner-Occupied Homes Rehabilitated (GRIP)

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
	5	4	5	10	6

Housing Exterior Loan Program (HELP) - New Program, FY2017 will start reporting beneficiaries

	FY 2017	FY 2018*	FY 2019	FY 2020 Projected	FY 2021 Estimate
	5	2	NA	NA	NA

\*HELP program ended on 6/30/2018. Will discontinue reporting after FY18.

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Facilitate productive and effective communication and cooperation between the City and the neighborhood associations.

**Department Objective:** Maintain an updated active list of neighborhood association contacts so as to sustain communication with neighborhoods. Encourage alternatives to neighborhood newsletters such as email lists, Facebook and NextDoor so that communication can continue within the neighborhood.

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Number of neighborhoods with active leadership and established community link.*	18	19	18	18	18

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Facilitate productive and effective communication and cooperation between the City and the neighborhood associations.

**Department Objective:** Use Program for Improving Neighborhood (PIN) grants to promote family-friendly neighborhood events, activities or projects.

**Performance Measures:**

PIN Grant Projects funded

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
7	14	13	14	12

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**Strategic Plan Goal:***Foster Healthy Neighborhoods throughout the City***Department Goal:**

Facilitate productive and effective communication and cooperation between the City and the neighborhood associations.

**Department Objective:**

Continue to work with City Departments in coordinating neighborhood meetings to distribute information, request feedback on City initiated projects and encourage cooperation and partnership in addressing issues.

**Performance Measures:**

Neighborhood Meetings Coordinated to Address Above Objective

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
10	7	15	17	17

\*Elimination of newsletters severely limits the options available for meeting notifications within neighborhoods. Numbers included in FY2015 and FY2016 reflect specific City projects including park and street improvements for which meeting notice mailing funds are still available.

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**Strategic Plan Goal:***Foster Healthy Neighborhoods throughout the City***Department Goal:**

Facilitate productive and effective communication and cooperation between the City and the neighborhood associations.

**Department Objective:**

Coordinate communication between neighborhood associations through meetings and activities of the Neighborhood Council.

**Performance Measures:**

Neighborhood Council Meetings

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
9	8	6	7	6

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**Strategic Plan Goal:***Foster Healthy Neighborhoods throughout the City***Department Goal:**

Facilitate productive and effective communication and cooperation between developers proposing land use changes (rezonings, subdivisions, special exceptions, etc.) and residents near the subject property by assisting in the implementation of the Good Neighbor Program.

**Department Objective:**

Coordinate communication between developers and residents through meetings and other public input opportunities.

**Performance Measures:**

Good Neighborhood Meetings (dependent upon development activity)

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
14	8	4	6	6

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**Strategic Plan Goal:***Foster Healthy Neighborhoods throughout the City & Encourage a Vibrant and Walkable Urban Core***Department Goal:**

To enhance the appearance of the City through the selection and integration of art in the public environment.

**Department Objective:**

Utilize Public Art Program funding to encourage the creation of public art within the downtown core as well as the neighborhoods as well as overseeing the review of proposals for public art installations in the City by the Public Art Advisory committee.

**Performance Measures:**

Public Art Projects (Installation, programs, etc.)

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
7	10	9	14	14

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City & Enhance Community Engagement and Intergovernmental Relations*

**Department Goal:** Create/enhance suitable living environments, provide decent housing and create economic development opportunities.

**Department Objective:** Allocate grant and City funds to serve the needs of low-to-moderate income (LMI) residents in the following areas: housing, homelessness, and community development (various services for at-risk and LMI persons).

**Performance Measures:**

Aid to Agencies	FY 2017	FY 2018	FY 2019	FY 2020* Projected	FY 2021* Estimate
Legacy Agencies Assisted				18	18
Average Funds per Legacy Agency				\$33,083	\$36,111
Emerging Agencies Assisted				3	4
Average Funds per Emerging Agency				\$6,333	\$6,235
Total Funds Spent	\$378,700	\$378,700	\$391,700	\$614,500	\$675,000
Total Agencies Assisted	14	15	17	21	22
Average Funds per Agency	27,050	25,247	23,041	\$29,262	\$30,682

\*Aid to Agencies funding was split into two categories beginning in FY20 (Legacy/Emerging)

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## Activity Summary

**Activity: Community Development (610200)** **Fund: General (1000)**  
**Division: Neighborhood Services** **Department: Neighborhood and Development Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues &amp; Transfer In:</b>						
General Revenues Subsidy	\$ 261,850	\$ 537,972	\$ 319,337	\$ 556,650	\$ 374,082	\$ 353,621
Use Of Money And Property						
Interest Revenues	35,183	36,385	35,395	35,767	34,568	34,568
Miscellaneous						
Contrib & Donations	(5,000)	-	-	-	-	-
Other Misc Revenue	3,925	50	222	25,815	75,030	75,030
Other Financial Sources						
Loans	848,663	639,775	980,304	253,700	459,484	459,484
Sale Of Assets	647,893	780,000	827,450	868,855	400,000	400,000
Bond Proceeds	-	17,357	-	-	-	-
Transfers In - Misc	-	662	-	-	-	-
<b>Total Revenues &amp; Transfer In</b>	<b>\$ 1,792,513</b>	<b>\$ 2,012,201</b>	<b>\$ 2,162,708</b>	<b>\$ 1,740,787</b>	<b>\$ 1,343,164</b>	<b>\$ 1,322,703</b>

<b>Expenditures:</b>						
Personnel	\$ 125,160	\$ 165,802	\$ 177,317	\$ 159,888	\$ 127,542	\$ 131,368
Services	298,551	262,933	297,864	231,164	281,351	286,978
Supplies	2,225	70	4,319	235	4,271	4,356
Capital Outlay	778,578	915,396	1,000,708	488,500	530,000	500,000
Other Financial Uses	588,000	668,000	682,500	861,000	400,000	400,000
<b>Total Expenditures</b>	<b>\$ 1,792,513</b>	<b>\$ 2,012,201</b>	<b>\$ 2,162,708</b>	<b>\$ 1,740,787</b>	<b>\$ 1,343,164</b>	<b>\$ 1,322,703</b>

<b>Personnel Services - FTE</b>	2017	2018	2019	2020	2021
Associate Planner	1.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00	2.00
Code Enforcement Specialist	1.00	1.00	1.00	1.00	-
Program Asst - Comm Devel	0.63	0.63	0.63	0.63	0.63
<b>Total Personnel</b>	<b>3.63</b>	<b>3.63</b>	<b>3.63</b>	<b>3.63</b>	<b>3.63</b>

<b>Capital Outlay</b>	2020	2021
House Acquisitions for UniverCity	\$ 200,000	\$ 200,000
South District Home Ownership Program	140,000	200,000
Rehab Costs	148,500	130,000
<b>Total Capital Outlay</b>	<b>\$ 488,500</b>	<b>\$ 530,000</b>

### Activity Summary

**Activity: Neighborhood Outreach (610710/610720)** **Fund: General (1000)**  
**Division: Neighborhood Services** **Department: Neighborhood and Development Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 210,044	\$ 154,109	\$ 223,384	\$ 352,733	\$ 335,782	\$ 343,983
Use Of Money And Property						
Rents	15,593	-	10,079	-	-	-
Miscellaneous						
Contrib & Donations	-	350	-	-	-	-
Misc Merchandise	(241)	-	27	-	-	-
Other Misc Revenue	-	(19)	150	100	-	-
Printed Materials	132	233	272	230	270	270
Other Financial Sources						
Sale Of Assets	-	44	-	-	-	-
<b>Total Revenues</b>	<b>\$ 225,529</b>	<b>\$ 154,672</b>	<b>\$ 233,911</b>	<b>\$ 353,063</b>	<b>\$ 336,052</b>	<b>\$ 344,253</b>

<b>Expenditures:</b>						
Personnel	\$ 186,474	\$ 114,336	\$ 187,078	\$ 238,060	\$ 248,000	\$ 255,440
Services	29,196	32,561	26,280	39,391	34,688	35,382
Supplies	2,358	3,320	5,552	3,712	3,364	3,431
Capital Outlay	7,500	4,500	15,000	71,900	50,000	50,000
<b>Total Expenditures</b>	<b>\$ 225,529</b>	<b>\$ 154,716</b>	<b>\$ 233,911</b>	<b>\$ 353,063</b>	<b>\$ 336,052</b>	<b>\$ 344,253</b>

Personnel Services - FTE	2017	2018	2019	2020	2021
Neighborhood Services Coordinator	0.70	0.70	0.70	0.70	0.70
Associate Planner	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.25	0.25	0.25	0.25	-
<b>Total Personnel</b>	<b>1.95</b>	<b>1.95</b>	<b>1.95</b>	<b>1.95</b>	<b>1.70</b>

Capital Outlay	2020	2021
Public Art	\$ 71,900	\$ 50,000
<b>Total Capital Outlay</b>	<b>\$ 71,900</b>	<b>\$ 50,000</b>

### Activity Summary

**Activity: Public Art - Riverfront Crossing(610725)** **Fund: Public Art (1025)**  
**Division: Neighborhood Services** **Department: Neighborhood and Development Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
Charges For Fees And Services						
Building & Devlpmt	\$ -	\$ -	\$ 73,450	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 73,450</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Activity Summary

**Activity: Housing Inspections (610730/610740)** **Fund: General (1000)**  
**Division: Neighborhood Services** **Department: Neighborhood and Development Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ -	\$ -	\$ 23,256	\$ -	\$ -	\$ -
Licenses And Permits						
Const Per & Ins Fees	791,138	626,678	792,248	920,000	1,040,000	1,040,000
Charges For Fees And Services						
Building & Devlpmt	-	-	25,605	13,000	25,000	25,000
Miscellaneous						
Intra-City Charges	-	-	12,726	-	13,000	13,000
Other Misc Revenue	1,911	5,353	6,261	5,350	6,500	6,500
<b>Total Revenues</b>	<b>\$ 793,049</b>	<b>\$ 632,032</b>	<b>\$ 860,096</b>	<b>\$ 938,350</b>	<b>\$ 1,084,500</b>	<b>\$ 1,084,500</b>

<b>Expenditures:</b>						
Personnel	\$ 557,678	\$ 536,986	\$ 748,819	\$ 824,212	\$ 920,519	\$ 948,135
Services	51,361	66,620	100,856	78,765	115,185	117,489
Supplies	665	4,309	10,420	9,802	4,915	5,013
Capital Outlay	-	-	-	-	22,000	-
<b>Total Expenditures</b>	<b>\$ 609,704</b>	<b>\$ 607,916</b>	<b>\$ 860,096</b>	<b>\$ 912,779</b>	<b>\$ 1,062,619</b>	<b>\$ 1,070,637</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
Building Inspector	3.40	3.40	5.50	4.50	5.00
Housing Assistant	1.00	1.00	1.00	1.00	1.00
Housing Inspector Asst	0.50	0.50	0.50	1.50	1.50
Neighborhood Services Coordinator	0.30	0.30	0.30	0.30	0.30
Sr Housing Inspector	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>6.20</b>	<b>6.20</b>	<b>8.30</b>	<b>8.30</b>	<b>8.80</b>

<b>Capital Outlay</b>		<b>2020</b>	<b>2021</b>
Automobile		\$ -	\$ 22,000
<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>\$ 22,000</b>

### Activity Summary

**Activity: Human Services (610820)** **Fund: General (1000)**  
**Division: Neighborhood Services** **Department: Neighborhood and Development Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 301,371	\$ 292,501	\$ 300,000	\$ 531,500	\$ <b>605,000</b>	\$ 617,100
<b>Total Revenues</b>	<b>\$ 301,371</b>	<b>\$ 292,501</b>	<b>\$ 300,000</b>	<b>\$ 531,500</b>	<b>\$ 605,000</b>	<b>\$ 617,100</b>
<b>Expenditures:</b>						
Services	\$ 301,371	\$ 292,501	\$ 300,000	\$ 531,500	\$ <b>605,000</b>	\$ 617,100
<b>Total Expenditures</b>	<b>\$ 301,371</b>	<b>\$ 292,501</b>	<b>\$ 300,000</b>	<b>\$ 531,500</b>	<b>\$ 605,000</b>	<b>\$ 617,100</b>

### Activity Summary

**Activity: HA Property Management (490100)** **Fund: General (1000)**  
**Division: Neighborhood Services** **Department: Neighborhood and Development Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
Use Of Money And Property						
Royalties & Commiss	\$ -	\$ -	\$ 4,654	\$ 3,550	\$ <b>4,653</b>	\$ 4,793
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,654</b>	<b>\$ 3,550</b>	<b>\$ 4,653</b>	<b>\$ 4,793</b>
<b>Expenditures:</b>						
Personnel	\$ -	\$ -	\$ 2,830	\$ 3,550	\$ <b>4,653</b>	\$ 4,793
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,830</b>	<b>\$ 3,550</b>	<b>\$ 4,653</b>	<b>\$ 4,793</b>



## **DEVELOPMENT SERVICES**

The Development Services Division is responsible for facilitating the development process from Comprehensive Planning to Annexation, Zoning and Subdivision, Site Plan, Building Permit, Building Inspections, and Final Certificate of Occupancy. The Division is also responsible for zoning code related inspections and enforcement; local administration of state and federal regulations such as floodplain management regulations; historic preservation programs, administration of the Sign Code, minor modification applications, temporary use permits, and other local permits; research, recommendations, and developing code amendments to address City Council and/or City Manager's Office directives such as the Affordable Housing Action Plan, the Climate Action Plan, and the Equity Toolkit. The Division also interacts regularly with other local organizations such as the Iowa City Downtown District, the Iowa City Homebuilders Association, the Iowa City Area Association of Realtors, and Friends of Historic Preservation.

### **Building Inspection**

The Building Inspections Services staff is responsible for facilitating the Site Plan review process, Building Permit review, Building Inspections and Final Certificates of Occupancy. Building Inspection Services is also responsible for enforcement of codes and ordinances regulating the protection of the public health, safety and general welfare as it relates to the built environment and maintenance of existing structures. Review and issuance of all permits for new construction, additions, alterations, repairs and signs is a key function. Building Inspections Services enforces the following construction codes:

- 2018 International Building / Residential Code (adopted with local amendments)
- 2018 International Mechanical Code (current state adopted code)
- 2018 Uniform Plumbing Code (current state adopted code)
- 2018 International Fire Code (adopted with local amendments)
- 2017 National Electrical Code (current state adopted code)
- 2012 International Energy Conservation Code (current state adopted code)
- Accessibility Code (current federal and state adopted code; local amendments for visitability / adaptability)

In addition to the above codes, the Building Inspection Services Office enforces the Zoning, Sign, Nuisance, Noise, Site Plan design regulations, Floodplain Management and Construction Site Runoff Ordinances, and provides key staff support for the Design Review Committee.

Building Inspections Services provides staffing for the Board of Appeals. The Board of Appeals hears and decides appeals of orders, decisions or determinations made by City staff relative to the application and interpretation of the Iowa City Building, Electrical, Mechanical, Plumbing, Fire and Housing Codes.

### **Urban Planning**

The Urban Planning staff promotes sustainable growth and development within the city by applying the vision, goals, and strategies of the Comprehensive Plan (including district plans and master plans for specific sections of the community) and administers zoning, subdivision and historic preservation regulations. The guiding principle of these regulations and policies are to preserve and enhance the best qualities of the city's existing residential, commercial, and employment areas while promoting new development opportunities that create long-term value for the community. The

Division fulfills state statutory requirements pertaining to zoning, development, and historic preservation.

The Division provides staffing for the following boards and commissions, which are associated with developmental regulations and zoning. Staffing includes preparation of agendas and information packets, notification letters, minutes, and preparation of ordinances, resolutions and historic preservation certificates related to proposed construction, and attendance at all meetings

- The Planning and Zoning Commission is charged with holding public discussions and providing recommendations to City Council on development-related applications including Comprehensive Plan updates, annexations and requests for rezonings, subdivisions and code amendments.
- The Board of Adjustment reviews requests for special exceptions, variances and other appeals pertaining to the zoning code.
- The Historic Preservation Commission conducts studies and implements regulations designed to promote the preservation of historic landmarks and districts. The primary duty of the Historic Preservation Commission is to review proposed building projects in historic and conservation districts.

Urban Planning staff work with prospective applicants to review requirements for new development and construction and to create solutions for properties that confront obstacles to development, renovation, or reuse. Once an application is filed, staff reviews the proposal, coordinates feedback from various departments, and writes reports, including recommendations to boards and commissions. An Urban Planning staff also reviews design review applications for areas such as the Riverfront Crossings District.

## HIGHLIGHTS

### **Recent Accomplishments:**

Our work in planning, zoning, site, design review, and building code and inspection services supported continued development interest in the Downtown and Riverfront Crossings for several projects:

- 12 E. Court Street-rezoning to Riverfront Crossings with dedication of Capital Street.
- Hieronymus Square-hotel, residential and commercial at the corner of Clinton and Burlington Street
- The Chauncey- completion of a 15-story mixed-use building on S. Gilbert and College Street
- August Place- completion of a residential development adjacent to City Hall on Iowa Avenue
- Del Ray-628 S. Dubuque Street-affordable housing residential development
- 225 E. Prentiss Street-residential development
- The Crossings- Phase 3 on S. Gilbert Street adjacent to Riverfront Crossings Park
- Capstone-rezoning to Riverfront Crossings at Prentiss and S. Gilbert Street

Other accomplishments include:

- Nex/Tegler Development-LIHTC residential development on Rochester Avenue
- Forest View-planning and zoning of a 73-acre mixed use development on Dubuque Street
- Cherry Creek-infill residential development on S. Gilbert Street including a future fire station lot

- Johnson County Behavioral Health Center-Southgate Avenue
- Voluntary Historic Landmark designation of 11 properties
- Providing staff lead for the Opticos South District Form Based Code development
- Acting as staff project manager for the Tyler EnerGov permit software project management to convert the City's existing permit database and development services procedures to a new building permit and plan review software system
- Performing an analysis of the City's growth potential to inform an update of the City-County Fringe Area agreement
- Drafting minor code changes to the Riverfront Crossing District for affordable housing requirements
- Coordination with the University of Iowa Urban and Regional Planning Program Field Problems class on historic preservation in the downtown

Division staff continues to provide a high level of customer service for complicated projects being developed, through the planning, zoning, site, building code review and building inspections process. Integration of activities and improved communication across the Division is an on-going priority.

### **Upcoming Challenges:**

The principal challenge is staff time. Significant staff time is involved in research and code development for initiatives such as the Affordable Housing Action Plan, neighborhood stabilization efforts, increasing use of the Form Based Code, etc. Addressing these initiatives while maintaining levels of service for the primary duties of development project review, staff reports, inspections, and addressing citizen comments and complaints, can be challenging. Upcoming special projects include:

- City-wide Comprehensive Planning and Neighborhood District Planning of ten districts to engage with the community on key future land use and climate action goals
- Code Changes to implement Comprehensive Plan and Climate Action Plan goals including missing middle housing integration, single-family infill standards, parking ratio changes, form-based code district expansion, and project sustainability analysis and scoring.
- District wide City-initiated rezonings to form-based code districts
- Code amendments to the Riverfront Crossings Form Based Code based on review comments from Opticos
- Completing the steps identified in the Affordable Housing Action Plan related to multi-family design standards, planned unit developments, mix of bedroom counts, and building types by right.
- Increased enforcement of the Energy Code for building construction activity
- Assistance with program development to incentivize improved energy efficiency in new and existing buildings in the community

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	11.30	11.30	13.30

**Staffing Level Change Summary:**

In fiscal year 2021, a 1.00 FTE Building Inspector position was added.

In fiscal year 2021, the NDS Administrative Secretary was replaced with the Development Services Assistant, which is allocated .30 FTE to NDS Admin, .50 FTE to Building Inspection, and .20 FTE to the Metro Planning Organization of Johnson County. None of the NDS Administrative Secretary had been allocated to Building Inspection previously.

An Associate Planner position was increased from a .50 FTE to a 1.00 FTE within Urban Planning in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

In Building Inspection and Urban Planning, Personnel expenditures increased by 21% and 17.9%, respectively, due to the staffing changes noted above.

The Services expenditures within Urban Planning decreased by 59.7% in fiscal year 2021 due to the completion of the form-based code in the fiscal year 2020 budget. Between the fiscal year 2020 and the fiscal year 2021 budgets, consulting services expenses decreased approximately \$385,000.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Efficiently process construction permits to encourage economic development.

**Department Objective:** Review building permit and site plan applications to protect the health and safety of citizens while facilitating economic development opportunities.

**Performance Measures:**

	CY 2015	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
New Single Family Dwellings	137	172	157	109	80	133
Total Building Permits	726	837	818	684	702	768

Total Value of Construction (in millions)

10 Year	CY 2015	CY 2016	CY 2017	CY 2018	CY 2019	CY 2020
\$169.5	\$138.3	\$388.4	\$216.8	\$192.8	\$231.5	\$185.0
	-9.4%	180.8%	-44.2%	-11.1%	20.1%	-20.1%

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Promote sustainable growth and development within the City by applying the vision, goals, and strategies of the Comprehensive Plan(s) and administering zoning and subdivision regulations.

**Department Objective:** Review application proposals, coordinate feedback from various departments, provide advice to the applicants, and write reports, including recommendations to boards and commissions. Participate in public meetings, both formal and informal, to communicate proposals, solicit input, and respond to questions about the approval process.

**Performance Measures:**

Planning & Zoning Commission	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Annexations	1	0	1	0	1	2
Rezoning	14	20	26	16	10	12
Preliminary Plats	6	6	11	4	4	6
Final Plats	18	2	0	6	9	8
Code Amendments	4	9	5	3	1	5
Comprehensive Plan Amendments	4	3	3	2	1	2
Right-of-way Vacations	7	2	2	2	1	1
County Zoning Items	4	6	0	5	4	4
Total	58	48	48	38	31	40

Board of Adjustment	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Special Exceptions	10	8	7	6	11	10
Appeals	0	1	0	0	0	0
Variance	0	0	0	0	0	0

Development Activity Metrics	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Acres Annexed	18.6	0.0	7.9	0.0	35.29	17.6
Acres Zoned Residential	119	13.7	171.0	80.0	72.8	76.4
Acres Zoned Commercial	7.98	1.00	0.70	26.90	0	8.00
Acres Zoned Mixed-Use / RF Crossings	2.48	25.21	5.08	5.30	2.75	270.00
Acres Zoned Commercial / Office	0.98	0.00	0.00	0.00	3.00	1.50
Residential Lots Final Platted / Created	335	23	67	32	87	60
Commercial Lots Final Platted / Created	12	0	1	3	6	4.5

Public Meetings Staffed	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Planning and Zoning	21	20	22	20	14	17
Board of Adjustment	8	12	8	6	8	7
Historic Preservation	12	12	14	18	13	12
Comp. Plan-related	5	9	3	0	0	0
Good Neighbor	10	17	14	8	4	6
Other public meetings	14	6	4	7	9	8

Historic Preservation Commission	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Project Reviews	86	90	102	100	98	99
Additional Landmarks	1	1	6	5	2	4
Additional properties in historic/conservation districts	0	0	0	0	0	0
Properties rehabed, restored, or converted through adaptive reuse	24	25	30	22	35	29

## Activity Summary

**Activity: Building Inspection (610610)** **Fund: General (1000)**  
**Division: Development Services** **Department: Neighborhood and Development Services**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues:</b>						
Licenses And Permits						
General Use Permits	\$ 12,248	\$ 9,773	\$ 14,183	\$ 9,770	\$ 14,180	\$ 14,180
Food & Liq Licenses	210	280	175	280	180	180
Professional License	2,385	2,680	2,645	2,680	2,650	2,650
Misc Permits & Lic	3,600	2,905	3,005	2,910	2,910	2,910
Const Per & Ins Fees	1,723,926	1,192,088	1,316,188	894,560	886,070	886,070
Charges For Fees And Services						
Building & Devlpmt	611,026	435,563	437,935	318,840	318,360	318,360
Miscellaneous						
Other Misc Revenue	-	280	3,600	280	320	-
Other Financial Sources						
Sale Of Assets	-	-	54	-	-	-
<b>Total Revenues</b>	<b>\$ 2,353,395</b>	<b>\$ 1,643,569</b>	<b>\$ 1,777,784</b>	<b>\$ 1,229,320</b>	<b>\$ 1,224,670</b>	<b>\$ 1,224,350</b>

<b>Expenditures:</b>						
Personnel	\$ 732,113	\$ 735,343	\$ 769,460	\$ 810,251	\$ 980,239	\$ 1,009,646
Services	211,894	135,529	143,016	147,235	149,078	152,060
Supplies	6,118	5,694	8,039	8,167	4,890	4,988
Capital Outlay	86,800	-	12,300	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,036,926</b>	<b>\$ 876,565</b>	<b>\$ 932,815</b>	<b>\$ 965,653</b>	<b>\$ 1,134,207</b>	<b>\$ 1,166,694</b>

Personnel Services - FTE	2017	2018	2019	2020	2021
Building Inspector	4.00	4.00	3.00	3.00	4.00
Building Inspector II	-	-	1.00	1.00	1.00
Development Services Assistant	-	-	-	-	0.50
Development Reg Specialist	1.00	1.00	1.00	1.00	1.00
Housing Inspector Asst	0.30	0.30	0.30	0.30	0.30
Development Services Coordinator	0.50	0.50	0.50	0.50	0.50
Code Enforcement Specialist	0.50	0.50	0.50	0.50	0.50
Sr Building Inspector	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>	<b>8.80</b>

### Activity Summary

**Activity: Urban Planning (610620)** **Fund: General (1000)**  
**Division: Development Services** **Department: Neighborhood and Development Services**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 598,302	\$ 491,148	\$ 628,742	\$ 1,137,910	\$ 805,572	\$ 827,630
Intergovernmental						
Fed Intergovnt Rev	-	8,026	8,026	-	-	-
Other State Grants	-	-	3,333	-	-	-
Charges For Fees And Services						
Building & Devlpmt	24,940	28,650	26,315	28,650	26,320	26,320
Miscellaneous						
Contrib & Donations	-	5,000	-	-	-	-
Other Misc Revenue	80	-	-	-	-	-
Printed Materials	81	8	30	-	-	-
Other Financial Sources						
Loans	-	-	134	-	-	-
<b>Total Revenues</b>	<b>\$ 623,403</b>	<b>\$ 532,832</b>	<b>\$ 2,360,860</b>	<b>\$ 1,166,560</b>	<b>\$ 831,892</b>	<b>\$ 853,950</b>
<b>Expenditures:</b>						
Personnel	\$ 453,649	\$ 435,793	\$ 454,012	\$ 459,645	\$ 541,972	\$ 558,231
Services	167,760	95,518	209,910	701,754	282,703	288,357
Supplies	1,994	1,521	2,659	5,161	7,217	7,361
<b>Total Expenditures</b>	<b>\$ 623,403</b>	<b>\$ 532,832</b>	<b>\$ 666,581</b>	<b>\$ 1,166,560</b>	<b>\$ 831,892</b>	<b>\$ 853,950</b>
<b>Personnel Services - FTE</b>						
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	
Associate Planner	1.50	1.50	1.50	1.50	2.00	
Development Services Coordinator	0.50	0.50	0.50	0.50	0.50	
Historic Preservation Planner	-	0.50	0.50	0.50	0.50	
Code Enforcement Specialist	0.50	0.50	0.50	0.50	0.50	
Senior Planner	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>3.50</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.50</b>	



## PUBLIC WORKS ADMINISTRATION

The Public Works Department is comprised of seven Divisions which operate from various locations throughout the city. These Divisions include: Administration, Engineering, Streets, Equipment, Resource Management, Wastewater, and Water. Engineering provides direction to the Stormwater program.

The Administration Division includes the Public Works Facility Activity. Administration personnel include the Public Works Director and a Program Assistant. The Division provides oversight and support for the department’s operating divisions.

### HIGHLIGHTS

- Completion of Phase I of the Public Works Facility.
- Completion of the Pedestrian Mall reconstruction.

#### Recent Accomplishments:

- Review of the Sidewalk and Street Café policy
- Implementation of the Bicycle Master Plan on Clinton Street, Governor Street, and Dodge Street
- Review and Implementation of the Pavement Management Plan

#### Upcoming Challenges

- Procurement of an asset management software package
- Continue to develop management staff
- Review of City Code with regards to the adoption of the SUDAS Design Manual
- Development of a plan to act on the methane Feasibility Study

#### Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE’s</b>	2.00	2.00	2.00

#### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2021 budget.

#### Service Level Change Summary:

There are no service level changes in the fiscal year 2021 budget.

#### Financial Highlights:

The Public Works Facility Activity is new in fiscal year 2020 with the completion of the new building. All expenses are charged out with Intra-City charges.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, & Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Effectively facilitate and regulate sidewalk cafes within the parameters established by the City Council.

**Department Objective:** Issue permits and provide site inspections for sidewalk and street cafes.

**Performance Measures:**

Permits Issued	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Sidewalk Cafes	37	39	36	35	35
Street Cafes	2	2	3	4	4

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**Strategic Plan Goal:** *Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, & Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Effectively regulate the use of public right-of-way necessary to facilitate construction of building projects.

**Department Objective:** Issue permits for use of public right-of-way that facilitate development while protecting the public interest, health and safety.

**Performance Measures:**

Permits Issued	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Use of ROW	11	10	7	9	8

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**Strategic Plan Goal:** *Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, & Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Effectively regulate the use of public right-of-way necessary to facilitate construction and operation of fiber optic/telecommunications projects.

**Department Objective:** Issue license agreements for use of public right-of-way fiber optic/telecommunications projects while protecting the public interest, health and safety.

**Performance Measures:**

License Agreements Issued	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
License Agreements Issued	1	0	0	1	0

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### Activity Summary

**Activity: Public Works Administration (710100)** **Fund: General (1000)**  
**Division: Public Works Administration** **Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 314,187	\$ 327,773	\$ 336,131	\$ 416,281	\$ 425,330	\$ 437,727
Miscellaneous						
Other Misc Revenue	564	775	513	600	510	-
<b>Total Revenues</b>	<b>\$ 314,751</b>	<b>\$ 328,547</b>	<b>\$ 336,644</b>	<b>\$ 416,881</b>	<b>\$ 425,840</b>	<b>\$ 437,727</b>

<b>Expenditures:</b>						
Personnel	\$ 294,221	\$ 304,325	\$ 314,803	\$ 324,701	\$ 336,997	\$ 347,107
Services	20,496	23,030	21,763	91,860	88,643	90,416
Supplies	34	1,192	79	320	200	204
<b>Total Expenditures</b>	<b>\$ 314,751</b>	<b>\$ 328,547</b>	<b>\$ 336,644</b>	<b>\$ 416,881</b>	<b>\$ 425,840</b>	<b>\$ 437,727</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
Program Asst - Pub Works	1.00	1.00	1.00	1.00	1.00
Public Works Director	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

### Activity Summary

**Activity: Public Works Facility (710150)** **Fund: General (1000)**  
**Division: Public Works Administration** **Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ -	\$ -	\$ -	\$ 90,300	\$ 199,644	\$ 203,637
<b>Total Revenues</b>				<b>\$ 90,300</b>	<b>\$ 199,644</b>	<b>\$ 203,637</b>

<b>Expenditures:</b>						
Services	\$ -	\$ -	\$ -	\$ 56,300	\$ 147,644	\$ 150,597
Supplies	-	-	-	34,000	52,000	53,040
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,300</b>	<b>\$ 199,644</b>	<b>\$ 203,637</b>

## **ENGINEERING SERVICES**

The Engineering Division exists to provide the technical expertise for the design and construction management of the public infrastructure to enhance the quality of life of our residents. The Division also manages the public right-of-way to maintain the health, safety, and welfare of our community, and operates the storm water utility.

The Engineering Division performs work in connection with all municipal public works improvements including bridges, roads, water mains, sanitary sewers, and storm water systems. Engineering staff review subdivision plans, design public works improvement projects, perform survey work, and inspect the construction of public works projects and subdivision improvements. Division staff also aid other departments in the design and construction of public improvement projects.

Engineering Division functions include:

- Right-of-Way Management
- Capital Improvement Plan (CIP) Project Design
- CIP Project Construction Administration and Inspection
- Subdivision and Site Plan Review and Inspection
- Special Projects Administration and Inspection
- Mapping of Streets and Public Utilities
- Design and Construction Administration Assistance for Public Improvement Projects

## **HIGHLIGHTS**

### **Recent Accomplishments:**

- Substantial completion of the Iowa City Gateway Project
- Substantial completion of the Mormon Trek Mormon Trek 4-Lane to 3-Lane Conversion Project
- Substantial completion of the Burlington and Clinton Intersection Improvements Project and the 4-Lane to 3-Lane conversion and addition of bicycle lanes on Clinton Street
- Substantial completion of the Hwy 6 (Riverside Drive) Overlay Project and the Myrtle Avenue Intersection Improvements
- Substantial completion of the Hwy 1/Burlington Street/Governor Street Overlay Project and Dodge Street patching and restriping to add a buffered bicycle lane
- Nearing completion of construction of the Ped Mall Reconstruction Project
- Nearing completion of construction of the new Public Works building
- Substantial completion of the Hwy 1 trail project

**Upcoming Challenges:**

- Close out the Iowa City Gateway Project and the Ped Mall Reconstruction Project
- Complete design and construction of the Riverside Drive Pedestrian Tunnel project
- Complete design and construction of the Idyllwild Drainage Diversion Project
- Complete design and construction of the Prentiss Street, Second Avenue and Gilbert Street bridge projects
- Complete design and construction of the McCollister Boulevard Extension Project
- Complete design and construction of the American Legion Road Improvements Project
- Complete design and construction of the Landfill Water Main Extension Project and the Melrose Avenue/IWV Road improvements Project, a joint project with Johnson County
- Complete design and construction of the First Avenue/Scott Boulevard Intersection Improvements Project
- Complete design and construction of the Benton Street Rehabilitation Project
- Complete design and construction of the Rochester Avenue Reconstruction Project
- Adopt SUDAS Design Standards
- Development of a right-of-way management ordinance
- Implement electronic/online permitting and bidding processes

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	16.00	16.00	18.00

**Staffing Level Change Summary:**

A 1.00 FTE Senior Engineer position was converted to a 1.00 FTE Assistant City Engineer position, and an additional 1.00 FTE Senior Engineer position was added in the fiscal year 2021 budget. Additionally, a 1.00 FTE Public Works Aide position was converted from temporary positions.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

The Services expenditures decreased by 14.8% in the fiscal year 2021 budget primarily due to the consulting services budgeted in fiscal year 2020 to assess the City's street conditions.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote a Strong and Resilient Local Economy & Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Continue the investment and reinvestment in infrastructure.

**Department Objective:** Provide plan review and inspection of infrastructure which will become City assets.

**Performance Measures:**

Accepted Public Improvements	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
# of Projects Accepted	29	28	19	29	24
# of Subdivision Accepted	8	7	5	9	8
Streets (miles)	2.67	1.54	3.90	1.69	2.36
Water Main (miles)	2.01	1.70	1.95	2.52	2.03
Sanitary Sewer (miles)	2.57	1.54	1.21	1.33	1.74
Storm Sewer (miles)	3.20	1.38	1.53	1.87	2.22
Fire Hydrants	56	26	35	35	36
Trails/Sidewalks (miles)	2.27	0.58	0.41	2.02	1.30
Lift Station	0	0	0	0	0
Traffic Signals	0	0	0	1	1
Pedestrian Bridge	1	0	0	1	0

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Provide oversight of private construction on City Right-of-ways.

**Department Objective:** Provide plan review and inspection to ensure safety of our citizens and conformance to City standards when work is performed in the City Right-of-ways.

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Excavation Permits Issued	374	304	420	362	375
Sidewalk Hazards Identified Addresses	145	366	264	397	268
Sidewalk Hazards Identified # of Squares	359	819	1,127	1,332	909

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### Activity Summary

**Activity: Engineering Services (710200)**  
**Division: Engineering Services**

**Fund: General (1000)**  
**Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 719,832	\$ 852,558	\$ 771,885	\$ 1,366,151	\$ 1,441,529	\$ 1,500,566
Other City Taxes						
Utility Franchise Tax	70,608	73,212	72,339	73,210	72,340	72,340
Licenses And Permits						
Const Per & Ins Fees	62,960	31,772	32,987	28,030	28,750	28,750
Charges For Fees And Services						
Building & Devlpmt	12,570	12,614	20,384	12,610	20,380	20,380
Miscellaneous						
Other Misc Revenue	10,737	8,312	8,686	3,790	8,680	8,680
Printed Materials	181	272	64	260	-	-
Intra-City Charges	565,967	602,300	862,434	815,880	920,126	933,928
Other Financial Sources						
Sale Of Assets	319	32	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,443,174</b>	<b>\$ 1,581,073</b>	<b>\$ 1,768,779</b>	<b>\$ 2,299,931</b>	<b>\$ 2,491,805</b>	<b>\$ 2,564,644</b>

<b>Expenditures:</b>						
Personnel	\$ 1,280,322	\$ 1,428,168	\$ 1,579,381	\$ 2,060,189	\$ 2,300,316	\$ 2,369,325
Services	121,075	137,754	157,966	215,403	183,525	187,196
Supplies	11,463	15,151	9,183	24,339	7,964	8,123
Capital Outlay	30,314	-	22,249	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,443,174</b>	<b>\$ 1,581,073</b>	<b>\$ 1,768,779</b>	<b>\$ 2,299,931</b>	<b>\$ 2,491,805</b>	<b>\$ 2,564,644</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
City Engineer	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	-	-	-	-	1.00
Civil Engineer	2.00	2.00	2.00	2.00	2.00
Public Works Aide	-	-	-	-	1.00
Construction Inspector II	2.00	2.00	2.00	2.00	2.00
Special Projects Administrator	2.00	2.00	2.00	2.00	2.00
Special Projects Inspector	2.00	2.00	2.00	2.00	2.00
Sr Construction Inspector	1.00	1.00	1.00	1.00	1.00
Sr Engineer	3.00	3.00	3.00	3.00	3.00
Sr Engineering Tech	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	1.00	1.00	1.00	1.00	1.00
Utilities Technician - Eng	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>18.00</b>

## **TRANSPORTATION SERVICES ADMINISTRATION**

The Transportation Services Administration Division is located in the General Fund and is responsible for oversight and support of the Department's two operating divisions. This includes the City's Parking and Public Transit Divisions, both of which are self-supporting enterprise funds. The Division's budget is organized into two activities: Administration and Central Business District (CBD) Maintenance.

### **Administration**

Administration personnel include the Transportation Services Director, Associate Director and a Maintenance Worker II - CBD

### **Central Business District (CBD) Maintenance**

CBD staff provides daily grounds maintenance in the Downtown, Northside Marketplace, City Plaza (Pedestrian Mall), City Hall and Chauncey Swan Park. CBD provides cleanup, ambassador duties and assistance for 120+ events a year.

- Assist in preparations for special events held in the Central Business District areas (Farmer's Market, Summer of the Arts, ICDD, Northside Market)
- Daily sweeping and waste removal from receptacles in Downtown, Northside Marketplace and City Plaza.
- Snow and ice removal of natural accumulations in the City Plaza, including clearing sidewalk areas, the fire lane and a minimum of two crosswalks per half block.
- Maintenance of site furnishings: play equipment and surfaces, trash receptacles, bicycle racks, benches, kiosks, posting pillars, drinking fountains, trellises, the Weather Dance Fountain, recycling units.

## **HIGHLIGHTS**

- Pedestrian Mall reconstruction project Phase 2 completed including new seating, new brick walkways, fountain, and reconstructed planters

### **Recent Accomplishments:**

- Assisted Downtown District with waste management initiatives
- Supported ICDD and SOTA festivals and pop-up gatherings/events
- Completion of Phase 1 of Pedestrian Mall reconstruction

### **Upcoming Challenges:**

- Snow removal and maintenance of downtown alleys



**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	3.00	3.00	3.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

In the Central Business District Maintenance activity, Supplies expenditures increased 56.1% due to maintenance supplies for the new water fountain in the downtown pedestrian mall.

### Activity Summary

**Activity: Transportation Services Admin (810100)** **Fund: General (1000)**  
**Division: Transportation Services Admin** **Department: Transportation Services**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues:</b>						
Property Taxes	\$ 3,138,492	\$ 3,252,022	\$ 3,432,534	\$ 3,575,605	\$ 3,928,612	\$ 4,046,470
Other City Taxes						
Gas/Electric Excise Tax	41,617	39,802	39,197	40,584	38,123	38,123
Mobile Home Tax	3,734	3,559	3,426	3,560	3,430	3,430
Intergovernmental						
Property Tax Credits	89,007	88,140	89,063	102,606	88,564	88,564
<b>Total Revenues</b>	<b>\$ 3,272,850</b>	<b>\$ 3,383,523</b>	<b>\$ 3,564,219</b>	<b>\$ 3,722,355</b>	<b>\$ 4,058,729</b>	<b>\$ 4,176,587</b>
<b>Expenditures:</b>						
Personnel	\$ 359,288	\$ 221,204	\$ 324,128	\$ 340,855	\$ 382,255	\$ 393,723
Services	3,110	3,592	4,048	3,459	4,309	4,395
<b>Total Expenditures</b>	<b>\$ 362,398</b>	<b>\$ 224,796</b>	<b>\$ 328,176</b>	<b>\$ 344,314</b>	<b>\$ 386,564</b>	<b>\$ 398,118</b>
<b>Personnel Services - FTE</b>						
	2017	2018	2019	2020	2021	
Transportation/Res Mgmt Director	1.00	1.00	-	-	-	
Transportation Services Director	-	-	1.00	1.00	1.00	
Assoc Dir -Transportation Services	1.00	1.00	1.00	1.00	1.00	
Assoc Dir - Resource Management	-	1.00	-	-	-	
<b>Total Personnel</b>	<b>2.00</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	

### Activity Summary

**Activity: CBD Maintenance Operations (810200)** **Fund: General (1000)**  
**Division: Transportation Services Admin** **Department: Transportation Services**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projection
<b>Revenues:</b>						
General Revenues Subsidy	\$ 246,834	\$ 255,807	\$ 284,605	\$ 272,616	\$ 262,168	\$ 268,258
Licenses And Permits						
General Use Permits	10,432	7,320	7,230	7,320	7,230	7,230
Other Financial Sources						
Sale Of Assets	-	279	5,763	-	-	-
<b>Total Revenues</b>	<b>\$ 257,266</b>	<b>\$ 263,407</b>	<b>\$ 297,598</b>	<b>\$ 279,936</b>	<b>\$ 269,398</b>	<b>\$ 275,488</b>
<b>Expenditures:</b>						
Personnel	\$ 75,418	\$ 78,888	\$ 85,022	\$ 85,520	\$ 70,246	\$ 72,353
Services	179,372	163,992	208,149	190,540	193,100	196,962
Supplies	2,476	16,676	4,427	3,876	6,052	6,173
Capital Outlay	-	3,850	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 257,266</b>	<b>\$ 263,407</b>	<b>\$ 297,598</b>	<b>\$ 279,936</b>	<b>\$ 269,398</b>	<b>\$ 275,488</b>
<b>Personnel Services - FTE</b>						
	2017	2018	2019	2020	2021	
M. W. II - CBD	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	

# SPECIAL REVENUE FUNDS

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- Community Development Block Grant
- HOME Grant
- Road Use Tax
- Other Shared Revenue
- Metropolitan Planning Organization of  
Johnson County (MPO)
- Employee Benefits
- Emergency Levy
- Affordable Housing
- Peninsula Apartments
- Tax Increment Financing (TIF) Districts
- Self-Supporting Municipal Improvement  
District (SSMID) - Downtown



## **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND**

Community Development Block Grant (CDBG) funds are provided to the City of Iowa City on an annual basis from the U.S. Department of Housing and Urban Development (HUD). CDBG funds are used throughout the community to address the needs of lower income citizens. CDBG funds may be used for a variety of activities (e.g. public services, public facilities, housing, economic development, fair housing, and job training). Iowa City is an entitlement city (over 50,000 in population), and receives an annual allocation from HUD based on a formula that looks at information such as poverty rates, age of housing stock, etc. Congress approves the program budgets annually so the City's allocation may change from year to year.

As part of Neighborhood Services, the Community Development office is responsible for administering and coordinating activities relating to federal, state, and local community development programs. This includes Community Development Block Grant (CDBG) programs. CDBG funds are used to acquire property, construct new buildings, rehabilitate existing buildings and owner-occupied homes, operate service agencies, and encourage micro-enterprise development. Community Development staff coordinate with local service agencies, small businesses, and lenders in the administration of these programs.

The City created a citizen advisory group, the Housing and Community Development Commission (HCDC), in 1995 to assess Iowa City's community development needs for housing, jobs and services for low- and moderate-income residents, and to promote public and private efforts to meet such needs. HCDC leads the CDBG/HOME allocation process to determine what projects will be awarded funds based on priorities established in CITY STEPS, Iowa City's Consolidated Plan for Housing, Jobs, and Services for Low-Income Residents.

### **Fund Balance:**

The CDBG fund has a budgeted ending fund balance of \$22,215 in fiscal year 2021 versus an estimated ending fund balance of -\$27,805 in fiscal year 2020. This is an increase of \$50,020. The increase is due to the repayment of CDBG loans.

### **Revenues:**

83.9% of revenue comes from Federal grants, with most of the remainder from loan repayments. Federal grant revenue is budgeted to decrease from \$772,572 in fiscal year 2020 to an estimated \$658,700 in fiscal year 2021, a decrease of 14.7%. This is primarily due to a carry-forward of prior year grant funding into fiscal year 2020.

### **Expenditures:**

Fiscal year 2021 expenditures represent a 12.15% decline from fiscal year 2020. This reduction is primarily due a carryover of appropriations from prior years in fiscal year 2020.

**CDBG (2100)**  
**Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 448,893	\$ (90,569)	\$ (25,935)	\$ -	\$ (27,805)	\$ 22,215
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 1,839	\$ 14,161	\$ 18,222	\$ 14,145	\$ 18,215	\$ 18,215
Intergovernmental						
Federal Intergovernmental Revenue	954,233	555,597	628,824	772,572	658,700	658,700
Miscellaneous						
Other Misc Revenue	1,217	1,185	3,021	(33,820)	13,020	13,020
Other Financial Sources						
Loans	63,692	87,235	108,867	95,000	95,000	95,000
<b>Total Revenues</b>	\$ 1,020,981	\$ 658,178	\$ 758,935	\$ 847,897	\$ 784,935	\$ 784,935
<b>Transfers In:</b>						
Transfers In-Govt Activities	\$ -	\$ -	\$ 2,700	\$ -	\$ -	\$ -
<b>Sub-Total Transfers In</b>	\$ -	\$ -	\$ 2,700	\$ -	\$ -	\$ -
<b>Total Revenues &amp; Transfers In</b>	\$ 1,020,981	\$ 658,178	\$ 761,635	\$ 847,897	\$ 784,935	\$ 784,935
<b>Expenditures:</b>						
Personnel	\$ 171,546	\$ 153,629	\$ 153,909	\$ 116,041	\$ 185,221	\$ 190,778
Services	1,218,305	435,811	472,227	717,102	548,945	559,924
Supplies	282	2,723	1,880	3,387	749	764
<b>Sub-Total Expenditures</b>	1,390,132	592,163	628,016	836,530	734,915	751,466
<b>Transfers Out:</b>						
Misc Transfers Out	170,310	1,380	107,684	39,172	-	-
<b>Sub-Total Transfers Out</b>	170,310	1,380	107,684	39,172	-	-
<b>Total Expenditures &amp; Transfers Out</b>	\$ 1,560,443	\$ 593,544	\$ 735,700	\$ 875,702	\$ 734,915	\$ 751,466
<b>Fund Balance, June 30</b>	\$ (90,569)	\$ (25,935)	\$ -	\$ (27,805)	\$ 22,215	\$ 55,684
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ (90,569)	\$ (25,935)	\$ -	\$ (27,805)	\$ 22,215	\$ 55,684
<b>% of Revenues</b>	-9%	-4%	0%	-3%	3%	7%

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote a Strong and Resilient Local Economy & Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Create/enhance suitable living environments, provide decent housing, and create economic development opportunities.

**Department Objective:** Allocate grant and City funds to serve the needs of low-to-moderate income residents in the following areas: housing, homelessness, and community and economic development.

**Performance Measures:**

CDBG Funds Only	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Funds Spent	\$1,456,115	\$556,490	\$726,790	\$911,079	\$870,278
Local, State & Other Funds Leveraged	\$498,979	\$288,500	\$3,165,111	\$79,510	\$64,231
Housing Units Assisted	26	25	93	19	22
Public Facilities Assisted	3	3	2	3	5
Persons Receiving Services	1,080	2,497	2,808	2,800	2,800
Businesses Assisted in Creating Low-Moderate Income Jobs	0	16	2	24	14
Businesses Assisted with Façade Improvements in a URA	1	1	0	0	0

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## HOME GRANT FUND

The HOME Grant Fund accounts for HOME Investment Partnerships program (HOME) funds that are provided to the City on an annual basis from the U.S. Department of Housing and Urban Development (HUD). HOME grant funds are given directly to states and local governments for the exclusive use of affordable housing activities. Iowa City is an entitlement city (over 50,000 in population), and receives an annual allocation from HUD based on a formula that looks at information such as poverty rates, age of housing stock, etc. Congress approves the program budgets annually so the City's allocation may change from year to year.

HOME funds are used throughout the community to address the housing needs of lower income citizens. This is accomplished through:

- Acquisition of land and buildings
- Rehabilitation of existing housing
- Tenant-based rental assistance
- New construction of owner-occupied and rental housing

Budgeted fund balance at the end of fiscal year 2021 is \$253,423 which is an 101.7% increase from the fiscal year 2020 revised estimate. This is due to the budgeted repayment and reallocation of prior of HOME loans.

80.6% of the HOME Grant Fund's revenue is from federal grants with remainder coming from loan repayments and loan interest. Budgeted federal HOME grant funding is lower in fiscal year 2021 by \$600,854 or 55.45% from fiscal year 2020 due to a large carry-forward of federal funds in fiscal year 2020 from prior years.

Fiscal year 2021 expenditures represent a 54% decrease from the fiscal year 2020 estimate. This decrease is primarily due to a large carry-forward of expenditures in fiscal year 2020 from prior years.



**HOME Grant (2110)  
Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ -	\$ 113,005	\$ 191,819	\$ -	\$ 125,622	\$ 253,423
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 18,396	\$ 19,453	\$ 17,706	\$ 16,500	\$ 17,706	\$ 17,706
Intergovernmental						
Fed Intergovnt Rev	155,922	481,960	502,997	1,083,670	482,816	482,816
Miscellaneous						
Other Misc Revenue	-	-	2,297	26,000	17,920	-
Other Financial Sources						
Loans	130,769	165,513	191,103	117,000	80,640	80,640
<b>Total Revenues</b>	<b>\$ 305,087</b>	<b>\$ 666,926</b>	<b>\$ 714,103</b>	<b>\$ 1,243,170</b>	<b>\$ 599,082</b>	<b>\$ 581,162</b>
<b>Expenditures:</b>						
Personnel	\$ 69,915	\$ 43,187	\$ 42,629	\$ 66,726	\$ 52,674	\$ 54,254
Services	122,167	515,491	756,725	956,822	418,607	426,979
Supplies	-	147	98	467	-	-
<b>Sub-Total Expenditures</b>	<b>192,082</b>	<b>558,825</b>	<b>799,452</b>	<b>1,024,015</b>	<b>471,281</b>	<b>481,233</b>
<b>Transfers Out:</b>						
Misc Transfers Out	-	29,287	106,470	93,533	-	-
<b>Sub-Total Transfers Out</b>	<b>-</b>	<b>29,287</b>	<b>106,470</b>	<b>93,533</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 192,082</b>	<b>\$ 588,112</b>	<b>\$ 905,922</b>	<b>\$ 1,117,548</b>	<b>\$ 471,281</b>	<b>\$ 481,233</b>
<b>Fund Balance, June 30</b>	<b>\$ 113,005</b>	<b>\$ 191,819</b>	<b>\$ -</b>	<b>\$ 125,622</b>	<b>\$ 253,423</b>	<b>\$ 353,352</b>
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 113,005</b>	<b>\$ 191,819</b>	<b>\$ -</b>	<b>\$ 125,622</b>	<b>\$ 253,423</b>	<b>\$ 353,352</b>
<b>% of Revenues &amp; Transfers In</b>	<b>37%</b>	<b>29%</b>	<b>0%</b>	<b>10%</b>	<b>42%</b>	<b>61%</b>

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Create/enhance suitable living environments and provide decent, affordable housing opportunities.

**Department Objective:** Allocate grant and City funds to provide safe, decent, affordable housing for low-moderate income residents.

**Performance Measures:**

HOME Funds Only	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Funds Spent	\$188,836	\$579,910	\$904,291	\$900,884	\$881,202
Local, State & Other Funds Leveraged	\$661,796	\$322,877	\$714,079	\$2,024,854	\$3,033,672
Housing Units Assisted	5	46	16	79	53

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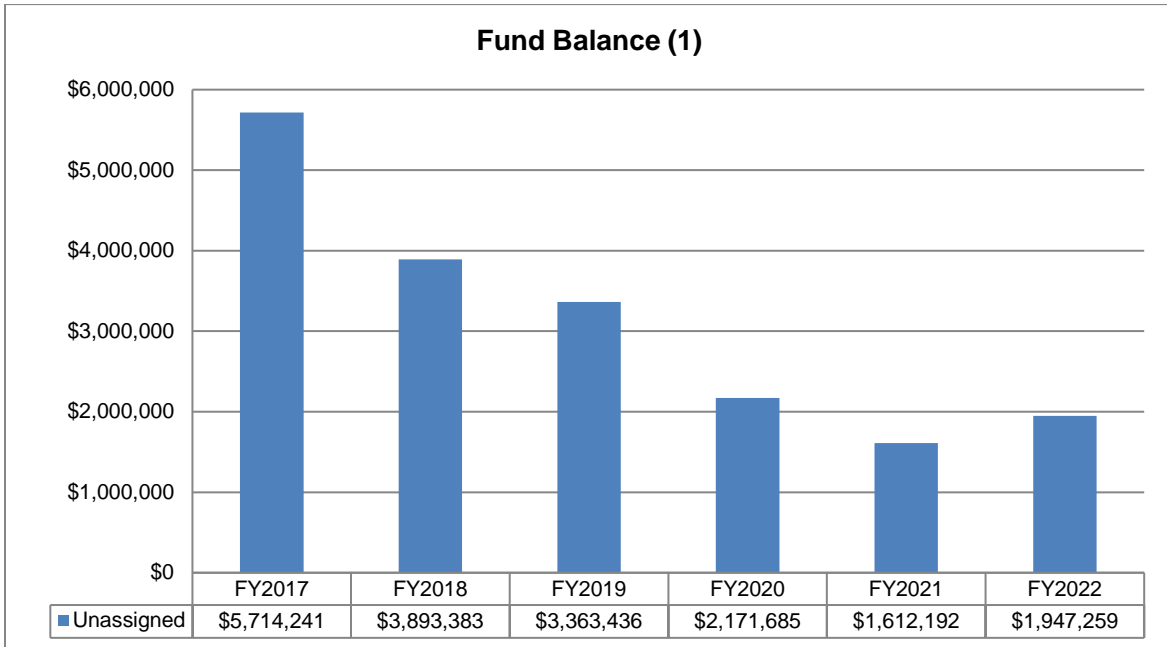
## ROAD USE TAX FUND

The Road Use Tax Fund (RUTF) accounts for revenue sharing from state taxes related to transportation (road use taxes). The City's use of road use taxes is restricted to street and storm sewer maintenance, repair, and construction including engineering, street lights, traffic signs and signals, snow removal, street cleaning, right-of-way maintenance, etc.

**Fund Balance:**

Road Use Tax Fund's fund balance on June 30, 2019 was \$3,363,436, a decrease of 13.6% over the fiscal year 2018 year-end balance. This decrease was due an increase in the transfers out to the Capital Projects Fund and an increase in capital outlay expenditures.

The fiscal year 2020 projected fund balance is a 35.4% decrease compared to fiscal year 2019 primarily due to an increase in capital outlay expenditures from \$2,954,873 to \$3,207,360. The fiscal year 2020 projected revenue estimates also decreased, because they are based on fiscal year 2018 actual revenues, which were lower.



(1) FY20 - FY22 figures are estimates.

The Road Use Tax Fund borrowed \$1 million from the Landfill Cell Replacement Reserve during fiscal year 2019 to help construct portions of the new Public Works Facility. The following is a summary of that loan:

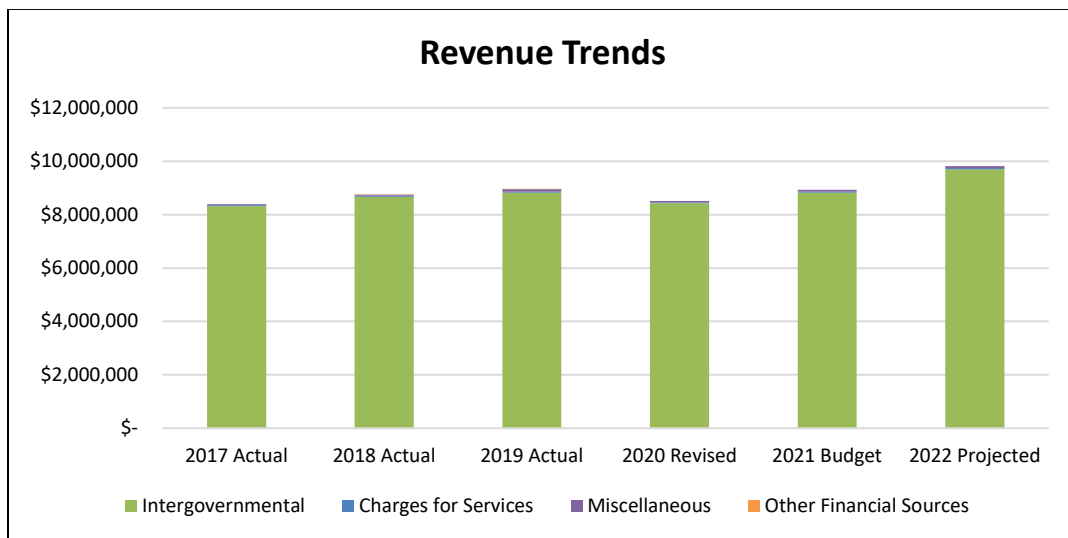
Loan	Date	Loan Amount	Final Payment	Principal Outstanding as of 6/30/20	Total Payment FY21	FY21 Principal	FY21 Interest
2019 Public Works Facility Loan	6/30/2019	\$ 1,400,000	2039	\$ 1,348,119	\$ 93,172	\$ 53,455	\$ 39,717

**Revenues:**

Road use taxes include gasoline taxes, weight taxes, and license fees collected through the State and deposited into the Iowa Road Use Tax Fund. Road use taxes are allocated to cities on a per capita basis based on the U.S. Census Bureau figures, which are updated every ten years. Under the current distribution formula, receipts into the RUTF are distributed according to a formula of 47.5 percent for the state primary road system, 24.5 percent for secondary county roads, 8 percent for farm-to-market county roads, and 20 percent for city streets. In March 2015, a \$.10 per gallon fuel excise tax increase was passed by the State.

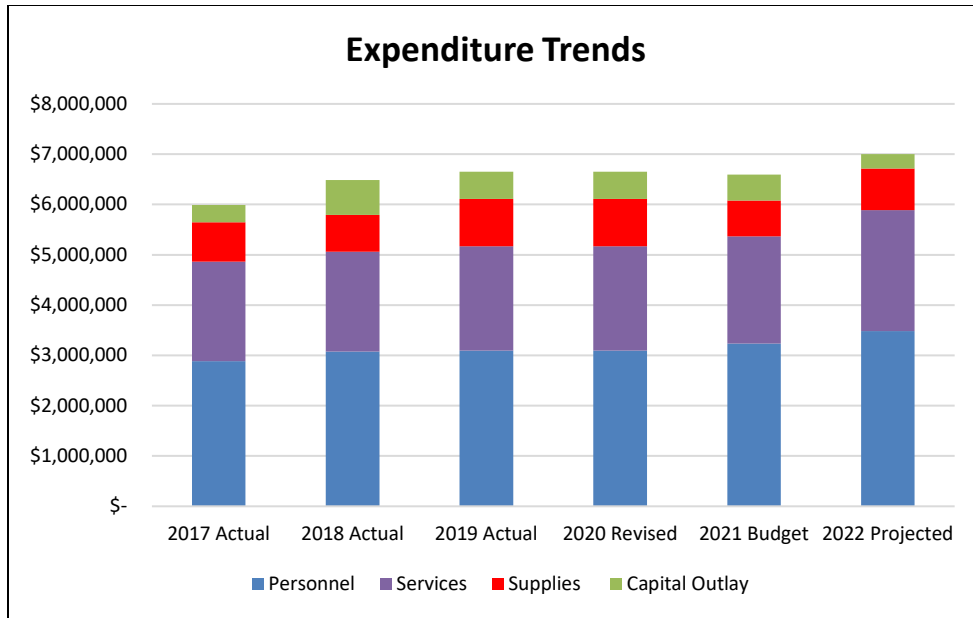
In 2008, an additional source of state revenue was established through legislation creating a separate “TIME-21” funding stream. This revenue is dedicated primarily to maintenance and construction of certain primary highways in the state (60 percent), but also of secondary roads (20 percent) and municipal streets (20 percent). The new revenue stream was created by changing certain vehicle registration fees and schedules and by increasing trailer and title fees.

In fiscal year 2021, Road Use Tax Fund revenues are projected to be over \$8.8 million, which is a 4.67% increase over the fiscal year 2020 estimated revenue. Road Use Tax Fund revenues have increased by 1.7% since fiscal year 2017. Road Use Tax shared revenue represents 99% of the revenue in the Road Use Tax Fund.

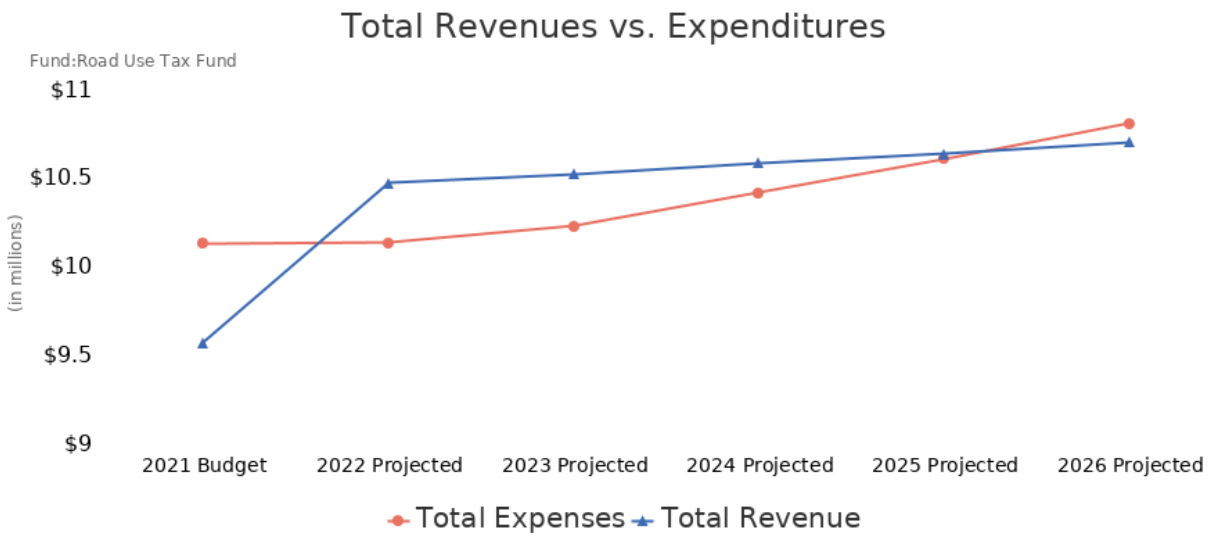


**Expenditures:**

Fiscal year 2021 budgeted expenditures, excluding transfers out, are higher than fiscal year 2020 expenditures by 4.0%. This increase is primarily due to an increase in equipment maintenance chargebacks due to new equipment added, and due to the new allocation of the Public Works Facility operations to the Streets division, and due to salary and benefit cost increases.



**Long-term Projections:**



Future revenues for the Road Use Tax fund are projected to remain relatively flat, with the exception of fiscal year 2022. The Road Use Tax revenues are projected to increase by approximately 10% in fiscal year 2022 following the 2020 Census as the City’s population has grown substantially since the last census.

Future expenditures are projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually.

**Road Use Tax (2200)**  
**Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 5,767,142	\$ 5,714,241	\$ 3,893,383	\$ 3,363,436	\$ 2,171,685	\$ 1,612,192
<b>Revenues:</b>						
Intergovernmental						
Disaster Assistance	\$ -	\$ 1,388	\$ -	\$ -	\$ -	\$ -
Road Use Tax	8,672,279	8,426,502	8,820,138	8,426,500	<b>8,820,140</b>	9,702,154
Charges For Fees And Services						
Building & Devlpmt	66,843	18,090	37,814	21,000	<b>37,810</b>	37,810
Miscellaneous						
Other Misc Revenue	64,025	93,917	97,569	66,860	<b>77,750</b>	77,750
Other Financial Sources						
Sale Of Assets	-	46	426	-	-	-
<b>Sub-Total Revenues</b>	<b>8,803,148</b>	<b>8,539,943</b>	<b>8,955,947</b>	<b>8,514,360</b>	<b>8,935,700</b>	<b>9,817,714</b>
<b>Transfers In:</b>						
Transfers In-Govt Activities	330,662	427,642	451,026	515,321	<b>622,793</b>	641,477
<b>Sub-Total Transfers In</b>	<b>330,662</b>	<b>427,642</b>	<b>451,026</b>	<b>515,321</b>	<b>622,793</b>	<b>641,477</b>
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 9,133,810</b>	<b>\$ 8,967,585</b>	<b>\$ 9,406,973</b>	<b>\$ 9,029,681</b>	<b>\$ 9,558,493</b>	<b>\$ 10,459,191</b>
<b>Expenditures:</b>						
Road Use Tax Administration	\$ 83,368	\$ 83,241	\$ 83,316	\$ 124,604	<b>\$ 123,100</b>	\$ 125,562
Sidewalk Inspection	78,498	32,139	121,711	96,448	<b>119,990</b>	100,895
Traffic Engineering	1,150,896	1,288,805	1,563,535	1,381,272	<b>1,348,056</b>	1,370,560
Streets System Maintenance	3,949,667	4,655,238	4,885,145	4,994,023	<b>5,269,313</b>	5,405,742
<b>Sub-Total Expenditures</b>	<b>5,262,429</b>	<b>6,059,424</b>	<b>6,653,708</b>	<b>6,596,347</b>	<b>6,860,459</b>	<b>7,002,758</b>
<b>Transfers Out:</b>						
Capital Projects Fund	3,650,949	4,448,639	2,954,873	3,207,360	<b>2,797,000</b>	2,647,000
Interfund Loan Repayment to Landfill	-	-	-	51,881	<b>53,455</b>	55,080
Misc Transfers Out	273,332	280,379	328,340	365,844	<b>407,072</b>	419,285
<b>Sub-Total Transfers Out</b>	<b>3,924,281</b>	<b>4,729,018</b>	<b>3,283,213</b>	<b>3,625,085</b>	<b>3,257,527</b>	<b>3,121,365</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 9,186,710</b>	<b>\$ 10,788,442</b>	<b>\$ 9,936,921</b>	<b>\$ 10,221,432</b>	<b>\$ 10,117,986</b>	<b>\$ 10,124,123</b>
<b>Fund Balance, June 30</b>	<b>\$ 5,714,241</b>	<b>\$ 3,893,383</b>	<b>\$ 3,363,436</b>	<b>\$ 2,171,685</b>	<b>\$ 1,612,192</b>	<b>\$ 1,947,259</b>
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 5,714,241</b>	<b>\$ 3,893,383</b>	<b>\$ 3,363,436</b>	<b>\$ 2,171,685</b>	<b>\$ 1,612,192</b>	<b>\$ 1,947,259</b>
<b>% of Revenues &amp; Transfers In</b>	<b>63%</b>	<b>43%</b>	<b>36%</b>	<b>24%</b>	<b>17%</b>	<b>19%</b>

## **STREETS OPERATIONS**

The mission of the Streets Division is to provide a high quality driving surface on city streets and bridges during all seasons of the year, and to maintain and optimize traffic control to accommodate efficient and safe traffic movement.

The division's budget is organized into four activities: Road Use Tax Administration, Traffic Engineering, Streets System Maintenance, and Sidewalk Inspection. The Road Use Tax Fund accounts for the activity of the Streets Division.

### **Road Use Tax Administration**

Road Use Tax Administration accounts for Road Use Tax receipts, receipt of the Streets Division's portion of the Employee Benefits Levy, and costs associated with an annual audit and loss reserve payment.

### **Sidewalk Inspection**

Iowa City is divided into ten geographical areas for sidewalk inspection. Each year, the sidewalks in one of these ten areas are thoroughly inspected in accordance with the criteria established by the City Engineer to determine if sidewalk repairs are necessary.

### **Traffic Engineering**

Traffic Engineering staff coordinate and maintain traffic signals; pedestrian signs and signals; lane line painting for traffic, bicycles, and pedestrians; street lighting and poles; banners; specialty bridge lighting; locating City utilities; and plan review and coordination for projects.

### **Streets System Maintenance**

Street crews provide maintenance and repair of the City's concrete, asphalt, and brick streets; provide maintenance and repair to culverts, catch basins, and other City right of way property; street sweeping, leaf vacuuming, and snow plowing.

## **HIGHLIGHTS**

- The Streets Division assists with traffic control, electrical repairs, lighting repairs, hanging banners and hanging decorations for special events and holidays.
- All traffic signals are maintained and repaired. On-call staff responds to traffic signal malfunctions and complaints.
- The Streets Division replaces broken concrete street panels and repairs damaged storm sewer structures throughout the City each year.
- Response time to the majority of potholes reported during regular business hours is no more than two hours.
- The Streets Division paints all pavements markings each construction season and refreshes the lane markings on major streets in the fall.

- The Streets Division repairs all damaged street signage and installs new signage.
- The Streets Division clears debris and tree growth from bridges and box culverts throughout the City.
- The Leaf Vacuum Program serves all Iowa City residences and businesses that are adjacent to public streets.
- The Streets Division clears snow and ice from approximately 480 lane miles of City streets. The Division also removes snow from the downtown area and coordinates the hauling of the snow to a designated dump site.
- The entire street network is swept at least four times per season including additional passes of bicycle lanes.
- Streets in the downtown area are swept every Thursday evening into Friday morning during spring, summer, and fall seasons. City alleys in the downtown area are swept every Monday morning during spring, summer, and fall seasons. The Kinnick Stadium area is swept after home football games.

### **Recent Accomplishments:**

- Patched approximately 6,344 potholes and replaced 172 street panels in fiscal year 2019
- Leaf program picked up 445 loads totaling 1,113 tons in fiscal year 2019
- Replaced 976 street signs in fiscal year 2019 to comply with Federal retro-reflectivity requirements
- Completed five street sweeping passes of the entire street network
- Street sweeping program picked up 263 loads totaling 2,328 tons in fiscal year 2019
- Sprayed all pavement markings including a second fall application on major streets
- Assisted with traffic control for several special events including, Summer of the Arts and the Iowa Homecoming Parade
- Assisted other Divisions and Departments with tasks such as; sign installations, water main breaks, and traffic control setup, erosion control, and concrete projects

### **Upcoming Challenges:**

- Limited road use tax revenues inhibit our ability to perform adequate preventive maintenance on City streets
- This deferred maintenance will result in poorer pavement quality and increased demand for patching and temporary repairs
- Completing existing work assignments such as pavement repairs, leaf collection, and snow plowing with current revenue and resource levels
- More bike lanes and cross walks to maintain
- Upgrading the Streets Division campus
- Brine introduced into winter operations
- Covered bunkers to store sand/salt
- Converting unsupported Autoscope intersections
- Additional specialty lighting and banners to manage
- Adding PTZ cameras to all signalized intersections



**Staffing:**

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	32.00	32.00	32.00

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

**Service Level Change Summary:**

In fiscal year 2020, the new Public Works Facility opened. The operations for this facility are in the Public Works department in the General Fund. This budget is being allocated to different divisions based upon their allocated square footage of the facility. The Streets division in the Road Use Tax Fund is being allocated 74% of the Public Works Facility's budget.

**Financial Highlights:**

Road Use Tax revenues are projected to be 4.67% or \$393,640 higher than fiscal year 2020 due to an increase in actual collections in fiscal year 2019.

Traffic Engineering includes Capital Outlay expenditures of \$82,000 for traffic signal equipment, \$35,000 to paint traffic signal poles, and \$30,000 to paint light poles.

Streets System Maintenance Services expenditures increased by \$263,607 or 17.66% primarily due to the cost share added for the new Public Works Facility of \$147,737 and an increase of Equipment Fund charges for new equipment totaling \$145,727.

Streets System Maintenance Capital Outlay expenditures includes \$40,000 for two brine swap loader roll-offs and \$12,000 for a new power screed.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Enhanced Community Engagement and Intergovernmental Relations*

**Department Goal:** Meet Retro-reflectivity Standards.

**Department Objective:** Continue sign replacements.

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Signs Replaced	1,413	1,207	976	1,100	1,100

**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City & Enhanced Community Engagement and Intergovernmental Relations*

**Department Goal:** Provide Street Sweeping/Cleaning of Public Streets and Leaf Removal to Residents & Businesses.

**Department Objective:** Efficiently Sweep & Clean Public Streets and Continue Leaf Vacuum Program.

**Performance Measures:**

Dump Truck Loads of Sweeping Debris

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Number of Loads	160.50	177	250	180	220
Tons	1,284	1,416	2,224	1,500	1,800

Packer Truck Loads of Sweeping Debris

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Number of Loads	11	21	13	46	40
Tons	88	168	104	368	320

Leaf Vacuum Pickup Season

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Number of Loads	581	560	445	516	525
Tons	1,453	1,400	1,113	1,290	1,312

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City & Promote a Strong and Resilient Local Economy*

**Department Goal:** Provide Street Maintenance & Repairs.

**Department Objective:** Efficiently Maintain & Repair Public Streets.

**Performance Measures:**

Input Measures: Materials Used

	<b>5 Year Average</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Concrete (yards)	1,514.46	1,296.25	1,528.31	1,547.75	1,600	1,600
Asphalt (tons)	385.35	193.73	261.90	571.11	450	450
Rock (tons)	1,154.49	667.15	1,549.53	1,155.78	1,200.00	1,200.00

Workload Measures	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Potholes Patched	2,900	2,850	6,344	5,000	5,000
Street Panels – Removal/Replacement	140	165	172	177	177

Community Survey results of the percent rated positively

Subject	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
Street Repair	39%	N/A	N/A	N/A	N/A
Street Cleaning	68%	N/A	N/A	N/A	N/A
Sidewalk Maintenance	59%	N/A	N/A	N/A	N/A

\*Community Survey conducted during FY 2013 and FY 2017

### Activity Summary

**Activity: Road Use Tax Administration (710310)** **Fund: Road Use Tax (2200)**  
**Division: Streets Operations** **Department: Public Works**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues &amp; Transfers In:</b>						
Intergovernmental						
Road Use Tax	\$ 8,672,279	\$ 8,426,502	\$ 8,820,138	\$ 8,426,500	\$ 8,820,140	\$ 9,702,154
Transfers In-Govt Activities	330,662	427,642	451,026	515,321	622,793	641,477
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 9,002,941</b>	<b>\$ 8,854,144</b>	<b>\$ 9,271,164</b>	<b>\$ 8,941,821</b>	<b>\$ 9,442,933</b>	<b>\$ 10,343,631</b>
<b>Expenditures:</b>						
Services	\$ 83,368	\$ 83,241	\$ 83,316	\$ 124,604	\$ 123,100	\$ 125,562
<b>Total Expenditures</b>	<b>\$ 83,368</b>	<b>\$ 83,241</b>	<b>\$ 83,316</b>	<b>\$ 124,604</b>	<b>\$ 123,100</b>	<b>\$ 125,562</b>

### Activity Summary

**Activity: Sidewalk Inspection (710220)** **Fund: Road Use Tax (2200)**  
**Division: Streets Operations** **Department: Public Works**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Building & Devlpmt	\$ 66,843	\$ 18,090	\$ 37,814	\$ 21,000	\$ 37,810	\$ 37,810
<b>Total Revenues</b>	<b>\$ 66,843</b>	<b>\$ 18,090</b>	<b>\$ 37,814</b>	<b>\$ 21,000</b>	<b>\$ 37,810</b>	<b>\$ 37,810</b>
<b>Expenditures:</b>						
Personnel	\$ 7,324	\$ 6,358	\$ 11,933	\$ 17,803	\$ 20,475	\$ 21,089
Services	2,717	3,210	6,736	13,445	14,071	14,352
Supplies	82	55	435	200	444	453
Capital Outlay	68,376	22,517	102,607	65,000	85,000	65,000
<b>Total Expenditures</b>	<b>\$ 78,498</b>	<b>\$ 32,139</b>	<b>\$ 121,711</b>	<b>\$ 96,448</b>	<b>\$ 119,990</b>	<b>\$ 100,895</b>

	2020	2021
<b>Capital Outlay</b>		
Sidewalk And R.O.W. Repairs	\$ 65,000	\$ 85,000
<b>Total Capital Outlay</b>	<b>\$ 65,000</b>	<b>\$ 85,000</b>

## Activity Summary

**Activity: Traffic Engineering (710320)**  
**Division: Streets Operations**

**Fund: Road Use Tax (2200)**  
**Department: Public Works**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Miscellaneous						
Other Misc Revenue	\$ 27,943	\$ 48,200	\$ 41,386	\$ 23,370	\$ 28,690	\$ 28,690
Other Financial Sources						
Sale Of Assets	\$ -	\$ -	\$ 426	\$ -	\$ -	
<b>Total Revenues</b>	<b>\$ 27,943</b>	<b>\$ 48,200</b>	<b>\$ 41,812</b>	<b>\$ 23,370</b>	<b>\$ 28,690</b>	<b>\$ 28,690</b>

<b>Expenditures:</b>						
Personnel	\$ 545,737	\$ 470,377	\$ 501,177	\$ 526,710	\$ 568,304	\$ 585,353
Services	479,970	555,089	440,297	505,165	462,675	471,929
Supplies	98,998	190,336	224,797	114,782	160,077	163,279
Capital Outlay	26,191	73,004	397,265	234,615	157,000	150,000
<b>Total Expenditures</b>	<b>\$ 1,150,896</b>	<b>\$ 1,288,805</b>	<b>\$ 1,563,535</b>	<b>\$ 1,381,272</b>	<b>\$ 1,348,056</b>	<b>\$ 1,370,560</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
Asst Streets Superintendent	0.50	-	-	-	-
Electrician - Traffic Eng	2.00	2.00	2.00	2.00	2.00
Electronics Tech/Traffic Eng	1.00	1.00	1.00	1.00	1.00
Sr Clerk/Typist - Streets	0.50	-	-	-	-
Streets Superintendent	0.50	-	-	-	-
<b>Total Personnel</b>	<b>4.50</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

	2020	2021
<b>Capital Outlay</b>		
Paint Traffic Signal Poles	\$ 30,000	\$ 35,000
Paint Light Poles	117,615	30,000
Trailer	5,000	-
Paint Machine	-	10,000
Traffic Signal Equipment	82,000	82,000
<b>Total Capital Outlay</b>	<b>\$ 234,615</b>	<b>\$ 157,000</b>

## Activity Summary

**Activity: Streets System Maintenance (710330)**

**Fund: Road Use Tax (2200)**

**Division: Streets Operations**

**Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Intergovernmental						
Disaster Assistance	\$ -	\$ 1,388	\$ -	\$ -	\$ -	\$ -
Miscellaneous						
Other Misc Revenue	36,082	45,716	56,183	43,490	49,060	49,060
Other Financial Sources						
Sale Of Assets	-	46	-	-	-	-
<b>Total Revenues</b>	<b>\$ 36,082</b>	<b>\$ 47,150</b>	<b>\$ 56,183</b>	<b>\$ 43,490</b>	<b>\$ 49,060</b>	<b>\$ 49,060</b>

<b>Expenditures:</b>						
Personnel	\$ 2,189,743	\$ 2,488,765	\$ 2,585,629	\$ 2,688,196	\$ 2,795,229	\$ 2,879,086
Services	1,232,357	1,416,824	1,539,614	1,493,015	1,756,622	1,791,754
Supplies	458,732	487,741	718,833	596,312	646,962	659,901
Capital Outlay	68,835	261,908	41,069	216,500	70,500	75,000
<b>Total Expenditures</b>	<b>\$ 3,949,667</b>	<b>\$ 4,655,238</b>	<b>\$ 4,885,145</b>	<b>\$ 4,994,023</b>	<b>\$ 5,269,313</b>	<b>\$ 5,405,742</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
Asst Streets Superintendent	0.50	1.00	1.00	1.00	1.00
M.W. II - Signs	1.00	1.00	1.00	-	-
M.W. I - Streets	6.00	8.00	8.00	8.00	8.00
M.W. II - Streets	7.00	7.00	7.00	7.00	7.00
M.W. III - Streets	7.00	7.00	7.00	7.00	7.00
M.W. III - Lead Sweeper Operator	1.00	1.00	1.00	1.00	1.00
Signs & Pavement Markings Technician	-	-	-	1.00	1.00
Sr Clerk/Typist - Streets	0.50	1.00	1.00	1.00	1.00
Sr M.W. - Streets	2.00	2.00	2.00	2.00	2.00
Streets Superintendent	0.50	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>25.50</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>

	2020	2021
<b>Capital Outlay</b>		
Hotbox	\$ 80,000	\$ -
Swap Loader Trucks	80,000	-
Track Skid-loader & Planer	25,000	-
Brine Swap Loader Roll-off (2)	-	40,000
Snow Plow Blade	16,000	3,500
Copier	6,000	-
Power Screed	-	12,000
Broom/bucket for Skid Steer Loader	-	6,000
Equipment GPS Tracking Hardware	\$ 9,500	\$ 9,000
<b>Total Capital Outlay</b>	<b>\$ 216,500</b>	<b>\$ 70,500</b>

## OTHER SHARED REVENUE FUND

This fund accounts for federal, state, local, and private grants, including Hazard Mitigation Grant Project (HMGP) Buyout, Supplemental Community Development Block Grants (CDBG), and Invest Health. Individual programs may provide public assistance for business and residential flood recovery efforts, the acquisition and removal of properties within the flood plain, down payment assistance for owner-occupied affordable housing, and a variety of other purposes to improve living and housing in Iowa City. The City's role in many of grant programs is to manage pass-through grants and distribute them to Iowa City businesses and residents.

Currently active grants:

- Invest Health: This is an initiative that brings together diverse leaders from mid-sized U.S. cities across the nation to develop new strategies for increasing and leveraging private and public investments to accelerate improvements in neighborhoods facing the biggest barriers to better health. The City received \$60,000 in fiscal year 2016 and has been spending down proceeds slowly in the past three fiscal years. This grant is expected to be completed in fiscal year 2020.
- Hazard Mitigation Grant Project (HMGP) Buyout: The City received a flood mitigation buyout grant to purchase and remove three homes in the flood plain in fiscal year 2017. The federal grant share is \$1,153,761, the State of Iowa's share is \$146,871, and the City's share will be \$224,042. The City's share may be in kind or in cash and is shown as a transfer-in from the General Fund. The total project is \$1,524,674. The City has received prior HMGP grants as well. This grant was completed in fiscal year 2018.

No grant or project activity is budgeted for fiscal year 2021.

**Other Shared Revenue (2300)**  
**Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ 152,415	\$ 82,485	\$ 3,968	\$ (17,584)	\$ (12,530)	\$ (12,530)
<b>Revenues:</b>						
Intergovernmental						
Fed Intergovnt Rev	\$ 470,272	\$ 201,484	\$ -	\$ -	\$ -	\$ -
Operating Grants	44,085	-	-	-	-	-
Disaster Assistance	62,703	26,865	-	-	-	-
Miscellaneous						
Contrib & Donations	-	41,740	8,333	44,981	-	-
<b>Sub-Total Revenues</b>	577,060	270,089	8,333	44,981	-	-
<b>Transfers In:</b>						
Misc Transfers In	5,163	(15,185)	-	-	-	-
<b>Sub-Total Transfers In</b>	5,163	(15,185)	-	-	-	-
<b>Total Revenues &amp; Transfers In</b>	\$ 582,223	\$ 254,904	\$ 8,333	\$ 44,981	\$ -	\$ -
<b>Expenditures:</b>						
Personnel	\$ 5,010	\$ 1,409	\$ 2,634	\$ -	\$ -	\$ -
Services	158,196	124,107	26,554	39,927	-	-
Supplies	1,946	4,905	697	-	-	-
Capital Outlay	487,000	203,000	-	-	-	-
<b>Sub-Total Expenditures</b>	652,152	333,421	29,885	39,927	-	-
<b>Total Expenditures</b>	\$ 652,152	\$ 333,421	\$ 29,885	\$ 39,927	\$ -	\$ -
<b>Fund Balance, June 30</b>	\$ 82,485	\$ 3,968	\$ (17,584)	\$ (12,530)	\$ (12,530)	\$ (12,530)
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ 82,485	\$ 3,968	\$ (17,584)	\$ (12,530)	\$ (12,530)	\$ (12,530)
<b>% of Revenues &amp; Transfers In</b>	14%	2%	-211%	200%	100%	400%



## **METROPOLITAN PLANNING ORGANIZATION (MPOJC) OF JOHNSON COUNTY**

The Metropolitan Planning Organization (MPOJC) of Johnson County Fund is a special revenue fund that accounts for the operations of the MPO.

Funding for the MPOJC is derived from multiple sources including the City's General Fund and the Road Use Tax Fund. Contributions are also received from the MPOJC's other government members in Johnson County and from State of Iowa grants.

Fund balance in the MPOJC fund was steady in fiscal year 2017 and 2018 and then jumped by 35% in fiscal year 2019. This was due to a combination of member contribution rate increases and expenditures finishing lower than anticipated.

The MPOJC's fund balance is expected to hold steady in fiscal year 2020 but is being intentionally reduced in fiscal year 2021. A \$30,000 reduction in fund balance is budgeted in fiscal year 2021 to an ending fund balance of \$316,568 which is 42% of revenues and transfers in.

Revenues for fiscal year 2021 are expected to be lower by 2.5% due to a 7.4% decrease in member contributions. Transfers in are budgeted to increase by 7.4% in fiscal year 2021 due to an increase in the City's cost of transportation planning. Expenditures are also higher in fiscal year 2021 by 5.1% including a 5.8% increase in transportation planning.

## Activity Summary

**Activity: Metro Planning Org of Jo Co (610810)**  
**Division: Metro Planning Org of Jo Co**

**Fund: Metro Planning Org Of Johnson Cnty (2350)**  
**Department: Neighborhood and Development Services**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues &amp; Transfers In:</b>						
Use Of Money And Property						
Interest Revenues	\$ 1,162	\$ 2,887	\$ 6,613	\$ 2,890	\$ 4,000	\$ 4,000
Intergovernmental						
Fed Intergovnt Revenue	-	51,500	230,000	230,000	230,000	230,000
Local 28E Agreements	100,719	110,774	135,308	147,186	136,802	150,482
Other State Grants	190,000	148,500	-	-	-	-
Miscellaneous						
Other Misc Revenue	4,085	6,794	6,550	6,790	6,550	6,550
Other Financial Sources						
Sale Of Assets	-	4	32	-	-	-
Transfer-In from General Fund and RUT	268,255	276,205	333,028	352,530	378,577	389,934
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 564,221</b>	<b>\$ 596,664</b>	<b>\$ 711,530</b>	<b>\$ 739,396</b>	<b>\$ 755,929</b>	<b>\$ 780,967</b>
<b>Expenditures:</b>						
Personnel	\$ 477,613	\$ 461,062	\$ 495,221	\$ 602,237	\$ 640,337	\$ 659,547
Services	112,449	120,118	120,183	128,509	133,058	135,719
Supplies	19,844	10,159	3,221	17,050	12,534	12,785
<b>Total Expenditures</b>	<b>\$ 609,907</b>	<b>\$ 591,338</b>	<b>\$ 618,626</b>	<b>\$ 747,796</b>	<b>\$ 785,929</b>	<b>\$ 808,051</b>
<b>Personnel Services - FTE</b>						
Administrative Secretary	0.20	0.20	0.20	0.20	-	
Development Services Assistant	-	-	-	-	0.20	
Associate Planner	2.50	2.50	3.00	3.00	3.00	
Sr. Associate Planner	1.00	1.00	1.00	1.00	1.00	
MPO Director	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>4.70</b>	<b>4.70</b>	<b>5.20</b>	<b>5.20</b>	<b>5.20</b>	

## **METROPOLITAN PLANNING ORGANIZATION (MPO) OF JOHNSON COUNTY OPERATIONS**

It is the mission of the Metropolitan Planning Organization (MPO) of Johnson County to fulfill state and federal requirements necessary to receive state and federal transportation capital and operating funds; to conduct transportation and traffic studies related to public and private development projects; to provide traffic data collection and analysis services, prepare and administer transportation-related grants; and serve as a body for regional policy and project-related discussions.

Metropolitan Planning Organization (MPO) designations are made by the Governor of the State of Iowa. The MPO of Johnson County serves the Iowa City Urbanized Area, which includes Iowa City, Coralville, North Liberty, Tiffin, University Heights and the University of Iowa. The MPO coordinates planning efforts for all of Johnson County in: transportation planning, data collection and analysis, and assistance to small communities. Member agencies outside of the Iowa City Urbanized Area include Johnson County, Hills, Lone Tree, Oxford, Shueyville, Solon, and Swisher.

The MPO fulfills federal requirements involving the transportation planning process in order to maintain eligibility for grant programs through the Federal Transit Administration (FTA) and Federal Highway Administration (FHWA). The "3-C" transportation planning process consists of a comprehensive, coordinated and continuing planning effort for all modes of transportation. Projects include short and long-range transportation plans, corridor studies, intersection analyses, survey reports, and review of development projects. The MPO also prepares state and federal grant applications and fulfills the associated administration and regulation compliance.

In past years, the MPO has also facilitated discussion on regional issues including a fire protection mutual aid agreement, joint animal control facilities, a Joint Emergency Communications Center, and affordable housing issues.

Although funding is received from all MPO members, the MPO is organized under the City of Iowa City. Through a 28(e) agreement, staff provides assistance to the other members of MPOJC. This provides for cost-effective sharing of clerical, accounting, office space and vehicle pool expenditures.

### **HIGHLIGHTS**

#### **Recent Accomplishments:**

- Completion of the fiscal year 2019 Transportation Planning Work Program & adoption of the fiscal year 2020 Work Program
- Completion of the MPO Fiscal Year 2020-2023 Transportation Improvement Program and acceptance by the Iowa DOT, Federal Transit Administration, and Federal Highway Administration.

- Completion of Transit Capital Equipment Replacement Plan & Program of Projects
- Completion of the year-end National Transit Database Annual Reports for Iowa City and Coralville Transit and University of Iowa Cambus system

**Upcoming Challenges:**

- Completion of the year-end National Transit Database Annual Reports for Iowa City and Coralville Transit and University of Iowa Cambus system
- Completion of the MPO Fiscal Year 2021-2024 Transportation Improvement Program and acceptance by the Iowa DOT, Federal Transit Administration, and Federal Highway Administration
- Completion of the fiscal year 2020 Transportation Planning Work Program & adoption of the fiscal year 2021 Work Program
- Adoption of Federal Functional Classification changes for urbanized area roadways
- Allocation and programming of more than \$10.5 million in surface transportation infrastructure and transit operating funds.

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	5.20	5.20	5.20

**Staffing Level Change Summary:**

In fiscal year 2021, The NDS Administrative Secretary was replaced with the Development Services Assistant, which is allocated .30 FTE to NDS Admin, .50 FTE to Building Inspection, and .20 FTE to the Metro Planning Organization of Johnson County. The NDS Administrative Secretary had also been allocated at .20 FTE to the MPOJC previously.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2021.

**Financial Highlights:**

The fiscal year 2021 budgeted expenditures increased by 5.1% over fiscal year 2020 primarily due to increases in wages and benefits. Contributions from other local governments decreased by 7.1% in fiscal year 2021 while transfers from the City's General Fund and Road Use Tax Fund grew by 7.4%. City contributions increased due to an increase in wages in benefits in the general transportation area of the MPOJC which is funded from State and Federal grants and City of Iowa City contributions.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City, Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, Maintain a Solid Financial Foundation, & Enhanced Community Engagement and Intergovernmental Relations*

**Department Goal:** To improve residents' lives in the community by improving transportation safety, and increasing the percentage of commuters walking, biking, or using public transit.

**Department Objective:** Provide transportation (private vehicle, transit, bicycle and pedestrian) planning services including data collection, analysis, grant application and administration, development review, long range planning, traffic studies, traffic modeling, and coordination with other local governments including the University of Iowa, Iowa Department of Transportation, Federal Transit Administration and the Federal Highway Administration.

**Performance Measures:**

Federal and State Requirements: Following are formal documents required to be completed and approved by the Federal Highway Administration, Federal Transit Administration and/or Iowa Department of Transportation. MPO staff provide planning, programming, and administrative efforts to complete these documents to ensure that Iowa City remains eligible to receive federal transportation funding, including transit capital and operation funds, streets and trails infrastructure funds, and discretionary grant funds.

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Long Range Transportation Plan (required every 5 yrs.)	✓				
Transportation Planning Work Program	✓	✓	✓	✓	✓
Passenger Transportation Plan	✓	✓	✓	✓	✓
Transportation Improvement Program	✓	✓	✓	✓	✓

Grant Awards Received for Iowa City: Grant awards are pursued to help fund and achieve Iowa City's Capital Improvements Program priorities.

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
\$1,622,763 Federal Transit Grant for Iowa City Transit*	\$1,487,897 Federal Transit Grant for Iowa City Transit*	\$1,582,896 Federal Transit Grant for Iowa City Transit*	\$1,752,119 Federal Transit Grant for Iowa City Transit*	\$1,822,204 Federal Transit Grant for Iowa City Transit*
\$1,315,860 STBG funds for Benton Street Rehabilitation		\$3,750,000 STBG funds for Dodge Street Reconstruction	\$1,011,360 STBG funds for Burlington St Pavement Rehab/Widen	\$1,315,860 STBG funds for Benton Street Rehabilitation
\$1,368,140 STBG funds for American Legion Road Reconstruction		\$438,000 TAP funds for HWY 6 Trail Construction		\$438,000 TAP funds for Hwy 6 Trail
		\$1,000,000 STBG-HBP funds for Gilbert St Bridge Replacement		
		\$444,000 STBG-HBP funds for 2nd Ave Bridge Replacement		

\*Includes all planning & legal documents, grant preparation & administration, & IDOT/FTA reporting

Vehicle Collisions: Includes all reported vehicle collisions where property damage exceeded \$1,000 or where an injury occurred. Department objective is to have zero fatalities.

Transportation Safety (Vehicle Collisions)	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate*
Property Damage Only	1,044	1,095	1,073	1,065	1,069
Possible/Unknown Injury	231	244	218	195	222
Minor Injury	119	102	116	92	107
Major Injury	13	17	17	9	14
Fatal	1	3	0	2	2
Totals	1,408	1,461	1,424	1,363	1,414

\*Average of CY 2016-2019

**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City, Promote a Strong and Resilient Local Economy, Encourage a Vibrant and Walkable Urban Core, Maintain a Solid Financial Foundation, & Enhanced Community Engagement and Intergovernmental Relations*

**Department Goal:** To improve residents' lives in the community by improving transportation safety, and increasing the percentage of commuters walking, biking, or using public transit.

**Department Objective:** Provide transportation (private vehicle, transit, bicycle and pedestrian) planning services including data collection, analysis, grant application and administration, development review, long range planning, traffic studies, traffic modeling, and coordination with other local governments including the University of Iowa, Iowa Department of Transportation, Federal Transit Administration and the Federal Highway Administration.

**Performance Measures:**

Vehicle Miles Traveled & Emissions Per Capita : Vehicle miles traveled and CO2 emissions per capita within corporate limits. Reducing vehicle miles traveled and subsequent greenhouse emissions is an objective of the Transportation Planning Division.

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Total Vehicle Miles Traveled Per Capita	4,393	4,760	4,728	Not Available	Not Available
Metric tonnes of Vehicle CO2e Per Capita	2.51	2.09	2.08	Not Available	Not Available

Bicycle & Pedestrian Collisions: Includes all reported collisions involving bicycles or pedestrians. Department objective is to have zero fatalities.

Transportation Safety (Bicycle & Pedestrian Collisions)	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
Property Damage Only	2	1	0	0	1
Possible/Unknown Injury	9	23	25	12	17
Minor Injury	21	24	28	28	25
Major Injury	3	4	5	3	4
Fatal	0	1	0	0	0
Totals	35	53	58	43	47

\*Average of CY 2016-2019

Mode Split - Commuting to Work: Includes all workers 16 years or older by primary means of travel to work. Department objective is to increase the mode split for walking, biking, or use of public transit.

Travel to Work (%)	CY 2000*	CY 2009**	CY 2012**	CY 2015**	CY 2018**
Drove alone	65.3	63.1	63.6	57.0	58.0
2 or more person carpool	13.7	14.3	12.6	8.9	8.4
Transit	6.0	6.9	7.3	9.9	8.6
Bike	1.7	2.2	2.6	3.7	3.5
Walked	11.1	10.7	10.4	16.0	15.7
Taxi, Motorcycle and other means	0.4	0.8	1.5	1.2	1.6
Worked at Home	1.7	2.0	2.1	3.5	4.2

\*Includes CTPP data from 2000. \*\* Includes 3-year American Community Survey data.

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## Activity Summary

**Activity: Metro Planning Org of Jo Co (610810)**

**Fund: Metro Planning Org Of Johnson Cnty (2350)**

**Division: Metro Planning Org of Jo Co**

**Department: Neighborhood and Development Services**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues &amp; Transfers In:</b>						
Use Of Money And Property						
Interest Revenues	\$ 1,162	\$ 2,887	\$ 6,613	\$ 2,890	\$ 4,000	\$ 4,000
Intergovernmental						
Fed Intergovnt Revenue	-	51,500	230,000	230,000	230,000	230,000
Local 28E Agreements	100,719	110,774	135,308	147,186	136,802	150,482
Other State Grants	190,000	148,500	-	-	-	-
Miscellaneous						
Other Misc Revenue	4,085	6,794	6,550	6,790	6,550	6,550
Other Financial Sources						
Sale Of Assets	-	4	32	-	-	-
Transfer-In from General Fund and RUT	268,255	276,205	333,028	352,530	378,577	389,934
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 564,221</b>	<b>\$ 596,664</b>	<b>\$ 711,530</b>	<b>\$ 739,396</b>	<b>\$ 755,929</b>	<b>\$ 780,967</b>
<b>Expenditures:</b>						
Personnel	\$ 477,613	\$ 461,062	\$ 495,221	\$ 602,237	\$ 640,337	\$ 659,547
Services	112,449	120,118	120,183	128,509	133,058	135,719
Supplies	19,844	10,159	3,221	17,050	12,534	12,785
<b>Total Expenditures</b>	<b>\$ 609,907</b>	<b>\$ 591,338</b>	<b>\$ 618,626</b>	<b>\$ 747,796</b>	<b>\$ 785,929</b>	<b>\$ 808,051</b>
<b>Personnel Services - FTE</b>						
	2017	2018	2019	2020	2021	
Administrative Secretary	0.20	0.20	0.20	0.20	-	
Development Services Assistant	-	-	-	-	0.20	
Associate Planner	2.50	2.50	3.00	3.00	3.00	
Sr. Associate Planner	1.00	1.00	1.00	1.00	1.00	
MPO Director	1.00	1.00	1.00	1.00	1.00	
<b>Total Personnel</b>	<b>4.70</b>	<b>4.70</b>	<b>5.20</b>	<b>5.20</b>	<b>5.20</b>	

## EMPLOYEE BENEFITS FUND

This fund accounts for annual employee benefit costs for the General Fund and a share of Road Use Tax employees. Costs include health, dental, life and disability insurance; employer-share FICA and IPERS retirement contributions; Chapter 411 Police and Fire retirement contributions, accidental disability and on-the-job injury medical claims; and worker's compensation insurance.

