

Title: **Winter Weather-Related Cancellations and Closings**
Date of Current Version: **January 2021**
Replaces Version: **December 2018**

Background

The purpose of The Center's winter weather policy is to ensure the safety of participants, visitors, and staff when severe weather conditions occur.

Cancellation Policy

1. During routine hours of operation, The Center will cancel all Center-sponsored activities when the Iowa City public schools have remote instruction or close for the entire day due to weather conditions.
2. On days when the Iowa City public schools are not in session, decisions to cancel Center-sponsored activities and/or close the facility shall be made by the coordinator or designee.
3. In-house agencies and renters may make decisions about weather-related cancellations independently of The Center. Each agency, individual, or group is responsible for conveying program cancellations to their participants and Center staff.

Facility Access During Severe Weather

1. When all Center-sponsored programs and services are cancelled, the facility shall remain open during regular business hours.
2. With authorization from the City Manager or designee, the coordinator or designee may close the facility to all public access during very extreme weather conditions.

Administration

The Coordinator is responsible for making winter weather-related cancellation and closing decisions. The Coordinator consults with the City Manager when appropriate. Permanent staff members assist with disseminating announcements of winter weather-related cancellations and closings.

Approved by the Senior Center Commission on: 1/21/2021