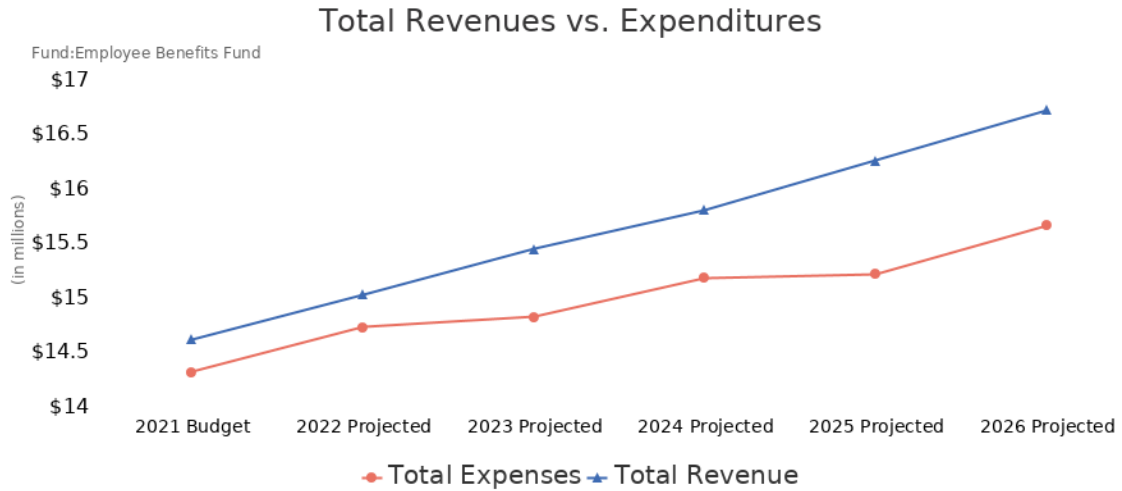
Legal authority for the fund is established by two sections of Iowa code. Iowa State Code chapter 386.6.1 provides authority for municipalities to establish a fund for the purpose of "accounting for pension and related employee benefit funds as provided by the City Finance Committee", while also providing the authority to levy a tax in the amount necessary to meet these obligations. Chapter 545.4 of the Administrative Code of Iowa provides the City Finance Committee's definition of eligible benefits and how they are must be accounted for.

During the 2009 legislative session, a bill was passed amending section 411.16(5)(c)(2) of the Iowa State Code. This amendment added a presumption for police and fire personnel, that any infectious disease and/or cancer is presumed to have been contracted during the performance of the duties, placing fiduciary responsibility for all related medical claims upon the employer. As with other accidental disability and on-the-job medical claims, cash reserves will be utilized to prevent a spike in the tax levy in any given year from such claims. For this reason, cash balance is recommended to be between 25% and 35% of total fund revenues. The fund's cash balances versus revenues since fiscal year 2017 are as follows:

	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Revised</b>	<b>2021 Budget</b>	<b>2022 Projected</b>
Revenues	\$ 11,145,984	\$ 11,668,231	\$ 12,845,423	\$ 13,031,767	\$ 14,712,009	\$ 15,126,602
Fund Balance	\$ 2,520,948	\$ 2,847,078	\$ 3,954,489	\$ 3,709,849	\$ 4,126,655	\$ 4,541,855
Percentage	22.62%	24.40%	30.79%	28.47%	28.05%	30.03%

The Employee Benefits property tax levy for fiscal year 2020 was \$3.24415 per \$1,000 of valuation. For fiscal year 2021, this levy increases by \$.10 to \$3.34415 per \$1,000 of valuation.

**Long-term Projections:**



Employee Benefits revenue is heavily dependent upon Property Taxes. For the Employee Benefits portion of Property Taxes, taxable valuation was estimated to increase by 2.94% in fiscal year 2022, 2.97% in 2023, 2.45% in 2024, 3.00 % in 2025, and 3.00% in fiscal year 2026. Taxable Valuations are expected to increase more in odd numbered years, which align with re-valuation years.

Expenditures were projected to increase at the same level, as the large proportion of expenditures for the Employee Benefits Fund is the Transfers Out to the General and Road Use Tax Funds to cover personnel benefits expense.

## Employee Benefits (2400) Fund Summary

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 1,670,848	\$ 2,520,948	\$ 2,847,078	\$ 3,954,489	\$ 3,709,849	\$ 4,126,655
<b>Revenues:</b>						
Property Taxes	\$ 10,387,251	\$ 10,764,314	\$ 12,083,012	\$ 12,210,314	\$ 13,819,766	\$ 14,234,359
Other City Taxes						
Gas/Electric Excise Tax	137,736	131,729	137,980	138,588	134,288	134,288
Mobile Home Tax	12,358	11,787	12,059	11,790	12,060	12,060
Intergovernmental						
Property Tax Credits	294,581	291,713	313,515	350,385	424,666	424,666
State 28E Agreements	302,475	315,688	298,858	315,690	321,229	321,229
Miscellaneous						
Other Misc Revenue	11,581	152,999	-	5,000	-	-
<b>Total Revenues</b>	<b>\$ 11,145,984</b>	<b>\$ 11,668,231</b>	<b>\$ 12,845,423</b>	<b>\$ 13,031,767</b>	<b>\$ 14,712,009</b>	<b>\$ 15,126,602</b>
<b>Expenditures:</b>						
General Government Employee Benefits	\$ 383,907	\$ 376,933	\$ 375,122	\$ 373,770	\$ 368,524	\$ 376,455
Public Safety Employee Benefits	484,394	590,525	431,659	919,871	953,206	972,270
<b>Sub-Total Expenditures</b>	<b>868,301</b>	<b>967,457</b>	<b>806,781</b>	<b>1,293,641</b>	<b>1,321,730</b>	<b>1,348,725</b>
<b>Transfers Out:</b>						
Empl Benefits Levy to Gen Fund & RUT	9,427,583	10,374,643	10,931,231	11,982,766	12,973,473	13,362,677
<b>Sub-Total Transfers Out</b>	<b>9,427,583</b>	<b>10,374,643</b>	<b>10,931,231</b>	<b>11,982,766</b>	<b>12,973,473</b>	<b>13,362,677</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 10,295,884</b>	<b>\$ 11,342,101</b>	<b>\$ 11,738,012</b>	<b>\$ 13,276,407</b>	<b>\$ 14,295,203</b>	<b>\$ 14,711,402</b>
<b>Fund Balance, June 30</b>	<b>\$ 2,520,948</b>	<b>\$ 2,847,078</b>	<b>\$ 3,954,489</b>	<b>\$ 3,709,849</b>	<b>\$ 4,126,655</b>	<b>\$ 4,541,855</b>
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 2,520,948</b>	<b>\$ 2,847,078</b>	<b>\$ 3,954,489</b>	<b>\$ 3,709,849</b>	<b>\$ 4,126,655</b>	<b>\$ 4,541,855</b>
<b>% of Revenues</b>	<b>23%</b>	<b>24%</b>	<b>31%</b>	<b>28%</b>	<b>28%</b>	<b>30%</b>

### Activity Summary

**Activity: General Government Employee Benefits (310640)** **Fund: Employee Benefits (2400)**  
**Division: Finance Administration** **Department: Finance**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Property Taxes	\$ 10,387,251	\$ 10,764,314	\$ 12,083,012	\$ 12,210,314	\$ 13,819,766	\$ 14,234,359
Other City Taxes						
Gas/Electric Excise Tax	137,736	131,729	137,980	138,588	134,288	134,288
Mobile Home Tax	12,358	11,787	12,059	11,790	12,060	12,060
Intergovernmental						
Property Tax Credits	294,581	291,713	313,515	350,385	424,666	424,666
<b>Total Revenues</b>	<b>\$ 10,831,927</b>	<b>\$ 11,199,544</b>	<b>\$ 12,546,565</b>	<b>\$ 12,711,077</b>	<b>\$ 14,390,780</b>	<b>\$ 14,805,373</b>

<b>Expenditures:</b>						
Personnel	\$ 54,792	\$ 55,798	\$ 50,496	\$ 60,598	\$ 56,014	\$ 57,694
Services	329,115	321,135	324,626	313,172	312,510	318,760
<b>Total Expenditures</b>	<b>\$ 383,907</b>	<b>\$ 376,933</b>	<b>\$ 375,122</b>	<b>\$ 373,770</b>	<b>\$ 368,524</b>	<b>\$ 376,455</b>

<b>Personnel Services - FTE</b>	2017	2018	2019	2020	2021
Administrative Secretary	0.50	0.50	0.50	-	-
Risk & Finance Assistant	-	-	-	0.50	0.50
Finance Director	0.05	0.05	0.05	0.05	0.05
<b>Total Personnel</b>	<b>0.55</b>	<b>0.55</b>	<b>0.55</b>	<b>0.55</b>	<b>0.55</b>

### Activity Summary

**Activity: Public Safety Employee Benefits (310650 - 310660)** **Fund: Employee Benefits (2400)**  
**Division: Finance Administration** **Department: Finance**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Intergovernmental						
State 28E Agreements	\$ 302,475	\$ 315,688	\$ 298,858	\$ 315,690	\$ 321,229	\$ 321,229
Miscellaneous						
Other Misc Revenue	11,581	152,999	-	5,000	-	-
<b>Total Revenues</b>	<b>\$ 314,057</b>	<b>\$ 468,687</b>	<b>\$ 298,858</b>	<b>\$ 320,690</b>	<b>\$ 321,229</b>	<b>\$ 321,229</b>

<b>Expenditures:</b>						
Services	\$ 484,394	\$ 590,525	\$ 431,659	\$ 919,871	\$ 953,206	\$ 972,270
<b>Total Expenditures</b>	<b>\$ 484,394</b>	<b>\$ 590,525</b>	<b>\$ 431,659</b>	<b>\$ 919,871</b>	<b>\$ 953,206</b>	<b>\$ 972,270</b>

## **EMERGENCY LEVY FUND**

The Emergency Levy Fund accounts for the collection and disbursement of the Emergency property tax levy.

Legal authority for the fund is established by Iowa State Code chapter 384.13 which provides authority for municipalities to establish an emergency fund and certify a property tax levy not to exceed \$.27 per \$1,000 of valuation. The City must be at its General Fund property tax levy limit of \$8.10 for the City to be able to utilize the Emergency levy.

On August 6, 2019, the City Council declared a climate crisis for the City and accelerated the City's goals for carbon emission reduction to reach net-zero emissions by the year 2050. As a result of this declaration, the City Council has accepted an action plan in their effort to accomplish this goal. The Emergency property tax levy is being utilized to enhance and support efforts to reduce carbon emissions city-wide and within City operations. The Emergency property tax levy is being utilized in fiscal year 2021 for climate action purposes and is being set at \$.24 per \$1,000 of valuation.

**Emergency Levy (2450)  
Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 642
<b>Revenues:</b>						
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ 991,805	\$ 1,021,559
Other City Taxes						
Gas/Electric Excise Tax	-	-	-	-	9,637	9,637
<b>Total Revenues</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,001,442</u>	<u>\$ 1,031,196</u>
<b>Expenditures:</b>						
Services	\$ -	\$ -	\$ -	\$ -	\$ 295,000	\$ 300,900
Supplies	-	-	-	-	80,800	82,416
Capital Outlay	-	-	-	-	525,000	535,500
<b>Sub-Total Expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>900,800</u>	<u>918,816</u>
<b>Transfers Out:</b>						
Capital Projects Fund	-	-	-	-	100,000	100,000
<b>Sub-Total Transfers Out</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>100,000</u>
<b>Total Expenditures &amp; Transfers Out</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,000,800</u>	<u>\$ 1,018,816</u>
<b>Fund Balance, June 30</b>	\$ -	\$ -	\$ -	\$ -	\$ 642	\$ 13,022
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 642</u>	<u>\$ 13,022</u>
<b>% of Revenues</b>	0%	0%	0%	0%	0%	1%

## AFFORDABLE HOUSING FUND

The Affordable Housing Fund was a new fund created during fiscal year 2016. The fund accounts for developer fees and contributions towards the development of affordable housing throughout the City.

During 2014, the City issued a Request for Proposals for the development of a parcel of land that the City owns at the corner of Court and Linn Streets, which is also the former site of St. Patrick Catholic Church. In the summer of 2015, C.A. Ventures was selected as the developer for this property. As part of the development of this property, C.A. Ventures agreed to a purchase price of \$5.5 million. The developer also agreed to make a contribution of \$1,000,000 to the City's Affordable Housing Fund, which was how this fund was created.

In fiscal years 2018 and 2019, the City contributed \$650,000 and \$1,000,000, respectively, to the Affordable Housing Fund. In fiscal years 2020 and 2021, the City has budgeted to contribute \$1,000,000, per year to this Fund from the General Fund.

Prior to fiscal year 2020, City Council had directed that affordable housing funds to be split three ways:

- 1) 50% to the Johnson County Housing Trust Fund,
- 2) 30% to be held for land banking or emergent situations determined by the City Council,
- 3) 20% directed to HCDC for LIHTC support or supplemental aid through the CDBG/HOME application process.

Starting in fiscal year 2020, City Council changed the allocation of the Affordable Housing Fund as follows:

- 1) 70% to the Housing Trust Fund, which includes the LIHTC set-aside.
- 2) 7.5% to an Opportunity Fund
- 3) 7.5% to the Healthy Homes program
- 4) 10% to programs that help tenants secure housing. (70% of this is dedicated to a security deposit program and 30% to capitalize a landlord risk mitigation fund)
- 5) 5% will be reserved for emergent situations. If balance at end of year, converts to the Opportunity Fund.

The fiscal year 2018 and 2019 fund balance is \$1,208,851 and \$1,635,738, respectively. In fiscal years 2020 and 2021, the ending fund balances are projected to be \$1,231,378.



**Affordable Housing (2500)**  
**Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ 1,000,000	\$ 468,102	\$ 1,208,851	\$ 1,635,738	\$ 1,231,378	\$ 1,231,378
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 3,926	\$ 11,389	\$ 17,949	\$ -	\$ -	\$ -
Charges for Fees & Services						
Building & Development	-	404,360	404,360	-	-	-
<b>Sub-Total Revenues</b>	3,926	415,749	422,309	-	-	-
<b>Transfers In:</b>						
Transfer-In from General Fund	-	650,000	1,000,000	1,000,000	1,000,000	1,000,000
<b>Sub-Total Transfers In</b>	-	650,000	1,000,000	1,000,000	1,000,000	1,000,000
<b>Total Revenues &amp; Transfers In</b>	\$ 3,926	\$ 1,065,749	\$ 1,422,309	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
<b>Expenditures:</b>						
Services	\$ 500,000	\$ 325,000	\$ 995,422	\$ 1,154,360	\$ 850,000	\$ 850,000
Capital Outlay	-	-	-	250,000	150,000	150,000
<b>Sub-Total Expenditures</b>	500,000	325,000	995,422	1,404,360	1,000,000	1,000,000
<b>Transfers Out:</b>						
Capital Projects Fund	\$ 35,824	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Sub-Total Transfers Out</b>	35,824	-	-	-	-	-
<b>Total Expenditures</b>	\$ 535,824	\$ 325,000	\$ 995,422	\$ 1,404,360	\$ 1,000,000	\$ 1,000,000
<b>Fund Balance, June 30</b>	\$ 468,102	\$ 1,208,851	\$ 1,635,738	\$ 1,231,378	\$ 1,231,378	\$ 1,231,378
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ 468,102	\$ 1,208,851	\$ 1,635,738	\$ 1,231,378	\$ 1,231,378	\$ 1,231,378
<b>% of Revenues</b>	11923%	291%	387%	200%	100%	400%

## PENINSULA APARTMENTS FUND

In 2003, City Council voted to support the development of affordable housing by committing to the construction of 17 housing units in conjunction with The Housing Fellowship. The City owns and operates ten (10) of the rental units. The remaining seven (7) units are owned and operated by The Housing Fellowship. This fund accounts for the operation of the ten units owned by the City.

Funding for the project included an Economic Development Grant, CDBG funds, and HOME funds. In addition, general obligation bonds were issued to finance a \$410,000 loan to The Housing Fellowship and a \$256,000 internal loan to the Peninsula Apartments. The internal loan payments are accounted for in this fund. Both of these loans are payable to the City's Debt Service Fund. The outstanding balance owed to the Debt Service Fund from the Peninsula Apartments Fund at June 30, 2020 will be \$83,226.

Also, as part of the financing structure, The Housing Fellowship issued an interest-only loan to the City for \$210,784 for the Peninsula Apartments. The repayment of the full principal balance will be due in a balloon payment in fiscal year 2025. These interest-only payments are accounted for in this fund.

**Fund Balance:** The fiscal year 2021 ending fund balance is projected at \$209,688. The fund's cash balance continues to grow in order to cover the \$210,784 lump sum payment due in fiscal year 2025 which was part of the original financing for the project.

**Revenues:** Rental income is projected at \$66,430 in fiscal year 2021 an increase of 6.46% from the fiscal year 2020 estimate.

**Expenditures:** Expenditures are budgeted at 3.31% higher than fiscal year 2020 primarily due to moving the related loss reserve payments from the Housing Authority budget into this budget.

**Peninsula Apartments (2510)**  
**Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ 124,888	\$ 143,381	\$ 166,019	\$ 181,241	\$ <b>198,805</b>	\$ 209,688
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 802	\$ 2,254	\$ 4,374	\$ 2,250	\$ <b>2,000</b>	\$ 2,000
Rents	76,714	71,025	66,431	71,020	<b>66,430</b>	66,430
<b>Total Revenues</b>	<b>\$ 77,516</b>	<b>\$ 73,278</b>	<b>\$ 70,805</b>	<b>\$ 73,270</b>	<b>\$ 68,430</b>	<b>\$ 68,430</b>
<b>Expenditures:</b>						
Services	\$ 45,801	\$ 36,939	\$ 38,784	\$ 40,992	\$ <b>42,300</b>	\$ 43,146
Capital Outlay	-	-	2,600	-	-	-
Other Financial Uses	13,222	13,702	14,199	14,714	<b>15,248</b>	15,248
<b>Total Expenditures</b>	<b>\$ 59,023</b>	<b>\$ 50,641</b>	<b>\$ 55,583</b>	<b>\$ 55,706</b>	<b>\$ 57,548</b>	<b>\$ 58,394</b>
<b>Fund Balance, June 30</b>	\$ 143,381	\$ 166,019	\$ 181,241	\$ 198,805	\$ <b>209,688</b>	\$ 219,724
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 143,381</b>	<b>\$ 166,019</b>	<b>\$ 181,241</b>	<b>\$ 198,805</b>	<b>\$ 209,688</b>	<b>\$ 219,724</b>
<b>% of Revenues</b>	243%	328%	326%	357%	<b>364%</b>	376%

## TAX INCREMENT FINANCING FUNDS

Tax Increment Financing (TIF) Districts have been established in various locations in Iowa City to encourage economic development. TIF revenues are used to repay debt incurred for specific projects and to pay property tax rebates on increased valuation per development-specific agreements within the districts. As TIF agreements expire and/or their legal requirements are satisfied, tax revenue generated by the incremental valuation (increase in property values for the district since it was established) is distributed to all taxing authorities. The objective of Iowa City's TIF capacity is to provide gap financing for development projects which meet the adopted goals and criteria of the respective TIF district.

The City has established thirteen TIF districts. The table below presents debt that has been certified against the City's TIF districts and their respective collections to repay those debts. Not presented in the budget are the Industrial Park Road, Highway 6 Industrial Park, Northgate Corporate Park, Lower Muscatine Road, and the Camp Cardinal urban renewal areas; these areas have no outstanding tax increment debt.

Urban Renewal Area	Outstanding TIF Debt Previously Certified 6/30/2019	TIF Debt Certified 12/1/19	Estimated TIF Receipts FY20	Estimated TIF Receipts FY21	Estimated TIF Debt 6/30/2021
2603 - City-University I	\$ 40,787,164	\$ 749	\$ 2,177,935	\$ 2,022,516	\$ 36,587,462
2604 - Sycamore & 1st Ave	872,456	1,309	542,301	1,309	330,155
2607 - Scott 6 Industrial	7,308	-	6,804	-	504
2613 - Moss Green Village	-	1,988,014	-	-	1,988,014
2614 - Towncrest Area	1,132,559	-	307,388	154,696	670,475
2615 - Riverside Drive (2)	2,935,266	107	416,407	414,682	2,104,284
2616 - Foster Road (1)	3,376,512	-	-	-	3,376,512
<b>Total</b>	<b>\$ 49,111,265</b>	<b>\$ 1,990,179</b>	<b>\$ 3,450,835</b>	<b>\$ 2,593,203</b>	<b>\$ 45,057,406</b>

(1) Has not been certified yet

(2) Does not include reductions from Hotel/Motel Tax rebates for the Hilton Garden Inn

TIF debt certified on December 1, 2019 included dollars requested from the Moss Green Village for the first time.

**Tax Increment Financing (2601 - 2616)**  
**Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 239,487	\$ 482,246	\$ 1,525,593	\$ 977,949	\$ 511,341	\$ 952,373
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ 2,226,302	\$ 2,459,216	\$ 2,564,840	\$ 3,450,835	\$ 2,593,203	\$ 2,826,303
Use Of Money And Property						
Interest Revenues	4,429	14,512	33,811	10,000	15,000	-
<b>Sub-Total Revenues</b>	2,230,731	2,473,728	2,598,651	3,460,835	2,608,203	2,826,303
<b>Transfers In:</b>						
Transfers In	-	59,834	175,780	107,620	165,000	165,000
<b>Sub-Total Transfers In</b>	-	59,834	175,780	107,620	165,000	165,000
<b>Total Revenues &amp; Transfers In</b>	\$ 2,230,731	\$ 2,533,563	\$ 2,774,431	\$ 3,568,455	\$ 2,773,203	\$ 2,991,303
<b>Expenditures By Urban Renewal Area:</b>						
City-University I	\$ -	\$ 107,617	\$ 168,832	\$ 1,272,248	\$ 985,883	\$ 1,156,225
Sycamore & 1st Ave	-	250,000	-	250,000	-	-
Heinz Road	-	8	-	-	-	-
Riverside Drive	-	34,506	249,474	254,146	254,146	-
<b>Sub-Total Expenditures</b>	-	392,130	418,306	1,776,394	1,240,029	1,156,225
<b>Transfers Out:</b>						
TIF Debt Transfers Out	1,987,971	1,098,086	2,903,769	2,258,669	1,092,142	1,835,078
<b>Sub-Total Transfers Out</b>	1,987,971	1,098,086	2,903,769	2,258,669	1,092,142	1,835,078
<b>Total Expenditures &amp; Transfers Out</b>	\$ 1,987,971	\$ 1,490,217	\$ 3,322,075	\$ 4,035,063	\$ 2,332,171	\$ 2,991,303
<b>Fund Balance, June 30</b>	\$ 482,246	\$ 1,525,593	\$ 977,949	\$ 511,341	\$ 952,373	\$ 952,373
Restricted / Committed /Assigned	476,815	574,271	945,388	511,341	952,373	952,373
<b>Unassigned Balance</b>	\$ 5,431	\$ 951,322	\$ 32,561	\$ -	\$ -	\$ -
<b>% of Revenues &amp; Transfers In</b>	0%	38%	1%	0%	0%	0%

Starting in fiscal year 2018 activity moved from Neighborhood and Development Services Department to Finance Department

**City-University Project I (2603)  
Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 2,796	\$ 5,424	\$ (37,619)	\$ (15,469)	\$ (615,469)	\$ (15,469)
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ 787,700	\$ 732,757	\$ 1,362,039	\$ 2,177,935	\$ 2,022,516	\$ 2,556,823
Use Of Money And Property						
Interest Revenues	4,429	14,512	33,811	10,000	15,000	-
<b>Transfers In:</b>						
Transfers In	-	59,834	175,780	107,620	165,000	165,000
<b>Total Revenues</b>	\$ 792,130	\$ 807,104	\$ 1,571,630	\$ 2,295,555	\$ 2,202,516	\$ 2,721,823
<b>Expenditures:</b>						
TIF Rebate	\$ -	\$ 107,617	\$ 168,832	\$ 1,272,248	\$ 985,883	\$ 1,156,225
<b>Transfers Out:</b>						
TIF Debt Transfers Out	\$ 789,502	\$ 742,530	\$ 1,380,649	\$ 1,623,307	\$ 616,633	\$ 1,565,598
<b>Total Transfers Out</b>	\$ 789,502	\$ 850,146	\$ 1,549,481	\$ 2,895,555	\$ 1,602,516	\$ 2,721,823
<b>Fund Balance, June 30</b>	\$ 5,424	\$ (37,619)	\$ (15,469)	\$ (615,469)	\$ (15,469)	\$ (15,469)
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ 5,424	\$ (37,619)	\$ (15,469)	\$ (615,469)	\$ (15,469)	\$ (15,469)

**Sycamore & 1st Avenue (2604)  
Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 236,684	\$ 476,815	\$ 574,271	\$ 945,388	\$ 1,078,780	\$ 919,812
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ 398,437	\$ 505,959	\$ 530,123	\$ 542,301	\$ 1,309	\$ -
<b>Total Revenues</b>	\$ 398,437	\$ 505,959	\$ 530,123	\$ 542,301	\$ 1,309	\$ -
<b>Expenditures:</b>						
TIF Rebate	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -
<b>Transfers Out:</b>						
TIF Debt Transfers Out	158,306	158,504	159,006	158,909	160,277	-
<b>Total Expenditures &amp; Transfers Out</b>	\$ 158,306	\$ 408,504	\$ 159,006	\$ 408,909	\$ 160,277	\$ -
<b>Fund Balance, June 30</b>	\$ 476,815	\$ 574,271	\$ 945,388	\$ 1,078,780	\$ 919,812	\$ 919,812
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ 476,815	\$ 574,271	\$ 945,388	\$ 1,078,780	\$ 919,812	\$ 919,812

**Scott 6 Industrial (2607)  
Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ -	\$ -	\$ 937,442	\$ -	\$ -	\$ -
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ 748,045	\$ 945,219	\$ 20,764	\$ 6,804	\$ -	\$ -
<b>Total Revenues</b>	\$ 748,045	\$ 945,219	\$ 20,764	\$ 6,804	\$ -	\$ -
<b>Expenditures:</b>						
TIF Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers Out:</b>						
TIF Debt Transfers Out	748,045	7,777	958,206	6,804	-	-
<b>Total Expenditures &amp; Transfers Out</b>	\$ 748,045	\$ 7,777	\$ 958,206	\$ 6,804	\$ -	\$ -
<b>Fund Balance, June 30</b>	\$ -	\$ 937,442	\$ -	\$ -	\$ -	\$ -
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ -	\$ 937,442	\$ -	\$ -	\$ -	\$ -

**Heinz Road (2608)  
Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 8	\$ 8	\$ -	\$ -	\$ -	\$ -
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Expenditures:</b>						
TIF Rebate	\$ -	\$ 8	\$ -	\$ -	\$ -	\$ -
<b>Transfers Out:</b>						
TIF Debt Transfers Out	-	-	-	-	-	-
<b>Total Expenditures &amp; Transfers Out</b>	\$ -	\$ 8	\$ -	\$ -	\$ -	\$ -
<b>Fund Balance, June 30</b>	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ 8	\$ -	\$ -	\$ -	\$ -	\$ -

**Towncrest Area (2614)**  
**Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ -	\$ -	\$ 3,848	\$ 379	\$ 379	\$ 379
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ 148,097	\$ 185,084	\$ 242,097	\$ 307,388	\$ 154,696	\$ 108,816
<b>Total Revenues</b>	\$ 148,097	\$ 185,084	\$ 242,097	\$ 307,388	\$ 154,696	\$ 108,816
<b>Transfers Out:</b>						
TIF Debt Transfers Out	\$ 148,097	\$ 181,236	\$ 245,566	\$ 307,388	\$ 154,696	\$ 108,816
<b>Total Transfers Out</b>	\$ 148,097	\$ 181,236	\$ 245,566	\$ 307,388	\$ 154,696	\$ 108,816
<b>Fund Balance, June 30</b>	\$ -	\$ 3,848	\$ 379	\$ 379	\$ 379	\$ 379
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ -	\$ 3,848	\$ 379	\$ 379	\$ 379	\$ 379

**Riverside Drive (2615)**  
**Fund Summary**

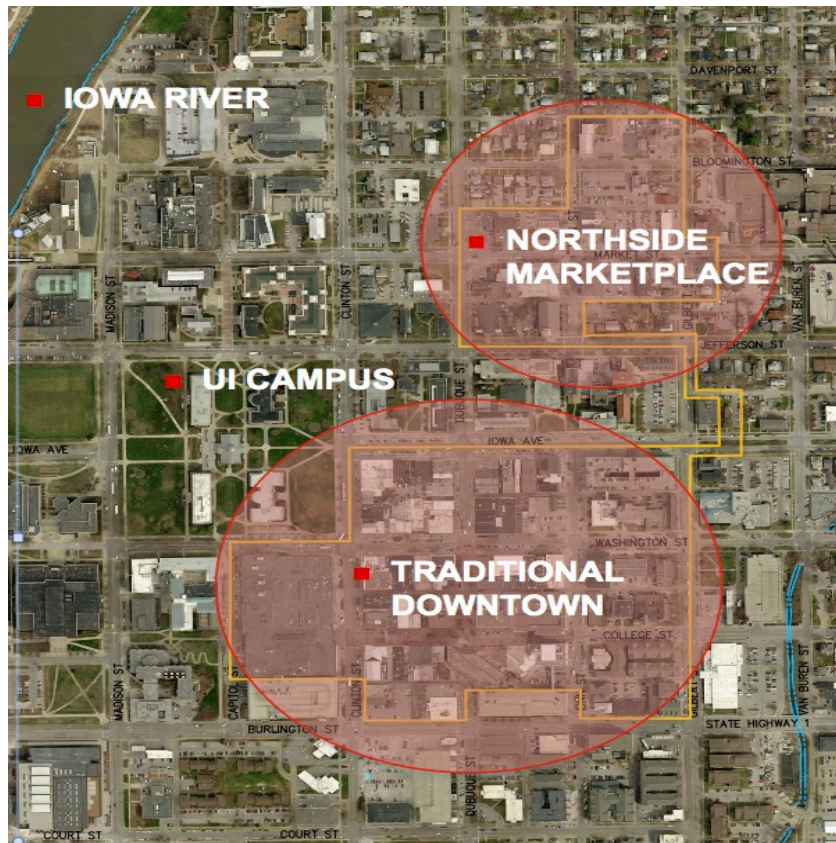
	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ -	\$ -	\$ 47,651	\$ 47,651	\$ 47,651	\$ 47,651
<b>Revenues:</b>						
Other City Taxes						
TIF Revenues	\$ 144,021	\$ 90,197	\$ 409,816	\$ 416,407	\$ 414,682	\$ 160,664
<b>Total Revenues</b>	\$ 144,021	\$ 90,197	\$ 409,816	\$ 416,407	\$ 414,682	\$ 160,664
<b>Expenditures:</b>						
TIF Rebate	\$ -	\$ 34,506	\$ 249,474	\$ 254,146	\$ 254,146	\$ -
<b>Transfers Out:</b>						
TIF Debt Transfers Out	144,021	8,040	160,342	162,261	160,536	160,664
<b>Total Expenditures &amp; Transfers Out</b>	\$ 144,021	\$ 42,546	\$ 409,816	\$ 416,407	\$ 414,682	\$ 160,664
<b>Fund Balance, June 30</b>	\$ -	\$ 47,651	\$ 47,651	\$ 47,651	\$ 47,651	\$ 47,651
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	\$ -	\$ 47,651	\$ 47,651	\$ 47,651	\$ 47,651	\$ 47,651



## SELF-SUPPORTING MUNICIPAL IMPROVEMENT DISTRICT (SSMID) – DOWNTOWN

In fiscal year 2013, the City in conjunction with Iowa City downtown businesses created a Self-Supporting Municipal Improvement District (SSMID) in downtown Iowa City as allowed under Iowa property tax code. The City collects a special property tax levy on property that is within the boundaries of the downtown district which is then remitted to the Iowa City Downtown District (ICDD). The ICDD uses the funds to promote and enhance the downtown district.

The SSMID was renewed for a ten-year period starting on July 1, 2016 and ending on June 30, 2026. The levy rate was approved to increase from \$2.00 to \$2.50 per \$1,000 of taxable value on July 1, 2021 along with a boundary expansion of the district. The SSMID levy rate remains at \$2.00 in fiscal year 2021. Below is a map of the improvement district:



**Iowa City Downtown District**

All of the funds received by the City through the SSMID property tax levy are remitted to the ICDD, therefore the fund does not maintain a fund balance. Revenues include the SSMID levy collections and the State backfill for commercial property taxes. SSMID payments to ICDD in fiscal year 2019 totaled \$397,730, and estimated payments in fiscal year 2020 total \$398,091. In fiscal year 2021, estimated SSMID distributions total \$492,596, an increase of 23.74%. This increase is primarily related to the revaluation of properties on January 1, 2019 and the addition of a partial valuation on the Chauncey Building of \$16,345,771.

**SSMID - Downtown (2820)**  
**Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Revenues:</b>						
Property Taxes	\$ 289,471	\$ 323,017	\$ 363,211	\$ 356,980	\$ 445,627	\$ 458,996
Intergovernmental						
Property Tax Credits	28,872	31,368	34,520	41,111	46,969	46,969
<b>Total Revenues</b>	<b>\$ 318,343</b>	<b>\$ 354,385</b>	<b>\$ 397,730</b>	<b>\$ 398,091</b>	<b>\$ 492,596</b>	<b>\$ 505,965</b>
<b>Expenditures:</b>						
Services	\$ 318,343	\$ 354,385	\$ 397,730	\$ 398,091	\$ 492,596	\$ 505,965
<b>Total Expenditures</b>	<b>\$ 318,343</b>	<b>\$ 354,385</b>	<b>\$ 397,730</b>	<b>\$ 398,091</b>	<b>\$ 492,596</b>	<b>\$ 505,965</b>
<b>Fund Balance, June 30</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>% of Revenues</b>	0%	0%	0%	0%	0%	0%

# DEBT SERVICE FUND

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Fund Summary  
Debt Schedules



## DEBT SERVICE FUND

This fund accounts for annual principal and interest payments due on the City's general obligation and tax increment revenue bonded debt. Funding is provided by the debt service property tax levy, tax increment financing, and loan repayments.

Chapter 384.4 of the Iowa State Code provides legal authority for a city to establish a debt service fund and certify taxes to be levied in the amount necessary to pay for the principal and interest on general obligation bonds issued by the city.

The debt service levy for fiscal year 2021 is \$2.578 per \$1,000 in valuation – this is a reduction of \$.40 per \$1,000 from the fiscal year 2020 levy.

The schedule of annual principal and interest payments as of June 30, 2019 is as follows:

Fiscal Year	Annual Payments			Principal Outstanding Beginning of Fiscal Year
	Principal	Interest	Total	
2020	11,385,000	1,648,331	13,033,331	67,400,000
2021	9,145,000	1,392,618	10,537,618	56,015,000
2022	8,285,000	1,170,313	9,455,313	46,870,000
2023	7,435,000	983,613	8,418,613	38,585,000
2024	6,700,000	801,913	7,501,913	31,150,000
2025	5,655,000	644,263	6,299,263	24,450,000
2026	4,885,000	509,950	5,394,950	18,795,000
2027	3,810,000	388,075	4,198,075	13,910,000
2028	2,665,000	288,600	2,953,600	10,100,000
2029	1,700,000	215,850	1,915,850	7,435,000
2030	755,000	172,050	927,050	5,735,000
2031	775,000	149,400	924,400	4,980,000
2032	795,000	126,150	921,150	4,205,000
2033	815,000	102,300	917,300	3,410,000
2034	840,000	77,850	917,850	2,595,000
2035	865,000	52,650	917,650	1,755,000
2036	890,000	26,700	916,700	890,000
<b>Totals at June 30, 2019</b>	<b>67,400,000</b>	<b>8,750,623</b>	<b>76,150,623</b>	

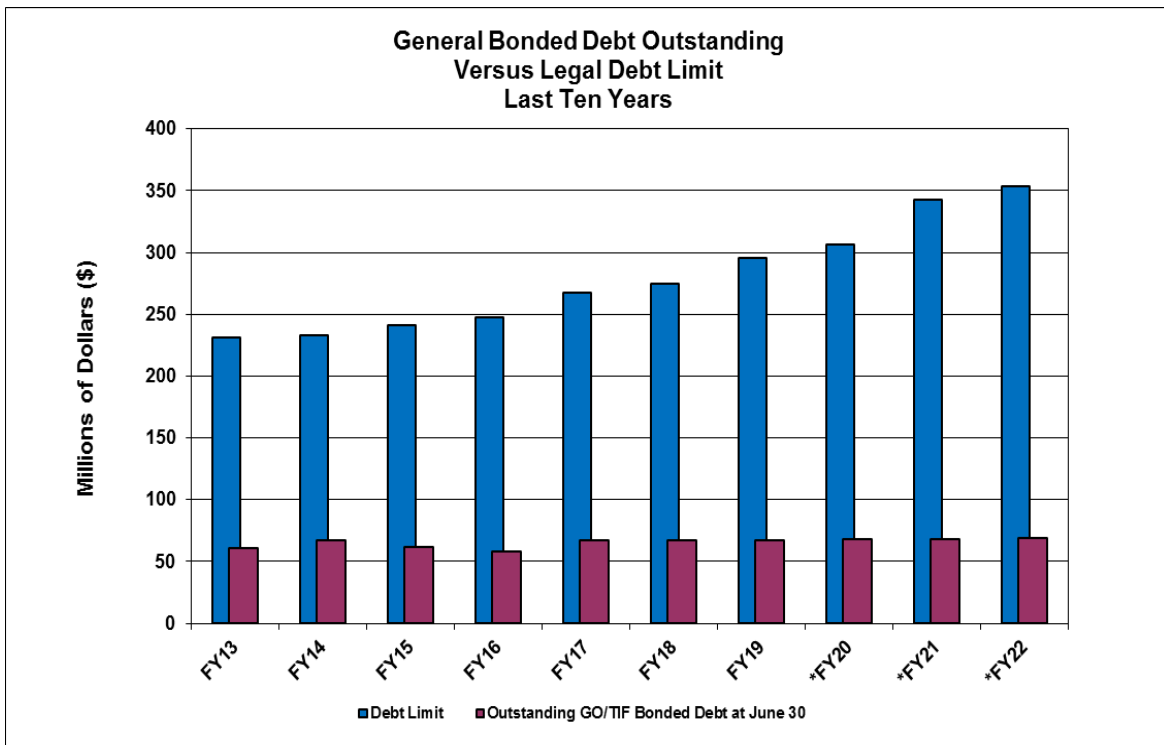
Future general obligation bond issues, including 2% for bond issuance costs, are estimated at \$12,240,000 for fiscal years 2020 through 2022. Proceeds from bond issues are recorded in the Capital Projects Fund.

## City's Debt Policies

There are currently three benchmarks used by the City of Iowa City to evaluate its financial position concerning its debt: 1) the 5% statutory debt limit, 2) the internal restriction on the debt service levy of 30% of the City's total levy, and 3) the level of outstanding general obligation and tax increment revenue bonded debt against the City's total assessed valuation. These three benchmarks are included in the Debt Management policy as adopted by the City Council.

Statutory limitations which govern the issuance of debt in Iowa include Article XI Section 3 of the state constitution, entitled "Indebtedness of Political or Municipal Corporations." Language in this section restricts the level of indebtedness for Iowa municipalities to five percent (5%) of "the value of ...taxable property within such county or corporation." This is commonly referred to as the "debt ceiling or debt limit."

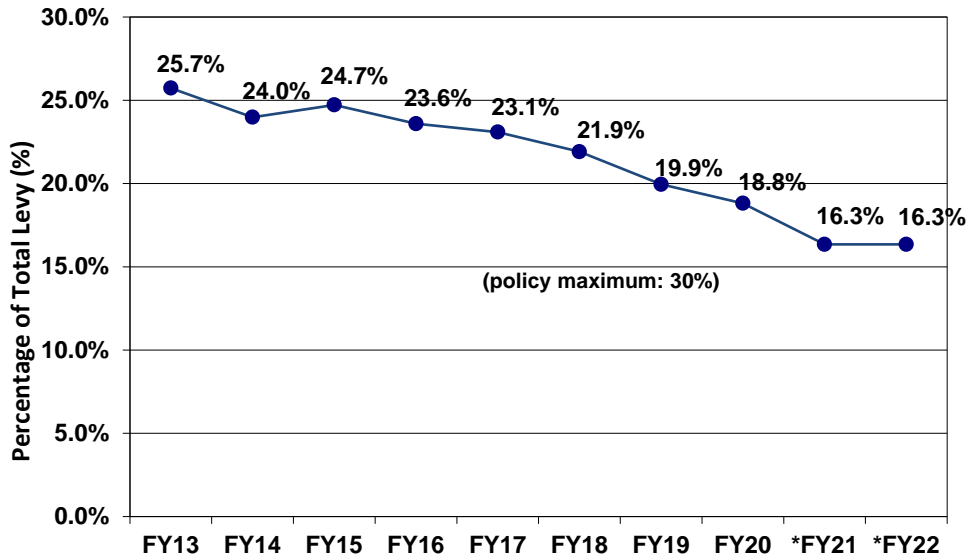
The graph below compares Iowa City's outstanding general obligation (G.O.) and tax increment financing revenue (TIF) debt with the statutory debt limit. Total valuations for Iowa City for fiscal year 2021 are approximately \$6.86 billion. The debt limit, or five percent (5%) of this amount, is about \$342.9 million. Outstanding G.O. and TIF debt at June 30, 2021, is estimated to be \$67.75 million, which is 19.8% of the debt limit. The ratio of outstanding G.O. and TIF bonded debt versus the State imposed legal debt limit has been on a declining trend since fiscal year 2013.



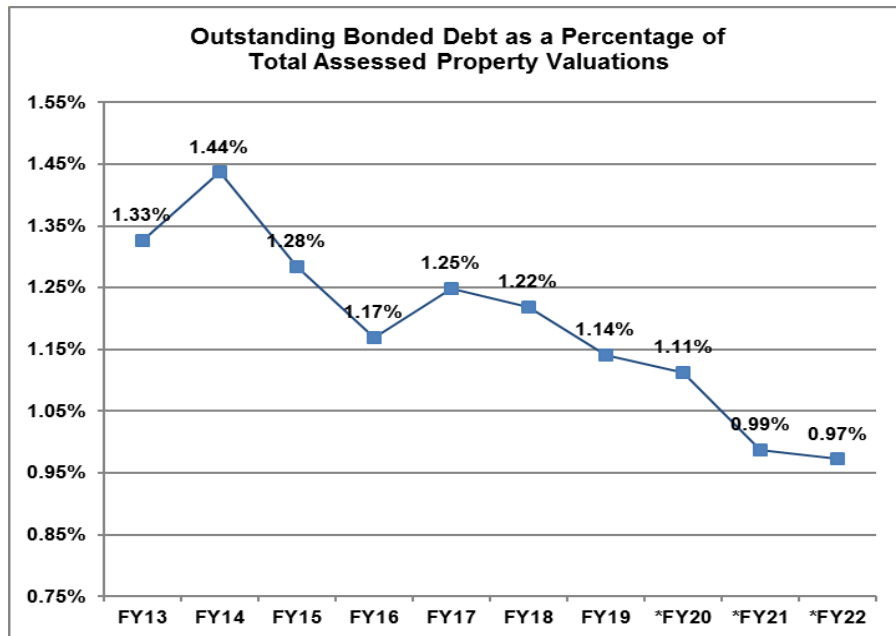
\* FY19, FY20, and FY21 figures are estimates

This City's Debt Management policy, which limits its ability to levy taxes for repayment of debt, states that the debt service levy shall not exceed 30% of the city levy.

The following chart shows the debt service levy as a percentage of the city levy rate for fiscal year 2013 through fiscal year 2022. Fiscal years 2020 through 2022 are based on estimated financing requirements for the City's five-year capital improvement program. The City's debt service levy rate for fiscal year 2021 is \$2.578 per \$1,000 of value while the City's total property tax levy rate is \$15.773 per \$1,000 of value. The debt service levy rate is projected to decrease another \$.10 in fiscal year 2022.



Also, as part of the Debt Management policy, the City Council set a goal to reduce its outstanding general obligation and tax increment revenue bonded debt as a percentage of its total assessed property valuations to .75%. The following chart is trend of that comparison for fiscal years 2013 through 2022.



## Bond Rating

The City obtains its General Obligation bond rating from *Moody's Investors Service* each time a new bond is issued. The City's current bond rating is Aaa. Maintaining the City's Aaa bond is a strategic priority for the City.

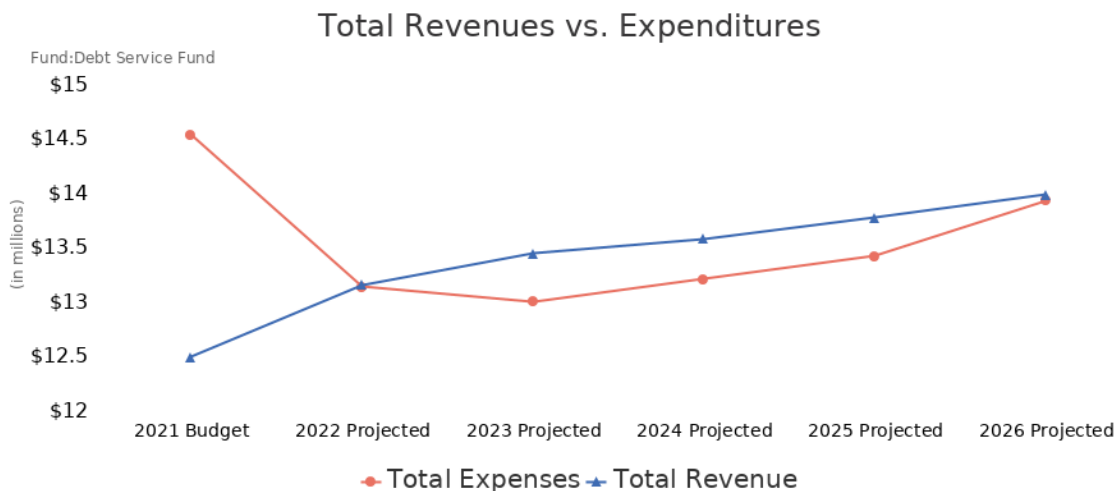
## Fund Balance

Ending fund balance for fiscal year 2020 is estimated to be \$9,449,879 which is an increase of \$222,171 or 2.41% from fiscal year 2019. This increase is primarily from loan and debt repayments for debt that was retired in previous years.

The estimated ending fund balance for fiscal year 2021 is projected to be \$7,402,072 which is a decrease of \$2,047,807 or 21.67%. The projected fund balance decrease is primarily due to the call and retirement of the 2012D tax increment financing revenue bonds.

Although, the entire fund balance for the Debt Service Fund is restricted for debt service expenditures, an additional restriction is shown for funds that are being held as a reserve for the 2012D and 2016E tax increment financing revenue bonds. These reserves are expected to be depleted by the end of fiscal year 2021.

## Long-term Projections



Future revenues are projected to increase through fiscal year 2026 and the changes in revenue are largely due to changes in the debt service levy. The debt service levy is projected to decrease by \$.10 in fiscal year 2022.

Future debt service expenditures are higher in fiscal year 2021 due to the calling of the 2012D tax increment financing revenue bonds and to early principal repayment on the fiscal year 2020 general obligation bonds. The following year decreases due to the early bond call and principal repayment in fiscal year 2021.



**Debt Service Fund (5000 - 5999)**  
**Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ 6,000,280	\$ 7,232,184	\$ 8,135,314	\$ 9,227,708	\$ 9,449,879	\$ 7,402,072
<b>Revenues:</b>						
Property Taxes	\$ 12,925,934	\$ 12,535,528	\$ 11,940,433	\$ 11,553,357	\$ 10,872,328	\$ 10,776,839
Other City Taxes						
Gas/Electric Excise Tax	167,714	149,925	133,206	127,253	103,543	89,766
Mobile Home Tax	15,021	13,391	11,641	13,390	11,641	11,641
Use Of Money And Property						
Interest Revenues	180,516	206,878	242,006	120,370	100,912	87,793
Intergovernmental						
Property Tax Credits	358,695	332,008	302,669	321,689	305,674	280,452
Charges For Fees And Services						
Building & Devlpmt	-	-	129,103	-	-	-
Other Financial Sources						
Loan Repayments	48,638	50,663	52,777	54,525	56,801	59,165
Debt Sales	657,323	-	-	-	-	-
<b>Sub-Total Revenues</b>	14,353,841	13,288,394	12,811,836	12,190,584	11,450,899	11,305,656
<b>Transfers In</b>						
Transfers-In	2,096,352	1,084,336	1,958,773	1,079,920	1,021,113	1,812,590
<b>Sub-Total Transfers In</b>	2,096,352	1,084,336	1,958,773	1,079,920	1,021,113	1,812,590
<b>Total Revenues &amp; Transfers In</b>	\$ 16,450,193	\$ 14,372,730	\$ 14,770,609	\$ 13,270,504	\$ 12,472,012	\$ 13,118,246
<b>Expenditures:</b>						
Financial Services & Charges	\$ 15,526	\$ 4,719	\$ 9,033	\$ 15,000	\$ 15,000	\$ 15,000
GO Bonds Principal	13,470,000	11,760,000	11,945,000	11,245,000	10,760,000	10,345,000
GO Bonds Interest	1,255,554	1,113,386	1,134,847	1,196,698	1,311,124	1,412,563
Revenue Bonds Principal	130,000	135,000	135,000	140,000	1,985,000	965,000
Revenue Bonds Interest	347,208	456,495	454,335	451,635	448,695	384,150
<b>Total Expenditures</b>	\$ 15,218,289	\$ 13,469,600	\$ 13,678,214	\$ 13,048,333	\$ 14,519,819	\$ 13,121,713
<b>Fund Balance, June 30</b>	\$ 7,232,184	\$ 8,135,314	\$ 9,227,708	\$ 9,449,879	\$ 7,402,072	\$ 7,398,604
Restricted / Committed /Assigned	1,618,797	1,610,297	2,230,153	2,038,790	-	-
<b>Unassigned Balance</b>	\$ 5,613,387	\$ 6,525,016	\$ 6,997,555	\$ 7,411,089	\$ 7,402,072	\$ 7,398,604

**General Obligation Bonds/TIF Revenue Bonds  
Outstanding Debt Obligation  
Summary by Individual Issue**

Issue / Use of Funds	Amount of Issue	Fiscal Year Debt Paid in Full	Principal Outstanding June 30, 2019	Debt Service Payments		
				FY2020	FY2021	FY2022
2012A G.O. Multi-purpose	9,070,000	2022	2,935,000	1,016,213	1,017,113	1,027,613
2012D TIF Revenue Bonds	2,655,000	2021**	2,125,000	207,485	2,049,545	-
2013A G.O. Multi-purpose	7,230,000	2023	3,380,000	877,613	880,723	887,363
2014 G.O. Multi-purpose/ Refunding	11,980,000	2024	4,875,000	1,053,825	1,051,075	1,042,575
2015 G.O. Multi-Purpose	7,785,000	2025	4,915,000	865,213	868,000	872,300
2016A G.O. Multi-purpose	8,795,000	2026	6,785,000	1,064,450	1,057,150	1,058,550
2016E TIF Revenue Bonds	12,805,000	2036	12,805,000	384,150	384,150	1,349,150
2017 G.O. Multi-Purpose	9,765,000	2027	7,960,000	1,092,463	1,094,063	1,090,263
2018A G.O. Multi-Purpose	8,895,000	2028	8,085,000	1,067,550	1,057,800	1,047,600
2018B G.O. - Taxable	3,100,000	2020	1,000,000	1,026,000	-	-
2019 G.O. Proposed	12,535,000	2029	12,535,000	4,378,371	1,078,000	1,079,900
2020 G.O. Proposed	12,240,000	2030	-	-	3,967,200	2,059,200
2021 G.O. Proposed	12,240,000	2031	-	-	-	1,592,200
<b>Total - General Obligation Debt Service:</b>			<b>\$ 67,400,000</b>	<b>\$ 13,033,331</b>	<b>\$ 14,504,818</b>	<b>\$ 13,106,713</b>

\*\* To be called early in 2021

## 2012A General Obligation Bond Issue

**Principal: \$9,070,000**

**Dated: June 20, 2012**

**Callable: June 1, 2018**

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2020	955,000	61,213	1,016,213	955,710	60,502	2,935,000	2.00%
2021	975,000	42,113	1,017,113	956,557	60,556	1,980,000	2.00%
2022	1,005,000	22,613	1,027,613	966,432	61,181	1,005,000	2.225%
<b>Totals</b>	<b>2,935,000</b>	<b>125,938</b>	<b>3,060,938</b>	<b>2,878,699</b>	<b>182,239</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Runway 7-25 Taxiway	\$ 232,000
First Ave Storm Sewer	710,000
Lower Muscatine - Kirkwood to First Avenue	540,000
Traffic Signals Project	120,000
Sidewalk Infill	100,000
Brick Street Construction	290,000
First Ave/IAIS Railroad Overpass	2,190,000
Dubuque St. Pedestrian Bridge	380,000
West Side Levee	400,000
East Side Levee	100,000
Normandy Dr. & Manor Intersect	80,000
Parks Annual Improvements	200,000
Cemetery Road Resurfacing	50,000
Terry Trueblood Recreation Area	500,000
Intra-city Bike Trails	50,000
Highway 1 Sidewalk/Trail	1,000,000
Fire Apparatus	634,000
New Animal Shelter	700,000
Fire Station #1 Kitchen Remodel	129,905
Police Crime Lab	82,600
Police Station Remodel	198,450
Police Breakroom/Restroom Remodel	59,250
City Hall Improvements	141,300
City Hall Security Camera Upgrade	75,000
Issuance Costs	107,495
	<hr/>
Amount of Issue	<u><u>\$ 9,070,000</u></u>

## 2012D Taxable Urban Renewal Revenue Bonds

**Principal: \$2,655,000**

**Dated: November 29, 2012**

**To be called: June 1, 2021**

Fiscal Year	Payments			Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2020	140,000	67,485	207,485	207,485	2,125,000	2.10%
2021	1,985,000	64,545	2,049,545	2,049,545	1,985,000	2.30%
<b>Totals</b>	<b>2,125,000</b>	<b>132,030</b>	<b>2,257,030</b>	<b>2,257,030</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Park @ 201 Project	\$ 2,330,000
Debt Service Reserve	207,845
Capitalized Interest	38,086
Issuance Costs	79,069
Amount of Issue	<u><u>\$ 2,655,000</u></u>

## 2013A General Obligation Bond Issue

Principal: \$7,230,000

Dated: July 16, 2013

Callable: June 1, 2019

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2020	820,000	57,613	877,613	724,061	153,552	3,380,000	1.45%
2021	835,000	45,723	880,723	726,627	154,096	2,560,000	1.60%
2022	855,000	32,363	887,363	732,105	155,258	1,725,000	1.75%
2023	870,000	17,400	887,400	732,136	155,264	870,000	2.00%
<b>Totals</b>	<b>3,380,000</b>	<b>153,098</b>	<b>3,533,098</b>	<b>2,914,928</b>	<b>618,170</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Moss Ridge Road	\$ 1,610,000
Lower Muscatine-Kirkwood to First Ave	375,000
Traffic Signals Project	250,000
Sidewalk Infill Program	100,000
Taft Speedway Levee Project	100,000
Warm Storage Building, Napoleon Park	300,000
CBD Streetscape Project	350,000
William Street Reconstruction	540,000
Parks Annual Improvements	200,000
Hickory Hills Restroom/Saferoom	34,000
Terry Trueblood Recreation Area	2,000,000
Normandy Drive Restoration Project	409,050
Fairmeadows Restroom & Splash Pad	95,000
Intra-city Bike Trails	50,000
Scott Park Development & Trail	140,000
City Hall Projects	116,400
Projectdox Quickstart	306,000
Library Public Space Remodeling	100,000
Fire Station #3 Kitchen Remodel	35,000
Issuance Costs	119,550
Amount of Issue	<u><u>\$ 7,230,000</u></u>

## 2014 General Obligation/Refunding Bond Issue

**Principal: \$11,980,000**

**Dated: June 3, 2014**

**Callable: June 1, 2020**

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2020	925,000	128,825	1,053,825	744,418	309,407	4,875,000	3.00%
2021	950,000	101,075	1,051,075	742,476	308,599	3,950,000	3.00%
2022	970,000	72,575	1,042,575	736,471	306,104	3,000,000	2.25%
2023	1,000,000	50,750	1,050,750	742,246	308,504	2,030,000	2.50%
2024	1,030,000	25,750	1,055,750	745,778	309,972	1,030,000	2.50%
<b>Totals</b>	<b>4,875,000</b>	<b>378,975</b>	<b>5,253,975</b>	<b>3,711,389</b>	<b>1,542,586</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Moss Ridge Road	\$ 1,890,000
First Ave/IAIS Railroad Crossing Improvements	1,000,000
Sycamore Street - City Limits to South Gilbert Street	2,500,000
CBD Streetscape Project	1,000,000
Normandy Drive Restoration Project	409,050
City Park Master Plan & Pool Upgrade	650,000
Willow Creek/Kiwanis Park Master Plan	50,000
Library Public Space Remodeling	100,000
Fire SCBA/Air System Replacement	500,000
UniverCity Neighborhood Partners	500,000
Public Works Facility Master Plan	310,000
2016 & 2017 Maturities - 2006C & 2007A GO Bonds	2,660,000
City Hall-Other Projects	244,165
Issuance Costs	166,785
 Amount of Issue	 <u><u>\$11,980,000</u></u>

## 2015 General Obligation Bond Issue

**Principal: \$7,785,000**

**Dated: June 2, 2015**

**Callable: June 1, 2023**

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2020	765,000	100,213	865,213	792,973	72,240	4,915,000	2.00%
2021	785,000	83,000	868,000	795,527	72,473	4,150,000	2.00%
2022	805,000	67,300	872,300	799,468	72,832	3,365,000	2.00%
2023	830,000	51,200	881,200	807,625	73,575	2,560,000	2.00%
2024	850,000	34,600	884,600	810,741	73,859	1,730,000	2.00%
2025	880,000	17,600	897,600	822,656	74,944	880,000	2.00%
<b>Totals</b>	<b>4,915,000</b>	<b>353,913</b>	<b>5,268,913</b>	<b>4,828,990</b>	<b>439,922</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Riverfront Crossings Redevelopment	\$ 200,000
City Hall-Other Projects	100,000
City Hall Remodel-NDS 2nd Floor	466,299
Fiber Optic Infill Program	100,000
CBD Streetscape Project	350,000
Riverside Drive Pedestrian Tunnel	100,000
Lower City Park Emergency Access Road	220,000
Mercer Park Playground	150,000
Intra-City Bike Trails	50,000
Willow Creek/Kiwanis Park Master Plan & Splash Pad	350,000
Elementary School Recreation Facility Partnership	700,000
Tennis Court/Pickle Ball Court Resurfacing	70,000
Youth Sports Complex Feasibility Study	50,000
Harrison Street Reconstruction	500,000
Sidewalk Infill Program	100,000
Burlington & Clinton Street Intersection Improvements	840,000
First Ave/IAIS Railroad Crossing Improvements	3,050,000
Dubuque Street/I-80 Pedestrian Bridge	276,158
Issuance Costs	112,543
	<u>\$ 7,785,000</u>

**2016A General Obligation Bond Issue**  
**Principal: \$8,795,000**  
**Dated: June 16, 2016**  
**Callable: June 1, 2024**

Fiscal Year	Payments			Property Tax Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
			-			
2020	910,000	154,450	1,064,450	1,064,450	6,785,000	3.00%
2021	930,000	127,150	1,057,150	1,057,150	5,875,000	2.00%
2022	950,000	108,550	1,058,550	1,058,550	4,945,000	2.00%
2023	965,000	89,550	1,054,550	1,054,550	3,995,000	3.00%
2024	985,000	60,600	1,045,600	1,045,600	3,030,000	2.00%
2025	1,010,000	40,900	1,050,900	1,050,900	2,045,000	2.00%
2026	1,035,000	20,700	1,055,700	1,055,700	1,035,000	2.00%
<b>Totals</b>	<b>6,785,000</b>	<b>601,900</b>	<b>7,386,900</b>	<b>7,386,900</b>		

Principal payable June 1.  
Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Riverfront Crossings Redevelopment	\$ 150,000
Riverfront Crossings Riverbank/Park Development	500,000
City Park Cabin Restoration	130,000
City Park Pool Cabana Shelters	65,000
Pheasant Hill Park Renovation	25,000
Happy Hollow Park Shelter & Bathroom Upgrades	150,000
Hickory Hill Park & Trail Development	200,000
Upgrade Building BAS Controls	118,000
Mercer Aquatic & Scanlon Gym Improvements	53,000
Mormon Trek Right Turn Lane & Three Lane Conversion	650,000
1st Ave/IAIS RR Crossing Grade Separation	1,546,222
First Ave Three Lane Conversion	275,000
Washington Street Reconstruction	4,133,666
Fire/Police Storage Facility Relocation	700,000
Issuance Costs	99,112
	<u>\$ 8,795,000</u>



## 2016E Taxable Urban Renewal Capital Loan Notes

**Principal: \$12,805,000**

**Dated: September 15, 2016**

**Callable: June 1, 2026, 2029, 2032, 2035**

Fiscal Year	Payments			Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate *
	Principal	Interest	Total			
2020	-	384,150	384,150	384,150	12,805,000	3.00%
2021	-	384,150	384,150	384,150	12,805,000	3.00%
2022	965,000	384,150	1,349,150	1,349,150	12,805,000	3.00%
2023	960,000	355,200	1,315,200	1,315,200	11,840,000	3.00%
2024	955,000	326,400	1,281,400	1,281,400	10,880,000	3.00%
2025	950,000	297,750	1,247,750	1,247,750	9,925,000	3.00%
2026	950,000	269,250	1,219,250	1,219,250	8,975,000	3.00%
2027 *	825,000	240,750	1,065,750	1,065,750	8,025,000	3.00% *
2028 *	725,000	216,000	941,000	941,000	7,200,000	3.00% *
2029 *	740,000	194,250	934,250	934,250	6,475,000	3.00% *
2030 *	755,000	172,050	927,050	927,050	5,735,000	3.00% *
2031 *	775,000	149,400	924,400	924,400	4,980,000	3.00% *
2032 *	795,000	126,150	921,150	921,150	4,205,000	3.00% *
2033 *	815,000	102,300	917,300	917,300	3,410,000	3.00% *
2034 *	840,000	77,850	917,850	917,850	2,595,000	3.00% *
2035 *	865,000	52,650	917,650	917,650	1,755,000	3.00% *
2036 *	890,000	26,700	916,700	916,700	890,000	3.00% *
<b>Totals</b>	<b>12,805,000</b>	<b>3,759,150</b>	<b>16,564,150</b>	<b>16,564,150</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

\* Rate resets on June 1, 2026 at 10 year CMT plus 1.65% with a cap of 6%

<u>Project</u>	<u>Amount</u>
Chauncey Building Project	\$ 12,097,250
Capitalized Interest	657,323
Issuance Costs	<u>50,427</u>
Amount of Issue	<u><u>\$ 12,805,000</u></u>

## 2017A General Obligation Bonds

Principal: \$9,765,000

Dated: June 15, 2017

Callable: June 1, 2023

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2020	920,000	172,463	1,092,463	932,033	160,429	7,960,000	2.00%
2021	940,000	154,063	1,094,063	933,398	160,664	7,040,000	2.00%
2022	955,000	135,263	1,090,263	930,156	160,106	6,100,000	2.00%
2023	980,000	116,163	1,096,163	935,190	160,973	5,145,000	2.00%
2024	1,000,000	96,563	1,096,563	935,531	161,031	4,165,000	2.00%
2025	1,025,000	76,563	1,101,563	939,797	161,766	3,165,000	2.25%
2026	1,055,000	53,500	1,108,500	945,716	162,784	2,140,000	2.50%
2027	1,085,000	27,125	1,112,125	948,808	163,317	1,085,000	2.50%
<b>Totals</b>	<b>7,960,000</b>	<b>831,700</b>	<b>8,791,700</b>	<b>7,500,630</b>	<b>1,291,070</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Riverfront Crossings Redevelopment	\$ 150,000
Climate Action Plan Project	150,000
Permitting Software Upgrade	500,000
Public Works Facility	700,000
Riverside Drive Pedestrian Tunnel	1,434,000
Riverside Drive Streetscape Improvements	616,000
West Riverbank Stabilization	400,000
Frauenholtz-Miller Park Development	130,480
Riverfront Crossings Park/Riverbank	500,000
Hickory Hill Park & Trail Redevelopment	400,000
Upgrade Building BAS Controls	240,000
Recreation Center Lobby Remodel	160,000
Pedestrian Mall Reconstruction	750,000
Dubuque Street Reconstruction	2,500,000
Sidewalk Infill Program	100,000
Myrtle/Riverside Intersection Signalization	900,000
Issuance Costs	134,520
Amount of Issue	<u>\$ 9,765,000</u>

## 2018A General Obligation Bonds

Principal: \$8,895,000

Dated: June 1, 2018

Callable: June 1, 2024

Fiscal Year	Payments			Property Tax Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2020	825,000	242,550	1,067,550	1,067,550	8,085,000	1.95%
2021	840,000	217,800	1,057,800	1,057,800	7,260,000	2.10%
2022	855,000	192,600	1,047,600	1,047,600	6,420,000	2.15%
2023	875,000	166,950	1,041,950	1,041,950	5,565,000	2.25%
2024	895,000	140,700	1,035,700	1,035,700	4,690,000	2.35%
2025	915,000	113,850	1,028,850	1,028,850	3,795,000	2.40%
2026	940,000	86,400	1,026,400	1,026,400	2,880,000	2.50%
2027	960,000	58,200	1,018,200	1,018,200	1,940,000	2.60%
2028	980,000	29,400	1,009,400	1,009,400	980,000	2.65%
<b>Totals</b>	<b>8,085,000</b>	<b>1,248,450</b>	<b>9,333,450</b>	<b>9,333,450</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
City Hall Remodel for MPOJC	\$ 150,000
Public Works Facility	700,000
West Riverbank Stabilization	680,000
Riverfront Crossings Park Development	200,000
Creekside Park Redevelopment	650,000
Cardigan Park Development	168,500
Dubuque Street Reconstruction	5,000,000
Riverside Drive Streetscape Improvements	205,000
Gilbert Street Intersection Improvements	750,000
Rochester Ave Sidewalk Infill Project	150,000
Issuance Costs	241,500
Amount of Issue	<u><u>\$ 8,895,000</u></u>

**2018B General Obligation Bonds**

**Principal: \$3,100,000**

**Dated: June 1, 2018**

**Callable: N/A**

Fiscal Year	Payments			Property Tax Revenue	Tax Increment Financing	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total				
2020	1,000,000	26,000	1,026,000	1,026,000	-	1,000,000	2.60%
<b>Totals</b>	<b>1,000,000</b>	<b>26,000</b>	<b>1,026,000</b>	<b>1,026,000</b>	<b>-</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

<u>Project</u>	<u>Amount</u>
Pedestrian Mall Reconstruction	<u><u>\$ 3,100,000</u></u>

## 2019A General Obligation Bonds

Principal: \$12,535,000

Dated: June 4, 2019

Callable: June 1, 2025

Fiscal Year	Payments			Property Tax Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2020	4,125,000	253,371	4,378,371	4,378,371	12,535,000	2.00%
2021	905,000	173,000	1,078,000	1,078,000	8,410,000	2.00%
2022	925,000	154,900	1,079,900	1,079,900	7,505,000	2.00%
2023	955,000	136,400	1,091,400	1,091,400	6,580,000	2.00%
2024	985,000	117,300	1,102,300	1,102,300	5,625,000	2.00%
2025	875,000	97,600	972,600	972,600	4,640,000	2.00%
2026	905,000	80,100	985,100	985,100	3,765,000	2.00%
2027	940,000	62,000	1,002,000	1,002,000	2,860,000	2.00%
2028	960,000	43,200	1,003,200	1,003,200	1,920,000	2.25%
2029	960,000	21,600	981,600	981,600	960,000	2.25%
<b>Totals</b>	<b>12,535,000</b>	<b>1,139,471</b>	<b>13,674,471</b>	<b>13,674,471</b>		

Principal payable June 1.

Interest payable June 1 and December 1.

Project	Amount
City Hall boiler and controls replacement	\$ 400,000
West Riverbank Stabilization	270,000
Riverfront Crossings Park Development	950,000
Highway 1 Sidewalk/Trail	477,000
Willow Creek/Kiwanis Park Improvements	800,000
Pedestrian Mall Reconstruction	3,650,000
Lower City Park Adventure Playground	850,000
McCollister Blvd - Gilbert to Sycamore	4,410,000
Prentiss Street Bridge Replacement	555,000
Issuance Costs	173,000
Amount of Issue	<u>\$ 12,535,000</u>



CITY OF IOWA CITY  
UNESCO CITY OF LITERATURE

★ Celebrating 175 Years ★

# ENTERPRISE FUNDS

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Parking  
Transit  
Wastewater  
Water  
Refuse Collection  
Landfill  
Airport  
Storm Water  
Housing Authority





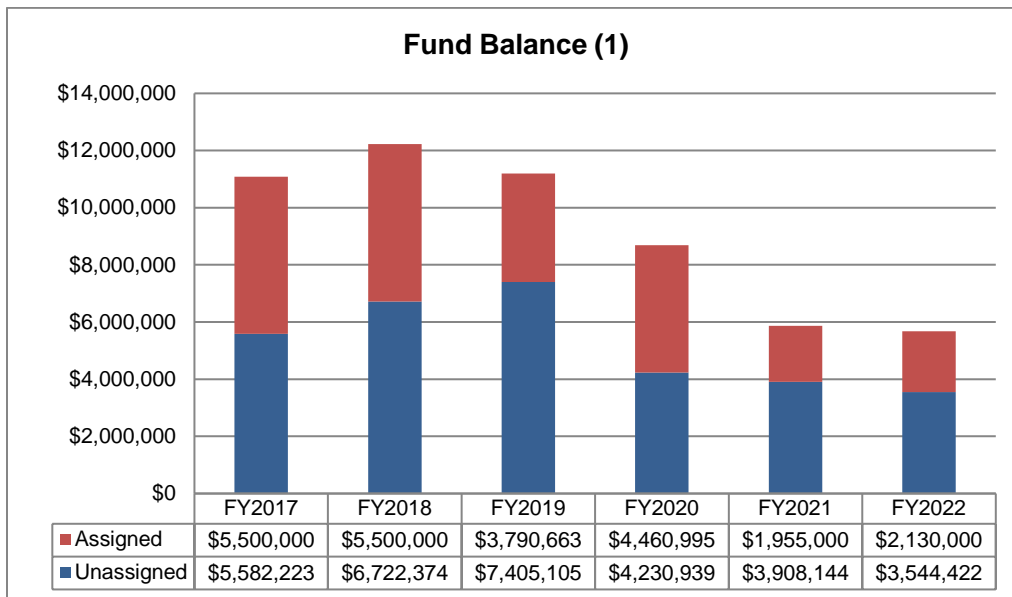
## PARKING FUND

The Parking Fund accounts for the activities of the City’s parking operations. The Parking Fund is an enterprise fund and is a fully self-sustaining business-like activity. Revenues are primarily derived from parking meter revenue, parking ramp revenue, and parking fines.

**Fund Balance:**

The Parking Fund’s unassigned fund balance on June 30, 2019 was \$7,405,105, a 10.2% increase from fiscal year 2018. The increase was primarily due to the net surplus generated by the parking ramp operations. The fiscal year 2020 year-end unassigned fund balance is estimated to decrease 42.8% to \$4,230,939. This decrease is primarily due to a transfer of \$3,750,000 to a Capital Reserve created in fiscal year 2020 to build funds for the replacement of Parking infrastructure.

In fiscal year 2021, the unassigned fund balance is estimated to decrease 7.6% to \$3,908,144. This decrease is due to a \$1 million transfer to the capital reserve and due to an increase in operating expenditures.



(1) FY20 - FY22 figures are estimates

Assigned fund balance at June 30, 2021 are projected to be \$1,955,000. This assigned fund balance represents funds held in capital reserves. This reserve was created with a \$3,750,000 transfer in fiscal year 2020 and will be funded annually with a \$1 million transfer from operations.

A parking impact fee, which deals with off-street parking requirements, is required for residential development in most of the Near Southside Neighborhood. The Near Southside is bound by Burlington Street to the north, Madison Street to the west, Gilbert Street to the east, and the Iowa Interstate Railway main-line to the south. The revenues from the impact fee are to provide parking facilities in the Near Southside. A formula is used to determine the amount of required off-street parking and the amount of required parking impact fee. The Neighborhood & Development Services department

collects the fee, which may be paid in three installments, with the first installment due before the certificate of occupancy is issued. No funds are currently being held because of this impact fee.

During fiscal year 2015, the 2009 Parking Revenue bonds was defeased early which eliminated the parking revenue bond's debt service payments. The Parking Fund borrowed just under \$2.5 million from the Landfill Cell Replacement Reserve to assist in the early defeasance. The following is a summary of that loan:

Loan	Date	Loan Amount	Final Payment	Principal Outstanding as of 6/30/19	Total Payment FY20	FY20 Principal	FY20 Interest
2009F Revenue Bond Defeasance	11/1/2014	\$ 2,495,350	2024	\$ 1,173,649	\$ 289,143	\$ 257,438	\$ 31,705

**Revenues:**

Rates for the Parking System are set by the City Council. Parking System rates are reviewed annually. The following tables list hourly and monthly Parking System rates and charges as approved by the City Council. These rates include hourly rate adjustments that became effective on July 1, 2013 and the monthly permit rate adjustments that became effective on July 1, 2017. No rate adjustments are included in the fiscal year 2021 budget.

**Hourly Rates and Charges**

Fiscal Year	Capitol St. Garage	Dubuque St. Garage	Chauncey Swan Garage	Tower Place Garage	Harrison St. Garage
2018	\$1.00	\$1.00	\$0.75	\$1.00	\$0.75
2014*	1.00	1.00	0.75	1.00	--
2007	0.75	0.75	0.60	0.75	--
2002	0.60	0.60	0.50	0.60	--
2001	0.50	0.50	0.40	0.60	--
1997	0.50	0.50	0.40	--	--
1993	0.50	0.45	0.40	--	--

\*Capitol Street, Dubuque Street and Tower Place facilities offer the first hour free.

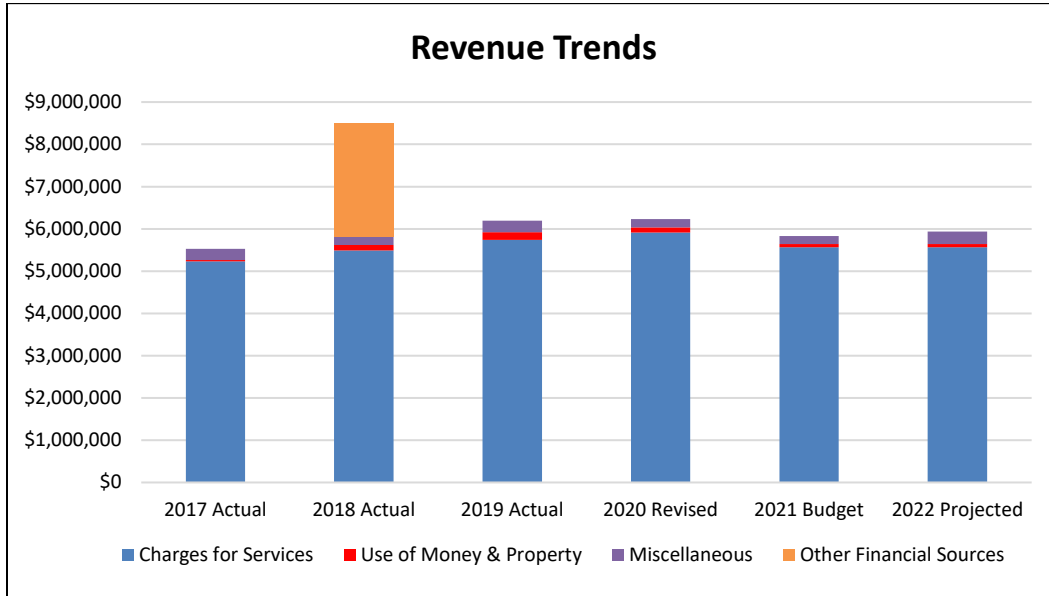
**Monthly Rates and Charges**

Fiscal Year	Capitol St. Garage	Dubuque St. Garage	Chauncey Swan Garage	Tower Place Garage	Harrison St. Garage
2018	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00
2011	80.00	80.00	80.00	80.00	--
2010	80.00	80.00	70.00	80.00	--
2007	75.00	65.00	60.00	75.00	--
2004	70.00	60.00	55.00	70.00	--
2002	60.00	50.00	45.00	60.00	--
2001	55.00	45.00	40.00	60.00	--

Surface parking lots charge \$65.00 per month for parking permits.

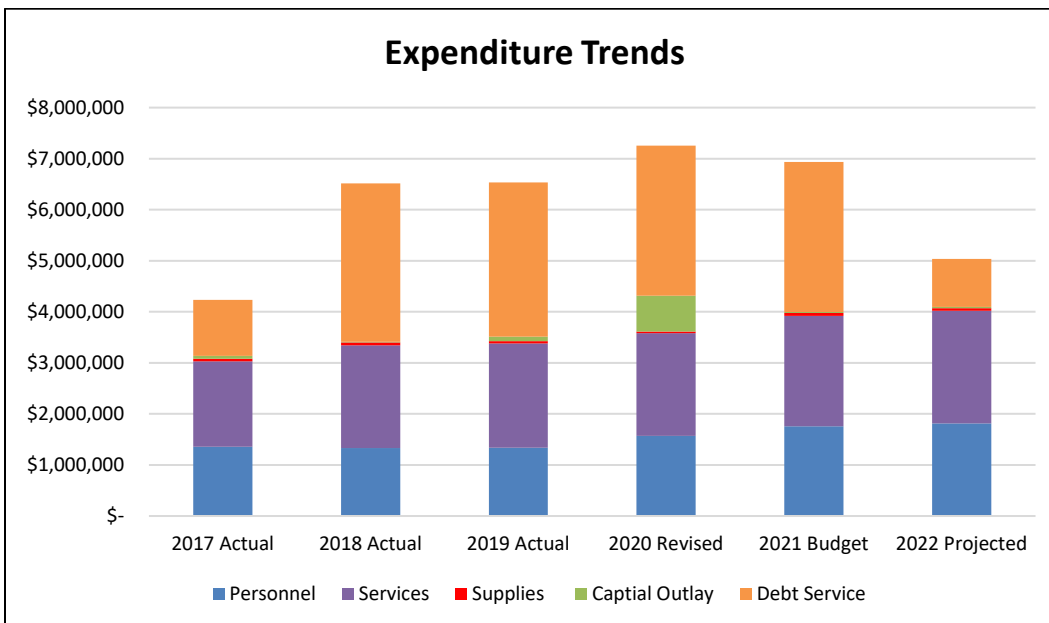
**Revenues:**

Fiscal year 2021 revenue is estimated to decrease 4.7% when compared to fiscal year 2020 estimated revenue. This decrease is anticipated primarily due to a \$290,664 parking impact fee that was received in fiscal year 2020. Parking service charges are approximately 94% of fund revenues and parking fines are about 4%.



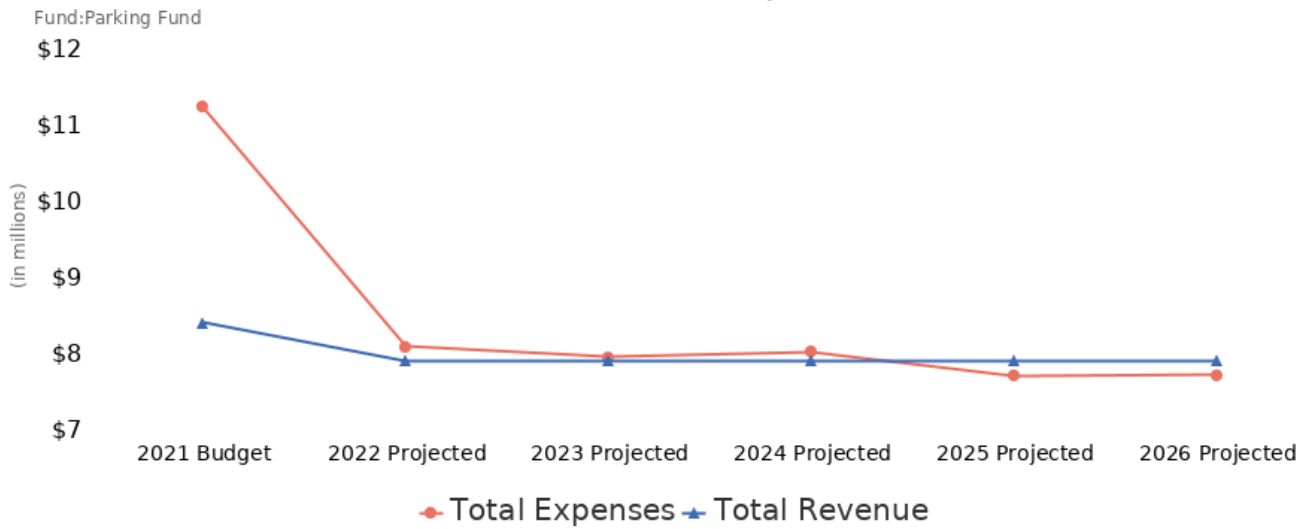
**Expenditures:**

Fiscal year 2021 budgeted expenditures represent a 4.4% decrease from fiscal year 2020 revised expenditures. Fiscal year 2020 revised expenditures include \$675,000 for the purchase of the Augusta Place parking ramp. If this expenditure is excluded, expenditures grew 5.4% in fiscal year 2021. The increase in expenditures is primarily due to an increase in Personnel and Services expenditures.



**Long-term Projections:**

**Total Revenues vs. Expenditures**



Future revenues for the Parking Fund are projected to be relatively flat over the next five years, with no planned rate increases.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Debt Service expenditures drop in fiscal year 2022 as the City plans to pay an extra \$2 million towards the Parking Lease Purchase agreement in fiscal year 2021. Fiscal year 2021 also includes higher than average Transfers Out for Capital Projects.

**Parking (7100 - 7102)**  
**Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ 10,742,693	\$ 11,082,223	\$ 12,222,373	\$ 11,195,768	\$ 8,691,934	\$ 5,863,145
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 35,397	\$ 123,441	\$ 177,037	\$ 123,441	\$ 75,000	\$ 75,000
Charges For Fees And Services						
Refuse Charges	-	175	-	180	-	-
Parking Charges	5,230,823	5,493,004	5,741,940	5,914,572	5,565,900	5,565,900
Miscellaneous						
Parking Fines	221,917	155,488	239,834	155,490	260,000	260,000
Other Misc Revenue	39,794	35,280	33,726	35,000	35,000	35,000
Other Financial Sources						
Sale Of Assets	-	2,679,169	-	-	-	-
<b>Sub-Total Revenues</b>	5,527,930	8,486,558	6,192,536	6,228,683	5,935,900	5,935,900
<b>Transfers In:</b>						
Capital Reserves	-	-	-	3,750,000	1,000,000	1,000,000
<sup>1)</sup> Debt Service Transfers	1,100,821	3,100,821	1,021,221	941,621	1,441,622	941,621
<b>Sub-Total Transfers In</b>	1,100,821	3,100,821	1,021,221	4,691,621	2,441,622	1,941,621
<b>Total Revenues &amp; Transfers In</b>	\$ 6,628,751	\$ 11,587,379	\$ 7,213,757	\$ 10,920,304	\$ 8,377,522	\$ 7,877,521
<b>Expenditures:</b>						
Parking Administration	\$ 1,188,524	\$ 1,364,542	\$ 1,448,416	\$ 1,472,461	\$ 1,654,454	\$ 1,692,362
On Street Operations	749,591	808,802	781,704	918,779	918,270	942,170
Parking Ramp Operations	1,196,100	1,241,932	1,283,440	1,924,920	1,422,907	1,458,201
Parking Debt Service	1,100,821	3,100,821	3,021,221	2,941,621	2,941,621	941,621
<b>Sub-Total Expenditures</b>	4,235,036	6,516,098	6,534,781	7,257,781	6,937,252	5,034,354
<b>Transfers Out:</b>						
Capital Improvement Projects	725,000	595,000	441,893	1,225,000	1,570,000	825,000
Capital Reserves	-	-	-	3,750,000	1,000,000	1,000,000
<sup>1)</sup> Debt Service Transfers	1,100,821	3,100,821	1,021,221	941,621	1,441,622	941,621
Interfund Loan Repayment to Landfill	228,364	235,310	242,467	249,736	257,438	265,268
<b>Sub-Total Transfers Out</b>	2,054,185	3,931,131	1,705,581	6,166,357	4,269,060	3,031,889
<b>Total Expenditures &amp; Transfers Out</b>	\$ 6,289,221	\$ 10,447,229	\$ 8,240,362	\$ 13,424,138	\$ 11,206,312	\$ 8,066,243
<b>Fund Balance, June 30</b>	\$ 11,082,223	\$ 12,222,373	\$ 11,195,768	\$ 8,691,934	\$ 5,863,145	\$ 5,674,422
Restricted / Committed /Assigned	5,500,000	5,500,000	3,790,663	4,460,995	1,955,000	2,130,000
<b>Unassigned Balance</b>	\$ 5,582,223	\$ 6,722,374	\$ 7,405,105	\$ 4,230,939	\$ 3,908,144	\$ 3,544,422
<b>% of Revenues &amp; Transfers In</b>	84%	58%	103%	39%	47%	45%

## PARKING OPERATIONS

The Parking Division of the Transportation Services Department is a self-supporting enterprise fund responsible for providing safe and convenient parking options in downtown Iowa City.

The Division oversees the operation of six ramps, five surface lots, downtown loading zones, on-street (metered) parking, and on-street parking in the near downtown areas. Parking Services enforces parking regulations in the central business district and surrounding areas, while the Police Department enforces parking regulations in residential areas. The Division's budget is organized into four activities:

### Parking Administration

Parking Administration personnel consists of a 25% cost share of the Transportation Services Administration budget, 2.50 FTE Operations Supervisors, 0.38 FTE Operations Specialist, and 0.75 Customer Service Representative positions. Administration oversees the operation of:

### On-Street and Parking Lot Operations

Short-term meters (1-2 hours) are concentrated in the core of the downtown. These meters are intended for those that are looking to have short visits to shop, dine, etc., in downtown Iowa City. Meter terms become longer as you move further away from the downtown core. The Parking Division also operates the following parking lots:

#### *North Area*

- Schumann Lot (near Market & Dubuque)
- Market Street Lot (Blue Bird Cafe)

#### *Central Area*

- Recreation Center Lot
- Burlington Street Lot (near Mill Restaurant)

#### *South Area*

- Maiden Lane Parking Lot (west of Gilbert Street)

### Parking Ramp Operations

#### *Cashiered Garages:*

- Dubuque Street Garage (Burlington Street & Dubuque Street) One block south of the Public Library
- Capitol Street Garage (Burlington Street & Capitol Street) Adjoins Old Capitol Town Center

#### *Unattended Garages:*

- Chauncey Swan Garage (Washington Street across from City Hall)
- Tower Place & Parking (Iowa Avenue & Gilbert Street) mixed-use commercial/parking facility
- Court Street Transportation Center (Dubuque and Court Street) mixed-use commercial/parking facility. Managed by the Transit Division
- Harrison Street Garage (Harrison Street & Dubuque Street) mixed-use residential/public parking facility opened April of 2017

## Parking Debt Service

Parking debt service consists of principal and interest payments on parking revenue bonds and the Harrison Street lease-purchase agreement, which are repaid with parking revenue.

### HIGHLIGHTS

- Completed sixth year of First Hour Free resulting in 1.12 million hours of free parking
- There were 220,198 total digital parking transactions using the Passport app totaling revenue of \$451,691 – a 40% increase over fiscal year 2018.
- Awarded contract for electric-assist bike share vendor

### Recent Accomplishments:

- Completed 5-year master plan for parking facility maintenance and rehabilitation
- Reorganized Chauncey Swan ramp to accommodate new parking demand
- Worked to bring Augusta Place online as a City-owned parking facility for Police / Fire
- Installed (8) Electric Vehicle charging stations in (4) parking facilities

### Upcoming Challenges:

- Parking equipment reaching the end of its useful life
- Increasing parking demand in downtown due to population growth and infill development
- Construction in downtown area continues to put pressure on parking systems
- Parking enforcement continues to be a challenge as a result of being understaffed
- Supporting increased bike parking as on-street bike facilities expand and bike share comes online.
- Providing improved accommodations for commercial deliveries and Transportation Network Companies

### Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	21.38	19.63	21.38

### Staffing Level Change Summary:

A .75 FTE part-time Operations Specialist was converted to a 1.00 FTE full-time Operations Supervisor that is split 50% with the Transit Fund, and a 1.00 FTE full-time Maintenance Worker I was also added. These changes are intended to improve the Parking system's evening coverage for maintenance and customer service.

A 1.00 FTE Data Analyst was also added which will be split 50% with the Transit Fund. This position will assist to compile and analyze system data to help improve service delivery, efficiency, and customer service.

Hours for the Customer Service Representatives were increased by .75 FTE to assist with the increase in volume of calls received and demand for service. The customer service staffing was then re-distributed equally (25% each) between Parking, Transit, Refuse, and Landfill. The net change to Parking Operations was an increase of .13 FTE.

### **Service Level Change Summary:**

The Parking Ramp operations will include a new ramp in fiscal year 2021. During fiscal year 2020, the Parking Ramp operations are expected to purchase the new August Place parking ramp for the development of the former City Hall parking lot. This ramp is not expected to generate any revenue and budgeted expenditures only total \$8,761.

### **Financial Highlights:**

In Parking Administration, Personnel expenditures grew by 22.2% and Services expenditures grew by 8.8%. Personnel expenditures grew due to the staffing changes noted above. Services expenditures grew due to many factors including an increase in financial charges, a growth in the administrative chargeback, an increase in the cost of property insurance, and an increase in phone charges.

In the Parking Ramp Operations, Personnel expenditures grew by 18.5% due to the addition of a new Maintenance Worker I.

Debt Service expenditures include an additional \$2 million in fiscal year 2021 to call a portion of the Harrison Street Parking Ramp lease in early. An additional \$2 million was called early on this lease in fiscal years 2018-2020 also.



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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Encourage a Vibrant and Walkable Urban Core*

**Department Goal:** Provide convenient parking options.

**Department Objective:** Increase transient hours parked in downtown on-street and off-street spaces.

**Performance Measures:**

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Transient Hours Parked	5,063,659	5,147,055	5,054,757	5,429,809	5,830,540
Percent Change	1.6%	1.6%	-1.8%	7.4%	7.4%

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**Strategic Plan Goal:** *Enhanced Community Engagement and Intergovernmental Relations*

**Department Goal:** Increase convenience and access for parking customers.

**Department Objective:** Increase credit card usage as a payment mechanism to 85%.

**Performance Measures:**

Credit Card Usage – Access Controlled Facilities

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
	71%	74%	78%	81%	84%

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## Activity Summary

**Activity: Parking Administration (810110)**

**Fund: Parking (7100)**

**Division: Parking Operations**

**Department: Transportation Services**

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 35,397	\$ 123,441	\$ 177,037	\$ 123,441	\$ 75,000	\$ 75,000
Miscellaneous						
Parking Fines	221,917	155,488	239,834	155,490	260,000	260,000
Other Misc Revenue	3,254	(2,471)	4,059	-	-	-
Other Financial Sources						
Sale Of Assets	-	2,679,169	-	-	-	-
<b>Total Revenues</b>	<b>\$ 260,567</b>	<b>\$ 2,955,627</b>	<b>\$ 420,930</b>	<b>\$ 278,931</b>	<b>\$ 335,000</b>	<b>\$ 335,000</b>

<b>Expenditures:</b>						
Personnel	\$ 361,437	\$ 358,746	\$ 378,068	\$ 394,307	\$ 481,940	\$ 496,398
Services	826,991	1,005,164	1,059,681	1,072,654	1,167,514	1,190,864
Supplies	96	633	13	5,500	5,000	5,100
Capital Outlay	-	-	10,654	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,188,524</b>	<b>\$ 1,364,542</b>	<b>\$ 1,448,416</b>	<b>\$ 1,472,461</b>	<b>\$ 1,654,454</b>	<b>\$ 1,692,362</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Customer Service Rep - Transp. Serv.	1.00	1.00	0.75	0.75	<b>0.88</b>
Data Analyst	-	-	-	-	<b>0.50</b>
Operations Supv - Trans Serv	2.50	2.50	2.50	2.50	<b>3.00</b>
Operations Specialist - Transp. Serv.	0.38	0.38	0.38	0.38	-
<b>Total Personnel</b>	<b>3.88</b>	<b>3.88</b>	<b>3.63</b>	<b>3.63</b>	<b>4.38</b>

## Activity Summary

**Activity: On Street Operations (810120)** **Fund: Parking (7100)**  
**Division: Parking Operations** **Department: Transportation Services**

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Revenues:</b>						
Charges For Fees And Services						
Parking Charges	\$ 1,701,595	\$ 1,635,719	\$ 1,584,317	\$ 1,641,380	\$ 1,599,130	\$ 1,599,130
Miscellaneous						
Other Misc Revenue	(283)	(133)	(1,978)	-	-	-
<b>Total Revenues</b>	<b>\$ 1,701,312</b>	<b>\$ 1,635,585</b>	<b>\$ 1,582,339</b>	<b>\$ 1,641,380</b>	<b>\$ 1,599,130</b>	<b>\$ 1,599,130</b>

<b>Expenditures:</b>						
Personnel	\$ 422,139	\$ 429,708	\$ 419,368	\$ 598,039	\$ 593,472	\$ 611,276
Services	283,639	366,126	271,095	286,346	295,926	301,845
Supplies	10,250	7,137	15,906	9,394	8,872	9,049
Capital Outlay	33,563	5,831	75,336	25,000	20,000	20,000
<b>Total Expenditures</b>	<b>\$ 749,591</b>	<b>\$ 808,802</b>	<b>\$ 781,704</b>	<b>\$ 918,779</b>	<b>\$ 918,270</b>	<b>\$ 942,170</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Electronics Technician - Transp. Serv.	1.00	1.00	1.00	1.00	1.00
MW II - Transportation Serv.	2.00	2.00	2.00	2.00	2.00
Parking Enforcement Attendant	5.00	5.00	5.00	5.00	5.00
<b>Total Personnel</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

<b>Capital Outlay</b>	<b>2020</b>	<b>2021</b>
Bike racks - replacement/expansion	\$ 25,000	20,000
<b>Total Capital Outlay</b>	<b>\$ 25,000</b>	<b>\$ 20,000</b>

## Activity Summary

**Activity: Parking Ramp Operations (810140)** **Fund: Parking (7100)**  
**Division: Parking Operations** **Department: Transportation Services**

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Revenues:</b>						
Charges For Fees And Services						
Refuse Charges	\$ -	\$ 175	\$ -	\$ 180	\$ -	\$ -
Parking Charges	3,529,228	3,857,285	3,866,959	4,127,860	<b>3,966,770</b>	3,966,770
Miscellaneous						
Other Misc Revenue	36,823	37,885	31,645	35,000	<b>35,000</b>	35,000
<b>Total Revenues</b>	<b>\$ 3,566,051</b>	<b>\$ 3,895,345</b>	<b>\$ 3,898,604</b>	<b>\$ 4,163,040</b>	<b>\$ 4,001,770</b>	<b>\$ 4,001,770</b>

<b>Expenditures:</b>						
Personnel	\$ 574,444	\$ 544,767	\$ 537,694	\$ 577,025	<b>\$ 683,617</b>	\$ 704,126
Services	560,415	641,010	713,425	655,690	<b>699,913</b>	713,911
Supplies	43,320	44,695	32,321	17,205	<b>39,377</b>	40,165
Capital Outlay	17,920	11,460	-	675,000	-	-
<b>Total Expenditures</b>	<b>\$ 1,196,100</b>	<b>\$ 1,241,932</b>	<b>\$ 1,283,440</b>	<b>\$ 1,924,920</b>	<b>\$ 1,422,907</b>	<b>\$ 1,458,201</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Cashier - Parking	6.75	6.75	6.75	5.00	<b>5.00</b>
M.W. I - Parking Systems	2.50	2.50	2.50	2.50	<b>3.50</b>
Sr M.W. - Parking & Transit	0.50	0.50	0.50	0.50	<b>0.50</b>
<b>Total Personnel</b>	<b>9.75</b>	<b>9.75</b>	<b>9.75</b>	<b>8.00</b>	<b>9.00</b>

<b>Capital Outlay</b>		<b>2020</b>	<b>2021</b>
Purchase of parking ramp improvements		\$ 675,000	\$ -
<b>Total Capital Outlay</b>		<b>\$ 675,000</b>	<b>\$ -</b>

### Activity Summary

**Activity: Parking Debt Service (810180)** **Fund: Parking (7101)**  
**Division: Parking Operations** **Department: Transportation Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Transfers In:</b>						
Debt Service Transfer (From Restricted Parking Impact Fees to Restricted for Debt Service)	\$ 385,583	\$ -	\$ -	\$ -	\$ 435,996	\$ -
Debt Service Transfer (From Parking Unrestricted to Restricted for Debt Service)	715,238	3,100,821	1,021,221	941,621	1,005,626	941,621
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 1,100,821</b>	<b>\$ 3,100,821</b>	<b>\$ 1,021,221</b>	<b>\$ 941,621</b>	<b>\$ 1,441,622</b>	<b>\$ 941,621</b>
<b>Expenditures:</b>						
Lease-purchase Payments	\$ 1,100,821	\$ 3,100,821	\$ 3,021,221	\$ 2,941,621	\$ 2,941,621	\$ 941,621
<b>Total Expenditures</b>	<b>\$ 1,100,821</b>	<b>\$ 3,100,821</b>	<b>\$ 3,021,221</b>	<b>\$ 2,941,621</b>	<b>\$ 2,941,621</b>	<b>\$ 941,621</b>

### Activity Summary

**Activity: Parking Impact Fee (810170)** **Fund: Parking (7102)**  
**Division: Parking Operations** **Department: Transportation Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Charges For Fees And Services Parking Charges	\$ -	\$ -	\$ 290,664	\$ 145,332	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 290,664</b>	<b>\$ 145,332</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Transfers Out:</b>						
Debt Service Transfer	\$ -	\$ -	\$ -	\$ -	\$ 435,996	\$ -
<b>Total Transfers Out</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 435,996</b>	<b>\$ -</b>

### Activity Summary

**Activity: Parking Capital Reserves (810190)** **Fund: Parking (7104)**  
**Division: Parking Operations** **Department: Transportation Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Transfers In:</b>						
Parking Operations	\$ -	\$ -	\$ -	\$ 3,750,000	\$ 1,000,000	\$ 1,000,000
<b>Total Transfers In</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,750,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>
<b>Transfers Out:</b>						
Capital Project Fund	-	-	-	1,225,000	1,570,000	825,000
<b>Total Transfers Out</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,225,000</b>	<b>\$ 1,570,000</b>	<b>\$ 825,000</b>

**Parking Revenue Bonds  
Outstanding Debt Obligation at June 30, 2019**

**Summary by Individual Issue**

Issue / Use of Funds	Amount of Issue	Fiscal Year Debt Paid in Full	Principal Outstanding	Debt Service Payments		
				FY2020	FY2021	FY2022
2017 Parking System Lease-Purchase Agreement	15,497,867	2035	9,413,024	941,621	941,621	941,621
<b>Total - Parking Revenue Bonds</b>			<b>9,413,024</b>	<b>941,621</b>	<b>941,621</b>	<b>2,042,443</b>

## 2017 Parking System Lease-Purchase Agreement

**Principal: \$15,497,867**

**Dated: April 11, 2017**

**Callable: See footnote\***

Fiscal Year	Payments			Parking Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2020	566,983	374,638	941,621	941,621	9,413,024	3.98%
2021	589,549	352,072	941,621	941,621	8,846,041	3.98%
2022	613,013	328,608	941,621	941,621	8,256,492	3.98%
2023	637,411	304,210	941,621	941,621	7,643,479	3.98%
2024	662,780	278,842	941,621	941,621	7,006,069	3.98%
2025	689,158	252,463	941,621	941,621	6,343,289	3.98%
2026	716,587	225,034	941,621	941,621	5,654,130	3.98%
2027	745,107	196,514	941,621	941,621	4,937,543	3.98%
2028	774,762	166,859	941,621	941,621	4,192,436	3.98%
2029	805,598	136,023	941,621	941,621	3,417,674	3.98%
2030	837,661	103,961	941,621	941,621	2,612,076	3.98%
2031	871,000	70,622	941,621	941,621	1,774,415	3.98%
2032	903,416	35,956	939,372	939,372	903,416	3.98%
<b>Totals</b>	<b>9,413,024</b>	<b>2,825,803</b>	<b>12,238,828</b>	<b>12,238,828</b>		

\* Lease Purchase Agreement call provisions:

In whole:

- No call until June 1, 2024
- At 102% on any interest payment date from June 1, 2024 to May 31, 2026
- At par on any interest payment date or after June 1, 2026

In part:

- Beginning June 1, 2018, and once per year thereafter (only on June 1), the City may prepay up to an additional \$2,000,000 of principal (above the originally scheduled amount of principal then due) without penalty. Any such prepayment shall be applied in inverse order of maturity.

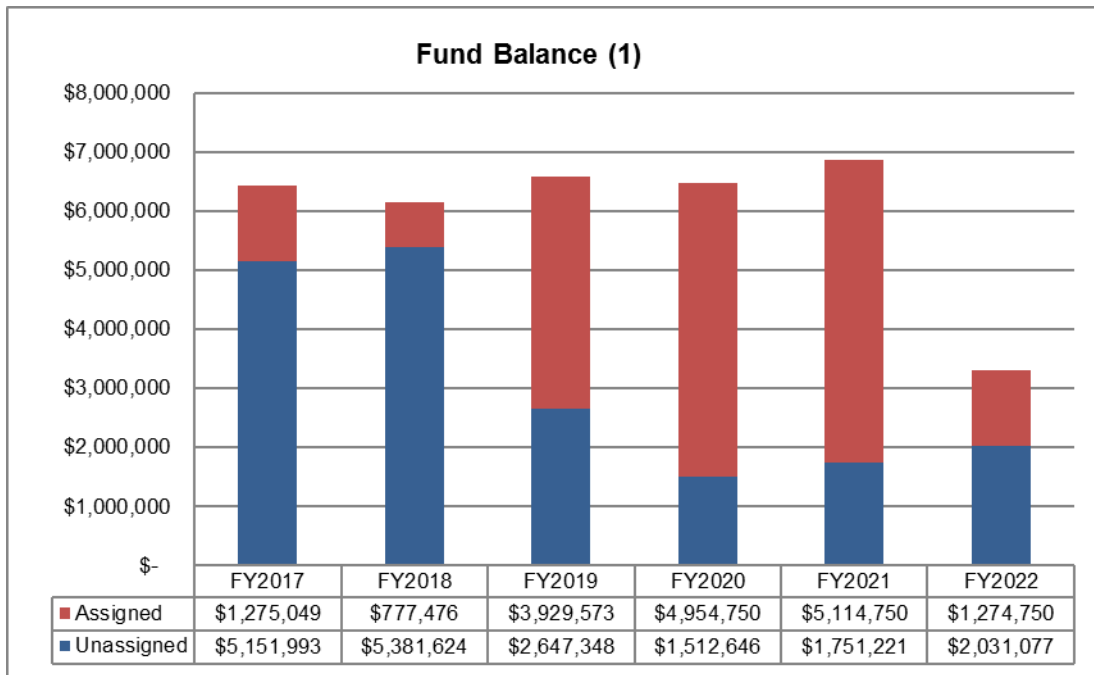
<u>Project</u>	<u>Amount</u>
Harrison Street Parking Garage	<u><u>\$ 15,497,867</u></u>

## TRANSIT FUND

The Transit Fund accounts for the operations of the City’s public transportation operations. The Transit enterprise fund utilizes user fees, property taxes, and State and Federal funding to provide transportation services throughout the City including para-transit services.

In fiscal year 2019, total fund balance increased by 6.78% or \$417,820 over fiscal year 2018 to \$6,576,920 primarily due to the net revenues being generated by the Court Street Transportation Center. The fiscal year 2020 projected total fund balance is estimated to decrease by 1.67% or \$109,525 from fiscal year 2019 to \$6,467,395. This decrease is primarily due to transfers for capital improvements and bus replacement.

Total fund balance is budgeted to grow by 6.2% or \$398,575 in fiscal year 2021 to \$6,865,970. This increase is also due to the net revenue generated by the Court Street Transportation Center.



(1) FY20 - FY22 figures are estimates

The Transit Fund has assigned fund balance for replacement reserves. For fiscal year 2021, the assigned fund balance is estimated at \$5,114,750. Funds are transferred from the Transit operations to the replacement reserve to cover 20% of depreciation expense for buses and facilities. Grants typically cover about 80% of the cost of replacement, and the replacement reserves are expected to cover the remaining 20%. In fiscal year 2019, \$3,152,097 was transferred to the replacement reserves and in fiscal year 2020, \$1,275,000 is budgeted to be transferred to the replacement reserves. In fiscal year 2022, it is projected to transfer \$4 million for the replacement of the bus maintenance facility.

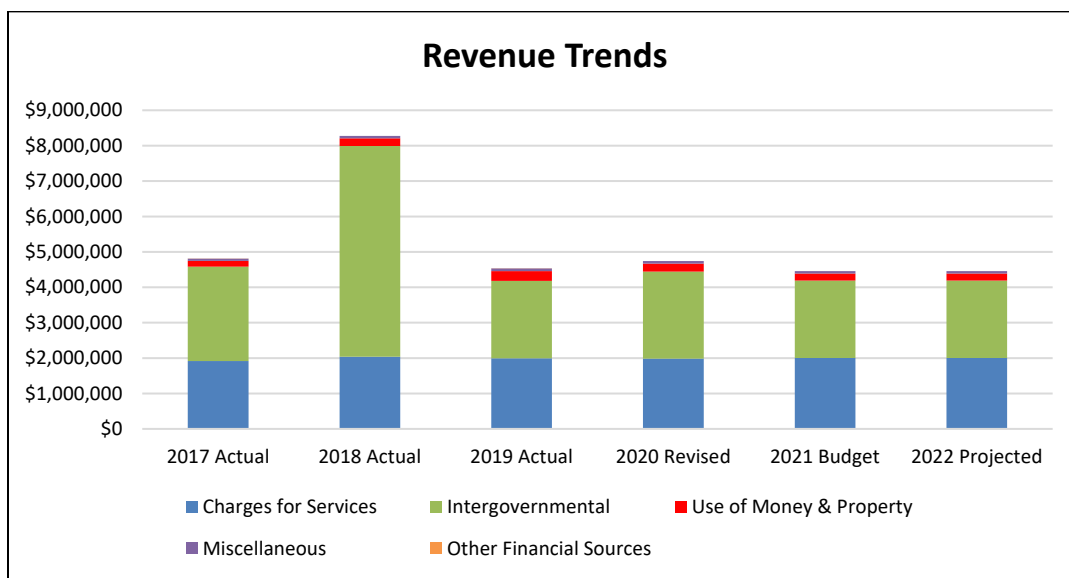


**Revenues:**

The Transit fund is funded through several revenue sources:

- Federal Operating Assistance: Based on an MPOJC formula, these funds are distributed annually between Cambus, Coralville Transit, and Iowa City Transit. State Operating Assistance: Job Access and Reverse Commute Program (JARC), is a Federally-funded, application-based grant program, with annual allocations. State and Federal Assistance total 48.2% of fiscal year 2021 budgeted revenue.
- Transit Property Tax Levy: Iowa State Code chapter 384.12.10 provides the legal authority for municipalities to levy additional taxes, including “a tax for the operation and maintenance of a municipal transit system...” Iowa City transit property tax levy is \$.95 per thousand of valuation. These property tax funds are collected in the General fund and transferred to the Transit fund.
- Bus Fares: Fares amount to 27.4% of the Transit fund revenue. No fare increases are being proposed for fiscal year 2021.
- Court Street Transportation Parking and Rent Revenues: These revenues include all hourly (\$1.00 per hour after the first hour) and permit (\$85 per month) parking as well as rent from the commercial properties.
- Other Revenue: The Transit fund also receives revenue from advertising and other miscellaneous sources.

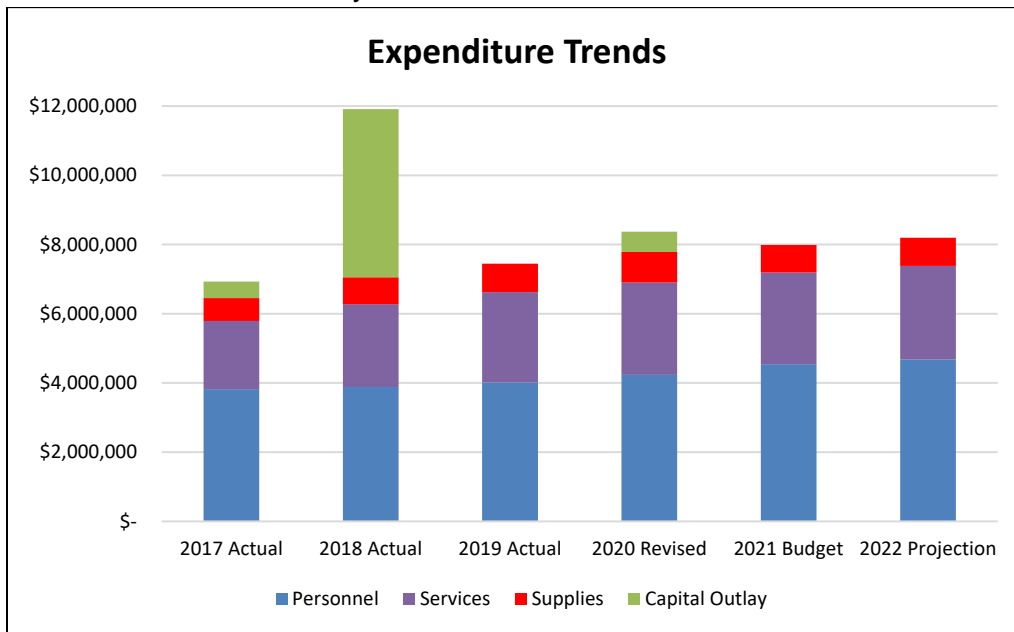
Fiscal year 2021 revenue is projected to decrease from the fiscal year 2020 revised revenue estimates by 5.96%. The decrease is related to a decrease in state and federal revenue.



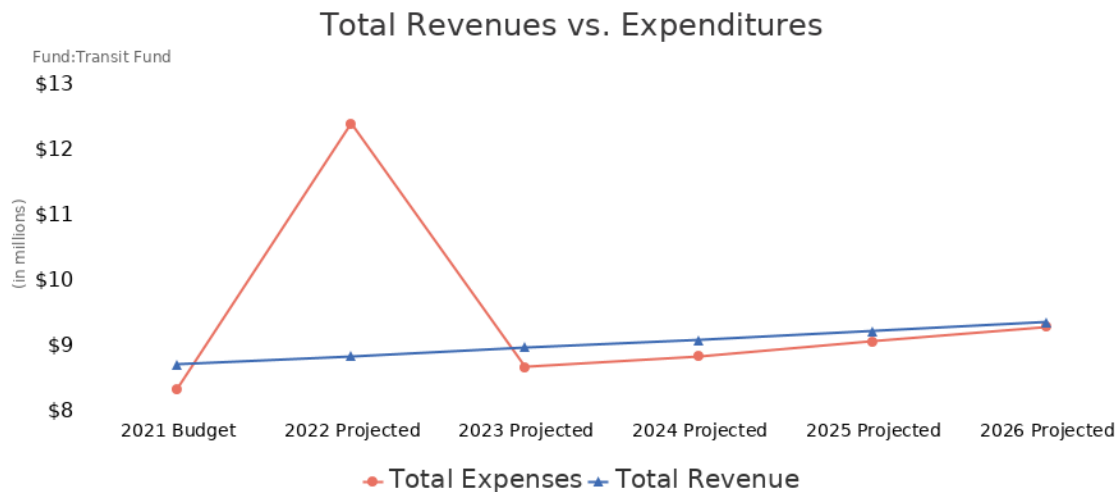
The Transit Property Tax Levy (including State backfill funds) estimated at \$4,080,088 will be transferred into the Transit fund from the General fund in fiscal year 2021. Combined with the funding from other governments, approximately \$6.27 million of the \$8.70 million in revenues and transfers in (not including reserve transfers) or 72.1% is from sources of revenue that are not generated by the transit operations. This is a similar ratio to fiscal year 2020 funding.

**Expenditures:**

Fiscal year 2021 budgeted expenditures represent an 4.6% decrease from the fiscal year 2020 revised expenditure budget. The decrease is due to the bus replacement expenditures scheduled for fiscal year 2020.



**Long-term Projections:**



Transit charges for service revenue is projected flat for future years with any increases coming from increases in the Transit Property Tax Transfer In. Transit Property Taxes are projected with taxable valuation growth of 2.94% in 2022, 2.97% in 2023, 2.45% in 2024, 3.00% in 2025 and 3.00% in 2026. Odd numbered years are re-valuation years, which lead to higher growth.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. The large spike in expenditures in fiscal year 2022 is due to the Capital Projects Transfer Out for the expected new Transit Facility.

**Transit (7150 - 7151)**  
**Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 5,455,387	\$ 6,427,042	\$ 6,159,100	\$ 6,576,920	\$ 6,467,395	\$ 6,865,970
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 28,398	\$ 76,563	\$ 137,651	\$ 76,563	\$ 50,000	\$ 50,000
Rents	135,943	138,761	137,562	145,699	147,570	147,570
Intergovernmental						
Fed Intergovnt Rev	1,622,763	2,616,326	1,692,952	1,836,897	1,692,960	1,692,960
Other State Grants	1,007,611	3,298,477	456,467	585,200	456,470	456,470
Local 28E Agreements	36,945	37,622	37,749	38,750	38,750	38,750
Charges For Fees And Services						
Transit Fees	1,260,923	1,225,688	1,220,379	1,225,690	1,220,390	1,220,390
Misc Charges For Svc	1,578	1,285	910	1,290	910	910
Refuse Charges	74	291	-	-	-	-
Parking Charges	653,543	812,026	774,165	757,170	782,110	782,110
Miscellaneous						
Misc Merchandise	698	177	1,183	1,180	1,180	1,180
Other Misc Revenue	61,663	69,093	76,738	71,560	67,120	67,120
Other Financial Sources						
Sale Of Assets	2,500	-	23	-	-	-
<b>Sub-Total Revenues</b>	4,812,638	8,276,309	4,535,779	4,739,999	4,457,460	4,457,460
<b>Transfers In:</b>						
Transit Property Tax Levy	3,271,633	3,376,455	3,563,749	3,721,479	4,080,088	4,176,587
Capital Reserves	68,817	390,222	3,152,097	1,275,000	160,000	160,000
<b>Sub-Total Transfers In</b>	3,340,450	3,766,677	6,715,846	4,996,479	4,240,088	4,336,587
<b>Total Revenues &amp; Transfers In</b>	\$ 8,153,088	\$ 12,042,986	\$ 11,251,625	\$ 9,736,478	\$ 8,697,548	\$ 8,794,047
<b>Expenditures:</b>						
Transit Admin	\$ 381,185	\$ 428,760	\$ 444,131	\$ 467,795	\$ 580,975	\$ 594,457
Transit Operations	4,668,343	5,157,570	5,336,491	5,553,361	5,675,877	5,826,214
Fleet Maintenance	1,222,269	1,417,846	1,453,355	1,559,857	1,507,717	1,544,284
Court St Transportation Center	179,910	197,031	212,632	201,170	224,404	229,236
Replacement Reserve	475,909	4,719,500	-	588,820	-	-
<b>Sub-Total Expenditures</b>	6,927,616	11,920,706	7,446,609	8,371,003	7,988,973	8,194,191
<b>Transfers Out:</b>						
Capital Project Fund	185,000	-	235,099	200,000	150,000	4,000,000
Capital Reserves	68,817	390,222	3,152,097	1,275,000	160,000	160,000
<b>Sub-Total Transfers Out</b>	253,817	390,222	3,387,196	1,475,000	310,000	4,160,000
<b>Total Expenditures &amp; Transfers Out</b>	\$ 7,181,433	\$ 12,310,928	\$ 10,833,805	\$ 9,846,003	\$ 8,298,973	\$ 12,354,191
<b>Fund Balance, June 30</b>	\$ 6,427,042	\$ 6,159,100	\$ 6,576,920	\$ 6,467,395	\$ 6,865,970	\$ 3,305,826
Restricted / Committed /Assigned	1,275,049	777,476	3,929,573	4,954,750	5,114,750	1,274,750
<b>Unassigned Balance</b>	\$ 5,151,993	\$ 5,381,624	\$ 2,647,348	\$ 1,512,646	\$ 1,751,221	\$ 2,031,077
<b>% of Revenues &amp; Transfers In</b>	63%	45%	24%	16%	20%	23%

## **TRANSIT OPERATIONS**

The Transit Division is a self-supporting enterprise fund that provides fixed-route and paratransit bus services as well as operating the Court Street Transportation Center. The division is committed to providing safe, courteous, and quality transportation to the citizens and visitors of Iowa City as well as the City of University Heights. The division's budget is organized into five activities:

### **Transit Administration**

Transit Administration personnel consists of a 45% cost share of the Transportation Services Administration budget, an Operations Supervisor, Customer Service Representatives, and a Data Analyst. Administration oversees the operation of:

### **Transit Operations** (fixed-route and paratransit services)

Iowa City Transit fixed route operations include 20 routes during weekday peak service within the corporate limits of Iowa City and University Heights. Fixed route bus service is operated with a 27 bus fleet, Monday - Friday from 5:45 am - 11:20 pm, Saturday from 5:45 am - 7:40 pm. During peak hours, most routes operate on 30 minute headways while providing hourly service during off-peak and Saturdays. Complimentary paratransit service is provided mirroring the hours of operation of the fixed route service. These services are contracted through an agreement with Johnson County SEATS with vehicles provided by the City of Iowa City.

### **Fleet Maintenance**

Iowa City Transit maintains a fleet of 27 heavy duty buses and 13 para-transit buses, all of which are ADA accessible.

### **Court Street Transportation Center**

In addition to operating the public transit services, Iowa City Transit also operates the Court Street Transportation Center. This multi-use facility houses a 600 space parking facility and four commercial properties. This facility was FTA funded resulting in all revenues being directed to the transit fund.

### **Replacement Reserve**

This reserve holds fund for the replacement of buses and facilities. Funds equal to 20% of the accumulated depreciation of the City's bus fleet and maintenance facility are maintained in this reserve to be used as a match for state or federal grants. This reserve also accounts for the replacement grants and purchases activity.

## HIGHLIGHTS

- Provided 1,486,351 million passenger trips in fiscal year 2019
- Provided 702,568 miles and 53,937 hours of service
- Contracted para-transit service provided 96,815 passenger trips in fiscal year 2019

### Recent Accomplishments:

- Installed 9 new bus shelters
- Commenced Comprehensive Operations Analysis of Iowa City Transit System (Transit Study)

### Upcoming Challenges:

- Funding and implementing recommendations from the transit study

### Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	50.38	50.38	51.13

### Staffing Level Change Summary:

A .75 FTE part-time Operations Specialist was converted to a 1.00 FTE full-time Operations Supervisor which is split 50% with the Parking Fund. This change is intended to improve the Transit system's evening supervision for staff as well as maintenance and customer service.

A 1.00 FTE Data Analyst was also added which will be split 50% with the Parking Fund. This position will assist to compile and analyze system data to help improve service delivery, efficiency, and customer service.

Hours for the Customer Service Representatives were increased by .75 FTE to assist with the increase in volume of calls received and demand for service. The customer service staffing was then re-distributed equally (25% each) between Parking, Transit, Refuse, and Landfill. The net change to Public Transportation was an increase of .13 FTE.

### Service Level Change Summary:

There are no service level changes in the fiscal year 2021 budget.

### Financial Highlights:

Transit Administration Services expenditures increased by \$46,358 or 13.3% primarily due to an increase in the Administrative charges from the General Fund and due to an increase in the cost of their liability and property insurance premiums.

Transit Operations Services expenditures decreased by \$99,344 or 4.8% mostly due to the cost of the Transit Study in fiscal year 2020.

Fleet maintenance Services expenditures increased by \$27,565 or 33.7% due to an increase in budgeted bus repair and maintenance expenditures which was based upon actual experience in fiscal years 2018 and 2019.

Fleet maintenance Supplies expenditures decreased by \$109,541 or 12.6% primarily to a decrease in the cost of diesel fuel.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Provide safe, courteous, and quality transportation services.

**Department Objective:** Increase Rides per Revenue Hour to 35

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Riders per Revenue Vehicle Hour	28.40	27.77	27.56	27.09	28.00

Community Survey results of the percent rated positively

Subject	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Bus or Transit Services*	63%	N/A	N/A	N/A	N/A

\*Community Survey conducted during FY 2013 and FY 2017

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Increase fare-box/expense ratio.

**Department Objective:** Fare-box revenues to cover 30% of operating costs.

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Fare-box/Expense Ratio	25%	22%	21%	22%	22%

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## Activity Summary

**Activity: Transit Admin (810210)**  
**Division: Public Transportation**

**Fund: Transit (7150)**  
**Department: Transportation Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 28,398	\$ 76,563	\$ 137,651	\$ 76,563	\$ 50,000	\$ 50,000
Other Financial Sources						
Sale Of Assets	2,500	-	23	-	-	-
<b>Transfers In:</b>						
Transfer In - Transit Property Tax Levy	3,271,633	3,376,455	3,563,749	3,721,479	4,080,088	4,176,587
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 3,302,531</b>	<b>\$ 3,453,018</b>	<b>\$ 3,701,423</b>	<b>\$ 3,798,042</b>	<b>\$ 4,130,088</b>	<b>\$ 4,226,587</b>

<b>Expenditures:</b>						
Personnel	\$ 116,358	\$ 119,213	\$ 115,331	\$ 119,946	\$ 186,217	\$ 191,804
Services	264,781	309,411	327,657	347,849	394,207	402,091
Supplies	46	136	1,143	-	551	562
<b>Total Expenditures</b>	<b>\$ 381,185</b>	<b>\$ 428,760</b>	<b>\$ 444,131</b>	<b>\$ 467,795</b>	<b>\$ 580,975</b>	<b>\$ 594,457</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Customer Service Rep - Trans Serv	1.00	1.00	0.75	0.75	0.88
Data Analyst	-	-	-	-	0.50
Operations Supv - Trans Serv	0.50	0.50	0.50	0.50	0.50
<b>Total Personnel</b>	<b>1.50</b>	<b>1.50</b>	<b>1.25</b>	<b>1.25</b>	<b>1.88</b>



## Activity Summary

**Activity: Transit Operations (810220)** **Fund: Transit (7150)**  
**Division: Public Transportation** **Department: Transportation Services**

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Revenues:</b>						
Intergovernmental						
Fed Intergovnt Rev	\$ 1,622,763	\$ 1,497,897	\$ 1,692,952	\$ 1,497,900	\$ 1,692,960	\$ 1,692,960
Other State Grants	612,769	585,201	456,467	585,200	456,470	456,470
Local 28E Agreements	36,945	37,622	37,749	38,750	38,750	38,750
Charges For Fees And Services						
Transit Fees	1,260,923	1,225,688	1,220,379	1,225,690	1,220,390	1,220,390
Misc Charges For Svc	1,578	1,285	910	1,290	910	910
Miscellaneous						
Other Misc Revenue	844	8,495	10,851	8,460	-	-
<b>Total Revenues</b>	<b>\$ 3,535,822</b>	<b>\$ 3,356,188</b>	<b>\$ 3,419,308</b>	<b>\$ 3,357,290</b>	<b>\$ 3,409,480</b>	<b>\$ 3,409,480</b>
<b>Expenditures:</b>						
Personnel	\$ 3,139,515	\$ 3,215,007	\$ 3,355,501	\$ 3,467,147	\$ 3,681,993	\$ 3,792,453
Services	1,504,339	1,763,895	1,956,533	2,070,235	1,970,891	2,010,309
Supplies	24,489	30,710	24,457	15,979	22,993	23,453
Capital Outlay	-	147,958	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 4,668,343</b>	<b>\$ 5,157,570</b>	<b>\$ 5,336,491</b>	<b>\$ 5,553,361</b>	<b>\$ 5,675,877</b>	<b>\$ 5,826,214</b>
<b>Personnel Services - FTE</b>						
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	
M.W. I - Transit	2.00	2.00	2.00	2.00	2.00	<b>2.00</b>
Transit Operator	37.75	37.75	37.75	37.75	37.75	<b>37.75</b>
M.W. II - Transit	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
Operations Supervisor - Transp. Serv.	1.00	1.00	1.00	1.00	1.50	<b>1.50</b>
Operations Specialist - Transp. Serv.	0.38	0.38	0.38	0.38	-	<b>-</b>
Sr. M.W. - Parking & Transit	0.50	0.50	0.50	0.50	0.50	<b>0.50</b>
<b>Total Personnel</b>	<b>42.63</b>	<b>42.63</b>	<b>42.63</b>	<b>42.63</b>	<b>42.75</b>	

## Activity Summary

**Activity: Fleet Maintenance (810230)**

**Fund: Transit (7150)**

**Division: Public Transportation**

**Department: Transportation Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Refuse Charges	\$ 74	\$ 291	\$ -	\$ -	\$ -	\$ -
Miscellaneous						
Misc Merchandise	698	177	1,183	1,180	1,180	1,180
Other Misc Revenue	4,078	999	-	-	-	-
<b>Total Revenues</b>	<b>\$ 4,850</b>	<b>\$ 1,467</b>	<b>\$ 1,183</b>	<b>\$ 1,180</b>	<b>\$ 1,180</b>	<b>\$ 1,180</b>

<b>Expenditures:</b>						
Personnel	\$ 534,729	\$ 518,306	\$ 511,567	\$ 611,461	\$ 641,297	\$ 660,536
Services	53,500	156,994	149,659	81,759	109,324	111,510
Supplies	634,040	742,546	792,129	866,637	757,096	772,238
<b>Total Expenditures</b>	<b>\$ 1,222,269</b>	<b>\$ 1,417,846</b>	<b>\$ 1,453,355</b>	<b>\$ 1,559,857</b>	<b>\$ 1,507,717</b>	<b>\$ 1,544,284</b>

<b>Personnel Services - FTE</b>	2017	2018	2019	2020	2021
Mechanic II - Transit	2.00	2.00	2.00	2.00	2.00
Mechanic III - Transit	2.00	2.00	2.00	2.00	2.00
Operations Supv - Trans Serv	1.00	1.00	1.00	1.00	1.00
Parts/Data Entry Clk - Transit	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

## Activity Summary

**Activity: Court St Transportation Center (810240)**

**Fund: Transit (7150)**

**Division: Public Transportation**

**Department: Transportation Services**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Rents	\$ 135,943	\$ 138,761	\$ 137,562	\$ 145,699	\$ 147,570	\$ 147,570
Charges For Fees And Services						
Parking Charges	653,543	812,026	774,165	757,170	782,110	782,110
Miscellaneous						
Other Misc Revenue	56,741	59,600	65,887	63,100	67,120	67,120
<b>Total Revenues</b>	<b>\$ 846,227</b>	<b>\$ 1,010,387</b>	<b>\$ 977,614</b>	<b>\$ 965,969</b>	<b>\$ 996,800</b>	<b>\$ 996,800</b>
<b>Expenditures:</b>						
Personnel	\$ 30,615	\$ 31,597	\$ 32,316	\$ 33,136	\$ 34,377	\$ 35,408
Services	147,896	163,979	172,801	167,206	174,302	177,788
Supplies	1,399	1,455	7,515	828	15,725	16,040
<b>Total Expenditures</b>	<b>\$ 179,910</b>	<b>\$ 197,031</b>	<b>\$ 212,632</b>	<b>\$ 201,170</b>	<b>\$ 224,404</b>	<b>\$ 229,236</b>
<b>Personnel Services - FTE</b>						
M.W. I - Parking Systems	0.50	0.50	0.50	0.50	0.50	0.50
<b>Total Personnel</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>

## Activity Summary

**Activity: Replacement Reserve (810280/810290)**

**Fund: Transit (7151)**

**Division: Public Transportation**

**Department: Transportation Services**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues &amp; Transfers In:</b>						
Intergovernmental						
Fed Intergovnt Rev	\$ -	\$ 1,118,429	\$ -	\$ 338,997	\$ -	\$ -
Other State Grants	394,842	2,713,276	-	-	-	-
Other Financial Sources						
Transfer In from Transit Operations	68,817	390,222	3,152,097	1,275,000	<b>160,000</b>	160,000
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 463,659</b>	<b>\$ 4,221,927</b>	<b>\$ 3,152,097</b>	<b>\$ 1,613,997</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>
<b>Expenditures:</b>						
Services	\$ 192	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	7,396	-	-	-	-
Capital Outlay	475,718	4,712,104	-	588,820	-	-
<b>Total Expenditures</b>	<b>\$ 475,909</b>	<b>\$ 4,719,500</b>	<b>\$ -</b>	<b>\$ 588,820</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Outlay</b>				<b>2020</b>	<b>2021</b>	
Bus replacement				\$ 398,820	\$ -	
SEATS Bus				190,000	-	
<b>Total Capital Outlay</b>				<b>\$ 588,820</b>	<b>\$ -</b>	

## WASTEWATER FUND

The Wastewater Fund accounts for the business-like operations of the City's wastewater/sewer utility. The wastewater utility operates the City's waste treatment plant, the sewage lift stations, the sanitary sewer collection system, and the wastewater monitoring operations. The Wastewater Fund is primarily supported through user fees.

The wastewater operations have been undergoing a major transformation over the last few years. The City completed a major expansion of the South Wastewater Treatment Plant during fiscal year 2015, and all of the City's sewage treatment operations were consolidated at the South Plant. The project cost was \$55 million and was funded from \$41.4 million from state and federal grants, \$8.6 million from Local Option Sales Tax revenue, and \$5 million from Wastewater user fees. A project to demolish and remove the North Treatment Plant and establish wetlands and a park was started in fiscal year 2015 at an estimated cost of \$6 million with the assistance of a State sales tax flood mitigation grant.

The Wastewater Fund provided a \$6 million loan to the Capital Projects Fund for the demolition of the North Wastewater Treatment Plant in fiscal year 2015. This loan is being repaid with the State sales tax flood mitigation grant. The loan payment schedule is as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Payment</u>	<u>Balance</u>	<u>Rate</u>
2015	200,000	166,598	366,598	-200,000	0.17%
2016	200,000	166,258	366,258	-400,000	0.28%
2017	225,000	165,698	390,698	-625,000	0.47%
2018	975,000	164,640	1,139,640	-1,600,000	0.78%
2019	1,275,000	67,708	1,342,708	-2,875,000	1.21%
2020	1,750,000	55,320	1,805,320	-4,625,000	1.56%
2021	1,375,000	26,400	1,401,400	-6,000,000	1.92%
	6,000,000	812,621	6,812,621		

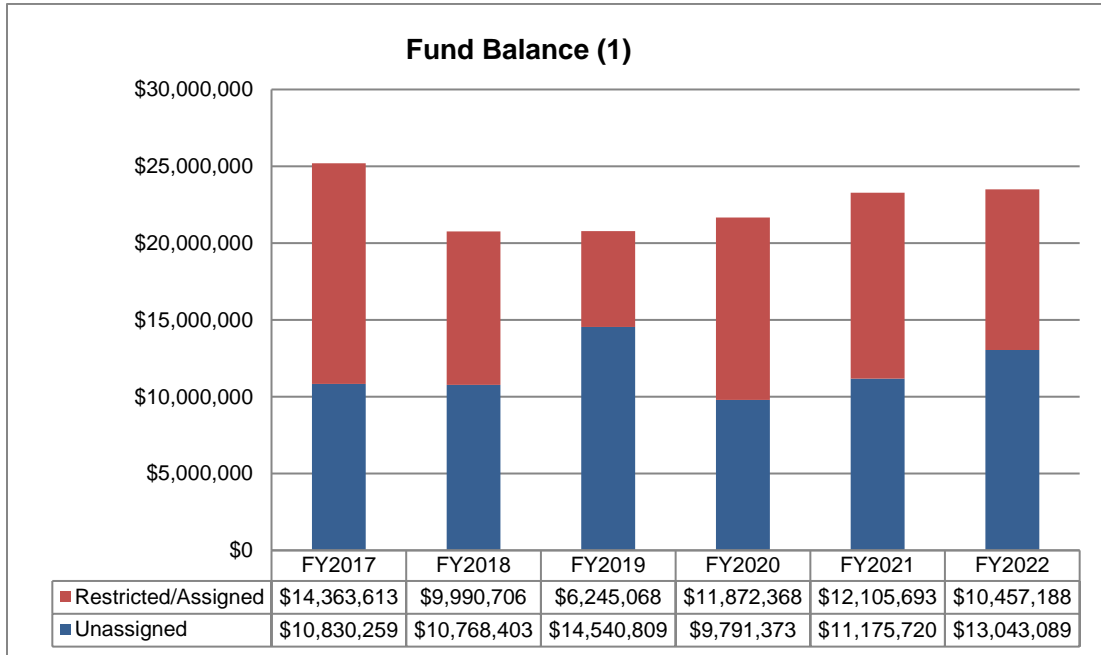
### **Fund Balance:**

The Wastewater Fund's unassigned fund balance at fiscal year 2019 year-end was higher than fiscal year 2018 by approximately \$3,772,406 or 35%. This increase was due to several factors including the early retirement of the 2010A Sewer Revenue Capital Loan Notes which lowered the debt reserve requirements, a lower transfer for capital improvements, and increased wastewater charge and interest income revenues.

In fiscal years 2020, unassigned fund balance is expected to decrease by \$4,749,436 or 32.7%. This is due to the creation of a Capital Reserve for the Wastewater Fund and transferring \$8.6 million into that reserve. Capital Projects Fund transfers in fiscal year 2020 out of the capital reserve total \$3,030,000 in fiscal year 2020. Starting in fiscal year 2021, \$2 million is budgeted to be transferred into the capital reserve annually.

In fiscal year 2021, the unassigned fund balance is budgeted to increase by \$1,384,347 or 14.1% primarily due to the \$1,375,000 loan payment from the State sales tax flood mitigation

grant. Although, the loan payments are expected to cease by fiscal year 2022, the unassigned fund balance is still expected to grow due to the lower debt service requirements as the final payments on the 2016C Sewer Revenue Refunding Capital Loan Notes are scheduled for that year.



(1) FY20 - FY22 figures are estimated

The Wastewater Fund maintains two reserved funds: one restricted fund for debt service and one assigned one for capital reserves. The debt reserve funds are restricted in accordance with revenue bond covenants. Bond covenant requirements are monitored annually on an accrual basis and reported in the City's Consolidated Annual Financial Report. The capital reserve is assigned to build reserves for future system and infrastructure improvements. Restricted fund balances in the debt reserve and assigned fund balances in the capital reserve are anticipated to be \$6,285,693 and \$5,820,000, respectively, in fiscal year 2021.

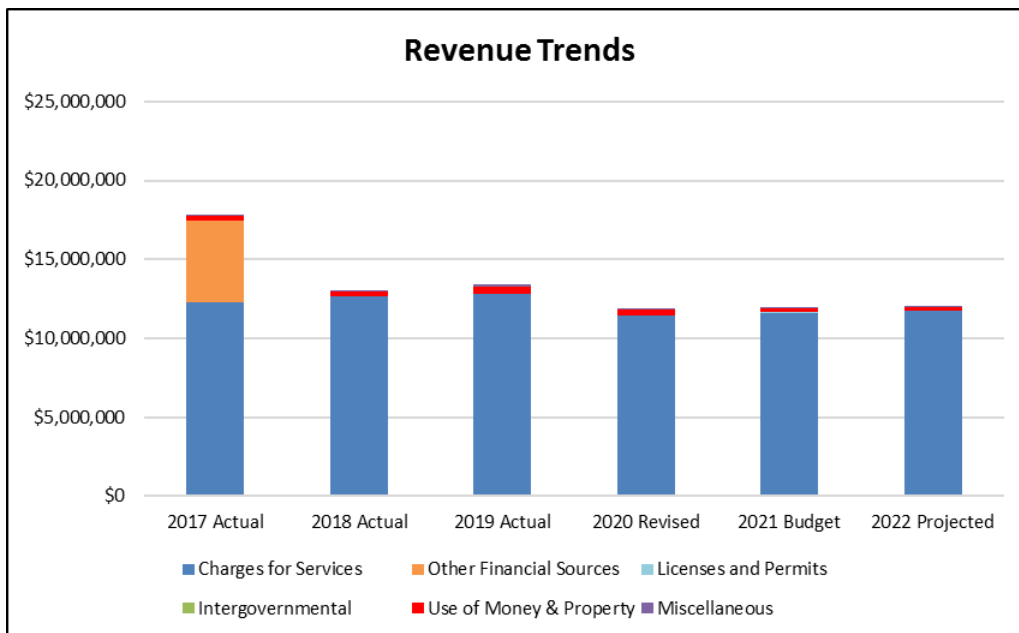
**Revenues:**

Approximately 98% of Wastewater operations are funded through charges for services. Wastewater Operations are funded by sewer user fees, per the following schedule:

Minimum Monthly Charge (includes the first 100 cu. ft. used)	<b>\$8.15</b>
Each Additional 100 cu. ft.	<b>\$3.99</b>

BOD (per pound) 300 mg/L or less	included in charge for 100 cu. ft. of water used	
BOD (per pound) from 301 mg/L to 2000 mg/L	<b>\$0.284</b>	per pound
BOD (per pound) greater than 2000 mg/L	<b>\$0.425</b>	per pound
Suspended Solids (SS) per pound	<b>\$0.227</b>	per pound
Monthly Minimum, Unmetered User	<b>\$33.36</b>	per month
Manufactured Housing Park, Monthly Minimum per lot	<b>\$33.36</b>	per month
Holding Tank Waste - plus landfill fees	<b>\$0.032</b>	per gallon
Holding Tank Waste Hauler - Annual Permit	<b>\$907.00</b>	per year

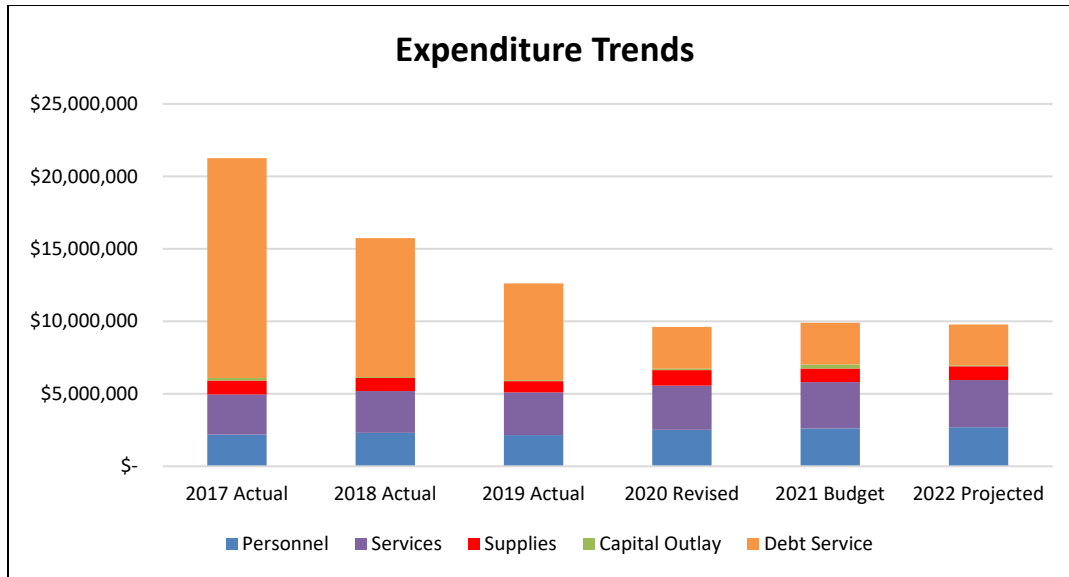
Overall, the fiscal year 2021 budgeted revenue increased from the 2020 revised budget by 1.1% due to an expected growth in the number of households; however, this is still lower than the fiscal year 2019 revenue by 11.4% due to decreased consumption by Procter & Gamble, one of the Fund’s major customers. No changes to the City’s sewer rate structure are proposed in the fiscal year 2021 budget.



*Use of Money & Property* primarily consists of interest on investments. *Other Financial Sources* are proceeds from the sale of debt and from the sale of assets.

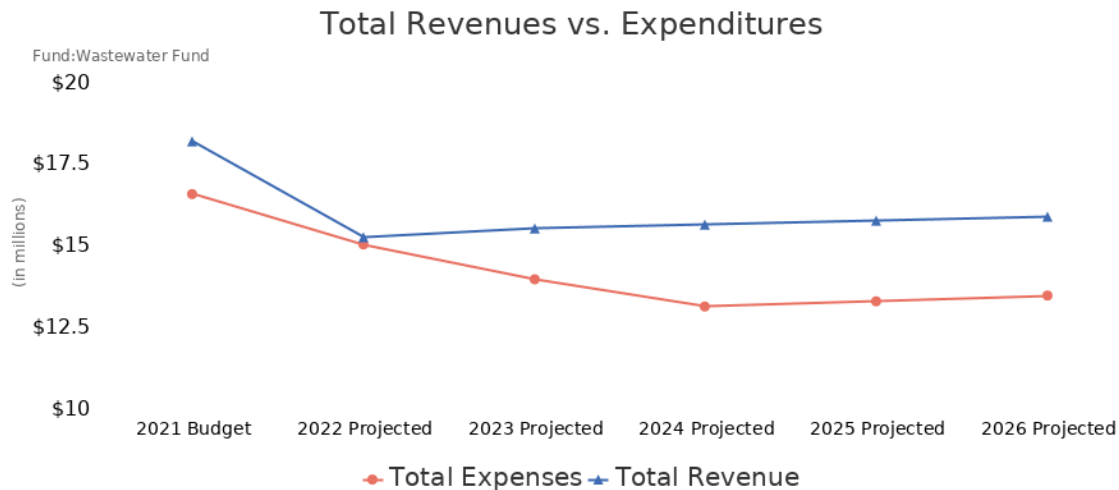
**Expenditures:**

The fiscal year 2021 budgeted expenditures, not including debt service, are estimated to be 3.1% higher than the fiscal year 2020 expenditures. This is primarily due to cost of living increases to wages and benefits and also to an increase in capital outlay expenditures due to the addition of \$185,000 for the replacement of the plant roof and \$60,000 for four roll-off containers.



29.1% of the Wastewater Fund’s expenditures are for revenue bond principal and interest payments and have decreased over the past three years due to early debt retirement.

**Long-term Projections:**



Future Charges for Services revenues for Wastewater are projected forward based on an account growth rate of 1%. The overall net decrease in total projected revenue is the result of



the payoff of an interfund loan to made to the Capital Projects fund in fiscal year 2021 and a reduction in debt service transfers.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Expenditures are expected to decrease from fiscal year 2021 to fiscal year 2024 as a result of reduced Transfers Out to the Capital Projects Fund. The City has budgeted for Wastewater Capital Projects of \$1,750,000 in fiscal year 2021, \$2,013,000 in fiscal year 2022, \$1,419,000 in fiscal year 2023, and \$1,170,000 in fiscal year 2024. The decrease in expenditures is also due to lowered debt service requirements.

**Wastewater (7200 - 7201)  
Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ 30,106,671	\$ 25,193,872	\$ 20,759,108	\$ 20,785,877	\$ 21,663,741	\$ 23,281,413
<b>Revenues:</b>						
Licenses And Permits						
Misc Permits & Lic	\$ 10,228	\$ 9,436	\$ 11,709	\$ 9,440	\$ 11,710	\$ 11,710
Intergovernmental						
Disaster Assistance	-	810	-	-	-	-
Use Of Money And Property						
Interest Revenues	307,295	392,263	400,987	277,483	201,400	201,400
Royalties & Commiss	159	205	169	200	170	170
Charges For Fees And Services						
Misc Charges For Svc	192	1,950	-	500	-	-
Wastewater Charges	12,276,259	12,621,036	12,830,133	11,431,556	11,631,416	11,747,730
Refuse Charges	687	2,564	738	1,000	740	740
Miscellaneous						
Misc Merchandise	135	-	-	-	-	-
Other Misc Revenue	139,212	77,373	181,130	48,133	50,000	50,000
Other Financial Sources						
Debt Sales	5,130,632	-	-	-	-	-
Sale Of Assets	18,392	9,648	-	-	-	-
<b>Sub-Total Revenues:</b>	17,883,190	13,115,285	13,424,866	11,768,312	11,895,436	12,011,750
<b>Transfers In:</b>						
Interfund Loans	225,000	975,000	1,275,000	1,750,000	1,375,000	-
Misc Transfers In	-	452	1,877	1,000	1,900	1,900
Capital Reserves	-	-	-	8,600,000	2,000,000	2,000,000
<sup>1)</sup> Bond Ordinance Trans	4,470,322	5,208,862	2,930,250	2,935,300	2,862,250	1,178,495
<b>Sub-Total Transfers In</b>	4,695,322	6,184,314	4,207,127	13,286,300	6,239,150	3,180,395
<b>Total Revenues &amp; Transfers In</b>	\$ 22,578,511	\$ 19,299,599	\$ 17,631,993	\$ 25,054,612	\$ 18,134,586	\$ 15,192,145
<b>Expenditures:</b>						
Wastewater Administration	\$ 1,774,490	\$ 1,783,275	\$ 1,879,511	\$ 1,983,018	\$ 2,031,479	\$ 2,075,780
Wastewater Treatment Plant Ops	3,313,192	3,436,253	3,073,284	3,676,179	3,867,611	3,727,303
Lift Stations	186,624	155,328	235,473	226,955	291,124	296,946
Wastewater Collection Systems	815,102	782,131	749,385	847,296	835,525	867,756
Wastewater Debt Service	15,171,341	9,581,769	6,675,888	2,878,000	2,878,925	2,814,000
<b>Sub-Total Expenditures</b>	21,260,750	15,738,755	12,613,542	9,611,448	9,904,664	9,781,786
<b>Transfers Out:</b>						
Capital Project Fund	1,760,239	2,786,745	2,061,433	3,030,000	1,750,000	2,013,000
Capital Reserves	-	-	-	8,600,000	2,000,000	2,000,000
<sup>1)</sup> Debt Service Funding	4,470,322	5,208,862	2,930,250	2,935,300	2,862,250	1,178,495
<b>Sub-Total Transfers Out</b>	6,230,560	7,995,607	4,991,683	14,565,300	6,612,250	5,191,495
<b>Total Expenditures &amp; Transfers Out</b>	\$ 27,491,310	\$ 23,734,362	\$ 17,605,225	\$ 24,176,748	\$ 16,516,914	\$ 14,973,281
<b>Fund Balance, June 30</b>	\$ 25,193,872	\$ 20,759,108	\$ 20,785,877	\$ 21,663,741	\$ 23,281,413	\$ 23,500,277
Restricted / Committed /Assigned	14,363,613	9,990,706	6,245,068	11,872,368	12,105,693	10,457,188
<b>Unassigned Balance</b>	\$ 10,830,259	\$ 10,768,403	\$ 14,540,809	\$ 9,791,373	\$ 11,175,720	\$ 13,043,089
<b>% of Revenues &amp; Transfers In</b>	48%	56%	82%	39%	62%	86%

<sup>1)</sup> Same Fund Transfers required by bond covenants

## **WASTEWATER TREATMENT OPERATIONS**

The Iowa City Wastewater Division exists in order to economically ensure the public health and safety of the citizens of Iowa City and locally protect the Iowa River as a water resource for the people of Iowa. The Division will achieve the mission by providing proper care, operation, and maintenance of City wastewater and storm water collection systems, treatment plant, and the local environment.

Wastewater Treatment processes an average of 11.0 million gallons of wastewater per day. Staff members measure and report 120 different tests per month to the Iowa Department of Natural Resources (DNR) for both influent waste and treated effluent.

Other major work elements for this division include sewer main repairs, preventative maintenance, and 24/7 response to emergency sewer calls. Staffing is seven days a week for operations staff. Administrative, lab, maintenance and collections staff are on-site five days a week. The division's budget is organized into four activities:

### **Wastewater Administration**

Wastewater Administration administers Wastewater Division policies, procedures, budget and manages Wastewater division personnel. Wastewater Administration coordinates Wastewater Division activities with other City departments and divisions. Administration oversees the wastewater treatment plant, collections, and lift stations.

### **Wastewater Treatment Plant Operations**

The Wastewater Division operates and maintains one treatment plant. The plant, located at 4366 Napoleon St. SE, was expanded in 2010 to accommodate more stringent water quality standards and future growth in residential and industrial customers. The site of the North Plant that was in service for 79 years, has been decommissioned and restored to a recreation area.

### **Lift Stations**

The Wastewater Division operates and maintains 18 wastewater lift stations and 5 storm water stations throughout the city. The wastewater lift stations work in conjunction with the wastewater collection system. Wastewater lift stations are facilities designed to move wastewater from lower to higher elevation, particularly where the elevation of the source is not sufficient for gravity flow and/or when the use of gravity conveyance will result in excessive excavation depths and high sewer construction costs. The storm water lift stations are facilities designed to move storm water from flood protection areas to receiving streams thereby reducing the threat of flood damage to private and public property.

## **Wastewater/Storm water Collection Systems**

The Wastewater Division maintains 320 miles of sanitary sewers and 110 miles of dedicated storm sewers. The wastewater collection system works in conjunction with the wastewater lift stations. The storm water collection system works in conjunction with the storm water lift stations and point of discharge to receiving streams. The sanitary sewer and storm water collection systems are maintained by jetting and vacuuming. Portions are periodically televised to determine status and to calculate repair priorities.

## **Wastewater Debt Service**

Wastewater debt service consists of principal and interest payments on wastewater revenue bonds, which are repaid with wastewater revenue.

## **HIGHLIGHTS**

### **Recent Accomplishments:**

- Construction to Install three biosolids dewatering presses (BFP's), including ventilation system and sludge feed pumps and related construction is complete. We currently are operating the BFP's through extended performance testing to insure they meet the requirements of the construction documents.
- Construction for the replacement of existing 1.5KW Generator with a 2KW generator, that will operate the full plant electrical load in emergency conditions is approximately 75% completed. Construction to be finalized by December 2019.
- Make repairs to Rocky Shore Storm Water Station to facilitate discharge gate operations.
- Continue with the yearly sewer maintenance program.
- Influent channel improvement to minimize grit deposition in channel are underway with construction completion early winter 2018.
- Foster Road extension east of Dubuque has been recently completed and is being inspected by Collections. Connection to the existing sanitary sewer system is complete.
- Removal and rerouting of sanitary sewer on Wright Street to accommodate the construction of the new Del Ray Ridge - Housing Fellowship Apartments on South Dubuque Street.
- Continued review of development projects within the City in conjunction with the Engineering Department, to ensure that City standards are followed and that development meets the City's long-term goals.

### **Upcoming Challenges:**

- Finalize the construction of the replacement of existing 1.5KW Generator with a 2KW generator.
- Follow the recommendations of the Methane Feasibility Study to develop a methane recovery and utilization strategy to work towards the City Council goals as set out in the Iowa City Climate Action and Adaptation Plan.

- Develop a phosphorous removal strategy in the digester complex to minimize struvite formation in the digesters that damages piping and equipment and takes up space in the digesters needed for active digestion. Will include phosphorous removal, assessment and replacement as needed for the digester complex roofs, brick facades, 15-year-old heat exchangers and other anaerobic digester equipment as needed. This study will also explore the utilization of food waste and grease trap waste for increase methane gas production, and potential uses for the gas such as generate electricity or produce CNG for vehicle use.
- Replace the rake mechanisms in selected secondary clarifiers (2 each).
- Replace the influent pump station bar screen mechanisms with new and include screenings compactors.
- Make repairs and upgrades to several storm and sanitary lift stations.
- Continue with the yearly sewer maintenance program.
- Continue to make repairs of sewer deficiencies as they are found to maintain the integrity of the sanitary sewer.
- Dewatering roll-off - Pave area for dewatering roll-off placed and elevated area. Begin use for dewatering car wash sand loads, drilling fluids and concrete saw waste.
- Begin design work on the Nevada Avenue sewer replacement project. Construction to begin in calendar year 2020. Because of the location of the sewer, construction coordination with home owners will be the key to a successful project.
- Begin work on Melrose Court Sanitary Sewer Improvements. Construction coordination will be the key to a successful project outcome.
- Working with other City staff to develop public service announcements concerning flushable wipes and plastic that come in with the wastewater that must be separated out of the waste stream. Would like to advise the public on the ultimate fate of these products.
- Continue to support inspection request for new sewer installations within the City prior to acceptance so to reduce issues when the contractor maintenance bond ends.

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	26.00	26.00	26.00

**Staffing Level Change Summary:**

There are no staffing level changes for the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes for the fiscal year 2021 budget.

**Financial Highlights:**

Supplies expenditures in the Lift Stations budget increased by \$23,865 or 29.9% in fiscal year 2021 primarily due to an increase in repair and maintenance supplies needed.

Replacement of the plant roof is budgeted in the Wastewater Treatment Plant Operation's Capital Outlay expenditures for \$185,000.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City, Promote a Strong and Resilient Local Economy, & Enhanced Community Engagement and Intergovernmental Relations*

**Department Goal:** Protect the City’s natural resources and waterways for public health, recreation opportunities and development.

**Department Objective:** Meet or exceed DNR permit requirements for sanitary sewer systems.

**Performance Measures:**

Carbonaceous Biochemical Oxygen Demand (CBOD) – Percent Removal\*

Goal	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
98.0%	99.1%	98.9%	98.6%	98.6%	98.6%

Total Suspended Solids (TSS) – Percent Removal\*

Goal	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
98.0%	98.8%	98.2%	98.2%	98.2%	98.2%

Ammonia (NH3) – Percent Removal\*

Goal	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
97.0%	92.1%	94.6%	94.0%	92.0%	94.0%

\* Higher Number is Better

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City, Promote a Strong and Resilient Local Economy, & Enhanced Community Engagement and Intergovernmental Relations*

**Department Goal:** Protect public and private property from water damage and health hazards.

**Department Objective:** Control Sanitary Sewer Overflows (SSO – sewer backups).

**Performance Measures:**

Number of SSOs per Year\*\*

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
9	12	12	9	9

Sewer Jetting, Miles per Year\*

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
42.7	27	36.0	30.0	36.0

Video Inspection, Miles per Year\*

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
26.3	45	27.5	30.0	35.0

\* Higher Number is Better

\*\* Lower Number is Better

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## Activity Summary

**Activity: Wastewater Administration (720110)**  
**Division: Wastewater Operations**

**Fund: Wastewater (7200)**  
**Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 307,295	\$ 392,263	\$ 400,987	\$ 277,483	\$ 201,400	\$ 201,400
Charges For Fees And Services						
Wastewater Charges	12,276,259	12,621,036	12,830,133	11,431,556	11,631,416	11,747,730
Miscellaneous						
Other Misc Revenue	-	104	-	100	-	-
Other Financial Sources						
Sale of Assets	-	9,648	-	-	-	-
<b>Total Revenues</b>	<b>\$ 12,583,554</b>	<b>\$ 13,023,051</b>	<b>\$ 13,231,121</b>	<b>\$ 11,709,139</b>	<b>\$ 11,832,816</b>	<b>\$ 11,949,130</b>

<b>Expenditures:</b>						
Personnel	\$ 315,374	\$ 310,234	\$ 328,529	\$ 348,206	\$ 367,092	\$ 378,105
Services	1,387,852	1,427,130	1,512,462	1,584,291	1,619,297	1,651,683
Supplies	48,911	45,911	38,520	45,521	45,090	45,992
Capital Outlay	22,353	-	-	5,000	-	-
<b>Total Expenditures</b>	<b>\$ 1,774,490</b>	<b>\$ 1,783,275</b>	<b>\$ 1,879,511</b>	<b>\$ 1,983,018</b>	<b>\$ 2,031,479</b>	<b>\$ 2,075,780</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Asst Supt - Wastewater	1.00	1.00	1.00	1.00	1.00
Sr Clerk/Typist - Wastewater	1.00	1.00	1.00	1.00	1.00
Wastewater Superintendent	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

<b>Capital Outlay</b>	<b>2020</b>	<b>2021</b>
Safety Equipment	\$ 5,000	\$ -
<b>Total Capital Outlay</b>	<b>\$ 5,000</b>	<b>\$ -</b>



## Activity Summary

<b>Activity: Wastewater Treatment Plant Ops (720120)</b>	<b>Fund: Wastewater (7200)</b>
<b>Division: Wastewater Operations</b>	<b>Department: Public Works</b>

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Royalties & Commissions	\$ 159	\$ 205	\$ 169	\$ 200	\$ 170	\$ 170
Charges For Fees And Services						
Misc Charges For Services	192	1,950	-	500		-
Refuse Charges	687	2,564	738	1,000	740	740
Miscellaneous						
Other Misc Revenue	139,212	77,205	181,010	48,033	50,000	50,000
Other Financial Sources						
Sale Of Assets	18,392	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 158,641</b>	<b>\$ 81,924</b>	<b>\$ 181,917</b>	<b>\$ 49,733</b>	<b>\$ 50,910</b>	<b>\$ 50,910</b>

<b>Expenditures:</b>						
Personnel	\$ 1,425,076	\$ 1,495,141	\$ 1,328,086	\$ 1,600,086	\$ 1,672,024	\$ 1,722,185
Services	1,099,485	1,146,372	1,080,827	1,138,142	1,180,938	1,204,557
Supplies	772,290	794,740	625,280	912,951	745,649	760,562
Capital Outlay	16,340	-	39,090	25,000	269,000	40,000
<b>Total Expenditures</b>	<b>\$ 3,313,192</b>	<b>\$ 3,436,253</b>	<b>\$ 3,073,284</b>	<b>\$ 3,676,179</b>	<b>\$ 3,867,611</b>	<b>\$ 3,727,303</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
Chemist	1.00	1.00	1.00	1.00	1.00
Electrician - Wastewater	1.00	1.00	1.00	1.00	1.00
Electronics Tech - Wastewater	1.00	1.00	1.00	1.00	1.00
Laboratory Technician - WW	1.00	1.00	1.00	1.00	1.00
M. W. I - Wastewater Trtmt	1.00	1.00	1.00	1.00	1.00
Maint Operator - Wastewater	3.00	3.00	3.00	3.00	3.00
M.W. II - Wastewater Trtmt Plnt	3.00	3.00	3.00	3.00	3.00
Sr M.W. - Wastewater Plant	1.00	1.00	1.00	1.00	1.00
Sr TPO - Wastewater	1.00	1.00	1.00	1.00	1.00
TPO - Wastewater Treatment	4.00	4.00	4.00	4.00	4.00
<b>Total Personnel</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>

	2020	2021
<b>Capital Outlay</b>		
Plant Roof Replacement	\$ -	\$ 185,000
D.O. Probe Replacements	25,000	-
Rolloff Containers (4)	-	60,000
Pressure Transducer Tank Level Gauges (4)	-	10,000
Portable Flow Meters (2)	-	14,000
<b>Total Capital Outlay</b>	<b>\$ 25,000</b>	<b>\$ 269,000</b>

## Activity Summary

<b>Activity: Lift Stations (720130)</b>	<b>Fund: Wastewater (7200)</b>
<b>Division: Wastewater Operations</b>	<b>Department: Public Works</b>

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Miscellaneous						
Other Misc Revenue	\$ -	\$ 35	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	\$ -	\$ 35	\$ -	\$ -	\$ -	\$ -

<b>Expenditures:</b>						
Services	\$ 103,975	\$ 127,037	\$ 165,884	\$ 137,224	\$ 187,528	\$ 191,279
Supplies	72,700	28,291	69,590	79,731	103,596	105,668
Capital Outlay	9,950	-	-	10,000	-	-
<b>Total Expenditures</b>	\$ 186,624	\$ 155,328	\$ 235,473	\$ 226,955	\$ 291,124	\$ 296,946

<b>Capital Outlay</b>		<b>2020</b>	<b>2021</b>
Hawkeye Lift Station Window Replacement	\$	10,000	\$ -
<b>Total Capital Outlay</b>	\$	10,000	\$ -

## Activity Summary

**Activity: Wastewater Collection Systems (720140)**  
**Division: Wastewater Operations**

**Fund: Wastewater (7200)**  
**Department: Public Works**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Licenses And Permits						
Misc Permits & Licenses	\$ 10,228	\$ 9,436	\$ 11,709	\$ 9,440	\$ 11,710	\$ 11,710
Intergovernmental						
Disaster Assistance	-	810	-	-	-	-
Miscellaneous						
Misc Merchandise	135	-	-	-	-	-
Other Misc Revenue	-	28	120	-	-	-
<b>Total Revenues</b>	<b>\$ 10,363</b>	<b>\$ 10,274</b>	<b>\$ 11,829</b>	<b>\$ 9,440</b>	<b>\$ 11,710</b>	<b>\$ 11,710</b>

<b>Expenditures:</b>						
Personnel	\$ 449,022	\$ 505,045	\$ 496,209	\$ 569,805	\$ 582,097	\$ 599,560
Services	180,051	175,941	188,770	183,757	200,686	204,700
Supplies	67,071	33,368	40,172	38,734	37,742	38,497
Capital Outlay	118,957	67,778	24,234	55,000	15,000	25,000
<b>Total Expenditures</b>	<b>\$ 815,102</b>	<b>\$ 782,131</b>	<b>\$ 749,385</b>	<b>\$ 847,296</b>	<b>\$ 835,525</b>	<b>\$ 867,756</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
M.W. III - Wastewater Collect.	1.80	2.00	2.00	2.00	2.00
M.W. II - Wastewater Trtmnt Plnt	2.70	3.00	3.00	3.00	3.00
Sr M.W. - Wastewater Collection	0.90	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>5.40</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

<b>Capital Outlay</b>	<b>2020</b>	<b>2021</b>
Inflow & Infiltration Repair	\$ 40,000	\$ -
Manhole Riser Change	-	15,000
24" Casting Kits	15,000	-
<b>Total Capital Outlay</b>	<b>\$ 55,000</b>	<b>\$ 15,000</b>

## Activity Summary

<b>Activity: Wastewater Debt Service (720800)</b>	<b>Fund: Wastewater (7201)</b>
<b>Division: Wastewater Operations</b>	<b>Department: Public Works</b>

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Other Financial Sources						
Debt Sales	\$ 5,130,632	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers In:</b>						
Bond Ordinance Trans	4,470,322	5,208,862	2,930,250	2,935,300	<b>2,862,250</b>	1,178,495
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 9,600,953</b>	<b>\$ 5,208,862</b>	<b>\$ 2,930,250</b>	<b>\$ 2,935,300</b>	<b>\$ 2,862,250</b>	<b>\$ 1,178,495</b>
<b>Expenditures:</b>						
Services	\$ 1,200	\$ 437	\$ 1,438	\$ 1,200	\$ 1,500	\$ 1,500
Other Financial Uses						
Revenue Bonds Principal & Interest Payments	15,170,141	9,581,332	6,674,450	2,876,800	<b>2,877,425</b>	2,812,500
<b>Total Expenditures</b>	<b>\$ 15,171,341</b>	<b>\$ 9,581,769</b>	<b>\$ 6,675,888</b>	<b>\$ 2,878,000</b>	<b>\$ 2,878,925</b>	<b>\$ 2,814,000</b>

**Sewer Revenue Bonds  
Outstanding Debt Obligation at June 30, 2019**

**Summary by Individual Issue**

Issue / Use of Funds	Amount of Issue	Fiscal Year Debt Paid in Full	Principal Outstanding	Debt Service Payments		
				FY2020	FY2021	FY2022
2016C Sewer Revenue Refunding of Series 2008 Revenue Bonds	9,360,000	2022	5,600,000	2,175,550	1,855,050	1,852,375
2017B Sewer Revenue Refunding of Series 2009 Revenue Bonds	4,550,000	2023	4,275,000	701,250	1,022,375	960,125
<b>Total Sewer Revenue Bonds:</b>			<b>9,875,000</b>	<b>2,876,800</b>	<b>2,877,425</b>	<b>2,812,500</b>

## Sewer Revenue Bonds - Summary

### Debt Repayment Schedule

Fiscal Year	Payments			Sewer Revenue	Principal Outstanding Beginning of Fiscal Year
	Principal	Interest	Total		
2020	2,510,000	366,800	2,876,800	2,876,800	9,875,000
2021	2,620,000	257,425	2,877,425	2,877,425	7,365,000
2022	2,660,000	152,500	2,812,500	2,812,500	4,745,000
2023	2,085,000	52,125	2,137,125	2,137,125	2,085,000
<b>Totals</b>	<b>9,875,000</b>	<b>828,850</b>	<b>10,703,850</b>	<b>10,703,850</b>	

## 2016C Sewer Revenue Refunding Capital Loan Notes

Principal: \$9,360,000

Dated: June 16, 2016

Callable: N/A

Fiscal Year	Payments			Sewer Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2020	2,010,000	165,550	2,175,550	2,175,550	5,600,000	4.00%
2021	1,765,000	90,050	1,855,050	1,855,050	3,590,000	4.00%
2022	1,825,000	27,375	1,852,375	1,852,375	1,825,000	3.00%
<b>Totals</b>	<b>5,600,000</b>	<b>282,975</b>	<b>5,882,975</b>	<b>5,882,975</b>		

Principal payable July 1. □

Interest payable July 1 and January 1. □

<u>Project</u>	<u>Amount</u>
Refunded 2008 Sewer Revenue Bonds	\$ 10,022,780
Issuance Costs	99,767
Bond Premium	(762,547)
Amount of Issue	<u><u>\$ 9,360,000</u></u>

## 2017B Sewer Revenue Refunding Capital Loan Notes

Principal: \$4,550,000

Dated: June 15, 2017

Callable: N/A

Fiscal Year	Payments			Sewer Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2020	500,000	201,250	701,250	701,250	4,275,000	5.00%
2021	855,000	167,375	1,022,375	1,022,375	3,775,000	5.00%
2022	835,000	125,125	960,125	960,125	2,920,000	5.00%
2023	2,085,000	52,125	2,137,125	2,137,125	2,085,000	5.00%
<b>Totals</b>	<b>4,275,000</b>	<b>545,875</b>	<b>4,820,875</b>	<b>4,820,875</b>		

Principal payable July 1. □

Interest payable July 1 and January 1. □

<u>Project</u>	<u>Amount</u>
Refunded 2009A Sewer Revenue Bonds	\$ 5,083,955
Issuance Costs	46,677
Bond Premium	(580,632)
Amount of Issue	<u><u>\$ 4,550,000</u></u>

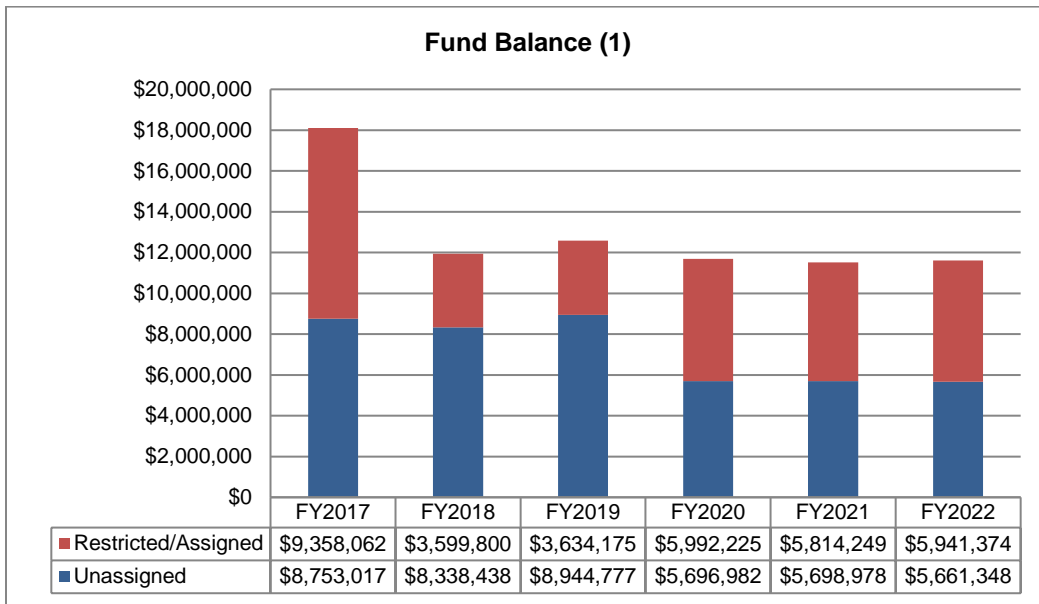


## WATER FUND

The Water Fund accounts the City’s water utility operations including the operation of a water production plant, water storage facilities, water distribution system, water meter reading, and water quality monitoring. The business-like fund is primarily supported through user fees.

**Fund Balance:**

The Water Fund’s unassigned fund balance at the close of fiscal year 2019 was \$8,944,777 or \$606,339 higher than fiscal year 2018. The increase in fund balance in fiscal year 2019 was primarily due to an increase in water sales and a decrease in water main break repairs.



(1) FY20 - FY22 figures are estimates

The fiscal year 2020 unassigned fund balance is estimated to decrease from \$8,944,777 to \$5,696,982. This is primarily due to the creation of a Capital Reserve in fiscal year 2020 and transferring \$4 million into the reserve. Starting in fiscal year 2021, \$900,000 is budgeted to be transferred in the capital reserve annually.

In fiscal year 2021, fund balance is expected to remain flat even though a 5% water rate increase is scheduled to take effect. This is due to the anticipated reduction in production at Procter & Gamble.

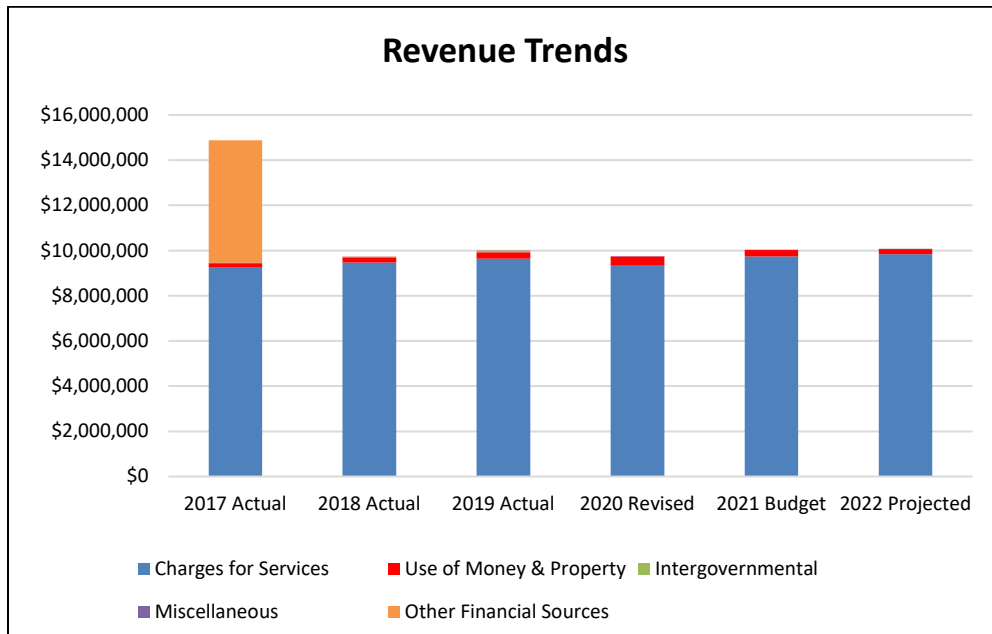
The Water Fund maintains two reserved funds: one restricted fund for debt service and one assigned one for capital reserves. The debt service reserve will have an estimated \$3,714,249 in restricted fund balance at the end of fiscal year 2021 for revenue bond covenants. The capital reserve is estimated to have \$2,100,000 in assigned fund balance at the end of fiscal year 2021.

**Revenues:**

The Water Division is funded by water user fees, per the current schedule:

Minimum Monthly Charge (MMC)			Minimum Usage Rates		
Meter Size (inches)	FY20 Rate	FY21 Rate	Cubic Feet	FY20 Rate	FY21 Rate
5/8 (residential)	\$7.79	\$8.19	First 100/mo.	MMC (varies)	MMC (varies)
3/4	\$8.52	\$8.95	101-3,000/mo.	\$3.64/100 cu. ft.	\$3.82/100 cu. ft.
1	\$10.04	\$10.54	3,001 and over	\$2.61/100 cu. ft.	\$2.74/100 cu. ft.
1½	\$20.01	\$21.01	<b>Single Purpose Meter Charges</b>		
2	\$26.91	\$28.26	First 100/mo.	MMC (varies)	MMC (varies)
3	\$49.74	\$52.23	Over 101/mo.	\$3.64/100 cu. ft.	\$3.82/100 cu. ft.
4	\$86.75	\$91.09			
6	\$174.56	\$183.29			

A flat 5% rate increase is budgeted for fiscal year 2021 for all usage levels and meter sizes. Approximately 99% of Water operations are funded through charges for services. The estimated change in revenues for fiscal year 2021 is still expected to remain flat due to the impact of the loss of Procter & Gamble.

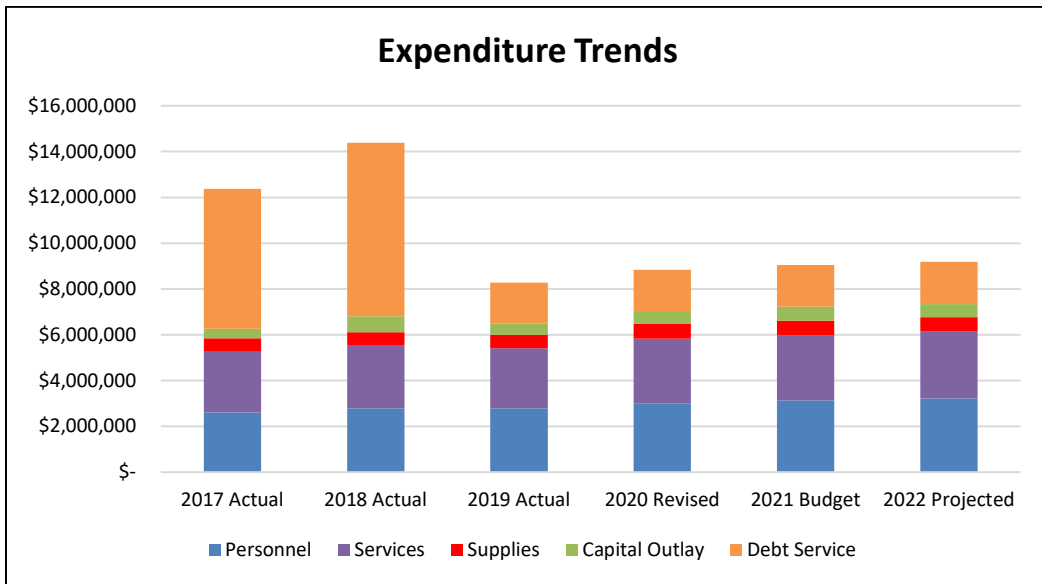


*Use of Money & Property* primarily consists of interest on investments. *Other Financial Sources* are proceeds from the sale of debt and from the sale of assets.

**Expenditures:**

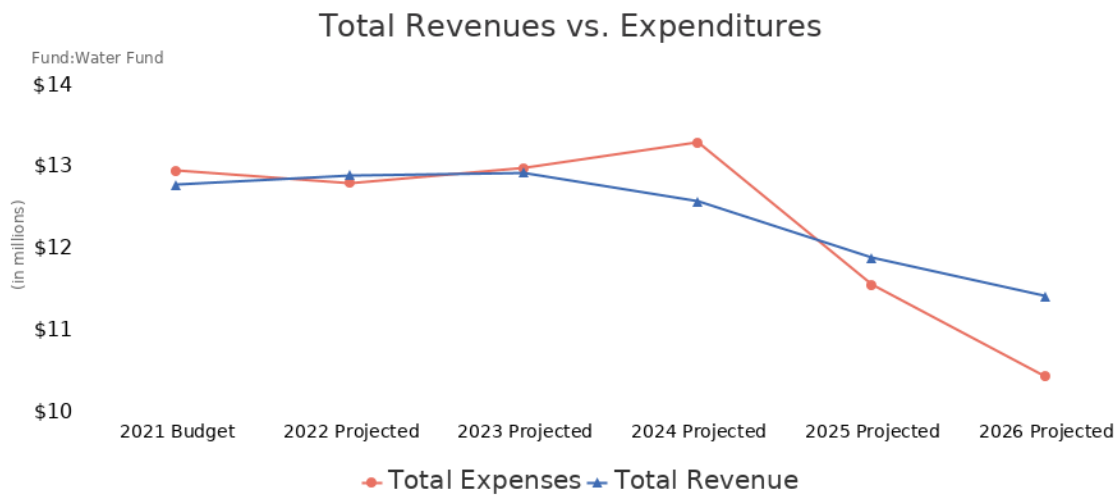
The fiscal year 2021 expenditures are 2.4% higher than the fiscal year 2020 revised expenditures. This increase primarily reflects the increase in Personnel expenditures due to wage and benefit increases and the addition more seasonal staff.

Revenue bond principal and interest payments are 20.2% of the Water fund's expenditure budget for fiscal year 2021. No new revenue debt is planned in fiscal year 2021.



Other financing uses include transfers out of \$1,115,000 to the Capital Projects Fund in fiscal year 2021. This includes \$725,000 for the Dill Street water main replacement.

**Long-term Projections:**



Future revenues are projected to gradually increase as the number of accounts is projected to grow by 1% annually. Fiscal years 2024 through 2026 are projected to decrease as transfers for Debt Service Payments drop off.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Expenditures increase significantly in fiscal year 2024 due to increased Transfers Out for Capital Projects. Fiscal years 2025 and 2026 are projected to decline as Debt Service Payments drop off.

**Water (7300 - 7301)**  
**Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ 16,240,827	\$ 18,111,079	\$ 11,938,239	\$ 12,578,952	\$ 11,689,207	\$ 11,513,227
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 207,743	\$ 278,377	\$ 405,135	\$ 278,376	\$ 225,000	\$ 225,000
Rents	-	2,400	-	2,400	-	-
Royalties & Commiss	418	455	361	-	-	-
Intergovernmental						
State 28E Agreements	-	57,500	-	-	-	-
Charges For Fees And Services						
Water Charges	9,274,183	9,469,775	9,639,983	9,331,360	9,742,740	9,840,167
Miscellaneous						
Printed Materials	9	12	20	-	-	-
Misc Merchandise	5,380	13,887	15,761	13,810	15,760	15,760
Intra-City Charges	2,000	2,000	2,000	2,000	2,000	2,000
Other Misc Revenue	33,624	-	1,680	460	360	360
Other Financial Sources						
Debt Sales	5,410,000	-	-	-	-	-
Sale Of Assets	1,310	2,654	912	-	-	-
<b>Sub-Total Revenues</b>	14,934,666	9,827,060	10,065,852	9,628,406	9,985,860	10,083,287
<b>Transfers In:</b>						
<sup>1)</sup> Bond Ordinance Transfers In	1,881,033	1,816,319	1,826,040	1,847,217	1,861,965	1,879,215
Capital Reserves	-	-	-	4,000,000	900,000	900,000
Misc Transfers In	-	392	1,628	1,000	1,600	1,600
<b>Sub-Total Transfers In</b>	1,881,033	1,816,711	1,827,668	5,848,217	2,763,565	2,780,815
<b>Total Revenues &amp; Transfers In</b>	\$ 16,815,699	\$ 11,643,771	\$ 11,893,520	\$ 15,476,623	\$ 12,749,425	\$ 12,864,102
<b>Expenditures:</b>						
Water Administration	\$ 1,648,609	\$ 1,690,302	\$ 1,732,781	\$ 1,773,565	\$ 1,851,788	\$ 1,891,634
Water Treatment Plant Ops	2,190,170	2,326,454	2,291,827	2,475,019	2,513,489	2,540,962
Water Distribution System	1,209,545	1,462,734	1,248,986	1,503,440	1,499,295	1,527,164
Water Customer Service	1,147,512	1,264,197	1,219,258	1,277,962	1,358,927	1,383,542
Water Public Relations	61,019	63,873	747	-	-	-
Water Debt Service	6,115,519	7,574,581	1,791,666	1,804,166	1,824,941	1,838,090
<b>Sub-Total Expenditures</b>	12,372,374	14,382,141	8,285,265	8,834,151	9,048,440	9,181,392
<b>Transfers Out:</b>						
Capital Project Fund	391,140	1,618,151	1,141,502	1,685,000	1,115,000	814,000
<sup>1)</sup> Debt Service Funding	1,881,033	1,816,319	1,826,040	1,847,217	1,861,965	1,879,215
Capital Reserves	-	-	-	4,000,000	900,000	900,000
GO Bond Abatement	300,900	-	-	-	-	-
<b>Sub-Total Transfers Out</b>	2,573,073	3,434,470	2,967,542	7,532,217	3,876,965	3,593,215
<b>Total Expenditures &amp; Transfers Out</b>	\$ 14,945,447	\$ 17,816,611	\$ 11,252,807	\$ 16,366,368	\$ 12,925,405	\$ 12,774,607
<b>Fund Balance, June 30</b>	\$ 18,111,079	\$ 11,938,239	\$ 12,578,952	\$ 11,689,207	\$ 11,513,227	\$ 11,602,722
Restricted / Committed /Assigned	9,358,062	3,599,800	3,634,175	5,992,225	5,814,249	5,941,374
<b>Unassigned Balance</b>	\$ 8,753,017	\$ 8,338,438	\$ 8,944,777	\$ 5,696,982	\$ 5,698,978	\$ 5,661,348
<b>% of Revenues &amp; Transfers In</b>	52%	72%	75%	37%	45%	44%

1) Same Fund Transfers required by bond covenants

# WATER OPERATIONS

The mission of the Water Division is to produce and distribute high quality drinking water for the residential, commercial, industrial and firefighting needs of Iowa City in accordance with local, state and federal drinking water standards, and to promote good stewardship of natural resources.

The Water Division, as part of the Public Works Department, operates and maintains the City's Grade IV drinking water and water distribution system that serves the City of Iowa City and University Heights. The system is in continuous operation 24/7 to provide high quality water and service, at satisfactory pressures, and in sufficient quantities to meet customer demands.

Iowa City's water exceeds all required standards set by the Environmental Protection Agency, with over 200 water quality tests performed each day by professional staff. Water quality data is available through the annual [Consumer Confidence Report](#). The Division budget is organized into six activities:

## Water Administration

Water Administration administers City of Iowa City and Water Division policies, procedures, budget and manages division personnel. Water Administration coordinates Water Division activities with other City departments and divisions. Water Administration creates and delivers the [Consumer Confidence Report](#) to all customers and updates the industrial water quality report for review on the City's website.

## Water Treatment Plant Operations

Iowa City's state-of-the-art water treatment facility, located at 80 Stephen Atkins Drive, has a 16.7 million gallon per day capacity. The facility is operated 24/7 – 365 by state licensed water treatment operators who produce drinking water at the highest quality achievable. The treatment plant is 100% compliant with the Safe Drinking Water Act and uses activated carbon filters to remove many complex unregulated compounds.

## Water Distribution System

State licensed water distribution staff operate and maintain Iowa City's approximately 280 miles of water main and connections that contains pipe as old as 1886. Every year distribution operators respond to dozens of emergency main breaks, support the growth of Iowa City and maintain the integrity of the system for domestic, industrial and firefighting needs.

## Customer Service

State licensed customer service staff support the divisions' 29,001 active water service accounts (up 220 accounts from fiscal year 2019). Customer service personnel investigate leaks, locate water and City communication fiber assets, interface with customers on a myriad of water concerns, schedule service changes and meter water used by our customers.

## Water Debt Service

Water debt service consists of principal and interest payments on water revenue bonds, which are repaid with water revenue.

## HIGHLIGHTS

### Recent Accomplishments:

- Produced 2 billion gallons of drinking water in fiscal year 2019
- 100% compliant with all State and Federal drinking water regulations
- Participated in an EPA sponsored, IDNR facilitated comprehensive water system review
- Repaired 34 main breaks in fiscal year 2019
- Added 220 customer accounts
- Connected a second rural subdivision to alleviate a public health hazard
- Completed a study of the alluvial wells
- Replaced a large portion of the water plant roof membrane
- Filled 5 permanent position vacancies

### Upcoming Challenges:

- Complete design, construction, and implementation of the pressure zoning project
- Rehabilitate two alluvial wells
- Work with our energy partners to develop and construct a solar power park
- Upgrade our chlorine feed system
- Maintain consistent levels-of-service as the City and water demands continue to grow with development
- Adapt to a changing regulatory environment
- Continue to develop personnel to succeed employees upon retirement
- Continue to shift onto paperless platforms for asset work orders such as MUNIS for customer accounts and water meters
- Better stewardship of water resources through an analysis of metered unbilled water

### Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	31.75	31.75	31.25

### Staffing Level Change Summary:

In fiscal year 2021, the .50 FTE Public Information/Education Coordinator was transferred out of Water Administration and into the new Climate Action & Outreach division in the General Fund. The position was retitled as a Climate Action Engagement Specialist.

The 1.00 FTE M.W. I – Meter Reader position was converted to a 1.00 FTE M.W. I – Water Customer Service position in the fiscal year 2021 budget.

More seasonal workers were also added to Water Distribution in fiscal year 2021 to assist full-time staff with inspection of fire hydrants, exercising valves, and general upkeep on water system assets (i.e. paint, mow and trim, etc.).

### Service Level Change Summary:

There are no service levels changes in the fiscal year 2021 budget.

**Financial Highlights:**

A 5% water rate increase will take effect in fiscal year 2021. The projected Water Charges revenue in fiscal year 2021 is higher than fiscal year 2020 by 4.6% but is only higher than fiscal year 2019 actual revenue by 1%. This is the net effect of the rate increase, increased number of households, and the reduction of use by Procter & Gamble.

Capital outlay in fiscal year 2021 includes \$30,000 to abandon the Jordan well at Madison Street, \$50,000 for two chlorine tank influent flow meters, \$175,000 for water main repairs, and \$250,000 for new water meters.



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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote a Strong and Resilient Local Economy*

**Department Goal:** Provide sufficient quantities of competitively priced high quality potable water to enable economic growth.

**Department Objective:** Utilize long-term planning studies and prioritization matrices to make targeted distribution system investments to meet current and future water demand.

**Performance Measures:**

	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
New Water Main (miles)	3.2	2.0	2.7	2.4	2.5
Water Main Replaced (miles)	0.6	0.4	1.6	0.4	0.5
% system	0.2%	0.1%	0.6%	0.1%	0.2%
Annual Locates* (tickets)	7,865	8,127	7,677	8,912	8,200

\* Locates are when someone is trying to perform work that requires digging. The number of annual locates can be used as an indirect measurement of development activity.

**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Water Efficiency

**Department Objective:** Monitor production and usage trends to continue to identify opportunities to promote sustainable and affordable water use.

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Water Pumped (millions of gallons*)	2,007	2,133	2,016	2,000	2,000
Water Use (gal. per capita per day)	74	77	72	71	70
Cost for one gallon of water**	\$0.0095	\$0.0095	\$0.0099	\$0.0104	\$0.0109
Unmetered Water Loss***	1.7%	0.8%	3.9%	4.0%	4.0%
Metered, Unbilled Water****	1.4%	1.2%	1.0%	1.0%	1.0%
(present worth at vol. rate)	\$124,000	\$113,000	\$90,000	\$95,000	\$99,000

\* A million gallons of water on a football field would be about 2.3 feet of water from endzone to endzone. The City makes enough drinking water to put a mile high stack of water on Kinnick Stadium annually.

\*\* Cost determined by dividing the 5/8" meter monthly service charge by 100 cubic feet of water.

\*\*\* Water lost to hydrant flushing, fire fighting activities, system leaks, etc.

\*\*\*\* Metered water use at public facilities that are not billed for water. Addition of the "Unmetered Water Loss" percentage to "Metered, Unbilled Water" is the total water produced that generated no revenue.

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**Strategic Plan Goal:** *Encourage a Vibrant and Walkable Urban Core*

**Department Goal:** Maintain infrastructure and water affordability for a variety of income levels and associated housing types.

**Department Objective:** Minimize service interruptions from infrastructure failure or non-payment.

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Water Main Breaks* (per 100 miles)	18	31	19	23	20

\* The national median for water operations main breaks per 100 miles of main is 14. ("2012 Benchmarking", AWWA, 2014)

	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Non-payment Shutoffs	1,458	1,555	1,593	1,668	1,700

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**Strategic Plan Goal:** *Promote Environmental Sustainability*

**Department Goal:** Energy Efficiency

**Department Objective:** Monitor energy consumption to more sustainably produce high quality drinking water and minimize carbon emissions.

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Energy Use* (kWh per million gallons)	3,168	3,105	2,775	2,700	2,700
(\$ per million gallons)	\$195	\$214	\$180	\$185	\$185

\* The national median for water operations energy use is 1,938 kWh per million gallons. (~800 kWh is one standard deviation.) ("2012 Benchmarking", AWWA, 2014)

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## Activity Summary

**Activity: Water Administration (730110)**  
**Division: Water Operations**

**Fund: Water (7300)**  
**Department: Public Works**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 207,743	\$ 278,377	\$ 405,135	\$ 278,376	\$ 225,000	\$ 225,000
Royalties & Commiss	418	455	361	-	-	-
Intergovernmental						
State 28E Agreements	-	57,500	-	-	-	-
Charges For Fees And Services						
Water Charges	8,809,185	9,017,726	9,184,481	8,879,310	9,287,230	9,380,102
Miscellaneous						
Printed Materials	9	12	20	-	-	-
Misc Merchandise	-	70	-	-	-	-
Intra-City Charges	2,000	2,000	2,000	2,000	2,000	2,000
Other Misc Revenue	594	-	1,680	460	360	360
<b>Transfers In:</b>						
Misc Transfers In	-	392	1,628	1,000	1,600	1,600
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 9,019,950</b>	<b>\$ 9,356,532</b>	<b>\$ 9,595,304</b>	<b>\$ 9,161,146</b>	<b>\$ 9,516,190</b>	<b>\$ 9,609,062</b>

<b>Expenditures:</b>						
Personnel	\$ 233,900	\$ 245,224	\$ 312,975	\$ 329,492	\$ 281,066	\$ 289,498
Services	1,397,023	1,440,443	1,414,116	1,437,536	1,565,459	1,596,768
Supplies	17,686	4,636	5,691	6,537	5,263	5,368
<b>Total Expenditures</b>	<b>\$ 1,648,609</b>	<b>\$ 1,690,302</b>	<b>\$ 1,732,781</b>	<b>\$ 1,773,565</b>	<b>\$ 1,851,788</b>	<b>\$ 1,891,634</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
Asst Supt - Water	1.00	1.00	1.00	1.00	1.00
Water Superintendent	1.00	1.00	1.00	1.00	1.00
Public Info/Ed Coord - Pub Wks	-	-	0.50	0.50	-
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.50</b>	<b>2.50</b>	<b>2.00</b>

## Activity Summary

**Activity: Water Treatment Plant Ops (730120)**

**Fund: Water (7300)**

**Division: Water Operations**

**Department: Public Works**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Water Charges	\$ 1,273	\$ -	\$ -	\$ -	\$ -	\$ -
Other Financial Sources						
Sale of Assets	180	611	509	-	-	-
<b>Total Revenues</b>	<b>\$ 1,453</b>	<b>\$ 611</b>	<b>\$ 509</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Expenditures:</b>						
Personnel	\$ 828,850	\$ 901,067	\$ 942,495	\$ 986,771	\$ 1,053,745	\$ 1,085,357
Services	897,888	916,510	818,498	967,453	873,148	890,611
Supplies	432,833	439,780	499,726	480,795	504,896	514,994
Capital Outlay	30,600	69,098	31,109	40,000	81,700	50,000
<b>Total Expenditures</b>	<b>\$ 2,190,170</b>	<b>\$ 2,326,454</b>	<b>\$ 2,291,827</b>	<b>\$ 2,475,019</b>	<b>\$ 2,513,489</b>	<b>\$ 2,540,962</b>

<b>Personnel Services - FTE</b>	2017	2018	2019	2020	2021
Laboratory Technician - Water	0.50	0.50	0.50	0.50	0.50
Maintenance Operator - Water	3.00	3.00	3.00	3.00	3.00
M.W. I - Water Plant	1.00	1.00	1.00	1.00	1.00
Sr. M.W. Water Plant	1.00	1.00	1.00	1.00	1.00
Sr. T.P.O. - Water	1.00	1.00	1.00	1.00	1.00
T.P.O. - Water	4.00	4.00	4.00	4.00	4.00
<b>Total Personnel</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>

<b>Capital Outlay</b>	2020	2021
Process Analyzer Replacement	\$ 25,000	\$ -
Vehicle Tracking GPS Units	-	1,700
Wall Lighting and Receptacles	10,000	-
Sample Station Replacements	5,000	-
Abandon Madison Street Jordan Well	-	30,000
Chlorine Tank Influent Flowmeters (2)	-	50,000
<b>Total Capital Outlay</b>	<b>\$ 40,000</b>	<b>\$ 81,700</b>

## Activity Summary

**Activity: Water Distribution System (730130)**  
**Division: Water Operations**

**Fund: Water (7300)**  
**Department: Public Works**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Rents	\$ -	\$ 2,400	\$ -	\$ 2,400	\$ -	\$ -
Charges For Fees And Services						
Water Charges	94,970	84,100	80,488	84,100	<b>80,490</b>	81,295
Miscellaneous						
Misc Merchandise	106	874	2,268	870	<b>2,270</b>	2,270
Other Misc Revenue	33,000	-	-	-	-	-
Other Financial Sources						
Sale of Assets	275	2,042	403	-	-	-
<b>Total Revenues</b>	<b>\$ 128,352</b>	<b>\$ 89,417</b>	<b>\$ 83,159</b>	<b>\$ 87,370</b>	<b>\$ 82,760</b>	<b>\$ 83,565</b>

<b>Expenditures:</b>						
Personnel	\$ 672,402	\$ 728,360	\$ 716,334	\$ 785,598	<b>\$ 867,125</b>	\$ 893,139
Services	240,454	274,179	278,809	286,948	<b>291,108</b>	296,930
Supplies	113,257	93,720	55,394	129,894	<b>85,387</b>	87,095
Capital Outlay	183,432	366,476	198,449	301,000	<b>255,675</b>	250,000
<b>Total Expenditures</b>	<b>\$ 1,209,545</b>	<b>\$ 1,462,734</b>	<b>\$ 1,248,986</b>	<b>\$ 1,503,440</b>	<b>\$ 1,499,295</b>	<b>\$ 1,527,164</b>

Personnel Services - FTE	2017	2018	2019	2020	2021
M. W. II - Water Distribution	4.00	4.00	4.00	4.00	<b>4.00</b>
M. W. III - Water Distribution	2.00	2.00	2.00	2.00	<b>2.00</b>
Sr. M.W. - Water Distribution	1.00	1.00	1.00	1.00	<b>1.00</b>
Water GIS Technician	-	-		1.00	<b>1.00</b>
Water Engineer	1.00	1.00	1.00	-	-
<b>Total Personnel</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

Capital Outlay	2020	2021
Vehicle Tracking GPS Units	\$ -	<b>\$ 4,675</b>
Water Main Repairs-Contracted Improvement	235,000	<b>\$ 175,000</b>
Oversizing Water Main	50,000	<b>50,000</b>
Tablet GPS Antennae	-	<b>10,000</b>
PipeTrailer	-	<b>10,000</b>
Shell Cutters for Tap Machine	6,000	-
Magnetic Locator	5,000	<b>6,000</b>
Mobile Devices	5,000	-
<b>Total Capital Outlay</b>	<b>\$ 301,000</b>	<b>\$ 255,675</b>

## Activity Summary

**Activity: Water Customer Service (730140)**

**Fund: Water (7300)**

**Division: Water Operations**

**Department: Public Works**

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Revenues:</b>						
Charges For Fees And Services						
Water Charges	\$ 368,754	\$ 367,948	\$ 375,014	\$ 367,950	\$ 375,020	\$ 378,770
Miscellaneous						
Misc Merchandise	5,273	12,943	13,493	12,940	13,490	13,490
Other Misc Revenue	30	-	-	-	-	-
Other Financial Sources						
Sale Of Assets	854	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 374,911</b>	<b>\$ 380,892</b>	<b>\$ 388,508</b>	<b>\$ 380,890</b>	<b>\$ 388,510</b>	<b>\$ 392,260</b>

<b>Expenditures:</b>						
Personnel	\$ 819,248	\$ 856,178	\$ 814,718	\$ 904,328	\$ 926,046	\$ 953,827
Services	112,414	123,582	119,731	130,939	127,296	129,842
Supplies	15,649	16,202	15,536	27,695	24,385	24,873
Capital Outlay	200,201	268,235	269,274	215,000	281,200	275,000
<b>Total Expenditures</b>	<b>\$ 1,147,512</b>	<b>\$ 1,264,197</b>	<b>\$ 1,219,258</b>	<b>\$ 1,277,962</b>	<b>\$ 1,358,927</b>	<b>\$ 1,383,542</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Building Inspector	1.00	1.00	1.00	1.00	1.00
Customer Service Coord	1.00	1.00	1.00	1.00	1.00
M. W. II - Water Service	2.00	2.00	2.00	2.00	2.00
M. W. III - Water Service	1.00	1.00	1.00	1.00	1.00
M.W. I - Meter Reader	1.00	1.00	1.00	1.00	-
M.W. I-Water Customer Service	3.00	3.00	3.00	3.00	4.00
Water Services Clerk	1.75	1.75	1.75	1.75	1.75
<b>Total Personnel</b>	<b>10.75</b>	<b>10.75</b>	<b>10.75</b>	<b>10.75</b>	<b>10.75</b>

<b>Capital Outlay</b>	<b>2020</b>	<b>2021</b>
Radio Read Devices	\$ 15,000	\$ 18,000
Other Operating Equipment	-	10,200
Vehicle Tracking GPS Units	-	3,000
Water Meters	200,000	250,000
<b>Total Capital Outlay</b>	<b>\$ 215,000</b>	<b>\$ 281,200</b>

### Activity Summary

**Activity: Water Public Relations (730150)** **Fund: Water (7300)**  
**Division: Water Operations** **Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Expenditures:</b>						
Personnel	\$ 49,931	\$ 52,525	\$ 455	\$ -	\$ -	\$ -
Services	11,088	11,348	291	-	-	-
Supplies	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 61,019</b>	<b>\$ 63,873</b>	<b>\$ 747</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Personnel Services - FTE</b>						
Public Info/Ed Coord - Pub Wks	0.50	0.50	-	-	-	
<b>Total Personnel</b>	<b>0.50</b>	<b>0.50</b>	<b>-</b>	<b>-</b>	<b>-</b>	

### Activity Summary

**Activity: Water Debt Service (730800)** **Fund: Water (7301)**  
**Division: Water Operations** **Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Other Financial Sources						
Debt Sales	\$ 5,410,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers In:</b>						
Bond Ordinance Transfers In	1,881,033	1,816,319	1,826,040	1,847,217	<b>1,861,965</b>	1,879,215
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 7,291,033</b>	<b>\$ 1,816,319</b>	<b>\$ 1,826,040</b>	<b>\$ 1,847,217</b>	<b>\$ 1,861,965</b>	<b>\$ 1,879,215</b>
<b>Expenditures:</b>						
Services	\$ 1,200	\$ 437	\$ 1,813	\$ 1,200	\$ 1,900	\$ 1,900
Other Financial Uses						
Revenue Bonds Principal & Interest Payments	6,114,319	7,574,144	1,789,853	1,802,966	<b>1,823,041</b>	1,836,190
<b>Total Expenditures</b>	<b>\$ 6,115,519</b>	<b>\$ 7,574,581</b>	<b>\$ 1,791,666</b>	<b>\$ 1,804,166</b>	<b>\$ 1,824,941</b>	<b>\$ 1,838,090</b>

### Activity Summary

**Activity: Water Capital Reserves (730190)** **Fund: Water (7304)**  
**Division: Water Operations** **Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Transfers In:</b>						
Water Operations	\$ -	\$ -	\$ -	\$ 4,000,000	<b>\$ 900,000</b>	\$ 900,000
<b>Total Revenues &amp; Transfers In</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000,000</b>	<b>\$ 900,000</b>	<b>\$ 900,000</b>
<b>Transfers Out</b>						
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 1,685,000	<b>\$ 1,115,000</b>	\$ 814,000
<b>Total Transfers Out</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,685,000</b>	<b>\$ 1,115,000</b>	<b>\$ 814,000</b>

**Water Revenue Bonds  
Outstanding Debt Obligation at June 30, 2019**

**Summary by Individual Issue**

Issue / Use of Funds	Amount of Issue	Fiscal Year Debt Paid in Full	Principal Outstanding	Debt Service Payments		
				FY2020	FY2021	FY2022
2012C Water Revenue Refunding of Series 2002 Revenue Bonds	4,950,000	2023	2,100,000	547,440	547,140	546,640
2016D Water Revenue Refunding of Series 2008 Revenue Bonds	3,650,000	2025	2,865,000	517,488	520,863	518,113
2017C Water Revenue Refunding of Series 2009 Revenue Bonds	5,910,000	2026	5,300,000	738,038	755,038	771,438
<b>Total - Water Revenue Bonds</b>			<b>10,265,000</b>	<b>1,802,965</b>	<b>1,823,040</b>	<b>1,836,190</b>



## Water Revenue Bonds - Summary

### Debt Repayment Schedule by Fiscal Year

Fiscal Year	Payments			Water Revenue	Principal Outstanding Beginning of Fiscal Year
	Principal	Interest	Total		
2020	1,565,000	237,965	1,802,965	1,802,965	10,265,000
2021	1,630,000	193,040	1,823,040	1,823,040	8,700,000
2022	1,690,000	146,190	1,836,190	1,836,190	7,070,000
2023	1,755,000	97,145	1,852,145	1,852,145	5,380,000
2024	1,745,000	55,825	1,800,825	1,800,825	3,625,000
2025	1,325,000	26,081	1,351,081	1,351,081	1,880,000
2026	555,000	6,244	561,244	561,244	555,000
<b>Totals</b>	<b>10,265,000</b>	<b>762,490</b>	<b>11,027,490</b>	<b>11,027,490</b>	

## 2012C Water Revenue Refunding Capital Loan Notes

**Principal: \$4,950,000**

**Dated: June 20, 2012**

**Callable: July 1, 2020**

Fiscal Year	Payments			Water Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2020	510,000	37,440	547,440	547,440	2,100,000	2.00%
2021	520,000	27,140	547,140	547,140	1,590,000	2.00%
2022	530,000	16,640	546,640	546,640	1,070,000	2.00%
2023	540,000	5,670	545,670	545,670	540,000	2.10%
<b>Totals</b>	<b>2,100,000</b>	<b>86,890</b>	<b>2,186,890</b>	<b>2,186,890</b>		

Principal payable July 1. □

Interest payable July 1 and January 1. □

<u>Project</u>	<u>Amount</u>
Refunded 2002 Water Revenue Bonds	\$ 5,015,000
Issuance Costs	15,725
Bond Premium	(80,725)
Amount of Issue	<u>\$ 4,950,000</u>

## 2016D Water Revenue Refunding Capital Loan Notes

Principal: \$3,650,000

Dated: June 16, 2016

Callable: N/A

Fiscal Year	Payments			Water Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2020	420,000	97,488	517,488	517,488	2,865,000	5.00%
2021	445,000	75,863	520,863	520,863	2,445,000	5.00%
2022	465,000	53,113	518,113	518,113	2,000,000	5.00%
2023	490,000	29,238	519,238	519,238	1,535,000	5.00%
2024	520,000	13,088	533,088	533,088	1,045,000	1.50%
2025	525,000	4,594	529,594	529,594	525,000	1.75%
<b>Totals</b>	<b>2,865,000</b>	<b>273,381</b>	<b>3,138,381</b>	<b>3,138,381</b>		

Principal payable July 1. □

Interest payable July 1 and January 1. □

<u>Project</u>	<u>Amount</u>
Refunded 2008D Water Revenue Bonds	\$ 3,964,470
Issuance Costs	67,698
Bond Premium	(382,168)
Amount of Issue	<u>\$ 3,650,000</u>

## 2017C Water Revenue Refunding Capital Loan Notes

**Principal: \$5,910,000**

**Dated: June 15, 2017**

**Callable: July 1, 2022**

Fiscal Year	Payments			Water Revenue	Principal Outstanding Beginning of Fiscal Year	Coupon Rate
	Principal	Interest	Total			
2020	635,000	103,038	738,038	738,038	5,300,000	2.00%
2021	665,000	90,038	755,038	755,038	4,665,000	2.00%
2022	695,000	76,438	771,438	771,438	4,000,000	2.00%
2023	725,000	62,238	787,238	787,238	3,305,000	2.00%
2024	1,225,000	42,738	1,267,738	1,267,738	2,580,000	2.00%
2025	800,000	21,488	821,488	821,488	1,355,000	2.25%
2026	555,000	6,244	561,244	561,244	555,000	2.25%
<b>Totals</b>	<b>5,300,000</b>	<b>402,219</b>	<b>5,702,219</b>	<b>5,702,219</b>		

Principal payable July 1. □

Interest payable July 1 and January 1. □

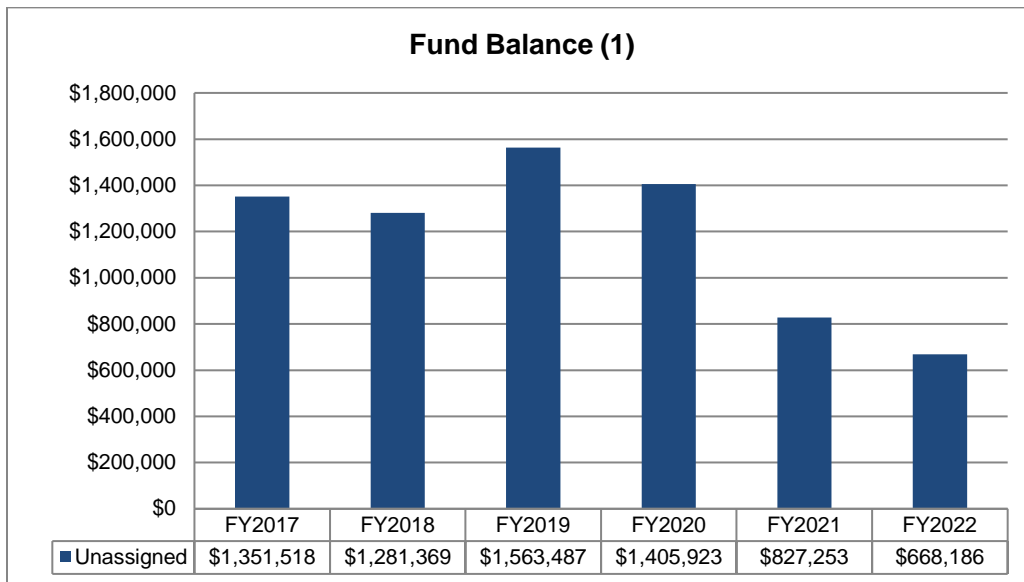
<u>Project</u>	<u>Amount</u>
Refunded 2009B Water Revenue Bonds	\$ 5,372,468
Water Plant Roof Replacement	400,000
Water Maintenance Building Improvements	100,000
Issuance Costs	102,315
Bond Premium	(64,783)
Amount of Issue	<u>\$ 5,910,000</u>

## REFUSE COLLECTION FUND

The Refuse Collection Fund accounts for the activities of the City's curbside pickup program for household waste, yard waste, bulky items, and appliances. The Refuse Collection Fund is an enterprise fund that is operated as a business and is primarily supported by user fees.

**Fund Balance:**

The Refuse Collection Fund's unassigned fund balance on June 30, 2019 was \$1,563,487, a 22% increase from fiscal year 2018 due to increased revenue stemming from fee structure changes.



(1) FY20 - FY22 figures are estimates

Fiscal year 2020 fund balance is projected to decrease by \$157,564 or 10% to \$1,405,923. This is primarily due to capital outlay expenditures, additional staffing, and the purchase of recycling carts.

Fiscal year 2021 fund balance is projected to decrease by \$578,670 or 41.2% to \$827,253. This decrease is primarily due to capital outlay expenditures including a large transfer to the Capital Projects Fund and additional seasonal and customer service staffing.

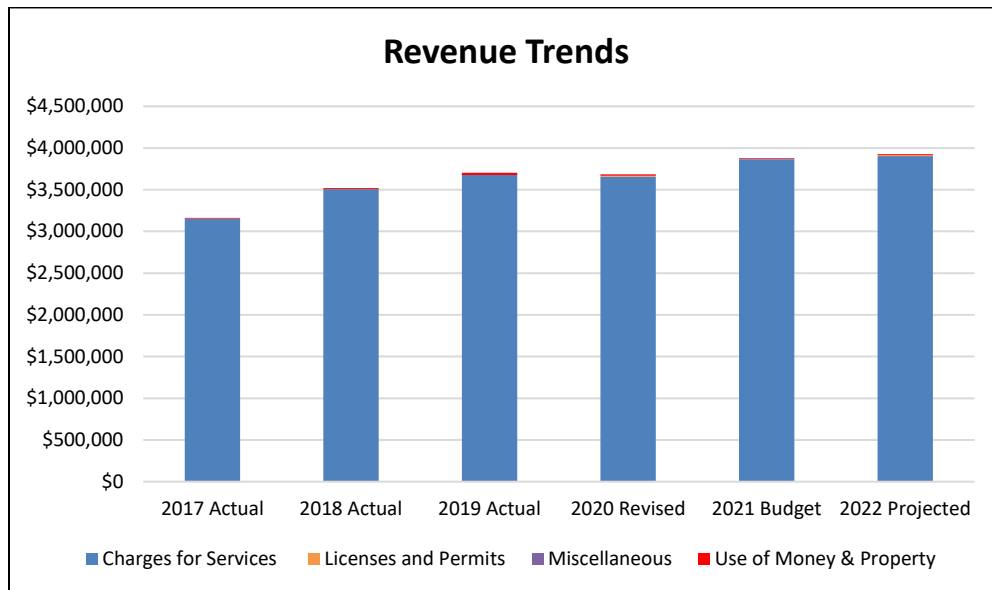
The Refuse Collection fund has no restricted or assigned fund balances.

**Revenues:**

The Refuse Collection operations are funded primarily by user fees. In fiscal year 2021, the monthly curbside recycling fee is budgeted to increase from \$5.10 per month to \$6.00 per month. There are additional fees not listed, including the pickup of tires, TVs, and computer monitors. None of the other fee rates are budgeted to change.

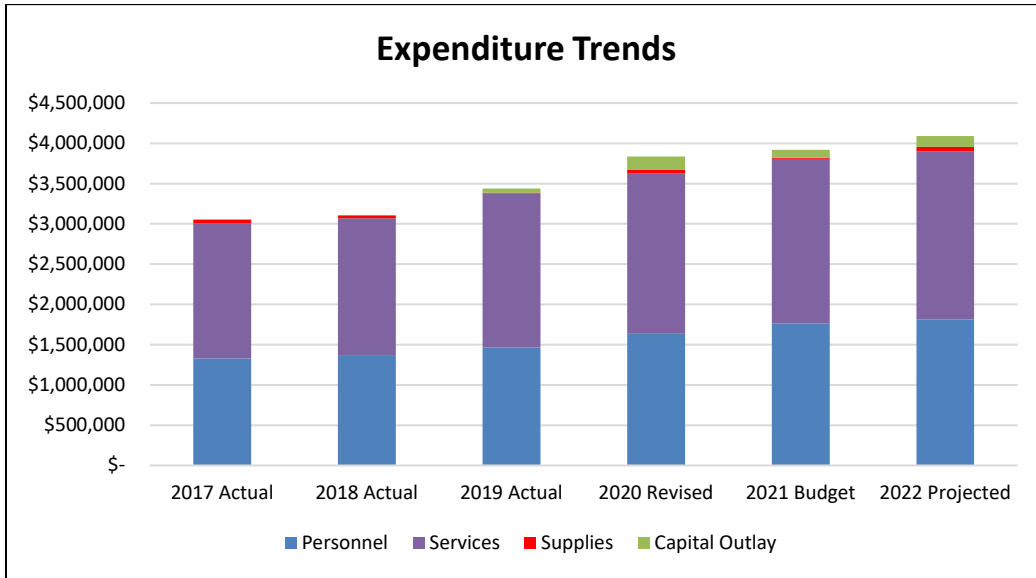
<b>Solid Waste Collection:</b>	<b>FY2021</b>
<b>Garbage Collection per month</b>	\$12.00
<b>Additional bag stickers</b>	\$2.50
<b>Curbside Recycling per month</b>	\$6.00
<b>Appliance Collection</b>	\$20.00
<b>Bulky Item Pickup:</b>	
<b>First item</b>	\$12.50
<b>Additional items</b>	\$6.00
<b>Yard Waste:</b>	
<b>Yard/Food Waste Collection per month</b>	\$2.00
<b>Per bag</b>	N/A
<b>Annual sticker</b>	N/A

Refuse charges for services fund nearly 100% of refuse collection operations. General use permits and interest on investments comprise less than 1% of Refuse Collection estimated revenue. Fiscal year 2021 revenue is estimated at 5.66% higher than fiscal year 2020 due to an increased number of households and due to an increase of \$.90 per month in the curbside recycling fee.



**Expenditures:**

The fiscal year 2021 budgeted expenditures are estimated to be 2.2% higher than fiscal year 2020 estimated expenditures due to the addition of personnel as well as wage and benefit cost increases.



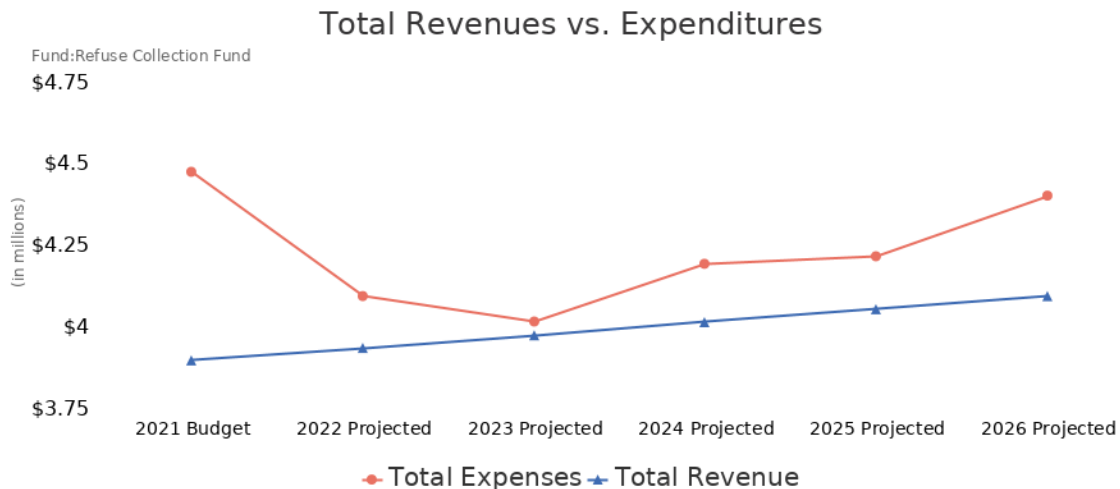
Capital Outlay expenditures in fiscal year 2021 total \$100,000 for the purchase of yard waste carts and are approximately 2.55% of the operating budget.

**Long-term Projections:**

Future revenues are projected to gradually increase as the account growth is expected to be 1% annually.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually.

As expenditures are projected to grow at a higher rate than revenues, the City will need to consider another rate increase for Refuse charges to help cover the cost of rising expenditures.



**Refuse Collection (7400)**  
**Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ 1,245,110	\$ 1,351,518	\$ 1,281,369	\$ 1,563,487	\$ 1,405,923	\$ 827,253
<b>Revenues:</b>						
Licenses And Permits						
General Use Permits	\$ 76	\$ -	\$ 12,900	\$ -	\$ 12,900	\$ 12,900
Use Of Money And Property						
Interest Revenues	5,710	13,833	28,547	13,833	10,000	10,000
Charges For Fees And Services						
Refuse Charges	3,153,997	3,507,539	3,675,862	3,656,150	3,863,320	3,901,953
Miscellaneous						
Other Misc Revenue	-	74	65	8,000	-	-
<b>Sub-Total Revenues</b>	<b>3,159,783</b>	<b>3,521,446</b>	<b>3,717,374</b>	<b>3,677,983</b>	<b>3,886,220</b>	<b>3,924,853</b>
<b>Transfers In:</b>						
Misc Transfers In	-	1,324	5,499	2,000	5,500	5,500
<b>Sub-Total Transfers In</b>	<b>-</b>	<b>1,324</b>	<b>5,499</b>	<b>2,000</b>	<b>5,500</b>	<b>5,500</b>
<b>Total Revenues</b>	<b>\$ 3,159,783</b>	<b>\$ 3,522,770</b>	<b>\$ 3,722,873</b>	<b>\$ 3,679,983</b>	<b>\$ 3,891,720</b>	<b>\$ 3,930,353</b>
<b>Expenditures:</b>						
Refuse Administration	\$ 455,189	\$ 454,951	\$ 487,837	\$ 530,911	\$ 615,149	\$ 629,964
Refuse Operations	1,389,351	1,328,749	1,417,987	1,492,850	1,468,184	1,537,696
Yard Waste Collection	295,975	294,681	302,798	451,808	456,569	465,764
Curbside Recycling Collection	735,109	833,945	1,019,353	1,150,021	1,150,796	1,220,183
White Goods/Bulky Collection	177,751	194,450	212,781	211,957	229,692	235,813
<b>Sub-Total Expenditures</b>	<b>3,053,376</b>	<b>3,106,776</b>	<b>3,440,755</b>	<b>3,837,547</b>	<b>3,920,390</b>	<b>4,089,420</b>
<b>Transfers Out:</b>						
Capital Project Fund	-	486,141	-	-	550,000	-
<b>Sub-Total Transfers Out</b>	<b>-</b>	<b>486,141</b>	<b>-</b>	<b>-</b>	<b>550,000</b>	<b>-</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 3,053,376</b>	<b>\$ 3,592,918</b>	<b>\$ 3,440,755</b>	<b>\$ 3,837,547</b>	<b>\$ 4,470,390</b>	<b>\$ 4,089,420</b>
<b>Fund Balance, June 30</b>	<b>\$ 1,351,518</b>	<b>\$ 1,281,369</b>	<b>\$ 1,563,487</b>	<b>\$ 1,405,923</b>	<b>\$ 827,253</b>	<b>\$ 668,186</b>
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 1,351,518</b>	<b>\$ 1,281,369</b>	<b>\$ 1,563,487</b>	<b>\$ 1,405,923</b>	<b>\$ 827,253</b>	<b>\$ 668,186</b>
<b>% of Revenues</b>	<b>43%</b>	<b>36%</b>	<b>42%</b>	<b>38%</b>	<b>21%</b>	<b>17%</b>



## **REFUSE COLLECTION OPERATIONS**

Iowa City's refuse collection programs are designed to protect the health, safety and welfare of our community by providing prompt and safe curbside collection of waste materials. Our programs are designed around sustainable principles that promote waste reduction and ensure that items are disposed of properly.

Refuse, Recycling and Organics Collection is administered by Resource Management staff within the Public Works Department. Services are provided, by City Code, to single-family homes to four-plex multi-family residential properties. Crews provide curbside pickup of garbage, recycling, organic waste, bulky items and appliances to 16,125 households. Staff also provides senior residents and persons with disabilities carryout service to whom document need. The Refuse Collection budget is organized into five activities:

### **Refuse Collection Administration**

Resource Management Administration oversees division policies, procedures, budget and manages Landfill Operations and Refuse Operations personnel.

### **Refuse Collection Operations**

Wheeled carts have been delivered to almost all customers, making the collection process safer, cleaner and more efficient. Weekly pick-up is provided for the monthly rate; additional stickers can be purchased for bagged trash.

### **Yard Waste Collection**

Yard waste such as grass, leaves and garden residue is collected via yard waste bags, in bundles, in residents' own containers (20-35 gallons) or in a 25- or 95-gallon cart provided by the City. Food waste can be placed in City-provided carts or in residents' own containers (20-35 gallons). Carts will continue to be ordered and delivered as demand continues and budget allows. Residents are also encouraged to reduce food waste and compost their own yard and food waste.

### **Curbside Recycling Collection**

A 65-gallon recycling cart is provided for each single-family residence and each multiple unit dwelling of four units or fewer. The carts provide capacity for residents to recycle safer, cleaner, more efficient collection. Residents may also use three City drop-off sites located throughout the community.

### **White Goods/Bulky Items**

Special item collection is available via appointment; additional fees apply and are charged on utility bills. Items included in the program include furniture, electronics, appliances and tires. Customers are encouraged to donate still-usable items to local second-hand stores.

## HIGHLIGHTS

- A route balancing study was completed internally to address inefficiencies in refuse and recycling collection and improve safety. With the roll-out of 65-gallon recycling carts to most customers and the transition to single stream recycling, we have seen an increase in the number of customers using the program and a 30% increase in materials recycled by weight. Contamination remains under 10%.
- Refuse Collection staff took over service of two of the City's three drop-off recycling sites from Landfill Operations staff. This task utilizes about 60% of the FTE that was new in fiscal year 2020.
- The number of customers served has increased significantly over the past five years and has reached a point where an additional organics/yard waste is needed.
- In fiscal year 2019, curbside crews handled:
  - 8,898 tons of waste (*decrease* of 8% from FY2018)
  - 2,075 tons of recycling (increase of 25% over FY2018)
  - 2,956 tons of yard waste (increase of 72% over FY2018)

### Recent Accomplishments:

- Received \$91,000 grant from Recycling Partnership to assist with the purchase of recycling carts and \$16,000 for assistance with outreach and promotion.
- Completed delivery of 65-gallon recycling carts to 16,000 homes
- Enacted strategic outreach plan to promote carts and curbside programs
- Completed route balance study
- Delivered organics carts to approximately 6,000 homes
- Initiated use of AVL to track trucks on route
- Purchased hook truck to service drop-off recycling sites in town
- Initiated food waste collection pilot program at City Hall

### Upcoming Challenges:

- The increase in both the number of customers participating in the organics program and the tonnages collected
- Many customers set out large quantities of yard waste
- The upcoming move to 1306 S. Gilbert Court

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	17.88	18.88	19.38

**Staffing Level Change Summary:**

In fiscal year 2021, hours for the Customer Service Representatives were increased by .75 FTE to assist with the increase in volume of calls received and demand for service. The customer service staffing was then re-distributed equally (25% each) between Parking, Transit, Refuse, and Landfill. The net change to Refuse Administration was an increase of .50 FTE.

More seasonal workers were also added in fiscal year 2021 to assist with yard waste collections during spring and fall peak seasons when yard waste customers utilize the program heavily and tonnages are highest.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

Charges for Fees and Services revenue is budgeted to increase by 5.66% due to an increase of \$.90 per month in the curbside recycling fee and an increase in the number of households.

Refuse Administration Personnel expenditures grew by 33.6% due to wage and benefit cost increases and due to the addition of a .50 FTE Customer Service Representative.

\$100,000 is budgeted in Capital Outlay expenditures for the purchase of yard waste carts.

A transfer out to the Capital Projects Fund for \$550,000 is budgeted in the for the purchase of two automated curbside recycling collection trucks.

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## GOALS, OBJECTIVES, and PERFORMANCE MEASURES

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**Strategic Plan Goal:** *Enhanced Community Engagement and Intergovernmental*

**Department Goal:** Provide sustainable and cost-effective services for residents that divert material from the landfill.

**Department Objective:** Continue to provide exceptional curbside recycling, yard waste, appliance, and electronic waste collection services to Iowa City residents.

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Residential Refuse Collection Accounts	15,780	15,962	16,105	16,200	16,250
Refuse Tonnages	9,623	9,694	9,675	9,550	9,600
Recycling Tonnages	1,570	1,648	2,058	2,335	2,400
Yard Waste Tonnages	1,317	1,747	2,956	3,325	3,500

White Goods – Scheduled Pickups

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Bulk Items	2,333	*	*	*	*
Appliances	281	285	314	350	390
Electronics	156	241	155	200	300
White Goods Route Total Tonnages	229.65	284.31	305.62	330.00	370.00

\*No longer track number of Bulk Items. Total Tonnage includes weight.

Community Survey results of the percent rated positively

Subject	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Garbage Collection	88%	N/A	N/A	N/A	N/A
Yard Waste Pick-Up	85%	N/A	N/A	N/A	N/A
Recycling	71%	N/A	N/A	N/A	N/A

\*Community Survey conducted during FY 2013 and FY 2017

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## Activity Summary

**Activity: Refuse Administration (740110)**  
**Division: Resource Management**

**Fund: Refuse Collection (7400)**  
**Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 5,710	\$ 13,833	\$ 28,547	\$ 13,833	\$ 10,000	\$ 10,000
Charges For Fees And Services						
Refuse Charges	(25)	425	-	-	-	-
Miscellaneous						
Other Misc Revenue	-	-	65	8,000	-	-
<b>Total Revenues</b>	<b>\$ 5,685</b>	<b>\$ 14,258</b>	<b>\$ 28,612</b>	<b>\$ 21,833</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Expenditures:</b>						
Personnel	\$ 140,414	\$ 179,112	\$ 169,018	\$ 187,940	\$ 251,163	\$ 258,698
Services	314,775	275,735	318,245	340,266	359,483	366,673
Supplies	-	104	574	2,705	4,503	4,593
<b>Total Expenditures</b>	<b>\$ 455,189</b>	<b>\$ 454,951</b>	<b>\$ 487,837</b>	<b>\$ 530,911</b>	<b>\$ 615,149</b>	<b>\$ 629,964</b>
<b>Personnel Services - FTE</b>						
Asst Supt - Refuse	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Rep - Refuse	0.50	0.50	0.38	0.38	0.88	0.88
Resource Management Superintendent	-	-	0.50	0.50	0.50	0.50
<b>Total Personnel</b>	<b>1.50</b>	<b>1.50</b>	<b>1.88</b>	<b>1.88</b>	<b>2.38</b>	<b>2.38</b>

## Activity Summary

**Activity: Refuse Operations (740120)**  
**Division: Resource Management**

**Fund: Refuse Collection (7400)**  
**Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Licenses And Permits						
General Use Permits	\$ 76	\$ -	\$ 12,900	\$ -	\$ 12,900	\$ 12,900
Charges For Fees And Services						
Refuse Charges	2,202,716	2,281,777	2,299,142	2,281,770	2,299,140	2,322,131
Miscellaneous						
Other Misc Revenue	-	74	-	-	-	-
<b>Total Revenues</b>	<b>\$ 2,202,792</b>	<b>\$ 2,281,851</b>	<b>\$ 2,312,042</b>	<b>\$ 2,281,770</b>	<b>\$ 2,312,040</b>	<b>\$ 2,335,031</b>
<b>Expenditures:</b>						
Personnel	\$ 451,410	\$ 412,594	\$ 469,095	\$ 493,492	\$ 514,822	\$ 530,267
Services	930,016	902,015	908,338	947,651	945,062	963,963
Supplies	7,925	14,140	6,597	8,207	8,300	8,466
Capital Outlay	-	-	33,956	43,500	-	35,000
<b>Total Expenditures</b>	<b>\$ 1,389,351</b>	<b>\$ 1,328,749</b>	<b>\$ 1,417,987</b>	<b>\$ 1,492,850</b>	<b>\$ 1,468,184</b>	<b>\$ 1,537,696</b>
<b>Personnel Services - FTE</b>						
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	
M.W. I - Refuse	2.00	2.00	2.00	2.00	2.00	<b>2.00</b>
M.W. II - Refuse	3.00	3.00	3.00	3.00	3.00	<b>3.00</b>
M. W. III - Refuse	1.00	1.00	1.00	1.00	1.00	<b>1.00</b>
<b>Total Personnel</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	
<b>Capital Outlay</b>						
				<b>2020</b>	<b>2021</b>	
Refuse Carts and Lids				\$ 35,000	\$ -	
GPS Tracking Hardware				8,500	-	
<b>Total Capital Outlay</b>				<b>\$ 43,500</b>	<b>\$ -</b>	

### Activity Summary

<b>Activity: Yard Waste Collection (740130)</b>	<b>Fund: Refuse Collection (7400)</b>
<b>Division: Resource Management</b>	<b>Department: Public Works</b>

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Refuse Charges	\$ 150,298	\$ 233,685	\$ 378,330	\$ 384,000	\$ 378,080	\$ 381,861
<b>Total Revenues</b>	<b>\$ 150,298</b>	<b>\$ 233,685</b>	<b>\$ 378,330</b>	<b>\$ 384,000</b>	<b>\$ 378,080</b>	<b>\$ 381,861</b>
<b>Expenditures:</b>						
Personnel	\$ 132,916	\$ 133,278	\$ 142,275	\$ 181,622	\$ 206,393	\$ 212,585
Services	123,274	137,876	139,823	145,186	150,176	153,180
Supplies	39,786	23,528	-	-	-	-
Capital Outlay	-	-	20,700	125,000	100,000	100,000
<b>Total Expenditures</b>	<b>\$ 295,975</b>	<b>\$ 294,681</b>	<b>\$ 302,798</b>	<b>\$ 451,808</b>	<b>\$ 456,569</b>	<b>\$ 465,764</b>
<b>Personnel Services - FTE</b>						
M.W. I - Refuse	2.00	2.00	2.00	2.00	2.00	
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	
<b>Capital Outlay</b>						
Yard Waste Carts				2020	2021	
				\$ 125,000	\$ 100,000	
<b>Total Capital Outlay</b>				<b>\$ 125,000</b>	<b>\$ 100,000</b>	

### Activity Summary

<b>Activity: Curbside Recycling Collection (740140)</b>	<b>Fund: Refuse Collection (7400)</b>
<b>Division: Resource Management</b>	<b>Department: Public Works</b>

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Refuse Charges	\$ 770,004	\$ 959,201	\$ 964,224	\$ 957,930	\$ 1,134,300	\$ 1,145,643
<b>Total Revenues</b>	<b>\$ 770,004</b>	<b>\$ 959,201</b>	<b>\$ 964,224</b>	<b>\$ 957,930</b>	<b>\$ 1,134,300</b>	<b>\$ 1,145,643</b>
<b>Expenditures:</b>						
Personnel	\$ 484,000	\$ 500,424	\$ 535,180	\$ 622,087	\$ 637,090	\$ 656,203
Services	251,109	333,521	484,173	494,934	513,706	523,980
Supplies	-	-	-	33,000	-	40,000
<b>Total Expenditures</b>	<b>\$ 735,109</b>	<b>\$ 833,945</b>	<b>\$ 1,019,353</b>	<b>\$ 1,150,021</b>	<b>\$ 1,150,796</b>	<b>\$ 1,220,183</b>
<b>Personnel Services - FTE</b>						
M.W. II - Refuse	6.00	6.00	6.00	7.00	7.00	
<b>Total Personnel</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	

## Activity Summary

**Activity: White Goods/Bulky Collection (740150)**

**Fund: Refuse Collection (7400)**

**Division: Resource Management**

**Department: Public Works**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Refuse Charges	\$ 31,004	\$ 32,451	\$ 34,167	\$ 32,450	\$ 51,800	\$ 52,318
<b>Total Revenues</b>	<b>\$ 31,004</b>	<b>\$ 32,451</b>	<b>\$ 34,167</b>	<b>\$ 32,450</b>	<b>\$ 51,800</b>	<b>\$ 52,318</b>
<b>Expenditures:</b>						
Personnel	\$ 120,268	\$ 136,741	\$ 146,566	\$ 151,413	\$ 152,745	\$ 157,327
Services	57,483	57,708	66,215	60,544	76,947	78,486
<b>Total Expenditures</b>	<b>\$ 177,751</b>	<b>\$ 194,450</b>	<b>\$ 212,781</b>	<b>\$ 211,957</b>	<b>\$ 229,692</b>	<b>\$ 235,813</b>
<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	
M.W. I - Refuse	2.00	2.00	2.00	2.00	2.00	<b>2.00</b>
<b>Total Personnel</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	

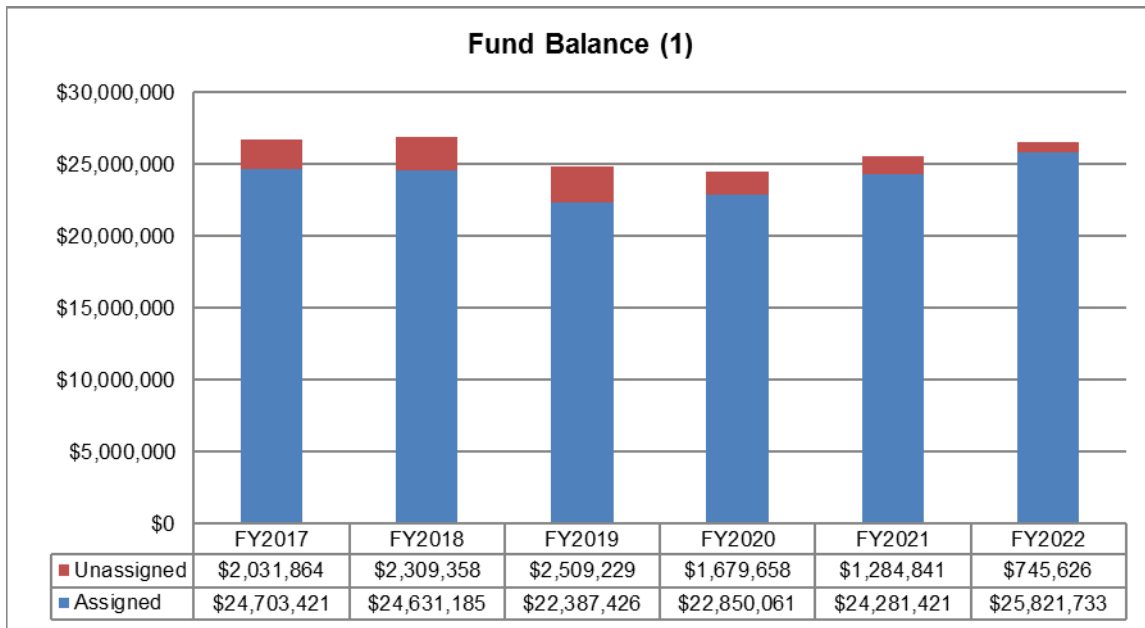


## LANDFILL FUND

The Landfill Fund accounts for the business-like operations of the City's municipal landfill and recycling operations. The Landfill fund is primarily supported by user fees.

**Fund Balance:**

The Landfill Fund's total fund balance on June 30, 2019 was \$24.897 million, a 7.59% decrease from the fiscal year 2018 year-end fund balance. Of the \$24.897 million, \$22.387 million was restricted in use per Iowa State code for site closure, post closure, and environmental protection costs and reserved for landfill cell replacement. The fund balance decrease was primarily due to a \$2.5 million internal loan for the Public Works Facility to the General Fund and the Road Use Tax Fund.



(1) FY20 - FY22 figures are estimates

The fiscal year 2020 projected, unassigned fund balance is \$1,679,658 which is a 33.06% or \$829,571 decrease over the fiscal year 2019 unassigned fund balance. The projected reduction is primarily due to an increase in budgeted transfers out to the Capital Projects Fund and an additional \$1 million loan for the Public Works Facility. The fiscal year 2021 unassigned fund balance is projected to decrease another \$394,817 to \$1,284,841. This decrease is also due to elevated capital projects funding.

The Landfill maintains a reserve for the cell replacement. For each ton deposited at the Landfill, a transfer is made to the replacement reserve of \$4.00 per ton. The projected balance in the Landfill Cell Replacement Reserve at the end of fiscal year 2021 is \$9.189 million not including projected outstanding loan balances of \$916,211 million to the Parking Fund, \$1,941,997 million to the General Fund, and \$1,294,664 to the Road Use Tax Fund.

The Landfill Cell Replacement Reserve has three outstanding inter-fund loan as of the end of fiscal year 2019. The following is a summary of those loans:

Loan	Date	Loan Amount	Final Payment	Principal Outstanding as of 6/30/20	Total Payment FY21	FY21 Principal	FY21 Interest
<u>Parking Fund</u> 2009F Revenue Bond Defeasance	11/1/2014	\$ 2,495,350	2024	\$ 1,173,649	\$ 289,143	\$ 257,438	\$ 31,705
<u>General Fund</u> 2019 Public Works Facility Loan	6/30/2019	\$ 2,100,000	2039	\$ 2,022,179	\$ 139,759	\$ 80,182	\$ 59,577
<u>Road Use Tax Fund</u> 2019 Public Works Facility Loan	6/30/2019	\$ 1,400,000	2039	\$ 1,348,119	\$ 93,172	\$ 53,455	\$ 39,717

The City also maintains separate reserves as required by State law. Iowa State law requires landfill fund balance restrictions as follows:

- *Closure and Post-Closure Reserves:* The State of Iowa requires that the owner/operator of a landfill set aside funds to provide assurance for the costs associated with closing the landfill and ongoing maintenance of the closed landfill site. The City is mandated to provide for the future costs associated with closing the landfill in a manner that satisfies State environmental and safety requirements, including minimizing infiltration and erosion; and sufficient to provide for the costs related to post-closure requirements.
- *Solid Waste Surcharge Reserve:* Landfill operators are also required to retain a portion of user fees for environmental protection, waste reduction, and recycling programs. The Solid Waste Surcharge Reserve balance in the Landfill Fund is reserved for these uses and is not accessible for other City projects.

The Landfill will has estimated restricted fund balances at the end of fiscal year 2021 of \$14.588 million for Closure/Post-Closure Reserves and \$504,432 in the Solid Waste Surcharge Reserve.

**Revenues:**

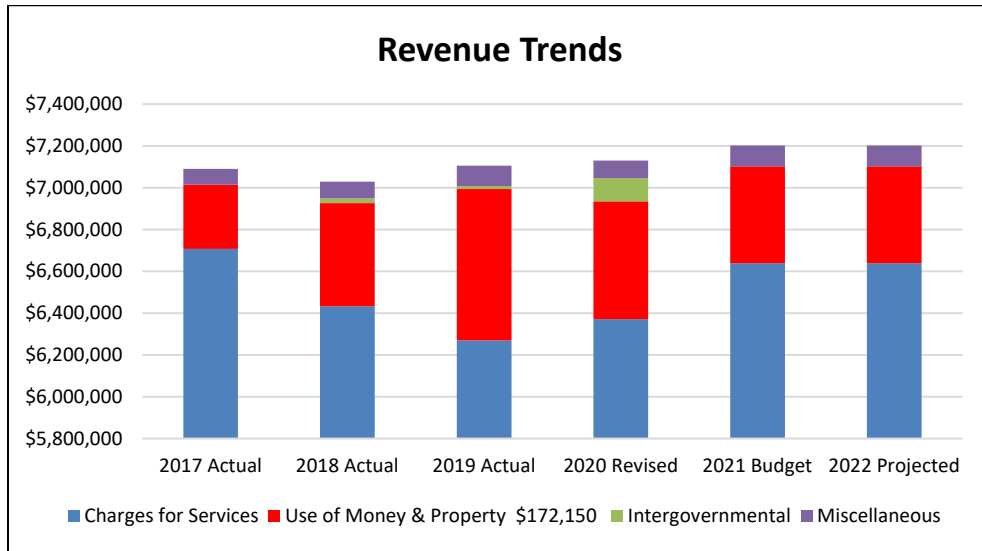
The Landfill Fund is primarily supported by user fees. Fee increases budgeted in fiscal year 2021 include a \$2.50 per ton increase in the trash disposal tipping fee and an increase in the TV/monitor disposal fees. The last tipping fee increase was in fiscal year 2016 of \$4.00 per ton for both Iowa City and non-Iowa City residents.

The major landfill fees charged are summarized as follows:

<u>Trash Disposal Rates (per ton):</u>	<u>FY2020</u>	<u>FY2021</u>
Iowa City residents:	\$42.50	\$45.00
Non-Iowa City residents:	\$47.50	\$50.00
 <u>Other Disposal Rates:</u>	 <u>FY2020</u>	 <u>FY2021</u>
Iowa City Community Compost (per ton)	\$20	\$20
Iowa City Community Compost (minimum)	\$2	\$2
Wood chip mulch (per ton)	\$10	\$10
Wood chip mulch (minimum)	\$2	\$2

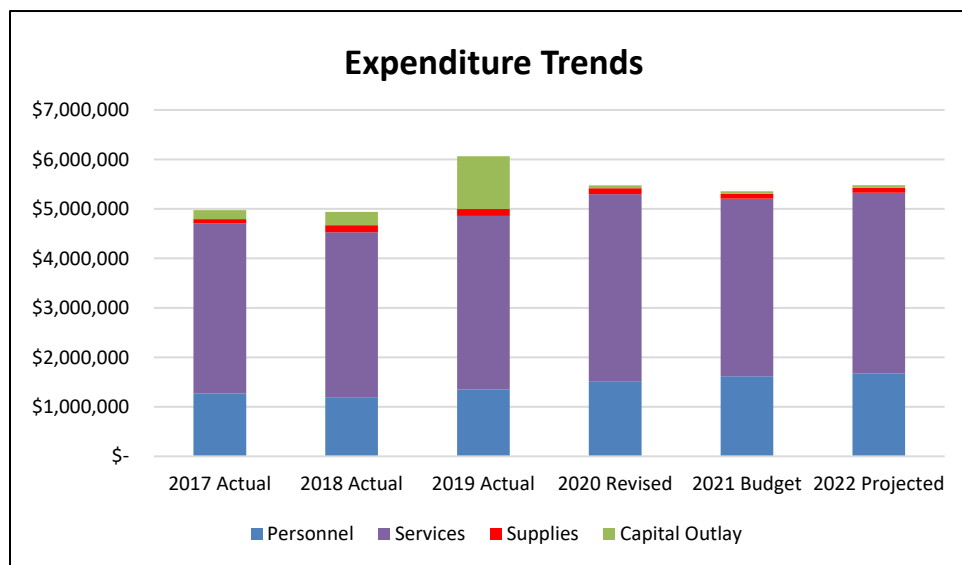
TV or monitor (<18", includes peripherals)	\$12	\$15
TV or monitor (≥ 18", includes peripherals)	\$17	\$15
Bulk electronic waste (no TV or monitor)	\$3 per item	\$3 per item

For fiscal year 2021, Landfill Charges of \$6,224,330 and Refuse Charges of \$414,440 comprise approximately 92% of the landfill's budgeted revenue. Total revenues are estimated to increase by one percent from fiscal year 2020 due to an increase in the tipping fee rate but a decrease in interest income and grant revenues.



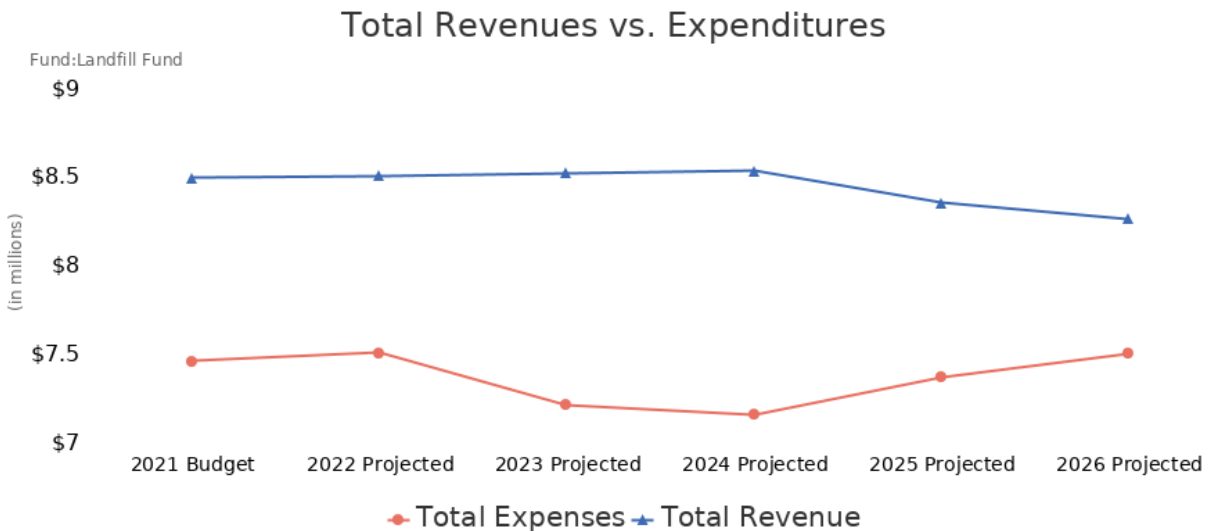
**Expenditures:**

Fiscal year 2021 budgeted expenditures decreased by \$19,938 or less than one percent from the fiscal year 2020 revised budget. The Landfill Fund's expenditures decreased overall due to a decrease in Services expenditures including payments to the Landfill Surcharge Reserve, sewer utility charges, and consulting fees.



Fiscal year 2021 expenditures include \$50,000 for capital outlay which is only 0.9% of the expenditure budget.

**Long-term Projections:**



Future revenues are projected out at a flat rate, assuming no rate increases or account growth. Transfers In will decrease slightly in fiscal year 2025 and fiscal year 2026 as the Parking Fund pays off their Interfund Loan.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Additionally, the larger year over year changes result from Transfers Out related to Capital Projects. Fiscal years 2023 and 2024 are lower with smaller projects, but then Capital Projects transfers go back to \$1 million going forward.

**Landfill (7500 - 7504)**  
**Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ 24,926,189	\$ 26,735,285	\$ 26,940,544	\$ 24,896,655	\$ 24,529,719	\$ 25,566,262
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 242,093	\$ 420,276	\$ 665,796	\$ 507,608	\$ 403,501	\$ 403,501
Rents	62,452	73,523	58,243	55,950	60,240	60,240
Royalties & Commiss	2,769	285	148	290	150	150
Intergovernmental						
Other State Grants	-	22,483	13,807	111,000	-	-
Charges For Fees And Services						
Refuse Charges	433,804	499,331	380,116	437,800	414,440	414,440
Landfill Charges	6,273,574	5,933,293	5,889,533	5,933,293	6,224,330	6,224,330
Miscellaneous						
Contrib & Donations	60	20	-	-	-	-
Misc Merchandise	19,184	13,802	17,593	20,000	20,000	20,000
Intra-City Charges	22,619	16,145	25,394	16,145	25,000	25,000
Other Misc Revenue	33,393	49,627	55,219	48,320	54,650	54,650
<b>Sub-Total Revenues</b>	7,089,948	7,028,784	7,105,849	7,130,406	7,202,311	7,202,311
<b>Transfer In:</b>						
Interfund Loans	228,364	235,310	242,467	379,439	391,075	402,969
Misc Transfers In	975,522	1,139,531	1,494,779	984,603	893,110	893,110
<b>Sub-Total Transfers In</b>	1,203,886	1,374,841	1,737,246	1,364,042	1,284,185	1,296,079
<b>Total Revenues &amp; Transfers In</b>	\$ 8,293,834	\$ 8,403,625	\$ 8,843,096	\$ 8,494,448	\$ 8,486,496	\$ 8,498,390
<b>Expenditures:</b>						
Landfill Administration	\$ 839,138	\$ 788,943	\$ 890,712	\$ 926,531	\$ 987,309	\$ 1,009,647
Landfill Operations	4,049,431	3,896,971	4,058,135	4,459,396	4,267,948	4,365,008
Solid Waste Surcharge Reserve	85,395	254,734	1,115,244	90,854	101,586	104,528
<b>Sub-Total Expenditures</b>	4,973,964	4,940,648	6,064,090	5,476,781	5,456,843	5,479,183
<b>Transfers Out:</b>						
Capital Project Funding	535,251	2,120,176	828,115	1,400,000	1,100,000	1,125,000
Misc Transfers Out	975,522	1,137,543	1,494,779	984,603	893,110	893,110
Interfund Loan	-	-	2,500,000	1,000,000	-	-
<b>Sub-Total Transfers Out</b>	1,510,773	3,257,719	4,822,894	3,384,603	1,993,110	2,018,110
<b>Total Expenditures &amp; Transfers Out</b>	\$ 6,484,738	\$ 8,198,366	\$ 10,886,984	\$ 8,861,384	\$ 7,449,953	\$ 7,497,293
<b>Fund Balance, June 30</b>	\$ 26,735,285	\$ 26,940,544	\$ 24,896,655	\$ 24,529,719	\$ 25,566,262	\$ 26,567,359
Restricted / Committed /Assigned	24,703,421	24,631,185	22,387,426	22,850,061	24,281,421	25,821,733
<b>Unassigned Balance</b>	\$ 2,031,864	\$ 2,309,358	\$ 2,509,229	\$ 1,679,658	\$ 1,284,841	\$ 745,626
<b>% of Revenues &amp; Transfers In</b>	24%	27%	28%	20%	15%	9%

## LANDFILL OPERATIONS

The Iowa City Landfill and Recycling Center (Landfill) is committed to providing environmentally and fiscally responsible solid waste, composting, and recycling facilities while working towards significantly reducing the regional reliance on solid waste disposal. The Landfill will operate in accordance with the rules and regulations of the U.S. Environmental Protection Agency (EPA) and the Iowa Department of Natural Resources (DNR).

The Iowa City Landfill and Recycling Center is administered by Resource Management staff within the Public Works Department. The Landfill serves Johnson County, Kalona, and Riverside. Solid waste is disposed according to federal and state regulations to make sure that environmental protection is in place. The Landfill has been designated an Environmental Management System (EMS) by the Iowa DNR; this status allows for independent goal setting and tracking as well as access to dedicated funds.

The Iowa Waste Reduction and Recycling Act was legislated in 1989 and banned several items from Iowa landfills, including yard waste, tires, lead acid batteries, appliances, and oil. This legislation initiated recycling programs for these items, which are still in place today. In addition, City Council has banned corrugated cardboard, televisions, and computer screens from the Landfill; these items must now be recycled.

The Landfill's budget is organized into the following five activities:

### **Landfill Administration**

Resource Management oversees division policies, procedures, budget, and manages Landfill Operations and Refuse Operations personnel. Landfill Administration coordinates Landfill Operations activities with other City departments and divisions.

### **Landfill Operations**

Annually, the Landfill takes in about 130,000 tons of solid waste and collects hundreds of groundwater samples to evaluate environmental compliance. The landfill is about 425 acres in size, about half which is closed or active landfill cells. The remaining land is used as a buffer for surrounding properties and wetlands.

The Eastside Recycling Center is located at 2401 Scott Boulevard SE. Facilities include a LEED platinum-certified environmental education building, a bulk water station, drop-off areas for waste oil and recycling, and sales of Iowa City Community Compost and wood chips. The site also provides space for the Iowa Valley Habitat for Humanity, ReStore and the Friends of Historic Preservation's Salvage Barn. Through a partnership with ReStore, electronics are accepted for recycling.

In an effort to meet the State of Iowa's waste reduction goals, Iowa City has implemented waste reduction, reuse, recycling, and composting programs. These programs are designed to promote higher and better use of materials and natural resources.

## **Landfill Replacement Reserve**

This activity accounts for funds that are assigned for the replacement of closed landfill cells. These activities include acquiring land, land improvements, and cell construction.

## **Solid Waste Surcharge Reserve**

This activity accounts for the portion of user fees required by state law to be set aside for environmental protection, waste reduction, and recycling programs.

## **Landfill Assurance Reserves for Closure and Post-Closure**

Assurance Reserves account for state-mandated set-asides for costs associated with closing the landfill and ongoing maintenance of the closed landfill site in accordance with Iowa Administrative Code, the DNR policies, and other environmental regulations.

### **HIGHLIGHTS**

- Waste reduction and recycling programs continue to be improved to reduce natural resource use and long-term reliance on the landfill
- Construction of landfill cell FY18 was completed waste placement in the new cell began
- A methane feasibility study process was initiated with the Wastewater Treatment Plant
- Staff is working to increase trash compaction rates and we are starting to see improvements

### **Recent Accomplishments:**

- Incoming tonnage decreased by 10% from fiscal year 2018 to fiscal year 2019
- Grant-funded household hazardous waste facility safety and efficiency improvements have been made to accommodate additional customers
- Grant funding was obtained to conduct a battery recycling education program to begin in winter 2019
- Nine acres of ground were seeded to reduce potential for erosion
- In-town drop-off recycling operations were transitioned to Refuse staff

### **Upcoming Challenges:**

- Lithium battery recycling education is being designed to reduce potential landfill fires.
- FY09 landfill cell will be closed out with intermediate cover
- Multiple program roll-outs in the previous two years have increased the need for ongoing education and outreach
- Potential implementation of a project resulting from the methane feasibility study could be costly.
- Compost operations pad is nearing capacity; it will be difficult to continue to grow programs on the current space.
- Continue to explore market for wood chips
- Continue to increase opportunities for residents and qualifying small businesses to properly dispose of hazardous materials

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	14.88	15.88	15.88

**Staffing Level Change Summary:**

In the fiscal year 2021 budget, one existing Landfill Operator is being converted into a Senior Maintenance Worker. There is not net change in total FTE's.

The Senior Maintenance Worker would assist in overseeing Landfill Operator staff in daily landfill operations in addition to current tasks of receiving, pushing, compacting and covering trash. The position would assist with coordinating daily waste placement, maintenance, record-keeping, staff training and compliance; oversee contracted litter pickers; and ensure proper grade and drainage. The Senior Maintenance Worker would also assist in assessing operations with the transition to flat-filling to ensure that compaction rates continue to improve.

Hours for the Customer Service Representatives were increased by .75 FTE to assist with the increase in volume of calls received and demand for service. The customer service staffing was then re-distributed equally (25% each) between Parking, Transit, Refuse, and Landfill. This resulted in no change to Landfill Administration FTE for Customer Service Representatives.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

Landfill Charges was increased by \$348,787 or 6.14% due to the increase in trash disposal tipping fees.

The Landfill Operations' Capital Outlay expenditures includes \$25,000 for additional backstops to control blowing litter and \$25,000 for additional pumps for the dual extraction system to continue to improve biannual groundwater testing results.

In the Landfill Replacement Reserve, \$100,000 is included to undertake a permit amendment to expand the permitted capacity to include approximately 16 acres of land on Northeast portion of the existing footprint to become landfill area at some point in the future. The expansion will include remediation of a portion of this area due to the impact the activity may have on 0.88 acres of existing wetlands.



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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Enhanced Community Engagement and Intergovernmental Relations & Promote Environmental Sustainability*

**Department Goal:** Provide innovative and cost-effective services for residents that divert material from the landfill.

**Department Objective:** Provide residents with convenient and efficient recycling opportunities.

**Performance Measures:**

Tons of Solid Waste Landfilled

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
137,025	140,658	127,587	135,000	137,000

Organics (Food Waste) Tons Diverted to Composting

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
760	1,032	866	1,020	1,040

Recycling Drop Site Tons Collected

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
817	1,178	1,591	1,500	1,470

Amount (%) of All Solid Waste Recycled

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
9.8%	8.4%	11.8%	12.0%	14.0%

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## Activity Summary

**Activity: Landfill Administration (750110)**

**Fund: Landfill (7500)**

**Division: Resource Management**

**Department: Public Works**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 176,249	\$ 362,171	\$ 376,114	\$ 362,171	\$ 250,000	\$ 250,000
<b>Total Revenues</b>	<b>\$ 176,249</b>	<b>\$ 362,171</b>	<b>\$ 376,114</b>	<b>\$ 362,171</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>
<b>Expenditures:</b>						
Personnel	\$ 136,947	\$ 175,669	\$ 225,964	\$ 229,419	\$ 259,214	\$ 266,990
Services	701,695	612,259	660,717	696,710	724,620	739,112
Supplies	497	1,015	4,031	402	3,475	3,545
<b>Total Expenditures</b>	<b>\$ 839,138</b>	<b>\$ 788,943</b>	<b>\$ 890,712</b>	<b>\$ 926,531</b>	<b>\$ 987,309</b>	<b>\$ 1,009,647</b>
<b>Personnel Services - FTE</b>						
	2017	2018	2019	2020	2021	
Assist Supt - Landfill	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Rep - Solid Waste	0.50	0.50	0.88	0.88	0.88	0.88
Resource Management Superintendent	-	-	0.50	0.50	0.50	0.50
<b>Total Personnel</b>	<b>1.50</b>	<b>1.50</b>	<b>2.38</b>	<b>2.38</b>	<b>2.38</b>	

## Activity Summary

**Activity: Landfill Operations (750120)**  
**Division: Resource Management**

**Fund: Landfill (7500)**  
**Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 5,064	\$ 3,970	\$ 3,482	\$ 2,500	\$ 2,500	\$ 2,500
Rents	62,452	73,523	58,243	55,950	60,240	60,240
Royalties & Commiss	2,769	285	148	290	150	150
Intergovernmental						
Other State Grants	-	22,483	13,807	20,000	-	-
Charges For Fees And Services						
Refuse Charges	433,804	499,331	380,116	437,800	414,440	414,440
Landfill Charges	6,098,549	5,677,782	5,691,772	5,677,783	6,026,570	6,026,570
Miscellaneous						
Contrib & Donations	60	20	-	-	-	-
Misc Merchandise	19,184	13,802	17,593	20,000	20,000	20,000
Intra-City Charges	22,619	16,145	25,394	16,145	25,000	25,000
Other Misc Revenue	33,393	49,627	55,219	48,320	54,650	54,650
<b>Total Revenues</b>	<b>\$ 6,677,894</b>	<b>\$ 6,356,968</b>	<b>\$ 6,245,774</b>	<b>\$ 6,278,788</b>	<b>\$ 6,603,550</b>	<b>\$ 6,603,550</b>

<b>Expenditures:</b>						
Personnel	\$ 1,060,970	\$ 966,476	\$ 1,040,781	\$ 1,208,773	\$ 1,270,106	\$ 1,308,209
Services	2,723,255	2,712,763	2,839,505	3,073,645	2,852,337	2,909,384
Supplies	84,850	140,405	135,649	118,978	95,505	97,415
Capital Outlay	180,356	77,325	42,199	58,000	50,000	50,000
<b>Total Expenditures</b>	<b>\$ 4,049,431</b>	<b>\$ 3,896,971</b>	<b>\$ 4,058,135</b>	<b>\$ 4,459,396</b>	<b>\$ 4,267,948</b>	<b>\$ 4,365,008</b>

	2017	2018	2019	2020	2021
<b>Personnel Services - FTE</b>					
Landfill Operator	8.00	8.00	8.00	9.00	8.00
M.W. II - Eastside Recycling	1.00	1.00	1.00	1.00	1.00
Scalehouse Operator	1.50	1.50	1.50	1.50	1.50
Sr. Engineer	1.00	1.00	1.00	1.00	1.00
Sr. M.W. - Landfill	-	-	-	-	1.00
<b>Total Personnel</b>	<b>11.50</b>	<b>11.50</b>	<b>11.50</b>	<b>12.50</b>	<b>12.50</b>

	2020	2021
<b>Capital Outlay</b>		
Litter Control Backstops	\$ 25,000	\$ 25,000
Gate Replacement	33,000	-
Dual extraction pumps	-	25,000
<b>Total Capital Outlay</b>	<b>\$ 58,000</b>	<b>\$ 50,000</b>

### Activity Summary

**Activity: Landfill Replacement Reserve (750910)** **Fund: Landfill (7501)**  
**Division: Resource Management** **Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues &amp; Transfers In:</b>						
Use Of Money And Property						
Interest Revenues	\$ 60,780	\$ 53,834	\$ 217,127	\$ 142,637	\$ 151,001	\$ 151,001
Other Financial Sources						
Transfer In from Landfill Operations	822,641	843,945	765,525	843,945	765,525	765,525
Interfund Loans	228,364	235,310	242,467	379,439	391,075	402,969
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 1,111,784</b>	<b>\$ 1,133,088</b>	<b>\$ 1,225,119</b>	<b>\$ 1,366,021</b>	<b>\$ 1,307,601</b>	<b>\$ 1,319,495</b>
<b>Expenditures:</b>						
Services	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>
<b>Transfers Out:</b>						
Capital Project Fund	\$ -	\$ 1,500,000	\$ (1,946)	\$ -	\$ -	\$ -
InterFund Loan - Disbursed to Other Funds	-	-	2,500,000	1,000,000	-	-
Other	-	-	601,669	-	-	-
<b>Total Transfers Out</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ 3,099,723</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>

### Activity Summary

**Activity: Solid Waste Surcharge Reserve (750220)** **Fund: Landfill (7502)**  
**Division: Resource Management** **Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Charges For Fees And Services						
Landfill Charges	\$ 175,025	\$ 255,510	\$ 197,760	\$ 255,510	\$ 197,760	\$ 197,760
Intergovernmental						
Other State Grants	\$ -	\$ -	\$ -	\$ 91,000	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 175,025</b>	<b>\$ 255,510</b>	<b>\$ 197,760</b>	<b>\$ 346,510</b>	<b>\$ 197,760</b>	<b>\$ 197,760</b>
<b>Expenditures:</b>						
Personnel	\$ 74,821	\$ 52,622	\$ 81,461	\$ 81,647	\$ 90,984	\$ 93,714
Services	9,210	9,361	9,814	9,207	9,937	10,136
Supplies	1,363	25	651	-	665	678
Capital Outlay	-	192,726	1,023,317	-	-	-
<b>Total Expenditures</b>	<b>\$ 85,395</b>	<b>\$ 254,734</b>	<b>\$ 1,115,244</b>	<b>\$ 90,854</b>	<b>\$ 101,586</b>	<b>\$ 104,528</b>
<b>Personnel Services - FTE</b>						
Recycling Coordinator	0.75	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>0.75</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

### Activity Summary

**Activity: Landfill Closure/Post-Closure Reserves (750230/240)**

**Fund: Landfill (7503/4)**

**Division: Resource Management**

**Department: Public Works**

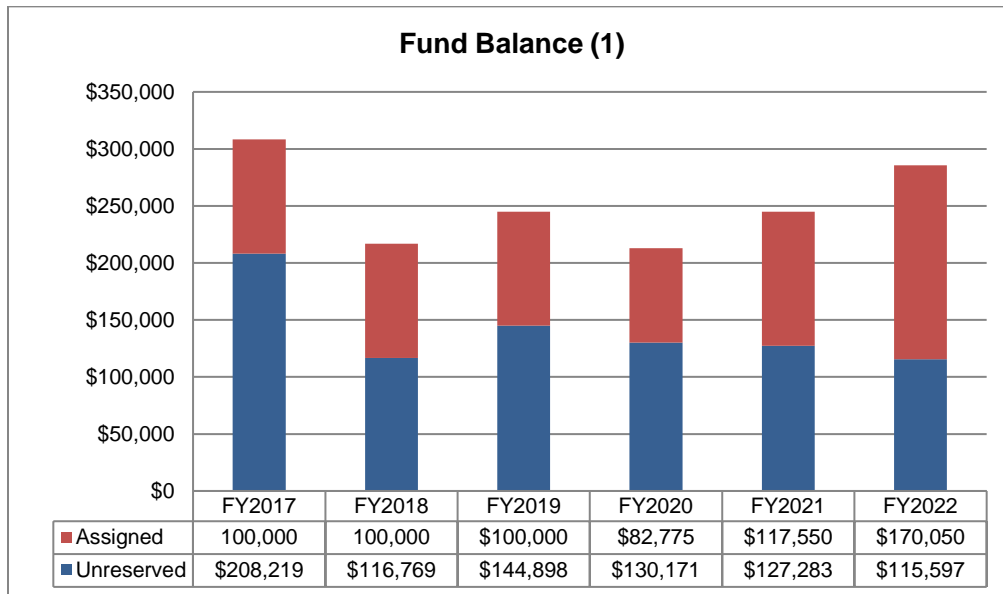
	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ -	\$ 301	\$ 69,074	\$ 300	\$ -	\$ -
Other Financial Sources						
Transfer In from Landfill Operations	152,881	293,598	729,254	140,658	127,585	127,585
<b>Total Revenues</b>	<b>\$ 152,881</b>	<b>\$ 293,899</b>	<b>\$ 798,328</b>	<b>\$ 140,958</b>	<b>\$ 127,585</b>	<b>\$ 127,585</b>

## AIRPORT FUND

The Airport Fund accounts for the operations of the municipal airport operations. The Airport Fund is managed as a business-like operation; however, does received certain financial assistance from the City's General Fund.

The Airport Fund's fund balance on June 30, 2019 was \$244,898, a 12.98% increase from the fiscal year 2018 year-end fund balance. The increase in fund balance was primarily the result of a decrease in capital outlay expenditures.

In fiscal year 2020, fund balance is estimated to decrease by 13.05% to \$212,946. This decrease is due an increase in the transfers out to the Capital Project Fund. In fiscal year 2021, the fund balance is project to increase by 14.97% to \$244,833. This increase is a result of a decrease in Capital Outlay expenditures.

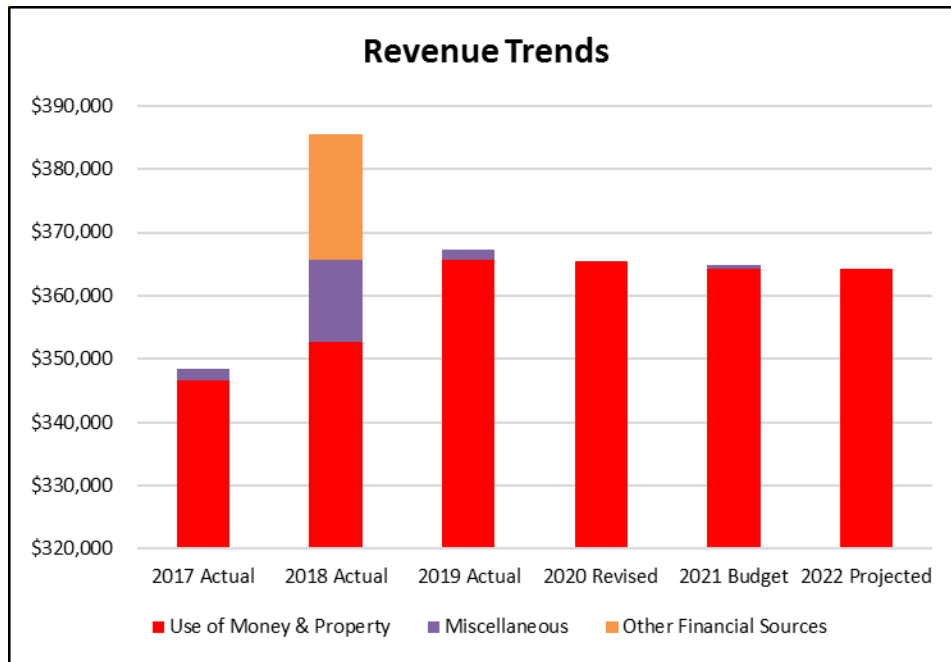


(1) FY20 - FY22 figures are estimates

The City's General Fund contributes \$100,000 annually towards capital projects at the Airport. These funds can be used to leverage State and Federal grants. In fiscal year 2020, a Capital Reserve fund was created to account for these funds separately from the Airport's operations and to build the reserve for future capital improvements. The balance of this reserve is projected to be \$117,550 at the end of fiscal year 2021.

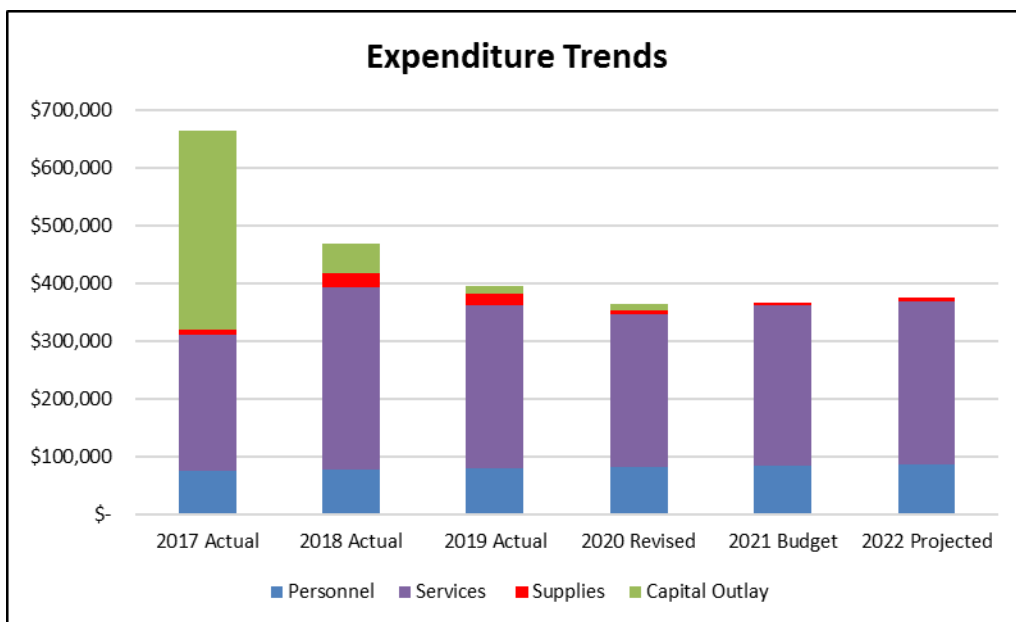
### **Revenues:**

For fiscal year 2021, 89% of Airport Fund revenue is provided through rentals of airport property. The General Fund property tax subsidy for airport operations has been reduced from \$13,209 in fiscal year 2017 to \$0 in fiscal years 2021. There is also an annual transfer of \$100,000 from the General Fund to the Airport Fund to help fund the airport's capital improvement program.



**Expenditures:**

In the fiscal year 2021 budget, operating expenditures increased from the fiscal year 2020 budget by less than one percent to \$364,678 primarily due to cost of living and inflation adjustments and an increase in repair and maintenance expenditures but a decrease in capital outlay. Capital outlay of \$12,000 is budgeted in fiscal year 2020 but \$0 is budgeted in fiscal year 2021.



**Airport (7600)**  
**Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ 572,874	\$ 308,219	\$ 216,769	\$ 244,898	\$ 212,946	\$ 244,833
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 1,005	\$ 4,231	\$ 4,706	\$ 2,500	\$ 2,000	\$ 2,000
Rents	310,413	317,430	322,756	326,520	324,040	324,040
Royalties & Commiss	35,280	31,018	38,179	36,500	38,180	38,180
Miscellaneous						
Contrib & Donations	-	7,500	-	-	-	-
Misc Merchandise	-	3,260	1,617	-	600	-
Other Misc Revenue	1,800	2,143	-	-	-	-
Other Financial Sources						
Sale Of Assets	-	20,000	-	-	-	-
<b>Sub-Total Revenues</b>	<b>348,499</b>	<b>385,582</b>	<b>367,258</b>	<b>365,520</b>	<b>364,820</b>	<b>364,220</b>
<b>Transfers In:</b>						
Operating Subsidy	13,209	9,687	-	-	-	-
Capital Reserves	100,000	100,000	100,000	214,975	100,000	100,000
<b>Sub-Total Transfers In</b>	<b>113,209</b>	<b>109,687</b>	<b>100,000</b>	<b>214,975</b>	<b>100,000</b>	<b>100,000</b>
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 461,708</b>	<b>\$ 495,269</b>	<b>\$ 467,258</b>	<b>\$ 580,495</b>	<b>\$ 464,820</b>	<b>\$ 464,220</b>
<b>Expenditures:</b>						
Airport Operations	\$ 665,802	\$ 468,122	\$ 395,866	\$ 365,272	\$ 367,708	\$ 375,906
<b>Sub-Total Expenditures</b>	<b>665,802</b>	<b>468,122</b>	<b>395,866</b>	<b>365,272</b>	<b>367,708</b>	<b>375,906</b>
<b>Transfers Out:</b>						
Capital Project Fund	60,561	118,597	43,264	132,200	65,225	47,500
Capital Reserves	-	-	-	114,975	-	-
<b>Sub-Total Transfers Out</b>	<b>60,561</b>	<b>118,597</b>	<b>43,264</b>	<b>247,175</b>	<b>65,225</b>	<b>47,500</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 726,362</b>	<b>\$ 586,719</b>	<b>\$ 439,129</b>	<b>\$ 612,447</b>	<b>\$ 432,933</b>	<b>\$ 423,406</b>
<b>Fund Balance, June 30</b>	<b>\$ 308,219</b>	<b>\$ 216,769</b>	<b>\$ 244,898</b>	<b>\$ 212,946</b>	<b>\$ 244,833</b>	<b>\$ 285,647</b>
Restricted / Committed /Assigned	100,000	100,000	100,000	82,775	117,550	170,050
<b>Unassigned Balance</b>	<b>\$ 208,219</b>	<b>\$ 116,769</b>	<b>\$ 144,898</b>	<b>\$ 130,171</b>	<b>\$ 127,283</b>	<b>\$ 115,597</b>
<b>% of Revenues &amp; Transfers In</b>	<b>45%</b>	<b>24%</b>	<b>31%</b>	<b>22%</b>	<b>27%</b>	<b>25%</b>



## AIRPORT OPERATIONS

The Iowa City Municipal Airport, directed by the Airport Commission, provides a safe, cost-effective general aviation facility. The Airport creates and enriches economic, educational, healthcare, cultural, and recreational opportunities for the greater Iowa City community.

The Iowa City Airport Commission is a five member commission of Iowa City residents.

The Airport Commission duties are as follows: To exercise all the powers granted to cities and towns under Chapter 330 of the Code of Iowa, except the power to sell said airport. To annually certify the amount of taxes within the limitations of the Statutes of the State of Iowa to be levied for airport purposes. All funds derived from taxation or otherwise for airport purposes shall be under the full and absolute control of the Airport Commission, deposited with the City Treasurer, and disbursed only on the written warrants or order of the Airport Commission.

### HIGHLIGHTS

- The Iowa City Municipal Airport has secured over \$11.8 million in state and federal grants since 2010
- The University of Iowa continues to conduct research at their Operator Performance Laboratory at the Airport
- The Airport collaborated with the Optimist Club to host the annual pancake breakfast
- The Iowa Department of Transportation estimates that the Airport has an economic impact of over \$11 million to the Iowa City area

#### Recent Accomplishments:

- Opened Airport Viewing Area
- Received State grants for airport projects (\$465,000)
- Received FAA Grants for projects (\$237,000)

#### Upcoming Challenges:

- Continued need to develop additional revenue sources  
FAA/State budgets impact grant dollars available
- Continued upkeep of several buildings in excess of 50 years old

#### Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	1.00	1.00	1.00

**Staffing Level Change Summary:**

In the fiscal year 2021 budget, the 1.00 FTE Airport Operations Specialist was converted to a 1.00 FTE Airport Manager position.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

There are no Capital Outlay expenditures budgeted in fiscal year 2021.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Develop and maintain adequate funding mechanisms for airport operations and improvements; increase revenue generated by airport operations.

**Department Objective:** Accelerate loan repayments through the sale of airport land for development.  
Annual review of hangar rates to maximize revenue.

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Revenue Generated through Airport Land Sales	\$0	\$20,000	\$0	\$0	\$0

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Outstanding Loan Balance	\$0	\$0	\$0	\$0	\$0

Inter-Fund Loan Repayments	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Principal	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0

Note: 70% of land sale revenue is directed to inter-fund loan repayments

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Hangar Rental Revenue	\$265,290	\$265,914	\$273,720	\$275,000	\$275,000

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
General Levy Support for Operations	\$13,209	\$9,687	\$0	\$0	\$0

**Strategic Plan Goal:** *Promote a Strong and Resilient Local Economy*

**Department Goal:** Increase the usefulness of the Airport for economic development.

**Department Objective:** Increase fuel sales.  
Allow for privately funded hangar construction.

**Performance Measures:**

Fuel Flowage	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Jet Fuel Sold	297,176	331,312	314,289	315,000	315,000
Av Gas Sold	52,573	55,875	58,809	60,000	60,000
Total Gallons Sold	349,749	387,187	373,098	375,000	375,000

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Based Aircraft (Number of Aircraft Based at IOW)	92	92	92	92	92

### Activity Summary

**Activity: Airport Operations (850110)** **Fund: Airport (7600)**  
**Division: Airport Operations** **Department: Airport**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 1,005	\$ 4,231	\$ 4,706	\$ 2,500	\$ 2,000	\$ 2,000
Rents	310,413	317,430	322,756	326,520	324,040	324,040
Royalties & Commiss	35,280	31,018	38,179	36,500	38,180	38,180
Miscellaneous						
Contrib & Donations	-	7,500	-	-	-	-
Misc Merchandise	-	3,260	1,617	-	600	-
Other Misc Revenue	1,800	2,143	-	-	-	-
Other Financial Sources						
Sale Of Assets	-	20,000	-	-	-	-
<b>Transfers In:</b>						
Transfer In from General Fund - Ops Subsidy	13,209	9,687	-	-	-	-
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 361,708</b>	<b>\$ 395,269</b>	<b>\$ 367,258</b>	<b>\$ 365,520</b>	<b>\$ 364,820</b>	<b>\$ 364,220</b>

<b>Expenditures:</b>						
Personnel	\$ 74,945	\$ 77,081	\$ 80,215	\$ 81,284	\$ 84,403	\$ 86,935
Services	235,228	315,237	281,875	264,711	277,242	282,787
Supplies	9,789	25,381	19,137	7,277	6,063	6,184
Capital Outlay	345,840	50,423	14,639	12,000	-	-
<b>Total Expenditures</b>	<b>\$ 665,802</b>	<b>\$ 468,122</b>	<b>\$ 395,866</b>	<b>\$ 365,272</b>	<b>\$ 367,708</b>	<b>\$ 375,906</b>

<b>Personnel Services - FTE</b>	2017	2018	2019	2020	2021
Airport Operations Specialist	1.00	1.00	1.00	1.00	-
Airport Manager	-	-	-	-	1.00
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

<b>Capital Outlay</b>	2020	2021
Box Blade for Tractor	\$ 12,000	\$ -
<b>Total Capital Outlay</b>	<b>\$ 12,000</b>	<b>\$ -</b>

### Activity Summary

**Activity: Airport Capital Reserves (850190)** **Fund: Airport (7604)**  
**Division: Airport Operations** **Department: Airport**

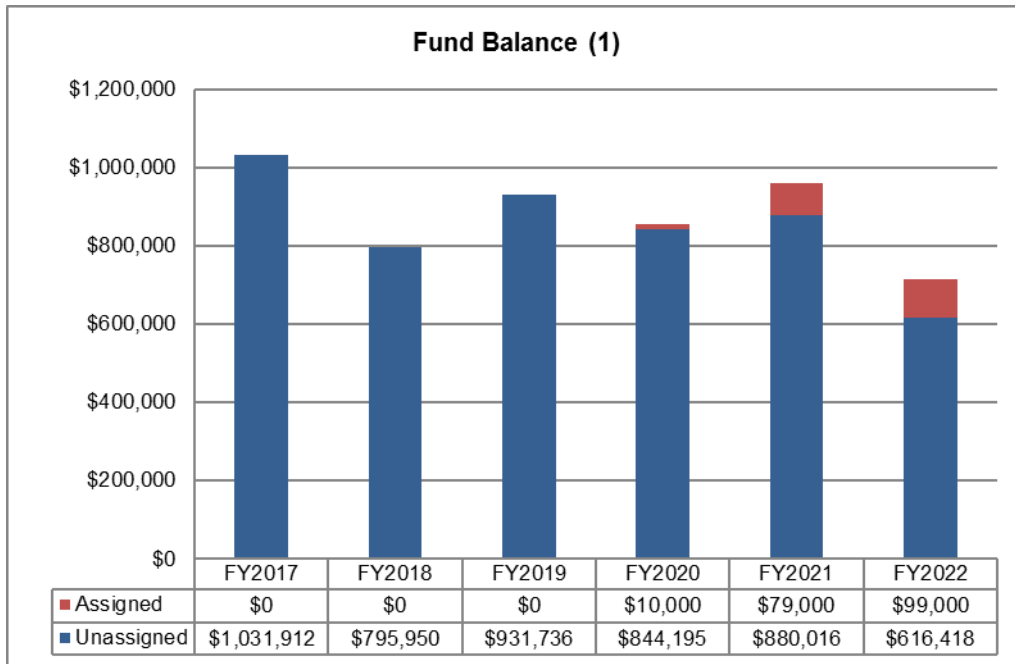
	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Transfers In:</b>						
Airport Operations	\$ -	\$ -	\$ -	\$ 114,975	\$ -	\$ -
General Fund	-	-	-	100,000	100,000	100,000
<b>Total Revenues &amp; Transfers In</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 214,975</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Transfers Out</b>						
Capital Projects Fund	-	-	-	132,200	65,225	47,500
<b>Total Transfers Out</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 132,200</b>	<b>\$ 65,225</b>	<b>\$ 47,500</b>

## STORM WATER FUND

The Storm Water Fund is an enterprise fund that accounts for the activities of the City’s Storm Water Utility.

**Fund Balance:**

The Storm Water Fund’s fund balance on June 30, 2019 was \$931,736 which was a 17.1% increase from the fiscal year 2018. The fiscal year 2020 fund balance is estimated to decrease 8.3% from fiscal year 2019 to \$854,195. These decreases are primarily due to transfers out to the Capital Projects Fund totaling \$1,009,000 in fiscal year 2019 and \$1,090,000 in fiscal year 2020. Fiscal year 2021 projected fund balance represents a 12.3% increase over the fiscal year 2020 estimated year-end balance to finish at \$959,016. This is primarily due to a decrease in the transfers out to the Capital Projects Fund. In fiscal year 2020, a Capital Reserve fund was created to set funds aside for future infrastructure replacement. These funds are shown below as restricted. The Capital Reserve balance is expected to be at \$79,000 in fiscal year 2021 and \$99,000 in fiscal year 2022.

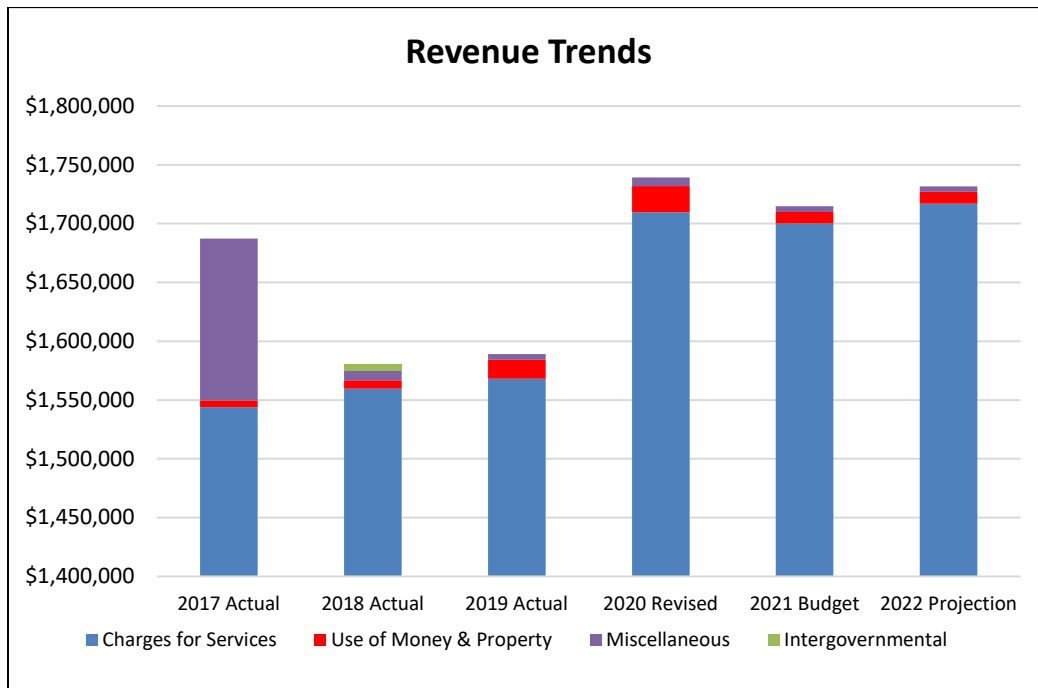


(1) FY20 - FY22 figures are estimates

**Revenues:**

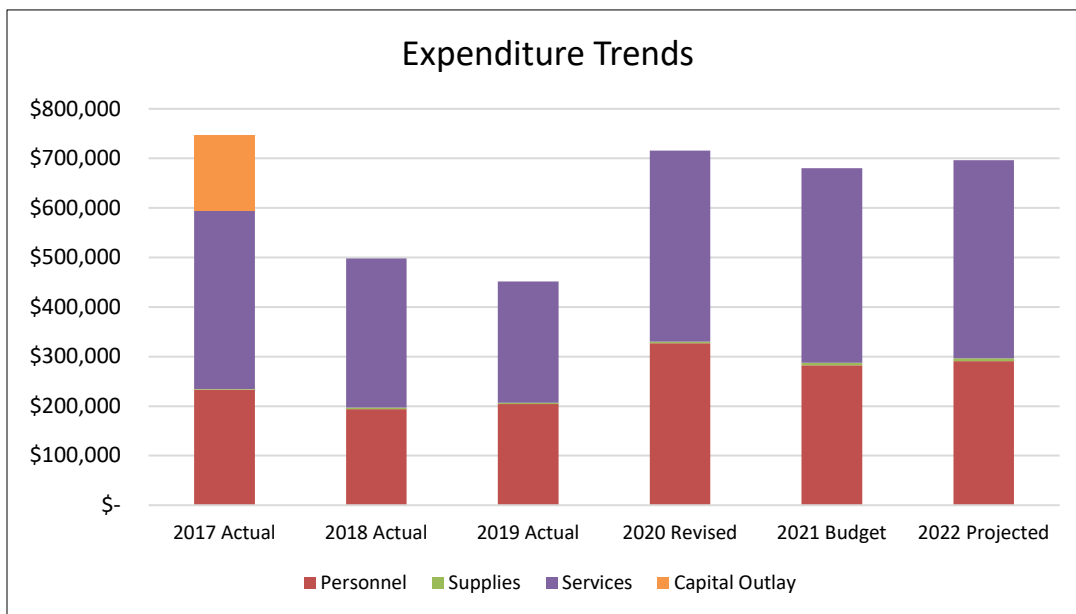
The Storm Water Fund is primarily funded through a monthly Storm Water Utility fee. This fee was last increased in fiscal year 2020 by \$.50 per equivalent residential unit (ERU) per month to \$5.00 per ERU and by \$.25 per rental unit per month to \$2.75 per rental unit per month. Commercial properties pay a \$5.00 base fee and then \$2.00 per ERU per month. No rate increases are included in the fiscal year 2021 budget.

Approximately 99% of the Storm Water Fund's operations are funded through Storm Water Utility fees. Interest on investments and miscellaneous revenue comprise less than 1% of Storm Water Fund's revenue.

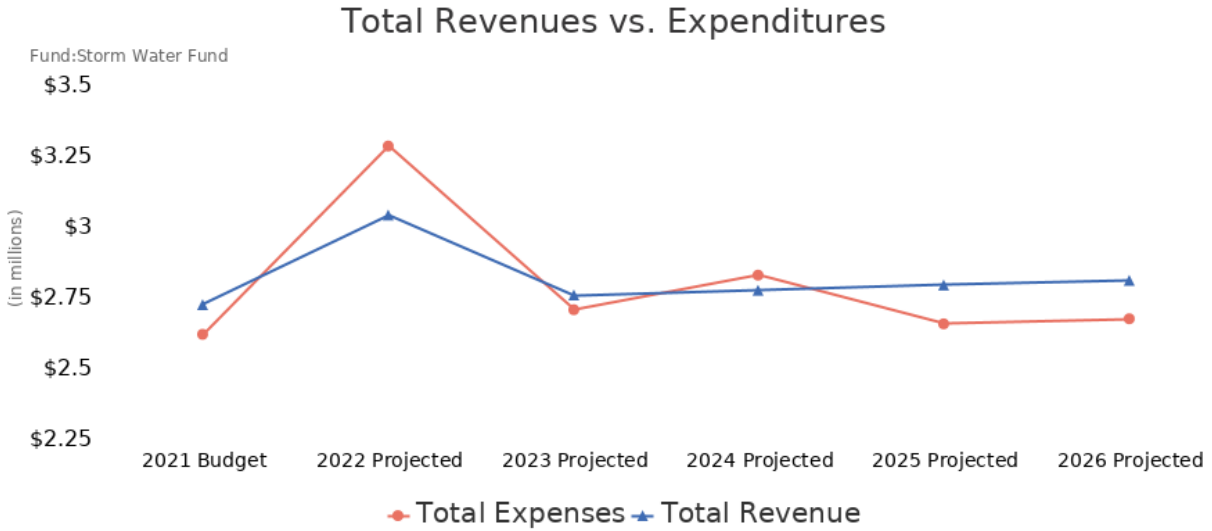


**Expenditures:**

Fiscal year 2021 budgeted expenditures represent a \$35,672 or 4.99% increase from the fiscal year 2020 estimated expenditures. The decrease is primarily attributed to a decrease in Personnel expenditures.



**Long-term Projections:**



Future revenues are projected to hold steady for fiscal year 2021 and then increase gradually as account growth is estimated at 1% annually. The spike in revenue for fiscal year 2022 relates to the transfer in for Capital Reserves.

Future expenditures were projected with the assumptions that personnel related expenditures would grow at a 3% rate annually and services and supplies would grow at a 2% rate annually. Additionally, the larger year over year changes in expenditures result from varying Transfers Out related to Capital Projects. Fiscal year 2022 total expenditures are expected to increase significantly due to a larger transfer for Capital Projects, with the same transfer decreasing by \$600,000 in fiscal year 2023.

**Storm Water (7700)  
Fund Summary**

	<b>2017 Actual</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Revised</b>	<b>2021 Budget</b>	<b>2022 Projected</b>
<b>Fund Balance, July 1</b>	\$ 1,170,823	\$ 1,031,912	\$ 795,950	\$ 931,736	\$ <b>854,195</b>	\$ 959,016
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 7,063	\$ 16,283	\$ 22,305	\$ 10,000	\$ <b>10,000</b>	\$ 10,000
Intergovernmental						
Disaster Assistance	-	5,276	-	-	-	-
Charges For Fees And Services						
Building & Devlpmt	21,512	8,299	-	-	-	-
Storm Water Charges	1,522,294	1,551,384	1,568,019	1,709,510	<b>1,700,000</b>	1,717,000
Miscellaneous						
Intra-City Charges	628	7,577	4,703	7,500	<b>4,700</b>	4,700
Other Misc Revenue	136,926	492	-	-	-	-
<b>Sub-Total Revenues</b>	<b>1,688,423</b>	<b>1,589,311</b>	<b>1,595,027</b>	<b>1,727,010</b>	<b>1,714,700</b>	<b>1,731,700</b>
<b>Transfers In:</b>						
Misc Transfers In	-	250	1,036	1,000	<b>1,000</b>	1,000
Capital Reserves	-	-	-	1,100,000	<b>1,000,000</b>	1,300,000
<b>Sub-Total Transfers In</b>	<b>-</b>	<b>250</b>	<b>1,036</b>	<b>1,101,000</b>	<b>1,001,000</b>	<b>1,301,000</b>
<b>Total Revenues</b>	<b>\$ 1,688,423</b>	<b>\$ 1,589,560</b>	<b>\$ 1,596,063</b>	<b>\$ 2,828,010</b>	<b>\$ 2,715,700</b>	<b>\$ 3,032,700</b>
<b>Expenditures:</b>						
Storm Water Operations	\$ 747,069	\$ 497,954	\$ 451,277	\$ 715,551	\$ <b>679,879</b>	\$ 696,298
<b>Sub-Total Expenditures</b>	<b>747,069</b>	<b>497,954</b>	<b>451,277</b>	<b>715,551</b>	<b>679,879</b>	<b>696,298</b>
<b>Transfers Out:</b>						
Capital Project Fund	1,080,265	1,327,568	1,009,000	1,090,000	<b>931,000</b>	1,280,000
Capital Reserves	-	-	-	1,100,000	<b>1,000,000</b>	1,300,000
<b>Sub-Total Transfers Out</b>	<b>1,080,265</b>	<b>1,327,568</b>	<b>1,009,000</b>	<b>2,190,000</b>	<b>1,931,000</b>	<b>2,580,000</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 1,827,334</b>	<b>\$ 1,825,522</b>	<b>\$ 1,460,277</b>	<b>\$ 2,905,551</b>	<b>\$ 2,610,879</b>	<b>\$ 3,276,298</b>
<b>Fund Balance, June 30</b>	<b>\$ 1,031,912</b>	<b>\$ 795,950</b>	<b>\$ 931,736</b>	<b>\$ 854,195</b>	<b>\$ 959,016</b>	<b>\$ 715,418</b>
Restricted / Committed /Assigned	-	-	-	10,000	<b>79,000</b>	99,000
<b>Unassigned Balance</b>	<b>\$ 1,031,912</b>	<b>\$ 795,950</b>	<b>\$ 931,736</b>	<b>\$ 844,195</b>	<b>\$ 880,016</b>	<b>\$ 616,418</b>
<b>% of Revenues</b>	<b>61%</b>	<b>50%</b>	<b>58%</b>	<b>30%</b>	<b>32%</b>	<b>20%</b>



## **STORM WATER OPERATIONS**

The Iowa City Storm Water utility exists to provide safe, clean, and healthy waterways for our community. We do this by using education, outreach, community involvement, volunteers, capital projects, and enforcement of our City's Ordinances that provide for and protect our watersheds.

When it rains in Iowa City, water passes over roofs, streets, parking lots and other land surfaces picking up pollutants such as oil, chemicals, pesticides and eroded soil along the way. Any pollutant that is directed into the storm water drainage system bypasses any treatment and flows directly into our waterways and to those downstream from us. This creates hazards for people, wildlife, and the environment. Protecting storm water quality keeps our waterways healthy and preserves wildlife habitat.

The National Pollutant Discharge Elimination System (NPDES) is a federal program that regulates storm water discharge into waterways. To comply with the federal requirements, the City of Iowa City received a permit to discharge storm water and develop programs to reduce the discharge of pollutants carried by storm water into our local waterways.

The local Storm Water Program is administered by the Engineering Division of the Public Works Department. Revenue to support its mission is derived from monthly storm water utility fees collected from local residents and businesses.

### **HIGHLIGHTS**

#### **Recent Accomplishments:**

- Hosted 27 events, where volunteers logged 1,898 hours of service to clean up the City's watersheds, waterways, wetlands, prairies, and other natural spaces in 2018
- The Storm Water Quality Best Management Practices Program participated in a total of 28 projects aimed at improving storm water runoff water quality throughout the community, providing approximately \$40,185 toward total combined project costs
- Initiated 7 creek repair projects totaling approximately \$32,020 to repair damaged areas along Willow Creek and Ralston Creek
- Completed design and construction of projects to repair damaged storm sewer infrastructure at various locations within the City
- Began a study of areas within the Riverfront Crossings District, which will identify storm water infrastructure needs and proposed projects
- Participating in the Your Best Lawn campaign with the cities of Coralville and North Liberty, and the Iowa Department of Natural Resources

#### **Upcoming Challenges:**

- On-going maintenance and repair of aging storm water infrastructure
- On-going maintenance of storm water detention basins
- On-going creek maintenance projects
- Improving the quality of storm water runoff related to the City's MS4 permit
- Inspections and enforcement resulting from complaints received related to storm water issues
- Implementation of SUDAS design standards for storm water infrastructure

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	1.50	2.50	2.00

**Staffing Level Change Summary:**

In fiscal year 2021, the .50 FTE Public Information/Education Coordinator was transferred out of the Storm Water Operations and into the new Climate Action & Outreach division in the General Fund. The position was retitled as a Climate Action Engagement Specialist.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget

**Financial Highlights:**

In fiscal year 2021, tree planting expenditures totaling \$35,000 were added to the Storm Water Services expenditures. In addition, 4% of the new Public Works Facility operations budget is being allocated to the Storm Water operations which totals \$7,986. Personnel expenditures decreased in fiscal year 2021 by \$44,753 or 13.7% due to the staffing transfer to the Climate Action & Outreach division.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City & Promote Environmental Sustainability*

**Department Goal:** Continue the investment and reinvestment in Best Management Practices.

**Department Objective:** Provide plan review and inspection of Best Management Practices for stormwater quality improvements.

**Performance Measures:**

Stormwater Quality BMP – Grant Applications

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Number Funded	25	36	28	30	30
Amount	\$41,500	\$51,312	\$40,185	\$45,000	\$45,000

Creek Maintenance – Grant Applications

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Number Funded	9	5	7	8	8
Amount	\$46,000	\$19,650	\$32,020	\$45,000	\$45,000

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods Throughout the City & Promote Environmental Sustainability*

**Department Goal:** Integrate volunteers to perform labor intensive water quality related projects.

**Department Objective:** Cost effectively satisfy the regulatory requirements of our stormwater permit while engaging the public in activities and education.

**Performance Measures:**

Stormwater Volunteer Program	CY 2016**	CY 2017***	CY2018****	CY 2019 Projected	CY 2020 Estimate
Events	25	40	27	29	29
Volunteers	667	814	788	700	700
Volunteer Hours	2,113	2,615	1,898	2,100	2,100
Value	\$48,493	\$59,439	\$44,432	\$46,000	\$46,000

\*\* amount is calculated using FEMA's Volunteer Rate of \$22.95/hour

\*\*\* amount is calculated using FEMA's Volunteer Rate of \$22.73/hour

\*\*\*\*amount is calculated using FEMA's Volunteer rate for Iowa \$23.41/hour

### Activity Summary

**Activity: Storm Water Operations (770110)**  
**Division: Engineering Services**

**Fund: Storm Water (7700)**  
**Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 7,063	\$ 16,283	\$ 22,305	\$ 10,000	\$ 10,000	\$ 10,000
Intergovernmental						
Disaster Assistance	-	5,276	-	-	-	-
Charges For Fees And Services						
Building & Devlpmt	21,512	8,299	-	-	-	-
Storm Water Charges	1,522,294	1,551,384	1,568,019	1,709,510	1,700,000	1,717,000
Miscellaneous						
Intra-City Charges	628	7,577	4,703	7,500	4,700	4,700
Other Misc Revenue	136,926	492	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,688,423</b>	<b>\$ 1,589,311</b>	<b>\$ 1,595,027</b>	<b>\$ 1,727,010</b>	<b>\$ 1,714,700</b>	<b>\$ 1,731,700</b>

<b>Expenditures:</b>						
Personnel	\$ 233,047	\$ 193,954	\$ 204,029	\$ 326,897	\$ 282,144	\$ 290,608
Services	360,683	300,532	244,721	385,378	392,157	400,000
Supplies	1,706	3,469	2,528	3,276	5,578	5,690
Capital Outlay	151,633	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 747,069</b>	<b>\$ 497,954</b>	<b>\$ 451,277</b>	<b>\$ 715,551</b>	<b>\$ 679,879</b>	<b>\$ 696,298</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
M.W. III - Wastewater Collection	0.20	-	-	-	-
M.W. II - Wastewater Treatment Plant	0.30	-	-	-	-
Public Info/Ed Coord - Public Works	0.50	0.50	0.50	0.50	-
Sr. Engineer	1.00	1.00	1.00	1.00	1.00
Storm Water Technician	-	-	-	1.00	1.00
Sr. M.W. - Wastewater Collection	0.10	-	-	-	-
<b>Total Personnel</b>	<b>2.10</b>	<b>1.50</b>	<b>1.50</b>	<b>2.50</b>	<b>2.00</b>

### Activity Summary

**Activity: Storm Water Capital Reserves (770800)**  
**Division: Engineering**

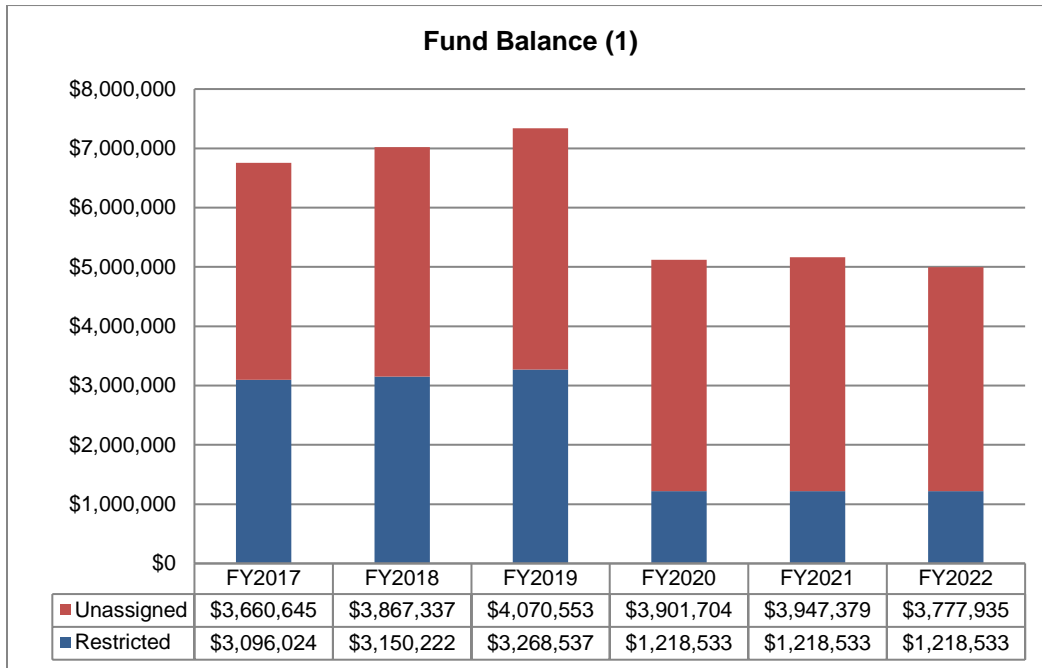
**Fund: Storm Water (7704)**  
**Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Transfers In:</b>						
Storm Water Operations	\$ -	\$ -	\$ -	\$ 1,100,000	\$ 1,000,000	\$ 1,300,000
<b>Total Revenues &amp; Transfers In</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,300,000</b>
<b>Transfers Out</b>						
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 1,090,000	\$ 931,000	\$ 1,280,000
<b>Total Transfers Out</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,090,000</b>	<b>\$ 931,000</b>	<b>\$ 1,280,000</b>

## HOUSING AUTHORITY FUND

The Housing Authority Fund is an enterprise fund that accounts for the public housing programs operated by the Iowa City Housing Authority (ICHA) including the rental assistance programs and the City-owned public housing units. These programs are primarily funded through Federal funds from the U.S. Department of Housing and Urban Development (HUD).

The Housing Authority Fund's total fund balance on June 30, 2019 was \$7,339,090, an increase of \$321,532 or 4.58% from the fiscal year 2018 year-end fund balance. The increase in fiscal year 2019 was primarily due to insurance recoveries in the Public Housing activity. At the end of fiscal year 2019, \$3,268,537 in fund balance was restricted for maintenance and development of Public Housing units and the development of affordable homeownership opportunities. Fund balance history and projections are as follows:

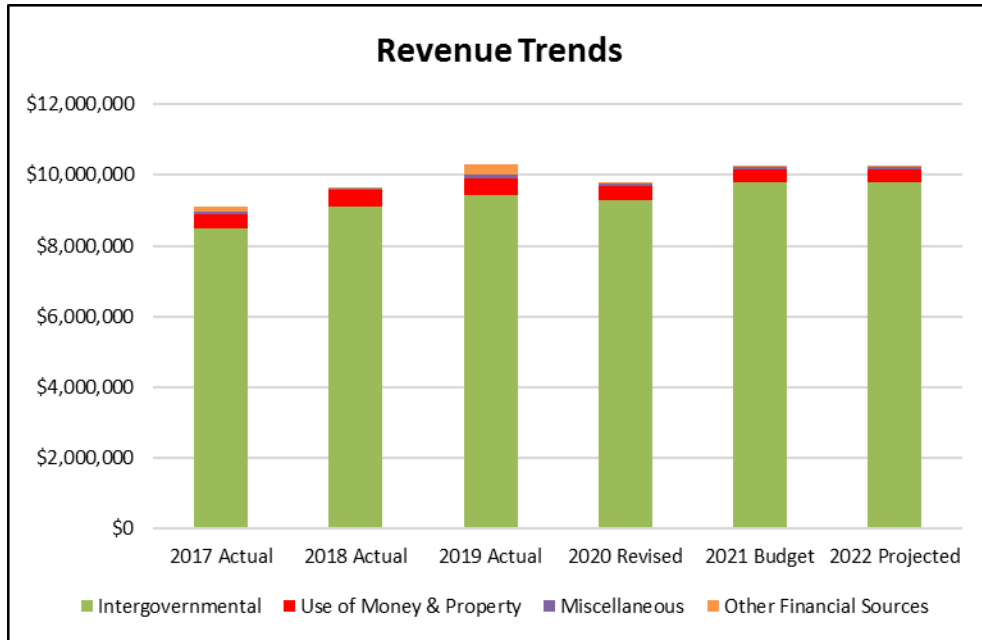


(1) FY20 – FY22 are estimates

Fiscal year 2020 revised year-end fund balance is budgeted to decrease by 25.85% or \$1,897,322 over the fiscal year 2019 ending balance. The fiscal year 2020 decrease is due to budgeted Capital Outlay expenditures within the Public Housing activity to purchase low income housing units in the Chauncey Building and the Augusta Place. Fiscal year 2021 projected fund balance is expected to increase from fiscal year 2020 by \$45,675 or less than one percent. Fund balance is also expected to remain flat in fiscal year 2022.

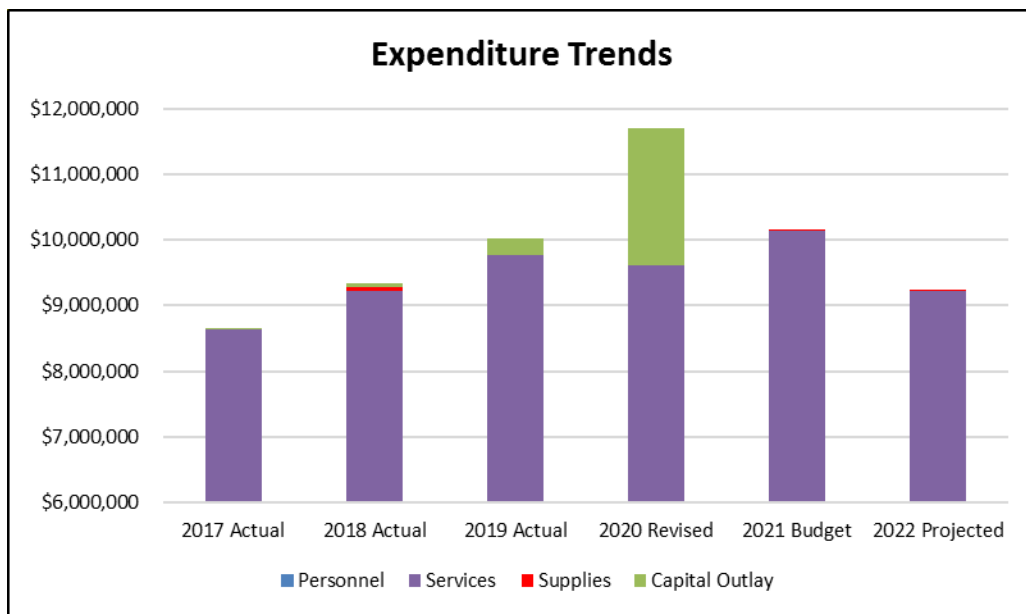
**Revenues:**

HUD allocations account for approximately 96% of ICHA revenue. ICHA is projected to receive \$9.783 million in federal funding through HUD in fiscal year 2021. This is a 5.2% percent increase from the fiscal year 2020 revised budget due to the City being awarded 60 additional vouchers for its Housing Assistance Program.



**Expenditures:**

Fiscal year 2021 estimated expenditures are budgeted to decrease from the fiscal year 2020 revised expenditures by \$1,563,29 or 13.36% which primarily represents a decrease in Capital Outlay expenditures due to the purchase of the Chauncey Building and Augusta Place units.



91% of the Housing fund budget is to provide services to citizens.

**City of Iowa City  
Housing Authority (7900 - 7922)  
Fund Summary**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ 6,350,911	\$ 6,756,668	\$ 7,017,559	\$ 7,017,559	\$ 5,120,237	\$ 5,165,912
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 31,291	\$ 78,971	\$ 134,299	\$ 32,000	\$ 35,000	\$ 35,000
Rents	321,157	322,998	295,244	323,000	295,240	295,240
Royalties & Commissions	59,866	54,164	46,280	54,160	46,280	46,280
Intergovernmental						
Fed Intergovnt Rev	8,486,847	9,109,749	9,442,728	9,298,131	9,782,555	9,782,555
Miscellaneous						
Other Misc Revenue	69,642	39,321	81,888	41,010	63,980	63,980
Other Financial Sources						
Loan Repayments	14,748	13,496	13,216	13,496	13,216	13,216
Insurance Recoveries	-	-	279,874	-	-	-
Sale Of Assets	119,500	1,811	-	-	-	-
<b>Sub-Total Revenues</b>	9,103,051	9,620,510	10,293,528	9,761,797	10,236,271	10,236,271
Misc Transfers In	-	29,287	106,470	93,533	-	-
<b>Sub-Total Transfers In</b>	-	29,287	106,470	93,533	-	-
<b>Total Revenues &amp; Transfers In</b>	\$ 9,103,051	\$ 9,649,797	\$ 10,399,998	\$ 9,855,330	\$ 10,236,271	\$ 10,236,271
<b>Expenditures:</b>						
Voucher Program	\$ 8,138,340	\$ 8,655,039	\$ 9,238,969	\$ 8,964,728	\$ 9,662,969	\$ 9,865,100
Public Housing Program	512,867	687,089	791,548	2,738,441	476,907	488,374
<b>Sub-Total Expenditures</b>	8,651,207	9,342,128	10,030,517	11,703,169	10,139,876	10,353,473
<b>Transfers Out:</b>						
Operating Subsidy - PILOT Gen Fund	19,292	19,582	20,072	20,714	21,232	21,869
Misc Transfers Out - Director Reimb	26,795	27,197	27,877	28,769	29,488	30,373
<b>Sub-Total Transfers Out</b>	46,087	46,779	47,949	49,483	50,720	52,242
<b>Total Expenditures &amp; Transfers Out</b>	\$ 8,697,294	\$ 9,388,907	\$ 10,078,466	\$ 11,752,652	\$ 10,190,596	\$ 10,405,715
<b>Fund Balance, June 30</b>	\$ 6,756,668	\$ 7,017,559	\$ 7,339,090	\$ 5,120,237	\$ 5,165,912	\$ 4,996,468
Restricted / Committed /Assigned	3,096,024	3,150,222	3,268,537	1,218,533	1,218,533	1,218,533
<b>Unassigned Balance</b>	\$ 3,660,645	\$ 3,867,337	\$ 4,070,553	\$ 3,901,704	\$ 3,947,379	\$ 3,777,935
<b>% of Revenues &amp; Transfers In</b>	40%	40%	39%	40%	39%	37%

## **HOUSING AUTHORITY OPERATIONS**

To improve quality of life, the Iowa City Housing Authority acts as a community leader for affordable housing, family self-sufficiency, and homeownership opportunities. We provide housing assistance, public and private partnership opportunities, and information and education.

The Housing Authority is in the Neighborhood and Development Services Department and was established in 1969 to administer housing assistance programs throughout its jurisdiction, which includes Johnson County, Iowa County and portions of Washington County. The Housing Authority assists approximately 1,400 low-income families annually to acquire and maintain affordable housing through rental and ownership programs. Rental assistance includes the Housing Choice Voucher Program (HCVP), Public Housing, and Veterans' Supportive Housing (VASH) Programs. Homeownership opportunities exist in the HCVP Homeownership Program. All participants in the Housing Authority programs must meet federally established income guidelines.

The Housing Authority's budget is organized into three activities: Administration, Voucher Programs, and Public Housing. The division also manages Peninsula Apartments; a description of this activity may be found in the Special Revenue Fund section of this document.

### **Housing Authority Administration**

Housing Authority Administration personnel manage all of the housing programs. These expenditures are fully allocated to the Voucher and Public Housing programs.

### **Voucher Programs**

The Housing Authority works with over 400 owners/ landlords and administers 1,251 HCVP vouchers, 83 VASH vouchers and 24 Project Based vouchers for Permanent Supportive Housing.

### **Public Housing**

The City of Iowa City owns and manages 81 public housing units. The Housing Authority serves as the landlord and rents these units to eligible tenants. They are low-density units scattered throughout Iowa City and were constructed to conform and blend into the existing neighborhood architecture.

## **HIGHLIGHTS**

- The Housing Choice Voucher Program is projected to pay approximately \$8.4+ million in Housing Assistance Payments to landlords/owners of rental properties in Johnson County in calendar year 2019.
- The Housing Authority is projected to pay approximately \$300,000+ to private sector Iowa City contractors for the capital improvement, general maintenance, and repair of Public Housing properties in calendar year 2019.



- Since 1998, 187 families have moved to homeownership with assistance from the Housing Authority (TOP/ADHOP, HCVP Homeownership, FSS Program, Down Payment Assistance, and UniverCity).
- The Housing Authority converted 24 of our authorized tenant-based vouchers for Project Based Voucher (PBV) assistance to provide ongoing financial assistance to Cross Park Place. Cross Park Place provides affordable permanent supportive housing for chronically homeless individuals with a disabling condition.

**Recent Accomplishments:**

- Achieved High Performance Status for the Housing Choice Voucher program for fiscal year 2019.
- HCVP/VASH and Public Housing revenues continue to exceed expenses, leading to healthy cash reserves.
- In fiscal year 2019, maintained a 98% leasing rate for the combined HCV and VASH programs;
- In fiscal year 2019, maintained a 90% leasing rate for Public Housing.
- In fiscal year 2019, maintained a 90% leasing rate for the Peninsula Apartments.

**Upcoming Challenges:**

- The 2017 Multi-Family Rental Housing Survey, conducted by Cook Appraisal, reported a 4.39% vacancy rate for Johnson County. This vacancy rate is negatively affecting our Public Housing and Peninsula Apartments leasing.
- HUD funds the Housing Authority on a calendar year basis; however, we never know what our actual budgets are until May or June of the calendar year.
- Dispelling damaging myths regarding Housing Authority programs and participants.
- Maintain lease-up rates of at least 98% for the HCV, VASH, & Public Housing programs; 100% for Peninsula Apartments.
- Continue efforts to ensure program integrity by monitoring landlord/tenant compliance with program responsibilities.

**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	9.50	9.50	10.62

**Staffing Level Change Summary:**

The Financial Audit conducted in 2019 determined that the City could no longer allocate the cost of a .50 FTE Building Inspector (.25 FTE in Voucher and .25 FTE in Public Housing) to the

Housing Authority. The Housing Authority now pays the City per inspection completed, and the Building Inspector was removed from the Housing Authority's authorized staffing.

In fiscal year 2021, the Housing Authority converted two .50 FTE (1.00 FTE total) receptionist positions from temporary/seasonal status to permanent. .78 FTE of these positions is allocated to the Voucher program and .22 FTE is allocated to the Public Housing programs. This change was made to provide more consistent service to the public.

Also new in fiscal year 2021 is the addition of 60 new housing vouchers to assist non-elderly persons with disabilities currently experiencing homelessness, previously experienced homelessness, and currently a client in a permanent supportive housing or rapid rehousing project, or those at risk of experiencing homelessness. The Housing Authority is adding a .63 FTE Housing Program Assistant to help administer these new vouchers.

### **Service Level Change Summary:**

In fiscal year 2021, there is the addition of 60 new housing vouchers to assist non-elderly persons with disabilities currently experiencing homelessness, previously experienced homelessness, and currently a client in a permanent supportive housing or rapid rehousing project, or those at risk of experiencing homelessness.

This grant will allow the ICHA to expand its partnership with Shelter House and other agencies participating in the Continuum of Care/Coordinated Entry service delivery system by providing tenant-based rental assistance to persons with disabilities in need of Permanent Supportive Housing options.

### **Financial Highlights:**

The primary highlight is the growth in the Housing Voucher Personnel expenditures by \$87,103 or 10.7% and Services expenditures by \$614,823 or 7.55% due to the new allocation of vouchers to the City. Housing Voucher program intergovernmental revenue also increased by \$675,283 or 7.57% primarily for the same reason.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City & Advance Social Justice and Racial Equity*

**Department Goal:** Assist low income families in bridging the economic gap through building assets, improving employment opportunities, and transitioning from renters of units to owners of homes.

**Department Objective:** The Family Self-Sufficiency (FSS) Program: Promote self-sufficiency and asset development by providing supportive services to participants to increase their employability, to increase the number of employed participants, and to encourage increased savings through an escrow savings program.

**Performance Measures:**

	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
Total Participants	218	244	247 (Revised 2020)	240	237
% of Participants with Escrow Accounts	80%	88%	92%	92%	88%
% of Participants with Increased Income versus Prior Year	62%	63%	65%	67%	65%
FSS Graduates	29	36	45	39	37

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City*

**Department Goal:** Affordable Rental Housing: Provide affordable, decent and safe rental housing for eligible low-income families, elderly persons, and persons with disabilities.

**Department Objective:** Maintain a scattered sites Public Housing program.

**Performance Measures:**

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Actual Occupancy Rate for Fiscal Year (Goal – 95%)	95%	94%	90%	91%	93%

	CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
% of All Emergency Work Orders Completed within 24 hours (Goal – 100%)	100%	100%	100%	100%	100%
Average Number of Calendar Days of All Non-Emergency Work Orders (Goal – < 25 days)	1.3 days	1.3 days	1.5 days	1.1 days	1.3 days

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**Strategic Plan Goal:** *Foster Healthy Neighborhoods throughout the City & Promote a Strong and Resilient Local Economy*

**Department Goal:** Affordable Rental Housing: Increase affordable housing choices for low-income families, the elderly, and persons with disabilities in private market rental units.

**Department Objective:** Provide homeownership opportunities through the HCV homeownership program. Pay rental subsidies directly to private market landlords on behalf of eligible families. Provide mortgage assistance payments to lenders on behalf of eligible families.

**Performance Measures:**

	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>	<b>CY 2019 Projected</b>	<b>CY 2020 Estimate</b>
HCVP Homeownership Vouchers	\$72,413	\$71,456	\$63,264	\$66,679	\$68,453
HCVP Non-Elderly Disabled Vouchers	\$298,345	\$307,722	\$326,908	\$329,382	\$315,589
HCVP Portable Vouchers	\$150,080	\$236,581	\$321,535	\$296,829	\$251,256
VASH Vouchers	\$297,677	\$306,378	\$344,403	\$330,016	\$319,619
All Other HCVP Vouchers	\$5,844,223	\$6,142,064	\$6,113,805	\$6,678,413	\$6,194,626
Total Voucher Utilization (# of vouchers leased on the first day of the month)	98%	101%	98%	101%	100%
Total Voucher Utilization (# of vouchers leased on the last day of the month)	99%	101%	100%	102%	101%

## Activity Summary

**Activity: Housing Authority Voucher (490200)**

**Fund: Housing Authority (7910)**

**Division: Neighborhood Services**

**Department: Neighborhood & Development Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ (646)	\$ (611)	\$ (9,112)	\$ -	\$ -	\$ -
Royalties & Commiss	59,616	53,870	46,006	53,870	46,010	46,010
Intergovernmental						
Fed Intergovnt Rev	8,109,685	8,733,809	9,172,148	8,921,012	9,596,295	9,596,295
Miscellaneous						
Other Misc Revenue	57,061	35,955	22,189	39,899	24,629	24,629
<b>Transfers In:</b>						
Misc Transfers In	-	29,287	106,470	93,533	-	-
<b>Total Revenues &amp; Transfers In</b>	<b>\$ 8,225,716</b>	<b>\$ 8,852,310</b>	<b>\$ 9,337,701</b>	<b>\$ 9,108,314</b>	<b>\$ 9,666,934</b>	<b>\$ 9,666,934</b>
<b>Expenditures:</b>						
Personnel	\$ 732,925	\$ 753,768	\$ 762,625	\$ 812,296	\$ 899,399	\$ 926,381
Services	7,400,264	7,886,130	8,469,067	8,142,606	8,757,429	8,932,578
Supplies	5,152	15,140	7,277	9,826	6,141	6,141
<b>Total Expenditures</b>	<b>\$ 8,138,340</b>	<b>\$ 8,655,039</b>	<b>\$ 9,238,969</b>	<b>\$ 8,964,728</b>	<b>\$ 9,662,969</b>	<b>\$ 9,865,100</b>

**Personnel Services - FTE**

	2017	2018	2019	2020	2021
Building Inspector	0.30	0.30	0.25	0.25	-
F.S.S. Program Coordinator	0.50	0.50	0.50	0.50	0.50
Housing Administrator	0.78	0.78	0.78	0.78	0.78
Housing Office Manager	0.96	0.96	0.96	0.96	0.96
Housing Program Assistant	3.84	3.84	3.84	3.84	4.33
Housing Receptionist	-	-	-	-	0.78
Public Hsg. Coord	0.50	0.50	0.50	0.50	0.50
Housing Choice Voucher Program Coord	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>7.88</b>	<b>7.88</b>	<b>7.83</b>	<b>7.83</b>	<b>8.85</b>

## Activity Summary

**Activity: Housing Authority Public Housing (490300)**

**Fund: Housing Authority (792\*)**

**Division: Neighborhood Services**

**Department: Neighborhood & Development Services**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 31,937	\$ 79,582	\$ 143,412	\$ 32,000	\$ 35,000	\$ 35,000
Rents	321,157	322,998	295,244	323,000	295,240	295,240
Royalties & Commissions	251	295	273	290	270	270
Intergovernmental						
Fed Intergovnt Rev	377,162	375,940	270,580	377,119	186,260	186,260
Miscellaneous						
Other Misc Revenue	12,581	3,366	59,698	1,111	39,351	39,351
Other Financial Sources						
Loans	14,748	13,496	13,216	13,496	13,216	13,216
Insurance Recoveries	-	-	279,874	-	-	-
Sale Of Assets	119,500	1,811	-	-	-	-
<b>Total Revenues</b>	<b>\$ 877,335</b>	<b>\$ 797,488</b>	<b>\$ 1,062,297</b>	<b>\$ 747,016</b>	<b>\$ 569,337</b>	<b>\$ 569,337</b>

<b>Expenditures:</b>						
Personnel	\$ 172,432	\$ 177,918	\$ 164,836	\$ 184,259	\$ 192,861	\$ 198,647
Services	325,316	415,826	369,339	471,504	282,239	287,884
Supplies	11,731	33,448	2,126	2,678	1,807	1,843
Capital Outlay	3,388	59,898	255,248	2,080,000	-	-
<b>Total Expenditures</b>	<b>\$ 512,867</b>	<b>\$ 687,089</b>	<b>\$ 791,548</b>	<b>\$ 2,738,441</b>	<b>\$ 476,907</b>	<b>\$ 488,374</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Building Inspector	0.30	0.30	0.25	0.25	-
F.S.S. Program Coordinator	0.50	0.50	0.50	0.50	0.50
Housing Administrator	0.22	0.22	0.22	0.22	0.22
Housing Office Manager	0.04	0.04	0.04	0.04	0.04
Housing Program Assistant	0.16	0.16	0.16	0.16	0.29
Housing Receptionist	-	-	-	-	0.22
Public Hsg. Coord	0.50	0.50	0.50	0.50	0.50
<b>Total Personnel</b>	<b>1.72</b>	<b>1.72</b>	<b>1.67</b>	<b>1.67</b>	<b>1.77</b>

<b>Capital Outlay</b>	<b>2020</b>	<b>2021</b>
Purchase Units - Chauncey Building	\$ 1,000,000	\$ -
Purchase Units - Augusta Place	1,080,000	-
<b>Total Capital Outlay</b>	<b>\$ 2,080,000</b>	<b>\$ -</b>

# CAPITAL PROJECTS FUND

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- Fund Summary
- Summary by Division
- Summary by Funding Source
- Annual Recurring Projects
- Project Summary by Name
- Unfunded Projects





## CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for the collection and disbursement of funds related to capital improvements or significant capital equipment. The City annually updates and issues a five-year capital improvement program (CIP). This program is the planning guide for the City's issuance of bonded debt and for the construction and replacement of the City's buildings and infrastructure. The first two years of the five-year capital improvement program (CIP) are certified as part of the operating budget in the Capital Projects Fund. The current five-year CIP is for years 2020-2024.

Capital improvement projects involve the construction, purchase, or renovation of city facilities or property. Most of the projects are specific, non-recurring major improvements to the City's physical plant, are permanent in nature, and are greater than \$25,000 and have a useful life of three years or more. The City also budgets annually recurring project funds for non-specified improvements of a specific nature; these funds are to be spent on improvements that meet the same definition above. Funding sources for capital improvement projects may be from operating funds, bond proceeds, grants, donations, and a variety of other funding sources. The three largest sources of funds are operating transfers in, bonded debt, and state and federal grants.

For the CIP for years 2020-2024, the total funding sources are \$168,266,152, and the total expenditures are \$168,095,552. The difference between the total expenditures and the total funding sources over the five-year period is a result of funding sources that are being realized to cover prior year expenditures such as planning and design.

The 2021 CIP expenditures of \$29,513,720 will be certified as part of the fiscal year 2021 operating budget. Budgeted fiscal year 2021 Capital Projects Fund expenditures also include \$26,400 of interest expense payments to the Wastewater Treatment Fund. Total Capital Projects Fund fiscal year 2021 budgeted expenditures are \$29,540,120.

The 2021 CIP funding sources of \$30,003,720 will also be certified as part of the fiscal year 2021 operating budget. Budgeted fiscal year 2021 Capital Projects Fund revenues and transfers in also include State sales tax grant funding of \$1,125,751 and a transfer in from the TIF funds to reimburse for prior year expenditures of \$2,165. Total Capital Projects Fund fiscal year 2020 budgeted revenues and transfer in are \$31,131,636.

The changes to the 2020 CIP are amended into the fiscal year 2020 operating budget. The fiscal year 2020 Capital Projects Fund expenditure budget also includes totals from the carry forward of prior year projects that must be re-appropriated with the State. The amounts being carried forward from prior years are not included in the five-year CIP totals. The revised Capital Projects Fund expenditures for fiscal year 2020 are \$81,861,994; the revised budget includes the 2020 CIP expenditures of \$31,539,422, prior year project carry forwards of \$50,272,712, and internal loan interest payments of \$49,860.

The revised fiscal year 2020 Capital Projects Fund revenues and transfers in budget also includes totals from the carry forward of prior year projects. The amounts being carried forward from prior years are not included in the five-year CIP totals. The revised Capital Projects Fund revenues and transfers in for fiscal year 2020 are \$47,052,818; the revised budget includes the 2020 CIP funding sources of \$31,010,022, State sales tax grant funding of \$1,805,516, a transfer in from the TIF funds to reimburse for prior year expenditures of \$32,479, and prior year project carry forwards of \$14,204,801.

In fiscal year 2015, the North Treatment Plant Removal project received a 20-year internal loan from the Wastewater Treatment Fund which is being repaid with a State of Iowa sales tax grant. In fiscal year 2018, this was reduced to a 7-year loan due to better align with the anticipated timing of the state sales tax grant revenues. The Capital Projects Fund's expenditures include interest expense paid to the Wastewater Treatment Fund of \$49,860 and \$26,400 for years 2020 and 2021, respectively. The Capital Project Fund budget also includes principal repayments, shown as transfers out, budgeted at \$1,750,000 for 2020 and \$1,375,000 for 2021; and state sales tax grant revenues budgeted at \$1,805,516 and \$1,125,751 for years 2020, and 2021, respectively. These amounts are not reflected in the five-year CIP totals.

Fund balance in the Capital Projects Fund primarily represents unspent funding sources from the current year and prior years. This balance fluctuates based on the timing of the issuance of bonds and the timing of the project expenditures. The estimated ending fund balance for fiscal year 2021 is \$1,340,363.

## Capital Projects Fund Fund Summary

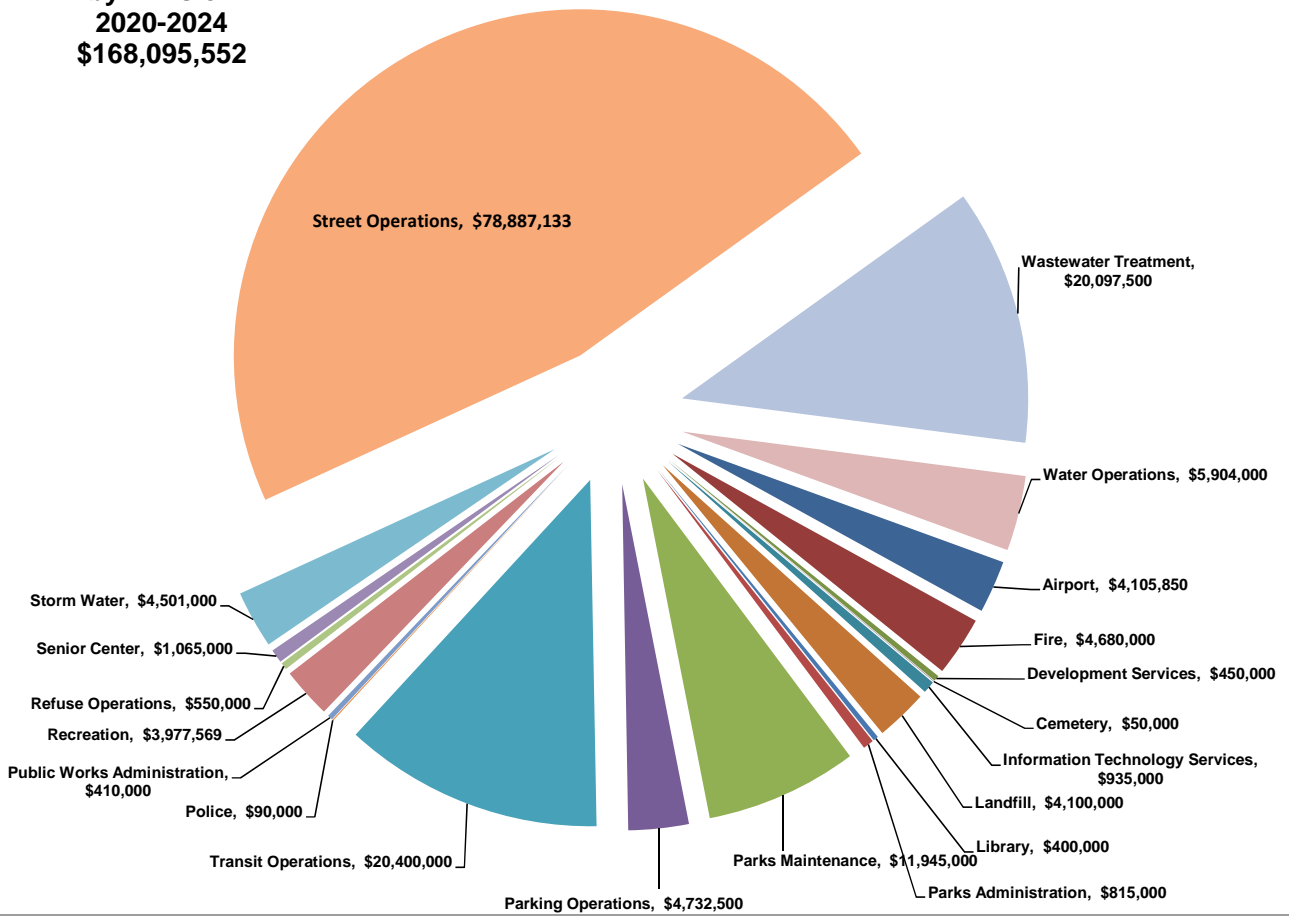
	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Fund Balance, July 1</b>	\$ 32,266,210	\$ 56,728,217	\$ 51,478,203	\$ 37,683,023	\$ 1,123,847	\$ 1,340,363
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 167,597	\$ 547,585	\$ 745,132	\$ -	\$ -	\$ -
Intergovernmental						
Fed Intergovnt Rev	448,233	57,993	347,216	6,091,323	3,724,885	16,427,500
Disaster Assistance	155,015	71,512	-	-	-	-
Other State Grants	11,575,849	1,802,896	2,723,823	8,453,397	2,611,751	-
State 28E Agreements	88,619	92,330	161,848	229,000	12,000	260,000
Local 28E Agreements	361,401	25,000	25,000	4,000,000	1,600,000	-
Charges of Fees & Services						
Development Fees	232,345	-	63,645	-	-	-
Miscellaneous						
Contrib & Donations	275,000	94,542	10,000	305,000	-	-
Printed Materials	1,380	1,245	4,360	-	-	-
Other Misc Revenue	1,071,969	51,515	27,002	(157,725)	-	-
Other Financial Sources						
Sale Of Assets	2,023,694	-	-	1,000,000	-	-
Debt Sales	22,597,543	12,157,105	12,565,848	11,972,340	11,871,140	11,935,000
<b>Internal Service (Non-Budgetary):</b>						
ITS Fund	174	-	-	-	-	-
<b>Sub-Total Revenues</b>	38,998,819	14,901,722	16,673,874	31,893,335	19,819,776	28,622,500
<b>Transfers In:</b>						
Transfers-In from Governmental Funds	17,390,327	14,286,521	6,987,195	5,358,111	4,080,635	3,795,470
Transfers-In from Enterprise Funds	5,242,774	10,030,558	9,138,147	9,762,200	7,231,225	10,104,500
Transfers-In from G.O. Bonds	(154,269)	(21,242)	-	-	-	-
Misc Transfers-In	210,625	1,380	107,684	39,172	-	-
<b>Internal Service (Non-Budgetary):</b>						
ITS Fund	(5,318)	-	-	-	-	-
<b>Sub-Total Transfers In</b>	22,684,139	24,297,217	16,233,026	15,159,483	11,311,860	13,899,970
<b>Total Revenues &amp; Transfers In</b>	\$ 61,682,958	\$ 39,198,939	\$ 32,906,900	\$ 47,052,818	\$ 31,131,636	\$ 42,522,470
<b>Expenditures:</b>						
<b>Governmental:</b>						
General Government	\$ 184,873	\$ 554,521	\$ 440,206	\$ 8,302,078.00	\$ 250,000.00	\$ -
Culture & Recreation	1,576,659	4,702,095	8,245,547	10,675,496	1,785,000	5,600,000
Community and Economic Dvlpmnt	2,003,017	5,481,026	8,407,063	248,126	-	-
Public Safety	24,060	59,910	5,026	2,934,834	90,000	1,300,000
Public Works	29,114,198	22,953,497	22,655,067	42,260,318	20,580,470	10,130,470
<b>Enterprise:</b>						
Parking Operations	608,083	544,815	288,825	2,046,415	1,570,000	825,000
Public Transportation	-	6,063	178,752	637,988	150,000	20,000,000
Wastewater Treatment	911,283	5,613,040	2,203,521	7,622,416	1,896,400	2,263,000
Water Operations	219,515	1,460,865	922,313	2,352,092	1,115,000	814,000
Refuse Operations	-	-	-	-	550,000	-
Landfill	1,372,054	1,778,140	1,698,022	1,463,175	130,000	1,345,000
Storm Water	459,705	81,536	226,608	1,956,673	831,000	1,280,000
Airport	87,197	211,578	156,128	1,362,383	592,250	475,000
<b>Internal Service (Non-Budgetary):</b>						
ITS Fund	61,633	-	-	-	-	-
<b>Sub-Total Expenditures</b>	36,622,277	43,447,087	45,427,080	81,861,994	29,540,120	44,032,470
<b>Transfers Out:</b>						
Capital Project Fund	373,674	(20,986)	-	-	-	-
Misc Transfers Out	225,000	1,022,852	1,275,000	1,750,000	1,375,000	-
<b>Sub-Total Transfers Out</b>	598,674	1,001,866	1,275,000	1,750,000	1,375,000	-
<b>Total Expenditures &amp; Transfers Out</b>	\$ 37,220,951	\$ 44,448,953	\$ 46,702,080	\$ 83,611,994	\$ 30,915,120	\$ 44,032,470
<b>Fund Balance, June 30</b>	\$ 56,728,217	\$ 51,478,203	\$ 37,683,023	\$ 1,123,847	\$ 1,340,363	\$ (169,637)

City of Iowa City, Iowa  
*Capital Improvement Plan 2020-2024*  
**2020** thru **2024**

**DIVISION SUMMARY**

<b>Category</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Airport	618,600	592,250	475,000	1,170,000	1,250,000	4,105,850
Cemetery		50,000				50,000
Development Services	200,000	250,000				450,000
Fire	1,420,000	60,000	1,300,000	1,900,000		4,680,000
Information Technology Services	935,000					935,000
Landfill	1,400,000	130,000	1,345,000	705,000	520,000	4,100,000
Library			400,000			400,000
Parking Operations	1,225,000	1,570,000	825,000	575,000	537,500	4,732,500
Parks Administration	50,000	50,000	405,000	260,000	50,000	815,000
Parks Maintenance	2,065,000	1,215,000	3,305,000	3,060,000	2,300,000	11,945,000
Police		90,000				90,000
Public Works Administration	410,000					410,000
Recreation	977,569	110,000	1,390,000	750,000	750,000	3,977,569
Refuse Operations		550,000				550,000
Senior Center	65,000	300,000	100,000	100,000	500,000	1,065,000
Storm Water	915,000	831,000	1,280,000	385,000	1,090,000	4,501,000
Street Operations	16,143,253	20,580,470	10,130,470	9,760,470	22,272,470	78,887,133
Transit Operations	200,000	150,000	20,000,000	50,000		20,400,000
Wastewater Treatment	3,330,000	1,870,000	2,263,000	11,464,500	1,170,000	20,097,500
Water Operations	1,585,000	1,115,000	814,000	870,000	1,520,000	5,904,000
<b>TOTAL</b>	<b>31,539,422</b>	<b>29,513,720</b>	<b>44,032,470</b>	<b>31,049,970</b>	<b>31,959,970</b>	<b>168,095,552</b>

**Capital Improvement Program  
by Division  
2020-2024  
\$168,095,552**



City of Iowa City, Iowa  
*Capital Improvement Plan 2020-2024*  
**2020 thru 2024**

**PROJECTS BY DIVISION**

Category	Project #	Priority	2020	2021	2022	2023	2024	Total
<b>Airport</b>								
Airport Parking Lot Expansion	A3447	3		60,000				60,000
Airfield Pavement Rehabilitation	A3461	1	370,700					370,700
Runway 7 Environmental Assessment	A3465	2			150,000			150,000
Runway 7 Extension (213')	A3466	2				1,170,000		1,170,000
Runway 25 Threshold Relocation	A3470	1		460,000				460,000
Runway 12/30 Threshold Displacement/Relocation	A3471	1		72,250	325,000			397,250
Self Serve Fuel Expansion & Kiosk Replacement	A3472	2	247,900					247,900
Airport Apron Expansion	A3473	2					1,250,000	1,250,000
<b>Airport Total</b>			<b>618,600</b>	<b>592,250</b>	<b>475,000</b>	<b>1,170,000</b>	<b>1,250,000</b>	<b>4,105,850</b>
<b>Cemetery</b>								
Cemetery Road Asphalt Overlay	R4145	2		50,000				50,000
<b>Cemetery Total</b>				<b>50,000</b>				<b>50,000</b>
<b>Development Services</b>								
Permitting Software Upgrade	G4720	1	200,000	250,000				450,000
<b>Development Services Total</b>			<b>200,000</b>	<b>250,000</b>				<b>450,000</b>
<b>Fire</b>								
Fire Apparatus Replacement Program	Z4406	1	895,000	60,000	1,300,000	1,900,000		4,155,000
Fire Station #5	Z4407	1	525,000					525,000
<b>Fire Total</b>			<b>1,420,000</b>	<b>60,000</b>	<b>1,300,000</b>	<b>1,900,000</b>		<b>4,680,000</b>
<b>Information Technology Services</b>								
Infrastructure Asset Management	G4724	3	760,000					760,000
Citywide Building Card Access System	G4725	3	175,000					175,000
<b>Information Technology Services Total</b>			<b>935,000</b>					<b>935,000</b>
<b>Landfill</b>								
Landfill Equipment Building Replacement	L3328	2		100,000	1,000,000			1,100,000
Compost Pad Improvements	L3333	1		30,000	300,000			330,000
South Side Recycling Site	L3334	3					520,000	520,000
Landfill Dual Extraction System Expansion	L3335	3			45,000	455,000		500,000
Excavator and Haul Truck	L3336	1	1,100,000					1,100,000
Future Landfill Cell Design	L3338	1				250,000		250,000
Organics Grinder Upsize	L3339	3	300,000					300,000
<b>Landfill Total</b>			<b>1,400,000</b>	<b>130,000</b>	<b>1,345,000</b>	<b>705,000</b>	<b>520,000</b>	<b>4,100,000</b>

Category	Project #	Priority	2020	2021	2022	2023	2024	Total
<b>Library</b>								
Library Carpet and Furnishings Replacement	B4343	2			400,000			400,000
<b>Library Total</b>					<b>400,000</b>			<b>400,000</b>
<b>Parking Operations</b>								
Parking Facility Restoration Repair	T3004	2	600,000	550,000	550,000	300,000	300,000	2,300,000
Replacement of Electronics in Smart Parking Meters	T3020	1		960,000				960,000
Video Cameras for Parking Facilities	T3021	3	100,000					100,000
Parking Enforcement Vehicles	T3022	3	90,000					90,000
Parking Ramp Automated Parking Equipment	T3023	2	275,000		275,000	275,000		825,000
Electric Vehicle Charging Stations	T3024	3	60,000	60,000				120,000
Replacement of LED fixtures in Parking Facilities	T3025	2	100,000					100,000
Tower Place Drainage Modifications	T3026	1					237,500	237,500
<b>Parking Operations Total</b>			<b>1,225,000</b>	<b>1,570,000</b>	<b>825,000</b>	<b>575,000</b>	<b>537,500</b>	<b>4,732,500</b>
<b>Parks Administration</b>								
City Hall - Other Projects	R4129	1	50,000	50,000	405,000	260,000	50,000	815,000
<b>Parks Administration Total</b>			<b>50,000</b>	<b>50,000</b>	<b>405,000</b>	<b>260,000</b>	<b>50,000</b>	<b>815,000</b>
<b>Parks Maintenance</b>								
Parks Annual Improvements/Maintenance	R4130	1	100,000	100,000	100,000	100,000	100,000	500,000
Park Annual ADA Accessibility Improvements	R4132	2	30,000	30,000	30,000	30,000	30,000	150,000
Intra-city Bike Trails	R4206	2	25,000	25,000	25,000	25,000	25,000	125,000
Palisades & Stone Bridge Park Development	R4346	2				600,000		600,000
Wetherby Restroom, Shelter & Playground Replacemen	R4349	2	800,000					800,000
Chadek Green Park Restrooms and Shelter	R4350	2			700,000			700,000
Whispering Meadows Shelter & Playground	R4357	2					185,000	185,000
Lower City Park Shelters & Restroom Replacement	R4358	2				660,000		660,000
Kiwanis Park Playground & Shelter Renovation	R4359	2			370,000			370,000
Napoleon Park Softball Fields 5-8 Renovation	R4362	3			450,000			450,000
Upper City Park Shelters & Restroom Replacement	R4363	2					660,000	660,000
Hickory Hill Park Conklin St Shelter & Restrooms	R4365	2				245,000		245,000
Glendale Park Shelter & Playground Replacement	R4366	2		275,000				275,000
Napoleon, Scott, Fairmeadows Parks Rehabilitation	R4367	2	520,000					520,000
Court Hill Park Shelter & Playground Replacement	R4368	2			400,000			400,000
Happy Hollow Playground Replacement	R4371	2				150,000		150,000
Terrell Mill Skate Park Redevelopment	R4372	2					600,000	600,000
City Park Ball Field Improvements	R4373	3	100,000	175,000				275,000
Mercer Park Ball Diamond Improvements	R4374	3	100,000		950,000	200,000		1,250,000
Hunter's Run Park Playground & Shelter	R4375	2				250,000		250,000
Hwy 6 Trail - Fairmeadows to Heinz	R4376	2	90,000	510,000				600,000
Terry Trueblood Woodland & Prairie Restoration	R4377	1	200,000					200,000
N. Market Square Playground Replacement	R4378	2					350,000	350,000
Reno Street Park Renovations	R4379	2					250,000	250,000
Annual Contracted Tree Planting	R4380	4	100,000	100,000	100,000	100,000	100,000	500,000
Event Facility Improvements	R4381	2				300,000		300,000
Off Road Bike Trail Development	R4382	5			180,000			180,000
Pedestrian Mall Playground	R4383	1				400,000		400,000
<b>Parks Maintenance Total</b>			<b>2,065,000</b>	<b>1,215,000</b>	<b>3,305,000</b>	<b>3,060,000</b>	<b>2,300,000</b>	<b>11,945,000</b>
<b>Police</b>								
Digital Photo Evidence Management	Y4445	3		90,000				90,000

Category	Project #	Priority	2020	2021	2022	2023	2024	Total
<b>Police Total</b>			<b>90,000</b>					<b>90,000</b>
<b>Public Works Administration</b>								
Sand/Salt Storage Bunkers	P3985	3	410,000					410,000
<b>Public Works Administration Total</b>			<b>410,000</b>					<b>410,000</b>
<b>Recreation</b>								
Annual Recreation Center Improvements	R4330	1	50,000	50,000	50,000	50,000	50,000	250,000
Recreation Center Improvements	R4351	1			700,000	700,000	700,000	2,100,000
Mercer Park Pool - Dehumidification/Tuckpointing	R4369	1	927,569					927,569
Robert A. Lee Recreation Center Pool Filter & HVAC	R4370	2		60,000	640,000			700,000
<b>Recreation Total</b>			<b>977,569</b>	<b>110,000</b>	<b>1,390,000</b>	<b>750,000</b>	<b>750,000</b>	<b>3,977,569</b>
<b>Refuse Operations</b>								
Fully Automated Curbside Collections Truck	L3337	1		550,000				550,000
<b>Refuse Operations Total</b>			<b>550,000</b>					<b>550,000</b>
<b>Senior Center</b>								
Annual Senior Center Facility Improvements	K1001	4	65,000	300,000	100,000	100,000	500,000	1,065,000
<b>Senior Center Total</b>			<b>65,000</b>	<b>300,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>	<b>1,065,000</b>
<b>Storm Water</b>								
Annual Storm Water Improvements	M3631	2	240,000	240,000	240,000	240,000	240,000	1,200,000
Lower Muscatine Area Storm Sewer Improvements	M3632	2	675,000					675,000
North Westminster Storm Sewer Upgrades	M3633	2		140,000	1,040,000			1,180,000
Rundell Street Pump Station Vault Modifications	M3634	2				145,000		145,000
River Street Storm Sewer Improvements	M3635	2					850,000	850,000
Petsel Place Storm Sewer Improvements	M3636	1		331,000				331,000
Court Hill Storm Water Facility Restoration	M3637	3		120,000				120,000
<b>Storm Water Total</b>			<b>915,000</b>	<b>831,000</b>	<b>1,280,000</b>	<b>385,000</b>	<b>1,090,000</b>	<b>4,501,000</b>
<b>Street Operations</b>								
Annual Traffic Signal Projects	S3814	3	300,000	150,000	150,000	150,000	150,000	900,000
Traffic Calming	S3816	3	15,000	15,000	15,000	15,000	15,000	75,000
Curb Ramps-ADA	S3822	1	100,000	100,000	100,000	100,000	100,000	500,000
Annual Pavement Rehabilitation	S3824	1	2,908,901	2,107,388	2,107,388	2,107,388	2,107,388	11,338,453
Underground Electrical Facilities	S3826	2	190,352	188,082	188,082	188,082	188,082	942,680
Bicycle Master Plan Implementation	S3827	3	150,000	300,000	150,000	150,000	150,000	900,000
American Legion Rd-Scott Blvd to Taft Ave	S3854	2	8,444,000					8,444,000
Annual Bridge Maintenance & Repair	S3910	1		250,000	250,000	250,000	250,000	1,000,000
Melrose Avenue Improvements	S3936	2		5,060,000				5,060,000
Dubuque Street Reconstruction	S3939	1			300,000	2,700,000		3,000,000
Kirkwood Avenue to Capitol Street Connection	S3940	2			300,000	2,700,000		3,000,000
First Ave/Scott Blvd Intersection Improvements	S3944	2	1,200,000					1,200,000
Court Street Reconstruction	S3946	2	775,000		5,570,000			6,345,000
Benton Street Rehabilitation Project	S3947	2	250,000	2,560,000				2,810,000
Second Avenue Bridge Replacement	S3949	1	700,000					700,000
Rochester Ave Reconst- First Ave. to Ralston Creek	S3950	2	650,000	5,750,000				6,400,000
Hwy 1/Hwy 6 Intersection Improvements Study	S3951	2					75,000	75,000
Dodge Street Reconstruct - Governor to Burlington	S3952	2		1,250,000			12,000,000	13,250,000
Market & Jefferson Street Two-Way Conversion	S3953	5			500,000			500,000
Orchard Street Reconstruction	S3954	2	185,000	1,025,000				1,210,000



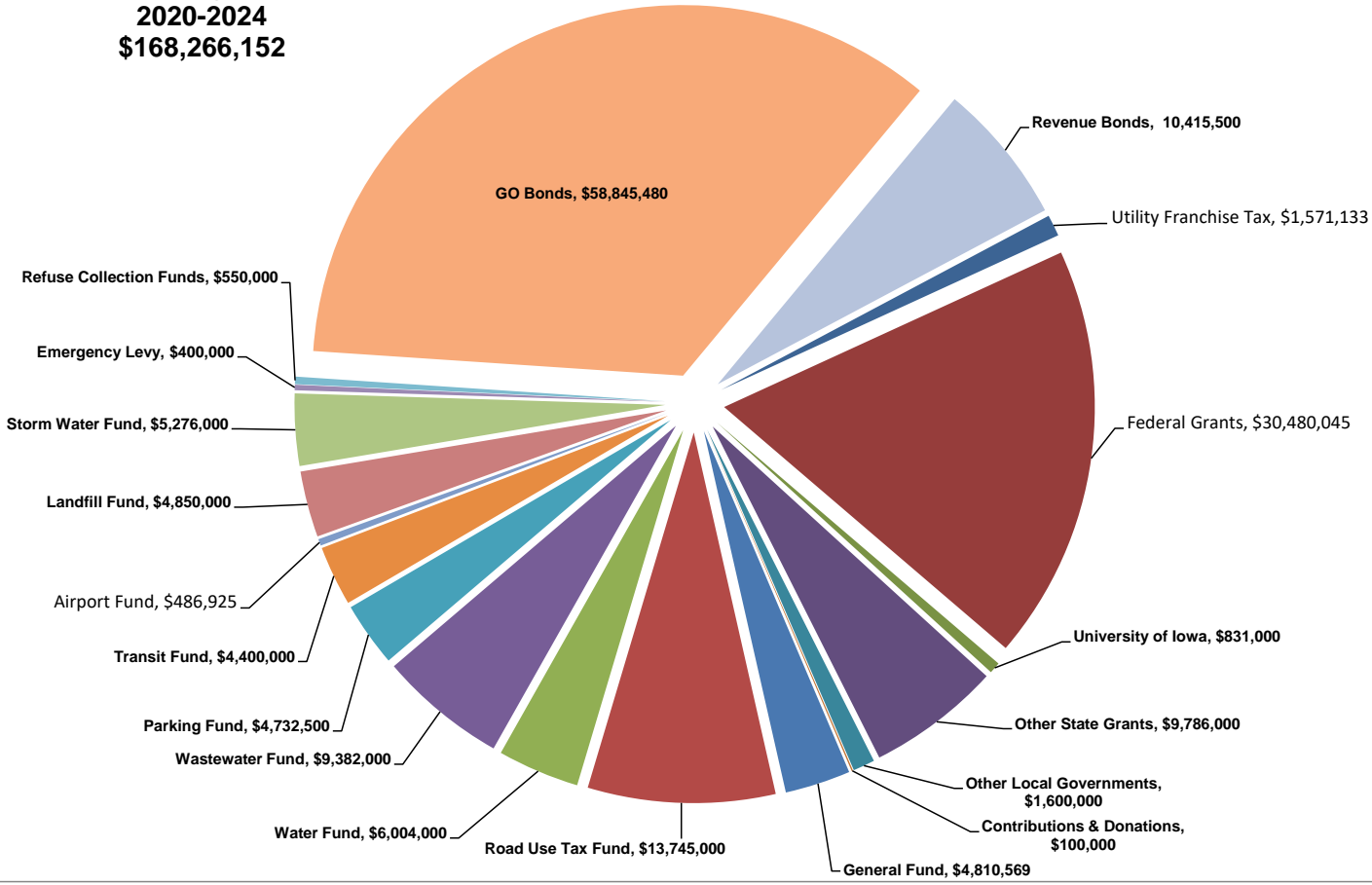
Category	Project #	Priority	2020	2021	2022	2023	2024	Total
N. Gilbert Street Reconstruction	S3955	2			200,000		1,237,000	1,437,000
Gilbert Street Bridge Replacement	S3956	1	175,000	1,825,000				2,000,000
Gilbert Court Sidewalk Infill Project	S3957	2	100,000					100,000
Park Road Reconstruct - Rocky Shore to Riverside	S3958	2			300,000	400,000	6,000,000	6,700,000
Taft Avenue Reconstruct - Am Legion to Lwr West Br	S3959	2				1,000,000		1,000,000
<b>Street Operations Total</b>			<b>16,143,253</b>	<b>20,580,470</b>	<b>10,130,470</b>	<b>9,760,470</b>	<b>22,272,470</b>	<b>78,887,133</b>
<b>Transit Operations</b>								
Transit Maintenance Facility Relocation	T3055	2			20,000,000			20,000,000
Transit Bus Shelter Replacement & Expansion	T3059	2		50,000		50,000		100,000
Bus Wash Repair	T3066	2	100,000					100,000
Transit Interchange and Bus Stop Improvements	T3067	2	100,000	100,000				200,000
<b>Transit Operations Total</b>			<b>200,000</b>	<b>150,000</b>	<b>20,000,000</b>	<b>50,000</b>		<b>20,400,000</b>
<b>Wastewater Treatment</b>								
Annual Sewer Main Replacement	V3101	2	750,000	750,000	750,000	750,000	750,000	3,750,000
Wastewater Clarifier Repairs	V3144	1	350,000					350,000
Scott Boulevard Trunk Sewer	V3145	2	1,550,000					1,550,000
Nevada Ave Sanitary Sewer Replacement	V3147	2	290,000					290,000
Digester Complex Rehabilitation	V3151	1		120,000		7,870,500		7,990,500
Influent Rake and Screen Replacement	V3153	1		1,000,000				1,000,000
Hawkeye Lift Station Rehabilitation	V3154	2			1,025,000			1,025,000
Rohret South Sewer	V3155	2			250,000	2,175,000		2,425,000
Dewatering Roll Off Paving	V3156	2	90,000					90,000
Wastewater Plant Mixer Improvements	V3157	2			238,000			238,000
Biosolids Conveyor Improvements	V3158	2				89,000		89,000
Heat for Cold Storage Building	V3159	3					80,000	80,000
New Cold Storage Building	V3160	3					340,000	340,000
5th Ward Sanitary Reroute	V3161	1	300,000					300,000
Benton Street Trunk Sewer Improvements	V3162	1				580,000		580,000
<b>Wastewater Treatment Total</b>			<b>3,330,000</b>	<b>1,870,000</b>	<b>2,263,000</b>	<b>11,464,500</b>	<b>1,170,000</b>	<b>20,097,500</b>
<b>Water Operations</b>								
Spruce St. (1300-1400 Block) Water Main Repl	W3216	3	370,000					370,000
Dill St. Water Main Replacement	W3222	1		725,000				725,000
Bradford Drive Water Main Replacement	W3300	3		50,000	400,000			450,000
Water Distribution Pressure Zone Improvements	W3301	1	470,000					470,000
Jordan Well Rehabilitation	W3305	1		150,000				150,000
Deforest Ave Water Main Replacement	W3307	1		40,000	310,000			350,000
Collector Wells 3 & 4 Rehabilitation	W3311	1	670,000					670,000
Hwy 1 (Hawk Ridge to WalMart) Water Main Repl	W3313	2			64,000	640,000		704,000
High Service Pump VFD Replacement	W3314	2				50,000	600,000	650,000
Peninsula Well Field Power Redundancy	W3315	3	75,000					75,000
Chlorine Feeder System Upgrade	W3316	2		115,000				115,000
Water Front Meeting Room A/V Upgrades	W3317	3		35,000				35,000
GSR Generator Enclosure Replacement	W3318	2			40,000			40,000
Chemical Room & Outdoor Lighting Upgrade	W3319	3				100,000		100,000
Hwy 6 (Fairmeadows to Ind Park Rd) Water Main Repl	W3320	1				80,000	920,000	1,000,000
<b>Water Operations Total</b>			<b>1,585,000</b>	<b>1,115,000</b>	<b>814,000</b>	<b>870,000</b>	<b>1,520,000</b>	<b>5,904,000</b>
<b>GRAND TOTAL</b>			<b>31,539,422</b>	<b>29,513,720</b>	<b>44,032,470</b>	<b>31,049,970</b>	<b>31,959,970</b>	<b>168,095,552</b>

City of Iowa City, Iowa  
*Capital Improvement Plan 2020-2024*  
**2020 thru 2024**

**FUNDING SOURCE SUMMARY**

<b>Source</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
AIRPORT FUND	132,200	65,225	47,500	117,000	125,000	486,925
CONTRIBUTIONS & DONATIONS	100,000					100,000
EMERGENCY LEVY		100,000	100,000	100,000	100,000	400,000
FEDERAL GRANTS	4,399,660	3,724,885	16,427,500	1,053,000	4,875,000	30,480,045
GENERAL FUND	1,572,569	868,000	735,000	805,000	830,000	4,810,569
GO BONDS	11,972,340	11,871,140	11,935,000	11,885,000	11,182,000	58,845,480
LANDFILL FUND	1,400,000	1,100,000	1,125,000	705,000	520,000	4,850,000
OTHER LOCAL GOVERNMENTS		1,600,000				1,600,000
OTHER STATE GRANTS	800,000	1,486,000			7,500,000	9,786,000
PARKING FUND	1,225,000	1,570,000	825,000	575,000	537,500	4,732,500
REFUSE COLLECTION FUND		550,000				550,000
REVENUE BONDS				10,415,500		10,415,500
ROAD USE TAX FUND	3,007,000	2,797,000	2,647,000	2,647,000	2,647,000	13,745,000
STORM WATER FUND	990,000	931,000	1,280,000	985,000	1,090,000	5,276,000
TRANSIT FUND	200,000	150,000	4,000,000	50,000		4,400,000
UNIVERSITY OF IOWA	179,000	12,000	260,000	380,000		831,000
UTILITY FRANCHISE TAX	317,253	313,470	313,470	313,470	313,470	1,571,133
WASTEWATER FUND	3,030,000	1,750,000	2,013,000	1,419,000	1,170,000	9,382,000
WATER FUND	1,685,000	1,115,000	814,000	870,000	1,520,000	6,004,000
<b>GRAND TOTAL</b>	<b>31,010,022</b>	<b>30,003,720</b>	<b>42,522,470</b>	<b>32,319,970</b>	<b>32,409,970</b>	<b>168,266,152</b>

**Capital Improvement Program  
by Funding Source  
2020-2024  
\$168,266,152**



City of Iowa City, Iowa  
*Capital Improvement Plan 2020-2024*  
 2020 thru 2024

**PROJECTS BY FUNDING SOURCE**

Source	Project #	Priority	2020	2021	2022	2023	2024	Total
<b>AIRPORT FUND</b>								
Airport Parking Lot Expansion	A3447	3		12,000				12,000
Airfield Pavement Rehabilitation	A3461	1	34,300					34,300
Runway 7 Environmental Assessment	A3465	2			15,000			15,000
Runway 7 Extension (213')	A3466	2				117,000		117,000
Runway 25 Threshold Relocation	A3470	1		46,000				46,000
Runway 12/30 Threshold Displacement/Relocation	A3471	1		7,225	32,500			39,725
Self Serve Fuel Expansion & Kiosk Replacement	A3472	2	97,900					97,900
Airport Apron Expansion	A3473	2					125,000	125,000
<b>AIRPORT FUND Total</b>			<b>132,200</b>	<b>65,225</b>	<b>47,500</b>	<b>117,000</b>	<b>125,000</b>	<b>486,925</b>
<b>CONTRIBUTIONS &amp; DONATIONS</b>								
American Legion Rd-Scott Blvd to Taft Ave	S3854	2	100,000					100,000
<b>CONTRIBUTIONS &amp; DONATIONS Total</b>			<b>100,000</b>					<b>100,000</b>
<b>EMERGENCY LEVY</b>								
Annual Contracted Tree Planting	R4380	4		100,000	100,000	100,000	100,000	400,000
<b>EMERGENCY LEVY Total</b>				<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>400,000</b>
<b>FEDERAL GRANTS</b>								
Runway 7 Environmental Assessment	A3465	2			135,000			135,000
Runway 7 Extension (213')	A3466	2				1,053,000		1,053,000
Runway 25 Threshold Relocation	A3470	1		414,000				414,000
Runway 12/30 Threshold Displacement/Relocation	A3471	1		65,025	292,500			357,525
Airport Apron Expansion	A3473	2					1,125,000	1,125,000
American Legion Rd-Scott Blvd to Taft Ave	S3854	2	4,070,660					4,070,660
Melrose Avenue Improvements	S3936	2		930,000				930,000
Benton Street Rehabilitation Project	S3947	2		1,315,860				1,315,860
Dodge Street Reconstruct - Governor to Burlington	S3952	2					3,750,000	3,750,000
Gilbert Street Bridge Replacement	S3956	1		1,000,000				1,000,000
Transit Maintenance Facility Relocation	T3055	2			16,000,000			16,000,000
<b>FEDERAL GRANTS Total</b>			<b>4,070,660</b>	<b>3,724,885</b>	<b>16,427,500</b>	<b>1,053,000</b>	<b>4,875,000</b>	<b>30,151,045</b>
<b>GENERAL FUND</b>								
Permitting Software Upgrade	G4720	1	200,000	250,000				450,000
Annual Senior Center Facility Improvements	K1001	4	65,000		100,000	100,000	500,000	765,000
City Hall - Other Projects	R4129	1	50,000	50,000			50,000	150,000
Parks Annual Improvements/Maintenance	R4130	1	100,000	100,000	100,000	100,000	100,000	500,000
Park Annual ADA Accessibility Improvements	R4132	2	30,000	30,000	30,000	30,000	30,000	150,000

Source	Project #	Priority	2020	2021	2022	2023	2024	Total
Cemetery Road Asphalt Overlay	R4145	2		50,000				50,000
Intra-city Bike Trails	R4206	2	25,000	25,000	25,000	25,000	25,000	125,000
Annual Recreation Center Improvements	R4330	1	50,000	50,000	50,000	50,000	50,000	250,000
Mercer Park Pool - Dehumidification/Tuckpointing	R4369	1	227,569					227,569
City Park Ball Field Improvements	R4373	3	100,000	175,000				275,000
Mercer Park Ball Diamond Improvements	R4374	3	100,000		250,000	200,000		550,000
Annual Contracted Tree Planting	R4380	4	100,000					100,000
Event Facility Improvements	R4381	2				300,000		300,000
Off Road Bike Trail Development	R4382	5			180,000			180,000
Hwy 1/Hwy 6 Intersection Improvements Study	S3951	2					75,000	75,000
Digital Photo Evidence Management	Y4445	3		90,000				90,000
Fire Apparatus Replacement Program	Z4406	1		48,000				48,000
Fire Station #5	Z4407	1	525,000					525,000
<b>GENERAL FUND Total</b>			<b>1,572,569</b>	<b>868,000</b>	<b>735,000</b>	<b>805,000</b>	<b>830,000</b>	<b>4,810,569</b>

### GO BONDS

Library Carpet and Furnishings Replacement	B4343	2			400,000			400,000
Infrastructure Asset Management	G4724	3	485,000					485,000
Citywide Building Card Access System	G4725	3	175,000					175,000
Annual Senior Center Facility Improvements	K1001	4		300,000				300,000
City Hall - Other Projects	R4129	1			405,000	260,000		665,000
Palisades & Stone Bridge Park Development	R4346	2				600,000		600,000
Wetherby Restroom, Shelter & Playground Replacemen	R4349	2	800,000					800,000
Chadek Green Park Restrooms and Shelter	R4350	2			700,000			700,000
Recreation Center Improvements	R4351	1			700,000	700,000	700,000	2,100,000
Whispering Meadows Shelter & Playground	R4357	2					185,000	185,000
Lower City Park Shelters & Restroom Replacement	R4358	2				660,000		660,000
Kiwanis Park Playground & Shelter Renovation	R4359	2			370,000			370,000
Napoleon Park Softball Fields 5-8 Renovation	R4362	3			450,000			450,000
Upper City Park Shelters & Restroom Replacement	R4363	2					660,000	660,000
Hickory Hill Park Conklin St Shelter & Restrooms	R4365	2				245,000		245,000
Glendale Park Shelter & Playground Replacement	R4366	2		275,000				275,000
Napoleon, Scott, Fairmeadows Parks Rehabilitation	R4367	2	520,000					520,000
Court Hill Park Shelter & Playground Replacement	R4368	2			400,000			400,000
Mercer Park Pool - Dehumidification/Tuckpointing	R4369	1	700,000					700,000
Robert A. Lee Recreation Center Pool Filter & HVAC	R4370	2			700,000			700,000
Happy Hollow Playground Replacement	R4371	2				150,000		150,000
Terrell Mill Skate Park Redevelopment	R4372	2					600,000	600,000
Mercer Park Ball Diamond Improvements	R4374	3			700,000			700,000
Hunter's Run Park Playground & Shelter	R4375	2				250,000		250,000
Hwy 6 Trail - Fairmeadows to Heinz	R4376	2		162,000				162,000
N. Market Square Playground Replacement	R4378	2					350,000	350,000
Reno Street Park Renovations	R4379	2					250,000	250,000
Pedestrian Mall Playground	R4383	1				400,000		400,000
Annual Pavement Rehabilitation	S3824	1	800,000					800,000
American Legion Rd-Scott Blvd to Taft Ave	S3854	2	4,851,340					4,851,340
Melrose Avenue Improvements	S3936	2		1,780,000				1,780,000
Dubuque Street Reconstruction	S3939	1				2,700,000		2,700,000
Kirkwood Avenue to Capitol Street Connection	S3940	2				2,700,000		2,700,000
First Ave/Scott Blvd Intersection Improvements	S3944	2	1,400,000					1,400,000
Court Street Reconstruction	S3946	2	775,000		5,570,000			6,345,000
Benton Street Rehabilitation Project	S3947	2		1,494,140				1,494,140
Rochester Ave Reconst- First Ave. to Ralston Creek	S3950	2	650,000	5,750,000				6,400,000

Source	Project #	Priority	2020	2021	2022	2023	2024	Total
Dodge Street Reconstruct - Governor to Burlington	S3952	2					1,000,000	1,000,000
Market & Jefferson Street Two-Way Conversion	S3953	5			500,000			500,000
Orchard Street Reconstruction	S3954	2		1,210,000				1,210,000
N. Gilbert Street Reconstruction	S3955	2					1,437,000	1,437,000
Gilbert Street Bridge Replacement	S3956	1		900,000				900,000
Gilbert Court Sidewalk Infill Project	S3957	2	100,000					100,000
Park Road Reconstruct - Rocky Shore to Riverside	S3958	2				700,000	6,000,000	6,700,000
Taft Avenue Reconstruct - Am Legion to Lwr West Br	S3959	2				1,000,000		1,000,000
Fire Apparatus Replacement Program	Z4406	1	716,000		1,040,000	1,520,000		3,276,000
<b>GO BONDS Total</b>			<b>11,972,340</b>	<b>11,871,140</b>	<b>11,935,000</b>	<b>11,885,000</b>	<b>11,182,000</b>	<b>58,845,480</b>

### LANDFILL FUND

Landfill Equipment Building Replacement	L3328	2		100,000	1,000,000			1,100,000
Compost Pad Improvements	L3333	1			80,000			80,000
South Side Recycling Site	L3334	3					520,000	520,000
Landfill Dual Extraction System Expansion	L3335	3			45,000	455,000		500,000
Excavator and Haul Truck	L3336	1	1,100,000					1,100,000
Future Landfill Cell Design	L3338	1				250,000		250,000
Organics Grinder Upsize	L3339	3	300,000					300,000
Melrose Avenue Improvements	S3936	2		1,000,000				1,000,000
<b>LANDFILL FUND Total</b>			<b>1,400,000</b>	<b>1,100,000</b>	<b>1,125,000</b>	<b>705,000</b>	<b>520,000</b>	<b>4,850,000</b>

### OTHER LOCAL GOVERNMENTS

Melrose Avenue Improvements	S3936	2		1,600,000				1,600,000
<b>OTHER LOCAL GOVERNMENTS Total</b>				<b>1,600,000</b>				<b>1,600,000</b>

### OTHER STATE GRANTS

Airport Parking Lot Expansion	A3447	3		48,000				48,000
Airfield Pavement Rehabilitation	A3461	1	329,000					329,000
Self Serve Fuel Expansion & Kiosk Replacement	A3472	2	150,000					150,000
Hwy 6 Trail - Fairmeadows to Heinz	R4376	2		438,000				438,000
Terry Trueblood Woodland & Prairie Restoration	R4377	1	200,000					200,000
Second Avenue Bridge Replacement	S3949	1	450,000					450,000
Dodge Street Reconstruct - Governor to Burlington	S3952	2		1,000,000			7,500,000	8,500,000
<b>OTHER STATE GRANTS Total</b>			<b>1,129,000</b>	<b>1,486,000</b>			<b>7,500,000</b>	<b>10,115,000</b>

### PARKING FUND

Parking Facility Restoration Repair	T3004	2	600,000	550,000	550,000	300,000	300,000	2,300,000
Replacement of Electronics in Smart Parking Meters	T3020	1		960,000				960,000
Video Cameras for Parking Facilities	T3021	3	100,000					100,000
Parking Enforcement Vehicles	T3022	3	90,000					90,000
Parking Ramp Automated Parking Equipment	T3023	2	275,000		275,000	275,000		825,000
Electric Vehicle Charging Stations	T3024	3	60,000	60,000				120,000
Replacement of LED fixtures in Parking Facilities	T3025	2	100,000					100,000
Tower Place Drainage Modifications	T3026	1					237,500	237,500
<b>PARKING FUND Total</b>			<b>1,225,000</b>	<b>1,570,000</b>	<b>825,000</b>	<b>575,000</b>	<b>537,500</b>	<b>4,732,500</b>

Source	Project #	Priority	2020	2021	2022	2023	2024	Total
<b>REFUSE COLLECTION FUND</b>								
Fully Automated Curbside Collections Truck	L3337	1		550,000				550,000
<b>REFUSE COLLECTION FUND Total</b>				<b>550,000</b>				<b>550,000</b>
<b>REVENUE BONDS</b>								
Digester Complex Rehabilitation	V3151	1				7,990,500		7,990,500
Rohret South Sewer	V3155	2				2,425,000		2,425,000
<b>REVENUE BONDS Total</b>						<b>10,415,500</b>		<b>10,415,500</b>
<b>ROAD USE TAX FUND</b>								
Sand/Salt Storage Bunkers	P3985	3	210,000					210,000
Annual Traffic Signal Projects	S3814	3	300,000	150,000	150,000	150,000	150,000	900,000
Traffic Calming	S3816	3	15,000	15,000	15,000	15,000	15,000	75,000
Curb Ramps-ADA	S3822	1	100,000	100,000	100,000	100,000	100,000	500,000
Annual Pavement Rehabilitation	S3824	1	1,982,000	1,982,000	1,982,000	1,982,000	1,982,000	9,910,000
Bicycle Master Plan Implementation	S3827	3	150,000	300,000	150,000	150,000	150,000	900,000
Annual Bridge Maintenance & Repair	S3910	1		250,000	250,000	250,000	250,000	1,000,000
Second Avenue Bridge Replacement	S3949	1	250,000					250,000
<b>ROAD USE TAX FUND Total</b>			<b>3,007,000</b>	<b>2,797,000</b>	<b>2,647,000</b>	<b>2,647,000</b>	<b>2,647,000</b>	<b>13,745,000</b>
<b>STORM WATER FUND</b>								
Annual Storm Water Improvements	M3631	2	240,000	240,000	240,000	240,000	240,000	1,200,000
Lower Muscatine Area Storm Sewer Improvements	M3632	2	750,000					750,000
North Westminster Storm Sewer Upgrades	M3633	2		140,000	1,040,000			1,180,000
Rundell Street Pump Station Vault Modifications	M3634	2				145,000		145,000
River Street Storm Sewer Improvements	M3635	2					850,000	850,000
Petsel Place Storm Sewer Improvements	M3636	1		331,000				331,000
Court Hill Storm Water Facility Restoration	M3637	3		120,000				120,000
Dubuque Street Reconstruction	S3939	1				300,000		300,000
Kirkwood Avenue to Capitol Street Connection	S3940	2				300,000		300,000
Gilbert Street Bridge Replacement	S3956	1		100,000				100,000
<b>STORM WATER FUND Total</b>			<b>990,000</b>	<b>931,000</b>	<b>1,280,000</b>	<b>985,000</b>	<b>1,090,000</b>	<b>5,276,000</b>
<b>TRANSIT FUND</b>								
Transit Maintenance Facility Relocation	T3055	2			4,000,000			4,000,000
Transit Bus Shelter Replacement & Expansion	T3059	2		50,000		50,000		100,000
Bus Wash Repair	T3066	2	100,000					100,000
Transit Interchange and Bus Stop Improvements	T3067	2	100,000	100,000				200,000
<b>TRANSIT FUND Total</b>			<b>200,000</b>	<b>150,000</b>	<b>4,000,000</b>	<b>50,000</b>		<b>4,400,000</b>
<b>UNIVERSITY OF IOWA</b>								
Fire Apparatus Replacement Program	Z4406	1	179,000	12,000	260,000	380,000		831,000
<b>UNIVERSITY OF IOWA Total</b>			<b>179,000</b>	<b>12,000</b>	<b>260,000</b>	<b>380,000</b>		<b>831,000</b>
<b>UTILITY FRANCHISE TAX</b>								

Source	Project #	Priority	2020	2021	2022	2023	2024	Total
Annual Pavement Rehabilitation	S3824	1	126,901	125,388	125,388	125,388	125,388	628,453
Underground Electrical Facilities	S3826	2	190,352	188,082	188,082	188,082	188,082	942,680
<b>UTILITY FRANCHISE TAX Total</b>			<b>317,253</b>	<b>313,470</b>	<b>313,470</b>	<b>313,470</b>	<b>313,470</b>	<b>1,571,133</b>

### WASTEWATER FUND

Annual Sewer Main Replacement	V3101	2	750,000	750,000	750,000	750,000	750,000	3,750,000
Wastewater Clarifier Repairs	V3144	1	350,000					350,000
Scott Boulevard Trunk Sewer	V3145	2	1,550,000					1,550,000
Nevada Ave Sanitary Sewer Replacement	V3147	2	290,000					290,000
Influent Rake and Screen Replacement	V3153	1		1,000,000				1,000,000
Hawkeye Lift Station Rehabilitation	V3154	2			1,025,000			1,025,000
Dewatering Roll Off Paving	V3156	2	90,000					90,000
Wastewater Plant Mixer Improvements	V3157	2			238,000			238,000
Biosolids Conveyor Improvements	V3158	2				89,000		89,000
Heat for Cold Storage Building	V3159	3					80,000	80,000
New Cold Storage Building	V3160	3					340,000	340,000
Benton Street Trunk Sewer Improvements	V3162	1				580,000		580,000
<b>WASTEWATER FUND Total</b>			<b>3,030,000</b>	<b>1,750,000</b>	<b>2,013,000</b>	<b>1,419,000</b>	<b>1,170,000</b>	<b>9,382,000</b>

### WATER FUND

Spruce St. (1300-1400 Block) Water Main Repl	W3216	3	370,000					370,000
Dill St. Water Main Replacement	W3222	1		725,000				725,000
Bradford Drive Water Main Replacement	W3300	3		50,000	400,000			450,000
Water Distribution Pressure Zone Improvements	W3301	1	570,000					570,000
Jordan Well Rehabilitation	W3305	1		150,000				150,000
Deforest Ave Water Main Replacement	W3307	1		40,000	310,000			350,000
Collector Wells 3 & 4 Rehabilitation	W3311	1	670,000					670,000
Hwy 1 (Hawk Ridge to WalMart) Water Main Repl	W3313	2			64,000	640,000		704,000
High Service Pump VFD Replacement	W3314	2				50,000	600,000	650,000
Peninsula Well Field Power Redundancy	W3315	3	75,000					75,000
Chlorine Feeder System Upgrade	W3316	2		115,000				115,000
Water Front Meeting Room A/V Upgrades	W3317	3		35,000				35,000
GSR Generator Enclosure Replacement	W3318	2			40,000			40,000
Chemical Room & Outdoor Lighting Upgrade	W3319	3				100,000		100,000
Hwy 6 (Fairmeadows to Ind Park Rd) Water Main Repl	W3320	1				80,000	920,000	1,000,000
<b>WATER FUND Total</b>			<b>1,685,000</b>	<b>1,115,000</b>	<b>814,000</b>	<b>870,000</b>	<b>1,520,000</b>	<b>6,004,000</b>

<b>GRAND TOTAL</b>	<b>31,010,022</b>	<b>30,003,720</b>	<b>42,522,470</b>	<b>32,319,970</b>	<b>32,409,970</b>	<b>168,266,152</b>
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City of Iowa City, Iowa  
*Capital Improvement Plan 2020-2024*  
 2020 thru 2024

**ANNUAL RECURRING PROJECTS**

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
<b>PARKS &amp; RECREATION</b>								
City Hall - Other Projects	R4129	1	50,000	50,000	405,000	260,000	50,000	815,000
Parks Annual Improvements/Maintenance	R4130	1	100,000	100,000	100,000	100,000	100,000	500,000
Park Annual ADA Accessibility Improvements	R4132	1	30,000	30,000	30,000	30,000	30,000	150,000
Intra-city Bike Trails	R4206	1	25,000	25,000	25,000	25,000	25,000	125,000
Annual Recreation Center Improvements	R4330	1	50,000	50,000	50,000	50,000	50,000	250,000
Annual Contracted Tree Planting	R4380	1	100,000	100,000	100,000	100,000	100,000	500,000
<b>PARKS &amp; RECREATION Total</b>			<b>355,000</b>	<b>355,000</b>	<b>710,000</b>	<b>565,000</b>	<b>355,000</b>	<b>2,340,000</b>

**City Hall - Other Projects**

**R4129**

Annual improvements needed to maintain City Hall building including HVAC, boiler, fire suppression, security and other building components. 2020 - City Hall Boiler Project; 2021 - 3rd Floor Carpet & Paint; 2022 - City Hall Roof Replacement; 2023 - Lower Level Restroom ADA Remodel; 2024 - Employee Fitness Room ADA Remodel

**Parks Annual Improvements/Maintenance**

**R4130**

Annual funding for small capital projects and improvements throughout park system. Priorities per the 2017 Park Master Plan are: Park Signs, Site Furnishings, Shelter/Facility Maintenance, Court Maintenance, Partner Opportunities for Small Projects and Emerging Opportunities and Needs.

**Park Annual ADA Accessibility Improvements**

**R4132**

Small projects in parks to improve and enhance physical accessibility to park facilities and activity centers. 2020 - Harlocke Hill, Oak Grove, Ryerson Woods, Black Spring; 2021 - Crandic, Thornberry; 2022 - Kiwanis; 2023 - Undecided; 2024 - Reno.

**Intra-city Bike Trails**

**R4206**

Annual appropriation for the construction or repair of bike trails.

**Annual Recreation Center Improvements**

**R4330**

Annual projects to maintain RALRC & Mercer/Scanlon Recreation Centers. 2020 - RALRC ADA Improvements; 2021 - Building Indoor Signage; 2022 - RALRC Lower Level Flooring; 2023 & 2024 - Not yet designated

**Annual Contracted Tree Planting**

**R4380**

Annual contracted tree program for additions to street trees, neighborhood infill and park tree plantings.

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
<b>PUBLIC WORKS</b>								
Annual Storm Water Improvements	M3631	1	240,000	240,000	240,000	240,000	240,000	1,200,000
Annual Traffic Signal Projects	S3814	1	300,000	150,000	150,000	150,000	150,000	900,000
Traffic Calming	S3816	1	15,000	15,000	15,000	15,000	15,000	75,000
Curb Ramps-ADA	S3822	1	100,000	100,000	100,000	100,000	100,000	500,000
Annual Pavement Rehabilitation	S3824	1	2,908,901	2,107,388	2,107,388	2,107,388	2,107,388	11,338,453
Underground Electrical Facilities	S3826	1	190,352	188,082	188,082	188,082	188,082	942,680
Bicycle Master Plan Implementation	S3827	1	150,000	300,000	150,000	150,000	150,000	900,000
Annual Bridge Maintenance & Repair	S3910	1		250,000	250,000	250,000	250,000	1,000,000
Annual Sewer Main Replacement	V3101	1	750,000	750,000	750,000	750,000	750,000	3,750,000
<b>PUBLIC WORKS Total</b>			<b>4,654,253</b>	<b>4,100,470</b>	<b>3,950,470</b>	<b>3,950,470</b>	<b>3,950,470</b>	<b>20,606,133</b>

### Annual Storm Water Improvements

#### M3631

This is an annual project that will repair and/or improve storm water infrastructure throughout the City.

### Annual Traffic Signal Projects

#### S3814

This is an annual project to replace or add traffic signals at intersections with outdated traffic signal equipment or at dangerous and uncontrolled intersections. This project will install pan/tilt/zoom (PTZ) cameras at signalized intersections that do not currently have PTZ cameras (approximately 57 intersections) in 2020.

### Traffic Calming

#### S3816

Annual appropriation for traffic calming projects

### Curb Ramps-ADA

#### S3822

Annual appropriation for the construction of ADA accessible curb ramps.

### Annual Pavement Rehabilitation

#### S3824

Annual appropriation for resurfacing roadways and alleys including asphalt, concrete, and brick.

### Underground Electrical Facilities

#### S3826

This is an annual project to convert overhead electrical systems to underground.

Dubuque Street, Riverside Drive, and Gilbert Street are currently the priority corridors for undergrounding electrical facilities.

### Bicycle Master Plan Implementation

#### S3827

This is an annual project to implement the recommendations of the bicycle master plan. Improvement projects include construction of bike lanes, bike boulevards, and other features that will improve streets to promote equal access and usability for all modes of transportation. Projects also fund the conversion of 4-lane roads into 3-lane roads in certain areas that are highly used by all of the various modes of transportation. Projects are scheduled as follows:

2020 - Southgate Bike Lanes-Keokuk to Gilbert; Sandusky/Taylor Bicycle Blvd-Burns to Keokuk; Keokuk Road Diet, Hwy 6 to Sandusky

2021 - Gilbert Street, 4-lane to 3-lane Conversion

2022 - Lakeside Bicycle Blvd; Wetherby Bicycle Blvd

2023 - Sunset Bike Lanes-Benton to Highway 1

2024 - Keokuk Bike Lanes-Kirkwood to Hwy 6; Kirkwood Bike Lanes-Canton to Lwr Muscatine; Lwr Muscatine Bike lanes

### Annual Bridge Maintenance & Repair

#### S3910

This provides for the biennial inspection and preservation of Iowa City's bridges including major repairs and restoration. 2019 funding for this project was moved to the 2nd Avenue Bridge Replacement project.

### Annual Sewer Main Replacement

#### V3101

This project consists of annual sanitary sewer repairs and preventive maintenance throughout the sewer system.

Department	Project #	Priority	2020	2021	2022	2023	2024	Total
<b>SENIOR CENTER</b>								
Annual Senior Center Facility Improvements	K1001	1	65,000	300,000	100,000	100,000	500,000	1,065,000
<b>SENIOR CENTER Total</b>			<b>65,000</b>	<b>300,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>	<b>1,065,000</b>

**Annual Senior Center Facility Improvements**

**K1001**

Improvements needed include: full Building assessment, plaster repairs, painting, wallpaper removal, carpeting, woodflooring, tuckpointing, furniture replacement, remodeling to improve use/operation of facility. Green improvements are also needed to the building to reduce emissions. Improving the exterior of the building by improving doorways and restore historical scones outside the building and windows is also necessary.

**TRANSPORTATION SERVICES**

Parking Facility Restoration Repair	T3004	1	600,000	550,000	550,000	300,000	300,000	2,300,000
<b>TRANSPORTATION SERVICES Total</b>			<b>600,000</b>	<b>550,000</b>	<b>550,000</b>	<b>300,000</b>	<b>300,000</b>	<b>2,300,000</b>

**Parking Facility Restoration Repair**

**T3004**

This annual project includes concrete restoration, application of concrete sealants, repair of control and expansion joints in addition to other parking facility specific repairs and upgrades including replacement of aging light poles on top decks of facilities to incorporate LED lighting.

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# Project Summary By Name

Project # **A3447**  
 Project Name **Airport Parking Lot Expansion**

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 20 years  
 Category Airport  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE IDOT PLAN None  
 MATCH % 20% TIF DISTRICT None

**Description** Total Project Cost: \$60,000  
 Expand airport parking to construct additional spaces around the airport beacon circle. Project would create 15-20 additional spaces.

**Justification**  
 Airport parking is becoming frequently more full as the airport has become better utilized by charter passenger customers and other groups and employees using the airport. There are now weekly occurrences where the parking is 100% full.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		15,000				15,000
CONSTRUCTION		40,000				40,000
CONTINGENCY		5,000				5,000
<b>Total</b>		<b>60,000</b>				<b>60,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
AIRPORT FUND		12,000				12,000
OTHER STATE GRANTS		48,000				48,000
<b>Total</b>		<b>60,000</b>				<b>60,000</b>

**Budget Impact/Other**  
 There will be a minor increase in pavement maintenance costs for recurring maintenance/stripping and snow and ice removal.

Project # **A3461**  
 Project Name **Airfield Pavement Rehabilitation**

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 30 Years  
 Category Airport  
 Priority Critical (1)  
 Status Active

GRANTEE IDOT PLAN Airport Master Plan  
 MATCH % 20% TIF DISTRICT None

**Description** Total Project Cost: \$420,500  
 This project prepares for the pavement replacement near the terminal building by placing additional pavement on the west of the aircraft parking apron, and then allows for the removal and reconstruction of the terminal apron and adjacent taxiway.

**Justification**  
 This pavement is showing increasing fatigue and failures. Edge spalling creates foreign object debris which can damage aircraft engines or injure people when aircraft start or taxi through the area.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
49,800	CONSTRUCTION	370,700					370,700
<b>Total</b>	<b>Total</b>	<b>370,700</b>					<b>370,700</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
57,200	AIRPORT FUND	34,300					34,300
<b>Total</b>	OTHER STATE GRANTS	329,000					329,000
	<b>Total</b>	<b>363,300</b>					<b>363,300</b>

**Budget Impact/Other**  
 Minor maintenance reduction as new concrete shouldn't require as much patching as existing does. Annual cost savings is expected to be less than \$10,000.

Project # **A3465**  
 Project Name **Runway 7 Environmental Assessment**

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 10 years  
 Category Airport  
 Priority Essential (2)  
 Status Active

GRANTEE FAA PLAN Airport Master Plan  
 MATCH % 10% TIF DISTRICT None

**Description** Total Project Cost: \$150,000  
 Follow up project from Runway 7/25 Conversion. This is the Environmental Assessment required before constructing an approximately 213 feet extension at the Runway 7 end of Runway 7/25.

**Justification**  
 One of the primary comments from pilots was a concern of the landing distance on 7/25. This project is the second part of the 7/25 runway categorical change and will extend the Runway 7/25 runway by approximately 213 feet.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			150,000			150,000
<b>Total</b>			<b>150,000</b>			<b>150,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
AIRPORT FUND			15,000			15,000
FEDERAL GRANTS			135,000			135,000
<b>Total</b>			<b>150,000</b>			<b>150,000</b>

**Budget Impact/Other**  
 The operating impact is negligible.

Project # **A3466**  
 Project Name **Runway 7 Extension (213')**

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 50 years  
 Category Airport  
 Priority Essential (2)  
 Status Active

GRANTEE FAA PLAN Airport Master Plan  
 MATCH % 10% TIF DISTRICT None

**Description** Total Project Cost: \$1,170,000  
 Follow up project from Runway 7/25 Conversion. This is the Environmental Assessment required before constructing an approximately 213 feet extension at the Runway 7 end of Runway 7/25.

**Justification**  
 One of the primary comments from pilots was a concern of the landing distance on 7/25. This project is the second part of the 7/25 runway categorical change and will extend the Runway 7/25 runway by approximately 213 feet.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				235,000		235,000
CONSTRUCTION				935,000		935,000
<b>Total</b>				<b>1,170,000</b>		<b>1,170,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
AIRPORT FUND				117,000		117,000
FEDERAL GRANTS				1,053,000		1,053,000
<b>Total</b>				<b>1,170,000</b>		<b>1,170,000</b>

**Budget Impact/Other**  
 This project will add additional runway to clear during inclement weather and to provide additional maintenance and repairs. The estimated additional expenditures are less than \$10,000 per year.



Project # A3470  
 Project Name Runway 25 Threshold Relocation

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 20 years  
 Category Airport  
 Priority Critical (1)  
 Status Active

GRANTEE FAA PLAN Airport Master Plan  
 MATCH % 10% TIF DISTRICT None

Description Total Project Cost: \$566,000  
 Runway 25 Threshold Relocation and Re-lighting.

Justification  
 The 808' displaced threshold is no longer required due to change in critical design aircraft. This project shifts the location of the displaced threshold to gain 700 feet of additional takeoff and landing distance for pilots using Runway 25.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
106,000	CONSTRUCTION		460,000				460,000
<b>Total</b>	<b>Total</b>		<b>460,000</b>				<b>460,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
106,000	AIRPORT FUND		46,000				46,000
	FEDERAL GRANTS		414,000				414,000
<b>Total</b>	<b>Total</b>		<b>460,000</b>				<b>460,000</b>

Budget Impact/Other  
 The budget impact of this change is neutral; it does not add or remove existing infrastructure.

Project # A3471  
 Project Name Runway 12/30 Threshold Displacement/Relocation

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 20 years  
 Category Airport  
 Priority Critical (1)  
 Status Active

GRANTEE FAA PLAN Airport Master Plan  
 MATCH % 10% TIF DISTRICT None

Description Total Project Cost: \$397,250  
 Runway 12 Threshold Displacement - Runway 30 Threshold Relocation

Justification  
 The Airport Master Plan completed in 2016 identifies a threshold displacement on Runway 12 of 500 feet to minimize the number of potential obstructions to the Runway 12 approach. The plan mitigated the impacts to Runway 12/30 by adding length to the Runway 30 end that is available for takeoff but not for landings.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		72,250				72,250
CONSTRUCTION			325,000			325,000
<b>Total</b>		<b>72,250</b>	<b>325,000</b>			<b>397,250</b>

Funding Sources	2020	2021	2022	2023	2024	Total
AIRPORT FUND		7,225	32,500			39,725
FEDERAL GRANTS		65,025	292,500			357,525
<b>Total</b>		<b>72,250</b>	<b>325,000</b>			<b>397,250</b>

Budget Impact/Other  
 This project will add minor paving maintenance expenses due to the added pavement at Runway 30.

Project # A3472  
 Project Name Self Serve Fuel Expansion & Kiosk Replacement

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 20 years  
 Category Airport  
 Priority Essential (2)  
 Status Active

GRANTEE IDOT PLAN None  
 MATCH % 30% TIF DISTRICT None

**Description** Total Project Cost: \$247,900  
 This project adds a 12,000 gallon storage tank for Jet-A fuel and replaces the two credit card reader kiosks

**Justification**  
 During the fall of 2018 several airports ran out of fuel in SE Iowa due to supply and delivery issues. The Iowa City Airport sees its storage tank used at a rate of needing to refill once per week and two to three times per week during heavy use. The additional storage tank provides for more fuel to be stored on site and be less impacted by supply issues. The Credit Card reader kiosks will no longer be supported by the vendor beginning June 30, 2020. These readers also do not accept chip cards. New kiosks will be servicable and accept modern credit/debit cards with chips

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	30,000					30,000
CONSTRUCTION	217,900					217,900
<b>Total</b>	<b>247,900</b>					<b>247,900</b>

Funding Sources	2020	2021	2022	2023	2024	Total
AIRPORT FUND	97,900					97,900
OTHER STATE GRANTS	150,000					150,000
<b>Total</b>	<b>247,900</b>					<b>247,900</b>

**Budget Impact/Other**  
 This change will increase operating expenditures due to the additional of new infrastructure. Estimate annual expenditures will be less than \$5,000.

Project # A3473  
 Project Name Airport Apron Expansion

Department AIRPORT  
 Contact Michael Tharp  
 Type One Phase  
 Useful Life 20 years  
 Category Airport  
 Priority Essential (2)  
 Status Active

GRANTEE FAA PLAN Airport Master Plan  
 MATCH % 10% TIF DISTRICT None

**Description** Total Project Cost: \$1,250,000  
 This project adds additional apron space for aircraft parking.

**Justification**  
 Larger aircraft utilizing the airport require hard surface parking. Our existing ramp is too small based on FAA formulas for operations and parking. This project provides additional parking space to support those aircraft types.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN					375,000	375,000
CONSTRUCTION					875,000	875,000
<b>Total</b>					<b>1,250,000</b>	<b>1,250,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
AIRPORT FUND					125,000	125,000
FEDERAL GRANTS					1,125,000	1,125,000
<b>Total</b>					<b>1,250,000</b>	<b>1,250,000</b>

**Budget Impact/Other**  
 The operating impact will be increased costs for snow removal and maintenance due to increased surface pavement. The estimated increase in operating expenditures is less than \$10,000.

Project # G4724  
 Project Name Infrastructure Asset Management

Department FINANCE  
 Contact Michael Harapat  
 Type One Phase  
 Useful Life 10 years  
 Category Information Technology Servic  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$760,000  
 Asset management software that could be utilized by all city departments to manage the physical assets for planning and management of current or future projects.

Justification  
 This product will allow departments to organize and more thoroughly plan for current and future projects taking into account the physical location and current status of assets in relation to a particular project. This process will allow for documentation, future planning, and maintenance tracking of assets. Assets could include but are not limited to fiber, sewer, water, streets, signs, and sidewalks

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	60,000					60,000
OTHER	700,000					700,000
<b>Total</b>	<b>760,000</b>					<b>760,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
275,000	GO BONDS	485,000					485,000
<b>Total</b>	<b>Total</b>	<b>485,000</b>					<b>485,000</b>

Budget Impact/Other  
 The impact on the operating budget will be the cost on maintenance each year of approximately \$20,000. The benefit to the operating budget is more efficient use of staff time and potentially lower project costs and reduced unforeseen costs.

Project # G4725  
 Project Name Citywide Building Card Access System

Department FINANCE  
 Contact Michael Harapat  
 Type One Phase  
 Useful Life 20 years  
 Category Information Technology Servic  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$175,000  
 Upgrade the card access system that is used for the security of city offices and buildings. The project covers the cost of the replacing all security cards, replace existing door card readers, bringing the water plant onto the standard city security system for door access, and new hardware for additional doors in city hall.

Justification  
 The current card access system is vulnerable to attack through card duplication because the current card are not designed with encryption.

Expenditures	2020	2021	2022	2023	2024	Total
CONSTRUCTION	53,500					53,500
CONTINGENCY	36,000					36,000
EQUIPMENT	85,500					85,500
<b>Total</b>	<b>175,000</b>					<b>175,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS	175,000					175,000
<b>Total</b>	<b>175,000</b>					<b>175,000</b>

Budget Impact/Other  
 The impact of this project on the operating budget is minimal.

Project # Z4406  
 Project Name Fire Apparatus Replacement Program

Department FIRE  
 Contact John Grier  
 Type Multi-Phase  
 Useful Life 16 years  
 Category Fire  
 Priority Critical (1)  
 Status Active

GRANTEE U OF I PLAN None  
 MATCH % VARIES TIF DISTRICT None

**Description** Total Project Cost: \$4,155,000  
 Replacement of Fire Department equipment:  
 2020 Fire Pumper #351  
 2021 Scotty House  
 2022 Fire Pumper/Aerial #358  
 2023 Aerial T-1

**Justification**  
 The department recommends replacement per the established schedule. Fleet Management Scoring indicates Fire Pumper #351 will exceed scoring thresholds in 2020 and Fire Pumper/Aerial #358 will exceed scoring thresholds in 2021. Aerial T-1 is scheduled for replacement in 2023. The Fire Safety House is used to promote fire safety education throughout the community.

Expenditures	2020	2021	2022	2023	2024	Total
EQUIPMENT	895,000	60,000	1,300,000	1,900,000		4,155,000
<b>Total</b>	<b>895,000</b>	<b>60,000</b>	<b>1,300,000</b>	<b>1,900,000</b>		<b>4,155,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GENERAL FUND		48,000				48,000
GO BONDS	716,000		1,040,000	1,520,000		3,276,000
UNIVERSITY OF IOWA	179,000	12,000	260,000	380,000		831,000
<b>Total</b>	<b>895,000</b>	<b>60,000</b>	<b>1,300,000</b>	<b>1,900,000</b>		<b>4,155,000</b>

**Budget Impact/Other**  
 The operating expenses for the City should decrease due to the replacement of older equipment with newer equipment. The estimated decrease in operating expenses is less than \$10,000.

Project # Z4407  
 Project Name Fire Station #5

Department FIRE  
 Contact John Grier  
 Type Multi-Phase  
 Useful Life 50 years  
 Category Fire  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$525,000  
 To acquire property and construct the City's fifth fire station in the south side of the City.

**Justification**  
 The City's south side has grown extensively including many new homes and neighborhoods and a new elementary school.

Expenditures	2020	2021	2022	2023	2024	Total
LAND/ROW ACQUISITION	504,000					504,000
ADMINISTRATION	21,000					21,000
<b>Total</b>	<b>525,000</b>					<b>525,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GENERAL FUND	525,000					525,000
<b>Total</b>	<b>525,000</b>					<b>525,000</b>

**Budget Impact/Other**  
 When completed, the fire station will annually require approximately \$1.5 million to operate including the addition of new staff and equipment.

Project # B4343  
 Project Name Library Carpet and Furnishings Replacement

Department LIBRARY  
 Contact Elsworth Carman  
 Type Multi-Phase  
 Useful Life 15 years  
 Category Library  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$400,000  
 A multi-year project to replace carpeting and some furnishings in large areas of the Library. First floor has 31,000 square feet of carpet, and 2nd floor has 39,000. Project includes updates for carpet, demo and floor prep, moving, GC, insurance, fees, bonds, and contingency. In addition, some of the original furnishings, including all of the public access internet stations will be replaced, and is requested the first year for that purpose.

**Justification**  
 Since the building opened in 2004, more than 8,435,590 people have come through the doors (this number will easily surpass 10M before this project begins). The Library is a heavily visited public space in the heart of downtown, ongoing investment to keep the building looking good is necessary.

Expenditures	2020	2021	2022	2023	2024	Total
EQUIPMENT			400,000			400,000
<b>Total</b>			<b>400,000</b>			<b>400,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS			400,000			400,000
<b>Total</b>			<b>400,000</b>			<b>400,000</b>

**Budget Impact/Other**  
 This project will save minor costs associated with carpet repair but is less than \$10,000/year.

Project # **G4720**  
 Project Name **Permitting Software Upgrade**

Department **NEIGHBORHOOD & DEVEL**  
 Contact **Tracy Hightshoe**  
 Type **One Phase**  
 Useful Life **10 years**  
 Category **Development Services**  
 Priority **Critical (1)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$950,000  
 This project upgrades the city's current permitting software, Tidemark.

**Justification**  
 The software provider (Accela) is no longer providing enhancements or upgrades to Tidemark. The current Tidemark software is being scheduled for replacement. Tidemark Advantage came on-line in 1992 and without enhancements to the existing permitting software and with advancements in technology new software will be needed allowing us to meet client expectations for future development and building approval processes. It is also a goal for permitting software to better integrate with other city software systems.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
500,000	OTHER	200,000	250,000				450,000
<b>Total</b>	<b>Total</b>	<b>200,000</b>	<b>250,000</b>				<b>450,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
500,000	GENERAL FUND	200,000	250,000				450,000
<b>Total</b>	<b>Total</b>	<b>200,000</b>	<b>250,000</b>				<b>450,000</b>

**Budget Impact/Other**  
 The overall impact on the operating budget will be the cost of software maintenance and support which is estimated to be up to \$25,000 per year.

Project # **R4145**  
 Project Name **Cemetery Road Asphalt Overlay**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **15 years**  
 Category **Cemetery**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$50,000  
 Mill and resurface with 2" asphalt overlay on a portion of the 19,090sf of road in the cemetery.

**Justification**  
 Cemetery roads recently reviewed by City Engineering staff for condition and priority for maintenance/resurfacing. The cemetery has not had an overlay project since 2011 and there are stretches of road that have excessive cracking and damage.

Expenditures	2020	2021	2022	2023	2024	Total
CONSTRUCTION		50,000				50,000
<b>Total</b>		<b>50,000</b>				<b>50,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GENERAL FUND		50,000				50,000
<b>Total</b>		<b>50,000</b>				<b>50,000</b>

**Budget Impact/Other**  
 This project would slightly reduce maintenance costs of the roadways by replacing old asphalt. The estimated annual savings is less than \$10,000 per year.

Project # R4346  
 Project Name Palisades & Stone Bridge Park Development

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$600,000  
 Funding to develop a new neighborhood park in an emerging or underserved location. The City owns several parcels designated for parks and developments are completed.

**Justification**  
 The 2017 Park Master plan points to a districts with deficiencies in park land. This project will be designed to develop a new neighborhood park in a growing or underserved neighborhood as the opportunity becomes available.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				50,000		50,000
CONSTRUCTION				500,000		500,000
INSPECTION				10,000		10,000
ADMINISTRATION				10,000		10,000
CONTINGENCY				30,000		30,000
<b>Total</b>				<b>600,000</b>		<b>600,000</b>
Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS				600,000		600,000
<b>Total</b>				<b>600,000</b>		<b>600,000</b>

**Budget Impact/Other**  
 This project will increase operating expenditures due to the addition of new park amenities and finished park land. The estimated increase in operating expenditures is \$20,000 per year.

Project # **R4349**  
 Project Name **Wetherby Restroom, Shelter & Playground Replacemen**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Parks Maintenance**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$800,000  
 Replace park shelter, restrooms, playground and signage. Upgrade access paths.

**Justification**  
 Playground was noted as fair/poor condition with accessibility concerns in the 2017 Park Master Plan. Shelter needs renovation due to maintenance concerns and increased use from splash pad users.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	60,000					60,000
CONSTRUCTION	685,000					685,000
INSPECTION	2,500					2,500
ADMINISTRATION	2,500					2,500
CONTINGENCY	50,000					50,000
<b>Total</b>	<b>800,000</b>					<b>800,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS	800,000					800,000
<b>Total</b>	<b>800,000</b>					<b>800,000</b>

**Budget Impact/Other**  
 This action is neutral to the operating budget as it replaces/updates current facilities.



Project # R4350  
 Project Name Chadek Green Park Restrooms and Shelter

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$700,000  
 Build picnic shelter, restrooms, playground, accessible paths and parking at Chadek Green Park community gardens.

**Justification**  
 Chadek Green community gardens are heavily used. There are no facilities in this park. Project adds a small playground to the park at the request of neighborhood and park users. The 2017 Park Master Plan recommends this project to address park need in the Central District.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			60,000			60,000
CONSTRUCTION			600,000			600,000
INSPECTION			10,000			10,000
CONTINGENCY			30,000			30,000
<b>Total</b>			<b>700,000</b>			<b>700,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS			700,000			700,000
<b>Total</b>			<b>700,000</b>			<b>700,000</b>

**Budget Impact/Other**  
 This project will increase the annual operating expenditures due to the additional restroom, shelter and playground. The estimated increase is less than \$10,000 per year.

Project # R4351  
 Project Name Recreation Center Improvements

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type Multi-Phase  
 Useful Life 25 years  
 Category Recreation  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN Facilities Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$2,100,000

This project is planning for renovations for the City's recreation enters: Robert A. Lee (RALRC) and Mercer Pool/Scanlon Gym. 2022 - Continue work to correct items identified in 2012 ADA review. Upper Level RALRC: ADA compliant single user public restrooms, ADA compliant offices, door and signage needs. Public uses of meeting Room A will be accommodated in renovated space adjacent to gym while Meeting Room A will be converted to ADA compliant offices. Catering kitchen will be relocated to the Social Hall. 2023 - Renovate RALRC Lower Level Locker Rooms. 2024 - Renovate Mercer/Scanlon Lobby, Restroom and Meeting Rooms.

**Justification**

Presently there are critical and public use areas of the facility do not meet the current ADA standards. Parts of the facility are still operating from the original 1965 design. These improvements will update and bring the facility into closer compliancy with ADA requirements and improve operational efficiencies in the use of the use of the facility for both the public and the staff. These recommendations were cited in the 2012 Space Needs Study and Master Plan and the Facility ADA study.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			40,000	40,000	40,000	120,000
CONSTRUCTION			600,000	600,000	600,000	1,800,000
ADMINISTRATION			20,000	20,000	20,000	60,000
CONTINGENCY			40,000	40,000	40,000	120,000
<b>Total</b>			<b>700,000</b>	<b>700,000</b>	<b>700,000</b>	<b>2,100,000</b>
<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
GO BONDS			700,000	700,000	700,000	2,100,000
<b>Total</b>			<b>700,000</b>	<b>700,000</b>	<b>700,000</b>	<b>2,100,000</b>

**Budget Impact/Other**

This project would reduce maintenance and repair expenditures due to the replacement of older infrastructure. The estimated annual reduced operating expenditures is less than \$10,000 per year.

Project # **R4357**  
 Project Name **Whispering Meadows Shelter & Playground**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Parks Maintenance**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$185,000  
 Add picnic shelter, small playground, park sign and access paths to Whispering Meadows Park.

**Justification**  
 The 2017 Park Master Plan priorities this project as the South District is in need of additional small play areas.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN					15,000	15,000
CONSTRUCTION					150,000	150,000
INSPECTION					2,500	2,500
ADMINISTRATION					2,500	2,500
CONTINGENCY					15,000	15,000
<b>Total</b>					<b>185,000</b>	<b>185,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS					185,000	185,000
<b>Total</b>					<b>185,000</b>	<b>185,000</b>

**Budget Impact/Other**  
 This will be an addition of park amenities. Maintenance and operation will need to be absorbed into current park staff duties. Estimated impact on operating expenditures is less than \$10,000 per year.

Project # R4358  
 Project Name Lower City Park Shelters & Restroom Replacement

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Lower City Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$660,000

This project will demolish six picnic shelters and one restroom in Lower City Park and replace these with one large and two small shelters and restroom facility. The remaining facilities will be in locations outlined in Lower City Park Master Plan.

**Justification**

The shelters and restrooms in Lower City Park are quickly reaching the end of their serviceable life. Some are in areas that are prone to regular flooding. This project follows recommendations of the 2016 Lower City Park Master Plan and 2017 Park Master Plan while repositioning and resizing the shelters to meet current and future use patterns.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				50,000		50,000
CONSTRUCTION				550,000		550,000
INSPECTION				10,000		10,000
CONTINGENCY				50,000		50,000
<b>Total</b>				<b>660,000</b>		<b>660,000</b>
Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS				660,000		660,000
<b>Total</b>				<b>660,000</b>		<b>660,000</b>

**Budget Impact/Other**

No impact on operating budget as these are replacements for current facilities.

Project # **R4359**  
 Project Name **Kiwanis Park Playground & Shelter Renovation**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Parks Maintenance**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$370,000  
 Renovate Nature Play Area, replace shelter, add accessible paths and opportunities for creek access at Kiwanis Park.

**Justification**  
 Kiwanis playground was installed in 1999. The 2017 Park Master Plan prioritizes renovation of the nature play area, shelter and accessible paths.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			30,000			30,000
CONSTRUCTION			300,000			300,000
INSPECTION			5,000			5,000
ADMINISTRATION			5,000			5,000
CONTINGENCY			30,000			30,000
<b>Total</b>			<b>370,000</b>			<b>370,000</b>
Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS			370,000			370,000
<b>Total</b>			<b>370,000</b>			<b>370,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.

Project # R4362  
 Project Name Napoleon Park Softball Fields 5-8 Renovation

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 15 years  
 Category Parks Maintenance  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$450,000  
 This project will renovate and enhance fields 5-8 at the Napoleon Park Softball Complex. The project will include the laser grading infields, the addition of drainage tile, and new outfield turf.

**Justification**  
 In 2013 we completed this process on fields 1-4 at Napoleon. Fields 5-8 currently have water retention and playability issues that present maintenance and play challenges thus limiting their use.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			50,000			50,000
CONSTRUCTION			380,000			380,000
INSPECTION			5,000			5,000
CONTINGENCY			15,000			15,000
<b>Total</b>			<b>450,000</b>			<b>450,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS			450,000			450,000
<b>Total</b>			<b>450,000</b>			<b>450,000</b>

**Budget Impact/Other**  
 The operating budget for this facility will remain the same.

Project # **R4363**  
 Project Name **Upper City Park Shelters & Restroom Replacement**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Parks Maintenance**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$660,000  
 This project will demolish four picnic shelters and one restroom in Upper City Park and replace these with one large and two small shelters and restroom facility.

**Justification**  
 The three picnic shelters and restroom in Upper City Park are well used by the public. The 2017 Park Master Plan rated them as fair with a number of accessibility and maintenance concerns.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN					50,000	50,000
CONSTRUCTION					550,000	550,000
INSPECTION					5,000	5,000
ADMINISTRATION					5,000	5,000
CONTINGENCY					50,000	50,000
<b>Total</b>					<b>660,000</b>	<b>660,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS					660,000	660,000
<b>Total</b>					<b>660,000</b>	<b>660,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.

Project # R4365  
 Project Name Hickory Hill Park Conklin St Shelter & Restrooms

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$245,000  
 Replace picnic shelter and restrooms at Conklin Street entrance to Hickory Hill Park.

**Justification**  
 The rest rooms and shelter at this location were noted as poor condition with a number of accessibility concerns in the restrooms by the 2017 Park Master Plan. The plan recommended replacement of these facilities. This also follows recommendations of the 2016 Hickory Hill Park Master Plan.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				20,000		20,000
CONSTRUCTION				200,000		200,000
INSPECTION				2,500		2,500
ADMINISTRATION				2,500		2,500
CONTINGENCY				20,000		20,000
<b>Total</b>				<b>245,000</b>		<b>245,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS				245,000		245,000
<b>Total</b>				<b>245,000</b>		<b>245,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.



Project # R4366  
 Project Name Glendale Park Shelter & Playground Replacement

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$275,000  
 Replace playground and add picnic shelter, park sign and creek access at Glendale Park. Add concrete paths for increased accessibility.

**Justification**  
 The play area lacks accessible paths and safety surface. The 2017 Park Master Plan recommends replacement with a further recommendation to enhance access to Ralston Creek for nature play.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		17,500				17,500
CONSTRUCTION		235,000				235,000
INSPECTION		2,500				2,500
ADMINISTRATION		2,500				2,500
CONTINGENCY		17,500				17,500
<b>Total</b>		<b>275,000</b>				<b>275,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS		275,000				275,000
<b>Total</b>		<b>275,000</b>				<b>275,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.

Project # **R4367**  
 Project Name **Napoleon, Scott, Fairmeadows Parks Rehabilitation**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Parks Maintenance**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$520,000  
 Replace Napoleon Park playground and add paths for increased accessibility.  
 Replace Scott Park playground and picnic shelter and add concrete paths for increased accessibility.  
 Replace Fairmeadows shelter, park sign and small child playground.

**Justification**  
 The Napoleon Park playground was originally installed in 2001 and is nearing the end of its servicable life. The 2017 Park Master Plan noted accessibility and maintenance concerns and recommended replacement.  
 The Scott Park playground and shelter were installed in 1999 and are nearing the end of their servicable life. The play area lacks accessible paths and safety surface.  
 The Fairmeadows Park playground was noted as fair/poor condition with accessibility concerns in the 2017 Park Master Plan. Shelter needs renovation due to maintenance concerns and increased use from splash pad users.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	45,000					45,000
CONSTRUCTION	425,000					425,000
INSPECTION	7,500					7,500
ADMINISTRATION	7,500					7,500
CONTINGENCY	35,000					35,000
<b>Total</b>	<b>520,000</b>					<b>520,000</b>
Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS	520,000					520,000
<b>Total</b>	<b>520,000</b>					<b>520,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.

Project # R4368  
 Project Name Court Hill Park Shelter & Playground Replacement

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$400,000  
 Replace playground and two picnic shelters at Court Hill Park. Project also adds concrete paths for increased accessibility and additional opportunities for creek access.

**Justification**  
 The playground and shelter were installed in 1994 and are nearing the end of their servicable life. The play area lacks accessible paths and safety surface. The 2017 Park Master Plan recommends replacement. This park also presents opportunities to provide access to Ralston Creek for play and exploration.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			30,000			30,000
CONSTRUCTION			340,000			340,000
INSPECTION			10,000			10,000
CONTINGENCY			20,000			20,000
<b>Total</b>			<b>400,000</b>			<b>400,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS			400,000			400,000
<b>Total</b>			<b>400,000</b>			<b>400,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.

Project # R4369  
 Project Name Mercer Park Pool - Dehumidification/Tuckpointing

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Recreation  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN Facilities Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$927,569

This project will allow for HVAC and dehumidification upgrades to the Mercer Aquatic Center and Scanlon Gymnasium. This project will also address large areas of necessary tuck pointing and masonry repair and repairs on the interior columns neighboring the natatorium. The work will also address the moisture issues from the Kalwall skylight system and rusted lintels around the doors, windows and above the columns in the courtyard.

**Justification**

The 2012 City Space Needs Study and Master plan, identified the HVAC systems as deficient, energy inefficient and requiring an update through out the facility. The recent HVAC Mercer/Scanlon study and equipment review, identified the HVAC equipment that requires replacement. The majority of the HVAC equipment has been operating continuously since 1999 and many components and system are at the end of their useful life. The original system did not have dehumidification; from the 2012 facilities report, this is causing structural issues from the interior moisture, with rusted lintels and door/window frames and tuckpointing issues in the masonry. This project would help resolve the humidity issues in the facility and the related masonry and lintel repairs.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	85,119					85,119
CONSTRUCTION	794,950					794,950
CONTINGENCY	47,500					47,500
<b>Total</b>	<b>927,569</b>					<b>927,569</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GENERAL FUND	227,569					227,569
GO BONDS	700,000					700,000
<b>Total</b>	<b>927,569</b>					<b>927,569</b>

**Budget Impact/Other**

This update to equipment should lesson the need for repairs and staff overtime to fix equipment issues. Th expected annual savings is less than \$10,000.

Project # R4370  
 Project Name Robert A. Lee Recreation Center Pool Filter & HVAC

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 25 years  
 Category Recreation  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Facilities Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$700,000  
 This project would include the replacement of the existing pool filters, the addition of a UV system, and a new pool dehumidification system at the Robert A. Lee Recreation Center swimming pool.

**Justification**  
 The current filters are past their life expectancy and are contributing to water quality issues. The dehumidification system will help with pool comfort level and air quality. The UV system is an additional disinfectant for pool water and standard for new pools and pool renovations.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		60,000				60,000
CONSTRUCTION			600,000			600,000
CONTINGENCY			40,000			40,000
<b>Total</b>		<b>60,000</b>	<b>640,000</b>			<b>700,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS			700,000			700,000
<b>Total</b>			<b>700,000</b>			<b>700,000</b>

**Budget Impact/Other**  
 Operating costs should decrease slightly due to better monitoring of pool chemicals and water use from new equipment and software. Expected annual savings is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # R4371  
 Project Name Happy Hollow Playground Replacement

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$150,000  
 Playground replacement at Happy Hollow Park.

**Justification**  
 The playground is scheduled for replacement in the 2017 Park Master Plan due to age and condition.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				5,000		5,000
CONSTRUCTION				130,000		130,000
INSPECTION				2,500		2,500
ADMINISTRATION				2,500		2,500
CONTINGENCY				10,000		10,000
<b>Total</b>				<b>150,000</b>		<b>150,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS				150,000		150,000
<b>Total</b>				<b>150,000</b>		<b>150,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.

Project # R4372  
 Project Name Terrell Mill Skate Park Redevelopment

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$600,000  
 This project renovates the skate park and adds access paths.

**Justification**  
 The skatepark is nearing an age where replacement is necessary for it to continue to draw skaters as well as for improved maintenance and safety. This project is recommended by the 2017 Park Master Plan.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN					50,000	50,000
CONSTRUCTION					500,000	500,000
INSPECTION					5,000	5,000
ADMINISTRATION					5,000	5,000
CONTINGENCY					40,000	40,000
<b>Total</b>					<b>600,000</b>	<b>600,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS					600,000	600,000
<b>Total</b>					<b>600,000</b>	<b>600,000</b>

**Budget Impact/Other**  
 The budget impact of this project is negligible as it replaces outdated infrastructure and adds a minimal amount of new infrastructure.

Project # R4373  
 Project Name City Park Ball Field Improvements

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type Multi-Phase  
 Useful Life 15 years  
 Category Parks Maintenance  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$325,000  
 Updates to City Park Baseball fields to improve safety, access, playability and appearance of complex. Laser grading of all fields, upgrading outfield fences on three fields, dugout upgrades for three fields. May also include upgrade to LED lighting, shade structures for bleachers, and new batting cages.

**Justification**  
 The baseball diamonds in City Park are in poor condition due to prior flooding and age. These improvements are needed to allow for continued use of the City Park baseball fields.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
50,000	CONSTRUCTION	100,000	175,000				275,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>	<b>175,000</b>				<b>275,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
50,000	GENERAL FUND	100,000	175,000				275,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>	<b>175,000</b>				<b>275,000</b>

**Budget Impact/Other**  
 The impact on the operating budget should be negligible.

Project # R4374  
 Project Name Mercer Park Ball Diamond Improvements

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type Multi-Phase  
 Useful Life 15 years  
 Category Parks Maintenance  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE ICCSD PLAN None  
 MATCH % VARIES TIF DISTRICT None

**Description** Total Project Cost: \$1,250,000  
 First phase will implement field drainage, safety and access improvements. Second phase would convert existing infield and outfield from natural materials to synthetic turf. Additional modifications would also include new field and bullpen fencing.

**Justification**  
 Hitchcock Design has been contracted to evaluate the complex for draining, safety and access priorities. Mercer Park Ball Diamond 1 is the premier large field in our system. It is used primarily by City High for varsity baseball and adult baseball league rentals. The conversion to synthetic turf would decrease continuing maintenance costs and allow for increased play through a longer season. Projects to be cost shared with ICCSD and Youth Sport Associations.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			75,000	20,000		95,000
CONSTRUCTION	100,000		700,000	160,000		960,000
ADMINISTRATION			75,000	10,000		85,000
CONTINGENCY			100,000	10,000		110,000
<b>Total</b>	<b>100,000</b>		<b>950,000</b>	<b>200,000</b>		<b>1,250,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GENERAL FUND	100,000		250,000	200,000		550,000
GO BONDS			700,000			700,000
<b>Total</b>	<b>100,000</b>		<b>950,000</b>	<b>200,000</b>		<b>1,250,000</b>

**Budget Impact/Other**  
 The conversion to synthetic turf would decrease continuing maintenance costs and allow for increased play through a longer season. The effect on the operating budget would be positive, and is expected to be between \$10,000 and \$20,000 per year.



Project # R4375  
 Project Name Hunter's Run Park Playground & Shelter

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$250,000  
 Replace playground and one shelter, and adds additional access paths from street and sidewalk.

**Justification**  
 Project is prioritized in the 2017 Park Master Plan based on age and condition of current structures.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				25,000		25,000
CONSTRUCTION				200,000		200,000
INSPECTION				2,500		2,500
ADMINISTRATION				2,500		2,500
CONTINGENCY				20,000		20,000
<b>Total</b>				<b>250,000</b>		<b>250,000</b>
Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS				250,000		250,000
<b>Total</b>				<b>250,000</b>		<b>250,000</b>

**Budget Impact/Other**  
 No impact on operating budget as these are replacements for current facilities.

Project # R4376  
 Project Name Hwy 6 Trail - Fairmeadows to Heinz

Department PARKS & RECREATION  
 Contact Zachary Hall  
 Type One Phase  
 Useful Life 40 Years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE TRAILS GRANT PLAN Bike Master Plan  
 MATCH % 30% TIF DISTRICT None

**Description** Total Project Cost: \$600,000  
 The project includes approximately 0.8 miles of 10-foot wide trail along the south side of Hwy 6, from Fairmeadows Boulevard to Heinz Road.

**Justification**  
 This trail segment has been identified as a priority in a number of City of Iowa City planning efforts and is a prioritized in-fill section, which address a gap in the City of Iowa City's side path network. A side path is necessary in this area due to the high volume and high speeds of vehicular traffic on Highway 6.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	65,000					65,000
LAND/ROW ACQUISITION	25,000					25,000
CONSTRUCTION		418,000				418,000
INSPECTION		21,000				21,000
ADMINISTRATION		21,000				21,000
CONTINGENCY		50,000				50,000
<b>Total</b>	<b>90,000</b>	<b>510,000</b>				<b>600,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS		162,000				162,000
OTHER STATE GRANTS		438,000				438,000
<b>Total</b>		<b>600,000</b>				<b>600,000</b>

**Budget Impact/Other**  
 This project will add trail to the Parks & Recreation Department snow plowing, mowing, and general maintenance expenses. Additional operating expenditures are estimated to be less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **R4377**  
 Project Name **Terry Trueblood Woodland & Prairie Restoration**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **10 years**  
 Category **Parks Maintenance**  
 Priority **Critical (1)**  
 Status **Active**

GRANTEE **REAP** PLAN **Natural Areas Master Plan**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description**

Total Project Cost: \$200,000

Ecological restoration of Terry Trueblood Recreation Area woodland and lowland areas adjacent to Iowa River. Contracted invasive species removal, woodland, wetland and prairie restoration.

**Justification**

This project follows the recommendations of the 2017 Natural Areas Plan. A Iowa DNR Resource Enhancement and Protection Grant has been secured for the project.

Expenditures	2020	2021	2022	2023	2024	Total
CONSTRUCTION	200,000					200,000
<b>Total</b>	<b>200,000</b>					<b>200,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
OTHER STATE GRANTS	200,000					200,000
<b>Total</b>	<b>200,000</b>					<b>200,000</b>

**Budget Impact/Other**

This will have minimal impact on operating budget.

Project # **R4378**  
 Project Name **N. Market Square Playground Replacement**

Department **PARKS & RECREATION**  
 Contact **Juli Seydell-Johnson**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Parks Maintenance**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **Park Master Plan**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description**

Total Project Cost: \$350,000

Replace playground at North Market Square Park. This includes replacing rubber mat surface with engineered wood fiber. Adjacent elementary school playground has poured in place surfacing.

**Justification**

This replacement follows recommendation of 2017 Park Master Plan. Playground components are aging and becoming difficult to repair and replace.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN					20,000	20,000
CONSTRUCTION					300,000	300,000
INSPECTION					10,000	10,000
CONTINGENCY					20,000	20,000
<b>Total</b>					<b>350,000</b>	<b>350,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS					350,000	350,000
<b>Total</b>					<b>350,000</b>	<b>350,000</b>

**Budget Impact/Other**

There will be slightly less maintenance costs due to the replacement of older equipment. The expected annual savings is less than \$5,000 per year.

Project # R4379  
 Project Name Reno Street Park Renovations

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Park Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$250,000  
 Replace playground at Reno Street Park. Add ADA compliant paths, park furnishings and fence to community garden.

**Justification**  
 This replacement follows recommendation of 2017 Park Master Plan. Playground components are aging and becoming difficult to repair and replace. This park lacks ADA compliant paths.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN					20,000	20,000
CONSTRUCTION					200,000	200,000
INSPECTION					10,000	10,000
CONTINGENCY					20,000	20,000
<b>Total</b>					<b>250,000</b>	<b>250,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS					250,000	250,000
<b>Total</b>					<b>250,000</b>	<b>250,000</b>

**Budget Impact/Other**  
 There will be slightly less maintenance costs due to the replacement of older equipment. The expected annual savings is less than \$5,000 per year.

Project # R4381  
 Project Name Event Facility Improvements

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$300,000  
 On-going repairs and improvements at Terry Trueblood Lodge, Terry Trueblood concession building and Ashton House Event Facility. 2020 - Exterior staining of TTRA Lodge & Concession buildings; 2021 - BAS replacement Ashton; 2022 - BAS replacement TTRA; 2023 - Ashton permeable paved parking addition; 2024 - Undesignated.

**Justification**  
 These facilities are maintained for city events and private event rentals. Exterior finish of TTRA buildings requires period staining has not been done since building was constructed. Install BAS replacements to add these buildings to the Niagra monitoring system to create operational efficiency. A Project Green request will be made for additional parking.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				25,000		25,000
CONSTRUCTION				250,000		250,000
CONTINGENCY				25,000		25,000
<b>Total</b>				<b>300,000</b>		<b>300,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GENERAL FUND				300,000		300,000
<b>Total</b>				<b>300,000</b>		<b>300,000</b>

**Budget Impact/Other**  
 This project should have a minimal impact on the annual operating budget.

Project # R4382  
 Project Name Off Road Bike Trail Development

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Non-essential (5)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$180,000  
 Build off-road "single track" trail course for biking at location to be determined.

**Justification**  
 Bicycling is a growing activity in the area. This course will provide area for new off-road cyclists to learn the sport and more experienced bicyclist to practice and compete. This supports the 2017 Park Master Plan which has a goal that all Iowa City children learn bicycle skills and add the growing collection of similar facilities in the region acting as a tourist destination.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			15,000			15,000
CONSTRUCTION			150,000			150,000
INSPECTION			5,000			5,000
CONTINGENCY			10,000			10,000
<b>Total</b>			<b>180,000</b>			<b>180,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GENERAL FUND			180,000			180,000
<b>Total</b>			<b>180,000</b>			<b>180,000</b>

**Budget Impact/Other**  
 Facility will require maintenance similar to other trails and disc golf areas. No new staff are anticipated. Estimated annual maintenance costs are less than \$10,000 per year.

Project # R4383  
 Project Name Pedestrian Mall Playground

Department PARKS & RECREATION  
 Contact Juli Seydell-Johnson  
 Type One Phase  
 Useful Life 20 years  
 Category Parks Maintenance  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT City-University

Description Total Project Cost: \$400,000  
 Replacement of the Ped Mall playground and poured in place safety surface.

Justification  
 The Ped Mall playground is quickly nearing the end of its useful life. Replacements parts are being discontinued making component repairs and replacements difficult.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				20,000		20,000
CONSTRUCTION				350,000		350,000
INSPECTION				10,000		10,000
CONTINGENCY				20,000		20,000
<b>Total</b>				<b>400,000</b>		<b>400,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS				400,000		400,000
<b>Total</b>				<b>400,000</b>		<b>400,000</b>

Budget Impact/Other  
 This project will not have an impact on the operating budget.

Project # Y4445  
 Project Name Digital Photo Evidence Management

Department POLICE  
 Contact Jody Matherly  
 Type One Phase  
 Useful Life 10 years  
 Category Police  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$90,000  
 Acquisition and purchase of an Evidence Management System that will enhance the efficiency and accuracy of submitting, cataloging, retrieving and distributing digital evidence.

Justification  
 Currently evidence photographs/videos must be cataloged on paper, transferred to DVD disks and submitted to evidence for storage. Upon request for viewing/copies to attorneys these disks must be located, replicated and distributed, a very time consuming and antiquated process by today's standards. This new system that will allow upload directly into the system, create photo logs and associated information and file it under the proper incident number for ease of retrieval while maintaining high security, making the entire department efficient.

Expenditures	2020	2021	2022	2023	2024	Total
EQUIPMENT		90,000				90,000
<b>Total</b>		<b>90,000</b>				<b>90,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GENERAL FUND		90,000				90,000
<b>Total</b>		<b>90,000</b>				<b>90,000</b>

Budget Impact/Other  
 This system will save much time for the officers submitting evidence to the property room managers retrieving the evidence. This project will also require \$3,500 annual license fee. The project is estimated to reduce annual operating expenditures by \$5,000 to \$10,000 due to reduced staff time.

Project # L3328  
 Project Name Landfill Equipment Building Replacement

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 35 Years  
 Category Landfill  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Facilities Master Plan  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$1,100,000  
 This project would consist of the replacement and resizing of the landfill equipment storage buildings, currently known as Building A and Building B.

**Justification**  
 These buildings are in poor condition and can not currently fit our equipment in them. This leaves our equipment exposed to the elements causing unnecessary wear and excessive downtime.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		100,000				100,000
CONSTRUCTION			950,000			950,000
CONTINGENCY			50,000			50,000
<b>Total</b>		<b>100,000</b>	<b>1,000,000</b>			<b>1,100,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
LANDFILL FUND		100,000	1,000,000			1,100,000
<b>Total</b>		<b>100,000</b>	<b>1,000,000</b>			<b>1,100,000</b>

**Budget Impact/Other**  
 Should be minimal decrease in operating cost due to poor condition of current structures. The cost to insure the buildings should increase operating expenditures. The net increase in estimated annual expenditures is less than \$10,000 per year.

Project # L3333  
 Project Name Compost Pad Improvements

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 7 years  
 Category Landfill  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$330,000  
 The landfill's six-acre compost pad will be backfilled in multiple areas to fill large pits. An asphalt layer will be added to cover the rock and a seal coat will be applied to prevent liquids from seeping. A seal coat will be added to cover the raw millings on the eastern half of the pad that has not been sealed in the past.

**Justification**  
 Deferred maintenance over many years has resulted in the need for repair to the landfill's six-acre compost and wood processing pad to ensure customer safety and regulatory compliance. The pad must meet the Iowa Department of Natural Resources' requirements for impermeability and for stormwater control.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		30,000				30,000
CONSTRUCTION			300,000			300,000
<b>Total</b>		<b>30,000</b>	<b>300,000</b>			<b>330,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
250,000	LANDFILL FUND			80,000			80,000
<b>Total</b>	<b>Total</b>			<b>80,000</b>			<b>80,000</b>

**Budget Impact/Other**  
 An improved surface will reduce equipment repair costs and reduce customer safety issues/potential liability claims. The estimated annual savings is less than \$10,000 per year.



Project # L3334  
 Project Name South Side Recycling Site

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 20 years  
 Category Landfill  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$520,000

A new drop-off site would require several acres of paving, storm water infrastructure, two material compactors with electrical infrastructure, seven roll-off bins, fencing, lighting, signage and minimal landscaping. Depending on the location, the project could also include basic amenities for cyclists.

Justification  
 Since a fire closed down a privately-owned recycling facility in early 2018, the City's other three drop-off sites have at times been at capacity. Members of the public also regularly request other options for drop-off recycling site locations. A site on the south side would reduce pressure on existing sites, improve efficiencies based on proximity to the City's recycling vendor and address the public's requests for another drop-off site near a growing area of town.

Expenditures	2020	2021	2022	2023	2024	Total
CONSTRUCTION					395,000	395,000
EQUIPMENT					125,000	125,000
<b>Total</b>					<b>520,000</b>	<b>520,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
LANDFILL FUND					520,000	520,000
<b>Total</b>					<b>520,000</b>	<b>520,000</b>

Budget Impact/Other  
 The site will be serviced by existing Resource Management staff and equipment, similar to the City's other three drop-off sites. There will be an increase in operating expenditures due to the additional staffing, maintenance, insurance, utilities, and other operating costs. The estimated additional expenditures is \$100,000 to \$150,000 per year.

Project # L3335  
 Project Name Landfill Dual Extraction System Expansion

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 25 years  
 Category Landfill  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$500,000  
 This project includes the design and installation of an expansion of the Landfill Dual Extraction System, which was originally constructed in 2018 including the addition of SCADA monitoring on new and existing pumps. This project will expand the current system to an additional eight or nine wells. The expansion of this system will continue to improve landfill gas extraction as well as limit potential effects of landfill gas, leachate migration, and positively impact groundwater in more portions of the site.

**Justification**  
 The expansion of the Landfill's Dual Extraction System will positively impact eight or nine more wells, which have liquid levels that are close to or exceed the screen within them. Having high liquid levels limits or prevents gas from being able to be pulled from those wells. Expansion of the Dual Extraction System will allow landfill operators to better control leachate and gas management onsite. This will enhance operator functionality and reduce manual labor time.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			41,000			41,000
CONSTRUCTION				400,000		400,000
INSPECTION				50,000		50,000
ADMINISTRATION			4,000	5,000		9,000
<b>Total</b>			<b>45,000</b>	<b>455,000</b>		<b>500,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
LANDFILL FUND			45,000	455,000		500,000
<b>Total</b>			<b>45,000</b>	<b>455,000</b>		<b>500,000</b>

**Budget Impact/Other**  
 Some ongoing maintenance is anticipated, but is expected to be less than \$10,000 per year.

Project # L3336  
 Project Name Excavator and Haul Truck

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 10 years  
 Category Landfill  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$1,100,000

The landfill's current method of hauling daily cover dirt is with a 1997 model Caterpillar 627F scaper. The scraper can only be used to haul dirt and is in need of replacement after many years of repair that have cut significantly into reserves for replacement. Minimal funding is available for replacement for the scraper; an excavator and haul truck would replace the scraper.

**Justification**

An excavator and haul truck are more efficient, safer and will likely incur fewer expenditures due to wear and tear. While the overall cost is approximately 20% more than a new scraper, the excavator and haul truck can be used on numerous projects other than hauling daily cover dirt.

Expenditures	2020	2021	2022	2023	2024	Total
EQUIPMENT	1,100,000					1,100,000
<b>Total</b>	<b>1,100,000</b>					<b>1,100,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
LANDFILL FUND	1,100,000					1,100,000
<b>Total</b>	<b>1,100,000</b>					<b>1,100,000</b>

**Budget Impact/Other**

The equipment will be operated with current staff. It is anticipated that the excavator and haul truck will show savings in operational and maintenance cost over the current scraper; however, annual replacement charges should increase. The estimated annual increase in operating expenditures is \$100,000 to \$150,000 per year.

Project # L3337  
 Project Name Fully Automated Curbside Collections Truck

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 7 years  
 Category Refuse Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$550,000

This project allows for the purchase of two fully automated packer trucks for curbside collections to support a third organics collection route. With the distribution of recycling carts to most households and organics carts to a growing number of households, a fully automated truck can now be efficiently utilized on any route and would allow for flexibility of staff and equipment.

**Justification**

With recent changes and promotion of the organics collection program, tonnages collected at the curb have almost doubled over the past two years (142 tons/month in 2017 to 264 tons/month in 2019 to date). An additional fully automated packer truck would allow for the addition of an organics route; currently there are 4 daily trash routes, 5 daily recycling routes and 2 daily organics routes. One staff person could run any collection route faster and more efficiently than the current semi-automated recycling and organics trucks.

Expenditures	2020	2021	2022	2023	2024	Total
EQUIPMENT		550,000				550,000
<b>Total</b>		<b>550,000</b>				<b>550,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
REFUSE COLLECTION FUND		550,000				550,000
<b>Total</b>		<b>550,000</b>				<b>550,000</b>

**Budget Impact/Other**

The trucks will require additional replacement charges, fuel, and insurance. The estimated annual increase in operating expenditures is \$50,000 to \$100,000.

Project # L3338  
 Project Name Future Landfill Cell Design

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 10 years  
 Category Landfill  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$250,000  
 This project allows for the design of the next landfill cell.

**Justification**  
 The current landfilling and compaction rates allows for approximately 6.8 years of capacity in the existing cells. New cells take two to three years to design and construct.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				250,000		250,000
<b>Total</b>				<b>250,000</b>		<b>250,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
LANDFILL FUND				250,000		250,000
<b>Total</b>				<b>250,000</b>		<b>250,000</b>

**Budget Impact/Other**  
 This project will have a negligible impact on the operating budget.

Project # L3339  
 Project Name Organics Grinder Upsize

Department PUBLIC WORKS  
 Contact Jen Jordan  
 Type One Phase  
 Useful Life 10 years  
 Category Landfill  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$300,000  
 The project covers the cost of upsizing the current organics program wood and yard waste/food waste grinder from a Vermeer HG6000 horizontal grinder (\$538,000) to a Vermeer HG6800TX horizontal grinder (\$925,000). The trade-in value and current reserves on the existing equipment fall \$300,000 short of the price of the larger grinder.

**Justification**  
 The current grinder due for replacement. The grinder meets current processing (throughput capacity and speed) requirements most of the time; however, upsizing the grinder one size would allow for meeting processing needs all of the time and would allow for continued growth of the organics processing program.

Expenditures	2020	2021	2022	2023	2024	Total
EQUIPMENT	300,000					300,000
<b>Total</b>	<b>300,000</b>					<b>300,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
LANDFILL FUND	300,000					300,000
<b>Total</b>	<b>300,000</b>					<b>300,000</b>

**Budget Impact/Other**  
 The larger grinder will allow for faster processing to accommodate more material. Staff time will likely be equal as more material is processed. The equipment replacement charges would increase with the more expensive equipment. The estimated annual increase in operating expenditures is \$35,000 to \$50,000.

Project # M3632  
 Project Name Lower Muscatine Area Storm Sewer Improvements

Department PUBLIC WORKS  
 Contact Jason Havel  
 Type One Phase  
 Useful Life 50 years  
 Category Storm Water  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$750,000  
 This project will install new storm sewer and intakes along Deforest Avenue, Franklin Street, Ash Street, Pine Street and Spruce Street near their intersections with Lower Muscatine Road and Sycamore Street.

**Justification**  
 Most streets in the neighborhood around Lower Muscatine Road have minimal storm sewer/intakes. During heavier rain events, storm water running down side streets creates flooding issues on Lower Muscatine Road and Sycamore Street. This project aims to collect storm water from the side streets prior to it collecting on Lower Muscatine Road and Sycamore Street.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
75,000	CONSTRUCTION	525,000					525,000
	INSPECTION	50,000					50,000
Total	CONTINGENCY	100,000					100,000
	<b>Total</b>	<b>675,000</b>					<b>675,000</b>
	Funding Sources	2020	2021	2022	2023	2024	Total
	STORM WATER FUND	750,000					750,000
	<b>Total</b>	<b>750,000</b>					<b>750,000</b>

**Budget Impact/Other**  
 Additional storm sewer and intakes will result in additional future maintenance costs. The estimated increase in operating expenditures is less than \$10,000 per year.

Project # M3633  
 Project Name North Westminster Storm Sewer Upgrades

Department PUBLIC WORKS  
 Contact Ben Clark  
 Type One Phase  
 Useful Life 50 years  
 Category Storm Water  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$1,180,000  
 This project will increase the storm sewer capacity on North Westminster Drive and Washington Street.

**Justification**  
 The North Westminster Drainage Area was studied in response to reported flash flooding near the intersection of North Westminster Street and Washington Street. The study confirmed that sections of the storm sewer system are inadequate to convey runoff for the City's current 5-year design storm criteria. Surface flooding at these two locations can be deep enough to cover the width of the roadway, overtop the curb and flow on to adjacent properties, creating a potential for property damage and a public safety concern for vehicles.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		140,000				140,000
CONSTRUCTION			920,000			920,000
INSPECTION			20,000			20,000
ADMINISTRATION			10,000			10,000
CONTINGENCY			90,000			90,000
<b>Total</b>		<b>140,000</b>	<b>1,040,000</b>			<b>1,180,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
STORM WATER FUND		140,000	1,040,000			1,180,000
<b>Total</b>		<b>140,000</b>	<b>1,040,000</b>			<b>1,180,000</b>

**Budget Impact/Other**  
 Replacing infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

Project # M3634  
 Project Name Rundell Street Pump Station Vault Modifications

Department PUBLIC WORKS  
 Contact Ben Clark  
 Type One Phase  
 Useful Life 50 years  
 Category Storm Water  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$145,000  
 This project will modify the top of the vault and hatches in order to accommodate ADA compliant sidewalks. It will also include replacement of the trash rack screen and other associated pump station components.

**Justification**  
 The location of the vault and hatches creates a maintenance issue and prohibits the installation of ADA compliant sidewalks. This pump station was installed 36 years ago and some of the components are in need of replacement.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				20,000		20,000
CONSTRUCTION				100,000		100,000
INSPECTION				10,000		10,000
ADMINISTRATION				5,000		5,000
CONTINGENCY				10,000		10,000
<b>Total</b>				<b>145,000</b>		<b>145,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
STORM WATER FUND				145,000		145,000
<b>Total</b>				<b>145,000</b>		<b>145,000</b>

**Budget Impact/Other**  
 There is no anticipated impact to the operating budget.

Project # M3635  
 Project Name River Street Storm Sewer Improvements

Department PUBLIC WORKS  
 Contact Ben Clark  
 Type One Phase  
 Useful Life 50 years  
 Category Storm Water  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$850,000

This project will install storm sewer pipe in an open ditch along the west side of River Street, north of the lower Lincoln School parking lot. A five-foot-wide compliant sidewalk will replace the existing walk.

**Justification**

The existing open channel storm water drainage ditch is deteriorating and is susceptible to blockage from debris. Utility services have been exposed to the surface due to erosion along the bottom of the ditch. Further erosion will potentially impact the sidewalk and street. A compliant sidewalk will facilitate pedestrian traffic to the school.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN					90,000	90,000
LAND/ROW ACQUISITION					10,000	10,000
CONSTRUCTION					600,000	600,000
INSPECTION					60,000	60,000
ADMINISTRATION					30,000	30,000
CONTINGENCY					60,000	60,000
<b>Total</b>					<b>850,000</b>	<b>850,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
STORM WATER FUND					850,000	850,000
<b>Total</b>					<b>850,000</b>	<b>850,000</b>

**Budget Impact/Other**

There is no anticipated impact to operating budget.



Project # M3636  
 Project Name Petsel Place Storm Sewer Improvements

Department PUBLIC WORKS  
 Contact Ben Clark  
 Type One Phase  
 Useful Life 50 years  
 Category Storm Water  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$331,000  
 The project will replace aging infrastructure that includes undersized storm sewer.

**Justification**  
 The existing storm sewer pipe at the west end of Petsel Place has reached the end of its useful life. Additionally, the pipe undersized and the street is susceptible to nuisance flooding. This project will reconfigure the pavement and storm sewer infrastructure to current standards and will help alleviate nuisance flooding.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		35,000				35,000
LAND/ROW ACQUISITION		10,000				10,000
CONSTRUCTION		230,000				230,000
INSPECTION		23,000				23,000
ADMINISTRATION		10,000				10,000
CONTINGENCY		23,000				23,000
<b>Total</b>		<b>331,000</b>				<b>331,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
STORM WATER FUND		331,000				331,000
<b>Total</b>		<b>331,000</b>				<b>331,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

Project # M3637  
 Project Name Court Hill Storm Water Facility Restoration

Department PUBLIC WORKS  
 Contact Ben Clark  
 Type Unassigned  
 Useful Life 50 years  
 Category Storm Water  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$120,000  
 This project will remove overgrown volunteer trees in a storm water management facility. Site grading and surface restoration will be necessary and well as mitigating groundwater.

**Justification**  
 Storm sewer and sanitary sewer structures are impacted by the conditions and have a great need of mitigation and restoration.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		20,000				20,000
CONSTRUCTION		100,000				100,000
<b>Total</b>		<b>120,000</b>				<b>120,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
STORM WATER FUND		120,000				120,000
<b>Total</b>		<b>120,000</b>				<b>120,000</b>

**Budget Impact/Other**  
 The improvements will help reduce the cost of management during rain events. The estimated impact is less than \$10,000 per year.

Project # P3985  
 Project Name Sand/Salt Storage Bunkers

Department PUBLIC WORKS  
 Contact Brock Holub  
 Type One Phase  
 Useful Life 50 years  
 Category Public Works Administration  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$410,000  
 Covered outdoor areas that will allow for improved storage of sand/salt mixture and other materials. These storage areas were originally included in the Public Works Facility project, but were removed due to budget constraints. The storage areas can also be used to store topsoil for use during construction season.

**Justification**  
 Storage of the City's sand/salt mixture in a covered location provides several benefits. Covered storage helps to minimize the material getting wet, which can lead to the salt becoming dissolved and washing down the sewer. During cold weather, the wet material can freeze together in large chunks, making it difficult to load and spread the material effectively. Covered storage bins also provide flexibility to carry more salt through the summer months, if needed.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	20,000					20,000
CONSTRUCTION	380,000					380,000
CONTINGENCY	10,000					10,000
<b>Total</b>	<b>410,000</b>					<b>410,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
ROAD USE TAX FUND	210,000					210,000
<b>Total</b>	<b>210,000</b>					<b>210,000</b>

**Budget Impact/Other**  
 This improvement will increase operating expenditure due to occasional maintenance. The expected increase in expenditures is less than \$10,000 per year.

Project # S3854  
 Project Name American Legion Rd-Scott Blvd to Taft Ave

Department PUBLIC WORKS  
 Contact Scott Sovers  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Essential (2)  
 Status Active

GRANTEE STP PLAN Transportation Plan  
 MATCH % 70% TIF DISTRICT None

**Description** Total Project Cost: \$9,022,000  
 This project will include the study of the intersection of Scott Boulevard and Muscatine Avenue/American Legion Road to determine the preferred traffic control measures to reduce delay/congestion. The study will evaluate existing conditions, traffic signal control with additional turn lanes, and a roundabout. Based on the results of the study, a preferred alternative for the intersection improvements will be chosen, designed and constructed. This project will also reconstruct American Legion Road to urban standards from Taft Avenue to Scott Boulevard and include an 8' sidewalk.

**Justification**  
 In addition to residential development along this road, the Iowa City Community School District has purchased a site along this street to build a new elementary school.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
578,000	LAND/ROW ACQUISITION	926,000					926,000
	CONSTRUCTION	6,940,000					6,940,000
Total	INSPECTION	289,000					289,000
	ADMINISTRATION	289,000					289,000
	<b>Total</b>	<b>8,444,000</b>					<b>8,444,000</b>
	Funding Sources	2020	2021	2022	2023	2024	Total
	CONTRIBUTIONS & DONATIONS	100,000					100,000
	FEDERAL GRANTS	4,070,660					4,070,660
	GO BONDS	4,851,340					4,851,340
	<b>Total</b>	<b>9,022,000</b>					<b>9,022,000</b>

**Budget Impact/Other**  
 This project will replace old infrastructure which should reduce operating costs, but also adds additional pavement and trails which will require additional maintenance. The net impact of the changes on the City's operating budget will be an increase of less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **S3936**  
 Project Name **Melrose Avenue Improvements**

Department **PUBLIC WORKS**  
 Contact **Jason Havel**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **STP** PLAN **Transportation Plan**  
 MATCH % **20%** TIF DISTRICT **None**

**Description** Total Project Cost: \$5,420,000

This project will reconstruct Melrose Avenue/TWV Road from Highway 218 to Hebl Avenue, and is a joint project between the City of Iowa City and Johnson County. This project extends City water main along Melrose Avenue/TWV Road, from Slothower Road to Hebl Avenue, and along Hebl Avenue to the Landfill. Approximately 8,500 feet of water main (400 ft 12" ductile iron and 8,000 feet of 8" PVC).

**Justification**

Melrose Avenue/TWV Road is in poor condition and needs to be reconstructed to current design standards. Currently, the Landfill also does not have access to City water, and utilizes a well to provide water for the site. The project provides City water to be used for Landfill operations, fire protection and staff use.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
360,000	CONSTRUCTION		4,500,000				4,500,000
	INSPECTION		205,000				205,000
Total	ADMINISTRATION		55,000				55,000
	CONTINGENCY		300,000				300,000
	<b>Total</b>		<b>5,060,000</b>				<b>5,060,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
110,000	FEDERAL GRANTS		930,000				930,000
Total	GO BONDS		1,780,000				1,780,000
	LANDFILL FUND		1,000,000				1,000,000
	OTHER LOCAL GOVERNMENTS		1,600,000				1,600,000
	<b>Total</b>		<b>5,310,000</b>				<b>5,310,000</b>

**Budget Impact/Other**

This project is replacing existing infrastructure and should reduce future roadway maintenance costs. This project, however, will increase the city's maintenance expenditures due to the addition of water main into the system. The net estimated change in operating expenditures is an increase of less than \$10,000 per year.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **S3939**  
 Project Name **Dubuque Street Reconstruction**

Department PUBLIC WORKS  
 Contact Geoff Fruin  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN Downtown Streetscape Plan  
 MATCH % NONE TIF DISTRICT City-University

**Description**

Total Project Cost: \$3,000,000

This project is part of the downtown streetscape master plan. This project reconstructs Dubuque Street from Washington to Iowa Avenue. The project also improves sidewalk pavement, addresses critical utility updates, and enhances the retail environment with streetscape components. Project also includes alley improvements, lighting, and wayfinding.

**Justification**

Dubuque Street is an important link in Downtown as is often the entry way for visitors into the area. The project will narrow the road creating a more pedestrian friendly environment and allowing for enhanced retail areas.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			300,000			300,000
CONSTRUCTION				2,100,000		2,100,000
INSPECTION				200,000		200,000
CONTINGENCY				400,000		400,000
<b>Total</b>			<b>300,000</b>	<b>2,700,000</b>		<b>3,000,000</b>
Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS				2,700,000		2,700,000
STORM WATER FUND				300,000		300,000
<b>Total</b>				<b>3,000,000</b>		<b>3,000,000</b>

**Budget Impact/Other**

This project should reduce operating expenditures due to the replacement of infrastructure in poor condition. The anticipated annual savings is less than \$10,000 per year.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # S3940  
 Project Name Kirkwood Avenue to Capitol Street Connection

Department PUBLIC WORKS  
 Contact Scott Sovers  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN Riverfront Crossings Master Pla  
 MATCH % NONE TIF DISTRICT Riverfront Crossings

**Description**

Total Project Cost: \$3,000,000

This project would extend Capitol Street and Kirkwood Avenue as a part of the Riverfront Crossing area improvements. The project also includes replacement of the 12-inch water main on Capitol Street between Benton Street and the railroad to the north, water main improvements at the Benton and Clinton intersection and removal of the railroad spur across Benton Street.

**Justification**

The extensions of these streets plays an important part in the overall development of the Riverfront Crossings area. It will also improve access and traffic circulation in this area. This project does not include any costs necessary for property acquisitions.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			300,000			300,000
CONSTRUCTION				2,300,000		2,300,000
INSPECTION				125,000		125,000
ADMINISTRATION				125,000		125,000
CONTINGENCY				150,000		150,000
<b>Total</b>			<b>300,000</b>	<b>2,700,000</b>		<b>3,000,000</b>
Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS				2,700,000		2,700,000
STORM WATER FUND				300,000		300,000
<b>Total</b>				<b>3,000,000</b>		<b>3,000,000</b>

**Budget Impact/Other**

Ongoing maintenance of new poles and lighting units. Existing lights are being maintained, and new lights would likely require less maintenance in the future as compared to the existing lights. Estimated annual operating expenditures are less than \$10,000 per year.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # S3944  
 Project Name First Ave/Scott Blvd Intersection Improvements

Department PUBLIC WORKS  
 Contact Jason Havel  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$1,400,000  
 This project will make improvements to the First Avenue and Scott Boulevard intersection, including a proposed roundabout, to improve traffic movement through the intersection.

**Justification**  
 The current layout of the intersection includes four-way stop control. During peak hours, vehicles experience significant queuing, resulting in increased travel time, delay and emissions.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
200,000	CONSTRUCTION	1,000,000					1,000,000
	INSPECTION	50,000					50,000
	ADMINISTRATION	50,000					50,000
	CONTINGENCY	100,000					100,000
	<b>Total</b>	<b>1,200,000</b>					<b>1,200,000</b>
Funding Sources		2020	2021	2022	2023	2024	Total
	GO BONDS	1,400,000					1,400,000
	<b>Total</b>	<b>1,400,000</b>					<b>1,400,000</b>

**Budget Impact/Other**  
 The proposed roundabout will require ongoing maintenance, especially for planted areas in the center. The net impact to the operating budget will be neutral.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # S3946  
 Project Name Court Street Reconstruction

Department PUBLIC WORKS  
 Contact Scott Sovers  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$6,345,000  
 This project will reconstruct Court Street from Muscatine Avenue to 1st Avenue.

**Justification**  
 Court Street is an important collector street that connects the east side of Iowa City to the Downtown area. The project will replace aging street and sidewalk pavement that is in poor condition and upgrade public utilities as needed.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	550,000					550,000
LAND/ROW ACQUISITION	225,000					225,000
CONSTRUCTION			4,900,000			4,900,000
INSPECTION			185,000			185,000
ADMINISTRATION			185,000			185,000
CONTINGENCY			300,000			300,000
<b>Total</b>	<b>775,000</b>		<b>5,570,000</b>			<b>6,345,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS	775,000		5,570,000			6,345,000
<b>Total</b>	<b>775,000</b>		<b>5,570,000</b>			<b>6,345,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.



Project # S3947  
 Project Name Benton Street Rehabilitation Project

Department PUBLIC WORKS  
 Contact Jason Havel  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Essential (2)  
 Status Active

GRANTEE STP PLAN None  
 MATCH % 30% TIF DISTRICT None

**Description** Total Project Cost: \$2,810,000  
 This project will include PCC Patching and HMA Overlay of Benton Street from Mormon Trek Boulevard to 150' east of Benton Drive. In addition, the project will include striping bike lanes on Benton Street and updating ADA curb ramps.

**Justification**  
 Benton Street is an arterial street that extends from Van Buren Street near the downtown area to the west side of Iowa City. The current PCC street has severe cracking and panel faulting that result in a rough pavement ride. The project will include full depth pavement repair and overlay of the concrete surface with Hot Mix Asphalt. The project will also upgrade sidewalk curb ramps to current ADA standards.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	200,000					200,000
LAND/ROW ACQUISITION	50,000					50,000
CONSTRUCTION		1,900,000				1,900,000
INSPECTION		140,000				140,000
ADMINISTRATION		140,000				140,000
CONTINGENCY		380,000				380,000
<b>Total</b>	<b>250,000</b>	<b>2,560,000</b>				<b>2,810,000</b>
Funding Sources	2020	2021	2022	2023	2024	Total
FEDERAL GRANTS		1,315,860				1,315,860
GO BONDS		1,494,140				1,494,140
<b>Total</b>		<b>2,810,000</b>				<b>2,810,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # S3949  
 Project Name Second Avenue Bridge Replacement

Department PUBLIC WORKS  
 Contact Jason Havel  
 Type One Phase  
 Useful Life 20 years  
 Category Street Operations  
 Priority Critical (1)  
 Status Active

GRANTEE IDOT PLAN None  
 MATCH % 20% TIF DISTRICT None

**Description** Total Project Cost: \$800,000  
 This project will include the removal and replacement of the existing precast concrete panel bridge with a new single-span reinforced concrete box culvert. The project will also include removal and replacement of slope protection adjacent to the bridge on Ralston Creek South Branch, removal and replacement of street pavement, installation of sidewalk between Ralston Creek South Branch and Muscatine Avenue along Second Avenue, and watermain improvements.

**Justification**  
 The 2015 and 2017 bridge inspection reports indicate the bridge deck and superstructure suffer from severe deterioration including cracks, spalls, delamination, exposed reinforcement, corroded reinforcement, leaching, and leaking. The structure is currently posted for a 10-ton weight embargo due to its condition. In addition, there is no existing sidewalk connecting the trail along Ralston Creek South Branch and Muscatine Avenue.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
100,000	CONSTRUCTION	500,000					500,000
	INSPECTION	60,000					60,000
Total	ADMINISTRATION	40,000					40,000
	CONTINGENCY	100,000					100,000
	<b>Total</b>	<b>700,000</b>					<b>700,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
100,000	OTHER STATE GRANTS	450,000					450,000
Total	ROAD USE TAX FUND	250,000					250,000
	<b>Total</b>	<b>700,000</b>					<b>700,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

Project # **S3950**  
 Project Name **Rochester Ave Reconst- First Ave. to Ralston Creek**

Department **PUBLIC WORKS**  
 Contact **Jason Havel**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$6,400,000  
 Reconstruction of Rochester Avenue from First Avenue to the bridge over Ralston Creek. The project will include new street paving, sidewalk, utility improvements and other associated work.

**Justification**  
 Rochester Avenue is an important arterial within Iowa City, and the street pavement is in poor condition. The project will also provide utility upgrades, sidewalk infill and ADA curb ramp improvements within the project area.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	600,000					600,000
LAND/ROW ACQUISITION	50,000					50,000
CONSTRUCTION		5,000,000				5,000,000
INSPECTION		250,000				250,000
ADMINISTRATION		250,000				250,000
CONTINGENCY		250,000				250,000
<b>Total</b>	<b>650,000</b>	<b>5,750,000</b>				<b>6,400,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS	650,000	5,750,000				6,400,000
<b>Total</b>	<b>650,000</b>	<b>5,750,000</b>				<b>6,400,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **S3951**  
 Project Name **Hwy 1/Hwy 6 Intersection Improvements Study**

Department PUBLIC WORKS  
 Contact Jason Havel  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT Riverside Drive

**Description** Total Project Cost: \$75,000  
 This project will study the south Hwy 1/Hwy 6 intersection and provide a functional design for the preferred future improvements.

**Justification**  
 This area is likely to redevelop in the future, and it is important to have an understanding of the anticipated roadway improvements/needs when considering possible changes to the surrounding area. This project will also provide a plan for future trail connections and other associated improvements.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN					75,000	75,000
<b>Total</b>					<b>75,000</b>	<b>75,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GENERAL FUND					75,000	75,000
<b>Total</b>					<b>75,000</b>	<b>75,000</b>

**Budget Impact/Other**  
 The proposed study and functional design is not expected to have any operating budget impacts.

Project # **S3952**  
 Project Name **Dodge Street Reconstruct - Governor to Burlington**

Department **PUBLIC WORKS**  
 Contact **Jason Havel**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **IDOT** PLAN **None**  
 MATCH % **35%** TIF DISTRICT **None**

**Description** Total Project Cost: \$13,367,000

Reconstruction of Dodge Street from Governor Street to Burlington Street. This will be a joint project with the DOT, and will include new street pavement, sidewalk, utility improvements and other associated work.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

**Justification**

This section of Dodge Street is in poor condition and requires significant ongoing maintenance. A functional design is currently underway for the project.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
117,000	PLANNING/DESIGN		1,250,000				1,250,000
	CONSTRUCTION					10,500,000	10,500,000
<b>Total</b>	INSPECTION					500,000	500,000
	ADMINISTRATION					500,000	500,000
	CONTINGENCY					500,000	500,000
	<b>Total</b>		<b>1,250,000</b>			<b>12,000,000</b>	<b>13,250,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
117,000	FEDERAL GRANTS					3,750,000	3,750,000
	GO BONDS					1,000,000	1,000,000
<b>Total</b>	OTHER STATE GRANTS		1,000,000			7,500,000	8,500,000
	<b>Total</b>		<b>1,000,000</b>			<b>12,250,000</b>	<b>13,250,000</b>

**Budget Impact/Other**

Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **S3953**  
 Project Name **Market & Jefferson Street Two-Way Conversion**

Department PUBLIC WORKS  
 Contact Kent Ralston  
 Type One Phase  
 Useful Life 20 years  
 Category Street Operations  
 Priority Non-essential (5)  
 Status Active

GRANTEE NONE PLAN Transportation Plan  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$500,000

Conversion of Market Street & Jefferson Streets from one-way to two-way corridors. The project cost includes new traffic signals, pavement markings, buffered bike lanes, and signage necessary to implement the conversion. The conversion is intended to generally take place between Madison Street and the eastern termini of the one-way streets - exact limits subject to further evaluation.

**Justification**

The feasibility of the project and cost estimate was initially evaluated as part of the Downtown Iowa City Traffic Modeling Study completed in 2015.

Expenditures	2020	2021	2022	2023	2024	Total
CONSTRUCTION			500,000			500,000
<b>Total</b>			<b>500,000</b>			<b>500,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS			500,000			500,000
<b>Total</b>			<b>500,000</b>			<b>500,000</b>

**Budget Impact/Other**

Operating budget impacts are assumed to be negligible as the corridors already exist and require routine maintenance activities. The conversion will only change how the facilities are used by the traveling public.

Project # S3954  
 Project Name Orchard Street Reconstruction

Department PUBLIC WORKS  
 Contact Jason Reichart  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$1,210,000  
 This project will reconstruct Orchard Street from Benton Street to US Highway 1. Project includes 26 foot wide PCC street and a 5 foot wide sidewalk on one side of the street, new 8" DIP water main from Douglas to US Highway 1 and storm sewer improvements.

**Justification**  
 Orchard Street is deteriorating beyond the point of rehabilitation and needs to be reconstructed.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	135,000					135,000
LAND/ROW ACQUISITION	50,000					50,000
CONSTRUCTION		710,000				710,000
INSPECTION		90,000				90,000
ADMINISTRATION		45,000				45,000
CONTINGENCY		180,000				180,000
<b>Total</b>	<b>185,000</b>	<b>1,025,000</b>				<b>1,210,000</b>
Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS		1,210,000				1,210,000
<b>Total</b>		<b>1,210,000</b>				<b>1,210,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **S3955**  
 Project Name **N. Gilbert Street Reconstruction**

Department **PUBLIC WORKS**  
 Contact **Melissa Clow**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$1,437,000  
 Reconstruct N. Gilbert Street from Brown Street to the construction limits of the Gateway project just south of Kimball Road. Improvements to include new water main, sanitary sewer, storm sewer, PCC roadway paving and sidewalks on both sides of the roadway.

**Justification**  
 Gilbert Street requires full reconstruction at this time. There is no storm sewer between Brown Street and the new intakes installed with the Gateway project. Sidewalks are located only at the top of the hill, near Brown Street and residents have requested that pedestrian connectivity be provided to them with the roadway improvements.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			150,000			150,000
LAND/ROW ACQUISITION			50,000			50,000
CONSTRUCTION					800,000	800,000
INSPECTION					105,000	105,000
ADMINISTRATION					32,000	32,000
CONTINGENCY					300,000	300,000
<b>Total</b>			<b>200,000</b>		<b>1,237,000</b>	<b>1,437,000</b>
Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS					1,437,000	1,437,000
<b>Total</b>					<b>1,437,000</b>	<b>1,437,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.



Project # **S3956**  
 Project Name **Gilbert Street Bridge Replacement**

Department PUBLIC WORKS  
 Contact Jason Havel  
 Type One Phase  
 Useful Life 50 years  
 Category Street Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$2,000,000  
 This project will replace the existing Gilbert Street bridge over Ralston Creek. In addition, the project will include removal and replacement of slope protection, sidewalk, storm sewer and street pavement, and other related work.

**Justification**  
 The 2017 Biennial Bridge Inspection Program identified advanced deterioration of the deck and super structure on the Gilbert Street bridge. The Program recommended the bridge be scheduled for significant repairs or replacement.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	150,000					150,000
LAND/ROW ACQUISITION	25,000					25,000
CONSTRUCTION		1,615,000				1,615,000
INSPECTION		55,000				55,000
ADMINISTRATION		55,000				55,000
CONTINGENCY		100,000				100,000
<b>Total</b>	<b>175,000</b>	<b>1,825,000</b>				<b>2,000,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
FEDERAL GRANTS		1,000,000				1,000,000
GO BONDS		900,000				900,000
STORM WATER FUND		100,000				100,000
<b>Total</b>		<b>2,000,000</b>				<b>2,000,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **S3957**  
 Project Name **Gilbert Court Sidewalk Infill Project**

Department PUBLIC WORKS  
 Contact Josh Slattery  
 Type One Phase  
 Useful Life 25 years  
 Category Street Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$100,000  
 The project will involve the construction of sidewalk along both the west and east sides of Gilbert Court, north of Highland Avenue.

**Justification**  
 We received several requests for sidewalk along Gilbert Court. This is a heavy pedestrian area, as many citizens are headed to the Crisis center, Free Lunch, Crowded Closet, Salvation Army, MYEP and other social service agencies located on Gilbert Court. There is also a bus stop located near the intersection of Highland Avenue and Gilbert Court.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	12,000					12,000
LAND/ROW ACQUISITION	3,000					3,000
CONSTRUCTION	50,000					50,000
INSPECTION	15,000					15,000
ADMINISTRATION	10,000					10,000
CONTINGENCY	10,000					10,000
<b>Total</b>	<b>100,000</b>					<b>100,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS	100,000					100,000
<b>Total</b>	<b>100,000</b>					<b>100,000</b>

**Budget Impact/Other**  
 There should be no impact to operating budget since sidewalks shall be maintained by adjacent property owners.

Project # **S3958**  
 Project Name **Park Road Reconstruct - Rocky Shore to Riverside**

Department **PUBLIC WORKS**  
 Contact **Jason Havel**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$6,700,000  
 Reconstruction of Park Road from Rocky Shore Drive to the west project limits of the Gateway Project, approximately Riverside Drive. This project will include new street pavement, sidewalk, utility improvements and other associated work.

**Justification**  
 This section of Park Road is in poor condition and is in need of repair. The City has received numerous complaints about its condition.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			250,000	400,000		650,000
LAND/ROW ACQUISITION			50,000			50,000
CONSTRUCTION					5,250,000	5,250,000
INSPECTION					250,000	250,000
ADMINISTRATION					250,000	250,000
CONTINGENCY					250,000	250,000
<b>Total</b>			<b>300,000</b>	<b>400,000</b>	<b>6,000,000</b>	<b>6,700,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
GO BONDS				700,000	6,000,000	6,700,000
<b>Total</b>				<b>700,000</b>	<b>6,000,000</b>	<b>6,700,000</b>

**Budget Impact/Other**  
 Replacing aged infrastructure will lower the City's operating expenditures through decreased maintenance costs. The estimated decrease in operating expenses is less than \$10,000 per year.  
 This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Capital Projects fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # **S3959**  
 Project Name **Taft Avenue Reconstruct - Am Legion to Lwr West Br**

Department **PUBLIC WORKS**  
 Contact **Jason Havel**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Street Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$11,000,000  
 Reconstruction of Taft Avenue from American Legion Road to Lower West Branch. Design of this project would begin in 2023 with construction in a future year.

**Justification**  
 The properties west of Taft Avenue between Lower West Branch Road and American Legion Road is now fully developed. With the construction of the new Hoover School and the upcoming American Legion Road and Scott Boulevard trunk sewer extension projects, the area will likely experience growth in the next five to ten years necessitating improvements to Taft Avenue.

Expenditures	2020	2021	2022	2023	2024	Total	Future
PLANNING/DESIGN				1,000,000		1,000,000	10,000,000
<b>Total</b>				<b>1,000,000</b>		<b>1,000,000</b>	<b>Total</b>

Funding Sources	2020	2021	2022	2023	2024	Total	Future
GO BONDS				1,000,000		1,000,000	10,000,000
<b>Total</b>				<b>1,000,000</b>		<b>1,000,000</b>	<b>Total</b>

**Budget Impact/Other**  
 This project will add infrastructure into the City which will incrementally increase the City's operating costs. The estimated increase in operating expenditures is less than \$10,000 per year.

Project # **V3144**  
 Project Name **Wastewater Clarifier Repairs**

Department **PUBLIC WORKS**  
 Contact **Tim Wilkey**  
 Type **Multi-Phase**  
 Useful Life **20 years**  
 Category **Wastewater Treatment**  
 Priority **Critical (1)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$650,000  
 This project will repair four of the original clarifiers that were installed in 1989. They all have the original carbon steel mechanisms that are severely corroded and are in need of replacement and/or repair.

**Justification**  
 These repairs were identified during the design of the Wastewater Treatment Facilities Consolidation Project, however, they were not included in the project due to budget constraints. These repairs are necessary to avoid untimely equipment failure.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
300,000	CONSTRUCTION				350,000		350,000
<b>Total</b>	<b>Total</b>				<b>350,000</b>		<b>350,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
300,000	WASTEWATER FUND				350,000		350,000
<b>Total</b>	<b>Total</b>				<b>350,000</b>		<b>350,000</b>

**Budget Impact/Other**  
 This project repairs existing equipment which should reduce maintenance and repairs costs. The estimated impact on the operating budget is less than \$10,000.

Project # V3145  
 Project Name Scott Boulevard Trunk Sewer

Department PUBLIC WORKS  
 Contact Jason Havel  
 Type One Phase  
 Useful Life 50 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$2,025,000

This project will extend the Scott Boulevard Trunk Sewer from the north side of the Iowa Interstate Railroad at the Scott Six Industrial Park to the lift station currently serving the Windsor Ridge Subdivision.

Justification

In addition to residential development that has occurred in the area, the Iowa City Community School District has plans to build a new elementary school on the south side of American Legion Road. A new trunk sewer will be needed to accommodate continued growth in the area.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
475,000	CONSTRUCTION	1,300,000					1,300,000
	INSPECTION	100,000					100,000
	CONTINGENCY	150,000					150,000
	<b>Total</b>	<b>1,550,000</b>					<b>1,550,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
475,000	WASTEWATER FUND	1,550,000					1,550,000
	<b>Total</b>	<b>1,550,000</b>					<b>1,550,000</b>

Budget Impact/Other

The construction of additional sanitary sewer will result in additional future maintenance costs. The estimated impact on the operating budget is less than \$10,000.

Project # V3147  
 Project Name Nevada Ave Sanitary Sewer Replacement

Department PUBLIC WORKS  
 Contact Joe Welter  
 Type One Phase  
 Useful Life 50 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$350,000

This project includes removing and replacing the sanitary sewer along the back yards behind Nevada Avenue from Lakeside Drive to Whispering Meadow Drive.

Justification

This sewer section has many problems and historically has high ongoing maintenance costs.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
60,000	CONSTRUCTION	200,000					200,000
	INSPECTION	25,000					25,000
	ADMINISTRATION	15,000					15,000
	CONTINGENCY	50,000					50,000
	<b>Total</b>	<b>290,000</b>					<b>290,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
60,000	WASTEWATER FUND	290,000					290,000
	<b>Total</b>	<b>290,000</b>					<b>290,000</b>

Budget Impact/Other

This project will reduce operating expenditures due to the replacement of aging and problematic infrastructure. The estimated annual decrease in operating expenditures is less than \$10,000 per year.

Project # **V3151**  
 Project Name **Digester Complex Rehabilitation**

Department **PUBLIC WORKS**  
 Contact **Tim Wilkey**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Wastewater Treatment**  
 Priority **Critical (1)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description**

Total Project Cost: \$7,990,500

The future project has two parts: 1) Provide process/related structures and equipment removing phosphorous before digestion. 2) Replace multiple heat exchangers (HEX) with internal corrosion and Struvite deposition, renovate five (5) digester covers, install seven (7) wall thimbles (access ports) in digester wall for inspection and cleaning, replace internal/external(buried) piping clogging with Struvite, replace (HEX) and recirculation pumps as required. An engineering study in 2020 will evaluate current and developing technologies for application to the waste stream characteristics and make project recommendations.

**Justification**

With biological nutrient removal as part of last ICWWTP project, captured phosphorous (P) accumulates in digesters causing Struvite formation. Removing P before digestion reduces Struvite formation and reduces maintenance costs. Also, the digester complex was constructed in 1989/2002 and has 5 covers in various stages of wear, with one leaking struvite infused liquid between tank and brick facade causing facade to face imminent future collapse. The 11 (HEX) are 15+ year old and multiple valves/pipes show struvite deposition to be replaced.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		120,000		90,000		210,000
CONSTRUCTION				7,060,000		7,060,000
INSPECTION				4,000		4,000
ADMINISTRATION				4,000		4,000
CONTINGENCY				712,500		712,500
<b>Total</b>		<b>120,000</b>		<b>7,870,500</b>		<b>7,990,500</b>
Funding Sources	2020	2021	2022	2023	2024	Total
REVENUE BONDS				7,990,500		7,990,500
<b>Total</b>				<b>7,990,500</b>		<b>7,990,500</b>

**Budget Impact/Other**

This project will reduce operating and maintenance cost through the rehabilitation of older equipment. The annual savings is less than \$10,000 per year.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Wastewater fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Project # V3153  
 Project Name Influent Rake and Screen Replacement

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 20 years  
 Category Wastewater Treatment  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$1,000,000

This project will replace the existing rake and screens that were installed in the 2002 project and have virtually been in constant operation since installation. The west rake and screen suffered a catastrophic failure in 2017 with the failure of the rake mechanism. This same mechanism has failed again and current repairs cost are unknown.

**Justification**

The equipment is nearing the end of its useful life and has already had two catastrophic failures. This equipment catches floating materials that are not biodegradable in the treatment process and will cause blockages causing and additional maintenance to pumps and grinders. This is considered critical for the operation of the treatment plant.

Expenditures	2020	2021	2022	2023	2024	Total
CONSTRUCTION		1,000,000				1,000,000
<b>Total</b>		<b>1,000,000</b>				<b>1,000,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WASTEWATER FUND		1,000,000				1,000,000
<b>Total</b>		<b>1,000,000</b>				<b>1,000,000</b>

**Budget Impact/Other**

This project will reduce operating and maintenance cost through the rehabilitation of older equipment. The annual savings is less than \$10,000 per year.

Project # V3154  
 Project Name Hawkeye Lift Station Rehabilitation

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 20 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$1,025,000

Rehabilitation includes demolishing the existing building, converting the station to a wet-well valve vault with surface hatches for pump access, basket screening, new standby generator, replace 20 year old pump, new controls, valve vault with bypass capacity, new security fence, landscaping and access road improvements. The station would be plumbed for future expansion, but would not include additional pumps.

**Justification**

Hawkeye lift station is 50 years old with an aging building, a generator that can no longer be serviced, a deep drywell requiring an elevator and an existing pump that is 20 years old and a replacement pump only 2 years old. Major portions of the station have outlived their useful life and need replacement.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			25,000			25,000
CONSTRUCTION			1,000,000			1,000,000
<b>Total</b>			<b>1,025,000</b>			<b>1,025,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WASTEWATER FUND			1,025,000			1,025,000
<b>Total</b>			<b>1,025,000</b>			<b>1,025,000</b>

**Budget Impact/Other**

This project will reduce operating and maintenance cost through the rehabilitation of older equipment. The annual savings is less than \$10,000 per year.

Project # **V3155**  
 Project Name **Rohret South Sewer**

Department **PUBLIC WORKS**  
 Contact **Joe Welter**  
 Type **One Phase**  
 Useful Life **50 years**  
 Category **Wastewater Treatment**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description**

Total Project Cost: \$2,425,000

This project would extend the 30-inch sanitary sewer pipe along Abbey Lane from Burry Drive to the west side of US Highway 218.

**Justification**

This project will allow development within the watershed west of US Highway 218 and south of Rohret Road.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			250,000			250,000
LAND/ROW ACQUISITION				325,000		325,000
CONSTRUCTION				1,650,000		1,650,000
INSPECTION				100,000		100,000
ADMINISTRATION				100,000		100,000
<b>Total</b>			<b>250,000</b>	<b>2,175,000</b>		<b>2,425,000</b>
Funding Sources	2020	2021	2022	2023	2024	Total
REVENUE BONDS				2,425,000		2,425,000
<b>Total</b>				<b>2,425,000</b>		<b>2,425,000</b>

**Budget Impact/Other**

This will bring additional revenue along with additional maintenance costs. The estimated maintenance costs are less than \$10,000 per year. The estimated amount of additional revenue is unknown.

This serves as a declaration of official intent under Treasury Regulation 1.150-2 that it is reasonably expected that capital expenditures will be made in respect of the above-described project, such expenditures to be advanced from the Wastewater fund, and the City reasonably expects to reimburse all or a portion of the expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.



Project # V3156  
 Project Name Dewatering Roll Off Paving

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 50 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$90,000  
 Pave an area just north of the Influent Pump Station to allow for the placement of a dewatering roll off for the dewatering of sand/car wash septic hauler loads. We are changing out our single axle dump truck for a swap loader.

**Justification**  
 Sand and car wash loads are delivered to the WWTP by septic haulers. The septic haulers currently discharging these sand/car wash load into the equalitarian basin where the liquid sand mixture is allowed to dry, then is pushed up by staff in the front end loader and loaded into a dump truck for transport to the landfill. This will reduce fuel usage in the loader and reduce our carbon foot print.

Expenditures	2020	2021	2022	2023	2024	Total
CONSTRUCTION	80,000					80,000
INSPECTION	1,000					1,000
ADMINISTRATION	1,000					1,000
CONTINGENCY	8,000					8,000
<b>Total</b>	<b>90,000</b>					<b>90,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WASTEWATER FUND	90,000					90,000
<b>Total</b>	<b>90,000</b>					<b>90,000</b>

**Budget Impact/Other**  
 We currently handle the material three times. Using the roll off will limit handling the material once allowing staff to complete other work better utilizing staff time, decrease fuel usage and reduction of our carbon foot print. The estimated annual savings is less than \$10,000 per year.

Project # V3157  
 Project Name Wastewater Plant Mixer Improvements

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 20 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$238,000  
 Install new high efficiency mixers in aeration basin trains 1-4, Cell 9 to improve mixing and reduce energy usage. Includes four new high efficiency mixers, electrical improvements and installation.

**Justification**  
 2010 project made significant improvements to the aeration basin. Cell 9 was not fitted with a mixer but relied on mixing by compressed air. Mixing by compressed air is not as efficient as using a mechanical mixer. The mixers are high efficiency and a lower horsepower than the current mixers installed in Cells 1, 2, 3, 5, 8, and 10. This will reduce wear and tear on the aeration blowers and reduce our electrical usage and carbon footprint.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			15,000			15,000
CONSTRUCTION			200,000			200,000
INSPECTION			2,000			2,000
ADMINISTRATION			1,000			1,000
CONTINGENCY			20,000			20,000
<b>Total</b>			<b>238,000</b>			<b>238,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WASTEWATER FUND			238,000			238,000
<b>Total</b>			<b>238,000</b>			<b>238,000</b>

**Budget Impact/Other**  
 This will reduce wear and tear on the aeration blowers, reduce our electrical usage/cost, and reduce our carbon footprint. The estimated annual savings is less than \$10,000 per year.

Project # V3158  
 Project Name Biosolids Conveyor Improvements

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 25 years  
 Category Wastewater Treatment  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$89,000  
 Extend or add new belt conveyor from the end of the existing conveyor to the loading area over the truck bay. Project includes a truck hopper loader so staff can keep the presses in operation while bumping the truck.

**Justification**  
 The conveyor currently collects the biosolid from the belt filter press and take to a shaftless screw auger that lift the biosolids up to discharge over the truck bay. It has been found that when we operate all three presses, the screw auger cannot keep up with the volume of biosolids delivered by the conveyor. By including the truck hopper loader, staff can keep the presses in operation while bumping the truck which make the belt filter presses operation more efficient.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				10,000		10,000
CONSTRUCTION				70,000		70,000
INSPECTION				1,000		1,000
ADMINISTRATION				1,000		1,000
CONTINGENCY				7,000		7,000
<b>Total</b>				<b>89,000</b>		<b>89,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WASTEWATER FUND				89,000		89,000
<b>Total</b>				<b>89,000</b>		<b>89,000</b>

**Budget Impact/Other**  
 Current auger conveyor will not keep up with solids generated from more than two belt filter presses which limits out ability to dewater biosolids, and repairs takes at least one business day to make, which also limits our ability to dewater biosolids. The estimated impact on the operating budget is negligible.

Project # V3159  
 Project Name Heat for Cold Storage Building

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 20 years  
 Category Wastewater Treatment  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$80,000  
 Project would require the addition of natural gas fired area heaters. Initially the heat load would be enough to keep the building above freezing. When the digester rehabilitation project proceeds, glycol heating from the digester boilers would be included that project. Glycol piping would be routed under the parking lot an drive to the building to heating units.

**Justification**  
 Cold Storage Building is being repurposed for equipment storage and will require heating during the winter months. When the building was constructed, it was insulated with the understanding that someday in the future the building would be repurposed for equipment storage.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN					12,000	12,000
CONSTRUCTION					60,000	60,000
INSPECTION					1,000	1,000
ADMINISTRATION					1,000	1,000
CONTINGENCY					6,000	6,000
<b>Total</b>					<b>80,000</b>	<b>80,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WASTEWATER FUND					80,000	80,000
<b>Total</b>					<b>80,000</b>	<b>80,000</b>

**Budget Impact/Other**  
 Repurposing the building for equipment storage is a better utilization of facilities. This would increase operating expenditures due to additional utility expenditures. Estimated annual increase is \$5,000 to \$10,000 per year.

Project # V3160  
 Project Name New Cold Storage Building

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 40 Years  
 Category Wastewater Treatment  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$340,000  
 Construct 90' by 40' covered roof area with open side similar to the Sludge Storage area. Building to be the same dimension of the existing cold storage building.

**Justification**  
 With increased sludge production, all three bays in the existing biosolids storage building will be utilized. Parts and equipment currently stored there will be moved to the new cold storage building. The new cold storage will offer overhead protection only.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN					40,000	40,000
CONSTRUCTION					250,000	250,000
INSPECTION					20,000	20,000
ADMINISTRATION					5,000	5,000
CONTINGENCY					25,000	25,000
<b>Total</b>					<b>340,000</b>	<b>340,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WASTEWATER FUND					340,000	340,000
<b>Total</b>					<b>340,000</b>	<b>340,000</b>

**Budget Impact/Other**  
 Construction of the proposed the building for cold storage is a better utilization of facilities. Annual expenditures will be increase due to additional facilities. The estimated annual cost is \$10,000 to \$15,000 per year.

Project # V3161  
 Project Name 5th Ward Sanitary Reroute

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 50 years  
 Category Wastewater Treatment  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$300,000  
 5th Ward Sanitary sewer runs diagonally under 532/534 Dodge Street and previously failed causing a sink hole under one of the houses.

**Justification**  
 Reroute 5th Ward Sanitary from the alley between Dodge and Lucas on Bowery to Dodge and route to the north to connect to the MH in front of 516 Dodge.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	36,000					36,000
CONSTRUCTION	200,000					200,000
INSPECTION	12,000					12,000
ADMINISTRATION	12,000					12,000
CONTINGENCY	40,000					40,000
<b>Total</b>	<b>300,000</b>					<b>300,000</b>

Prior

300,000

Total

**Budget Impact/Other**  
 Current design is hard to access and maintain. Moving the sewer to the street or parking will allow for more efficient maintenance and better flow from house services. The estimated annual impact on the operating budget is negligible.

Project # V3162  
 Project Name Benton Street Trunk Sewer Improvements

Department PUBLIC WORKS  
 Contact Tim Wilkey  
 Type One Phase  
 Useful Life 50 years  
 Category Wastewater Treatment  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$580,000  
 Reroute the Benton Street trunk sewer through green space and a parking lot to allow access for maintenance and upsize the main to Emerald Street to increase capacity.

**Justification**  
 Previous rerouting of the trunk and upstream sanitary sewer left a undersized pipe creating a bottle neck and limited maintenance access to the sanitary sewer on private property. The bottle neck has caused potential project to be routed to the west or not pursued. Making improvements will allow better access and not be a bottleneck, which limits future growth north of Melrose Avenue.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				63,000		63,000
LAND/ROW ACQUISITION				55,000		55,000
CONSTRUCTION				350,000		350,000
INSPECTION				21,000		21,000
ADMINISTRATION				21,000		21,000
CONTINGENCY				70,000		70,000
<b>Total</b>				<b>580,000</b>		<b>580,000</b>
Funding Sources	2020	2021	2022	2023	2024	Total
WASTEWATER FUND				580,000		580,000
<b>Total</b>				<b>580,000</b>		<b>580,000</b>

**Budget Impact/Other**  
 This project will have a minimal impact on the operating budget.

Project # **W3216**  
 Project Name **Spruce St. (1300-1400 Block) Water Main Repl**

Department **PUBLIC WORKS**  
 Contact **Kevin Slutts**  
 Type **One Phase**  
 Useful Life **70 years**  
 Category **Water Operations**  
 Priority **Efficiency Improvement (3)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$370,000

This project is a water main replacement project with respective street and sidewalk replacement. Approximately 875 feet of 6" cast iron (vintage 1955) will be replaced with 8" PVC and ductile iron pipe.

**Justification**

The water main has been subject to numerous water main breaks and has reach the end of it's useful life.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	25,000					25,000
CONSTRUCTION	275,000					275,000
INSPECTION	44,000					44,000
CONTINGENCY	26,000					26,000
<b>Total</b>	<b>370,000</b>					<b>370,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WATER FUND	370,000					370,000
<b>Total</b>	<b>370,000</b>					<b>370,000</b>

**Budget Impact/Other**

This project will reduce expenditures due to the replacement of aged infrastructure with new infrastructure. The estimated impact on the annual budget is less than \$10,000.



Project # W3222  
 Project Name Dill St. Water Main Replacement

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 70 years  
 Category Water Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$800,000  
 This is a water main replacement project with respective street and sidewalk replacement. Approximately 1200 feet of 6" cast-iron pipe (vintage 1928, 1939, and 1953) will be replaced with 8" PVC pipe (new minimum standard pipe size). The project also includes the addition of sidewalk on one side of Dill Street from Rocky Shore to the existing sidewalk west of Teeters Court.

**Justification**  
 This 6-inch 1939 cast iron water main has had a number of main breaks and is difficult for City staff to excavate due to the grade off of Rocky Shore Dr. Large blowouts along this section of water main have caused significant disruption to the water distribution system as a whole, as this line feeds into both the east and west side of the distribution system. The water main breaks on this pipe have also caused significant damage to other infrastructure in the area.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
75,000	CONSTRUCTION		670,000				670,000
	INSPECTION		25,000				25,000
Total	ADMINISTRATION		5,000				5,000
	CONTINGENCY		25,000				25,000
	<b>Total</b>		<b>725,000</b>				<b>725,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
75,000	WATER FUND		725,000				725,000
Total	<b>Total</b>		<b>725,000</b>				<b>725,000</b>

**Budget Impact/Other**  
 This project will reduce expenditures due to the replacement of aged infrastructure with new infrastructure. The estimated impact on the annual budget is less than \$10,000.

Project # **W3300**  
 Project Name **Bradford Drive Water Main Replacement**

Department **PUBLIC WORKS**  
 Contact **Kevin Slutts**  
 Type **One Phase**  
 Useful Life **70 years**  
 Category **Water Operations**  
 Priority **Efficiency Improvement (3)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$450,000

This is a water main replacement project with respective street and sidewalk replacement. Approximately 550 feet of 6-inch cast-iron pipe (vintage 1956) will be replaced with 1250 feet of 8-inch PVC.

**Justification**

The existing water main has been subject to numerous water main breaks and has reached the end of its useful life. This project would also make the distribution system more robust by adding an additional looped feed to the system. This water main feeds Southeast Junior High School, and ranks in the top ten of the water main replacement matrix.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		50,000				50,000
CONSTRUCTION			400,000			400,000
<b>Total</b>		<b>50,000</b>	<b>400,000</b>			<b>450,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WATER FUND		50,000	400,000			450,000
<b>Total</b>		<b>50,000</b>	<b>400,000</b>			<b>450,000</b>

**Budget Impact/Other**

This water main replacement project will reduce operations and maintenance cost associated with emergency/after hours repairs. The estimated decrease in operating expenditures is less than \$10,000 per year.

Project # **W3301**  
 Project Name **Water Distribution Pressure Zone Improvements**

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 20 years  
 Category Water Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$570,000  
 Install check valves and pressure reducing valve on 16-inch water main along 1st Ave. Insert valves or close valves at various locations throughout the City. Install a third pump at the Rochester ground storage reservoir. Three additional check valve projects will coincide with this project, they are: the Foster Rd Extension (private development), First Ave Water Main Replacement (2019 CIP), and American Legion Road (2020 CIP).

**Justification**  
 A water system future growth study resulted in the conclusion that an east pressure zone served by the Rochester ground storage reservoir would allow for service area pressures to be elevated to allow for development to the east. To establish this pressure zone the existing system's hydraulics need to be split by dead-ending water main, installing valves, pressure reducing stations, and adding pumps.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
100,000	PLANNING/DESIGN	50,000					50,000
	CONSTRUCTION	350,000					350,000
Total	INSPECTION	10,000					10,000
	ADMINISTRATION	10,000					10,000
	CONTINGENCY	50,000					50,000
	<b>Total</b>	<b>470,000</b>					<b>470,000</b>
	Funding Sources	2020	2021	2022	2023	2024	Total
	WATER FUND	570,000					570,000
	<b>Total</b>	<b>570,000</b>					<b>570,000</b>

**Budget Impact/Other**  
 Pressure zoning will result in additional expenditures for operation, and maintenance of new infrastructure. Additional expenditures for operation and maintenance are estimated between \$10,000 and \$20,000 per year (pump electrical costs and routine maintenance).

Project # **W3305**  
 Project Name **Jordan Well Rehabilitation**

Department **PUBLIC WORKS**  
 Contact **Kevin Slutts**  
 Type **One Phase**  
 Useful Life **10 years**  
 Category **Water Operations**  
 Priority **Critical (1)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$150,000  
 Remove and reinstall, or repair the one Jordan well.

**Justification**  
 The Jordan well is a primary source of low nitrate groundwater used seasonally to dilute river source water to maintain finished water below the Safe Drinking Water Act nitrate standard. The need to recondition the Jordan well is due to capacity reduction overtime and the continued usefulness as a low nitrate dilution water source.

Expenditures	2020	2021	2022	2023	2024	Total
CONSTRUCTION		150,000				150,000
<b>Total</b>		<b>150,000</b>				<b>150,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WATER FUND		150,000				150,000
<b>Total</b>		<b>150,000</b>				<b>150,000</b>

**Budget Impact/Other**  
 The impact on the operating budget is negligible.

Project # **W3307**  
 Project Name **Deforest Ave Water Main Replacement**

Department **PUBLIC WORKS**  
 Contact **Kevin Slutts**  
 Type **One Phase**  
 Useful Life **70 years**  
 Category **Water Operations**  
 Priority **Critical (1)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$350,000  
 Approximately 500 feet of 6-inch cast-iron pipe (vintage 1958) will be replaced with 500 feet of 8-inch PVC on the 900 block of Deforest Avenue.

**Justification**  
 The existing water main has been subject to numerous water main breaks and has reached the end of its useful life. This project would also improve the water distribution system valving in the area, and ranks in the top fifteen of the water main replacement matrix.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		40,000				40,000
CONSTRUCTION			200,000			200,000
INSPECTION			50,000			50,000
ADMINISTRATION			30,000			30,000
CONTINGENCY			30,000			30,000
<b>Total</b>		<b>40,000</b>	<b>310,000</b>			<b>350,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WATER FUND		40,000	310,000			350,000
<b>Total</b>		<b>40,000</b>	<b>310,000</b>			<b>350,000</b>

**Budget Impact/Other**  
 This project will reduce expenditures due to the replacement of aged infrastructure with new infrastructure. The estimated impact on the annual budget is less than \$10,000.

Project # W3311  
 Project Name Collector Wells 3 & 4 Rehabilitation

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 20 years  
 Category Water Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$770,000  
 An engineering study of existing alluvial raw water facilities was conducted in 2018 which outlined repairs and rehabilitation for the raw water wells. Clean and redevelop the 600 lateral feet of Collector Well #3 (CW3) and the 709 lateral feet of Collector Well #4 (CW4) with pre and post inspection and testing. Pull pumps from both wells and rebuild two pumps total - one pump from each well.

**Justification**  
 The Collector Well Capacity Improvements Study conducted by HR Green in 2018 determined a set of recommended repair projects and their priority. The redevelopment of CW3 and CW4 was ranked as the highest priority for redevelopment as these wells are the most productive high quality raw water sources and have the least number of problems with sand and lateral deviations. Refurbishing these wells will increase and sustain the raw water production from the peninsula well field. Without these wells in operation the river would need to be used directly which would cause a large increase in permanganate, ferric sulfate, and chlorine chemical expenditures. Drinking water quality would be degraded leading to additional operational changes to reduce disinfection byproduct formation.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
100,000	PLANNING/DESIGN	70,000					70,000
	CONSTRUCTION	600,000					600,000
<b>Total</b>	<b>Total</b>	<b>670,000</b>					<b>670,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
100,000	WATER FUND	670,000					670,000
<b>Total</b>	<b>Total</b>	<b>670,000</b>					<b>670,000</b>

**Budget Impact/Other**  
 This project should reduce the cost to maintain the current wells and lower water treatment costs of the water. The estimated savings is less than \$10,000 per year.

Project # W3313  
 Project Name Hwy 1 (Hawk Ridge to WalMart) Water Main Repl

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 70 years  
 Category Water Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$704,000

Replace approximately 1,600 feet of 12-inch water main (1990 vintage) along Highway 1 from the Hawk Ridge apartments to the north side of Highway 1 across from the WalMart entrance. No service lines are in this area. 12-inch PVC with trenchless installation will be specified to eliminate future corrosion issues due to corrosive soil.

**Justification**

This water main is situated within corrosive soils and has experienced multiple main breaks. Due to being a transmission main, breaks cause very large pressure losses and disruptions within the distribution system. Replacement of this main with new materials installed to mitigate the corrosive effects of the soils will provide more reliable service to our customers.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN			64,000			64,000
CONSTRUCTION				640,000		640,000
<b>Total</b>			<b>64,000</b>	<b>640,000</b>		<b>704,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WATER FUND			64,000	640,000		704,000
<b>Total</b>			<b>64,000</b>	<b>640,000</b>		<b>704,000</b>

**Budget Impact/Other**

This project will have a neutral impact on the operating budget as it is the replacement of existing infrastructure.

Project # W3314  
 Project Name High Service Pump VFD Replacement

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 20 years  
 Category Water Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$650,000

Replace the (4) four variable frequency drives (VFDs) on our high service pumps.

**Justification**

The VFD's servicing our high service pumps will have been in operation for approximately 21 years when this project reaches construction. This is a typical life span for VFD's. The VFD's have begun to show signs of deterioration with the loss of communications due to worn electronics components and the new SCADA system was modified to accommodate the out-moded communications protocols utilized by these drives. We anticipate continued and more frequent repair activities as these drives reach the end of their useful life.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				50,000		50,000
CONSTRUCTION					600,000	600,000
<b>Total</b>				<b>50,000</b>	<b>600,000</b>	<b>650,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WATER FUND				50,000	600,000	650,000
<b>Total</b>				<b>50,000</b>	<b>600,000</b>	<b>650,000</b>

**Budget Impact/Other**

Potential cost savings derived from decreased power usage, less wear on the pumps, and less repair or reactive maintenance.

Project # W3315  
 Project Name Peninsula Well Field Power Redundancy

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 70 years  
 Category Water Operations  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$75,000  
 Extend MidAmerican electrical service down Foster Rd to the Peninsula Well Field switchgear set situated to the north of the dog park. Upgrade the switchgear set to allow transfer of source power.

**Justification**  
 Currently the Peninsula Well Field is provided electrical service from Rocky Shore Dr via an aerial electrical feed owned by the City. During flood events or other inclement weather this service is threatened and is single point failure that would cause the treatment plant to loose access to high quality source water until power is restored. Running a second electrical service underground down Foster Rd will mitigate the risk associated with this aerial river crossing.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN	10,000					10,000
CONSTRUCTION	50,000					50,000
INSPECTION	2,500					2,500
ADMINISTRATION	2,500					2,500
CONTINGENCY	10,000					10,000
<b>Total</b>	<b>75,000</b>					<b>75,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WATER FUND	75,000					75,000
<b>Total</b>	<b>75,000</b>					<b>75,000</b>

**Budget Impact/Other**  
 The impact to the operating budget is negligible.

Project # **W3316**  
 Project Name **Chlorine Feeder System Upgrade**

Department **PUBLIC WORKS**  
 Contact **Kevin Slutts**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Water Operations**  
 Priority **Essential (2)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$115,000  
 Design and install new chlorine feed equipment with associated computer system integration and repairs to the CSI Scrubber system.

**Justification**  
 The existing automatic chlorine feeders are reaching their designed end-of-life and are no longer supported by the manufacturer. Updating the system components with current models will allow for more precise control of the chlorine feed system and reduce maintenance time.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		15,000				15,000
CONSTRUCTION		100,000				100,000
<b>Total</b>		<b>115,000</b>				<b>115,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WATER FUND		115,000				115,000
<b>Total</b>		<b>115,000</b>				<b>115,000</b>

**Budget Impact/Other**  
 Reduced maintenance time and spare parts load - return-on-investment in approximately 8 years. The chlorine system is a high hazard system that includes a number of process controls to keep City staff and the surrounding area safe from a release of chemical.

Project # **W3317**  
 Project Name **Water Front Meeting Room A/V Upgrades**

Department **PUBLIC WORKS**  
 Contact **Kevin Slutts**  
 Type **One Phase**  
 Useful Life **20 years**  
 Category **Water Operations**  
 Priority **Efficiency Improvement (3)**  
 Status **Active**

GRANTEE **NONE** PLAN **None**  
 MATCH % **NONE** TIF DISTRICT **None**

**Description** Total Project Cost: \$35,000  
 Upgrade the audio and visual equipment in the Water Front Meeting Room with new flat panel screens, associated computer controls, and audio for the use by City Staff to conduct training events and meetings.

**Justification**  
 The Water Front Meeting Room has two broken overhead screen, no mounted projector, and an antiquated audio system. The room was originally designed to be able to host two separate meetings, but has since been adapted to use a large front projector screen that impedes the use of the divider wall and a projector set upon a collapsable table in the middle of the aisle. This setup has proved to be adequate and cumbersome. The goal is to update the room to include better room usage and data display functionality.

Expenditures	2020	2021	2022	2023	2024	Total
EQUIPMENT		35,000				35,000
<b>Total</b>		<b>35,000</b>				<b>35,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WATER FUND		35,000				35,000
<b>Total</b>		<b>35,000</b>				<b>35,000</b>

**Budget Impact/Other**  
 The operational budget will be impacted by increased internal service chargebacks for the ITS equipment program. Estimated annual impact is less than \$5,000 per year.



Project # W3318  
 Project Name GSR Generator Enclosure Replacement

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 20 years  
 Category Water Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$40,000  
 Replace the metal housings enclosing the ground storage reservoir (GSR) back up power generators at the Rochester, Sycamore, and Emerald GSR's.

**Justification**  
 The ground storage reservoirs (GSR's) are provided with backup power generation by diesel generators. These generators are external to the building and enclosed within metal housings. These housings have deteriorated and are beginning to allow the weather to damage internal components.

Expenditures	2020	2021	2022	2023	2024	Total
CONSTRUCTION			40,000			40,000
<b>Total</b>			<b>40,000</b>			<b>40,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WATER FUND			40,000			40,000
<b>Total</b>			<b>40,000</b>			<b>40,000</b>

**Budget Impact/Other**  
 Reduced operational costs associated with annual generator preventative maintenance contract costs. Estimated annual savings is less than \$10,000 per year.

Project # W3319  
 Project Name Chemical Room & Outdoor Lighting Upgrade

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 30 Years  
 Category Water Operations  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$100,000  
 Replace the lighting in the water plant chemical rooms and perimeter lights with high efficiency, long life, LED lights and mount the new fixtures in locations more conducive to providing work area illumination and access for preventative maintenance or grounds maintenance activities.

**Justification**  
 The lighting in the chemical rooms at the water plant has issues with illumination and placement. Some lighting was installed in a manner that blocks the fixture from providing the needed light for employees to adequately see the work they are performing. The chemical room lighting bulbs are difficult to replace and require staff to take a number of safety measures up to and including renting scaffolding to replace. Other lights are installed in areas that cannot be reached without renting special equipment or are adversely impacted by the chemicals in the room. The 22 outdoor perimeter lights are short lived (~2 months) and cost about \$10 per replacement.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				10,000		10,000
CONSTRUCTION				90,000		90,000
<b>Total</b>				<b>100,000</b>		<b>100,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WATER FUND				100,000		100,000
<b>Total</b>				<b>100,000</b>		<b>100,000</b>

**Budget Impact/Other**  
 The annual bulb replacement cost for the chemical rooms is approximately \$1,200. The outdoor lights are short-lived (~2 months) for the cost of the replacement bulbs (~\$10/bulb). Total annual bulb replacement expenditure is approximately \$1,100. Therefore the operating budget will see an annual savings of \$2,300 as well as savings in personnel safety and time.

Project # **W3320**  
 Project Name **Hwy 6 (Fairmeadows to Ind Park Rd) Water Main Repl**

Department PUBLIC WORKS  
 Contact Kevin Slutts  
 Type One Phase  
 Useful Life 70 years  
 Category Water Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT Lower Muscatine/Ind Park Rd

**Description** Total Project Cost: \$1,000,000  
 Replace approximately 2,000 feet of 1964 16-inch ductile iron water main along the north side of Highway 6 from Fairmeadows Blvd. to Industrial Park Rd. with 16-inch PVC water main.

**Justification**  
 This water main has had five (5) water main breaks since the year 2000, four (4) of which have happened in 2018/2019. The type of break have been majority corrosion related and it is expected to continue to have main breaks on this main until it is replaced due to corrosive soils. Due to the size and relative location of the water main in the distribution system the breaks on this line are very disruptive - large pressure swings that cause other water quality and integrity issues as well as loss of service to critical customers.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN				80,000		80,000
CONSTRUCTION					920,000	920,000
<b>Total</b>				<b>80,000</b>	<b>920,000</b>	<b>1,000,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
WATER FUND				80,000	920,000	1,000,000
<b>Total</b>				<b>80,000</b>	<b>920,000</b>	<b>1,000,000</b>

**Budget Impact/Other**  
 Main breaks on average cost approximately \$10,000 each to repair. The main breaks on this stretch of Hwy 6 are significant enough to cause cascading effects such as more main breaks or the need to flush the distribution system which increases costs. Therefore the replacement of this main will have a direct impact on the operational budget lessening main break repairs and indirectly by increasing system integrity overall. Savings is anticipated to average \$10,000 to \$20,000 per year.

Project # **T3020**  
 Project Name **Replacement of Electronics in Smart Parking Meters**

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type One Phase  
 Useful Life 10 years  
 Category Parking Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$960,000  
 This project involves the replacement of the electronics in our on-street parking meters.

**Justification**  
 The electronic equipment in our 1,200 smart parking meters are reaching the end of their useful life.

Expenditures	2020	2021	2022	2023	2024	Total
EQUIPMENT		960,000				960,000
<b>Total</b>		<b>960,000</b>				<b>960,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
PARKING FUND		960,000				960,000
<b>Total</b>		<b>960,000</b>				<b>960,000</b>

**Budget Impact/Other**  
 The operating impact of this change should be negligible. Operating costs should be reduced slightly due to the replacement of old equipment with new equipment. The savings should be less than \$10,000 per year.

Project # T3021  
 Project Name Video Cameras for Parking Facilities

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type Multi-Phase  
 Useful Life 10 years  
 Category Parking Operations  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$200,000  
 This project involves the installation of additional high-definition cameras in parking facilities.

Justification  
 The cameras will aid in securing facilities, following up on incidents, and evaluating parking demand.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
100,000	EQUIPMENT	100,000					100,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>					<b>100,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
100,000	PARKING FUND	100,000					100,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>					<b>100,000</b>

Budget Impact/Other  
 This project will increase the operating expenditures due to the maintenance of the new equipment. The estimated impact on the operating budget is less than \$10,000 per year.

Project # T3022  
 Project Name Parking Enforcement Vehicles

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type Multi-Phase  
 Useful Life 10 years  
 Category Parking Operations  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$180,000  
 Purchase of a new vehicle with license plate reader technology to aid in parking enforcement in 2019, and the purchase of a replacement license plate reader for existing vehicle that is scheduled for replacement in 2020.

Justification  
 The new vehicle and license plate recognition equipment would be dedicated to the enforcement of the Chauncey Swan and Harrison Street parking facilities and would also be used for enforcing loading zones, street storage, and identification of vehicles on the tow-list.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
90,000	EQUIPMENT	90,000					90,000
<b>Total</b>	<b>Total</b>	<b>90,000</b>					<b>90,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
90,000	PARKING FUND	90,000					90,000
<b>Total</b>	<b>Total</b>	<b>90,000</b>					<b>90,000</b>

Budget Impact/Other  
 The additional vehicle will increase fuel, insurance, maintenance, and replacement charges. By adding another enforcement vehicle, parking fine revenue should increase as well. The estimate increase in expenditures is \$15,000 to \$20,000 per year and the estimated increase in revenue is \$25,000.

Project # T3023  
 Project Name Parking Ramp Automated Parking Equipment

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type One Phase  
 Useful Life 10 years  
 Category Parking Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$825,000  
 Replacement automated parking equipment in parking ramps.

Justification  
 Original equipment installed beginning in 2009. Performance is degrading as equipment is reaching the end of its useful life requiring an increasing amount of staff time to address issues.

Expenditures	2020	2021	2022	2023	2024	Total
EQUIPMENT	275,000		275,000	275,000		825,000
<b>Total</b>	<b>275,000</b>		<b>275,000</b>	<b>275,000</b>		<b>825,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
PARKING FUND	275,000		275,000	275,000		825,000
<b>Total</b>	<b>275,000</b>		<b>275,000</b>	<b>275,000</b>		<b>825,000</b>

Budget Impact/Other  
 This project should have a minimal impact on the operating budget as it only replaces existing equipment.

Project # T3024  
 Project Name Electric Vehicle Charging Stations

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type One Phase  
 Useful Life 5 years  
 Category Parking Operations  
 Priority Efficiency Improvement (3)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$120,000  
 Expanding the number of parking facility spaces with electric vehicle charging stations. This should add six to eight additional charging stations.

Justification  
 To meet the goal expressed in the Climate Action Plan to enable more sustainable transportation options such as electric vehicles.

Expenditures	2020	2021	2022	2023	2024	Total
EQUIPMENT	60,000	60,000				120,000
<b>Total</b>	<b>60,000</b>	<b>60,000</b>				<b>120,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
PARKING FUND	60,000	60,000				120,000
<b>Total</b>	<b>60,000</b>	<b>60,000</b>				<b>120,000</b>

Budget Impact/Other  
 It costs approximately \$500 in electric per parking space to provide an EV charging station. The annual increase in operating expenditures is roughly \$5,000 per year.

Project # T3025  
 Project Name Replacement of LED fixtures in Parking Facilities

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type One Phase  
 Useful Life 10 years  
 Category Parking Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$100,000  
 Project to replace all LED fixtures in Capitol Street ramp and fixtures in other facilities as they age out of production.

Justification  
 LED technologies have evolved since our early adoption in our parking facilities nearly a decade ago. Many of the early-style fixtures need to be replaced. This project will replace the earliest fixtures in the City's oldest facility and will replace fixtures as needed in other facilities.

Expenditures	2020	2021	2022	2023	2024	Total
CONSTRUCTION	100,000					100,000
<b>Total</b>	<b>100,000</b>					<b>100,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
PARKING FUND	100,000					100,000
<b>Total</b>	<b>100,000</b>					<b>100,000</b>

Budget Impact/Other  
 It will cost approximately \$10,000 in staff time to replace all fixtures in the Capitol Street facility. The impact on the operating budget is negligible.

Project # T3026  
 Project Name Tower Place Drainage Modifications

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type One Phase  
 Useful Life 50 years  
 Category Parking Operations  
 Priority Critical (1)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

Description Total Project Cost: \$237,500  
 This project will modify the existing drainage pipe network and divert storm water from the upper decks to the exterior of the structure rather than routing it through the lower level.

Justification  
 The lower level of Tower Place Parking Ramp repeatedly floods during high intensity rain events causing significant property damage.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN					50,000	50,000
CONSTRUCTION					150,000	150,000
INSPECTION					15,000	15,000
ADMINISTRATION					7,500	7,500
CONTINGENCY					15,000	15,000
<b>Total</b>					<b>237,500</b>	<b>237,500</b>

Funding Sources	2020	2021	2022	2023	2024	Total
PARKING FUND					237,500	237,500
<b>Total</b>					<b>237,500</b>	<b>237,500</b>

Budget Impact/Other  
 There is no anticipated impact to the operating budget.

Project # T3055  
 Project Name Transit Maintenance Facility Relocation

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type One Phase  
 Useful Life 40 Years  
 Category Transit Operations  
 Priority Essential (2)  
 Status Active

GRANTEE FTA PLAN Transportation Plan  
 MATCH % 20% TIF DISTRICT None

**Description**

Total Project Cost: \$20,000,000

This project involves the construction of a new transit facility for maintenance operations and storage. As part of this project, the storage area will be expanded allowing for an increase in fleet size and the maintenance facility will be upgraded. The relocation will address the environmental issues that exist at the current facility and allow for the redevelopment of a major commercial site at the corner of Highway 6 and Riverside Drive.

**Justification**

The current tranist maintenance facility has outlived its useful life and is in need of replacement. The facility has structural issues from the surrounding area, and a new facility will improve the delivery of service. The new facility would be eventually be consolidated with Equipment Services into one facility to better utilize space and be more cost effective. Grants are being sought to assist in the construction.

Expenditures	2020	2021	2022	2023	2024	Total
CONSTRUCTION			20,000,000			20,000,000
<b>Total</b>			<b>20,000,000</b>			<b>20,000,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
FEDERAL GRANTS			16,000,000			16,000,000
TRANSIT FUND			4,000,000			4,000,000
<b>Total</b>			<b>20,000,000</b>			<b>20,000,000</b>

**Budget Impact/Other**

The replacement of transit maintenance facility should be to a newer and more energy efficient facility, however, the new facility will be larger and contain more operational functionality. The additional size and capability of the facility will most likely offset the potential savings from a newer and more efficient facility. Additional savings/cost from this facility has not been determined.

Project # T3059  
 Project Name Transit Bus Shelter Replacement & Expansion

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type Multi-Phase  
 Useful Life 10 years  
 Category Transit Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description**

Total Project Cost: \$300,000

This project will allow for the purchase of bus shelters to replace shelters in need of extensive repair as well as allow for new bus shelter installations.

**Justification**

Many of the existing bus shelters have exceeded their useful life and are in need of replacement. In addition, we have received multiple requests for the installation of bus shelters in high ridership areas.

Prior	Expenditures	2020	2021	2022	2023	2024	Total
200,000	OTHER		50,000		50,000		100,000
<b>Total</b>	<b>Total</b>		<b>50,000</b>		<b>50,000</b>		<b>100,000</b>

Prior	Funding Sources	2020	2021	2022	2023	2024	Total
200,000	TRANSIT FUND		50,000		50,000		100,000
<b>Total</b>	<b>Total</b>		<b>50,000</b>		<b>50,000</b>		<b>100,000</b>

**Budget Impact/Other**

There will be no additional staff needed for this purchase and no additional costs will be incurred in our operating budget.

Project # T3066  
 Project Name Bus Wash Repair

Department TRANSPORTATION SERVIC  
 Contact Darian Nagle-Gamm  
 Type One Phase  
 Useful Life 20 years  
 Category Transit Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$100,000  
 Project involves replacing the aging bus wash in the Transit facility, should it break down and no parts are available for repair.

**Justification**  
 The bus wash, original to our current transit facility, is near the end of its useful life. This project is proposed in the instance that the system breaks down and we are unable to repair due to its age and availability of parts. Proper maintenance is an essential to ensuring the City operates a safe, clean, accessible and affordable transportation system.

Expenditures	2020	2021	2022	2023	2024	Total
EQUIPMENT	100,000					100,000
<b>Total</b>	<b>100,000</b>					<b>100,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
TRANSIT FUND	100,000					100,000
<b>Total</b>	<b>100,000</b>					<b>100,000</b>

**Budget Impact/Other**  
 This should lower operating costs due to replacing aging equipment with new equipment. The expected annual savings is less than \$10,000 per year.

Project # T3067  
 Project Name Transit Interchange and Bus Stop Improvements

Department TRANSPORTATION SERVIC  
 Contact Dan Striegel  
 Type Multi-Phase  
 Useful Life 25 years  
 Category Transit Operations  
 Priority Essential (2)  
 Status Active

GRANTEE NONE PLAN None  
 MATCH % NONE TIF DISTRICT None

**Description** Total Project Cost: \$200,000  
 To improve pedestrian safety and traffic flow at the downtown interchange and improve amenities at transit stops throughout the community as recommended through the 2019-2020 Transit Study planning process.

**Justification**  
 Both the Climate Action Plan and the Strategic Plan calls for an evaluation of the transit system to improve the transit system to meet a greater number of residents needs, increase transit ridership, and improve amenities.

Expenditures	2020	2021	2022	2023	2024	Total
PLANNING/DESIGN		20,000				20,000
CONSTRUCTION		80,000				80,000
EQUIPMENT	100,000					100,000
<b>Total</b>	<b>100,000</b>	<b>100,000</b>				<b>200,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
TRANSIT FUND	100,000	100,000				200,000
<b>Total</b>	<b>100,000</b>	<b>100,000</b>				<b>200,000</b>

**Budget Impact/Other**  
 Additional amenities will require additional annual staff time for refuse pickup, cleaning shelters, repairing shelters, and snow removal. The estimated annual increase in operating expenditures is \$10,000 to \$15,000 per year.

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
<b>1 - Bridges</b>		
1 BURLINGTON ST BRIDGE-SOUTH	This project is a replacement of the Burlington Bridge over the Iowa River that will also increase the number of lanes.	\$16,000,000
2 IOWA AVENUE CULVERT	This project will include the removal and replacement of the existing reinforced concrete box culvert with a new three-sided arch culvert. The project will also include removal and replacement of slope protection adjacent to the bridge on Ralston Creek, removal and replacement of street pavement and sidewalk, and site restoration.	\$3,500,000
3 F STREET BRIDGE	This project involves the removal and replacement of the existing corrugated metal arch bridge with a larger bridge.	\$773,000
4 FOURTH AVENUE BRIDGE	This project will replace the bridge over the South Branch of Ralston Creek at Fourth Avenue and will include sidewalks. Possibility of approximately \$75,000 state funding.	\$773,000
5 SIXTH AVENUE BRIDGE	This project involves the removal and replacement of the existing twin box culvert with a larger bridge.	\$773,000
6 THIRD AVENUE BRIDGE	This project will include the removal and replacement of the existing concrete bridge with a new single-span reinforced concrete box culvert. The project will also include removal and replacement of slope protection adjacent to the bridge on Ralston Creek South Branch, removal and replacement of street pavement, and storm sewer improvements.	\$650,000
<b>2 - Streets</b>		
7 BENTON STREET - ORCHARD TO OAKNOLL	This is a capacity related improvement identified by the Arterial Street Plan.	\$5,150,000
8 BROOKLAND PARK DRIVE REHABILITATION	This project will include reconstruction of Brookland Park Drive and updates to utilities.	\$1,450,000
9 DODGE ST - BURLINGTON TO BOWERY	Street reconstruction and storm sewer improvements. This is a joint project with the IDOT.	\$13,250,000
10 DUBUQUE RD PAVING - BRISTOL TO DODGE	Reconstruct and upgrade to urban cross sections.	\$1,339,000
11 DUBUQUE STREET ACCESS ROAD AND TRAFFIC SIGNAL	This project will construct an access drive from the north end of Laura Dr to Dubuque Street, south of the Interstate 80 / Dubuque St interchange. May also facilitate a second means of access from the Peninsula area to Dubuque St.	\$2,000,000
12 EMERALD STREET DIAMOND GRINDING	This project will diamond grind all of Emerald Street to remove the slab warping that interferes with the use of this street by fire trucks.	\$212,000
13 GILBERT / US 6 INTERSECTION LEFT TURN LANES	Reconstruct the intersection of Gilbert & US 6 to include dual left turn lanes on Gilbert St.	\$4,840,000
14 GILBERT ST IAIS UNDERPASS	This project relocates the sidewalks of the Gilbert St. underpass at the IAIS Railroad. The sidewalks are moved further from the street and existing erosion problems are addressed.	\$327,000
15 OLD HWY 218 STREETSCAPE	Streetscape improvements on Old Hwy 218 entrance - Sturgis Ferry Park to US Hwy 6. This project includes landscaping, lighting and sidewalk improvements. The project should be coordinated with Sturgis Ferry Park upgrade and /or Riverside Drive Redevelopment project.	\$812,000



**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
16 HIGHWAY 965 EXTENSION	This project will be initial phase of constructing Hwy 965 extended from the south side of Hwy 218 to Melrose Avenue to arterial standards.	\$9,167,000
17 MCCOLLISTER - SYCAMORE ST TO SCOTT BLVD	Extend proposed McCollister Boulevard from Sycamore Street to Scott Boulevard.	\$9,088,000
18 MUSCATINE AVENUE RECONSTRUCTION, IOWA TO FIRST AVE	This project will reconstruct Muscatine Avenue from Iowa Avenue to 1st Avenue.	\$10,510,000
19 OAKDALE BLVD	This project would construct an extension north across I-80 to a new intersection with Iowa Hwy 1.	\$15,000,000
20 OAKDALE BLVD-HWY 1 TO PRAIRIE DU CHIEN RD	This project would construct Oakdale Blvd from Hwy 1, west to Prairie Du Chien Road.	\$8,240,000
21 PENINSULA SECONDARY ACCESS ROAD	This project will establish a more reliable access to the Peninsula neighborhood by either elevating Foster Rd from Laura Dr to No Name road by creating a secondary access to the area. This project will not be necessary if the Taft Speedway Levee Project is constructed.	\$2,883,000
22 RIVERSIDE DRIVE STREETScape	Phases II to V of the South Riverside Drive Streetscape Master Plan, which includes improvements to the west side of Riverside Drive from Benton to Hwy 6 and the east side of Riverside from Myrtle to Hwy 6. Project includes consolidation of driveways, undergrounding of utilities, and installation of sidewalks and landscaping.	\$2,650,000
23 ROHRET RD IMPROVEMENTS-LAKESHORE TO LIMITS	Project will reconstruct Rohret Rd to urban standards.	\$1,813,000
24 SOUTH GILBERT STREET IMPROVEMENTS	Reconstruction from Benton Street to Stevens Drive. This project does not include improvements to the Gilbert St. / Highway 6 intersection.	\$4,326,000
25 SOUTH ARTERIAL AND BRIDGE, US218 TO GILBERT STREET	Construction of a south arterial street and bridge over the Iowa River, connecting from Old Hwy 218/US 218 interchange on the west side of the Iowa River to Gilbert Street/Sycamore 'L' intersection .	\$15,987,000
26 SYCAMORE-HWY 6 TO HIGHLAND	This project involves additional lanes to improve capacity and storm sewer improvements.	\$750,000
27 SYCAMORE STREET - EAST-WEST LEG FROM "L" TO SOUTH GILBERT	This project will reconstruct Sycamore Street to arterial standards using the Complete Streets Policy. This phase will be the east-west leg of Sycamore Street.	\$3,040,000
28 TAFT AVENUE – HERBERT HOOVER HWY TO LOWER WEST BRANCH	Reconstruct Taft Avenue from Herbert Hoover Hwy to Court Street.	\$3,300,000
29 TAFT AVENUE – AMERICAN LEGION ROAD TO 420TH STREET	Reconstruct Taft Avenue from American Legion Road to Herbert Hoover Hwy.	\$8,200,000
30 LAURA DRIVE RECONSTRUCTION	Reconstruction of entire length of Laura Drive to standard two lane width with curb, storm sewer and sidewalk.	\$2,000,000
31 LINN STREET RECONSTRUCTION, BURLINGTON TO IOWA	This project is part of the downtown streetscape master plan. This project reconstructs Linn Street from Burlington Street to Iowa Avenue. Project also improves sidewalk pavement, addresses critical update to water main, replaces and relocates storm sewer between Washington & Iowa.	\$1,935,000
32 CLINTON STREET STREETScape	Improve Clinton Street Streetscape south of Burlington Street consistent with the Riverfront Crossings Plan. Minor pavement improvements and lane striping a part of project.	\$1,500,000

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
33 FAIRCHILD BRICK STREET RECONSTRUCTION	This project reconstructs two blocks of brick street along Fairchild Street from Clinton Street to Linn Street and will include complete removal of the existing pavement, salvage of existing bricks, and construction of new a 7 inch concrete pavement base with asphalt setting bed and brick surface.	\$1,100,000
34 KIMBALL ROAD RECONSTRUCTION	Reconstruct Kimball road from N. Gilbert Street to N. Governor Street. Project includes 22 foot wide PCC street and a 5 foot wide sidewalk on one side of the street, new 8" DIP water main, new storm sewer, and sanitary service improvements.	\$3,480,000
35 INTERSTATE 80 AESTHETIC IMPROVEMENTS	Landscaping and aesthetic treatments in the Interstate 80 corridor. The objective of this project is to mitigate the visual impact of the addition of a third lane to I-80 and to provide cohesive and pleasing feel to the Iowa City corridor.	\$300,000
36 TOWNCREST DRIVE RECONSTRUCTION	A private street that the property owners would dedicate the right of way to the City, and the City will reconstruct. Parking along and adjacent to the right of way will be reconfigured to better facilitate vehicle movement and pedestrian safety.	\$600,000
37 GILBERT STREET FUNCTIONAL DESIGN - HWY 6 TO KIRKWOOD	Obtain consulting services to provide a functional design of Gilbert Street between Hwy 6 & Kirkwood Avenue. The functional design should take into account all previous design work completed for the corridor.	\$60,000
<b>3 - Transportation Services</b>		
38 ROCK ISLAND RAILROAD DEPOT RESTORATION	Preparation of Old Rock Island Railroad Depot for Amtrak service, including platform construction, lighting, utilities, passenger information display, ticketing kiosks, canopy, warming shelter, signage, parking, and accessibility improvements.	\$5,381,000
39 CAPITOL & DUBUQUE STREET PARKING RAMP FAÇADE IMPROVEMENTS	To construct façade improvements on the Capitol Street and Dubuque Street parking ramps to improve their aesthetic appearance in these high profile, high traffic areas.	\$1,000,000
<b>4 - Ped &amp; Bike Trails</b>		
40 IOWA RIVER TRAIL, HIGHWAY 6 TO STURGIS FERRY PARK	This project will extend the Iowa River Trail from just north of Highway 6 to Sturgis Ferry Park on the west side of the Iowa River.	\$1,180,000
41 OLD HIGHWAY 218 TRAIL/WIDE SIDEWALK	This project will construct an 8' wide sidewalk adjacent to Old Highway 218 between Sturgis Ferry Park and McCollister Boulevard.	\$550,000
42 CRANDIC RAILROAD RAILS-TO-TRAILS PROJECT	The project removes the existing Crandic tracks and repurposes the existing corridor for a 10' multi-use trail approximately between Oakdale Boulevard in Coralville to Gilbert Street in Iowa City (approximately 6.1 miles). Iowa City's portion of the project is approximately 1.75 miles.	\$1,575,000
43 MYRTLE AVE SIDEWALK INFILL	The project will construct sidewalk along the north side of Myrtle Avenue between Greenwood Drive and Olive in order to fill in a gap in the City's sidewalk network.	\$155,000
44 SOUTHGATE AVE IOWA RIVER TRAIL CONNECTOR	This project will construct a trail connection along Southgate Avenue from Gilbert Street to the Iowa River Trail.	\$250,000
45 HWY 6 TRAIL -BROADWAY TO SYCAMORE	Extend existing trail along Hwy 6 between Broadway to Sycamore Streets.	\$2,588,000

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
46 HWY 6 TRAIL -SYCAMORE TO FAIRMEADOWS	Construction of trail extension along Hwy 6 between Sycamore Street and Fairmeadows Blvd and along First Avenue from the south side of Hwy 6 to Lower Muscatine Road.	\$1,300,000
47 WILLOW CREEK TRAIL - PHASE III	Construct a trail from Willow Creek Drive, under Highway One, around perimeter of airport, to connect with Iowa River Corridor (IRC) Trail.	\$870,000
48 WILLOW CREEK TRAIL-WEST	Connect Willow Creek Trail from its current west terminus via a tunnel under Highway 218, to connect with the trail in Hunters Run Park and further west.	\$2,814,000
<b>5 - Wastewater</b>		
49 NORTH BRANCH DAM TRUNK SEWER	This project extends easterly along Ralston Creek from the North Branch Dam to Scott Boulevard.	\$3,860,000
50 NORTHEAST TRUNK SEWER	Reconstruction of an under-sized sewer through the northeast neighborhoods.	\$5,221,000
51 SANITARY SEWER EXTENSION - SCOTT TO HICKORY TRAIL	This project includes the design and construction of a sanitary sewer trunk extension between Scott Boulevard and Hickory Trail.	\$790,000
52 GEO-THERMAL HVAC CONVERSION	Project would include the conversion of the HVAC system to Geo-Thermal. Installation of Geo-thermal loops, new pump systems, new chiller, and improved controllers required to operate the system.	\$300,000
<b>6 - Water</b>		
53 WEST SIDE GROUND STORAGE RESERVOIR	Construction of a one million gallon buried potable water storage reservoir including pumping facilities. Land acquisition is complete.	\$1,545,000
54 NUTRIENT REMOVAL PROJECT	This project when funded will be to construct a nutrient removal solution. Nutrient removal options could include ion exchange, biological treatment, nano-filtration and reverse osmosis.	\$700,000
55 COLLECTOR WELL #1 REHABILITATION	Clean two of the existing laterals and cap one existing lateral of Collector Well #1. Install two new 12-inch laterals to increase the production capacity of this raw water well.	\$1,000,000
56 COLLECTOR WELL #2 REHABILITATION	Clean and cap portions on the existing laterals of Collector Well #2 and install new 12-inch laterals to increase the production capacity of this raw water well.	\$1,000,000
57 WATER TREATMENT PLANT FILTER #6 BUILDOUT	Build out of filter #6 with internals including under drains, gravel, air grid piping, sand media, granular activated carbon (GAC) media, and backwash troughs.	\$241,600
58 WELL FIELD ELECTRICAL CABLE REPLACEMENT	Replace aging medium voltage cable in both the plant site and the peninsula well fields.	\$175,000
59 LEE/HIGHWOOD STREET WATER MAIN REPLACEMENT	This is a water main replacement project with respective street and sidewalk replacement at Lee Street and Highwood Street. Approximately 550 feet of 6" cast-iron pipe (vintage 1951) will be replaced with 6" PVC pipe. Approximately 300 feet of PVC will be installed where no pipe has existed previously.	\$195,500

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
60 GIBLIN DRIVE WATER MAIN REPLACEMENT	This is a water main replacement project with respective street and sidewalk replacement. Approximately 620 feet of 6-inch cast-iron pipe (vintage 1953) will be replaced with 8" PVC.	\$246,350
61 SIXTH AVENUE WATER MAIN REPLACEMENT	This is a water main replacement project with respective street and sidewalk replacement. Approximately 650 feet of 6-inch cast-iron pipe (vintage 1974) will be replaced with 8" PVC.	\$340,000
62 WATER PLANT SOFTENER IMPROVEMENTS	Automate manual operating procedures, motorize concentrator adjustment and mortorized valve adjustor for the small influent valve.	\$75,000
63 WELL HOUSE & GENERATOR BUILDING ROOF	Replace the roofs on the 5 collector wells, 3 deep wells, and emergency generator building.	\$500,000
64 LIME LAGOON OUTLET STRUCTURE MODIFICATIONS	Modify the lagoon outlet structure to an open channel design.	\$500,000
65 MARKET STREET WATER MAIN MADISON TO CLINTON	Extend 20-inch water main from Madison to Clinton on Market St. Tie in 12-inch on Clinton St. to 16-inch at Bloomington St.	\$1,400,000
<b>7 - Storm Water</b>		
66 CARSON LAKE REGIONAL STORM WATER	Construction of a regional storm water management facility on the middle branch of Willow Creek immediately west of Highway 218. This facility will serve development west of Highway 218 and south of Rohret Road. Rohret South Sewer project is a prerequisite.	\$1,160,000
67 RIVERFRONT CROSSINGS STORM SEWER	Storm sewer improvements in the Central Crossings Sub-District .	\$1,375,000
68 IOWA AVENUE CULVERT REPAIRS	This project will repair a box culvert that carries Ralston Creek under Iowa Avenue.	\$348,000
69 N. BRANCH BASIN EXCAVATION	Aerial mapping done for the update to the flood plain maps revealed that sedimentation has consumed a portion of the capacity of the facility. This basin is located in Hickory Hill Park.	\$135,000
70 OLYMPIC COURT STORM WATER	Storm sewer retrofit to relieve localized flooding from storm water runoff.	\$464,000
71 SUNSET STREET STORM SEWER	The area just north and south of Kineton Green, east of Sunset, has experienced back yard flooding and drainage problems.	\$440,000
72 RIVERSIDE DRIVE & ARTS CAMPUS STORM SEWER	This will be a joint project with the University of Iowa to upgrade the Riverside Drive / Arts Campus storm sewer and lift station to perform better during future floods.	\$1,000,000
<b>8 - Parks &amp; Recreation</b>		
73 RECREATION / AQUATIC CENTER	As recommended in the Parks and Recreation Master Plan, construct a major new Recreation & Aquatic Center, probably in the western part of Iowa City.	\$16,000,000
74 MERCER PARK POOL IMPROVEMENTS	This project would include the replacement of the two pool bulkheads, deck tile, dive stands, and the renovation of the women's locker room from a shared shower space to two separate shower spaces.	\$500,000

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
74 WATERWORKS PARK BOAT RAMP	This project is to add a boat ramp to access the Iowa River in the northeast corner of Waterworks Park. Improvements include a boat ramp, boat trailer parking, a boat dock, and an access road.	\$250,000
75 RIVERFRONT CROSSINGS PARK - PHASE 4	Phase 4 of the Riverfront Crossings Park master plan adds a new river access, an amphitheater, a kayak launch, and new river trails.	\$1,353,000
76 RIVERFRONT CROSSINGS PARK RESTROOM & BRIDGE	Construction of second restroom/shelter by Nature Play and second bridge to 2nd Street; also includes removing an abandoned trunk sewer line.	\$910,000
77 GILBERT STREET/PARK MAINT SHOP BOAT RAMP	Addition of an accessible boat access to the Iowa River from the parking lot at the Park Maintenance Shop.	\$245,000
78 IOWA RIVER TRAIL, BENTON TO HIGHWAY 6	This project will extend the Iowa River Trail from Benton St to Highway 6, on the west side of the Iowa River. Future phases of the trail could extend to Stergis Ferry Park and on top of the west side levee to McCollister Blvd.	\$1,700,000
79 SAND PRARIE ENHANCEMENT	Take steps to clear, re-seed and perform low impact development on the 38 acre sand prairie and adjacent McCollister property acquired in 2004/05.	\$273,000
80 MERCER PARK BALL DIAMOND #4 RENOVATION	This project would reconfigure ball diamond #4 at Mercer Park to realign the field to a NW orientation. This would include the removal of the existing field, fencing, and	\$374,000
81 KICKER'S PARK PLAYGROUND REPLACEMENT	Replace playground #1 at Kickers Athletic Complex as it is reaching the end of projected serviceable life. Project also adds ADA compliant paths.	\$185,000
82 SECOND PARKING LOT AT ASHTON HOUSE	Provides for additional parking on the north side of the Ashton House to support larger events at the facility.	\$300,000
83 LOWER CITY PARK MASTER PLAN IMPROVEMENTS	Implement changes to make the park more resilient to flooding. Follows from the 2015 master plan.	\$23,268,522
84 EAST SIDE SPORTS COMPLEX IMPROVEMENTS	Build out of a new 73 acre park on the City's east side. The park includes expansion of various field sports as well as serves as a neighborhood amenity. Follows from the 2015 master plan.	\$14,034,794
85 UPPER CITY PARK POOL AQUATIC ENHANCEMENTS	The project includes design and construction of aquatic enhancements to Upper City Park. Includes renovation of the existing pool and the addition of modern aquatic features possibly including splash pads, slides and other family-friendly amenities.	\$4,500,000
86 TERRY TRUEBLOOD RECREATION AREA PARKING EXPANSION	Expansion of the parking areas with addition of 100 parking spaces at the Terry Trueblood Recreation Area lodge and lake.	\$225,000
<b>9 - Other Projects</b>		
87 BURLINGTON STREET MEDIAN	Construct the Burlington Street median from Gilbert Street to Madison Street. Project includes relocation of water and sewer utilities. This project will require a traffic signal preemption system. (Part of the Riverfront Crossings amendment to City-University URA).	\$1,973,000
88 CEMETERY COLUMBARIUM	Construction of a columbarium.	\$405,000
89 CITY HALL RELOCATION	Relocate and expand / modernize City Hall and City Council Chambers.	\$12,000,000

**City of Iowa City  
Capital Improvement Program  
Unfunded Projects**

Project Name	Description	Unfunded Amt
90 POLICE EVIDENCE STORAGE FACILITY	Construction of a permanent evidence storage facility.	\$929,000
91 CENTRAL POLICE STATION RELOCATION	Relocate and expand / modernize Central Police Station.	\$19,000,000
92 FIRE STATION #1 RELOCATION	Relocate and expand / modernize Central Fire Station #1.	\$11,593,000
93 FIRE STATION #5	Construction of Fire Station #5 in the South Planning District.	\$2,898,000
94 FIRE STATION #6	Construction of Fire Station #6 in the Southwest Planning District.	\$2,898,000
95 FLOOD BUYOUTS	This project will provide funds for the purchase of houses in designated flood hazard buyout areas after FEMA and CDBG buyout programs have ended.	\$530,000
96 RIVERSIDE DRIVE REDEVELOPMENT	This project includes methane abatement, excavation, and fill at the 7 acre site owned by the City at Riverside Dr. and Hwy 6. This site preparation would allow for marketing of this property for commercial development.	\$2,527,000
97 LANDFILL EXPANSION - NORTHWEST CELL	This project includes the preliminary design and studies, detailed design, construction, construction observation, and regulatory compliance associated with implementing the next landfill cell.	\$4,065,000
98 AIRPORT EQUIPMENT SHELTER	Snow removal equipment was previously stored in United Hangar. Equipment Shelter would provide enclosed storage for equipment.	\$337,500
99 AIRPORT PERIMETER ROAD	Construction perimeter road for maintenance and fueling vehicles to travel to south development area.	\$267,700
100 SOUTH AIRPORT SITE DEVELOPMENT	South General Aviation area site development with access roadway and utilities.	\$2,125,100
101 HANGAR A DOOR REPLACEMENT	Hangar A door replacement; hangar A has 10 doors to be replaced.	\$200,000
102 SUMMIT STREET HISTORIC PLAN	Streetscape and intersection elements through Summit Street Historic District.	\$302,000
103 TRAFFIC SIGNAL PRE-EMPTION SYSTEM	This project will install a city-wide Geographic Information System based traffic signal pre-emption system for emergency vehicles. This system is necessary if the Burlington St Median Project is constructed between Madison St and Gilbert St.	\$1,221,000
104 IOWA INTERSTATE RAILROAD QUIET ZONES	The Quiet Zones project would be for design and implementation of required upgraded warning devices and physical infrastructure (medians and gates) for four at-grade street crossings. The upgrades would improve safety at each crossing and reduce the need for trains to sound their horns.	\$1,000,000
105 BURLINGTON STREET DAM	Modification of the Burlington Street Dam to address public safety concerns, improve riverbank stability, improve fish habitat, and create recreational opportunities.	\$6,435,000
<b>TOTAL - UNFUNDED PROJECTS</b>		<b>\$ 333,277,066</b>

# INTERNAL SERVICE FUNDS

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Equipment  
Risk Management  
Information Technology Services  
Central Services  
Health Insurance Reserve  
Dental Insurance Reserve





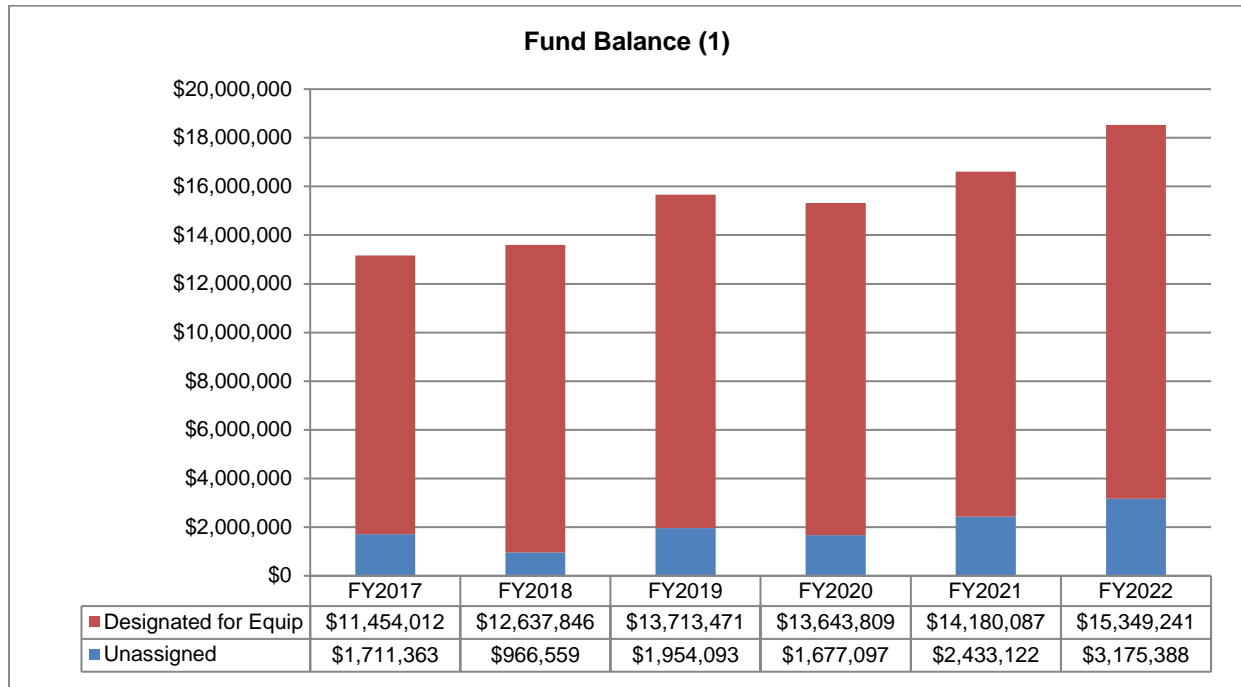
## EQUIPMENT FUND

The Equipment Fund is an internal service fund created to account for the City’s fuel facility, maintenance of the City’s vehicle and equipment fleet, and the accumulation of funds for the replacement of vehicles and equipment. During fiscal year 2018, the accounting for the City’s non-public safety backup radio system was moved from the Central Services Fund to the Equipment Fund.

Internal customers and departments and other local governments are charged labor and parts for the cost to repair vehicles and equipment by the City’s fleet maintenance division. Those charges are designed to cover the division’s actual cost of service. Fuel has also been charged at actual cost, however, starting in fiscal year 2015 a fuel surcharge was added to accumulate savings for the future replacement of the new fuel facility. These funds are reported in the replacement reserve assigned fund balance.

The Equipment Fund also charges departments for the replacement cost of their vehicles and equipment. These charges are calculated at the estimated replacement cost less the estimated resale value of the piece of equipment. Purchases of new vehicles and equipment are budgeted in the departmental budgets. When new equipment is added, the departments are then charged by the reserve for their future replacement.

The graph below represents the Equipment Fund’s actual and projected fund balances.



(1) FY20 – FY22 are estimates.

The Equipment Fund’s unassigned fund balance is budgeted to decrease in fiscal year 2020 by \$276,996 or 14.2% from fiscal year 2019. This budgeted decrease is directly related to the

anticipated purchase of land in fiscal year 2020 to site a new equipment maintenance facility. Unassigned fund balance continues to trend upward, however, growing to \$2,433,122 in fiscal year 2021, an increase of 45.1% over fiscal year 2020. This increase is primarily due to an annual operating surplus.

Total fund balance is projected to be \$15,320,906 in fiscal year 2020, a decrease of 2.2% over the previous fiscal year. In fiscal year 2021, the total fund balance is expected to grow by \$1,292,303 or 8.4% which is a combination of an operating surplus and the continued growth in the replacement reserves. This growth is expected to continue into fiscal year 2022.

**Equipment (8100 - 8101)  
Fund Summary**

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Fund Balance, July 1</b>	\$ 11,749,372	\$ 13,165,375	\$ 13,604,406	\$ 15,667,564	\$ 15,320,906	\$ 16,613,209
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 68,973	\$ 179,380	\$ 314,976	\$ 197,922	\$ 150,000	\$ 150,000
Intergovernmental						
Disaster Assistance	-	32	-	-	-	-
Local 28E Agreements	449,993	573,245	598,593	618,650	622,535	622,535
Charges For Fees And Services						
Refuse Charges	747	1,060	539	1,060	540	540
Miscellaneous						
Misc Merchandise	-	-	2,625	-	-	-
Intra-City Charges	5,451,987	5,912,686	6,201,971	6,291,613	6,570,062	6,701,463
Other Misc Revenue	10,089	7,843	2,649	300	300	300
Other Financial Sources						
Sale Of Assets	118,194	236,221	206,594	98,000	105,150	105,000
<b>Sub-Total Revenues</b>	<b>6,099,982</b>	<b>6,910,467</b>	<b>7,327,947</b>	<b>7,207,545</b>	<b>7,448,587</b>	<b>7,579,838</b>
<b>Transfers In:</b>						
Misc Transfers In	-	78,088	258,485	-	-	-
<b>Sub-Total Transfers In</b>	<b>-</b>	<b>78,088</b>	<b>258,485</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>\$ 6,099,982</b>	<b>\$ 6,988,554</b>	<b>\$ 7,586,432</b>	<b>\$ 7,207,545</b>	<b>\$ 7,448,587</b>	<b>\$ 7,579,838</b>
<b>Expenditures:</b>						
General Fleet Maintenance	\$ 2,975,022	\$ 3,290,623	\$ 3,409,141	\$ 4,577,853	\$ 3,735,476	\$ 3,826,445
Non-Public Safety Radio System	-	33,136	37,480	33,654	37,166	37,909
Equipment Replacement Reserves	1,708,957	1,717,678	1,694,968	2,942,696	2,383,642	1,804,065
<b>Sub-Total Expenditures</b>	<b>4,683,979</b>	<b>5,041,436</b>	<b>5,141,589</b>	<b>7,554,203</b>	<b>6,156,284</b>	<b>5,668,419</b>
<b>Transfers Out:</b>						
Capital Project Fund	-	1,508,088	381,685	-	-	-
<b>Sub-Total Transfers Out</b>	<b>-</b>	<b>1,508,088</b>	<b>381,685</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 4,683,979</b>	<b>\$ 6,549,524</b>	<b>\$ 5,523,274</b>	<b>\$ 7,554,203</b>	<b>\$ 6,156,284</b>	<b>\$ 5,668,419</b>
<b>Fund Balance, June 30</b>	<b>\$ 13,165,375</b>	<b>\$ 13,604,406</b>	<b>\$ 15,667,564</b>	<b>\$ 15,320,906</b>	<b>\$ 16,613,209</b>	<b>\$ 18,524,628</b>
<b>Adjusted Fund Balance, June 30</b>	<b>13,165,375</b>	<b>13,604,406</b>	<b>15,667,564</b>	<b>15,320,906</b>	<b>16,613,209</b>	<b>18,524,628</b>
Restricted / Committed /Assigned	11,454,012	12,637,846	13,713,471	13,643,809	14,180,087	15,349,241
<b>Unassigned Balance</b>	<b>\$ 1,711,363</b>	<b>\$ 966,559</b>	<b>\$ 1,954,093</b>	<b>\$ 1,677,097</b>	<b>\$ 2,433,122</b>	<b>\$ 3,175,388</b>
<b>% of Revenues</b>	<b>28%</b>	<b>14%</b>	<b>26%</b>	<b>23%</b>	<b>33%</b>	<b>42%</b>

## **EQUIPMENT OPERATIONS**

The Equipment Division exists to ensure that City vehicles and major equipment operate safely, reliably, and meet the needs of our staff while minimizing lifecycle cost. The Equipment Division operates as an internal service fund.

### **General Fleet Maintenance**

The Equipment Division provides repair, preventive maintenance and equipment management services for all major City-owned vehicular equipment with the exception of Transit buses. Fueling services are also the responsibility of the Division, along with acquisition of new vehicles/equipment and disposal of replaced vehicles/equipment.

### **Non-Public Safety Radio System**

The Equipment Division manages the non-public safety radio system including the back-up radio tower and radio system maintenance contract. This activity was moved from Central Services in fiscal year 2018.

### **Equipment Replacement Reserve**

The Equipment Replacement Reserve is an account designated for vehicle/equipment replacement only. A replacement charge is calculated and billed monthly using a formula applied to the total cost to place the new asset in service. Factors in the calculation include initial asset cost, life expectancy, expected salvage value and inflation. Exceptions to this replacement charge are large fire apparatus and patrol vehicles which are budgeted within the respective departments.

## **HIGHLIGHTS**

### **Recent Accomplishments:**

- Three more full-electric sedans were added to the fleet in FY2019 replacing typical gasoline-powered sedans (five total in fleet now)
- The radio system backup tower was relocated to the JECC tower on the east side of the City, thus eliminating an annual expense of \$20,000
- Completed an RFP and pilot program for an AVL telematics system and started implementing in fleet vehicles
- Have been using a 5% bio-diesel blend (B5) since September 2019 to promote our Climate Action initiative

### **Upcoming Challenges:**

- Funding sources for future replacement of the Equipment Maintenance Shop
- Continue to explore opportunities to increase the number of alternative fuel vehicles in the fleet

**Staffing:**

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	10.75	10.75	11.75

**Staffing Level Change Summary:**

In the fiscal year 2021 budget, a 1.00 FTE Mechanic I – Equipment position was added.

**Service Level Change Summary:**

There are no service level changes included in the fiscal year 2021 budget.

**Financial Highlights:**

Fuel continues to be our highest operating expense. Total fuel expense in fiscal year 2019 was 9% higher than fiscal year 2018, with a 2% increase in the total quantity dispensed. Budgeted fuel expenditures are 27% higher in fiscal year 2020 and 11% higher in the fiscal year 2021 budget compared to the fiscal year 2019 actual expenditures. Fuel is included within the Supplies expenditures.

In the fiscal year 2020 revised Capital Outlay expenditures, \$650,000 was added for the purchase of a land parcel adjacent to the new Public Works Facility to relocate the current equipment maintenance facility.

Equipment replacement reserve Capital Outlay expenditures in fiscal year 2021 total \$2,327,500; and in fiscal year 2022 total \$1,746,800.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Maximize Revenue from Surplus Vehicles/Equipment.

**Department Objective:** Promptly Dispose of all Replaced Units.

**Performance Measures:**

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Sale of Autos & Equipment	\$117,725	\$236,220	\$206,595	\$150,000	\$175,000

**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Serve Internal Customers Efficiently and Effectively.

**Department Objective:** Maintain City vehicles and equipment cost effectively and respond to internal service requests in a timely manner.

**Performance Measures:**

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Total Vehicles & Equipment Maintained	551	564	566	570	575
Percent of Repairs Completed in less than 1 Day	88.1%	90.9%	91.3%	90.0%	90.0%
Percent of Expenditures Contracted with Outside Vendors	27.9%	23.9%	20.4%	22.0%	25.0%

**Strategic Plan Goal:** *Promote Environmental Sustainability*

**Department Goal:** Increase the use alternative fuel vehicles within the City fleet.

**Department Objective:** As City vehicles and equipment are added and replaced, explore opportunities to bring more alternative fuel vehicles into the fleet.

**Performance Measures:**

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Number of Hybrid Electric Vehicles (HEV)	1	4	3	3	3
Number of Battery Electric Vehicles (BEV)	0	2	5	7	10
Number of full-electric utility vehicles.	3	3	3	3	3

## Activity Summary

**Activity: General Fleet Maintenance (710510)**

**Fund: Equipment (8100)**

**Division: Equipment Services**

**Department: Public Works**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 19,443	\$ (18,542)	\$ 31,193	\$ -	\$ -	\$ -
Intergovernmental						
Disaster Assistance	-	24	-	-	-	-
Local 28E Agreements	449,993	573,245	598,593	618,650	622,535	622,535
Charges For Fees And Services						
Refuse Charges	747	1,060	539	1,060	540	540
Miscellaneous						
Misc Merchandise	-	-	2,625	-	-	-
Intra-City Charges	3,205,248	3,490,334	3,626,887	3,680,847	3,867,976	3,945,336
Other Misc Revenue	10,089	7,843	2,649	300	300	300
Other Financial Sources						
Sale Of Assets	468	-	-	-	150	-
<b>Total Revenues</b>	<b>\$ 3,685,989</b>	<b>\$ 4,053,965</b>	<b>\$ 4,262,486</b>	<b>\$ 4,300,857</b>	<b>\$ 4,491,501</b>	<b>\$ 4,568,711</b>

<b>Expenditures:</b>						
Personnel	\$ 987,798	\$ 1,028,304	\$ 1,068,456	\$ 1,095,676	\$ 1,146,135	\$ 1,180,519
Services	510,762	501,090	453,057	533,122	521,361	531,788
Supplies	1,476,463	1,761,229	1,882,910	2,231,555	2,062,880	2,104,138
Capital Outlay	-	-	4,718	717,500	5,100	10,000
<b>Total Expenditures</b>	<b>\$ 2,975,022</b>	<b>\$ 3,290,623</b>	<b>\$ 3,409,141</b>	<b>\$ 4,577,853</b>	<b>\$ 3,735,476</b>	<b>\$ 3,826,445</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Buyer I - Equipment	0.75	0.75	0.75	0.75	0.75
Asst. Superintendent - Equipment	1.00	1.00	1.00	1.00	1.00
Equipment Superintendent	1.00	1.00	1.00	1.00	1.00
Mechanic I - Equipment	2.00	2.00	2.00	2.00	3.00
Mechanic II - Equipment	3.00	3.00	3.00	3.00	3.00
Mechanic III - Equipment (Day)	1.00	1.00	1.00	1.00	1.00
Mechanic III - Equipment (Eve)	1.00	1.00	1.00	1.00	1.00
Parts/Inventory Clerk - Equip	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>10.75</b>	<b>10.75</b>	<b>10.75</b>	<b>10.75</b>	<b>11.75</b>

<b>Capital Outlay</b>	<b>2020</b>	<b>2021</b>
DEF dispensing Unit	\$ 60,000	\$ -
Land for new equipment facility	650,000	-
Equipment GPS tracking software	7,500	5,100
<b>Total Capital Outlay</b>	<b>\$ 717,500</b>	<b>\$ 5,100</b>

### Activity Summary

**Activity: Non-Public Safety Radio System (710540)** **Fund: Equipment (8100)**  
**Division: Equipment Services** **Department: Public Works**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Miscellaneous						
Intra-City Charges	\$ -	\$ 33,077	\$ 36,384	\$ 33,654	\$ 37,166	\$ 37,909
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 33,077</b>	<b>\$ 36,384</b>	<b>\$ 33,654</b>	<b>\$ 37,166</b>	<b>\$ 37,909</b>
<b>Expenditures:</b>						
Services	\$ -	\$ 33,136	\$ 37,480	\$ 33,654	\$ 37,166	\$ 37,909
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 33,136</b>	<b>\$ 37,480</b>	<b>\$ 33,654</b>	<b>\$ 37,166</b>	<b>\$ 37,909</b>

### Activity Summary

**Activity: Equipment Replacement Reserves (710520)** **Fund: Equipment (8101)**  
**Division: Equipment Services** **Department: Public Works**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 49,530	\$ 197,922	\$ 283,783	\$ 197,922	\$ 150,000	\$ 150,000
Intergovernmental						
Disaster Assistance	-	8	-	-	-	-
Miscellaneous						
Intra-City Charges	2,246,738	2,389,274	2,538,700	2,577,112	2,664,920	2,718,218
Other Financial Sources						
Sale of Assets	117,726	236,221	206,594	98,000	105,000	105,000
<b>Total Revenues</b>	<b>\$ 2,413,994</b>	<b>\$ 2,823,425</b>	<b>\$ 3,029,077</b>	<b>\$ 2,873,034</b>	<b>\$ 2,919,920</b>	<b>\$ 2,973,218</b>
<b>Expenditures:</b>						
Personnel	\$ 589	\$ -	\$ -	\$ -	\$ -	\$ -
Services	55,139	45,465	52,488	57,096	56,142	57,265
Supplies	87	106	78	-	-	-
Capital Outlay	1,653,141	1,672,107	1,642,402	2,885,600	2,327,500	1,746,800
<b>Total Expenditures</b>	<b>\$ 1,708,957</b>	<b>\$ 1,717,678</b>	<b>\$ 1,694,968</b>	<b>\$ 2,942,696</b>	<b>\$ 2,383,642</b>	<b>\$ 1,804,065</b>

<b>Capital Outlay</b>	<b>2020</b>	<b>2021</b>
Dump Trucks & Equipment	\$ 758,400	\$ -
Bucket truck	95,100	-
Refuse Trucks	469,700	276,800
Automobiles	19,600	29,200
Backhoes	180,000	-
Other Vehicular Equipment	968,800	1,352,500
Mowers	-	87,800
Snow Removal Equipment	110,800	22,000
Tractors	-	41,900
Other Vans & Trucks	283,200	517,300
<b>Total Capital Outlay</b>	<b>\$ 2,885,600</b>	<b>\$ 2,327,500</b>



## **RISK MANAGEMENT FUND**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; workplace accidents, errors and omissions; and natural disasters. During fiscal year 1988, the City established the Loss Reserve Fund, an internal service fund, to account for and finance its uninsured risks of loss. Funds pay annual premiums to the Loss Reserve Fund based on actuarial estimates of the amounts needed to pay prior and current-year claims and to establish a reserve for catastrophic losses. Accumulated monies in the Loss Reserve Fund are available to cover the self-insured retention amounts and any uninsured losses.

The Housing Authority Fund is insured under a separate policy with the Assisted Housing Risk Management Association. All other funds participate in the Loss Reserve Fund. Nearly 96% of the Risk Management Fund's revenue is from internal service charges to the other funds for annual premiums.

For the year ending June 30, 2020 the City has purchased property, liability, and workers' compensation insurance under the program that provides for a \$100,000 self-insured retention per occurrence on property losses, a \$500,000 self-insured retention per occurrence on liability, and a \$500,000 self-insured retention on workers' compensation losses. Liability insurance provides coverage for claims in excess of the aforementioned self-insured retention up to a maximum of \$21.0 million annual aggregate of losses paid. Settled claims have not exceeded this commercial coverage in any of the past twenty-six fiscal years.

The fiscal year 2020 revised fund balance is \$3,870,142 million which is .35% lower than the fiscal year 2019 ending fund balance. The budgeted ending fund balance for fiscal year 2021 is \$3,893,092, which is higher than the 2020 revised fund balance by .59%. The fund balance is expected to remain stable and relatively flat over the next two years.

**Risk Management Reserve (8200)**  
**Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 3,414,157	\$ 3,803,525	\$ 3,563,235	\$ 3,883,876	\$ <b>3,870,142</b>	\$ 3,893,092
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 21,901	\$ 52,449	\$ 94,222	\$ 48,000	\$ <b>45,000</b>	\$ 45,000
Miscellaneous						
Intra-City Charges	1,570,986	1,551,399	1,543,692	1,575,000	<b>1,579,000</b>	1,610,580
Other Misc Revenue	32,609	103,426	34,027	103,350	<b>22,580</b>	22,580
<b>Total Revenues</b>	<b>\$ 1,625,495</b>	<b>\$ 1,707,274</b>	<b>\$ 1,671,941</b>	<b>\$ 1,726,350</b>	<b>\$ 1,646,580</b>	<b>\$ 1,678,160</b>
<b>Expenditures:</b>						
Risk Management Loss Reserve	\$ 1,236,127	\$ 1,947,564	\$ 1,351,299	\$ 1,740,084	\$ <b>1,623,630</b>	\$ 1,657,850
<b>Total Expenditures</b>	<b>\$ 1,236,127</b>	<b>\$ 1,947,564</b>	<b>\$ 1,351,299</b>	<b>\$ 1,740,084</b>	<b>\$ 1,623,630</b>	<b>\$ 1,657,850</b>
<b>Fund Balance, June 30</b>	\$ 3,803,525	\$ 3,563,235	\$ 3,883,876	\$ 3,870,142	\$ <b>3,893,092</b>	\$ 3,913,402
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 3,803,525</b>	<b>\$ 3,563,235</b>	<b>\$ 3,883,876</b>	<b>\$ 3,870,142</b>	<b>\$ 3,893,092</b>	<b>\$ 3,913,402</b>
<b>% of Revenues</b>	234%	209%	232%	224%	<b>236%</b>	233%

## RISK MANAGEMENT OPERATIONS

The Risk Management Division is responsible for managing the City's property and casualty risks and selecting prudent and cost-effective solutions to minimize the financial impact of losses to the City. Risk Management also coordinates the City's safety and OSHA programs.

The Risk Management Division strives to:

- Promote a safe and healthy work environment
- Reduce costs related to accidents and injuries
- Protect the resources and assets of the City of Iowa City
- Manage in an efficient manner the City's self-insured workers' compensation, liability, and property claims

### HIGHLIGHTS

#### Recent Accomplishments:

- Implemented the electronic incident report
- Added two divisions to the Safety Certification program
- Created a Risk Management Policy

#### Upcoming Challenges:

- Continue to add Divisions to the Safety Certification program
- Document safety program and procedures
- Implement monthly facility inspections

#### Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	1.80	1.80	1.80

#### Staffing Level Change Summary:

There are no staffing level changes in the fiscal year 2021 budget.

#### Service Level Change Summary:

There are no service level changes in the fiscal year 2021 budget.

#### Financial Highlights:

Risk Management total expenditures are budgeted to decrease by \$116,454 or 6.69% due to an expected decrease in claim payments in fiscal year 2021.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** Protect the resources and assets of the City of Iowa City.

**Department Objective:** Work with City divisions to protect employees from injury and promote accident prevention.

**Performance Measures:**

Hours of safety training provided to employees

FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
517	684	600	600	600

Injury Rate (percentage of workers injured in a given year)

CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
5.45%	4.95%	3.39%	4.50%	4.00%

Lost Day Rate (percentage of workers who missed work days due to work related injury)

CY 2016	CY 2017	CY 2018	CY 2019 Projected	CY 2020 Estimate
2.45%	2.00%	1.36%	2.00%	2.00%

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## Activity Summary

**Activity: Risk Management (310600)**  
**Division: Risk Management**

**Fund: Risk Management Reserve (8200)**  
**Department: Finance**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 21,901	\$ 52,449	\$ 94,222	\$ 48,000	\$ 45,000	\$ 45,000
Miscellaneous						
Intra-City Charges	1,570,986	1,551,399	1,543,692	1,575,000	1,579,000	1,610,580
Other Misc Revenue	32,609	103,426	34,027	103,350	22,580	22,580
<b>Total Revenues</b>	<b>\$ 1,625,495</b>	<b>\$ 1,707,274</b>	<b>\$ 1,671,941</b>	<b>\$ 1,726,350</b>	<b>\$ 1,646,580</b>	<b>\$ 1,678,160</b>

<b>Expenditures:</b>						
Personnel	\$ 205,185	\$ 205,288	\$ 206,855	\$ 219,000	\$ 224,737	\$ 231,479
Services	995,690	1,734,371	1,105,130	1,452,353	1,362,119	1,389,361
Supplies	9,887	6,571	17,964	6,731	11,774	12,009
Capital Outlay	25,365	1,335	21,350	62,000	25,000	25,000
<b>Total Expenditures</b>	<b>\$ 1,236,127</b>	<b>\$ 1,947,564</b>	<b>\$ 1,351,299</b>	<b>\$ 1,740,084</b>	<b>\$ 1,623,630</b>	<b>\$ 1,657,850</b>

<b>Personnel Services - FTE</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Administrative Secretary	0.25	0.25	0.25	-	-
Risk & Finance Assistant	-	-	-	0.25	0.25
Finance Director	0.05	0.05	0.05	0.05	0.05
Occ Safety & Trng Spec	1.00	1.00	1.00	1.00	1.00
Revenue & Risk Manager	0.50	0.50	0.50	0.50	0.50
<b>Total Personnel</b>	<b>1.80</b>	<b>1.80</b>	<b>1.80</b>	<b>1.80</b>	<b>1.80</b>

## **INFORMATION TECHNOLOGY SERVICES FUND**

The Information Technology Services (ITS) fund is an internal service fund that accounts for the cost of providing computer and computer related services to the City's departments. Those services include personal computer support and replacement, network and internet support, fiber optic networking, file server management, telephone administration and support, computer programming and application support, and Geographical Information System (GIS) administration and support.

Internal customers are charged annual service fees depending on the number of devices they use, how many users they have, how many phone sets they have, how much storage they use, and other factors. Internal customers are also responsible for budgeting funds for new computer equipment; however, internal service charges are then charged by the ITS fund for the service and replacement of that equipment. In 2016, the ITS Fund added a replacement reserve to save and restrict funds for the replacement of computer equipment that costs more than \$5,000.

The ITS fund has an estimated ending fund balance of \$2,981,488 at June 30, 2020. This is a decrease of \$10,518 or less than one percent from fiscal year 2019. This decrease is due to an increase in ITS auditing and consulting services.

Fund balance is expected to decrease in fiscal year 2021 by \$18,050 or less than one percent to \$2,963,438. This decrease is due to an increase in expenditures for new server hardware and server upgrades. The estimated fund balance designated for equipment replacement is \$664,571 in fiscal year 2020 and \$537,386 in fiscal year 2021.

**Information Technology (8300 - 8302)**  
**Fund Summary**

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Revised</b>	<b>Budget</b>	<b>Projected</b>
<b>Fund Balance, July 1</b>	\$ 2,516,722	\$ 2,539,464	\$ 2,799,531	\$ 2,992,006	\$ 2,981,488	\$ 2,963,438
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 15,242	\$ 37,722	\$ 70,944	\$ 37,722	\$ 30,000	\$ 30,000
Charges For Fees And Services						
Misc Charges For Svc	16,395	16,128	18,274	16,130	18,270	18,270
Miscellaneous						
Intra-City Charges	2,115,738	2,240,611	2,350,696	2,327,877	2,447,522	2,496,472
Other Misc Revenue	-	210	-	210	-	-
Other Financial Sources						
Sale Of Assets	81	19	4,939	-	-	-
<b>Sub-Total Revenues</b>	<b>2,147,457</b>	<b>2,294,690</b>	<b>2,444,853</b>	<b>2,381,939</b>	<b>2,495,792</b>	<b>2,544,742</b>
<b>Transfers In:</b>						
Misc Transfers In	-	282,494	504,734	-	-	-
<b>Sub-Total Transfers In</b>	<b>-</b>	<b>282,494</b>	<b>504,734</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues</b>	<b>\$ 2,147,457</b>	<b>\$ 2,577,184</b>	<b>\$ 2,949,586</b>	<b>\$ 2,381,939</b>	<b>\$ 2,495,792</b>	<b>\$ 2,544,742</b>
<b>Expenditures:</b>						
Information Technology	\$ 1,559,104	\$ 2,034,355	\$ 1,788,673	\$ 2,171,982	\$ 2,220,751	\$ 2,207,383
Info Technology Equipment Replacement	65,611	268	283,964	220,475	293,091	250,210
<b>Sub-Total Expenditures</b>	<b>1,624,715</b>	<b>2,034,623</b>	<b>2,072,637</b>	<b>2,392,457</b>	<b>2,513,842</b>	<b>2,457,593</b>
<b>Transfers Out:</b>						
Capital Project Fund	500,000	-	179,741	-	-	-
Misc Transfers Out	-	282,494	504,734	-	-	-
<b>Sub-Total Transfers Out</b>	<b>500,000</b>	<b>282,494</b>	<b>684,475</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 2,124,715</b>	<b>\$ 2,317,117</b>	<b>\$ 2,757,111</b>	<b>\$ 2,392,457</b>	<b>\$ 2,513,842</b>	<b>\$ 2,457,593</b>
<b>Fund Balance, June 30</b>	<b>\$ 2,539,464</b>	<b>\$ 2,799,531</b>	<b>\$ 2,992,006</b>	<b>\$ 2,981,488</b>	<b>\$ 2,963,438</b>	<b>\$ 3,050,588</b>
Restricted / Committed /Assigned	437,378	322,244	708,925	664,571	537,386	456,400
<b>Unassigned Balance</b>	<b>\$ 2,102,086</b>	<b>\$ 2,477,287</b>	<b>\$ 2,283,081</b>	<b>\$ 2,316,917</b>	<b>\$ 2,426,052</b>	<b>\$ 2,594,187</b>
<b>% of Revenues</b>	<b>98%</b>	<b>108%</b>	<b>93%</b>	<b>97%</b>	<b>97%</b>	<b>102%</b>

# INFORMATION TECHNOLOGY SERVICES OPERATIONS

In partnership with our clients, we will increase efficiency and productivity through the effective use of Information Technology.

## ITS Operations

The services provided by the Information Technology Services (ITS) Division include server management, legacy system management, software development, system integration, desktop computer management and support, data network design and management, website application development and management, City phone systems support, and fiber optic network design and management.

The ITS Division:

- Provides standardization, integration, and security for City data systems
- Monitors critical services for early alerting to problems
- Provides 24x7 support for our clients
- Maintains Disaster Recovery site for all City data
- Maintains Virtual Environment to reduce hardware costs, increase efficiency of hardware in-use, and augment Disaster Recovery plan for City data
- Effectively administers the Replacement Schedule to ensure technology is meeting client requirements
- Manages the City video camera system
- Supports and enhances e-government services wherever possible
- Protects, manages, and creates redundant connections in the fiber optic network
- Monitors technology changes for potential cost savings
- Perform tasks and design Information Technology Systems that reduce our carbon foot print

## ITS Equipment Replacement Reserve

The ITS equipment replacement reserve is an account for funding capital assets valued at \$5,000 or more. The funds collected in this account are dedicated to the replacement of the designated item after the funds are collected in full to replace it.

## HIGHLIGHTS

### Recent Accomplishments:

- Windows 10 and Horizon View
- Expansion of GIS Citizen Resources
- Storage Area Network Upgrade
- VPN Upgrade
- Two Factor Authentication
- SEIM Upgrade

### Upcoming Challenges:

- Enhanced Paperless Authorization Routing
- EnerGov Implementation
- Enhanced Server Disaster Recovery
- High Availability Configuration for Email



**Staffing:**

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Total FTE's</b>	9.80	9.80	9.80

**Staffing Level Change Summary:**

There are no staffing level changes in the fiscal year 2021 budget.

**Service Level Change Summary:**

There are no service level changes in the fiscal year 2021 budget.

**Financial Highlights:**

Capital Outlay expenditures increased by \$75,000 for new server hardware and upgrades to meet an expected need of additional storage space. Capital Outlay for other hardware and file servers in the replacement reserve increased by \$72,684 due to an increase in the scheduled replacement of equipment.

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**GOALS, OBJECTIVES, and PERFORMANCE MEASURES**

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**Strategic Plan Goal:** *Promote Environmental Sustainability*

**Department Goal:** Reduce datacenter electric consumption to be sustainable via Virtualization.

**Department Objective:** Control growth of Datacenter Electricity Consumption year over year, and be energy conscious in decisions.

**Performance Measures:**

Total number of Kilowatt hours of electricity consumed

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Kilowatt Hours	112,135	74,975	72,978	62,977	51,286
Change (year/year)	-3.4%	-33.1%	-2.7%	-13.7%	-18.6%

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**Strategic Plan Goal:** *Promote a Strong and Resilient Local Economy*

**Department Goal:** Strive for 99.99% (Four-9's standard) uptime for internet services.

**Department Objective:** Internet service is critical for public safety access, email communication, and citizen access to City information on iowa-city.org website at 99.99% (maximum 4.32 minutes downtime per month).

**Performance Measures:**

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Uptime Percentage	99.95%	99.89%	99.96%	99.97%	99.96%

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**Strategic Plan Goal:** *Enhance Community and Intergovernmental Relations*

**Department Goal:** Collaborate on projects to allow for cost savings and greater utilization of resources.

**Department Objective:** Work with University of Iowa, Iowa City Community School, and private vendors to collaborate on fiber projects.

**Performance Measures:**

Number of projects the city has collaborated with an outside entity.

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Projects	17	16	12	10	8

Number of Iowa City school facilities connected to City backbone fiber cable

	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020 Projected</b>	<b>FY 2021 Estimate</b>
Facilities Connected	19	20	20	21	22

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## Activity Summary

**Activity: Information Technology (310500)** **Fund: Information Technology (8300)**  
**Division: Information Technology** **Department: Finance**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 15,242	\$ 37,722	\$ 70,944	\$ 37,722	\$ 30,000	\$ 30,000
Charges For Fees And Services						
Misc Charges For Svc	16,395	16,128	18,274	16,130	18,270	18,270
Miscellaneous						
Intra-City Charges	1,993,266	2,073,002	2,184,789	2,151,756	2,281,616	2,327,248
Other Misc Revenue	-	210	-	210	-	-
Other Financial Sources						
Sale Of Assets	-	-	4,935	-	-	-
<b>Total Revenues</b>	<b>\$ 2,024,903</b>	<b>\$ 2,127,063</b>	<b>\$ 2,278,942</b>	<b>\$ 2,205,818</b>	<b>\$ 2,329,886</b>	<b>\$ 2,375,518</b>

<b>Expenditures:</b>						
Personnel	\$ 933,600	\$ 1,064,523	\$ 967,032	\$ 1,153,765	\$ 1,201,687	\$ 1,237,738
Services	313,205	351,292	306,003	447,932	409,802	417,998
Supplies	201,564	450,577	372,445	395,285	369,262	376,647
Capital Outlay	110,735	167,964	143,192	175,000	240,000	175,000
<b>Total Expenditures</b>	<b>\$ 1,559,104</b>	<b>\$ 2,034,355</b>	<b>\$ 1,788,673</b>	<b>\$ 2,171,982</b>	<b>\$ 2,220,751</b>	<b>\$ 2,207,383</b>

Personnel Services - FTE	2017	2018	2019	2020	2021
I.T.S. Coordinator	1.00	1.00	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00	1.00	1.00
Operations Clerk - I.T.S.	0.80	0.80	0.80	0.80	0.80
Solutions Architect	-	1.00	1.00	1.00	1.00
Application Specialist	-	-	1.00	1.00	1.00
Sr Programmer/Analyst	2.00	2.00	-	-	-
Data Base Administrator	1.00	1.00	1.00	1.00	1.00
Sr Systems Engineer	1.00	1.00	1.00	1.00	1.00
Systems Engineer	1.00	1.00	1.00	1.00	1.00
Voice/Data Network Analyst	1.00	1.00	1.00	1.00	1.00
P.C. Technician	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>9.80</b>	<b>10.80</b>	<b>9.80</b>	<b>9.80</b>	<b>9.80</b>

Capital Outlay	2020	2021
Fiber Optic Cable/Ductwork	\$ 100,000	\$ 100,000
Data Communication Equipment	25,000	15,000
Software Licenses/Upgrades	25,000	25,000
Server Hardware/Upgrades	25,000	100,000
<b>Total Capital Outlay</b>	<b>\$ 175,000</b>	<b>\$ 240,000</b>

## Activity Summary

<b>Activity: Information Technology Equipment Replacement (310581)</b>	<b>Fund: Information Technology (8301)</b>
<b>Division: Information Technology</b>	<b>Department: Finance</b>

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Revenues:</b>						
Intra-City Charges	\$ 122,472	\$ 167,609	\$ 165,907	\$ 176,121	\$ 165,906	\$ 169,224
Other Financial Sources						
Sale Of Assets	81	19	4	-	-	-
<b>Total Revenues</b>	<b>\$ 122,554</b>	<b>\$ 167,628</b>	<b>\$ 165,911</b>	<b>\$ 176,121</b>	<b>\$ 165,906</b>	<b>\$ 169,224</b>
<b>Expenditures:</b>						
Services	\$ 94	\$ 268	\$ 202	\$ 274	\$ 206	\$ 210
Capital Outlay	65,517	-	283,762	220,201	<b>292,885</b>	250,000
<b>Total Expenditures</b>	<b>\$ 65,611</b>	<b>\$ 268</b>	<b>\$ 283,964</b>	<b>\$ 220,475</b>	<b>\$ 293,091</b>	<b>\$ 250,210</b>

	2020	2021
<b>Capital Outlay</b>		
File Servers	\$ 6,346	\$ 59,933
Network Switches/Firewalls	31,999	-
Other Hardware	181,856	<b>232,952</b>
<b>Total Capital Outlay</b>	<b>\$ 220,201</b>	<b>\$ 292,885</b>

## CENTRAL SERVICES FUND

The Central Services internal service fund provides services to internal clients/staff and other local governments in the following areas:

- Mailroom processing of outgoing City Mail, UPS, and Fed-Ex
- Assists with the procurement of City copiers and maintenance contracts.
- During fiscal year 2018, the accounting for the City's non-public safety backup radio system was moved from the Central Services Fund to the Equipment Fund.

The cost of these services is recovered through service charges to the internal clients and to other local governments for the services that they consume. Funds are also retained for the replacement of copy machines on a regularly scheduled basis.

Total fiscal year 2021 budgeted revenue is \$255,988, and internal service fund charges make up 98% of the fund's revenue. Budgeted revenue in fiscal year 2021 is a decrease of 4.70% from fiscal year 2020 budgeted revenue of \$268,622, and a 1.47% increase from fiscal year 2019 actual revenue of \$252,275. The overall increase in revenue since fiscal year 2019 is due to the increase in internal service charges, but it is offset by an expected decrease in interest revenues.

The Central Services fund has an estimated ending fiscal year 2020 fund balance of \$755,734. This was an increase of 7.68% from fiscal year 2019. This increase is primarily due to the accumulated of replacement funds for copy machines and the postage machine. The fiscal year 2021 estimated ending fund balance is \$786,245 which is an increase of 4.04% from fiscal year 2020.

**Central Services (8400)**  
**Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 667,695	\$ 708,449	\$ 725,692	\$ 701,818	\$ 755,734	\$ 786,245
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 3,818	\$ 9,791	\$ 16,742	\$ 9,790	\$ 5,000	\$ 5,000
Charges For Fees And Services						
Library Charges	-	2	2	-	-	-
Miscellaneous						
Intra-City Charges	237,716	218,933	235,413	258,672	250,868	255,885
Other Misc Revenue	119	-	-	-	-	-
Printed Materials	165	165	118	160	120	120
<b>Total Revenues</b>	<b>\$ 241,819</b>	<b>\$ 228,890</b>	<b>\$ 252,275</b>	<b>\$ 268,622</b>	<b>\$ 255,988</b>	<b>\$ 261,005</b>
<b>Expenditures:</b>						
Central Services	\$ 201,065	\$ 188,468	\$ 176,149	\$ 214,706	\$ 225,477	\$ 271,242
<b>Sub-Total Expenditures</b>	<b>\$ 201,065</b>	<b>\$ 188,468</b>	<b>\$ 176,149</b>	<b>\$ 214,706</b>	<b>\$ 225,477</b>	<b>\$ 271,242</b>
<b>Transfers Out:</b>						
Capital Project Fund	-	23,180	100,000	-	-	-
<b>Sub-Total Transfers Out</b>	<b>-</b>	<b>23,180</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures &amp; Transfers Out</b>	<b>\$ 201,065</b>	<b>\$ 211,648</b>	<b>\$ 276,149</b>	<b>\$ 214,706</b>	<b>\$ 225,477</b>	<b>\$ 271,242</b>
<b>Fund Balance, June 30</b>	<b>\$ 708,449</b>	<b>\$ 725,692</b>	<b>\$ 701,818</b>	<b>\$ 755,734</b>	<b>\$ 786,245</b>	<b>\$ 776,008</b>
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 708,449</b>	<b>\$ 725,692</b>	<b>\$ 701,818</b>	<b>\$ 755,734</b>	<b>\$ 786,245</b>	<b>\$ 776,008</b>
<b>% of Revenues</b>	<b>293%</b>	<b>317%</b>	<b>278%</b>	<b>281%</b>	<b>307%</b>	<b>297%</b>

## CENTRAL SERVICES OPERATIONS

The mission of the Central Services Division is to provide quality service to City departments, protect the City's legal interests, and act responsibly on behalf of the public by maintaining the integrity of the City's procurement system through the encouragement of open competition and the impartial and fair treatment of vendors.

The Central Services activity is within the Finance Department and is operated as part of the Purchasing Division. Central Services provides assistance to City employees with the transfer and disposal of surplus equipment through the transfer to other City Departments, on-line bidding, the sale or transfer to other government agencies, or through donation or sale to non-profit organizations. In addition, Central Services is responsible for the management and replacement of copy machines and the processing of incoming and outgoing mail. Departments are charged for the use of these services, and those funds are accounted for separately for the replacement of copier equipment and mail room equipment.

### HIGHLIGHTS

#### Recent Accomplishments:

- Processed over 149,000 pieces of outgoing City Mail; an increase of 10% over the prior fiscal year
- Sorted and distributed over 100,000 pieces of incoming City Mail
- Distributed and sorted incoming 2,178 UPS, FedEx and other delivery service packages; a 17% increase over the prior fiscal year
- Processed outgoing 81 UPS packages; a 14% increase over the prior fiscal year

#### Staffing:

	FY2019	FY2020	FY2021
<b>Total FTE's</b>	0.50	0.50	0.50

#### Staffing Level Change Summary:

In the fiscal year 2021 budget, the 0.50 FTE Purchasing Clerk was eliminated and replaced with a 0.50 Purchasing Assistant.

#### Service Level Change Summary:

There are no service level changes in the fiscal year 2021 budget.

#### Financial Highlights:

In fiscal year 2021, Central Services has budgeted \$58,000 for the replacement of copy machines.



## GOALS, OBJECTIVES, and PERFORMANCE MEASURES

**Strategic Plan Goal:** *Maintain a Solid Financial Foundation*

**Department Goal:** To provide quality service to City departments, protect the City's legal interests, and act responsibly on behalf of the public by maintaining the integrity of the City's procurement system through the encouragement of fair and open competition.

**Department Objective:** Minimizing the environmental impact by providing a means to reuse our current equipment and furniture. Providing assistance to City employees with the transfer and disposal of surplus equipment through the transfer to other City Departments, on-line bidding, the sale or transfer to other government agencies, or through donation or sale to non-profit organizations. Minimizing the environmental impact through the migration of paper documents to scanned documents.

**Performance Measures:**

Surplus Equipment Sold

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Number of Bids Received	1,219	1,697	2,579	1,246	1,689
Dollar Value of Surplus Sold	\$244,207	\$327,911	\$347,905	\$251,914	\$292,984

Migration of Paper Copies to Scanned Copies

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Paper Copies	1,128,003	1,381,411	1,409,616	1,387,632	1,326,665
Scanned Copies	211,482	277,967	330,838	311,412	282,924

\* Quantities from April 2014 through July 2014

Cost Savings for Standard Letters Processed

	FY 2017	FY 2018	FY 2019	FY 2020 Projected	FY 2021 Estimate
Quantity of Standard Letters	136,315	122,099	132,093	126,786	129,323
Cost Savings Using City Mail Machine vs. Standard Mail	\$2,055.60	\$3,662.97	\$5,142.21	\$5,227.42	\$6,466.00

Cost savings for FY17 until January was 1/2 cent; January through June

Cost Savings for FY18 was 3 cents.

Cost Savings for FY19 went up to 5 cents in January

## Activity Summary

**Activity: Central Services (310300)**  
**Division: Purchasing**

**Fund: Central Services (8400)**  
**Department: Finance**

	2017 Actual	2018 Actual	2019 Actual	2020 Revised	2021 Budget	2022 Projected
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 3,818	\$ 9,791	\$ 16,742	\$ 9,790	\$ 5,000	\$ 5,000
Charges For Fees And Services						
Library Charges	-	2	2	-	-	-
Miscellaneous						
Intra-City Charges	237,716	218,933	235,413	258,672	250,868	255,885
Other Misc Revenue	119	-	-	-	-	-
Printed Materials	165	165	118	160	120	120
<b>Total Revenues</b>	<b>\$ 241,819</b>	<b>\$ 228,890</b>	<b>\$ 252,275</b>	<b>\$ 268,622</b>	<b>\$ 255,988</b>	<b>\$ 261,005</b>
<b>Expenditures:</b>						
Personnel	\$ 35,616	\$ 36,406	\$ 37,951	\$ 39,666	\$ 41,588	\$ 42,836
Services	150,439	115,399	111,333	122,040	119,889	122,287
Supplies	1,655	1,059	445	6,000	6,000	6,120
Capital Outlay	13,354	35,604	26,420	47,000	58,000	100,000
<b>Total Expenditures</b>	<b>\$ 201,065</b>	<b>\$ 188,468</b>	<b>\$ 176,149</b>	<b>\$ 214,706</b>	<b>\$ 225,477</b>	<b>\$ 271,242</b>
<b>Personnel Services - FTE</b>						
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	
Purchasing Assistant	-	-	-	-	0.50	
Purchasing Clerk	0.50	0.50	0.50	0.50	-	
<b>Total Personnel</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	
<b>Capital Outlay</b>						
				<b>2020</b>	<b>2021</b>	
Copiers				\$ 47,000	\$ 58,000	
<b>Total Capital Outlay</b>				<b>\$ 47,000</b>	<b>\$ 58,000</b>	

## HEALTH INSURANCE RESERVE

The City maintains insurance reserves for permanent employees' health care coverage. The health insurance plan is partially self-insured, with a stop-loss policy which provides coverage for claims in excess of \$125,000 per employee. Operating funds and participating employees are charged premiums which are deposited into the Health Insurance Reserve Fund. The City reimburses a health insurance provider for actual medical costs incurred plus a claims processing/ administrative fee.

The State of Iowa requires all public entities which maintain a self-funded health insurance plan file an annual certificate of compliance with the Iowa Insurance Commissioner, along with an independent actuarial opinion and financial statement which demonstrate that the plan continues to meet the requirements of Iowa Code 509A.14-.15 as well as applicable provisions of the Iowa administrative code.

In fiscal year 2019, health insurance premiums increased by 5.99%, and in fiscal year 2020, premiums increased by 15.44%. Premiums are budgeted to increase by 10.00% in fiscal year 2021.

Increases in employee contributions have been negotiated as shown in the following table:

Health Insurance Plan:	FY2017	FY2018	FY2019	FY2020	FY2021 <sup>(1)</sup>	FY2022 <sup>(2)</sup>
Single Deductible	\$ 600	\$ 650	\$ 675	\$ 700	\$ 700	\$ 750
Family Deductible	800	850	900	950	950	1,200
Single Out-of-Pocket Max	1,000	1,000	1,100	1,200	1,200	1,250
Family Out-of-Pocket Max	1,700	1,800	1,900	2,000	2,000	2,250
Single Contribution/Month	50	55	60	65	70	10% of cost
Family Contribution/Month	90	95	100	105	110	10% of cost

(1) Police plans will be 10% of cost for Single & Family Contributions/Month in FY2021

(2) AFSCME & Non-union plans are eligible for re-negotiation in FY2022;

Fire plans are eligible for re-negotiation in FY2023

The fiscal year 2020 ending fund balance is estimated at \$11,330,860. This is an increase of \$173,970 or 1.56% from the revised fiscal year 2019 ending fund balance of \$11,156,890. For fiscal year 2021, the fund balance is expected to increase to \$11,457,1180 which is an increase of \$126,320 or 1.11%.

Restricted/assigned fund balance represents the City's Net OPEB Obligation. The City's Net OPEB obligation at June 30, 2019 was \$8,877,831. This increased by \$1,288,091 over the fiscal year 2018 ending fund balance, an increase of 16.97%, due to an increase in claims experience.

**Health Insurance Reserve (8500)**  
**Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 9,902,794	\$ 10,821,195	\$ 11,374,743	\$ 11,156,890	\$ 11,330,860	\$ 11,457,180
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 51,443	\$ 148,806	\$ 190,177	\$ 148,805	\$ 100,000	\$ 100,000
Charges For Fees And Services						
Misc Charges For Services	528,085	474,730	456,175	554,484	582,079	582,079
Miscellaneous						
Intra-City Charges	7,557,416	7,778,202	8,240,251	9,558,690	10,514,559	11,040,287
Other Misc Revenue	-	-	610	-	-	-
<b>Total Revenues</b>	<b>\$ 8,136,943</b>	<b>\$ 8,401,738</b>	<b>\$ 8,887,214</b>	<b>\$ 10,261,979</b>	<b>\$ 11,196,638</b>	<b>\$ 11,722,366</b>
<b>Expenditures:</b>						
Services	\$ 7,216,533	\$ 7,846,832	\$ 9,103,800	\$ 10,085,509	\$ 11,067,818	\$ 11,621,209
Supplies	2,009	1,358	1,267	2,500	2,500	2,550
<b>Total Expenditures</b>	<b>\$ 7,218,542</b>	<b>\$ 7,848,190</b>	<b>\$ 9,105,067</b>	<b>\$ 10,088,009</b>	<b>\$ 11,070,318</b>	<b>\$ 11,623,759</b>
<b>Fund Balance, June 30</b>	<b>\$ 10,821,195</b>	<b>\$ 11,374,743</b>	<b>\$ 11,156,890</b>	<b>\$ 11,330,860</b>	<b>\$ 11,457,180</b>	<b>\$ 11,555,787</b>
Restricted / Committed / Assigned	4,844,311	7,589,740	8,877,831	8,877,831	8,877,831	8,877,831
<b>Unassigned Balance</b>	<b>\$ 5,976,884</b>	<b>\$ 3,785,003</b>	<b>\$ 2,279,059</b>	<b>\$ 2,453,029</b>	<b>\$ 2,579,349</b>	<b>\$ 2,677,956</b>
<b>% of Revenues</b>	73%	45%	26%	24%	23%	23%

## **DENTAL INSURANCE RESERVE**

The City provides dental coverage for permanent employees and maintains insurance reserves for this purpose. The City's dental insurance plan is self-insured. Operating funds and participating employees are charged premiums which are deposited into the Dental Insurance Reserve Fund. The City reimburses a dental insurance provider for actual costs incurred plus a claims processing/ administrative fee.

For non-union and AFSCME employees, the covered benefits are \$1,500 per eligible member. For police union and fire union employees, covered benefits are \$500 per eligible member.

The Dental Insurance Reserve's fund balance at the end of fiscal year 2020 is expected to be \$269,295 or \$10,828 higher than the fiscal year 2019 ending fund balance. This is an increase of 4.02% percent. Fund balance is expected to increase in fiscal year 2021 to \$278,699, which is an increase of \$9,404 or 3.49%.

**Dental Insurance Reserve (8600)**  
**Fund Summary**

	2017	2018	2019	2020	2021	2022
	Actual	Actual	Actual	Revised	Budget	Projected
<b>Fund Balance, July 1</b>	\$ 137,107	\$ 147,348	\$ 190,915	\$ 258,467	\$ 269,295	\$ 278,699
<b>Revenues:</b>						
Use Of Money And Property						
Interest Revenues	\$ 848	\$ 2,459	\$ 5,765	\$ 2,460	\$ 3,500	\$ 3,500
Charges For Fees And Services						
Misc Charges For Svc	23,352	21,258	17,843	21,258	17,840	17,840
Miscellaneous						
Intra-City Charges	360,042	383,977	388,300	416,319	437,135	450,249
<b>Total Revenues</b>	<b>\$ 384,243</b>	<b>\$ 407,695</b>	<b>\$ 411,909</b>	<b>\$ 440,037</b>	<b>\$ 458,475</b>	<b>\$ 471,589</b>
<b>Expenditures:</b>						
Services	\$ 374,002	\$ 364,128	\$ 344,357	\$ 429,209	\$ 449,071	\$ 462,543
<b>Total Expenditures</b>	<b>\$ 374,002</b>	<b>\$ 364,128</b>	<b>\$ 344,357</b>	<b>\$ 429,209</b>	<b>\$ 449,071</b>	<b>\$ 462,543</b>
<b>Fund Balance, June 30</b>	\$ 147,348	\$ 190,915	\$ 258,467	\$ 269,295	\$ 278,699	\$ 287,745
Restricted / Committed /Assigned	-	-	-	-	-	-
<b>Unassigned Balance</b>	<b>\$ 147,348</b>	<b>\$ 190,915</b>	<b>\$ 258,467</b>	<b>\$ 269,295</b>	<b>\$ 278,699</b>	<b>\$ 287,745</b>
<b>% of Revenues</b>	38%	47%	63%	61%	61%	61%

# STATISTICS

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US Census Data  
Revenue Comparisons  
Property Tax Levies  
Property Tax Valuations  
Principal:  
    Taxpayers  
    Employers  
    Sewer Customers  
    Water Customers  
Operating Indicators  
Department Statistics:

Police  
Fire  
Library  
Senior Center  
Transportation Services  
Neighborhood & Development  
    Services





## US Census Data

	Iowa City	Johnson County	Iowa
<b>Population</b>			
Population estimates, July 1, 2018, (V2018)	76,290	151,260	3,156,145
Population, percent change - April 1, 2010 (estimates base) to July 1, 2018, (V2018)	12.3%	15.6%	3.6%
Population, Census, April 1, 2010	67,862	130,882	3,046,355
Persons under 5 years, percent, July 1, 2018	5.0%	5.8%	6.3%
Persons under 18 years, percent, July 1, 2018	15.9%	20.0%	23.2%
Persons 65 years and over, percent, July 1, 2018	9.1%	11.7%	17.1%
Female persons, percent, July 1, 2018	50.1%	50.4%	50.2%
White alone, percent, July 1, 2018	79.4%	83.0%	90.7%
Black or African American alone, percent, July 1, 2018 (a)	7.3%	7.3%	4.0%
American Indian and Alaska Native alone, percent, July 1, 2018 (a)	0.3%	0.4%	0.5%
Asian alone, percent, July 1, 2018 (a)	7.9%	6.8%	2.7%
Native Hawaiian and Other Pacific Islander alone, percent, July 1, 2018 (a)	0.2%	0.1%	0.1%
Two or More Races, percent, July 1, 2018	2.8%	2.5%	1.9%
Hispanic or Latino, percent, July 1, 2018 (b)	6.0%	5.8%	6.2%
White alone, not Hispanic or Latino, percent, July 1, 2018	75.7%	78.0%	85.3%
Veterans, 2013-2017	2,205	5,399	193,451
Foreign born persons, percent, 2013-2017	13.9%	10.6%	5.0%
<b>Housing</b>			
Housing units, April 1, 2010	29,270	55,967	1,336,417
Owner-occupied housing unit rate, 2013-2017	47.7%	59.3%	71.1%
Median value of owner-occupied housing units, 2013-2017	\$202,200	\$210,400	\$137,200
Median selected monthly owner costs -with a mortgage, 2013-2017	\$1,521	\$1,536	\$1,202
Median selected monthly owner costs -without a mortgage, 2013-2017	\$529	\$521	\$456
Median gross rent, 2013-2017	\$924	\$929	\$740
Households, 2013-2017	29,697	57,423	1,251,587
Persons per household, 2013-2017	2.24	2.37	2.41
Living in same house 1 year ago, percent of persons age 1 year+, 2013-2017	68.0%	75.1%	84.7%
Language other than English spoken at home, percent of persons age 5 years+, 2013-2017	16.5%	13.3%	7.6%
<b>Education</b>			
High school graduate or higher, percent of persons age 25 years+, 2013-2017	95.2%	95.1%	91.8%
Bachelor's degree or higher, percent of persons age 25 years+, 2013-2017	59.9%	52.7%	27.7%
<b>Health</b>			
With a disability, under age 65 years, percent, 2013-2017	5.1%	4.7%	7.9%
Persons without health insurance, under age 65 years, percent	7.6%	5.5%	5.6%
<b>Transportation</b>			
Mean travel time to work (minutes), workers age 16 years+, 2013-2017	17.1	18.9	19.0
<b>Economy</b>			
In civilian labor force, total, percent of population age 16 years+, 2013-2017	68.4%	71.5%	67.5%
In civilian labor force, female, percent of population age 16 years+, 2013-2017	67.7%	70.1%	63.2%
Total health care and social assistance receipts/revenue, 2012 (\$1,000) (c)	1,851,067	1,967,788	18,583,828
Total manufacturers shipments, 2012 (\$1,000) (c)	2,889,946	3,400,394	116,668,830
Total merchant wholesaler sales, 2012 (\$1,000) (c)	502,298	1,011,788	62,318,301
Total retail sales, 2012 (\$1,000) (c)	927,730	1,861,697	44,905,624
Total retail sales per capita, 2012 (c)	\$13,228	\$13,657	\$14,607
Median household income (in 2017 dollars), 2013-2017	\$45,991	\$59,965	\$56,570
Per capita income in past 12 months (in 2017 dollars), 2013-2017	\$28,758	\$33,039	\$30,063
Persons in poverty, percent	28.0%	15.3%	11.2%
All firms, 2012	5,912	11,533	259,121
Men-owned firms, 2012	3,119	5,929	135,382
Women-owned firms, 2012	1,719	3,606	82,345
Minority-owned firms, 2012	619	1,156	14,707
Nonminority-owned firms, 2012	4,922	9,758	236,561
Veteran-owned firms, 2012	484	1,064	25,889
Nonveteran-owned firms, 2012	4,958	9,620	217,779
<b>Geography</b>			
Population per square mile, 2010	2,713.3	213.1	54.5
Land area in square miles, 2010	25.01	614.04	55,857.13

This geographic level of poverty and health estimates are not comparable to other geographic levels of these estimates.

Some estimates presented here come from sample data, and thus have sampling errors that may render some apparent differences between geographies statistically indistinguishable.

The vintage year (e.g., V2018) refers to the final year of the series (2010 thru 2018). Different vintage years of estimates are not comparable.

(a) Includes persons reporting only one race

(b) Hispanics may be of any race, so also are included in applicable race categories

(c) Economic Census - Puerto Rico data are not comparable to U.S. Economic Census data

Source: US Census Bureau - QuickFacts

## Revenue Comparisons

Revenue Comparisons are done on the ten (10) largest cities in Iowa and our neighboring cities of Coralville and North Liberty.

### Property Tax Rate Comparison

(Levy Rate per \$1,000 Valuation)

City	FY20 Tax Rate	Rank	FY20/FY19 % Change
Council Bluffs	18.260	1	0.00%
Waterloo	17.548	2	0.53%
Davenport	16.780	3	0.00%
Des Moines	16.640	4	-3.48%
<b>Iowa City</b>	<b>15.833</b>	<b>5</b>	<b>-2.16%</b>
Sioux City	15.680	6	-2.43%
Cedar Rapids	15.436	7	1.45%
Coralville	13.528	8	0.00%
North Liberty	11.033	9	0.00%
West Des Moines	10.990	10	-6.79%
Dubuque	10.331	11	-2.43%
Ames	10.026	12	-0.43%

### FY2020 Estimated General Fund Revenue

FY2020 Adopted Budget

City	Revenues	Transfers In	Debt Proceeds/ Asset Sales	Total Revenues	Per Capita Revenue*	Per Cap. Rank
West Des Moines	\$60,747,511	\$10,341,452	\$25,000	\$71,113,963	\$1,256.23	1
Dubuque	\$58,181,447	\$10,251,516	\$46,500	\$68,479,463	\$1,188.12	2
Council Bluffs	\$50,714,289	\$14,874,335	\$25,000	\$65,613,624	\$1,054.37	3
Cedar Rapids	\$95,743,779	\$34,610,594	\$175,000	\$130,529,373	\$1,033.27	4
Coralville	\$19,206,388	\$251,000	\$0	\$19,457,388	\$1,029.11	5
North Liberty	\$10,598,667	\$3,130,563	\$0	\$13,729,230	\$1,026.56	6
<b>Iowa City</b>	<b>\$51,845,528</b>	<b>\$11,772,657</b>	<b>\$1,303,393</b>	<b>\$64,921,578</b>	<b>\$956.67</b>	<b>7</b>
Sioux City	\$53,027,034	\$22,385,512	\$52,710	\$75,465,256	\$912.69	8
Des Moines	\$131,266,348	\$44,083,616	\$8,080	\$175,358,044	\$861.99	9
Davenport	\$57,385,520	\$22,827,350	\$0	\$80,212,870	\$804.66	10
Waterloo	\$46,159,909	\$6,601,052	\$255,000	\$53,015,961	\$775.02	11
Ames	\$27,959,623	\$9,359,575	\$750	\$37,319,948	\$632.92	12

\*Per Capita calculations used 2010 US Census data

## Hotel/Motel Tax Revenues

FY2019 Receipts

City*	Effective Date	Receipts
Des Moines	4/1/1979	\$7,226,054
West Des Moines	4/1/1979	\$4,450,775
Cedar Rapids	4/1/1979	\$3,936,504
Davenport	4/1/1981	\$2,811,433
Coralville	7/1/1983	\$2,728,220
Council Bluffs	4/1/1979	\$2,512,319
Ames	4/1/1988	\$2,501,585
Dubuque	4/1/1979	\$2,113,273
Sioux City	4/1/1979	\$2,002,647
Waterloo	4/1/1981	\$1,338,618
<b>Iowa City</b>	<b>4/1/1983</b>	<b>\$1,301,827</b>
North Liberty	7/1/2008	\$71,252

\*All cities listed impose the state allowed maximum rate of 7%

Source: Iowa Department of Revenue

## Utility Franchise Tax Rates (as of July 6, 2017)

City	Franchise Fee Rate
North Liberty	0%
Davenport	0%
West Des Moines	0%
Ames	0%
Coralville	1%
<b>Iowa City</b>	<b>1%</b>
Council Bluffs	2%
Cedar Rapids	3%
Waterloo	3%
Dubuque	5%
Sioux City	5%
Des Moines	5%

**Utility Rates (Residential Monthly Billing – July 1, 2018)**

<b>City</b>	<b>Water</b>	<b>Sewer</b>	<b>Waste</b>	<b>Storm</b>	<b>Total</b>	<b>Rank</b>
North Liberty*	\$50.15	\$59.39	\$19.50	\$2.00	\$131.04	1
Davenport	\$49.01	\$56.42	\$16.59	\$2.80	\$124.82	2
Des Moines	\$32.67	\$49.22	\$23.80	\$13.44	\$119.13	3
Dubuque	\$30.76	\$42.15	\$20.65	\$8.29	\$101.85	4
Ames*	\$31.20	\$33.59	\$26.25	\$4.95	\$95.99	5
West Des Moines	\$36.93	\$39.83	\$12.25	\$5.45	\$94.46	6
<b>Iowa City**</b>	<b>\$33.27</b>	<b>\$36.08</b>	<b>\$19.10</b>	<b>\$5.00</b>	<b>\$93.45</b>	<b>7</b>
Sioux City	\$38.20	\$35.58	\$16.63	\$0.00	\$90.41	8
Cedar Rapids	\$30.68	\$29.12	\$22.53	\$6.58	\$88.91	9
Coralville	\$17.80	\$40.15	\$20.00	\$3.00	\$80.95	10
Council Bluffs	\$31.73	\$22.88	\$18.00	\$0.00	\$72.61	11
Waterloo	\$18.88	\$28.35	\$13.00	\$4.00	\$64.23	12

\* Ames and North Liberty trash collection provided by private contractors

\*\* Average rate is \$92.44/difference of \$1.05

## Property Tax Levies

### Property Tax History – All Direct and Overlapping Governments (per \$1,000 assessed valuation)

Collection Year	Iowa City Community School District	Johnson County*	Kirkwood Community College	State of Iowa	City of Iowa City	Total	Iowa City Percentage of Total	Residential Rollback %
2009-10	14.191	7.708	0.840	0.003	17.853	40.596	44.0	45.5893
2010-11	14.690	7.540	0.926	0.003	17.757	40.915	43.4	46.9094
2011-12	14.591	7.320	0.999	0.003	17.842	40.754	43.8	48.5299
2012-13	14.073	7.075	1.079	0.003	17.269	39.499	43.7	50.7518
2013-14	13.688	7.077	1.065	0.003	16.805	38.639	43.5	52.8166
2014-15	13.699	7.062	1.058	0.003	16.705	38.528	43.4	54.4002
2015-16	13.868	7.228	1.061	0.003	16.651	38.811	42.9	55.7335
2016-17	13.989	7.093	1.080	0.003	16.583	38.748	42.8	55.6259
2017-18	13.959	7.179	1.132	0.003	16.333	38.606	42.3	56.9391
2018-19	14.856	6.839	1.204	0.003	16.183	39.085	41.4	55.6209
2019-20	14.791	6.761	1.213	0.003	15.833	38.601	41.0	56.1324

\*Includes Johnson County, the City of Iowa City Assessor, and Agricultural Extension levies.  
Source: Johnson County Auditor

# Property Tax Valuations

## Last Ten Fiscal Years

### Assessed Valuation

	Tax Collection Year:			
	FY2021	FY2020	FY2019	FY2018
Residential	\$ 4,958,648,218	\$ 4,399,451,083	\$ 4,255,597,838	\$ 4,001,761,478
Agricultural (taxed at Ag rate)	1,748,000	2,539,080	2,625,810	3,425,692
Multi-Residential	539,636,381	489,176,499	471,420,082	411,460,472
Commercial	1,060,943,044	932,699,374	915,964,068	821,949,555
Industrial	80,663,794	76,905,588	71,553,904	72,635,554
Railroads	4,488,469	3,601,348	3,549,414	3,984,932
Utilities w/out Gas & Electric	6,152,547	7,386,408	7,099,293	6,734,894
Gross valuation	6,652,280,453	5,911,759,380	5,727,810,409	5,321,952,577
Less: Military exemption	2,435,380	2,489,088	2,579,836	2,635,396
Net valuation	6,649,845,073	5,909,270,292	5,725,230,573	5,319,317,181
Incremental value	89,469,635	115,175,495	85,379,709	80,577,275
Gas and Electric Utilities	118,583,613	109,124,421	97,050,716	94,582,279
Total Assessed valuation	\$ 6,857,898,321	\$ 6,133,570,208	\$ 5,907,660,998	\$ 5,494,476,735
Percent change	11.809%	3.824%	7.520%	2.696%

### Taxable Valuation

	Tax Collection Year:			
	FY2021	FY2020	FY2019	FY2018
Assessment Limitation:				
Residential rollback	55.0743%	56.9180%	55.6209%	56.9391%
Agricultural rollback	81.4832%	56.1324%	54.4480%	47.4996%
Multi-Residential rollback	71.25%	75.00%	78.75%	82.50%
Commercial and Railroad rollback	90.0%	90.0%	90.0%	90.0%
Industrial rollback	90.0%	90.0%	90.0%	90.0%
Residential	\$ 2,719,569,602	\$ 2,490,442,298	\$ 2,356,529,643	\$ 2,274,451,551
Agricultural (taxed at Ag rate)	1,424,328	1,425,151	1,429,547	1,618,090
Multi-Residential	382,070,966	363,613,829	368,969,925	337,946,106
Commercial	950,525,463	832,628,954	819,505,276	734,200,396
Industrial	72,596,824	68,970,889	64,152,540	64,688,055
Railroads	4,039,622	3,241,213	3,194,473	3,586,439
Utilities w/out Gas & Electric	6,152,547	7,386,408	7,099,293	6,734,894
Gross valuation	4,136,379,352	3,767,708,742	3,620,880,697	3,423,225,531
Less: Military exemption	2,435,380	2,489,088	2,579,836	2,635,396
Net valuation	4,133,943,972	3,765,219,654	3,618,300,861	3,420,590,135
Incremental value	84,077,937	115,175,495	85,379,369	80,559,947
Gas and Electric Utilities	40,156,239	42,719,065	41,797,475	41,702,196
Total Taxable Valuation	\$ 4,258,178,148	\$ 3,923,114,214	\$ 3,745,477,705	\$ 3,542,852,278
Percent change	8.541%	4.743%	5.719%	3.550%

### Total Direct Tax Rate

City of Iowa City	\$ 15.773	\$ 15.833	\$ 16.183	\$ 16.333
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FY2017	FY2016	FY2015	FY2014	FY2013	FY2012
\$ 3,882,757,454	\$ 3,603,743,609	\$ 3,488,112,611	\$ 3,367,051,717	\$ 3,284,249,136	\$ 3,182,636,485
3,720,671	3,553,520	3,680,920	2,655,640	2,516,440	2,263,884
410,426,868	-	-	-	-	-
805,734,128	1,129,397,979	1,144,437,631	1,113,600,025	1,149,535,927	1,146,182,052
73,206,895	74,399,739	80,153,614	72,834,630	73,400,730	73,044,725
4,096,577	4,015,580	3,827,506	3,205,451	2,619,932	1,799,383
7,375,066	8,239,789	9,599,528	10,816,940	11,051,685	10,729,898
5,187,317,659	4,823,350,216	4,729,811,810	4,570,164,403	4,523,373,850	4,416,656,427
2,727,994	2,828,002	2,939,122	3,059,502	3,096,542	3,163,216
5,184,589,665	4,820,522,214	4,726,872,688	4,567,104,901	4,520,277,308	4,413,493,211
72,666,677	42,307,287	21,131,574	14,113,908	11,712,327	25,408,838
92,987,351	87,728,294	78,642,915	87,100,183	83,538,109	81,240,051
\$ 5,350,243,693	\$ 4,950,557,795	\$ 4,826,647,177	\$ 4,668,318,992	\$ 4,615,527,744	\$ 4,520,142,100
8.074%	2.567%	3.392%	1.144%	2.110%	1.579%

FY2017	FY2016	FY2015	FY2014	FY2013	FY2012
55.6259%	55.7335%	54.4002%	52.8166%	50.7518%	48.5299%
46.1068%	44.7021%	43.3997%	59.9334%	57.5411%	69.0152%
86.25%	NA	NA	NA	NA	NA
90.0%	90.0%	95.0%	NA	NA	NA
90.0%	90.0%	95.0%	NA	NA	NA
\$ 2,155,033,296	\$ 2,008,493,138	\$ 1,894,079,854	\$ 1,776,096,066	\$ 1,666,036,081	\$ 1,544,260,536
1,706,955	1,588,496	1,597,501	1,591,636	1,447,988	1,562,422
353,335,857	-	-	-	-	-
720,036,878	1,016,458,199	1,086,556,293	1,113,600,025	1,149,535,927	1,146,182,052
65,301,535	66,959,765	76,128,877	72,834,630	73,400,730	73,044,725
3,686,919	3,614,022	3,636,130	3,205,451	2,619,932	1,799,383
7,375,066	8,239,789	9,599,528	10,816,940	11,051,685	10,729,898
3,306,476,506	3,105,353,409	3,071,598,183	2,978,144,748	2,904,092,343	2,777,579,016
2,727,994	2,828,002	2,939,122	3,059,502	3,096,542	3,163,216
3,303,748,512	3,102,525,407	3,068,659,061	2,975,085,246	2,900,995,801	2,774,415,800
72,650,838	33,331,128	21,131,574	14,113,908	11,712,327	25,408,838
44,986,783	46,785,426	47,004,994	46,813,214	47,404,050	48,337,968
\$ 3,421,386,133	\$ 3,182,641,961	\$ 3,136,795,629	\$ 3,036,012,368	\$ 2,960,112,178	\$ 2,848,162,606
7.501%	1.462%	3.320%	2.564%	3.931%	3.270%

\$ 16.583	\$ 16.651	\$ 16.705	\$ 16.805	\$ 17.269	\$ 17.842
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## PRINCIPAL TAXPAYERS

2019 and Nine Years Ago (2010)

(amounts expressed in thousands)

<u>Ten largest taxpayers<sup>1</sup></u>	2010			2019		
	<u>Taxable</u> <u>Valuation</u>	<u>Rank</u>	<u>% of Total</u> <u>Taxable</u> <u>Valuation</u>	<u>Taxable</u> <u>Valuation</u>	<u>Rank</u>	<u>% of Total</u> <u>Taxable</u> <u>Valuation</u>
ACT Inc (Am College Testing Prgm)	\$ 45,553	1	1.03 %	\$ 51,020	1	1.49 %
BBCS Hawkeye Housing LLC	-	-	N/A	45,357	2	1.33
Tailwind Iowa City LLC	-	0	N/A	33,054	3	0.97
Mid-American Energy Company	40,242	2	1.02	29,924	4	0.87
Rise at Riverfrot Crossings Owner LLC	-	0	N/A	28,415	5	0.83
Vesper Iowa City LLC	-	-	N/A	27,191	6	0.79
Ann Gerdin Trust (formerly Russell Gerdin)	19,003	3	0.39	25,448	7	0.74
Midwestone Bank	-	-	N/A	23,630	8	0.69
Dealer Properties IC LLC (Billion Auto)	-	-	N/A	21,465	9	0.63
Proctor & Gamble LLC	13,752	9	0.29	18,677	10	0.55
SouthGate Development CO	18,532	4	0.46	-	-	N/A
National Computer Systems (Pearson)	14,317	8	0.38	-	-	N/A
MEHSM LC (Sycamore Mall)	16,411	5	0.34	-	-	N/A
Plaza Towers LLC	14,575	7	0.32	-	-	N/A
United Natural Foods	13,095	10	0.30	-	-	N/A
Alpha Inc.	15,426	6	0.27	-	-	N/A
<b>Total</b>	<b><u>\$ 210,906</u></b>		<b><u>4.80 %</u></b>	<b><u>\$ 304,181</u></b>		<b><u>8.89 %</u></b>

**Sources:**

<sup>1</sup>City of Iowa City Assessor's Office - Annual Report



## PRINCIPAL EMPLOYERS

2019 and Nine Years Ago (2010)

<u>Employers</u>	<u>2010</u>			<u>2019</u>		
	<u>Employees</u>	<u>Rank</u>	<u>Percentage</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage</u>
University of Iowa	35,069	1	36.9 %	30,012	1	29.0 %
Veterans Administration Medical Center	1,351	4	1.4	2,115	2	2.0
Iowa City Community School District	1,676	2	1.8	1,518	3	1.5
Mercy Hospital	1,266	5	1.3	1,299	4	1.3
ACT Inc. (formerly Am. College Testing Program)	1,221	6	1.3	1,079	5	1.0
Hy Vee	1,166	7	1.2	1,033	7	1.0
City of Iowa City	957	8	1.0	962	8	0.9
Proctor and Gamble	-	-	N/A	959	6	0.9
NCS Pearson	1,400	3	1.5	775	9	0.7
Johnson County	-	-	N/A	554	10	0.5
International Auto. Components (formerly Lear Co.)	838	9	0.9	-	-	N/A
Gillette Canada (Oral B Laboratories)	720	10	0.8	-	-	N/A
	<u>45,664</u>		<u>48.1 %</u>	<u>40,306</u>		<u>38.8 %</u>
<b>Total Employees</b>	95,000			103,400		

**Sources:**

Iowa City Area Development Group  
 Various Employers

## PRINCIPAL SEWER SYSTEM CUSTOMERS

2019 and Nine Years Ago (2010)

<u>Customer Name</u>	<u>2010</u>			<u>2019</u>		
	<u>Charges</u>	<u>Rank</u>	<u>Percentage</u>	<u>Charges</u>	<u>Rank</u>	<u>Percentage</u>
University of Iowa	\$ 2,010,239	1	16.03 %	\$ 2,145,648	1	16.73 %
Proctor & Gamble	1,195,084	2	9.53	1,317,634	2	10.28
Iowa City Landfill	102,083	5	0.81	249,780	3	1.95
Veterans Administration Medical Center	96,082	7	0.77	133,486	4	1.04
Mercy Hospital	117,571	4	0.94	100,293	5	0.78
Campus Apartments	96,613	6	0.77	77,877	6	0.61
Dominium JIT Srv formerly Mark IV Apts	78,338	10	0.62	60,449	7	0.47
Tailwind Iowa City LLC formerly Dolphin Lake	83,082	9	0.66	57,910	8	0.45
Seville Apts	-	-	N/A	53,432	9	0.42
Graduate Hotel	-	-	N/A	50,597	10	0.39
Robert's Dairy	199,968	3	1.59	-	-	N/A
Penningroth Apts	88,289	8	0.70	-	-	N/A
	<u>\$ 4,067,349</u>		<u>32.42 %</u>	<u>\$ 4,247,106</u>		<u>33.12 %</u>
 Total Sewer System Charges	 \$ 12,541,905			 \$ 12,822,250		

**Sources:**

City of Iowa City Revenue Department

## PRINCIPAL WATER SYSTEM CUSTOMERS

2019 and Nine Years Ago (2010)

<u>Customer Name</u>	<u>2010</u>			<u>2019</u>		
	<u>Charges</u>	<u>Rank</u>	<u>Percentage</u>	<u>Charges</u>	<u>Rank</u>	<u>Percentage</u>
Proctor & Gamble	\$ 599,272	1	7.92 %	\$ 884,980	1	8.73 %
Veterans Administration Medical Center	72,671	2	0.96	108,501	2	1.07
Campus Apartments	69,206	3	0.91	69,523	3	0.69
Mercy Hospital	68,177	4	0.90	62,721	4	0.62
Tailwind Iowa City LLC formerly Dolphin Lake	50,696	7	0.67	62,045	5	0.61
Dominium JIT Srv formerly Mark IV Apts	55,672	6	0.74	52,530	6	0.52
Graduate Iowa City Hotel	-	-	N/A	48,311	7	0.48
Seville Apts	33,442	10	0.44	38,770	8	0.38
Iowa City School District	-	-	N/A	37,848	9	0.37
Emerald Court Apts	-	-	N/A	32,840	10	0.32
Robert's Dairy	59,055	5	0.78	-	-	N/A
Pennigroth Apts	49,431	8	0.65	-	-	N/A
University of Iowa Mayflower	43,246	9	0.57	-	-	N/A
	<u>\$ 1,100,868</u>		<u>14.54 %</u>	<u>\$ 1,398,069</u>		<u>13.79</u>
 Total Water System Charges	 \$ 7,568,378			 \$ 10,139,587		

**Sources:**

City of Iowa City Revenue Division

## OPERATING INDICATORS BY FUNCTION

Last Ten Fiscal Years (FY 2010 through FY 2019)

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Public Safety										
Police <sup>1</sup>										
Physical arrests	5,983	6,590	5,911	4,468	6,192	5,595	5,465	4,482	3,373	4,418
Traffic Violations	4,446	3,403	3,761	2,499	3,718	3,356	2,989	2,246	2,061	2,463
Fire <sup>1</sup>										
Number of calls answered	4,472	4,635	5,173	4,713	5,828	6,016	6,974	6,749	5,258	5,568
Inspections conducted	2,145	1,806	1,970	1,431	2,032	1,903	2,459	874	864	801
Parking										
Parking Violations	118,717	109,553	96,117	88,909	60,680	65,196	57,549	62,930	50,346	61,330
Wastewater Treatment										
Daily average treatment in million gallons	12.86	10.37	8.28	9.84	10.02	9.76	10.48	8.32	7.77	10.97
Maximum daily capacity of plant in million gallons	41.1	41.1	41.1	41.1	41.1	43.3	43.3	43.3	43.3	43.3
Number of sewer system customers	23,344	23,527	23,529	24,059	24,389	24,533	25,085	25,485	26,069	26,270
Water										
Daily average consumption in million gallons	5.48	5.51	5.49	5.54	5.64	5.33	5.32	5.50	5.84	5.69
Maximum daily capacity of plant in million gallons	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7	16.7
Customers by Classification										
Residential	23,657	23,875	24,086	24,442	24,790	23,089	23,638	24,025	24,595	24,818
Commercial	1,481	1,498	1,489	1,491	1,491	1,409	1,415	1,425	1,436	1,431
Industrial	15	15	15	15	15	14	14	14	15	15
Other	153	156	200	204	202	135	131	134	136	139
Total Customers	25,306	25,544	25,790	26,152	26,498	24,647	25,198	25,598	26,182	26,403
Sanitation										
Number of Customers	14,831	14,926	15,030	15,177	15,331	14,811	15,620	15,917	15,960	16,112
Tonnage	8,869	8,969	8,935	8,956	9,160	9,210	9,476	9,623	9,694	8,989
Landfill										
Tonnage	150,369	147,265	148,953	111,445	115,624	123,692	126,875	137,025	140,658	127,587

**Sources:** Various city divisions.

**Notes:**

<sup>1</sup> Numbers are based on a calendar year and 2019 figures are compiled through 10/14/19 for Police.

# Iowa City Police Department Statistics

**Why We Exist:** The mission of the Iowa City Police Department is to protect the rights of all persons within its jurisdiction to be free from crime, to be secure in their possessions, and to live in peace. By pursuing the goals of education, prevention and enforcement, it is the primary objective of the Iowa City Police Department to pursue the ideal of a community free from crime and disorder in a fair, responsive, collaborative and professional manner.

## General Police Data Discrepancies

Performing a comparative analysis between local jurisdictions is an imperfect process. Data are influenced by differences in definitions, reporting, and collection measures. It must be noted that it is important to focus on the trends in the data rather than any one specific data point between communities. While measures have been taken to universalize and standardize the data, the trend in the data is the most valuable information provided.

## Data & Comparison

The data presented below represent the raw data collected by the Iowa City Police Department and information gathered from the Federal Bureau of Investigation. Data synthesis was based on the 2010 US Census population. Metro Coalition comparison uses 2018 data. The comparison uses the UCR system, which is described below.

## UNIVERSAL CRIME REPORTING (UCR 1)

Crimes can be reported in various ways. The UCR system has been a standard used by police departments across the United States and is utilized by the State of Iowa as a means of reporting data. UCR1 data specifically refers to two groups of crimes: UCR 1 Property Crimes and UCR 1 Violent Crimes. The following crimes are represented in these two groups:

### UCR 1 Property Crimes

Arson  
Burglary  
Larceny  
Shoplifting  
All forms of theft

### UCR 1 Violent Crimes

Murder/Non-Negligent Manslaughter  
Forcible Rape  
Robbery  
Aggravated Assault

While more crimes exist, these crimes are utilized to provide an overview of workload and highlight serious crimes in a community. Even with universal reporting, actual reporting of crimes may vary between communities.

## Iowa City Raw Data

<b>Calendar Year</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Number of Officers	75	79	78	87	82	82	83	82	86
Total Violent Crimes	183	163	185	222	228	194	197	156	176
Total Property Crimes	1,533	1,580	1,842	1,839	1,842	1,978	1,551	1,767	1,518
Total Violent Crime Arrests	96	105	88	92	111	93	80	78	78
Total Property Crime Arrests	469	428	456	568	501	444	330	292	213
Total Juvenile Violent Crime Arrests	19	12	14	10	7	7	5	10	11
Total Juvenile Property Crime Arrests	113	102	126	121	84	88	52	46	28
Total DUI Arrests	319	452	440	598	569	621	703	594	602
Total PAULA Arrests	529	495	300	415	339	216	254	348	281

## Iowa City Synthesized Data

Per capita calculations use the 2010 US Census

Calendar Year	2010	2011	2012	2013	2014	2015	2016	2017	2018
Sworn Officers per 1,000 Population	1.11	1.16	1.15	1.28	1.21	1.21	1.22	1.2	1.13
Total Violent Crimes per 1,000 Population	2.70	2.40	2.73	3.27	3.36	2.86	3	2.2	2.6
Total Violent Crime Arrests per 1,000 Population	1.41	1.55	1.30	1.36	1.64	1.37	1.18	1.14	1.15
Total Property Crimes per 1,000 Population	22.59	23.28	27.14	27.10	27.14	29.15	23.84	26.03	22.4
Total Property Crime Arrests per 1,000 Population	6.91	6.31	6.72	8.37	7.38	6.54	4.86	4.3	3.14
Total UCR 1 Arrests per Sworn Officer	7.51	6.75	6.97	7.59	7.46	6.55	4.94	4.51	3.38
Juvenile Violent Crime Arrests as % of Total	10.38%	7.36%	7.57%	4.50%	3.07%	3.61%	2.54%	6.41%	6.25
Juvenile Property Crime Arrests as % of Total	7.37%	6.46%	6.84%	6.58%	4.56%	4.49%	3.35%	2.6%	1.84
Total DUI Arrests per 1,000 Population	4.70	6.66	6.48	8.81	8.38	9.15	10.36	8.75	8.87
Total DUI Arrests per Sworn Officer	4.25	5.72	5.64	6.87	6.94	7.57	8.47	7.24	7
Total PAULA* Arrests per 1,000 Population	7.80	7.29	4.42	6.12	5.00	3.18	3.74	5.13	4.14
Total PAULA* Arrests per Sworn Officer	7.05	6.27	3.85	4.77	4.13	2.63	3.06	4.17	3.27

\*Possession of Alcohol Under the Legal Age

## Iowa Metro Coalition Comparison

The Metropolitan Coalition<sup>1</sup> is an organization comprised of Iowa's largest communities. The tables below present total offenses and rates by UCR 1 type.

### Metro Coalition UCR 1 Data, 2018:

	Ames	Cedar Rapids	Council Bluffs	Davenport	Des Moines	Dubuque	Sioux City	Waterloo	Ave. w/o Iowa City	Iowa City
Population	67,461	131,878	62,549	103,063	217,277	58,674	82,879	67,855	98,954	75,527
Violent Crime	102	363	176	613	1474	171	369	383	456.4	176
Violent Crime Rate	151.2	275.3	281.4	594.8	678.4	291.4	445.2	520	461.2	233
Murder/Non-negligent Manslaughter	1	4	2	6	12	1	5	7		0
Murder/Non-negligent Manslaughter Rate	1.48	3	3.2	5.8	5.5	1.7	9.7	10.3	4.8	0
Rape	39	25	19	50	87	47	44	20	41.4	38
Rape Rate	57.8	19	30.4	48.5	40	80	53	29.5	41.8	50.3
Robbery	10	104	60	162	253	30	61	56	92	28
Robbery Rate	14.82	78.9	95.9	157.2	116.4	51.1	73.6	82.5	93	37.1
Aggravated Assault	52	230	95	395	1122	93	259	300	318.25	110
Aggravated Assault Rate	77	174.4	151.9	383.3	516.4	158.5	312.5	442.1	321.6	145.6
Property Crime	1193	5024	3468	5024	9384	1544	3225	2049	3863.9	1518
Property Crime Rate	1768.4	3809.6	5544	4874.7	4318.9	2631.5	3891.2	3019.7	3904.7	2009
Burglary	192	897	465	969	2104	293	617	544	760.2	294
Burglary Rate	284.6	680.2	743.4	940.2	968	499.4	744.5	801.7	768.2	389.3
Larceny-Theft	929	3657	2572	3498	5700	1173	2335	1323	2648.4	1107
Larceny-Theft Rate	1377	2773	4112	3394	2623.4	1999.2	2817.4	1949.7	2676.4	1465.7
Motor Vehicle Theft	65	448	423	544	1518	68	251	161	434.75	115
Motor Vehicle Theft Rate	96.3	339.7	676.3	527.8	698.6	115.9	302.9	237.3	439.3	1522.2
Arson	7	22	8	13	62	10	22	21	20.6	2
Arson Rate	10.3	16.7	12.8	12.6	28.5	17	26.5	31	20.8	2.6

- Variations in population coverage and reporting practices may cause differences in reporting from year to year.
- Rates are the number of reported offenses per 100,000 population.
- Sources: FBI, Uniform Crime Reports.



## Iowa City Fire Department Statistics

**Why We Exist:** The mission of the Iowa City Fire Department is to protect our community by providing progressive, high quality emergency and preventive services.

### General Fire Data

Performing a comparative analysis between local jurisdictions is an imperfect process. Data is influenced by differences in definitions, reporting, and collection measures. It must be noted that it is important to focus on the trends in the data rather than any one specific data point, the trend in the data is the most valuable information provided.

Broadly speaking, the physical, political, and demographic characteristics of each reporting jurisdiction influence performance. Examples include unusually good or bad weather, major budget cuts, and median household income. Citizen preferences, council or board priorities, local tax resources, and state-imposed spending limits cause additional variation in the resources available for providing fire and EMS services.

More specifically, some of the factors that influence the comparability of fire and EMS data are:

**Building stock**—Industrial structures are more likely to be involved in fire or hazardous materials events. Older structures are less likely to meet current fire codes or to be equipped with fire detection and suppression systems. High-rise structures may pose additional challenges.

**Geography**—Street layout, terrain, the fire/EMS station locations, and traffic flow can significantly impact the ability for one jurisdiction to achieve the same level of service as another.

**Staffing**—Jurisdictions can vary in the numbers assigned per fire apparatus, the minimum scheduled to work each day, the percentage of sworn vs. civilian staff, and the percentage of volunteers.

**Scope**—Jurisdictions have varying levels of EMT-medical services offered by fire departments. The three levels are first responder, paramedic provisional and full paramedic EMS. Cost of service may vary depending on the degree to which different departments perform EMS services.

## Iowa City Raw Data

Collected by the Iowa City Fire Department

Calendar Year	2010	2011	2012	2013	2014	2015	2016	2017	2018
Number of Firefighters	56	64	64	64	64	64	64	64	64
Total Non-Fire Incidents	4,301	4,473	4,948	5,332	5,624	5,819	6,786	6,284	6,865
Total Structure Fires	77	62	81	106	93	115	106	121	93
Residential Building Fires	60	51	64	87	73	91	79	99	74
Non-Residential Building Fires	17	11	17	19	20	24	27	22	19
Total Non-Structure Fires	93	100	144	87	82	81	82	76	64
Average Response Time - Fire Incident (Min)	5:30	4:48	5:22	4:54	4:54	5:28	5:43	5:47	5:51
Average Response Time - Non-Fire Incident (Min)	6:10	4:53	4:39	5:06	4:41	5:21	5:44	6:22	5:38
False Alarms	900	783	796	749	860	928	997	903	977

## Iowa City Synthesized Data

Per capita calculations use the 2010 US Census

Calendar Year	2010	2011	2012	2013	2014	2015	2016	2017	2018
Sworn Firefighters per 1,000 Population	0.83	0.94	0.94	0.94	0.94	0.94	0.94	0.94	0.94
Total Non-Fire Incidents per 1,000 Population	63.38	65.91	72.94	78.57	82.87	85.75	99.99	92.59	101.16
Total Structure Fires per 1,000 Population	1.13	0.91	1.19	1.56	1.37	1.69	1.56	1.78	1.37
Residential Building Fires per 1,000 Population	0.88	0.75	0.94	1.28	1.08	1.34	1.16	1.45	1.09
Non-Residential Building Fires per 1,000 Population	0.25	0.16	0.25	0.28	0.29	0.35	0.40	0.32	0.28
Total Non-Structure Fires per 1,000 Population	1.37	1.47	2.12	1.28	1.08	1.34	1.16	1.11	0.94
False Alarms per 1,000 Population	13.26	11.54	11.73	11.04	12.67	13.67	14.69	13.30	14.4

## Iowa City Public Library Statistics

**Why We Exist:** The Iowa City Public Library is a center of community life that connects people of all ages with information, engages them with the world of ideas and with each other, and enriches the community by supporting learning, promoting literacy, and encouraging creativity.

The Library values and is committed to: access, collaboration, community, enjoyment, intellectual freedom, and literacy.

### General Library Data Discrepancies

Performing a comparative analysis between local jurisdictions is an imperfect process. Data are influenced by differences in definitions, reporting, and collection measures. It must be noted that it is important to focus on the trends in the data between communities rather than any one specific data point. While measures have been taken to universalize and standardize the data, the trend in the data is the most valuable information provided.

More specifically, some of the factors that influence the comparability of Library data are:

- Nonresident borrower ratio: The ratio of resident to nonresident borrowers can influence funding for materials acquisition and program planning. Generally, jurisdictions are more inclined to fund materials and programming for their own residents.
- Some variation in the number of borrowers may be attributed to the frequency with which jurisdictions purge their borrower records. All other conditions being equal, jurisdictions that purge records frequently tend to report fewer registered borrowers than jurisdictions that purge infrequently.
- Because some jurisdictions provide library services to neighboring jurisdictions by means of contract or other official agreement, the size of the service area may be larger than the population of the jurisdiction.
- Variations in library expenditures may be attributed to differences in the number of library facilities, the hours of operation, and the size and scope of holdings and programs.
- Also possibly influencing expenditure levels is citizen demand for library services; traditional library services such as book loans and reference assistance as well as less traditional library-based services such as Internet access, adult literacy programs, and more.
- Some differences in the number of items circulated during the reporting period may be attributed to the size of a jurisdiction's library collection and the proportion of the collection that circulates outside the library. For example, an increasing number of jurisdictions offer access (both in-library and remote) to substantial electronic holdings that do not circulate outside the library per se and, therefore, may not be reflected in circulation statistics.
- Differences result depending on expenses that may or may not be included in overall budgets such as building cleaning, grounds upkeep, and various IT expenses.

## Iowa City Raw Data

Fiscal Year	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Circulation	1,570,822	1,579,842	1,512,852	1,406,995	1,391,482	1,369,069	1,307,735	1,226,305
Visits	768,033	764,911	721,058	710,595	826,217	789,919	800,040	746,359
Registered Borrowers	68,751	69,306	67,556	65,499	64,957	63,208	61,117	57,601
Total Collection	236,495	239,895	232,280	251,837	240,111	235,337	241,612	266,427
Reference Transactions	83,973	76,111	76,675	76,415	*45,510	45,613	42,360	44,643
Reserves Placed	86,796	100,547	115,785	132,801	146,917	163,505	170,255	193,606
Internet Terminal Users	122,012	113,171	110,634	115,990	108,345	91,565	83,104	75,067
WIFI uses	N/A	N/A	N/A	N/A	N/A	628,382	1,130,391	1,266,902
Children's Program Attendance	36,116	40,360	40,379	39,583	40,337	39,882	37,618	47,981

\*Reference transaction definition changed in FY15.

## Iowa City Synthesized Data

Per capita calculations use ICPL's entire service area population, 83,398, as reported by the Institute of Museum & Library Services (FY16).

Fiscal Year	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Circulation per Capita	19.12	19.23	18.42	16.86	17.12	16.42	15.68	15.18
Circulation per Registered Borrower	22.85	22.80	22.39	21.48	21.42	21.66	21.4	21.98
Visits per Capita	9.35	9.31	9.02	8.51	10.17	9.47	9.59	8.95
Visits per Registered Borrower	11.17	11.04	10.97	10.85	12.72	12.50	13.09	12.96
Registered Borrowers as % of Service Area Population	84%	84%	82%	78%	80%	76%	73%	69%

## Iowa Metro Coalition Comparison

The Metropolitan Coalition is an organization comprised of Iowa's largest communities. FY2018 data, as reported to the State Library of Iowa, are used. Per capita metrics are based on the population of each city's jurisdiction, not the service area of the library. While not all Metro Coalition cities' data are presented, all five cities' data are included in the 'average without Iowa City' calculations. For this report populations used is the city population and does not include contract areas which, for Iowa City, include rural Johnson County, Hills, University Heights and Lone Tree.

### Revenue:

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Population	67,862	58,965	126,326	62,230	204,220	68,406
City Income	5,359,240	3,778,734	5,467,596	2,626,123	7,454,533	2,311,417
City Income per Capita	\$65.35	64.08	43.28	42.20	36.50	24.96
County Income	\$489,400	148,792	79,852	235,000	62,820	65,066
State/Federal Income	\$73,825	70,780	107,580	26,631	103,653	36,977
Other Income	661,744	307,632	1,039,541	94,353	850,258	116,949
Total Income	6,584,209	4,305,938	6,694,569	2,982,107	8,471,264	2,530,409
Total Income per Capita	\$97.02	73.03	52.99	47.92	41.48	36.99

### Expenditures:

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Staff Expenditures	4,747,916	3,050,542	4,126,782	1,791,604	5,941,853	1,937,671
Collection Expenditures	705,892	558,813	613,336	281,702	963,179	232,623
Other Expenditures	1,086,550	696,662	1,935,796	364,033	1,566,232	247,432
Total Expenditures	6,540,358	4,306,017	6,675,914	2,437,339	8,471,264	2,417,726
Per Capita Expenditures	96.38	73.03	52.85	39.17	41.48	35.34

**Collections:**

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Total Physical Items	232,694	259,411	298,010	142,175	445,111	103,446
Total Downloadable	28,597	70,297	16,061	82,242	33,126	9,331
Total Downloadable & Physical	261,291	329,708	214,071	224,417	478,237	112,777
Licensed Databases	87	61	71	60	28	51
Subscriptions- Periodical	392	451	249	395	797	188

**Circulation/ Building Visits:**

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Total Circ	1,270,720	1222,360	963,166	447,254	1,243,173	297,483
Per Capita Circ	18.73	20.73	7.62	7.19	6.09	4.35
Registered Borrowers	57,601	46,868	70,952	46,008	95,553	39,323
Visits	746,359	508,918	621,758	137,161	813,042	250,804
Total Hours Open: All Buildings/ Bookmobile	3,409	3,551	3,120	3,432	2,661	3,176

**Other:**

City	Iowa City	Ames	Cedar Rapids	Council Bluffs	Des Moines	Waterloo
Reference Transactions	44,643	N/A	38,688	54,685	208,874	52,029
Kids' Program Attendance	47,981	55,190	26,070	53,968	41,182	26,756
YA Program Attendance	7,068	2,680	1,478	14,306	2,696	583
Adult Program Attendance	14,132	9,320	24,476	6,349	23,376	2,534
Internet PCs	54	63	128	86	120	99
Internet Use per Year	75,067	43,554	113,556	45,481	130,248	51,914
FTE Librarian	15	9	13	6.43	32.50	5.03
FTE Other Staff	67.18	45.63	62.65	24.46	91.50	29.53
FTE Total Staff	82.18	54.63	75.65	30.89	124	34.56

## Selected National Library Comparison

The charts below present data from selected public libraries. Data were compiled by the Institute of Museum and Library Services. Fiscal year 2016 reported data are used, the most recent available for comparison libraries. Libraries were selected based on their similarities to ICPL services and their cities' similarities to Iowa City.

\*Population includes residents for each library's entire service area, including contracting cities and proportional representations of rural county populations. For instance, the population used for Iowa City includes a portion of rural county residents, Hills, and University Heights. This is important to help standardize data.

Library	Iowa City Public Library, IA	Westerville Public Library, OH	Evanston Public Library, IL	Boulder Public Library, CO	Ann Arbor District Library, MI	Bloomington Public Library, IL
Number of Bookmobiles	0	0	0	0	0	1
Number of Branch Libraries	0	0	2	4	4	0
Population Legal Service Area	81,889	90,764	74,918	106,088	163,365	77,054
Number of Outlets	1	1	3	5	5	2
ALA-MLS Librarians	15	25	18	17.5	23	12.35
Total Staff	64.78	87.5	65.65	75.5	170	49.63
Local Revenue	\$5,403,234	\$4,080,696	\$5,916,852	\$7,242,539	\$13,030,660	\$4,544,765
Local Revenue per Capita	\$65.98	\$44.96	\$78.98	\$68.27	\$79.76	\$58.98
State Revenue	\$81,847	\$2,782,752	\$143,308	\$26,518	\$894,560	\$226,163
State Revenue per Capita	\$1.00	\$30.66	\$1.91	\$0.25	\$5.48	\$2.94
Total Revenue	\$6,110,927	\$7,799,810	\$6,885,044	\$7,512,839	\$13,810,936	\$5,309,209
Total Revenue per Capita	\$74.62	\$85.94	\$91.90	\$70.82	\$84.54	\$68.90
Total Collection Expenditures	\$708,553	\$944,113	\$681,866	\$1,074,683	\$1,815,808	\$709,942
Total Collection Expenditures per Capita	\$8.65	\$10.40	\$9.10	\$10.13	\$11.12	\$9.21
Total Operating Expenditures	\$6,076,422	\$7,181,763	\$6,161,107	\$7,662,840	\$12,231,842	\$5,062,334
Total Operating Expenditures per Capita	\$74.20	\$79.13	\$82.23	\$72.23	\$74.87	\$65.70
Total Circulation	1,357,560	3,858,712	1,071,401	1,473,520	7,286,102	1,392,122
Total Circulation per Capita	16.58	42.51	14.30	13.89	44.60	18.07
Reference Transactions	45,613	367,016	117,524	62,123	3,434	51,113
Library Visits	789,910	597,740	629,032	982,648	1,564,780	328,241
Library Visits per Capita	9.65	6.59	8.40	9.26	9.58	4.26
Children's Program Attendance	39,882	34,734	27,171	58,022	84,646	13,986

## Senior Center Statistics

**Why We Exist:** The mission of The Center enhances quality of life by creating opportunities to support wellness, social connections, community engagement and lifelong learning for a diverse and growing older adult population.

### Membership & Associated Revenue Sources

FY2019 total membership increased 7.7%

77.17% of Center members are between the ages of 60 and 79.

<b>Membership Distribution by Age Group</b>								
	<b>FY12</b>	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>
<b>Total Members</b>	<b>1,587</b>	<b>1,545</b>	<b>1,595</b>	<b>1,620</b>	<b>1,618</b>	<b>1,554</b>	<b>1,608</b>	<b>1,732</b>
Percent, Age ≤59	12.0%	8.6%	9.9%	8.7%	6.6%	6.1%	5.5%	5.64%
Percent, Age 60-69	38.5%	35.6%	38.2%	39.5%	39.1%	35.5%	33.3%	33.75%
Percent, Age 70-79	29.7%	35%	33.5%	33.9%	35.8%	39.2%	42%	43.42%
Percent, Age ≥80	17.1%	20.8%	18.4%	17.9%	18.5%	19.2%	19.2%	17.21%

Membership fees were introduced in 2003 and increased in FY2013 and FY2017. Membership fees are differentiated based on the location of the member's residence.

<b>Membership Fee Revenue</b>								
	<b>FY12</b>	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>
Membership Fee Revenue	\$37,427	\$46,751	\$57,354	\$53,811	\$48,676	\$61,555	\$63,105	\$67,455
% Change	5.42%	24.9%	22.7%	-6.17%	-9.5%	26.5%	2.5%	6.9%



80.77% of the Center’s membership resides within the corporate limits of Iowa City; approximately 17.09% of the Center’s members are Johnson County residents outside of Iowa City.

<b>Membership Distribution by Place of Residence</b>								
	<b>FY12</b>	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>
Percent of Members, Iowa City Residents	78.8%	78.7%	81.0%	80.0%	81.0%	80.6%	80.41%	80.77%
Percent Johnson County Residents (Outside Iowa City)	20.0%	19.7%	18.0%	18.1%	17.0%	17.4%	17.79%	17.09%
Percent non-Johnson County	1.2%	1.4%	1.0%	1.9%	2.0%	2%	1.80%	2.14%

During FY2019, the City of Iowa City supported 70% of the Senior Center’s budget. Senior Center revenue includes grants, donations, membership fees, parking fees, independent contractors, and rentals, etc. In FY2012, the City began applying for the Economic Development/Quality of Life Block Grant application to Johnson County for funding. From FY2012 -FY19 we have been approved for funding each year from between \$70,000 to \$60,000. We will continue to apply for increased funding from this fund as we continue to partner with rural communities in the county.

<b>Iowa City Senior Center Finances</b>					
	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>
Senior Center Revenue	\$223,465	\$224,017	\$264,532	\$263,767	\$257,245
Senior Center Expenses	\$828,631	\$803,564	\$898,941	\$877,515	\$863,699
Iowa City Contribution	\$605,166	\$579,547	\$634,409	\$613,748	\$606,454

The Center’s goal is for revenue from sources other than Iowa City property taxes to support 30% of the Center’s budget. This goal of 30% includes but is not limited to: intergovernmental grants, membership & program fees, contributions & donations, parking permit sales, and rental fees. This calculation is based on the general revenues subsidy divided by the total expenditures and transfers in General Fund (1000 only).

<b>Cost Recovery Percentage</b>								
	<b>FY12</b>	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>
Cost Recovery	23.51%	25.31%	28.33%	26.97%	27.88%	29%	30%	30%

## Programs, Attendance, and Volunteerism

Programs, Services, and Groups Offered								
	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19
Fall	147	154	156	149	159	156	153	181
Winter	127	117	121	145	NA*	NA	NA	NA
Spring	137	139	140	162	162	148	169	154
Summer	109	113	105	102	141	133	155	136
Total	520	523	522	558	462	437	477	471

\*In FY16 the Senior Center went from publishing 4 program guides (spanning 3 months per guide) to 3 program guides a year (spanning 4 months per guide).

Attendance to Senior Center programs decreased 6.5%. Total attendance decreased in FY2019 by about 6.3% from FY2018.

*The Meal service* is administered by Horizons. The Center also hosts programs and services sponsored by the Visiting Nurse Association, Johnson County Public Health, community organizations, and individual and group renters. The tax filing assistance numbers prior to FY2014 are included in other services. Due to a change in software these numbers are now accounted for in Center Visits\*.

Center Attendance								
	FY12	FY13	FY14*	FY15	FY16	FY17	FY18	FY19
Center Visits	105,157	104,970	108,753	112,745	112,232	110,872	120,441	112,492
Meals Served	15,931	14,254	12,756	8,740	6,894	5,808	6,114	5,440
Other Services	7,139	6,940	3,901	2,592	2,546	3,883	3,789	4,163
Total Attendance	128,227	126,164	125,410	124,077	121,672	120,563	130,344	122,095

Volunteer involvement in the Center remains strong.

Volunteer Involvement								
	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19
Volunteers	530	645	668	637	592	623	685	648

## Iowa City Transportation Services Statistics

**Why We Exist:** The Iowa City Transportation Services Department is committed to providing convenient, safe parking options, safe and courteous transit services, and quality customer service to the citizens and visitors of Iowa City.

### General Parking Information

The Parking Division of the Transportation Services Department is a self-supporting enterprise fund responsible for providing safe and convenient parking options in downtown Iowa City. The division oversees the operation of six ramps, five surface lots, and on-street (metered) parking. Parking Services enforces parking regulation in the central business district, while the Police Department enforces parking regulations in residential areas.

### Iowa City Parking Data

Collected by the Iowa City Transportation Services Department

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Web Citation Payments	63.50%	64.0%	65.38%	68.12%	68.87%	72.1%
Citations Issued	60,681	65,206	57,560	62,927	50,347	61,330
\$0 Expired Meter Citations	22,593	23,372	19,339	20,833	15,614	19,041
Citation Appeals	585	593	519	732	597	818
Faulty Meters	539	586	370	725	853	2,411
Available Spaces						
<i>On Street</i>	1,143	1,190	1,174	1,174	1,189	1,177
<i>Off Street</i>	3,086	3,086	3,086	3,686	3,686	3,686
Transient Hours Parked	4,753,760	5,144,358	4,981,945	5,063,659	5,147,055	5,054,757
Average Hourly Duration						
<i>Access Controlled facilities</i>	4.13	3.05	3.10	3.07	3.28	3.41
Credit Card Usage						
<i>Access Controlled facilities</i>	59%	67%	70%	71%	74%	78%
<i>Pay by Space facilities</i>	72%	64%	76%	79%	80%	89%
Permits Issued						
<i>Automobile</i>	2,031	1,857	1,883	1,985	1,961	1,918
<i>Moped/Scooter/Motorcycle</i>	712	683	735	736	687	721

\*FY19 Faulty Meters data includes all meter service calls. Previous data was exclusively coin jams and battery issues.

## General Transit Information

The Transit Division is a self-supporting enterprise fund that provides fixed-route and paratransit bus services as well as operating the Court Street Transportation Center. The division is committed to providing safe, courteous, and quality transportation to the citizens and visitors of Iowa City as well as the City of University Heights.

## Iowa City Transit Data

Collected by the Iowa City Transportation Services Department

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018 *	FY 2019 *
Ridership	1,815,029	1,902,350	1,683,634	1,554,549	1,498,468	1,486,351
Total Operating Expense	\$5,276,804	\$5,055,620	\$4,857,006	\$4,949,243	\$5,413,686	\$5,563,357
Fare Revenue	\$1,390,416	\$1,407,585	\$1,252,155	\$1,216,109	\$1,180,297	\$1,172,298.00
Revenue Vehicle Miles	678,452	707,363	708,473	712,806	704,184	702,568
Revenue Vehicle Hours	51,652	53,843	54,404	54,658	53,953	53,937
Cost per Ride	\$2.91	\$2.66	\$2.89	\$3.18	\$3.61	\$3.74
Cost per Rev Vehicle Mile	\$7.78	\$7.15	\$6.86	\$6.94	\$7.69	\$7.92
Cost per Rev Vehicle Hour	\$102.16	\$93.90	\$89.28	\$90.55	\$100.34	\$103.15
Farebox/Expense Ratio	0.26	0.28	0.26	0.25	0.22	0.21
Average Fare	\$0.76	\$0.74	\$0.74	\$0.78	\$0.79	\$0.79
Operating Deficit per trip	\$2.15	\$1.92	\$2.15	\$2.40	\$2.83	\$2.95
Riders per Rev Vehicle Mile	2.7	2.7	2.4	2.18	2.13	2.12
Riders per Rev Vehicle Hour	35.1	35.3	31.0	28.4	27.77	27.56
Passenger Miles	3,987,028	4,046,778	3,586,140	3,311,189	3,236,690	3,210,518.16
Fleet Vehicles	27	27	27	27	27	27
Base Fare	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Fleet Average Age	11.32	12.65	13.15	13.62	14.25	7.59
Fuel Consumption	196,823	196,029	195,995	194,402	196,942	189,081
Days Operated	306	305	306	306	307	305
Court St Trans Center						
Total Revenue	-	-	-	-	\$1,256,055	\$1,285,686
Total Ops Expense	-	-	-	-	\$137,530	\$182,030
Net Income	-	-	-	-	\$1,118,525	\$1,103,656

\*FY18 and FY19 Data reflects a separation of the Court Street Transportation Center from Transit Fleet Operations

## Iowa City Neighborhood & Development Services Statistics

### Neighborhood Services Division

The Neighborhood Services Division is responsible for the administration of various housing services, housing programs and revitalization efforts that focus on sustaining healthy, safe, affordable neighborhoods.

### Community Development

Community Development staff are committed to providing Iowa City residents with access to safe and affordable housing, jobs and services. This is accomplished by coordinating efforts with local organizations, businesses and other community partners, and by administering and coordinating activities relating to city, state, and federal housing and community and economic development programs. Neighborhood Outreach provides a conduit between all City departments and the network of neighborhood associations within Iowa City, and facilitates the distribution of funds made available by the City Council for small-scale neighborhood improvements.

	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>
CDBG/HOME Funds Spent	\$1,315,063	\$1,644,951	\$1,136,400	\$1,631,081
Univercity Homes Purchased and Sold	10	3	5	4
HMGP Buyouts - Purchased/removed from floodplain	3	3	2*	0
Aid to Agencies	\$378,700	\$378,700	\$378,700	\$391,700
Neighborhood Associations	33	33	33	33
PIN Grants	\$13,368	\$12,818	\$15,379	\$15,505
Public Art Projects	\$11,987	\$13,906	\$14,207	\$18,024

*\*In FY18 one home purchased and removed with HMGP funds, one home purchased and removed with City General Funds.*

### Housing Authority

The Housing Authority administers housing assistance programs throughout its jurisdiction, including all of Johnson County, Iowa County and portions of Washington County. Annually, the Housing Authority assists approximately 1,400 low-income families to acquire and maintain affordable housing through rental and ownership programs. Rental assistance includes the Housing Choice Voucher/Section 8 (HCV), Public Housing, and Veterans' Supportive Housing (VASH) Programs. Homeownership opportunities exist under the Affordable Dream Homeownership Program (ADHOP), and the HCV Homeownership Program.

	<b>CY15</b>	<b>CY16</b>	<b>CY17</b>	<b>CY18</b>
Public Housing Units	81	81	81	81
Housing Choice Vouchers	1,215	1,215	1,215	1,215
VASH Vouchers	77	83	83	83
HAP Payments to Landlords/Mortgage Lenders	\$6,754,062	\$7,034,902	\$7,064,201	\$7,846,567

Public Housing Payment for maintenance & repair of Public Housing units	\$175,575	\$190,393	\$306,264	\$301,907
Public Housing Payment in Lieu of Taxes (PILOT)	\$20,629	\$28,606	\$30,847	\$30,540

### Housing Inspection

Housing Inspection's mission is to ensure that Iowa City's housing facilities are of the quality necessary to protect and promote the health, safety, and welfare of those persons utilizing these facilities and the general public.

	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>
Rental Units	18,170	18,373	19,032	19,838
Documented Tidemark Compliant Cases	1,808	1,597	1,416	3,783

### **Development Services Division**

The Development Services Division is responsible for overseeing the development process including land annexation, zoning, subdivision, building permits, and inspections and enforcement of City codes and regulations. The Division consists of the Urban Planning Division and the Building Inspections Services Division. The Urban Planning Division is responsible for administering rezoning, subdivision, and special exception applications and staffs the Planning and Zoning Commission, the Board of Adjustment and the Historic Preservation Commission. The Building Inspections Services Division is responsible for reviewing site and building plans, conducting building inspections, enforcement of nuisance and other zoning-code related regulations, and administering permits such as temporary use permits.

**July 2019 Update**  
**City of Iowa City Building Inspection Division**  
**Activity and Financial Data**

**Permit Activity by Calendar Year**  
 Applied for Only not Issued

Permit Description	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	10 Yr. Avg.
Building Permits	704	779	750	758	842	780	726	837	818	684	768
Electrical Permits	322	326	333	307	322	280	268	316	340	418	323
Plumbing Permits	120	107	127	166	158	172	148	216	143	162	152
Mechanical Permits	116	238	191	218	165	140	146	182	190	148	173
Construction Site Run-off Permits	140	117	97	167	194	198	156	198	201	124	159
Demolition Permits	47	74	47	47	42	33	21	44	12	38	41
Backflow Prevention Cases	78	59	59	71	56	54	40	20	39	51	53
Water Tap Applications	162	192	139	242	270	238	200	277	266	112	210
Fire Sprinkler Permits	50	42	43	46	47	52	54	78	68	79	56
Fire Alarm Permits	53	45	42	52	48	45	67	58	76	61	55
Sign Permits	118	160	162	165	157	151	198	148	180	201	164
Site Plan Development Reviews	31	20	34	36	46	31	47	31	35	34	35
Flood Plan Development Permits	48	33	34	27	15	16	15	16	16	13	23
Liquor	155	155	155	155	155	155	155	185	185	185	164
Moving Permits	1	1	1	8	2	1	1	7	0	0	2
Temporary Use Permits	13	16	49 ***	30	25	15	13	30	28	14	23
Hydrant Connections	14	20	18	33	24	19	18	26	14	16	20
<b>Total Permit</b>	<b>2,172</b>	<b>2,384</b>	<b>2,281</b>	<b>2,528</b>	<b>2568</b>	<b>2380</b>	<b>2273</b>	<b>2669</b>	<b>2611</b>	2340	<b>2421</b>
Single-Family Dwellings	127	108	80	143	171	176	137	172	157	109	138
Duplex Dwelling Units	10	8	18	16	8	14	6	12	8	10	11
Multi-Family Dwelling Units	71	80	76	140	488	218	499	896	353	169	299
<b>Total ISSUED Permit Value</b>	75,147,792	96,038,872	81,699,792	169,236,691 Non Taxable	184,876,852 Non Taxable	152,579,212 Non Taxable	138,311,513 Non Taxable	388,427,023 Non Taxable	216,818,013 Non Taxable	192,814,810 Non Taxable	<b>169,595,057</b>
***1st year for Game Day Vendors (33 permits)				61,196,114	7,602,912	34,930,777	4,259,627	49,173,944	25,058,150	50,631,602	

**Breakdown of Complaints**

											10 Yr. Avg.
Snow	790 (38%)	788 (37%)	404 (23%)	394 (27%)	716 (36%)	520 (31%)	589 (35%)	961 (48%)	38 (4%)	532 (30%)	619 (33%)
Weeds	345 (17%)	412 (19%)	444 (25%)	302 (20%)	403 (20%)	379 (23%)	416 (25%)	394 (20%)	360 (34%)	527 (29%)	379 (22%)
Junk/Salvage	200 (10%)	165 (8%)	162 (9%)	135 (9%)	165 (8%)	192 (12%)	168 (10%)	133 (7%)	164 (15%)	154 (9%)	160 (9%)
Other <sup>(1)</sup>	718 (35%)	775 (36%)	757 (43%)	651 (44%)	714 (36%)	567 (34%)	510 (30%)	485 (25%)	511 (47%)	583 (32%)	628 (36%)
<b>Total Complaint Cases</b>	2053	2140	1767	1482	1998	1658	1683	1973	1073	1796	1762
<b>Citation Cases</b> <sup>(2)</sup>	101 (11%)	69 (7%)	66 (7%)	58 (7%)	83 (9%)	74 (10%)	61 (9%)	61 (10%)	62(9%)	83 (5%)	69 (7%)

(1) Other includes illegal parking, no rental permit, sign violations, inoperable vehicles, erosion control violations, over occupancy, etc.

(2) Percent of citations based on total complaint cases less snow and weed complaints since compliance for snow and weed complaints is through abatement.



CITY OF IOWA CITY  
UNESCO CITY OF LITERATURE

★ Celebrating 175 Years ★



# APPENDIX

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Department Expenditure Comparison  
to State Forms  
Budget Resolutions  
State Forms  
State Property Tax Reform Impact  
Summary  
Glossary



**City of Iowa City**  
**Department Expenditure Comparison to State Forms**  
**Budgetary Expenditures by State Program by Department \***

	Notice of Public Hearing Budget Estimate	2019 Actuals	2020 Revised	2021 Budget
<b>Public Safety</b>				
Finance		\$ 431,659	\$ 919,871	\$ 953,206
Police		14,073,156	15,319,126	15,667,193
Fire		8,292,055	8,633,917	9,035,169
Neighborhood & Dvlpmnt Services		1,792,911	1,878,432	2,196,826
<b>Line 16</b>		<b>24,589,780</b>	<b>26,751,346</b>	<b>27,852,394</b>
<b>Public Works</b>				
Parks & Recreation		842,072	966,783	1,390,110
Public Works		8,759,131	9,403,459	9,977,748
Transportation & Resource Mgmt		328,176	344,314	386,564
<b>Line 17</b>		<b>9,929,378</b>	<b>10,714,556</b>	<b>11,754,422</b>
<b>Health and Social Services</b>				
Neighborhood & Dvlpmnt Services	<b>Line 18</b>	<b>300,000</b>	<b>531,500</b>	<b>605,000</b>
<b>Culture and Recreation</b>				
Parks & Recreation		6,641,110	8,140,209	8,300,880
Library		6,403,794	6,976,884	7,092,059
Senior Center		865,825	971,109	1,038,668
<b>Line 19</b>		<b>13,910,729</b>	<b>16,088,202</b>	<b>16,431,607</b>
<b>Community and Economic Dvlpmnt</b>				
City Manager		1,396,245	1,638,304	1,037,624
Finance		816,037	2,174,485	1,732,625
Parks & Recreation		-	-	-
Neighborhood & Dvlpmnt Services		6,653,242	7,954,436	5,861,872
Transportation & Resource Mgmt		297,598	279,936	269,398
<b>Line 20</b>		<b>9,163,122</b>	<b>12,047,161</b>	<b>8,901,519</b>
<b>General Government</b>				
City Council		110,580	165,465	159,554
City Clerk		540,893	576,797	524,699
City Attorney		751,266	880,104	867,117
City Manager		2,548,725	2,791,939	4,149,382
Finance		4,345,310	5,327,427	5,000,124
Parks & Recreation		708,222	854,594	752,633
<b>Line 21</b>		<b>9,004,996</b>	<b>10,596,326</b>	<b>11,453,509</b>
<b>Debt Service</b>				
Finance	<b>Line 22</b>	<b>13,678,214</b>	<b>13,048,333</b>	<b>14,519,819</b>
<b>Capital Projects</b>				
Governmental Capital Projects		39,752,910	64,420,852	22,705,470
<b>Line 23</b>		<b>39,752,910</b>	<b>64,420,852</b>	<b>22,705,470</b>
<b>Total Government Activities</b>				
<b>Line 24</b>		<b>120,329,130</b>	<b>154,198,276</b>	<b>114,223,740</b>
<b>Enterprise</b>				
Neighborhood & Dvlpmnt Services		10,030,517	11,703,169	10,139,876
Public Works		30,854,929	28,475,478	29,010,216
Transportation Services		13,981,390	15,628,784	14,926,225
Airport Operations		395,866	365,272	367,708
Enterprise Capital Projects		5,674,170	17,441,142	6,834,650
<b>Line 25</b>		<b>60,936,873</b>	<b>73,613,845</b>	<b>61,278,675</b>
<b>Total ALL Expenditures</b>				
<b>Line 26</b>		<b>\$ 181,266,003</b>	<b>\$ 227,812,121</b>	<b>\$ 175,502,414</b>

\* Totals & state program sub-totals may have rounding variances to Notice of Public Hearing - Budget Estimate.

RESOLUTION NO. 20-81

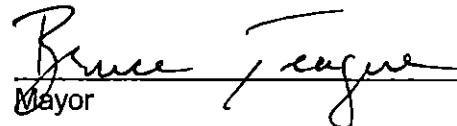
**Resolution adopting the annual budget for the fiscal year ending June 30, 2021.**

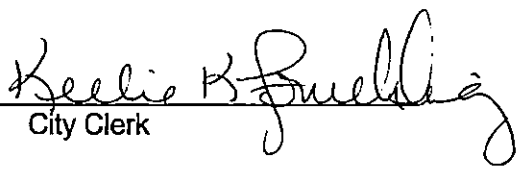
Whereas, a public hearing on the proposed budget for the fiscal year ending June 30, 2021 was held on March 24, 2020, at a regularly scheduled City Council meeting and public comments were received.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The annual budget for the fiscal year ending June 30, 2021, as set forth in the Adoption of Budget and Certification of Taxes and on the Adopted Budget Summary, together with the detailed budget in support thereof showing revenue estimates, appropriation expenditures, and program allocations for said fiscal year should be and hereby is adopted.
2. The City Clerk is hereby directed to make the filings required by law, and to set up the books in accordance with the summary and details, as adopted.

Passed and approved this 24th day of March, 2020.

  
 \_\_\_\_\_  
 Mayor

Attest:   
 \_\_\_\_\_  
 City Clerk

Approved by  3-19-20  
 \_\_\_\_\_  
 City Attorney's Office

It was moved by Mims and seconded by Thomas the Resolution be adopted, and upon roll call there were:

AYES:	NAYS:	ABSENT:
<u>  X  </u>	_____	_____ Bergus
<u>  X  </u>	_____	_____ Mims
<u>  X  </u>	_____	_____ Salih
<u>  X  </u>	_____	_____ Taylor
<u>  X  </u>	_____	_____ Teague
<u>  X  </u>	_____	_____ Thomas
<u>  X  </u>	_____	_____ Weiner

Prepared by: Dennis Bockenstedt, Finance Director, 410 E. Washington St., Iowa City, IA 52240; 319-356-5053

Resolution No. 20-82

**Resolution approving the three-year Financial Plan for the City of Iowa City, Iowa, and the five-year Capital Improvement Plan.**

Whereas, the City Council of the City of Iowa City deems it in the public interest and in the interest of good and efficient government for the City of Iowa City, Iowa, to adopt a three-year Financial Plan for operations and a five-year Capital Improvement Plan budget; and

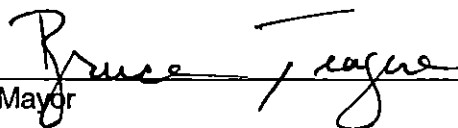
Whereas, the three-year Financial Plan and multi-year Capital Improvement Plan are subject to annual review and revisions; and

Whereas, a public hearing was held on March 24, 2020, at a regularly scheduled City Council meeting and public comments were received.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The City Council of the City of Iowa City does hereby adopt the three-year Financial Plan for the Fiscal Years 2020 through 2022 and the five-year Capital Improvement Plan 2020 - 2024.
2. This Resolution is an expression of the Council's legislative intent for planning future operation and capital improvements for the City of Iowa City, Iowa; and the anticipated means of financing said plan, subject to applicable laws.

Passed and approved this 24th day of March, 2020.

  
 \_\_\_\_\_  
 Mayor

Attest:   
 City Clerk

Approved by:  3-19-20  
 City Attorney's Office

# 52-483

## Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

Resolution No.: 20-81

The City of: Iowa City

County Name: JOHNSON

Date Budget Adopted: 3/24/2020  
(Date) xx/xx/xx

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

**RECEIVED**  
**JOHNSON CO. IOWA**

County Auditor Date Stamp

**MAR 31 2020**

**COUNTY AUDITOR**

(319) 356-5041  
Telephone Number

**January 1, 2019 Property Valuations**

Regular  
**DEBT SERVICE**  
Ag Land

	With Gas & Electric	Without Gas & Electric	Last Official Census
2a	<b>4,172,675,883</b>	<b>4,132,519,644</b>	<b>67,862</b>
3a	<b>4,256,753,820</b>	<b>4,216,597,581</b>	
4a	<b>1,424,328</b>		

**TAXES LEVIED**

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate	
384.1	8.10000	Regular General levy	5 <u>33,798,675</u>	<u>33,473,409</u>	43 <u>8.10000</u>	
(384)		Non-Voted Other Permissible Levies				
12(8)	0.67500	Contract for use of Bridge	6 _____	<u>0</u>	44 <u>0</u>	
12(10)	0.95000	Opr & Maint publicly owned Transit	7 <u>3,964,042</u>	<u>3,925,894</u>	45 <u>0.95000</u>	
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8 _____	<u>0</u>	46 <u>0</u>	
12(12)	0.13500	Opr & Maint of City owned Civic Center	9 _____	<u>0</u>	47 <u>0</u>	
12(13)	0.06750	Planning a Sanitary Disposal Project	10 _____	<u>0</u>	48 <u>0</u>	
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11 _____	<u>0</u>	49 <u>0</u>	
12(15)	0.06750	Levee Impr. fund in special charter city	13 _____	<u>0</u>	51 <u>0</u>	
12(17)	Amt Nec	Liability, property & self insurance costs	14 <u>1,211,912</u>	<u>1,200,249</u>	52 <u>0.29044</u>	
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462 _____	<u>0</u>	465 <u>0</u>	
(384)		Voted Other Permissible Levies				
12(1)	0.13500	Instrumental/Vocal Music Groups	15 _____	<u>0</u>	53 <u>0</u>	
12(2)	0.81000	Memorial Building	16 _____	<u>0</u>	54 <u>0</u>	
12(3)	0.13500	Symphony Orchestra	17 _____	<u>0</u>	55 <u>0</u>	
12(4)	0.27000	Cultural & Scientific Facilities	18 _____	<u>0</u>	56 <u>0</u>	
12(5)	As Voted	County Bridge	19 _____	<u>0</u>	57 <u>0</u>	
12(6)	1.35000	Missi or Missouri River Bridge Const.	20 _____	<u>0</u>	58 <u>0</u>	
12(9)	0.03375	Aid to a Transit Company	21 _____	<u>0</u>	59 <u>0</u>	
12(16)	0.20500	Maintain Institution received by gift/devise	22 _____	<u>0</u>	60 <u>0</u>	
12(18)	1.00000	City Emergency Medical District	463 _____	<u>0</u>	466 <u>0</u>	
12(20)	0.27000	Support Public Library	23 <u>1,126,622</u>	<u>1,115,780</u>	61 <u>0.27000</u>	
28E.22	1.50000	Unified Law Enforcement	24 _____	<u>0</u>	62 <u>0</u>	
<b>Total General Fund Regular Levies (5 thru 24)</b>			25 <u>40,101,251</u>	<u>39,715,332</u>		
384.1	3.00375	Ag Land	26 <u>4,278</u>	<u>4,278</u>	63 <u>3.00375</u>	
<b>Total General Fund Tax Levies (25 + 26)</b>			27 <u>40,105,529</u>	<u>39,719,610</u>	<b>Do Not Add</b>	
Special Revenue Levies						
384.8	0.27000	Emergency (if general fund at levy limit)	28 <u>1,001,442</u>	<u>991,805</u>	64 <u>0.24000</u>	
384.6	Amt Nec	Police & Fire Retirement	29 <u>4,090,224</u>	<u>4,050,861</u>	<u>0.98024</u>	
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30 <u>4,079,124</u>	<u>4,039,869</u>	<u>0.97758</u>	
Rules	Amt Nec	Other Employee Benefits	31 <u>5,784,706</u>	<u>5,729,036</u>	<u>1.38633</u>	
<b>Total Employee Benefit Levies (29,30,31)</b>			32 <u>13,954,054</u>	<u>13,819,766</u>	65 <u>3.34415</u>	
<b>Sub Total Special Revenue Levies (28+32)</b>			33 <u>14,955,496</u>	<u>14,811,571</u>		
Valuation						
386	As Req	With Gas & Elec	Without Gas & Elec			
SSMID 1	(A)	<u>222,813,569</u>	(B) <u>222,813,569</u>	34 <u>445,627</u>	66 <u>2.00000</u>	
SSMID 2	(A)			35 <u>0</u>	67 <u>0</u>	
SSMID 3	(A)			36 <u>0</u>	68 <u>0</u>	
SSMID 4	(A)			37 <u>0</u>	69 <u>0</u>	
SSMID 5	(A)			555 <u>0</u>	565 <u>0</u>	
SSMID 6	(A)			556 <u>0</u>	566 <u>0</u>	
SSMID 7	(A)			1177 <u>0</u>	### <u>0</u>	
SSMID 8	(A)			1185 <u>0</u>	### <u>0</u>	
<b>Total Special Revenue Levies</b>			38 <u>15,401,123</u>	<u>15,257,198</u>		
384.4	Amt Nec	Debt Service Levy	76.10(6)	40 <u>10,975,871</u>	40 <u>10,872,328</u>	70 <u>2.57846</u>
384.7	0.67500	Capital Projects	(Capital Improv. Reserve)	41 _____	41 <u>0</u>	71 <u>0</u>
<b>Total Property Taxes (27+39+40+41)</b>			42 <u>66,482,523</u>	<u>65,849,136</u>	72 <u>15.77305</u>	

**COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:**  
Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)



**CITY OF Iowa City**  
**ADOPTED BUDGET SUMMARY**  
**YEAR ENDED JUNE 30, 2021**

**Fiscal Years**

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2021 (J)	RE-ESTIMATED 2020 (K)	ACTUAL 2019 (L)
<b>Revenues &amp; Other Financing Sources</b>											
Taxes Levied on Property	1	39,719,610	15,257,198		10,872,328	0			65,849,136	60,296,653	59,113,344
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	39,719,610	15,257,198		10,872,328	0			65,849,136	60,296,653	59,113,344
Delinquent Property Taxes	4	0	0		0	0			0	0	2,059
TIF Revenues	5			2,593,203					2,593,203	3,450,835	2,564,840
Other City Taxes	6	2,687,089	155,985		115,184	0			2,958,258	2,759,321	2,992,584
Licenses & Permits	7	2,198,110	0					11,710	2,209,820	2,073,060	3,006,074
Use of Money and Property	8	975,652	106,351	15,000	100,912	0	0	1,838,991	3,036,906	3,504,655	5,489,441
Intergovernmental	9	4,208,517	11,121,322	0	305,674	6,295,860		13,821,271	35,752,644	46,626,936	31,268,389
Charges for Fees & Service	10	7,008,678	37,810		0	0	0	40,993,136	48,039,624	46,634,658	47,573,718
Special Assessments	11	570	0		0	0		0	570	810	0
Miscellaneous	12	1,566,912	290,880		56,801	0	0	666,646	2,581,239	2,815,284	3,364,380
Sub-Total Revenues	13	58,365,138	26,969,546	2,608,203	11,450,899	6,295,860	0	57,331,754	163,021,400	168,162,212	155,374,829
<b>Other Financing Sources:</b>											
Total Transfers In	14	14,649,360	2,001,370	165,000	1,021,113	5,180,635	0	24,206,335	47,223,813	65,151,039	49,543,872
Proceeds of Debt	15	400,000	0	0	0	11,871,140		0	12,271,140	12,172,340	13,375,848
Proceeds of Capital Asset Sales	16	501,700	0	0	0	0	0	0	501,700	1,976,332	1,866,243
Total Revenues and Other Sources	17	73,916,198	28,970,916	2,773,203	12,472,012	23,347,635	0	81,538,089	223,018,053	247,461,923	220,160,792
<b>Expenditures &amp; Other Financing Uses</b>											
Public Safety	18	26,899,188	953,206	0			0		27,852,394	26,751,348	24,589,780
Public Works	19	4,893,963	6,860,459	0			0		11,754,422	10,714,557	9,929,379
Health and Social Services	20	605,000	0	0			0		605,000	531,500	300,000
Culture and Recreation	21	16,431,607	0	0			0		16,431,607	16,088,200	13,910,730
Community and Economic Development	22	4,119,221	3,542,269	1,240,029			0		8,901,519	12,047,162	9,163,122
General Government	23	10,184,185	1,269,324	0			0		11,453,509	10,596,325	9,004,996
Debt Service	24	0	0	0	14,519,819		0		14,519,819	13,048,333	13,678,214
Capital Projects	25	0	0	0		22,705,470	0		22,705,470	64,420,852	39,752,910
Total Government Activities Expenditures	26	63,133,164	12,625,258	1,240,029	14,519,819	22,705,470	0		114,223,740	154,198,277	120,329,131
Business Type Proprietary: Enterprise & ISF	27							61,278,675	61,278,675	73,613,844	60,936,873
Total Gov & Bus Type Expenditures	28	63,133,164	12,625,258	1,240,029	14,519,819	22,705,470	0	61,278,675	175,502,415	227,812,121	181,266,004
Total Transfers Out	29	8,767,341	16,331,000	1,092,142	0	0	0	21,033,330	47,223,813	65,151,039	49,543,872
Total ALL Expenditures/Fund Transfers Out	30	71,900,505	28,956,258	2,332,171	14,519,819	22,705,470	0	82,312,005	222,726,228	292,963,160	230,809,876
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31										
	32	2,015,693	14,658	441,032	-2,047,807	642,165	0	-773,916	291,825	-45,501,237	-10,649,084
Beginning Fund Balance July 1	33	37,364,289	7,743,570	511,340	9,449,880	560,404	119,058	81,520,273	137,268,814	182,770,051	193,419,135
Ending Fund Balance June 30	34	39,379,982	7,758,228	952,372	7,402,073	1,202,569	119,058	80,746,357	137,560,639	137,268,814	182,770,051



The last two columns will fill in once the Re-Est forms are completed

REVENUES DETAIL

Fiscal Year Ending 2021

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2021 (J)	RE-ESTIMATED 2020 (K)	ACTUAL 2019 (L)
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>											
Taxes Levied on Property	1	39,719,610	15,257,198		10,872,328	0			65,849,136	60,296,653	59,113,344
Less: Uncollected Property Taxes - Levy Year	2								0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	39,719,610	15,257,198		10,872,328	0			65,849,136	60,296,653	59,113,344
Delinquent Property Taxes	4								0	0	2,059
TIF Revenues	5			2,593,203					2,593,203	3,450,835	2,564,840
<b>Other City Taxes:</b>											
Utility Tax Replacement Excise Taxes	6	385,919	143,925		103,543	0			633,387	676,391	667,713
Utility franchise tax (Iowa Code Chapter 364.2)	7	964,690							964,690	976,050	964,690
Parimutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10	34,660	12,060		11,641				58,361	61,180	46,295
Hotel/Motel Taxes	11	1,301,820							1,301,820	1,045,700	1,313,886
<b>Other Local Option Taxes</b>											
Subtotal - Other City Taxes (lines 6 thru 12)	13	2,687,089	155,985		115,184	0			2,958,258	2,759,321	2,992,584
Licenses & Permits	14	2,198,110						11,710	2,209,820	2,073,060	3,006,074
Use of Money & Property	15	975,652	106,351	15,000	100,912			1,838,991	3,036,906	3,504,655	5,489,441
<b>Intergovernmental:</b>											
Federal Grants & Reimbursements	16	248,165	1,371,516			3,245,860		11,954,540	16,820,081	19,527,786	14,152,390
Road Use Taxes	17		8,820,140						8,820,140	8,426,500	8,820,138
Other State Grants & Reimbursements	18	1,209,094	471,635	0	305,674	1,438,000		1,827,981	5,252,384	11,397,674	5,022,201
Local Grants & Reimbursements	19	2,751,258	458,031			1,612,000		38,750	4,860,039	7,274,976	3,273,660
Subtotal - Intergovernmental (lines 16 thru 19)	20	4,208,517	11,121,322	0	305,674	6,295,860		13,821,271	35,752,644	46,626,936	31,268,389
<b>Charges for Fees &amp; Service:</b>											
Water Utility	21							9,744,740	9,744,740	9,333,360	9,672,079
Sewer Utility	22							11,632,156	11,632,156	11,433,056	12,830,871
Electric Utility	23							0	0	0	0
Gas Utility	24							0	0	0	0
Parking	25	30,750						6,348,010	6,378,760	6,698,132	6,546,854
Airport	26							0	0	0	0
Landfill/Garbage	27							10,342,230	10,342,230	9,787,878	9,747,751
Hospital	28							0	0	0	0
Transit	29							1,221,300	1,221,300	1,226,980	1,221,289
Cable TV, Internet & Telephone	30	512,750						0	512,750	512,750	0
Housing Authority	31							0	0	0	0
Storm Water Utility	32							1,704,700	1,704,700	1,717,010	1,568,019
Other Fees & Charges for Service	33	6,465,178	37,810						6,502,988	5,925,492	5,986,855
Subtotal - Charges for Service (lines 21 thru 33)	34	7,008,678	37,810		0	0	0	40,993,136	48,039,624	46,634,658	47,573,718
Special Assessments	35		570						570	810	0
Miscellaneous	36	1,566,912	290,880		56,801			666,646	2,581,239	2,815,284	3,364,380
<b>Other Financing Sources:</b>											
Regular Operating Transfers In	37	14,560,444	2,001,370		20,052	5,178,470		24,206,335	45,966,671	62,784,750	46,464,323
Internal TIF Loan Transfers In	38	88,916		165,000	1,001,061	2,165			1,257,142	2,366,289	3,079,549
Subtotal ALL Operating Transfers In	39	14,649,360	2,001,370	165,000	1,021,113	5,180,635	0	24,206,335	47,223,813	65,151,039	49,543,872
Proceeds of Debt (Excluding TIF Internal Borrowing)	40	400,000				11,871,140			12,271,140	12,172,340	13,375,848
Proceeds of Capital Asset Sales	41	501,700							501,700	1,976,332	1,866,243
Subtotal-Other Financing Sources (lines 38 thru 40)	42	15,551,060	2,001,370	165,000	1,021,113	17,051,775	0	24,206,335	59,996,653	79,299,711	64,785,963
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43	73,916,198	28,970,916	2,773,203	12,472,012	23,347,635	0	81,538,089	223,018,053	247,461,923	220,160,792
Beginning Fund Balance July 1	44	37,364,289	7,743,570	511,340	9,449,880	560,404	119,058	81,520,273	137,268,814	182,770,051	193,419,135
TOTAL REVENUES & BEGIN BALANCE (lines 42+43)	45	111,280,487	36,714,486	3,284,543	21,921,892	23,908,039	119,058	163,058,362	360,286,867	430,231,974	413,579,927

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2021

Fiscal Years

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2021	RE-ESTIMATED 2020	ACTUAL 2019
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
<b>PUBLIC SAFETY</b>											
Police Department/Crime Prevention	1	14,664,353							14,664,353	14,213,298	13,297,882
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5	9,032,037							9,032,037	8,630,791	8,292,055
Ambulance	6								0	0	0
Building Inspections	7	2,196,826							2,196,826	1,878,433	1,792,911
Miscellaneous Protective Services	8								0	0	0
Animal Control	9	1,002,840							1,002,840	1,105,829	775,273
Other Public Safety	10	3,132	953,206						956,338	922,997	431,659
<b>TOTAL (lines 1 - 10)</b>	<b>11</b>	<b>26,899,188</b>	<b>953,206</b>				<b>0</b>		<b>27,852,394</b>	<b>26,751,348</b>	<b>24,589,780</b>
<b>PUBLIC WORKS</b>											
Roads, Bridges, & Sidewalks	12		4,489,938						4,489,938	4,262,206	4,085,867
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14		462,077						462,077	551,382	0
Traffic Control and Safety	15		885,979						885,979	829,889	1,563,536
Snow Removal	16		511,646						511,646	452,820	566,920
Highway Engineering	17	3,117,289							3,117,289	2,807,112	2,105,423
Street Cleaning	18		387,719						387,719	375,447	354,070
Airport <i>(if not Enterprise)</i>	19								0	0	0
Garbage <i>(if not Enterprise)</i>	20								0	0	0
Other Public Works	21	1,776,674	123,100						1,899,774	1,435,701	1,253,563
<b>TOTAL (lines 12 - 21)</b>	<b>22</b>	<b>4,893,963</b>	<b>6,860,459</b>				<b>0</b>		<b>11,754,422</b>	<b>10,714,557</b>	<b>9,929,379</b>
<b>HEALTH &amp; SOCIAL SERVICES</b>											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29	605,000							605,000	531,500	300,000
<b>TOTAL (lines 23 - 29)</b>	<b>30</b>	<b>605,000</b>	<b>0</b>				<b>0</b>		<b>605,000</b>	<b>531,500</b>	<b>300,000</b>
<b>CULTURE &amp; RECREATION</b>											
Library Services	31	7,092,059							7,092,059	6,976,883	6,403,794
Museum, Band and Theater	32								0	0	0
Parks	33	3,615,755							3,615,755	3,660,957	2,880,956
Recreation	34	4,267,267							4,267,267	4,078,684	3,410,408
Cemetery	35	417,858							417,858	400,567	349,747
Community Center, Zoo, & Marina	36								0	0	0
Other Culture and Recreation	37	1,038,668							1,038,668	971,109	865,825
<b>TOTAL (lines 31 - 37)</b>	<b>38</b>	<b>16,431,607</b>	<b>0</b>				<b>0</b>		<b>16,431,607</b>	<b>16,088,200</b>	<b>13,910,730</b>

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2021

Fiscal Years

GOVERNMENT ACTIVITIES CONT. (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2021 (J)	RE-ESTIMATED 2020 (K)	ACTUAL 2019 (L)
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>											
Community Beautification	39	322,560							322,560	352,581	319,627
Economic Development	40	1,175,758							1,175,758	1,803,776	2,584,660
Housing and Urban Renewal	41		2,263,744						2,263,744	3,320,612	3,149,604
Planning & Zoning	42	1,411,220							1,411,220	1,739,823	1,338,691
Other Com & Econ Development	43	1,209,683	1,278,525	662,332					3,150,540	3,874,520	1,770,540
TIF Rebates	44			577,697					577,697	955,850	0
<b>TOTAL (lines 39 - 44)</b>	<b>45</b>	<b>4,119,221</b>	<b>3,542,269</b>	<b>1,240,029</b>			<b>0</b>		<b>8,901,519</b>	<b>12,047,162</b>	<b>9,163,122</b>
<b>GENERAL GOVERNMENT</b>											
Mayor, Council, & City Manager	46	1,465,209							1,465,209	1,474,838	1,664,469
Clerk, Treasurer, & Finance Adm.	47	3,515,267							3,515,267	3,492,019	3,177,942
Elections	48								0	0	0
Legal Services & City Attorney	49	867,117							867,117	880,104	751,266
City Hall & General Buildings	50	752,633							752,633	854,593	709,704
Tort Liability	51	1,021,248							1,021,248	1,010,458	973,669
Other General Government	52	2,562,711	1,269,324						3,832,035	2,884,313	1,727,946
<b>TOTAL (lines 46 - 52)</b>	<b>53</b>	<b>10,184,185</b>	<b>1,269,324</b>	<b>0</b>			<b>0</b>		<b>11,453,509</b>	<b>10,596,325</b>	<b>9,004,996</b>
<b>DEBT SERVICE</b>	<b>54</b>				<b>14,519,819</b>				<b>14,519,819</b>	<b>13,048,333</b>	<b>13,678,214</b>
Gov Capital Projects	55					22,705,470			22,705,470	64,420,852	39,752,910
TIF Capital Projects	56								0	0	0
<b>TOTAL CAPITAL PROJECTS</b>	<b>57</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>22,705,470</b>	<b>0</b>		<b>22,705,470</b>	<b>64,420,852</b>	<b>39,752,910</b>
<b>TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)</b>	<b>58</b>	<b>63,133,164</b>	<b>12,625,258</b>	<b>1,240,029</b>	<b>14,519,819</b>	<b>22,705,470</b>	<b>0</b>		<b>114,223,740</b>	<b>154,198,277</b>	<b>120,329,131</b>
<b>BUSINESS TYPE ACTIVITIES</b>											
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>											
Water Utility	59							7,223,499	7,223,499	7,029,985	5,996,581
Sewer Utility	60							7,025,739	7,025,739	6,733,448	5,875,768
Electric Utility	61							0	0	0	0
Gas Utility	62							0	0	0	0
Airport	63							367,708	367,708	365,273	381,227
Landfill/Garbage	64							9,377,233	9,377,233	9,314,327	8,384,672
Transit	65							7,988,973	7,988,973	8,371,003	7,446,609
Cable TV, Internet & Telephone	66							0	0	0	0
Housing Authority	67							10,139,876	10,139,876	11,703,168	9,775,270
Storm Water Utility	68							679,879	679,879	715,551	451,277
Other Business Type (city hosp., ISF, parking, etc.)	69							3,995,631	3,995,631	4,316,160	6,448,791
Enterprise DEBT SERVICE	70							7,645,487	7,645,487	7,623,787	8,464,303
Enterprise CAPITAL PROJECTS	71							6,834,650	6,834,650	17,441,142	7,712,375
Enterprise TIF CAPITAL PROJECTS	72							0	0	0	0
<b>TOTAL Business Type Expenditures (lines 59 - 73)</b>	<b>73</b>							<b>61,278,675</b>	<b>61,278,675</b>	<b>73,613,844</b>	<b>60,936,873</b>
<b>TOTAL ALL EXPENDITURES (lines 58+74)</b>	<b>74</b>	<b>63,133,164</b>	<b>12,625,258</b>	<b>1,240,029</b>	<b>14,519,819</b>	<b>22,705,470</b>	<b>0</b>	<b>61,278,675</b>	<b>175,502,415</b>	<b>227,812,121</b>	<b>181,266,004</b>
Regular Transfers Out	75	8,602,341	16,331,000					21,033,330	45,966,671	62,784,750	46,464,323
Internal TIF Loan / Repayment Transfers Out	76	165,000		1,092,142					1,257,142	2,366,289	3,079,549
<b>Total ALL Transfers Out</b>	<b>77</b>	<b>8,767,341</b>	<b>16,331,000</b>	<b>1,092,142</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,033,330</b>	<b>47,223,813</b>	<b>65,151,039</b>	<b>49,543,872</b>
<b>Total Expenditures &amp; Fund Transfers Out (lines 75+76)</b>	<b>78</b>	<b>71,900,505</b>	<b>28,956,258</b>	<b>2,332,171</b>	<b>14,519,819</b>	<b>22,705,470</b>	<b>0</b>	<b>82,312,005</b>	<b>222,726,228</b>	<b>292,963,160</b>	<b>230,809,876</b>
<b>Ending Fund Balance June 30</b>	<b>79</b>	<b>39,379,982</b>	<b>7,758,228</b>	<b>952,372</b>	<b>7,402,073</b>	<b>1,202,569</b>	<b>119,058</b>	<b>80,746,357</b>	<b>137,560,639</b>	<b>137,268,814</b>	<b>182,770,051</b>

\* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.

**LONG TERM DEBT SCHEDULE**  
**GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS**  
 PAGE 1

Fiscal Year  
2021

City Name: Iowa City

GO - TOTAL	10,760,000	1,311,124	12,071,124	3,600	0	1,098,853	10,975,871
NON-GO TOTAL	6,235,000	899,161	7,134,161	2,800	0	7,136,961	0
GRAND TOTAL	16,995,000	2,210,285	19,205,285	6,400	0	8,235,814	10,975,871

Debt Name (A)	Amount of Issue (B)	Type of Debt Obligation (C)	Debt Resolution Number (D)	Principal Due FY 2021 (E)	Interest Due FY 2021 (F)	Total Obligation Due FY 2021 (G)	Bond Reg./ Paying Agent Fees Due FY 2021 =(H)	Reductions due to Refinancing or Prepayment of Certified Debt =(I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes =(J)	Amount Paid Current Year Debt Service Levy =(K)
(1) 2012 GO	9,070,000	GO	12-284	975,000	42,113	1,017,113	400		60,556	956,957
(2) 2013 GO	7,230,000	GO	13-213	835,000	45,723	880,723	400		154,096	727,027
(3) 2014 GO	11,980,000	GO	14-134	950,000	101,075	1,051,075	400		308,599	742,876
(4) 2015 GO	7,785,000	GO	15-155	785,000	83,000	868,000	400		72,473	795,927
(5) 2016 GO	8,795,000	GO	16-162	930,000	127,150	1,057,150	400			1,057,550
(6) 2017 GO	9,765,000	GO	17-150	940,000	154,063	1,094,063	400		160,429	934,034
(7) 2018A GO	8,895,000	GO	18-133	840,000	217,800	1,057,800	400			1,058,200
(8) 2019 GO	12,535,000	GO	19-116	905,000	173,000	1,078,000	400			1,078,400
(9) 2020 GO (proposed)	12,240,000	GO	proposed	3,600,000	367,200	3,967,200	400		342,700	3,624,900
(10) 2012D TIF Revenue Bonds	2,655,000	NON - GO	16-255	1,985,000	64,545	2,049,545	400		2,049,945	0
(11) 2016E TIF Revenue Bonds	12,805,000	NON - GO	16-255	0	384,150	384,150	400		384,550	0
(12) 2016 Sewer Revenue Refunding Bonds	9,360,000	NON - GO	16-168	1,765,000	90,050	1,855,050	400		1,855,450	0
(13) 2017 Sewer Revenue Refunding Bonds	4,550,000	NON - GO	17-152	855,000	167,375	1,022,375	400		1,022,775	0
(14) 2012 Water Revenue Refunding Bonds	4,950,000	NON - GO	12-286	520,000	27,140	547,140	400		547,540	0
(15) 2016 Water Revenue Refunding Bonds	3,650,000	NON - GO	16-172	445,000	75,863	520,863	400		521,263	0
(16) 2017 Water Revenue Refunding Bonds	5,910,000	NON - GO	17-154	665,000	90,038	755,038	400		755,438	0
(17)		NO SELECTION				0				0
(18)		NO SELECTION				0				0
(19)		NO SELECTION				0				0
(20)		NO SELECTION				0				0
(21)		NO SELECTION				0				0
(22)		NO SELECTION				0				0
(23)		NO SELECTION				0				0
(24)		NO SELECTION				0				0
(25)		NO SELECTION				0				0
(26)		NO SELECTION				0				0
(27)		NO SELECTION				0				0
(28)		NO SELECTION				0				0
(29)		NO SELECTION				0				0
(30)		NO SELECTION				0				0
<b>TOTALS</b>	16,995,000			16,995,000	2,210,285	19,205,285	6,400	0	8,235,814	10,975,871

## **State Property Tax Reform Impact Summary**

On May 22, 2013, the State of Iowa legislature passed a property tax reform bill (SF295) that will have a significant impact on the City's ability to finance services in the future. The property tax reform bill has multiple components; the specific provisions of bill SF295 that affect the City's ability to finance services are briefly explained below along with an estimate of the future financial impact to the City's operations.

### Residential Assessment Limitation

Summary: For each assessment year beginning January 2013 and thereafter, SF295 reduces the limit of taxable valuation growth from 4 percent to 3 percent or whichever is lowest of the agricultural and residential classes. The City will not receive any money from the State due to lost revenue from this provision.

### Commercial & Industrial Rollback

Summary: For valuations at January 1, 2013, commercial and industrial property will be rolled back to 95 percent. For valuations at January 1, 2014, commercial and industrial property were rolled back to 90 percent. Thereafter, the two classes are taxed at 90 percent of their assessed value. The bill establishes a standing appropriation for the State to backfill losses to the City due to the commercial and industrial rollback beginning in Fiscal Year 2015 and then caps the amount at Fiscal Year 2017 levels.

### Multi-residential Property

Summary: This provision establishes a multi-residential property classification that includes mobile home parks, manufactured home communities, land-leased communities, assisted living facilities and property primarily intended for human habitation containing three or more separate living quarters. Additionally, for buildings that are not otherwise classified as residential property, that portion of a building that is intended for human habitation can be classified as a multi-residential property, even if human habitation is not the primary use of the building and regardless of the number of dwelling units.

The following rollback percentages will be phased in over eight years, beginning in assessment year 2015 (fiscal year 2017). The projected loss will not be backfilled:

- January 1, 2015 – 86.25%
- January 1, 2016 – 82.50%
- January 1, 2017 – 78.75%
- January 1, 2018 – 75.00%
- January 1, 2019 – 71.25%
- January 1, 2020 – 67.50%
- January 1, 2021 – 63.75%
- January 1, 2022 and thereafter– same as residential property

### Telecommunications Property Taxation

Summary: This provision provides partial exemption of property used by companies in the transaction of telegraph and telephone business that is on a graduated percentage scale based upon the value of the property. This is phased in, with half in assessment year 2013 (Fiscal Year 2015) and the remainder being added in assessment year 2014 (Fiscal Year 2016). The projected loss will not be backfilled.

- 40 percent of the actual value of the property that exceeds \$0 but does not exceed \$20 million.
- 35 percent of the actual value of the property that exceeds \$20 million but does not exceed \$55 million.
- 25 percent of the actual value of the property that exceeds \$55 million but does not exceed \$500 million.
- 20 percent of the actual value of the property that exceeds \$500 million.

### 10-Year Financial Impact Projection for the City

	<u>Not Subject to State Backfill</u>				<u>Subject to State Backfill</u>			<u>Total Property Tax Reduction</u>
	<u>Multi-Residential Properties (1)</u>	<u>3% Growth Limit</u>	<u>Com/Ind Rollback</u>	<u>Total</u>	<u>Com/Ind Rollback - Year 1</u>	<u>Com/Ind Rollback - Year 2</u>	<u>Total</u>	
FY15	\$ -	\$ 306,121	\$ -	\$ 306,121	\$ 1,015,119	\$ -	\$ 1,015,119	\$ 1,321,240
FY16	-	627,423	-	627,423	1,017,657	1,017,657	2,035,314	2,662,737
FY17	851,745	982,915	-	1,834,660	730,102	730,102	1,460,203	3,294,863
FY18	1,116,560	1,350,772	3,651	2,470,982	730,102	730,102	1,460,203	3,931,186
FY19	1,396,497	1,757,911	50,443	3,204,852	730,102	730,102	1,460,203	4,665,055
FY20	1,692,226	2,177,375	54,219	3,923,821	730,102	730,102	1,460,203	5,384,024
FY21	2,004,442	2,638,952	109,644	4,753,038	730,102	730,102	1,460,203	6,213,242
FY22	2,333,868	3,115,578	113,569	5,563,014	730,102	730,102	1,460,203	7,023,218
FY23	2,681,255	3,637,715	174,931	6,493,902	730,102	730,102	1,460,203	7,954,105
FY24	3,428,308	4,177,423	179,019	7,784,750	730,102	730,102	1,460,203	9,244,954
<b>Total</b>	<b>\$ 15,504,902</b>	<b>\$ 20,772,185</b>	<b>\$ 685,477</b>	<b>\$ 36,962,564</b>	<b>\$ 7,873,589</b>	<b>\$ 6,858,470</b>	<b>\$ 14,732,059</b>	<b>\$ 51,694,623</b>

(1) 3% annual value growth

(2) At current property tax rate

## GLOSSARY

**Agency Funds:** One of four types of fiduciary funds. Agency funds are used to report resources held by the reporting government in a purely custodial capacity (assets = liabilities). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments.

**Activity:** The organizational subdivision of a division.

**Actual Valuation:** The estimated actual value placed upon real and personal property by the City Assessor as the basis for levying property taxes.

**Assigned Fund Balance:** The portion of the net position of a governmental fund that represents resources set aside by the government for a particular purpose.

**Balanced Budget:** A balanced budget is one that has revenues sufficient to equal expenditures. The City will prepare an annual balanced budget for all operating funds.

**Bonded Debt:** A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds are typically used for long-term debt to pay for construction of capital projects.

**Bond Rating:** Each bond issue has a rating assigned to it by an independent bond rating company. The rating is based on the City's financial condition and has an impact on the bond bids and interest rates the City will pay on the bonds over their lifetime. The City's bond rating agency is Moody's Investors Service.

**Budget:** A financial plan for a specific time period that estimates the expenditures and the means of financing those expenditures which are associated with all services and functions performed by the City.

**Budgetary Basis:** The basis of accounting that the City uses to prepare, present, and monitor its adopted budget. The City uses an adjusted the Modified Accrual Basis of accounting as its budget basis. The modified accrual basis of accounting used in the preparation of budget is similar to the accounting basis used in the City's Comprehensive Annual Financial Report (CAFR) for the governmental funds, except for the treatment of interfund loans, loan repayments, and same fund transfers.

**Capital Improvements Program (CIP):** A management tool used to assist in the scheduling, planning, and execution of a series of capital improvements over a five-year period. The CIP is prepared to cover a five-year period but is updated annually. It sets forth the estimated expenditures by year and specifies the resources estimated to be available to finance the project expenditures.

**Capital Improvements Projects:** The specific projects that make up the Capital Improvements Program. The projects involve construction, purchase, or renovation of city facilities or property. They are generally non-recurring major improvements to the City's physical plant

which necessitate long-term financing and are permanent in nature. A capital improvement project is the improvement of land, buildings, or infrastructure and related expenditures that is greater than \$25,000 and has a useful life of three years or more.

**Capital Outlay:** Expenditures for fixed assets, such as equipment, remodeling, minor building improvements, and vehicles, that are funded from the operating budget and are at least \$5,000. Since long-term financing is not necessary and expenditures of this type are of such recurring character, these items are not part of the Capital Improvements Program.

**Cash Basis:** A basis of accounting in which transactions are recognized only when cash is increased or decreased. Or, a basis of accounting in which transactions are recorded when cash is expended or received for goods and services which are sold.

**Committed Fund Balance:** Self-imposed limitation imposed at highest level of decision making that requires formal action at the same level to remove.

**Commodities:** Items or supplies needed for routine maintenance and operations. They include cleaning, maintenance and office supplies, repair materials, minor equipment, and tools.

**Comprehensive Annual Financial Report (CAFR):** This is the annual audited financial statements of the City compiled in accordance with Generally Accepted Accounting Principles.

**Contingency:** Funds set aside, but not appropriated or approved for use. These funds could be used for unanticipated expenditure requirements, new programs, or to absorb unexpected revenue losses.

**Contractual Service:** Services such as utilities, postage, printing, employee travel, repairs and rentals, which are purchased from private contractors.

**Debt Limit:** Debt incurred as a general obligation of the City shall not exceed statutory limits: presently 5% of the total assessed value of property within the corporate limits as established by the City Assessor.

**Debt Service:** Payment of principal and interest to holders of the City debt instruments.

**Deficit:** Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

**Department:** A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

**Division:** The organizational subdivision of a department.

**Employee Benefits:** Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social



Security, Iowa Retirement System, and the other pension, medical, and life insurance plans.

**Enterprise Fund:** Separate financial entity used for government operations that are financed mainly from user fees – see Business-Type Activities.

**Equity Transfers:** Non-recurring or non-routine transfers of equity between funds.

**Expenditures:** The cost of goods received and services rendered.

**Fiduciary Funds:** A category of funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds. The City's only fiduciary fund is an agency fund.

**Fiscal Year (FY):** A 12-month time period to which the annual operating budget applies. In Iowa, the fiscal year begins July 1 and ends the following June 30.

**Full-time Equivalent (FTE) Positions:** A part-time position converted to the decimal equivalent position based on total hours per year. Full-time positions charged to more than one program are shown as an appropriate fraction in each program.

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash, which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance:** Net position of a fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

**General Fund:** The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

**General Obligation Bonds (G.O. Bonds):** When the city pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation bonds.

**Generally Accepted Accounting Principles (GAAP):** The accounting standards as determined by the independent agency, the Governmental Accounting Standards Board, for the presentation of the City's Comprehensive Annual Financial Report.

**Governmental Accounting Standards Board (GASB):** The independent board that determines Generally Accepting Accounting Principles. These are the principles used by the City to prepare its annual audited financial statements.

**Governmental Funds:** Funds generally financed through taxes, intergovernmental revenues, and other non-exchange revenues. These funds include the General fund, special revenue funds, the Debt Service fund, capital project funds, and permanent funds.

- Grants:** Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specified purpose, activity or facility.
- Intergovernmental Revenue:** A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.
- Internal Service Fund:** Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.
- Interfund Loan:** Loans between funds.
- Iowa Public Employees' Retirement System (IPERS):** Established by the Iowa Legislature in 1953 to provide a secure defined benefit retirement plan for Iowa's public employees. IPERS covers all municipal employees, with the exception of sworn police officers and fire fighters.
- Levy Rate:** The property tax rate stated in terms of dollars and cents for every thousand dollars of assessed property value.
- Market Value:** The estimated value of real and personal property based upon the current price at which both buyers and sellers are willing to do business.
- Major Fund:** During the preparation of the City's Comprehensive Annual Financial Report, funds are evaluated based upon the level of their revenues, expenditures, assets, and liabilities to determine whether or not they are a major fund. Governmental accounting standards sets forth the minimum provisions for determining which funds to treat as a major fund. If a fund is determined to be a major fund, its financial information is presented individually in the City's CAFR and cannot be presented as an aggregate with other funds. For budgetary presentation, all of the City's funds are presented individually.
- Municipal Fire & Police Retirement System of Iowa (MFPRSI):** The defined benefit public retirement system for public safety staff. The System was created by act of the 1990 Iowa Legislature, with formal operations beginning on January 1, 1992. MFPRSI is administered under the direction of a Board of Trustees, with representatives from the membership, participating cities, citizens of Iowa and the Iowa General Assembly under Iowa Code Chapter 411.
- Modified Accrual Basis:** This is the basis of accounting that the City utilizes as its budgetary basis of accounting for all funds. The modified accrual basis of accounting uses a current financial resources measurement focus, which generally includes only current assets and current liabilities on the balance sheet. This became the City's budgetary basis of accounting starting in fiscal year 2013.
- Moody's Investors Service:** An independent bond rating agency that provides bond rating services for the City's bond issues. The City's current bond rating is Aaa for its long-term General Obligation bonds.
- Non-Program:** Program costs that do not relate to any one department, but represent costs of a general City-wide nature.

**Non-spendable Fund Balance:** Portion of net resources that cannot be spent because of their form or because they must be maintained intact.

**Ordinance:** A formal legislative enactment by the City Council, which implements or amends local law. Any budgetary change which affects total appropriations, levies, use of reserved appropriations, personnel authorizations, or duties and powers of appointed officials requires the adoption of an ordinance.

**Other Financing Sources/Uses:** Other financing sources and uses include a limited number of special transactions that are used to account for non-operating revenues/receipts and expenditures/disbursements. Examples are receipt of loan proceeds, payment of loan principal, and the sale of capital assets.

**Personnel:** A category of expenditures used for services rendered by full-time, part-time, and temporary employees to support the functions of City departments. Costs include salaries, fringes and other related benefits.

**Program:** A distinct function of city government which provides services to the public or other city departments. Legal compliance is met if actual expenditures do not exceed the budgeted expenditures by program areas: Public Safety, Public Works, Health & Social Services, Culture and Recreation, Community and Economic Development, General Government, Debt Service, Capital Projects and Business Type/Enterprises.

**Property Tax Levy:** A property tax (or millage tax) is a levy on property that the property owner is required to pay. The amount owed is calculated by applying the property tax rate against the taxable value of the property as determined by the City Assessor in accordance with State law.

**Property Tax Rate:** The property tax levy rate that is set by the City Council that is applied against the assessed taxable value of real and personal property to calculate property tax revenues. This rate is applied per \$1,000 of taxable value.

**Proprietary Funds:** Funds that are generally financed in whole or in part by fees charged to external parties for goods or services. These activities are reported as enterprise funds and internal service funds.

**Reserves:** An account used to earmark a fund balance or a portion of a fund balance for a specific use. A reserve may be established formally by ordinance or resolution or informally by administrative action.

**Restricted Fund Balance:** Limitations imposed by creditors, grantors, contributors, laws and regulations of other governments or laws through constitutional provisions or enabling legislation.

**Revenue:** Income derived from taxes, fees, grants and charges. In the broader sense, "revenue" refers to all government income, regardless of source, to fund services.

**Revenue Bonds:** A bond that is payable from a specific source of revenue and to which full faith and credit of the city is not pledged.

**Services:** A category of expenditures used for the purchase of services provided by individuals, businesses or agencies who are not in the direct employ of the city.

**Self-Supporting Municipal Improvement District (SSMID):** An area of contiguous property within the City that has an additional property tax levy. The added revenue can be used for improvements to the district, administrative fees, and debt for the cost of improvements.

**Special Assessment:** A tax levied against a property owner to offset all or part of the cost of public capital improvements which are deemed to benefit that particular property. Special assessments are commonly used to finance improvement projects such as street construction, sidewalk construction, or installation of sewer lines. Special assessments are levied in addition to regular property taxes.

**Subsidy:** Financial aid given to a governmental unit by another governmental unit. For example, in Iowa City, the General Fund subsidizes the Airport with property tax monies.

**Supplies:** A category of expenditures used for the purchase consumable goods and materials that do not have a depreciable useful life and are less than \$5,000.

**Tax Incremental Financing District (T.I.F.):** A geographical area designated for public and private development. Public improvements are funded by debt which is repaid through segregating the increased property taxes resulting from private development.

**Taxable Valuation:** The amount of the estimated actual property value that is used for levying property taxes after it is reduced by limitations set under State law.

**Tort Liability:** A tort is a wrong against an individual or property that is neither a crime nor a violation of a contract. The City could be found liable or responsible by a court when a tort occurs on City property, as a result of the actions of a City employee, or the function of a City operated activity. The City levies a special tax to purchase tort liability insurance and to cover the cost of tort damages for which the City is found responsible.

**Transfers (In/Out):** Financial transactions that occur between City funds. Interfund transfers occur between two separate funds. Intrafund transfers occur within a single fund. Transfers may be for operating or capital purposes. Transfers "In" are those being received by a fund. Transfers "Out" are those being sent to another fund.

**Unassigned Fund Balance:** Residual net resources. Total fund balance in the general fund in excess of non-spendable, restricted, committed and assigned fund balance.